

**AGENDA
REGULAR MEETING**

**JANUARY 13th, 2014
4:30 p.m.**

ST. JOHN'S

MEMORANDUM

January 10th, 2014

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Monday, January 13th, 2014 at 4:30 p.m.**

This meeting will be preceded by a Special Meeting to be held on the same day in Conference Room A at **3:30 p.m.**

By Order

Neil A. Martin
City Clerk

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

AGENDA
REGULAR MEETING
JANUARY 13th, 2014
4:30 p.m.

At appropriate places in this agenda, the names of people have been removed or edited out so as to comply with the Newfoundland and Labrador Access to Information and Protection of Privacy Act.

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Adoption of the Minutes** (January 6th, 2013)
- 4. Business Arising from the Minutes**
 - A. Included in the Agenda**
 - B. Other Matters**
- 5. Notices Published**
- 6. Public Hearings**
 - 1. Public Hearing Report dated December 12, 2013**
Re: Application from Regal Realty Limited to Redevelop the Virginia Park Plaza
Property situated at 200-232 Newfoundland Drive
Memorandum dated January 9, 2014 from the Chief Municipal Planner
- 7. Committee Reports**
 - a. Development Committee Report dated January 7, 2014
 - b. Audit and Accountability Committee Report dated November 12, 2013
- 8. Resolutions**
- 9. Development Permits List**
- 10. Building Permits List**
- 11. Requisitions, Payrolls and Accounts**
- 12. Tenders**
 - a. RFP – Regional Water System: Non-Destructive Testing of 1050 mm and/or 750 mm Prestressed Concrete Lined Cylinder Pipe (Hyprescon)

13. Notices of Motion, Written Questions and Petitions

14. Other Business

- a. Economic Update January 2014
- b. Most Influential Women List of 2013 Announced by CAAWS
- c. **SNOW CLEARING REPORT**
- d. **Items Added by Motion**

15. Adjournment

January 6, 2014

The Regular Meeting of the St. John's Municipal Council was held in the Council Chamber, City Hall at 4:30 p.m. today.

His Worship the Mayor presided.

There were present also: Deputy Mayor Ellsworth, Councillors Hann, Hickman, Lane, Puddister, Breen, Galgay, Tilley, Davis and Collins.

City Manager; Deputy City Manager, Corporate Services & City Clerk, Deputy City Manager, Planning, Development & Engineering, Deputy City Manager, Public Works, Deputy City Manager, Community Services; Deputy City Manager, Financial Management; Director of Engineering; Chief Municipal Planner, City Solicitor and Manager, Corporate Secretariat, were also in attendance.

Call to Order and Adoption of the Agenda

SJMC2014-01-06/01R

It was decided on motion of Councillor Collins; seconded by Councillor Davis: That the Agenda be adopted as presented.

Adoption of Minutes

SJMC2014-01-06/02R

It was decided on motion of Councillor Lane; seconded by Councillor Puddister: That the minutes of December 16th, 2013 be adopted as presented.

Business Arising

Proposed Rezoning to accommodate Development of Seniors Apartment Buildings, 640-642-644 Empire Avenue

Under business arising, Council considered a memorandum dated December 19, 2013 from the Director of Planning & Development regarding the above noted.

SJMC2014-01-06/03R

It was moved by Councillor Tilley; seconded by Councillor Galgay: That the following Resolutions for St. John’s Municipal Plan Amendment Number 121, 2013 and St. John’s Development Regulations Amendment Number 591, 2013 be adopted, and that Mr. Wayne Thistle, a member of the City’s Commissioner list be appointed as the commissioner to conduct a public hearing on the amendments.

**RESOLUTION
ST. JOHN’S MUNICIPAL PLAN
AMENDMENT NUMBER 121, 2013**

WHEREAS the City of St. John’s wishes to allow the construction of Seniors Apartment Buildings and/or Multiple Dwellings at Civic Number 640-642-644-646 Empire Avenue.

BE IT THEREFORE RESOLVED that the City of St. John’s hereby adopts the following map amendment to the St. John’s Municipal Plan in accordance with the provisions of the Urban and Rural Planning Act:

Redesignate properties situate at Civic Number 640-642-644-646 Empire Avenue from the Residential Low Density (RLD) Land Use District and the Open Space (OS) Land Use District to the Residential Medium (RMD) Density Land Use District as shown on Map III-IA attached.

BE IT FURTHER RESOLVED that the City of St. John’s requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John’s has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this 6th day of January, 2014.

Mayor

City Clerk

Provincial Registration

I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

MCIP

**RESOLUTION
ST. JOHN'S DEVELOPMENT REGULATIONS
AMENDMENT NUMBER 591, 2013**

WHEREAS the City of St. John's wishes to allow the construction Seniors Apartment Buildings and/or Multiple Dwellings at Civic Number 640-642-644-646 Empire Avenue.

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following map amendment to the St. John's Development Regulations in accordance with the provisions of the Urban and Rural Planning Act.

Rezone properties situate at Civic Number Civic Number 640-642-644-646 Empire Avenue from the Residential Low Density (R1) Zone, the Apartment Low Density (A1) Zone and the Open Space (O) Zone to the Apartment Medium Density (A2) Zone as shown on Map Z-1A attached.

BE IT FURTHER RESOLVED that the City of St. John's requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this 6th day of January, 2014.

Mayor

City Clerk

Provincial Registration

I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

MCIP

The motion being put was unanimously carried.

Notices Published

- a. A Discretionary Use Application has been submitted requesting permission to occupy the ground floor of **Civic No. 73 Hayward Avenue** as an Art Gallery. The proposed business will occupy a floor area of approximately 56 m² and will operate Monday to Friday, noon to 5 p.m. No on-site parking is provided for the business. The applicant is the sole employee. **(Ward 2)**

Two (2) Submissions

SJMC2014-01-06/04R

It was moved by Councillor Galgay; seconded by Councillor Tilley: That the application be approved subject to all applicable City requirements, and subject to a caveat that the development agreement be written to include a condition that the property not be converted to a bar, club or restaurant at a later date.

The motion being put was unanimously carried.

- b. A Discretionary Use (Extension of Non-Conforming Use) Application has been submitted by Powder House Hill Investments to demolish and rebuild the dwelling and accessory building at **Civic No. 41 Quidi Vidi Village Road**. The proposed dwelling, a two storey structure, will comprise of a floor area of 186 m²; the proposed accessory building will have a floor area of 54 m². **(Ward 1)**

SJMC2014-01-06/05R

It was moved by Councillor Galgay; seconded by Councillor Tilley: That the application be approved subject to all applicable City requirements.

The motion being put was unanimously carried.

Committee Reports

Development Committee Report – December 17, 2013

Council considered the following Development Committee Report dated December 17, 2013:

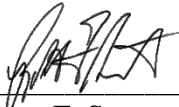
1. **Proposed Crown Land Grant
Proposed Access to Glencrest Development
Department of Environment & Conservation File 1035413
Crown Land Grant Referral for 0.64 Hectares
Trans Canada High Way and Duffett's Road (Ward 5)
Industrial General (IG) Zone**

The Committee recommends that Council grant approval for the above noted Crown Land Grant. The development of the site is subject to **10718 NLFD Inc.** submitting a development application. Final approval is subject to the developer satisfying all requirements of the City of St. John's.

**2. Development of Non-Conforming Lot
Proposed Demolition of Dwelling and Construction of Single Detached
Dwelling, Civic No. 36 Blackhead Village Road (Ward 5)
Rural Village Zone (RV) Zone**

It is the recommendation that this application be Approved-in-Principle as a non-conforming lot in accordance with Section 7.12.1(c) of the Development Regulations subject to the following conditions:

1. Service NL approval for drilled well and septic disposal system.
2. The proposed dwelling must meet the yard requirements as stated in Section 10.42.3 of the St. John's Development Regulations.
3. Meeting any necessary requirements of the Department of Planning, Development and Engineering.



Robert F. Smart, City Manager
Chair – Development Committee

SJMC2014-01-06/06R

It was moved by Councillor Hann; seconded by Councillor Hickman: That the Committee's recommendations be approved.

The motion being put was unanimously carried.

Planning & Housing Standing Committee Report dated December 20, 2013

Council considered the following Planning & Housing Standing Committee Report dated December 20, 2013:

- In Attendance:** Councillor Tom Hann, Chairperson
Councillor Wally Collins
Councillor Bruce Tilley
Councillor Danny Breen
Councillor Art Puddister

Councillor Dave Lane
Councillor Sandy Hickman
Councillor Bernard Davis
Councillor Jonathan Galgay (via teleconference)
Robert Smart, City Manager
Dave Blackmore, Deputy City Manager, PDE
Brendan O'Connell, Director, Engineering
Jason Sinyard, Director, Planning and Development
Lindsay Lyghtle Brushett, Planner
Karen Chafe, Recording Secretary

1. **Proposed Expansion to Scotia Centre
Eastport Properties Ltd.
235 Water Street (Ward 2)
Commercial Central Retail (CCR) Zone – Heritage Area 2
Planning File No. 13-00122/B-17-W.13**
-

Mr. Phillip Pratt was in attendance to present the above noted proposal. He conducted a power point presentation, a copy of which is on file with the City Clerk's Department. Following a brief question and answer period and Mr. Pratt's retirement from the meeting at 12:20 p.m., the following motion was put forth:

That the application for the proposed expansion to the Scotia Centre at 235 Water Street by Eastport Properties be referred to Council with a recommendation of Approval-in-Principle of the development subject to the following conditions:

- **That the project meet all the conditions as determined by the Department of Planning, Development and Engineering;**
 - **That the developer provide to the City's Parks Services Division an acceptable landscape design and art work for the remaining Water Street podium and the Harbor Drive podium;**
 - **That the developer meet with staff and discuss other parking options which may be considered by Council under Section 9.2.2 (2) (IV)(b)(1) of these Regulations for off-street parking requirements;**
 - **And that Council schedule a public meeting on the application to enable the public to engage and respond to the proposed development.**
2. **Proposed Text Amendment for Building Line Setback
Civic 292 Kenmount Road
Applicant: Redwood Construction Ltd.
Planning File No. REZ1300010**
-

The Committee considered a memo dated December 13, 2013 from the Department of Planning, Development & Engineering regarding the above noted. The Committee recommends Council's approval of the following:

That a text amendment for the new minimum building line setback, along noted arterial roads, as outlined in the attached resolution, be considered for approval subject to the Department of Planning being directed to advertise the amendment for public review and comment. Upon completion of this process, the amendment would then be referred to a future Regular Meeting of Council for consideration of adoption.

3. **Proposed Amendments for Commercial and Residential Development (The Light House Project)
83 & 90 Duckworth Street, Ward 2
Applicant: Republic Properties Inc.
Planning File No. B-17-D.3**

The Committee considered a memo dated December 20, 2013 from the Department of Planning, Development & Engineering regarding the above noted. The Committee recommends approval of the staff recommendation as follows:

A Council Directive for the Regular Meeting of Council held on October 21, 2013, directed staff to proceed with the amendment process and draft the appropriate amendments to the St. John's Development Regulations. After further review of the St. John's Municipal Plan and discussion with the Legal Department, it has been determined that amendments should be made to both the St. John's Municipal Plan and Development Regulations to better manage the development of both buildings, their use and shared parking.

As a public meeting on the proposed development has already been held and the design of the project is not changing, it is recommended that the proposed amendments to the St. John's Municipal Plan and Development Regulations be advertised for public review and comment. If considered by Council, at a later stage the Municipal Plan amendment process would require a public hearing chaired by an independent commissioner appointed by Council.

