

DEPARTMENTAL APPROVAL REQUEST - REQUEST FOR PROPOSALS (RFP)

Bid #	2018241		
Commodity	Cisco Standing Offer Agreement		
Department	Finance and Admin		
Budget Code	1272-52200		
Source of Funding	<input checked="" type="radio"/> Operating <input type="radio"/> Capital <input type="radio"/> Multiyear Capital		
Purpose	Through the creation of a standing offer the City can have a defined discounted rate for purchasing Cisco hardware/software over a defined period of time.		
Proposals Submitted By	Vendor Name		
	OnX		
Expected Value	<input type="radio"/> As shown <input checked="" type="radio"/> Value shown is an estimate only for a 3 year period. The City does not guarantee to buy any specific quantities or dollar value.		
Contract Duration	Two years with an option to renew for an additional year.		
Recommendation	It is recommended to award this RFP to OnX for the amount of \$250,000 based on an evaluation of the proposals by the City's evaluation team as per the Public Procurement Act.		
Proposals Obtained By	RFQ, Keith Barrett		
Manager or Designate	Keith Barrett	Date	12/13/2018
Deputy City Manager	Derek Coffey	Date	12/13/2018

- * In cases where the procurement value is \$50,000 or above Council approval is required. The entire procurement value must be calculated to determine this threshold including any possible contract extensions.
- * Where departments have used an RFP to purchase commodities they are responsible to send the information to Council for approval by using this form.
- * A purchase order will not be created until all documentation, including Council approval, has been provided with an approved requisition.

ST. JOHN'S