

# DEPARTMENTAL APPROVAL REQUEST

<b>Commodity</b>	Audit Services		
<b>Department</b>	Finance and Administration		
<b>Budget Code</b>	1221		
<b>Source of Funding</b>	<input checked="" type="radio"/> Operating <input type="radio"/> Capital <input type="radio"/> Multiyear Capital		
<b>Purpose</b>	Financial audit of the City of St. John's, its associated Boards, and other Regional Services for five years beginning with fiscal year December 31, 2018.		
<b>Results</b>	<b>Vendor Name</b>	<b>Bid Amount</b>	
	BDO Canada LLP	570,745.00	
	KPMG LLP	680,972.50	
	Grant Thornton LLP	793,710.45	
<b>Expected Value</b>	<input checked="" type="radio"/> As above <input type="radio"/> Value shown is an estimate only for a    year period. The City does not guarantee to buy any specific quantities or dollar value.		
<b>Contract Duration</b>	Five Years		
<b>Recommendation</b>	Based on review of submitted proposals it is recommended Council award the contract for Audit Services to BDO Canada LLP in the amount of \$570,745 including HST, starting at \$110,400 in year one and increasing to \$118,335 in year five.		
<b>Quotes Obtained by</b>	Request for Proposal		
<b>Manager or Designate</b>	<i>Shelley Travers</i>	<b>Date</b>	Sept 11 2018
<b>Deputy City Manager or Designate</b>	<i>[Signature]</i>	<b>Date</b>	2018/09/11

- In cases where the procurement value is \$50,000 or above Council approval is required. The entire procurement value must be calculated to determine this threshold including any possible contract extensions.
- Where departments have used a limited call for bids to purchase commodities they are responsible to send the information to council for approval by using this form.
- A purchase order will not be created until all documentation, including council approval, has been provided with an approved requisition.

**SUBMIT**

# ST. JOHN'S