4. **Proposed Mobile Vending Location – Harbour Drive**

The Committee considered a memo dated December 18, 2013 from the Director of Planning and Development regarding an application to operate a Beavertails franchise from a 24' mobile vending trailer on Harbour Drive. It is the applicant's intention to operate from May to November. Direction was requested as to whether Council wishes to grant additional spaces for mobile vending units resulting in the loss of parking spaces in the downtown; and secondly, if spaces are made available, should they be tendered rather than assigned to a particular applicant. The following points were outlined:

- Beavertails is a reputable Canadian based international franchise specializing in fried dough pastries and offering a mobile vending product currently not available in St. John's.
- The five downtown mobile vending locations (located on Water, Adelaide, George and New Gower St.) require mobile vending licenses and are currently occupied. However, mobile vendors wishing to operate on Harbor Drive are only required to pay for the parking meter space they use. This particular application, if approved, will result in the loss of two parking spaces on Harbor Drive.
- Given the ongoing development on Harbor Drive, which is anticipated to attract more foot traffic in the long run, the Committee felt that consideration should be given to designating a limited number of spaces in that area for mobile vendors.
- The concern about the loss of on-street parking space will be offset once the public parking garage is constructed.
- The Committee felt that given the growing popularity of mobile vending operations in major cities across the nation, it is appropriate to encourage such operations here which will also help revitalize Harbor Drive.

The following recommendations were put forth:

That as there is currently no permit process in place for mobile vendors on Harbor Drive, the unsolicited application from *Beavertails* be approved subject to that franchise working with City staff to find an appropriate location on Harbor Drive.

In anticipation of future mobile vending proposals for the Harbor Drive area, the Committee further recommends that staff implement the same permit process already in place for the five sites situated on Water, Adelaide, George and New Gower St., by identifying and designating the most appropriate spaces on Harbor Drive for mobile vending.

That the City review its mobile vending policy so that consideration may be given to opportunities for mobile vending within the City's public parks and open spaces. Once a draft policy is developed, it will be referred back to this Committee for review and eventual approval.

Councillor Tom Hann
Chairperson

SJMC2014-01-06/07R

It was moved by Councillor Hann; seconded by Councillor Galgay: That the Committee's recommendations be approved.

The motion being put was unanimously carried.

Heritage Committee Report dated December 13, 2013

Council considered the following Heritage Committee Report dated December 13, 2013:

In Attendance: Councillor Dave Lane, Co-Chair
Councillor Sandy Hickman, Co-Chair
George Chalker, Heritage Foundation of NL
Taryn Sheppard, Nexter Representative
Jeremy Bryant, NL Association of Architects
Wayne Purchase, Downtown St. John's
Dave Blackmore, Deputy City Manager of Planning, Development & Engineering
Jason Sinyard, Director of Planning & Development
Ken O'Brien, Chief Municipal Planner
Sylvester Crocker, Manager of Technical Services
Peter Mercer, Heritage Officer
Margaret Donovan, Tourism Industry Coordinator

1. 180 Military Road (Presentation Sisters Convent)

The Committee considered an application for replacement of windows at 180 Military Road. The building is situated within the Ecclesiastical District and is also a heritage designated building.

The Committee recommends approval of the window replacement subject to the applicant maintaining the existing configuration and style of the windows, preferably incorporating a fiber glass vertical slider or awning.

**Councillor Dave Lane
Co-Chair**

**Councillor Sandy Hickman
Co-Chair**

SJMC2014-01-06/08R

**It was moved by Councillor Hickman; seconded by Councillor Tilley:
That the Committee's recommendation be approved.**

The motion being put was unanimously carried.

Development Permits List

Council considered as information the following Development Permits List for the period December 5, 2013 to January 1, 2014:

**DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING
FOR THE PERIOD OF December 5, 2013 TO January 1, 2014**

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
COM	Carl Yetman Architect Inc.	Construction of 2-Storey Extension to Existing Building	222 Kenmount Road	4	Approved	13-12-06
RES		Home Office	50 Gower Street	2	Approved	13-12-10
RES	Balnafad Co.	Two (2) Building Lots 1&2	Adjacent to 13 Walsh's Lane	5	Approved	13-12-18
RES		Demolition & Rebuild of Townhouse	6 Cumberland Crescent	4	Approved	13-12-30
RES	Southcott Homes	37 Residential Building Lots – Roncalli Ridge Subdivision	Portugal Cove Road at Craig Dobbin's Way	1	Approved	12-12-19

* Code Classification: RES- Residential COM- Commercial AG - Agriculture OT - Other	INST - Institutional IND - Industrial	
** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.		

Gerard Doran
Development Officer
Department of Planning

Building Permits List – December 16, 2013

SJMC2014-01-06/09R
It was decided on motion of Deputy Mayor Ellsworth; seconded by Councillor Breen: That the recommendation of the Director of Planning and Development with respect to the following building permits, be approved:

Building Permits List Council's January 6, 2014 Regular Meeting

Permits Issued: 2013/12/12 To 2014/01/01

CLASS: COMMERCIAL

55 BOND ST	CO	COMMUNICATIONS USE
515 KENMOUNT RD -HAPPYS FIREWK	CO	RETAIL STORE
445 NEWFOUNDLAND DR	CO	RESTAURANT
121 KELSEY DRIVE, LOT 4/BLDG D	NC	OFFICE
355A MAIN RD	NC	ACCESSORY BUILDING
11 MAJOR'S PATH	NC	ACCESSORY BUILDING
20 ROPEWALK LANE	NC	ACCESSORY BUILDING
390 DUCKWORTH ST	RN	EATING ESTABLISHMENT
193 KENMOUNT RD	RN	RESTAURANT
40 ABERDEEN AVE	MS	RETAIL STORE
40 ABERDEEN AVE	MS	RETAIL STORE
56 ABERDEEN AVE	MS	RETAIL STORE
56A ABERDEEN AVE	MS	RETAIL STORE
1 ANDERSON AVE	MS	CLINIC
37 ANDERSON AVE	MS	EATING ESTABLISHMENT
260 BLACKMARSH RD	MS	RETAIL STORE
92 ELIZABETH AVE	MS	SERVICE SHOP
92 ELIZABETH AVE	MS	OFFICE
336 FRESHWATER RD	MS	COMMUNICATIONS USE
336 FRESHWATER RD	MS	OFFICE
12 GLENEYRE ST	MS	SERVICE SHOP
179 HAMLIN RD	MS	CLUB
78 HARVEY RD TIM HORTONS	MS	EATING ESTABLISHMENT
12-20 HIGHLAND DR	MS	CLINIC
55B KELSEY DR	MS	COMMUNICATIONS USE
55C KELSEY DR	MS	OFFICE
75 KELSEY DR	MS	EATING ESTABLISHMENT
54 KENMOUNT RD	MS	EATING ESTABLISHMENT
33 KENMOUNT RD	MS	OFFICE
35 KENMOUNT RD	MS	EATING ESTABLISHMENT
85-95 KENMOUNT RD	MS	CAR SALES LOT
193 KENMOUNT RD CLEARENCE CNTR	MS	RETAIL STORE
275 KENMOUNT RD	MS	EATING ESTABLISHMENT
345-349 MAIN RD	MS	EATING ESTABLISHMENT
446 NEWFOUNDLAND DR MR SUB	MS	EATING ESTABLISHMENT
445 NEWFOUNDLAND DR	MS	RESTAURANT
445 NEWFOUNDLAND DR	MS	RESTAURANT
57 OLD PENNYWELL RD	MS	PLACE OF AMUSEMENT
40 O'LEARY AVE	MS	RETAIL STORE
78 O'LEARY AVE	MS	RETAIL STORE
37 O'LEARY AVE	MS	RETAIL STORE
37 O'LEARY AVE	MS	OFFICE
20 PEET ST	MS	CAR SALES LOT
260 PORTUGAL COVE RD	MS	RETAIL STORE
30 ROPEWALK LANE	MS	EATING ESTABLISHMENT
117 ROPEWALK LANE MR SUB	MS	EATING ESTABLISHMENT
14 STAVANGER DR	MS	RESTAURANT
16 STAVANGER DR	MS	RETAIL STORE
386 STAVANGER DR	MS	COMMERCIAL SCHOOL
386 STAVANGER DR	MS	RETAIL STORE
386 STAVANGER DR	MS	SERVICE SHOP
15 STAVANGER DR	MS	RETAIL STORE

25 STAVANGER DR	MS	RETAIL STORE
15-27 STAVANGER DR	MS	RETAIL STORE
15-27 STAVANGER DR	MS	RETAIL STORE
92 THORBURN RD	MS	EATING ESTABLISHMENT
267 THORBURN RD-ARTISTIC	MS	LIGHT INDUSTRIAL USE
500 TOPSAIL RD	MS	EATING ESTABLISHMENT
506 TOPSAIL RD	MS	EATING ESTABLISHMENT
644 TOPSAIL RD	MS	CLUB
644 TOPSAIL RD	MS	COMMERCIAL SCHOOL
686 TOPSAIL RD	MS	RESTAURANT
248 TORBAY RD	MS	EATING ESTABLISHMENT
286 TORBAY RD COUNTRY KEEPSAKE	MS	RETAIL STORE
286 TORBAY RD	MS	RESTAURANT
286 TORBAY RD	MS	RETAIL STORE
320 TORBAY RD	MS	TAVERN
320 TORBAY RD	MS	RESTAURANT
320 TORBAY RD	MS	EATING ESTABLISHMENT
436 TORBAY RD	MS	NURSERY SCHOOL
464 TORBAY RD	MS	RETAIL STORE
585 TORBAY RD	MS	RETAIL STORE
475 WATER ST	SN	TRANSPORTATION DEPOT
15 HEBRON WAY (SERVICE SHED)	NC	ACCESSORY BUILDING
15 ABERDEEN AVE	NC	ACCESSORY BUILDING
180 SOUTHSIDE RD	NC	ACCESSORY BUILDING
2 STEAD PL	SW	DAY CARE CENTRE
27 COOKSTOWN RD	RN	MIXED USE
13-15 PIPPY PL	RN	UNDERTAKERS ESTABLISHMENT
156 DUCKWORTH ST	RN	RETAIL STORE
90 PEARLTOWN RD	SW	AGRICULTURE
57 OLD PENNYWELL RD, FLOOR 1&2	RN	OFFICE
95 BONAVENTURE AVE	RN	OFFICE
115 DUCKWORTH ST	RN	OFFICE
215 WATER ST- SUITE 511	RN	OFFICE
125 HARBOUR DR	RN	RESTAURANT
HEBRON WAY MILESTONE'S RESTAUR	SW	RETAIL STORE

