

DECISION/DIRECTION NOTE

Title: Council Meetings – Christmas Schedule

Date Prepared: November 24, 2017

Report To: His Worship the Mayor and Members of Council

Councilor and Role: N/A

Ward: All Wards

Decision/Direction Required:

Discussion – Background and Current Status:

At the regular meeting of Council on December 5, 2016 a decision was made to *approve the annual suspension of Council meetings starting the third week of December to the first week of January, and that this motion remain in effect until such time as Council sees fit to rescind it. If approved, this year's annual suspension of meetings will begin on December 19, 2016 so that the last meeting of the year will take place on December 12, 2016.*

Recognizing the fluctuation of Christmas season from year to year and the necessity to conduct City business in an effective and efficient manner, it is necessary to rescind this motion and approve changes to the schedule on an annual basis.

This year it has been determined that the most appropriate schedule for meetings is as follows:

The Regular Council meetings scheduled for December 27, 2017 and January 2, 2017 will be cancelled with a resumption of meetings commencing January 8, 2017.

Key Considerations/Implications:

1. **Budget/Financial Implications:** N/A
2. **Partners or Other Stakeholders:** N/A
3. **Alignment with Strategic Directions/Adopted Plans:** N/A
4. **Legal or Policy Implications:** N/A
5. **Engagement and Communications Considerations:** N/A
6. **Human Resource Implications:** N/A
7. **Procurement Implications:** N/A

The logo for the City of St. John's, featuring the text "ST. JOHN'S" in a bold, serif font. The letter "O" in "JOHN'S" is replaced by a stylized graphic of a signal tower or antenna.

8. **Information Technology Implications:** N/A

9. **Other Implications:** N/A

Recommendation:

Approval be given to rescind Minute SJMC2016-12-05/485R to allow the Regular Council Meetings scheduled for December 27, 2017 and January 2, 2018 to be cancelled with resumption of the Council meeting schedule on January 8, 2018.

Prepared by/Signature:

Karen Chafe, Supervisor of Legislative and Office Services

Approved by/Date/Signature:

Elaine Henley, City Clerk

ST. JOHN'S