

July 22, 2019

Email: [REDACTED]

Dear [REDACTED]

Re: Request for Access to Information under Part II of the Access to Information and Protection Privacy Act (the ATIPP Act, 2015)

On July 18, 2019, the City of St. John's received your request for access to the following information:

The Fraud Risk Management Program or comprehensive Fraud Policy referenced in the May 9, 2018 information note titled "Summary of Outstanding Internal Audit Recommendations." That information note is on page 5/142 at this URL:

[http://www.stjohns.ca/sites/default/files/files/agenda/Audit Standing Committee %20Agenda %20June%2013%2C%202018 0.pdf](http://www.stjohns.ca/sites/default/files/files/agenda/Audit%20Standing%20Committee%20Agenda%20June%2013%2C%202018%200.pdf)

Please see the response attached below. Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in Section 42 of the ATIPP Act. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner:

Office of the Information and Privacy Commissioner
2 Canada Drive; P. O. Box 13004, Stn. A, St. John's, NL. A1B 3V8
Telephone: (709) 729-6309; Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to Section 52 of the Act.

If you have any further questions, please feel free to contact me by telephone at 576-8429 or by e-mail at kcutler@stjohns.ca.

Yours truly,



Kenessa Cutler
ATIPP Coordinator

ST. JOHN'S

From: [Sean Janes](#)
To: [Kenessa Cutler](#); [Trina Caines](#)
Subject: RE: ATIPP request - fraud policy
Date: Monday, July 22, 2019 12:03:35 PM

Kenessa,

The Fraud Policy is currently under development and; therefore, there are no responsive records available. Development of a Fraud Policy is included in the City's Strategic Plan for 2019 and is on track to be completed by year-end. When the policy is completed it will be sent to a public meeting of the Committee of the Whole and ultimately to a Regular Council Meeting for approval.

Let me know if I can be of further assistance.

Sean,

Sean Janes, CPA, CMA, CIA, CFE
City Internal Auditor
City of St. John's
PO BOX 908
St. John's, NL A1C 5M2
Tel: 576-8682
sjanes@stjohns.ca

From: Kenessa Cutler
Sent: Monday, July 22, 2019 11:53 AM
To: Sean Janes <sjanes@stjohns.ca>; Trina Caines <tcaines@stjohns.ca>
Subject: ATIPP request - fraud policy

Good morning, please see the attached ATIPP request.

If you have any questions please let me know!

Kenessa Cutler

Access to Information and Protection of Privacy (ATIPP) Coordinator
Office of the City Clerk | City of St. John's
t. 709 576 8429 | e. kcutter@stjohns.ca

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