THIS WEEK \$ 4,285,442.00

CLASS: RESIDENTIAL

372 BACK LINE	NC	ACCESSORY BUILDING
67 CHEROKEE DR	NC	ACCESSORY BUILDING
43 CHERRYBARK CRES, LOT 233	NC	SINGLE DETACHED & SUB.APT
85 COWAN AVE	NC	FENCE
6 DOUGLAS ST, LOT 249	NC	SINGLE DETACHED DWELLING
8 DOUGLAS ST LOT 250	NC	SINGLE DETACHED & SUB.APT
12 GIBBON PL	NC	FENCE
6 KENAI CRES LOT 179	NC	SINGLE DETACHED DWELLING
32 KENAI CRES	NC	ACCESSORY BUILDING
70 KENAI CRES, LOT 210	NC	SINGLE DETACHED DWELLING
104 PEARLTOWN RD	NC	PATIO DECK
35 PORTUGAL COVE RD	NC	PATIO DECK
246 STAVANGER DR, LOT 68	NC	SINGLE DETACHED DWELLING
3 TANSLEY ST, LOT 56	NC	SINGLE DETACHED DWELLING
26 SITKA ST	NC	ACCESSORY BUILDING
95 JASPER ST	CO	HOME OCCUPATION
404 EMPIRE AVE	EX	SINGLE DETACHED DWELLING
89 BARTER'S HILL	RN	SINGLE DETACHED DWELLING
19 BOYLE ST	RN	SINGLE DETACHED & SUB.APT
102 CODROY PL	RN	SINGLE DETACHED DWELLING
3 KENAI CRES	RN	SUBSIDIARY APARTMENT
47 LONG BEACH ST	RN	SINGLE DETACHED DWELLING
55 ST. CLARE AVE	RN	SINGLE DETACHED DWELLING

12 GLENEYRE ST
497 KENMOUNT RD
24 STAVANGER DR

MS RETAIL STORE
MS CAR SALES LOT
MS RETAIL STORE

THIS WEEK \$ 1,888,540.00

CLASS: DEMOLITION

180 SOUTHSIDE RD-PIER 22

DM HOME OFFICE

THIS WEEK \$ 850,000.00

THIS WEEK'S TOTAL: \$ 7,023,982.00

REPAIR PERMITS ISSUED: 2013/12/12 TO 2014/01/01 \$ 43,000.00

LEGEND

CO CHANGE OF OCCUPANCY	SN SIGN
NC NEW CONSTRUCTION	SW SITE WORK
RN RENOVATIONS	EX EXTENSION
MS MOBILE SIGN	DM DEMOLITION

YEAR TO DATE COMPARISONS			
January 6, 2014			
TYPE	2013	2014	% VARIANCE (+/-)
Commercial	\$108,300,100.00	\$0.00	-100
Industrial	\$2,300,000.00	\$0.00	-100
Government/Institutional	\$79,800,000.00	\$0.00	-100
Residential	\$160,500,000.00	\$0.00	-100
Repairs	\$4,700,100.00	\$0.00	-100
Housing Units(1 & 2 Family Dwelling	\$446.00	\$0.00	
TOTAL	\$355,600,200.00	\$0.00	-100

Respectfully Submitted,
Jason Sinyard, P. Eng., MBA
Director of Planning & Development

Payrolls and Accounts

SJMC2014-01-06/10R

It was decided on motion of Deputy Mayor Ellsworth; seconded by Councillor Breen: That the following Payrolls and Accounts for the weeks December 18 and 25, 2013 be approved:

**Weekly Payment Vouchers
For The
Week Ending December 18, 2013**

Payroll

Public Works	\$ 494,689.96
Bi-Weekly Administration	\$ 746,786.48
Bi-Weekly Management	\$ 723,680.03
Bi-Weekly Fire Department	\$ 561,210.72
Accounts Payable	\$ 3,758,210.70
Total:	\$ 6,284,577.89

**Weekly Payment Vouchers
For The
Week Ending December 25, 2013**

Payroll

Public Works	\$ 497,025.74
Bi-Weekly Casual	\$ 19,084.97
Accounts Payable	\$2,289,358.33
Total:	\$2,805,469.04

Tender

a. International Truck Parts

SJMC2014-01-06/11R

It was decided on motion of Deputy Mayor Ellsworth; seconded by Councillor Breen: That the recommendation of the Deputy City Manager, Corporate Services & City Clerk be approved and the tender awarded as follows:

- 1. Parts for Trucks (136 Items) @ - \$ 81,527.79 (Excluding HST)**
- 2. Harvey & company Limited (213 Items) @ - \$ 74,590.12 (Excluding HST)**
- 3. Colonial Garage (35 Items) @ \$ 4,200.88 @ - \$ 4,200.88 (Excluding HST)**

Other Business

361-363 Water Street

Council considered a memorandum dated December 4, 2013 from the Deputy City Manager, Community Services regarding the above noted.

SJMC2014-01-06/12R

It was decided on motion of Deputy Mayor Ellsworth; seconded by Councillor Puddister: That easements located at 361-363 Water Street be expropriated and that Notice of Expropriation be executed, as per the recommendation of the City Solicitor.

Committee Selection – Mayor’s Advisory Committee on Crime Prevention (MACCP)

Council considered the following report of the Mayor’s Advisory Committee on Crime Prevention:

SJMC2014-01-06/13R

It was decided on motion of Deputy Mayor Ellsworth; seconded by Councillor Breen: That the following appointments to the MACCP be approved and further that Ms. Marie Ryan (White) be appointed Chair of the Committee:

Community Organizations:

- Darlene Scott, Community Sector Council NL**
- Cindy Murphy, John Howard Society of NL Inc.**
- Wayne Follett, NL Housing Corporation**
- David Dyer, Eastern School District**

Individuals:

Sarah McHugh-Wade

Marie Ryan (White), Chair

Councillor Puddister suggested the RCMP be invited to join the Committee. It was noted that will be a consideration as the committee progresses and Council agreed it would be prudent to keep them in the loop.

Snow Clearing Operations

The Deputy City Manager of Public Works provided an update on snow clearing operations. He advised that given the accumulation of snow on the ground for this time of year, the working hours have been extended to 24 hours a day until further notice. He noted that priority for crews is trucking snow away from congested streets, especially in the downtown and that crews are concentrating on clearing snow from the drop-off zones around schools. Sidewalks routes have to be put on a lower priority than the congested streets downtown in order to maintain access for emergency vehicles.

His Worship the Mayor and all members of Council commended and thanked the City's snow clearing crew on a job well done during a period of record snow accumulation. They encouraged residents to provide assistance in helping to keep hydrants and catch basins clear in their neighbourhoods.

Members of Council also acknowledged and thanked staff for their efforts in co-ordinating the set up of the Warming Centre at City Hall during the power outages. In this regard they also acknowledged Newfoundland Power, Newfoundland and Labrador Hydro, the Province, as well as the community effort. Council also thanked His Worship the Mayor for his strong leadership, who indicated that the City will do all it can to reduce its draw on the provincial grid.

Councillor Galgay

Councillor Galgay asked that the Public Works Committee carry out a review of the City's current parking ban policy to determine whether changes to the restriction period should be implemented for next year.

Councillor Davis

Councillor Davis asked that the City's Planning and Engineering staff enter into discussions with the Province to see about the possibility of placing some regulations on care facilities to ensure that they have backup generating capabilities.

Councillor Davis asked that His Worship the Mayor write the Public Utilities Board enquiring about the energy supply and how reliable the electrical service is.

Adjournment

There being no further business the meeting adjourned at 5:45 p.m.

MAYOR

CITY CLERK

MEMORANDUM

Date: January 9, 2014

To: His Worship the Mayor and Members of Council

From: Ken O'Brien, MCIP, Chief Municipal Planner

Re: **Council Directives R2012-10-01/5 and R2013-09-09/1**
Proposed St. John's Development Regulations Amendment Number 583, 2013
Proposed Rezoning of 200-232 Newfoundland Drive (Ward 1)
Applicant: Regal Realty Limited

Following a public process that included a land-use assessment report (LUAR), public review, and a public meeting, Regal Realty's application to redevelop the Virginia Park Plaza for two five (5)-storey buildings, one of which will have commercial space on the ground floor, is being brought forward to Council with the attached proposed rezoning amendment. It is recommended for consideration.

BACKGROUND

In 2012, Regal Realty Limited applied for approval to redevelop the property at 200-232 Newfoundland Drive (Virginia Park Plaza) for the purpose of two five (5)-storey buildings containing approximately 252 condominium apartment units and a small (370 square metres or 4,000 square feet gross floor area) stand-alone commercial building with ground-floor retail and second-floor office space. To avoid rezoning, the applicant wanted to retain the existing Commercial Neighbourhood (CN) Zone and ask for a site-specific text amendment to allow the five-storey building height (higher than the CN Zone allows).

On the recommendation of Planning staff and the Planning and Development Committee, Council decided at its Regular Meeting of October 1, 2012, not to pursue a site-specific text amendment but to consider rezoning to the Commercial Office Hotel (COH) Zone. Council required an LUAR and decided that the report and proposed rezoning be advertised for public review and comment.

On July 18, 2013, a draft LUAR was submitted by the applicant for review. The report met the terms of reference and was referred to the public for review and comment. The LUAR and rezoning application were considered by Council at its Regular Meeting of September 9, 2013. At that meeting, Council decided to refer the application to a public meeting chaired by a member of Council (Council directive R2013-09-09/1).

ST. JOHN'S

Following this, and in response to comments made at the September 9 Council meeting, the applicant submitted a revised LUAR and development concept which made the following changes:

1. The number of apartments decreased from 262 to 232.
2. The two (2)-storey commercial building was removed. Commercial space would be retained in approximately half the ground floor of the existing (Phase 1) building. The gross floor area of this space is 820 square metres (8,827 square feet).

Consistent with the decision of Council on September 9, 2013, a public meeting chaired by Councillor Lane was held on December 12, 2013, at the Virginia Park Elementary School on Middleton Street (minutes attached).

RECOMMENDATION

Council should now determine if it wishes to move ahead with the amendment process for 200-232 Newfoundland Drive to allow rezoning to the COH Zone and development of two five (5)-storey buildings containing a total of 232 apartment dwelling units and a commercial component with a gross floor area of approximately 820 square metres. The Department of Planning, Development and Engineering recommends that Council proceed with the amendment process and formally adopt the St. John's Development Regulations Amendment Number 583, 2013 (attached).

If the amendment is approved by Council, it will then be sent to the NL Department of Municipal Affairs in accordance with the *Urban and Rural Planning Act* with a request for provincial registration.

(original signed)

Ken O'Brien, MCIP
Chief Municipal Planner

KOB/sba

Enclosures: St. John's Development Regulations Amendment Number 583, 2013
Minutes of public meeting held December 12, 2013

A public information session was held on Thursday, December 12, 2013 at 7:00 p.m. at the Virginia Park Elementary School Gymnasium, Middleton Street.

Present from Council: Councillor Dave Lane, Chairperson
 Councillor Danny Breen
 Councillor Art Puddister

Present from Staff: Ken O'Brien, Chief Municipal Planner
 Karen Chafe, Recording Secretary

Proponent Representatives: Bill Mahoney, Regal Condominiums
 Dick Cook, Regal Condominiums

There were approximately fifteen (15) people in attendance from the neighborhood.

The purpose of the meeting was to discuss the following:

An application from Regal Realty Limited to redevelop the Virginia Park Plaza property situated at 200-232 Newfoundland Drive into two condominium apartment buildings one of which will house commercial space on the ground floor. It is proposed that the subject land be rezoned from the Commercial Neighborhood (CN) Zone to the Commercial Office Hotel (COH) Zone.

The following written submission is included with this report:

- Letter of concern from Justin So.

