

June 10, 2019

Email: [REDACTED]

Dear [REDACTED]

Re: Request for Access to Information under Part II of the Access to Information and Protection Privacy Act (the ATIPP Act, 2015)

On May 31, 2019, the City of St. John's received your request for access to the following information:

- *Could you tell me what the budget for Health and Fitness Day is?*
- *Could you tell me what the Performance Budget is for 2019 and how does it compare to 2016?*

Enclosed is the information you requested. Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in Section 42 of the ATIPP Act. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner:

Office of the Information and Privacy Commissioner
2 Canada Drive; P. O. Box 13004, Stn. A, St. John's, NL. A1B 3V8
Telephone: (709) 729-6309; Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to Section 52 of the Act.

If you have any further questions, please feel free to contact me by telephone at 576-8429 or by e-mail at kcutler@stjohns.ca.

Yours truly,



Kenessa Cutler
ATIPP Coordinator

ST. JOHN'S

From: [Beverly Skinner](#)
To: [Kenessa Cutler](#)
Cc: [Tanya Haywood](#)
Subject: RE: Request for information - CS budget info
Date: Friday, June 7, 2019 9:40:02 AM

Music @ Concerts Series was expanded several years ago to include concerts in the Spring & Fall for a total of 26 concerts throughout the year. Since 2016 the budget has virtually remained the same at \$47,000 which includes payment of performers & audio requirements.

Bev

Beverly Skinner, C.I.M.

Manager, Program & Service Delivery
Economic Development, Culture & Partnerships Division
Department of Community Services
(709) 570-2194 phone
(709) 576-8300 fax

From: Tanya Haywood <thaywood@stjohns.ca>
Sent: Monday, June 3, 2019 11:15 AM
To: Natalie Godden <ngodden@stjohns.ca>; Beverly Skinner <bskinner@stjohns.ca>
Cc: Kenessa Cutler <kcutler@stjohns.ca>
Subject: FW: Request for information - CS budget info

Natalie and Bev

Please see attached request. The ATTIP request is seeking budget associated with Music @ concert series and any costs related to the June1 Health and Fitness Day. Not sure there were any direct costs as a result of the later event as it was a partnership with others. Please advise myself and copy Kenessa

Thank you

Tanya

Tanya Haywood, M.P.E, B. Ed., B. PE
Deputy City Manager, Community Services
City of St. John's
709-576-8405

From: Kenessa Cutler <kcutler@stjohns.ca>
Sent: Friday, May 31, 2019 9:36 AM
To: Derek Coffey <dcoffey@stjohns.ca>; Tanya Haywood <thaywood@stjohns.ca>
Subject: Request for information - CS budget info

Please see the attached request for information.

If you have any questions or need clarification please let me know!

Kenessa Cutler

Access to Information and Protection of Privacy (ATIPP) Coordinator
Office of the City Clerk | City of St. John's
t. 709 576 8429 | e. kcutler@stjohns.ca

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From: [Natalie Godden](#)
To: [Tanya Haywood](#)
Cc: [Kenessa Cutler](#); [Shelley Pardy](#); [Carla Squires](#)
Subject: RE: Request for information - CS budget info
Date: Wednesday, June 5, 2019 1:34:02 PM

As you are aware there were not a lot of direct costs associated with the National Health & Fitness Day activities as the City played more of a facilitation role in bringing together partners in the community and piggybacked off of existing programs and services already being offered/scheduled. Staff who liaised/coordinated with partners in the community were able to do so within their regular work week:

National Health & Fitness Day Costs

Communications Division Costs:

VOCM Website banner (standing contract between CSJ & VOCM)	\$400.00
Facebook boost announcement post	\$ 40.00
Facebook boost Move It Event	\$ 11.00

Recreation Division Costs:

Casual Outdoor Recreation Division Instructor (\$14.62 x 3 hours = \$43.86)	\$ 43.86
Minion Mascot/Costume Rental	\$ 50.00
Free Swim at Mews (this previously scheduled swim was offered free of charge) lost revenue=	\$ 6.00

Total Incurred cost to City:

\$550.86

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