Councillor Lane called the meeting to order and outlined the purpose of and process for the meeting. Mr. Ken O'Brien, Chief Municipal Planner then conducted an overview of the planning review process as well as the existing zoning and proposed rezoning. The proponent Mr. Bill Mahoney of Regal Realty Inc. also provided an overview of the application and conducted a power point presentation elaborating on the key aspects of the Land Use Assessment Report, a copy of which is on file with the City Clerk's Department. The following points were outlined by the Developer:

- The existing building will be renovated and converted into a five storey condominium building. A second five storey condominium building will also be constructed on the site.
- The proposal has merit given the ongoing challenges of conducting a commercial enterprise on the property as well as the demand for residential property. It is anticipated that the proposed residential development will be attractive to the expected influx of new residents to the area who will work in places such as the long term care facility, the DND building (Canadian Forces Station St. John's) and the White Hills Industrial Park. The plan is to build smaller more affordable units which will address the needs of the expected demographic of single working professionals.

- A total of 232 units will be created and though this is not an insignificant number, the traffic impact generated by such will be minimal.
- Of these units, 208 will be from 700 - 900 square feet, thereby being attractive for single adult living. Smaller units (570 square feet) will also be available and will sufficiently address the needs and affordability of single occupants, selling for less than \$200,000.
- The buildings will be non-combustible, high quality construction made of concrete and steel with effective noise barriers for each unit.
- The first building will consist of 122 condos with 8200 sq ft of commercial space on the ground floor. The proponent felt that this was a great concept that combines residential with commercial while enabling residents to avail of amenities close to where they live. Comparisons were made to similar developments at Summerville on Elizabeth Avenue or Churchill Square. The proposal also encourages density within the City, thus resisting the urge to urban sprawl while also facilitating mixed use that enables commercial retail services to be close to where one lives.
- Phase 2 - will be built parallel to the existing building and will be entirely residential. Indoor parking spaces will be available along with storage lockers and a court yard to be created between the two buildings.
- A minimum of 258 parking spaces will be created which is slightly more than what is required. A total of 48 parking spaces will be underground and associated with the second building.
- If approved by Council, the developer hopes to start construction within the first quarter of 2014 with Phase 2 commencing 12 months after that. The advantage of phasing construction is that it will have minimal impact on the neighboring community.

Public Feedback

Residents raised the following questions/concerns:

- **Condos versus Rental Apartments:** Will there be condo fees or will these units be rented out as apartments. Mr. Mahoney advised that once the buildings are constructed, the units get turned over to a condominium corporation which then becomes the legal entity for the building's operations. Though there may be a demand for some investors to purchase units for renting, there will be more of a demand for owner occupied units. He speculated that an investor would have more difficulty financing these units for renting purposes and that the bias would be more in favor of the prospective homeowner. Condo corporations strictly regulate, control and monitor the upkeep and maintenance of their building as they have a vested interest to do so.
- **Status of Walking Trail:** Concern was expressed about the status of the trail on the periphery of the proposed development between Drake Crescent and Newfoundland

Court which is used by children going back and forth to school. Will this be fenced or made inaccessible as a result of the development. Mr. Mahoney advised that there is ample open space for the walking path and he will certainly accommodate that. The subject property itself will be fenced from the trail but the trail will remain.

- **Parking Availability:** Reference was made to the commercial development proposed for the first floor and how that will impact the availability of parking space for condo unit owners and their visitors. Mr. Cook advised that one parking space will be available per unit with additional parking space provided as per the City's parking regulations. This development will have a parking supply in excess of the minimum required by the City.
- **Impact of Commercial Space:** In response to the size of the commercial area, Mr. Cook advised there is 8200 square feet which will be plumbed and ventilated with the ability to be subdivided into smaller units as required. As for the commercial uses that would be appropriate for such a space, this would have to be determined by the City as per its regulatory requirements. A bar for example would not be permitted under the proposed zone. One resident advised that since the removal of the convenience store in the neighborhood, the area is ten times cleaner than what it used to be. She speculated that the reintroduction of more commercial business would bring back that problem.
- **High Density and Traffic Congestion:** Concern was expressed about the high density of the proposed development, noting that 232 units is a major increase in an area that is typically family oriented. Questions were raised about access and egress, particularly with traffic from the commercial and retail businesses. Mr. Mahoney advised that the City's traffic evaluations indicate there are no appreciable impacts to traffic.
- **Building Construction/Cladding:** Mr. Mahoney, in response to the question of steel siding noted that his previous comments referred to the steel and concrete construction of the building's interior and not the cladding which will consist of the more aesthetic masonry and brick.
- **Recreational Facilities:** The recreational facilities in the area were cited as needing improvement, i.e. the ball park, prior to any consideration being given to increasing the residential or commercial density of the neighborhood. Councillor Breen advised that with each new residential development, the City requires \$2000 per unit to be invested into an open space reserve fund that is used to make such recreational and open space improvements.
- **Impact on Market Values of Existing Properties:**
 - Concern was expressed by some residents that the lower cost of the residential units will attract a blue collar demographic which cannot be controlled by the developer whose first concern is to maximize his own profits. Once he sells the properties, it is then no longer his responsibility.
 - The argument was also made that property values will go down as a result of the proposed development which will bring more traffic and more congestion.

- Some residents stated that they have put a lot of sweat equity into their own properties over the years and expressed cynicism about how the proposed development will impact their property values. They also speculated that residents within the condos will be transient and have no vested interest in the community.
 - It was suggested that some of the units be made larger with three bedrooms, so as to encourage purchase by people with more monetary means. Mr. Mahoney asserted that the unit price is directly attributed to the cost per square footage. Bigger units are simply out of reach for many people, particularly single working people and the smaller units proposed fill a demand that is not being met in the current market. He also added that it is much cheaper for a developer to build larger units rather than smaller ones, given the extra plumbing and electrical configurations required for each unit.
 - Mr. Mahoney questioned the concerns expressed, noting that though the units will be lower priced, they will be owned for the most part by working professionals much like the demographic that already exists in the area.
-
- **Landscaping Requirements:** Will there be trees and other landscaping? The City requires a landscaping plan and 20% of the area must be landscaped to meet those requirements.
 - **Potential for Rodent Problems:** Reference was made to the proliferation of rodents which often occurs during major excavations for development projects. Residents also noted that this will be further exacerbated by the excavation for the new school which will be constructed in the area. How will such problems be addressed for this development? Councillor Breen advised that the City requires a certificate from an extermination company before demolition can start. Mr. Mahoney also assured that PCO has been maintaining the property. With regard to the new school, the City has not yet received any plans to review, though residents did advise that the plans are on display in the lobby of Virginia Park Elementary.

Councillor Lane thanked everyone for attending the meeting as well as for their feedback which will be considered during Council's deliberations on this matter.

There being no further business, the meeting adjourned at 7:59 p.m.

Councillor Dave Lane
Chairperson

Justin So

Virginia Place,
St. John's, NL
A1A 3G5

December 12, 2013

Office of the City Clerk
St. John's City Hall
P.O. Box 908,
St. John's, NL,
A1C 5M2

Dear St. John's City Council,

Please accept this letter as part of public comments regarding the proposal for Regal Realty to rezone **200-232 Newfoundland Drive ('Virginia Plaza')** commercial office hotel zone. The following lists the concerns that I have with the proposed development.

Development Height

At the moment the height of the Virginia plaza buildings are appropriate to the neighbourhood. If the area is able to be rezoned to allow for five stories, the buildings will shade the adjacent buildings. It will also block viewscapes of people directly adjacent to the property. While not opposed to the whole development, I am opposed to the increased height proposed by the proponent.

There are also concerns regarding the ability for future residents of the Virginia Plaza building to be able to see through the windows of adjacent housing and vice versa. As a resident of Virginia Place, it is a concern of mine that there are direct sight lines from my kitchen and bathroom windows into the higher windows of the Long Term Care Facility. I can understand why residents directly adjacent to the development have concerns about this. Perhaps a viewscapes assessment could be conducted to determine the impacts of the development on adjacent properties.

Vehicle Traffic

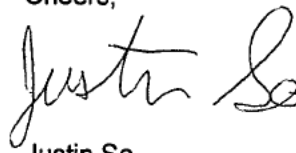
The increased size of the property will also increase the amount of traffic in the area. I live on Virginia Place which is very close to the exit of the Virginia Plaza property. Between the new Long Term Care Facility and the Virginia Plaza development I am concerned with how increased traffic will affect exiting my street. I am also concerned as there are a large number of children in the area that are often moving between areas on opposite sides of the street. I understand that a traffic assessment was completed that noted that traffic would not increase drastically. Regardless of the final development (two or five stories) a follow up traffic study should be conducted to ensure that conditions are as modelled.

Green Space and Trails

The area behind the Virginia Plaza has a trail that school children use to go to school. I hope that the proponent will keep this trail for use by the community and potentially develop it as a kind of green space adjacent to the property.

If you have any questions about the concerns I have listed here, please do not hesitate to contact me at

Cheers,



Justin So

**RESOLUTION
ST. JOHN'S DEVELOPMENT REGULATIONS
AMENDMENT NUMBER 583, 2013**

WHEREAS the City of St. John's wishes to accommodate a mixed residential and commercial development on property situated at Civic Number 200-232 Newfoundland Drive [Parcel ID Number 32011].

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following map amendment to the St. John's Development Regulations in accordance with the provisions of the Urban and Rural Planning Act.


**Rezone land at Civic Number 200-232 Newfoundland Drive from the
Commercial Neighbourhood (CN) Zone to the Commercial Office
Hotel (COH) Zone as shown on Map Z-1A attached.**

BE IT FURTHER RESOLVED that the City of St. John's requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this

day of **JANUARY, 2014.**

Mayor



MCIP

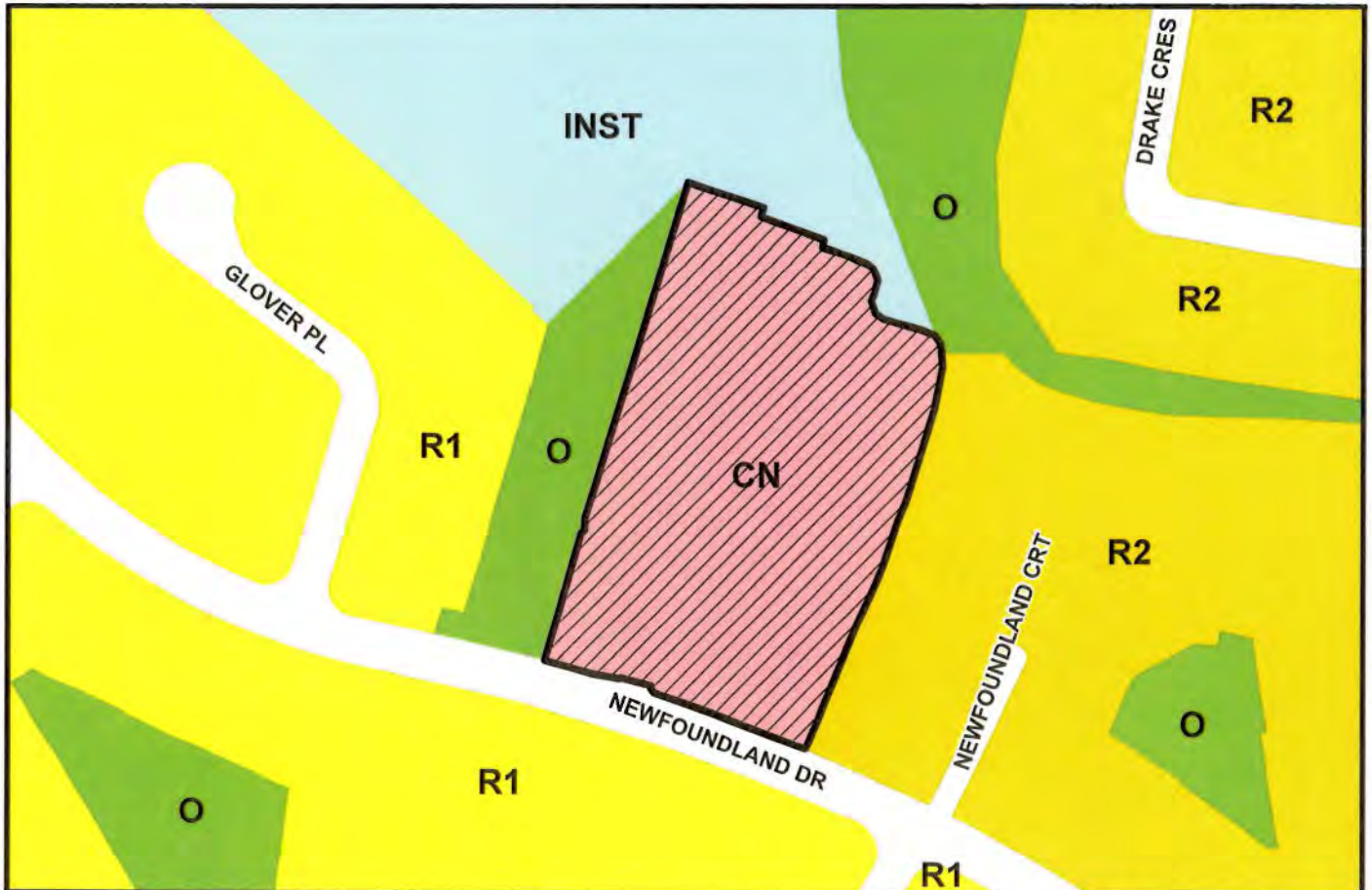
I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

City Clerk

13 JANUARY 2014

Council Adoption

Provincial Registration



**CITY OF ST. JOHN'S
DEVELOPMENT REGULATIONS
Amendment No. 583, 2013
[Map Z-1A]**

2013 09 05 SCALE: 1:2000
CITY OF ST. JOHN'S
DEPARTMENT OF PLANNING,
DEVELOPMENT & ENGINEERING

I hereby certify that this amendment
has been prepared in accordance with the
Urban and Rural Planning Act.



AREA PROPOSED TO BE REZONED FROM
COMMERCIAL NEIGHBOURHOOD (CN) LAND USE ZONE TO
COMMERCIAL OFFICE HOTEL (COH) LAND USE ZONE

200-232 Newfoundland Drive



M.C.I.P. signature and seal

Mayor

City Clerk

Council Adoption

Provincial Registration

MEMORANDUM

REPORT / RECOMMENDATIONS TO COUNCIL

Development Committee

Tuesday, January 7, 2014

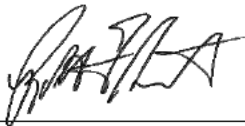
The following matter was considered by the Development Committee at its meeting held on December 17, 2013. A staff report is attached for Council's information.

1. **Planning & Development File No. 1300204**
Approval-in-Principle
Proposed Crown Land Grant for Proposed Industrial Park on a Private Road
Department of Environment & Conservation File 1035407
Crown Land Grant Referral for Nine (9) Hectares
Incinerator Road (Ward 5) – Industrial General (IG) Zone

The Committee recommends the following:

Council grant an Approval-in-Principle for the development, subject to the following conditions:

- a) Compliance with the requirements of the Planning and Development Division;
- b) The required Building Permits must be obtained from the City, prior to the commencement of any development;
- c) This Development must meet the minimum parking requirements for the IG Zone for this type of occupancy;
- d) A public road will not be permitted into this Industrial Park as it is located in an unserviced area. The proposed development must be contained on a private road and all services are to be provided by the property owner.
- e) Shared access agreements between all of the property owners/lessees.



Robert F. Smart, City Manager
Chair – Development Committee

RFS/mh
attachment

ST. JOHN'S

DEPARTMENT OF PLANNING

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHN'S.CA

MEMORANDUM

Date: January 8, 2014

To: His Worship the Mayor and Members of Council

Re: **Planning & Development File No. 1300204**
Approval-in-Principle
Proposed Crown Land Grant for Proposed Industrial Park on a Private Road
Department of Environment & Conservation File 1035407
Crown Land Grant Referral for Nine (9) Hectares
Incinerator Road (Ward 5) – Industrial General (IG) Zone

An application has been submitted to the Department of Planning, Development & Engineering requesting Approval-in-Principle for the development of the above referenced property to develop an Industrial Park on a private road on Crown Lands. There are six (6) lots proposed for the Industrial park.

This application has been reviewed by the Planning & Development Division. The proposal could be approved subject to complying with various technical requirements.

Recommendation

Council grant an Approval-in-Principle for the development, subject to the following conditions:

- 1) Compliance with the requirements of the Planning and Development Division;
- 2) The required Building Permits must be obtained from the City, prior to the commencement of any development;
- 3) This Development must meet the minimum parking requirements for the IG Zone for this type of occupancy;
- 4) A public road will not be permitted into this Industrial Park as it is located in an unserviced area. The proposed development must be contained on a private road and all services are to be provided by the property owner.
- 5) Shared access agreements between all of the property owners/lessees.



Robert Smart, City Manager
Chair-Development Committee

ST. JOHN'S

Report

Audit and Accountability Committee

Tuesday, November 12, 2013 at noon
Conference Room A, 4th Floor, City Hall

Present: Deputy Mayor Ron Ellsworth, Chairperson
Councillor Danny Breen (12:10 pm)
Councillor Bruce Tilley
Councillor Tom Hann
Mr. Harold Squires, Citizen Representative
Mr. Neil Martin, Deputy City Manager, Corporate Services – City Clerk
Mr. Robert Bishop, Deputy City Manager, Financial Management
Derek Coffey, Manager, Budget and Treasury
Mr. Sean Janes, City Internal Auditor
Mr. Nathan Barrett, Manager – Accounting Services
Ms. Maureen Harvey, Recording Secretary

1. Confirmation of revised committee mandate and committee membership

The Committee considered a document prepared by City Clerk which outlined the proposed mandate of the Committee based on the revised committee structure approved by Council. The document was reviewed with changes discussed and agreed upon. The revised mandate is shown below:

*City of St. John's
Audit and Accountability Standing Committee Mandate*

Purpose

The Audit and Accountability Standing Committee is appointed by Council to assist Council in fulfilling its oversight responsibilities with respect to:

Overseeing the City's financial reporting process including internal control processes, procedures for financial reporting, and the monitoring of the integrity and appropriateness of the City's financial statements;

- *Ensuring and monitoring the adequacy of financial, operational and compliance internal controls and risk management processes designed to manage significant business risk exposures;*
- *The selection, compensation, independence and performance of the external auditors; and*
- *Monitoring of compliance against corporate business and strategic plans and budgetary objectives.*

Membership

Membership shall be comprised of a minimum of two members of Council and two citizen representatives. The term of the Committee shall coincide with the term of Council.

Qualifications

The citizen representative shall have an accounting and/or auditing designation and have experience in the public sector, either directly or indirectly as a consultant or auditor. The Citizen Representative must be independent of the City and the City's internal and external auditors.

Meetings

The Committee shall meet once a month. Additional meetings may be authorized at the request of management, any member of the Committee, or at the request of the external or internal auditors.

Reporting

Minutes shall be kept of each meeting and supplied to Council at its next meeting.

RESPONSIBILITIES

The Committee is responsible for the following:

Financial Statements

- *Review significant accounting and reporting issues, including complex or unusual transactions and highly judgmental areas, and recent professional and/or regulatory pronouncements, and understand their impact on the financial statements.*
- *Review with management and the external auditors the results of the audit, including any difficulties encountered.*
- *Review the annual financial statements, and consider whether they are complete, consistent with information known to committee members, and reflect appropriate accounting principles.*
- *Review other sections of the annual report before release and consider the accuracy and completeness of the information. Review with management and the external auditors all matters required to be communicated to the committee under generally accepted auditing standards.*
- *Understand how management develops interim financial information, and the nature and extent of internal and external auditor involvement.*
- *Review interim financial reports with management and consider whether they are complete and consistent with the information known to committee members.*

Internal Control

- *Consider the effectiveness of the City's internal control system, including information technology security and control.*
- *Understand the scope of internal and external auditors' review of internal control over financial reporting, and obtain reports on significant findings and recommendations, together with management's responses.*

Internal Audit

- *Review with management and the City Internal Auditor the charter, activities, staffing, and organizational structure of the internal audit function.*
- *Review and recommend approval of the annual audit plan and all major changes to the plan.*
- *Ensure there are no unjustified restrictions or limitations, and review and concur in the appointment, replacement, or dismissal of the City Internal Auditor.*
- *At least once per year, review the performance of the City Internal Auditor.*
- *Review the effectiveness of the internal audit function.*
- *On a regular basis, meet separately with the City Internal Auditor to discuss any matters that the committee or internal audit believes should be discussed privately.*

External Audit

- *To satisfy itself as to the existence and terms of an Engagement Letter from the external auditors.*
- *Review the external auditors' proposed audit scope and approach, including coordination of audit effort with internal audit, including the materiality limits incorporated into the audit.*
- *Review the performance of the external auditors, and recommend approval on the appointment or discharge of the auditors.*
- *Review and confirm the independence of the external auditors by obtaining statements from the auditors on relationships between the auditors and the City, including non-audit services, and discussing the relationships with the auditors.*
- *To review the auditor's report and audited financial statements and to satisfy itself that these financial statements present fairly the financial position and results of operations and that the external auditors have no reservations about them and to make such recommendations thereon to Council as deemed necessary by the Committee.*
- *To satisfy itself that there are no unresolved issues between management and the external auditors, which could affect the financial statements and that generally, there is a good working relationship between management and the auditors.*
- *To review the external auditors' management letter together with the implementation plans as advised by management.*
- *On a regular basis, meet separately with the external auditors to discuss any matters that the committee or auditors believe should be discussed privately.*

Compliance

- *Review the effectiveness of the system for monitoring compliance with laws and regulations and the results of management's investigation and follow-up (including disciplinary action) of any instances of non-compliance.*

- *Review the findings of any examinations by regulatory agencies, and any auditor observations.*
- *Review the process for communicating the code of conduct to City personnel, and for monitoring compliance therewith.*
- *Obtain regular updates from management and City legal counsel regarding compliance matters.*

Risk Management

- *Review and discuss with management their responsibility for assessing and managing the City's exposure to business risk.*
- *Review policies governing risk management.*
- *Review and discuss with management the City's major business risk exposures.*

Business and Strategic Plan Monitoring

- *Review the corporate business and strategic plans as prepared by management and approved by Council.*
- *Meet with management on a semi-annual basis and review compliance with corporate business plans.*
- *Meet with management on an annual basis and review compliance with the corporate strategic plan.*

Reporting Responsibilities

- *Regularly report to Council about committee activities, issues, and related recommendations.*
- *Provide an open avenue of communication between internal audit, the external auditors, the senior management team and Council.*
- *Review any other reports the City issues that relate to committee responsibilities.*

Other Responsibilities

- *Perform other activities related to this mandate as requested by Council.*
- *Institute and oversee special investigations as needed.*
- *Review and assess the adequacy of the Audit Charter annually, requesting Council approval for proposed changes.*
- *Confirm annually that responsibilities outlined in this mandate have been carried out.*

The Committee recommends approval of the revised mandate for the Audit and Accountability Committee as shown above which reflects the revised committee structure previously approved by Council.

Deputy Mayor Ron Ellsworth
Chairperson

DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING
FOR THE PERIOD OF January 2, 2014 TO January 8, 2014

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
RES		Home Office	4 Mabeldon Place	1	Approved	14-01-02
RES		Building Lot	70 Hennessey's Line	5	Approved	14-01-03
RES		Residential Building Lot	Adjacent to 88 Main Road, Goulds	5	Approved	14-01-06
RES		Home Office	3 York Street	2	Approved	14-01-06
COM	Carl Yetman Architect Inc.	Site plan - Extension to Building	5 Hallett Crescent	4	Approved	14-01-16

* Code Classification:
RES - Residential INST - Institutional
COM - Commercial IND - Industrial
AG - Agriculture
OT - Other

** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

Gerard Doran
Development Officer
Department of Planning

Building Permits List

Council's January 13, 2014 Regular Meeting

Permits Issued:

2014/01/02 TO 2014/01/08

CLASS: COMMERCIAL

71 O'LEARY AVE-CLEAR VIEW GLAS	CO	WAREHOUSE
100 ELIZABETH AVE	SN	SERVICE SHOP
125 HARBOUR DR, LEGROS & MOTTI	SN	RESTAURANT
386 STAVANGER DR	MS	RETAIL STORE
308 WATER ST	SN	RETAIL STORE
90 PEARLTOWN RD	NC	AGRICULTURE
5 HALLETT CRES	EX	WAREHOUSE
5 HALLETT CRES	RN	OFFICE

THIS WEEK \$ 1,925,800.00

CLASS: RESIDENTIAL

40 COUNTRY GROVE PL	NC	ACCESSORY BUILDING
39 LINEGAR AVE	NC	ACCESSORY BUILDING
26 MCLOUGHLAN ST	CR	SUBSIDIARY APARTMENT
14 BRANSCOMBE ST	EX	SINGLE DETACHED DWELLING
13 JAMIE KORAB ST	RN	SINGLE DETACHED DWELLING
29-33 WATERFORD BRIDGE RD	RN	APARTMENT BUILDING
13 OBERON ST	SW	SINGLE DETACHED DWELLING

THIS WEEK \$ 48,700.00

CLASS: DEMOLITION

THIS WEEK \$.00

THIS WEEK'S TOTAL: \$ 1,974,500.00

REPAIR PERMITS ISSUED: 2014/01/02 TO 2014/01/08 \$ 12,000.00

LEGEND

CO CHANGE OF OCCUPANCY	SW SITE WORK
NC NEW CONSTRUCTION	EX EXTENSION
RN RENOVATIONS	CR CHNG OF OCC/RENOVTNS
MS MOBILE SIGN	DM DEMOLITION
SN SIGN	

YEAR TO DATE COMPARISONS			
January 13, 2014			
TYPE	2013	2014	% VARIANCE (+/-)
Commercial	\$317,700.00	\$1,925,800.00	506
Industrial	\$0.00	\$0.00	0
Government/Institutional	\$0.00	\$0.00	0
Residential	\$2,400,400.00	\$48,700.00	-98
Repairs	\$11,200.00	\$12,000.00	7
Housing Units (1 & 2 Family Dwellings)	7	0	
TOTAL	\$2,729,300.00	\$1,986,500.00	-27

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA
 Director of Planning & Development

MEMORANDUM

Weekly Payment Vouchers For The Week Ending January 9, 2014

Payroll

Public Works	\$ 715,521.61
Bi-Weekly Casual	\$ 3,935.16
Accounts Payable	\$7,488,616.02
Total:	\$ 8,208,072.79

ST. JOHN'S

NAME	CHEQUE #	DESCRIPTION	AMOUNT
DONOVAN SERVICES INC.	00062857	WATER AND SEWER WORK BANNERMAN PARK	\$427,161.47
CREATIVE BOOK PUBLISHING	00062858	PROMOTIONAL MATERIALS	\$72.29
LA BREA INT'L INC.	00062859	PROMOTIONAL MATERIALS	\$1,674.22
ORKIN CANADA	00062860	PEST CONTROL	\$123.74
GORDON BARNES	00062861	PROFESSIONAL SERVICES	\$2,400.00
SSQ INSURANCE COMPANY INC.	00062862	PAYROLL DEDUCTIONS	\$4,193.60
DESJARDINS FINANCIAL SECURITY	00062863	PAYROLL DEDUCTIONS	\$532,216.26
NEWFOUNDLAND POWER	00062864	ELECTRICAL SERVICES	\$1,409.79
ROYAL BANK VISA	00062865	VISA PAYMENT	\$522.52
PUBLIC SERVICE CREDIT UNION	00062866	PAYROLL DEDUCTIONS	\$8,930.83
THE SHERIFF'S OFFICE	00062867	WAGE GARNISHMENTS	\$289.05
SMITH, STEFANIE	00062868	CITY TOURISM AWARDS MATERIAL & APPLICATION	\$20.00
HALLIDAY, JANINE	00062869	REIMBURSEMENT MEALS	\$135.00
VIPOND INC.,	00062870	PROGRESS PAYMENT	\$22,549.15
NEWFOUNDLAND EXCHEQUER ACCOUNT	00062871	COPY CARD REFILL	\$500.00
INFINITY CONSTRUCTION	00062872	PROGRESS PAYMENT	\$157,773.08
ROYAL BANK VISA	00062873	VISA PAYMENT	\$418.01
CIBC	00062874	PAYROLL DEDUCTIONS	\$912.62
ROYAL BANK	00062875	PAYROLL DEDUCTIONS	\$482.30
POWER, BRENDA	00062876	REIMBURSEMENT OFFICE SUPPLIES	\$45.19
PARTS FOR TRUCKS INC.	00062877	REPAIR PARTS	\$4,980.74
MODERN PAVING LTD.	00062878	PROGRESS PAYMENT	\$51,886.38
RJG CONSTRUCTION LIMITED	00062879	PROGRESS PAYMENT	\$190,511.64
DESTINATION ST. JOHN'S	00062880	ACCOMMODATION TAX TRANSFER (4TH QUARTER)	\$150,000.00
EXECUTIVE COFFEE SERVICES LTD.	00062881	COFFEE SUPPLIES	\$152.49
HUMPHRY'S RESTAURANT & PUB	00062882	COUNCIL CHRISTMAS RECEPTION	\$297.55
THE SUNDANCE SALOON	00062883	MEETING LUNCHEON	\$186.45
RECEIVER GENERAL FOR CANADA	00062884	PAYROLL DEDUCTIONS	\$658,488.55
PIZZA DELIGHT	00062885	MEETING LUNCHEON	\$95.01
MUGFORD, WENDY	00062886	TRAVEL REIMBURSEMENT	\$120.34
NEWFOUNDLAND POWER	00062887	ELECTRICAL SERVICES	\$206,997.01
RECEIVER GENERAL FOR CANADA	00062888	PAYROLL DEDUCTIONS	\$129,163.93
NEWFOUNDLAND EXCHEQUER ACCOUNT	00062889	SUBSCRIPTION RENEWAL - GAZETTE	\$131.25
MUNICIPALITIES NEWFOUNDLAND AND LABRAC	00062890	MEMBERSHIP FEES 2014	\$40,546.76
THE TELEGRAM	00062891	SUBSCRIPTION RENEWAL	\$281.90

NAME	CHEQUE #	DESCRIPTION	AMOUNT
PHILLIP DOWNEY	00062892	REFUND OVERPAYMENT OF TAX	\$170.00
BELL ALIANT	00062893	TELEPHONE SERVICES	\$3,754.74
BELL MOBILITY	00062894	CELLULAR PHONE USAGE	\$566.71
GOODLIFE FITNESS	00062895	PAYROLL DEDUCTIONS	\$1,533.03
UNITED WAY OF NEWFOUNDLAND & LABRADOR	00062896	PAYROLL DEDUCTIONS	\$52.10
HEALTH CARE FOUNDATION	00062897	PAYROLL DEDUCTIONS	\$18.00
NEWFOUNDLAND POWER	00062898	ELECTRICAL SERVICES	\$26,389.83
CITY OF ST. JOHN'S	00062899	REPLENISH PETTY CASH	\$129.50
THE WORKS	00062900	MEMBERSHIP FEES	\$725.60
NAPE	00062901	PAYROLL DEDUCTIONS	\$741.78
CUPE LOCAL 569	00062902	PAYROLL DEDUCTIONS	\$28,508.84
RECEIVER GENERAL FOR CANADA	00062903	PAYROLL DEDUCTIONS	\$3,038.82
SENIORS RESOURCE CENTRE	00062904	SNOW BUSTERS PROGRAM 2014	\$15,000.00
ACKLANDS-GRAINGER	00062905	INDUSTRIAL SUPPLIES	\$6,376.07
AE CONSULTANTS LTD.	00062906	PROFESSIONAL SERVICES	\$5,472.33
SERVICEMASTER CONTRACT SERVICE	00062907	CLEANING SERVICES	\$565.00
ATLANTIC OFFSHORE MEDICAL SERV	00062908	MEDICAL SERVICES	\$10,228.64
CABOT AUTO GLASS & UPHOLSTERY	00062909	CLEANING SERVICES	\$652.01
MUNICIPAL CONSTRUCTION LIMITED	00062910	ASPHALT	\$2,069.44
COSTCO WHOLESALE	00062911	MISCELLANEOUS SUPPLIES	\$247.69
RDM INDUSTRIAL LTD.	00062912	INDUSTRIAL SUPPLIES	\$1,726.95
ROBERT BAIRD EQUIPMENT LTD.	00062913	RENTAL OF EQUIPMENT	\$240.69
DISCOUNT CAR & TRUCK RENTALS	00062914	VEHICLE RENTAL	\$537.88
NEWFOUNDLAND EXCHEQUER ACCOUNT	00062915	REGISTRATION OF EASEMENT	\$3,298.00
LIGHTING & TRAFFIC	00062916	PROFESSIONAL SERVICES	\$751.56
HERCULES SLR INC.	00062917	REPAIR PARTS	\$1,032.06
STAPLES THE BUSINESS DEPOT - OLD PLACEN	00062918	STATIONERY & OFFICE SUPPLIES	\$852.01
SMS EQUIPMENT	00062919	REPAIR PARTS	\$1,106.43
CABOT PEST CONTROL	00062920	PEST CONTROL	\$357.65
BEST DISPENSERS LTD.	00062921	SANITARY SUPPLIES	\$97.41
PIK-FAST EXPRESS INC.	00062922	BOTTLED WATER	\$114.00
ROCKWATER PROFESSIONAL PRODUCT	00062923	CHEMICALS	\$275.02
STANTEC CONSULTING LTD. (SCL)	00062924	PROFESSIONAL SERVICES	\$1,069.55
BLACK & MCDONALD LIMITED	00062925	PROFESSIONAL SERVICES	\$11,689.68
GRAPHIC ARTS & SIGN SHOP LIMITED	00062926	SIGNAGE	\$309.06

NAME	CHEQUE #	DESCRIPTION	AMOUNT
BARNES/BOWMAN DISTRIBUTION	00062927	REPAIR PARTS	\$170.42
ATLANTIC BUSINESS INTERIORS	00062928	COMPUTER EQUIPMENT	\$1,016.94
BRENKIR INDUSTRIAL SUPPLIES	00062929	PROTECTIVE CLOTHING	\$14,107.95
JLG TRANSPORATION LTD.	00062930	TAXI SERVICES	\$93.50
OFFICEMAX GRAND & TOY	00062931	OFFICE SUPPLIES	\$621.87
SPECTRUM INVESTIGATION & SECURITY 1998 L	00062932	SECURITY SERVICES	\$5,192.58
WESTERN HYDRAULIC 2000 LTD	00062933	REPAIR PARTS	\$446.35
BDI CANADA INC	00062934	REPAIR PARTS	\$417.76
STAPLES THE BUSINESS DEPOT - STAVANGER	00062935	STATIONERY & OFFICE SUPPLIES	\$527.55
LEXISNEXIS CANADA INC.	00062936	PUBLICATION	\$378.07
TRIWARE TECHNOLOGIES INC.	00062937	COMPUTER EQUIPMENT	\$119.78
CHESTER DAWE CANADA - O'LEARY AVE	00062938	BUILDING SUPPLIES	\$30.45
PRACTICA LIMITED	00062939	SCOOP BAGS	\$2,791.95
AIR LIQUIDE CANADA INC.	00062940	CHEMICALS AND WELDING PRODUCTS	\$66,646.79
MILA FOODS INC.	00062941	MEAL ALLOWANCES	\$366.30
ROGERS CABLE	00062942	INTERNET SERVICES	\$52.26
NORTRAX CANADA INC.,	00062943	REPAIR PARTS	\$191.77
SHEPPARD CASE ARCHITECTS	00062944	PROFESSIONAL SERVICES	\$1,770.88
NORTH ATLANTIC SUPPLIES INC.	00062945	REPAIR PARTS	\$226.00
ATLANTIC HOME FURNISHINGS LTD	00062946	APPLIANCES	\$14,122.74
RON FOUGERE ASSOCIATES LTD	00062947	ARCHITECTURAL SERVICES	\$150,200.59
COLONIAL GARAGE & DIST. LTD.	00062948	AUTO PARTS	\$35,672.66
CONSTRUCTION SIGNS LTD.	00062949	SIGNAGE	\$1,609.12
TIM HORTON'S STORE - HARVEY RD	00062950	REFRESHMENTS	\$217.58
COUNTRY TRAILER SALES 1999 LTD	00062951	REPAIR PARTS	\$898.35
MASK SECURITY INC.	00062952	TRAFFIC CONTROL	\$2,559.23
MAXXAM ANALYTICS INC.,	00062953	WATER PURIFICATION SUPPLIES	\$1,009.66
SHU-PAK EQUIPMENT INC.	00062954	REPAIR PARTS	\$579.78
THOMAS GLASS INCORPORATED	00062955	GLASS INSTALLATION	\$186.45
HARTY'S INDUSTRIES	00062956	STEEL FLAT BAR	\$2,020.44
DICKS & COMPANY LIMITED	00062957	OFFICE SUPPLIES	\$2,941.31
REEFER REPAIR SERVICES LTD.	00062958	REPAIR PARTS	\$1,546.98
THYSSENKRUPP ELEVATOR	00062959	ELEVATOR MAINTENANCE	\$2,000.10
RUSSEL METALS INC.	00062960	METALS	\$621.50
EAST COAST MARINE & INDUSTRIAL	00062961	MARINE & INDUSTRIAL SUPPLIES	\$2,494.14

NAME	CHEQUE #	DESCRIPTION	AMOUNT
EASTERN AUDIO LTD.	00062962	AUDIO EQUIPMENT	\$3,775.33
EASTERN INDUSTRIES & HYDRAULICS LTD.	00062963	PROFESSIONAL SERVICES	\$941.61
EAST CHEM INC.	00062964	CHEMICALS	\$351.09
THE TELEGRAM	00062965	ADVERTISING	\$1,768.68
HOME DEPOT OF CANADA INC.	00062966	BUILDING SUPPLIES	\$196.54
EMERGENCY REPAIR LIMITED	00062967	AUTO PARTS AND LABOUR	\$9,970.94
PRINCESS AUTO	00062968	MISCELLANEOUS ITEMS	\$562.35
TENCO INC.	00062969	REPAIR PARTS	\$247.83
STELLAR INDUSTRIAL SALES LTD.	00062970	INDUSTRIAL SUPPLIES	\$2,275.37
ATLANTIC OILFIELD & INDUSTRIAL SUPPLY	00062971	INDUSTRIAL SUPPLIES	\$3,297.42
PROVINCIAL FENCE PRODUCTS	00062972	FENCING MATERIALS	\$1,595.56
HARVEY & COMPANY LIMITED	00062973	REPAIR PARTS	\$4,178.67
A HARVEY & CO. LTD.	00062974	ROAD SALT	\$727,716.82
HARVEY'S OIL LTD.	00062975	PETROLEUM PRODUCTS	\$249,872.78
BDO CANADA LLP	00062976	PROFESSIONAL SERVICES	\$10,221.85
GUILLEVIN INTERNATIONAL CO.	00062977	ELECTRICAL SUPPLIES	\$3,767.42
CANADIAN LINEN & UNIFORM	00062978	MAT RENTALS	\$3,189.84
BRENNTAG CANADA INC	00062979	CHLORINE	\$34,013.00
PRACTICAR CAR & TRUCK RENTALS	00062980	VEHICLE RENTAL	\$22,625.99
ECONOLITE CANADA INC.,	00062981	REPAIR PARTS	\$1,141.81
BELL DISTRIBUTION INC.,	00062982	CELL PHONES & ACCESSORIES	\$39.55
HISCOCK RENTALS & SALES INC.	00062983	HARDWARE SUPPLIES	\$1,064.40
ARIANNA CONSTRUCTION INC	00062984	SNOW CLEARING	\$4,519.62
TOTAL LUBRICANTS CANADA INC.,	00062985	LUBRICANTS	\$654.56
BEMISTER'S JANITORIAL	00062986	CLEANING SERVICES	\$5,062.40
SCOTIA RECYCLING (NL) LIMITED	00062987	TIP FLOOR PROCESSING FEE NOV. 2013	\$148,412.88
SPARTAN INDUSTRIAL MARINE	00062988	SAFETY SUPPLIES	\$316.40
IMPRINT SPECIALTY PROMOTIONS LTD	00062989	PROMOTIONAL ITEMS	\$6,198.55
ONX ENTERPRISE SOLUTIONS LIMITED	00062990	PROFESSIONAL SERVICES	\$18,390.75
ECHOLOGICS ENGINEERING	00062991	REPAIR PARTS	\$17,571.50
THE STEVENS COMPANY	00062992	VETERINARY SUPPLIES	\$141.25
POINT CONTRACTING INC.,	00062993	PROFESSIONAL SERVICES	\$10,914.43
SUMMIT VETERINARY PHARMACY INC.,	00062994	VETERINARY SUPPLIES	\$77.61
HOME APPLIANCE REPAIR LTD.	00062995	REPAIRS TO APPLIANCES	\$1,092.82
DBI-GARBAGE COLLECTION REMOVAL LTD.	00062996	GARBAGE COLLECTION	\$966.15

NAME	CHEQUE #	DESCRIPTION	AMOUNT
GARDA CANADA SECURITY CORP	00062997	SECURITY SERVICES	\$12,156.27
DILLON CONSULTING LTD.	00062998	PROFESSIONAL SERVICES	\$12,882.00
BACCALIEU TRAIL ANIMAL HOSPITAL	00062999	PROFESSIONAL SERVICES	\$3,438.49
CANADIAN SAFETY SOURCE CLOTHING & EQUIP	00063000	PROTECTIVE CLOTHING	\$38,794.58
CENTINEL SERVICES	00063001	PROFESSIONAL SERVICES	\$2,208.98
VOHL INC.,	00063002	REPAIR PARTS	\$2,691.21
RENEE PHAIR HEALEY, REGISTERED PSYCH.	00063003	COUNSELING SERVICES	\$270.00
OAKLEY LAW	00063004	PROFESSIONAL SERVICES	\$407.50
MARK'S WORK WEARHOUSE	00063005	PROTECTIVE CLOTHING	\$290.00
MARTIN'S FIRE SAFETY LTD.	00063006	SAFETY SUPPLIES	\$5,393.90
MCLOUGHLAN SUPPLIES LTD.	00063007	ELECTRICAL SUPPLIES	\$88.02
MIKAN INC.	00063008	LABORATORY SUPPLIES	\$833.43
MODERN BUSINESS EQUIPMENT LTD.	00063009	LEASING OF EQUIPMENT	\$47.22
WAJAX INDUSTRIAL COMPONENTS	00063010	REPAIR PARTS	\$299.95
NEWFOUNDLAND DISTRIBUTORS LTD.	00063011	INDUSTRIAL SUPPLIES	\$2,594.19
NEWFOUNDLAND DESIGN ASSOCIATES	00063012	PROFESSIONAL SERVICES	\$335,554.08
RECREATION NL	00063013	131 HIGH FIVE SPORT BOOKS	\$4,862.00
BELL MOBILITY	00063014	CELLULAR PHONE USAGE	\$24,205.54
R NICHOLLS DISTRIBUTORS INC.	00063015	PROTECTIVE CLOTHING	\$1,202.60
PENNECON ENERGY HYDRAULIC SYSTEMS	00063016	PROFESSIONAL SERVICES	\$4,688.11
PBA INDUSTRIAL SUPPLIES LTD.	00063017	INDUSTRIAL SUPPLIES	\$952.91
PERIDOT SALES LTD.	00063018	REPAIR PARTS	\$595.95
THE HUB	00063019	CATERING SERVICES	\$3,736.35
PITNEY BOWES OF CANADA LIMITED	00063020	OFFICE SUPPLIES	\$343.30
PROFESSIONAL UNIFORMS & MATS INC.	00063021	PROTECTIVE CLOTHING	\$900.50
PUROLATOR COURIER	00063022	COURIER SERVICES	\$58.38
RIDEOUT TOOL & MACHINE INC.	00063023	TOOLS	\$1,092.88
NAPA ST. JOHN'S 371	00063024	AUTO PARTS	\$43.49
THE ROYAL GARAGE LTD.	00063025	AUTO PARTS	\$1,296.74
ST. JOHN'S PORT AUTHORITY	00063026	RENTAL OF QUARRY SITE	\$5,158.94
SAFEGUARD	00063027	OFFICE SUPPLIES	\$21.48
BIG ERICS INC	00063028	SANITARY SUPPLIES	\$459.51
SAUNDERS EQUIPMENT LIMITED	00063029	REPAIR PARTS	\$3,607.23
SANSOM EQUIPMENT LTD.	00063030	REPAIR PARTS	\$1,365.27
SMITH STOCKLEY LTD.	00063031	PLUMBING SUPPLIES	\$386.74

NAME	CHEQUE #	DESCRIPTION	AMOUNT
STEEFAB INDUSTRIES LTD.	00063032	STEEL	\$388.43
SUPERIOR PROPANE INC.	00063033	PROPANE	\$806.40
THRIFTY CAR RENTALS	00063034	VEHICLE RENTAL	\$4,878.21
TRACTION DIV OF UAP	00063035	REPAIR PARTS	\$1,718.31
CANSEL WADE	00063036	2014 CALENDARS	\$661.05
WATERWORKS SUPPLIES DIV OF EMCO LTD	00063037	REPAIR PARTS	\$5,132.41
WEIRS CONSTRUCTION LTD.	00063038	ROAD GRAVEL	\$727.13
WESCO DISTRIBUTION CANADA INC.	00063039	REPAIR PARTS	\$173.92
BOARD OF CANADIAN REGISTERED SAFETY PR	00063040	MEMBERSHIP RENEWAL	\$254.25
SOUNDS ARTS INITIATIVE, INC.	00063041	HOLDBACK SPECIAL EVENTS & FESTIVAL GRANT	\$250.00
DR. JOHN JANES	00063042	MEDICAL EXAMINATION	\$20.00
DR. KATHY CHAYTOR	00063043	MEDICAL EXAMINATION	\$20.00
STACK AND ASSOCIATES	00063044	PURCHASE OF EASEMENT	\$12,500.00
DR. MARK PORTER	00063045	MEDICAL EXAMINATION	\$20.00
STAPLES THE BUSINESS DEPOT - KELSEY DR	00063046	OFFICE SUPPLIES	\$66.99
TRAVELERS INSURANCE COMPANY OF CANADA	00063047	LEGAL CLAIM	\$49,200.56
ST. JOHN'S PRIDE INC.	00063048	HOLDBACK SPECIAL EVENTS & FESTIVAL GRANT	\$50.00
NEWFOUNDLAND HISTORIAL SOCIETY	00063049	MEMBERSHIP RENEWAL	\$40.00
COMPASS HEALTH CENTRE LTD.	00063050	PROFESSIONAL SERVICES	\$136.00
DR. J.H. OOSTHUIZEN	00063051	MEDICAL EXAMINATION	\$20.00
WITHERS, GEORGE	00063052	INSTRUCTOR FEE	\$300.00
MCINNES COOPER	00063053	PROFESSIONAL SERVICES	\$1,618.44
DR. A.R. ROLFE	00063054	MEDICAL EXAMINATION	\$20.00
DR. ANDREW HUTTON	00063055	MEDICAL EXAMINATION	\$20.00
KIM BLANCHARD	00063056	RECREATION PROGRAM REFUND	\$280.00
HODDER ELECTRICAL	00063057	REFUND ELECTRICAL PERMIT	\$121.00
WILE, LISA	00063058	RECREATION PROGRAM REFUND	\$120.00
ST. THOMAS ANGLICAN CHURCH	00063059	RENTAL OF BUILDING	\$150.00
MARTIN, TOBY	00063060	REFUND ELECTRICAL PERMIT	\$306.62
DINN, KAREN	00063061	REIMBURSEMENT FOR LUNCHEON	\$190.91
WINSOR, LYNNANN	00063062	REIMBURSEMENT FOR AWWA MEMBERSHIP	\$170.00
SHEPPARD, TAMMY	00063063	REIMBURSEMENT FOR CPA BREAKFAST	\$28.25
LEONARD, MATTHEW	00063064	REIMBURSEMENT TUITION	\$612.00
STRONG, SCOTT	00063065	REIMBURSEMENT FOR SMOKING CESSATION	\$54.76
MACNEIL, GARY	00063066	CLOTHING ALLOWANCE	\$125.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
PROFESSIONAL ENGINEERS AND GEOSCIENTIS	00063067	MEMBERSHIP RENEWAL	\$167.47
AON REED STENHOUSE INC	00063068	AUTOMOBILE POLICY INSURANCE	\$5,824.00
CMH CONSTRUCTION LIMITED	00063069	PROGRESS PAYMENT	\$70,295.35
ANCHORAGE CONTRACTING SERVICES	00063070	PROGRESS PAYMENT	\$400,960.21
REDWOOD CONSTRUCTION LIMITED	00063071	PROGRESS PAYMENT	\$118,697.66
RBC GLOBAL SERVICES/RBC INVESTOR SERVIC	00063072	PENSION REMITTANCE	\$895,130.16
FIRST CANADIAN GROUP LTD.	00063073	PROGRESS PAYMENT	\$540,341.81
BARACO-ATLANTIC CORPORATION	00063074	PROGRESS PAYMENT	\$148,743.14
PYRAMID CONSTRUCTION LIMITED	00063075	PROGRESS PAYMENTS	\$397,997.07
GUARDIAN RETAIL INC.	00063076	REPLACEMENT OF STEPS & RAMPS	\$20,000.00
Total:			<u>\$7,488,616.02</u>

MEMORANDUM

Date: January 6, 2014

To: His Worship the Mayor and Members of Council

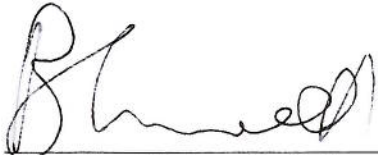
From: Brendan O'Connell, P. Eng.

Re: **Proposal Call
Regional Water System:
Non-Destructive Testing of 1050mm and/or 750mm Prestressed Concrete Lined
Cylinder Pipe (Hyprescon)**

A proposal was received from the following:

Pure Technologies Ltd.

The proposal has been reviewed by staff and it is recommended that the proposal be awarded to Pure Technologies Ltd.



Brendan O'Connell, P. Eng.,
Director of Engineering

BO'C/dm

ST. JOHN'S

ECONOMIC UPDATE

JANUARY 2014

Contact us at
business@stjohns.ca
to be added to our
monthly distribution list

ECONOMIC INDICATORS

The New Housing Price Index for St. John's Metro was 150.9 in October 2013 up 2.2%*

The Consumer Price Index for St. John's Metro was 126.8 in November 2013 up 2.2%*

Retail sales for Newfoundland and Labrador were \$724 million in October 2013 up 4.7%*

* same month in the previous year.

LABOUR FORCE CHARACTERISTICS

St. John's Metro, (seasonally adjusted, three-month moving average)

	Nov. 2013	Chg.*
Labour Force	116,100	-2.3%
Unemployment Rate	5.9%	-1.0pt
Employment Rate	65.3%	-2.3pt
Participation Rate	69.4%	-3.3pt

* same month in the previous year.

BUSINESS BRIEFS

Viking Supply Ships setting up shop in St. John's

Viking Supply Ships (VSS) has opened its first Canadian office in St. John's to support its offshore service work in Newfoundland and Labrador (NL). The company's large black and yellow vessels are a trademark and usually located around the offshore oil and gas centres of Stavanger and Aberdeen. The company hopes the ships will now be more commonly spotted off NL. VSS has previously been involved in work with oil companies active at the White Rose field and more recently in

the deepwater Orphan Basin.

St. John's Area Posts Higher Vacancy Rate

The vacancy rate for private apartments in the St. John's census metropolitan area (CMA) increased to 3.2% in October 2013, remaining above the ten year average of 2.5%.

According to Canada Mortgage and Housing Corporation's (CMHC) Rental Market Report, average rents continue to climb in St. John's. The average monthly rent for a two-bedroom apartment in October 2013 was \$864 compared to \$798 a year ago. Local market intelligence

suggests that demand for rented condos have attracted tenants from the aging apartments in the surveyed rental market. The CMHC survey targets only privately initiated structures with at least three rental units, which have been on the market for at least three months.

NL salaries highest in Atlantic region

A report on salary trends for 2014 suggests salaries in NL are now higher than in any other Atlantic Canadian province. With salaries in Halifax, NS used as a base figure, the report prepared by

Gerald Walsh Associates used information from Statistics Canada, surveys from various professional and industry associations, and its own information on placements to determine a factor figure. To compare salaries for the same jobs in other Atlantic Canadian cities, the report applies a factor of 1.05 to St. John's, meaning the salary for a job in NL's capital city is likely 5% higher than the salary would be for the same job in Halifax.

ST. JOHN'S

Business Approvals

Personal Training
Business
82 O'Leary Ave.

Party City of St. John's
50 White Rose Dr.

Mobile Snap
430 Topsail Rd.

O'leva Oils and Vins
390 Topsail Rd.

King Lifts Ltd.
355-357 Main Rd.

Jungle Jim's
355 Main Rd.

New Home Based Business

Home Office
2-215 L'Anse aux
Meadows Cres.

Home Office
24 Portugal Cove Rd.

Elegant Touch Esthetics
472 Newfoundland Dr.

City Building Permits (Year-to-date as of Dec. 16, 2013)

Type	2012	2013	% Variance
Commercial	\$213,900,300.00	\$103,200,700.00	-52
Industrial	\$5,000,000.00	\$2,300,000.00	-54
Government/Institutional*	\$16,200,900.00	\$79,800,000.00	393
Residential	\$185,000,600.00	\$157,600,500.00	-15
Repairs	\$5,100,500.00	\$4,700,100.00	-8
Total	\$425,202,300.00	\$347,601,300.00	-18

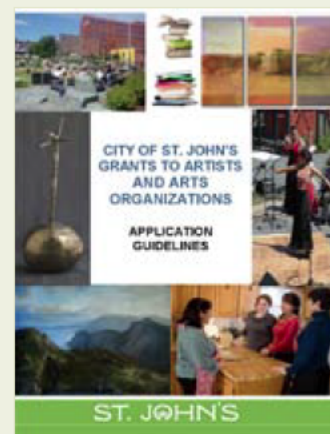
* Government/institutional data does not include the full range of permit activity undertaken by the provincial government and its agencies

Upcoming Events

NEIA Speaker Series: Gerard Chisholm, Environment Canada	Jan 14	www.neia.org
Board of Trade Luncheon with Honourable Rob Moore	Jan 15	www.bot.nf.ca
BDC Marketing Strategies Workshop	Jan 16	julia.lee@bdc.ca
Society of Petroleum Engineers Distinguished Lecturer Annamaria Petrone	Jan 20	www.noia.ca
Employer's Council OH&S Committee Training	Jan 22	www.nlec.nf.ca
2014 Board of Trade Business Development Summit	Jan 23	www.bot.nf.ca
NLOWE Webinar Week: Social Media for Business	Jan 28-30	www.nlowe.org
Annual Volunteerism Luncheon 2014	Jan 30	www.communitysector.nl.ca

CITY INITIATIVES**ARTS GRANTS**

The City of St. John's provides grants to artists who are residents of St. John's and to arts organizations that operate out of St. John's. The City invests in projects that are of benefit to its citizens and visitors. Applications are assessed by a jury of artists and representatives from Council. A budget of \$203,000 has been allocated for the 2014 program. The deadline for the Grants to Artists and Arts Organizations is January 31 at 4 p.m. Applications can be submitted in-person at 1 Crosbie Place or via mail to Dept. of Community Services P.O. Box 908 St. John's, NL A1C 5M2. For further information visit the City Services (Arts & Culture) section of Living in St. John's at www.stjohns.ca or e-mail arts@stjohns.ca.



ST. JOHN'S

348 Water Street
City of St. John's, P.O. Box 908
St. John's, NL A1C 5M2
(709) 576-8107
business@stjohns.ca



MOST INFLUENTIAL WOMEN LIST OF 2013 ANNOUNCED BY CAAWS

List Recognizes 20 Top Leaders in Sport and Physical Activity Across Canada

Tweet: <http://bit.ly/1kn98eS>

OTTAWA, January 8, 2014 – Twenty outstanding women have been named by the Canadian Association for the Advancement of Women and Sport and Physical Activity ([CAAWS](http://caaws.ca)) to the *Most Influential Women in Sport and Physical Activity List of 2013*. CAAWS publishes its Most Influential Women List annually to celebrate and highlight Canadian leaders who influenced sport and physical activity in Canada and on the international stage. "This is the 12th edition of the CAAWS Most Influential Women List and it is great to see the number of strong leaders who contribute so much to our country and on the international scene," said CAAWS Executive Director Karin Lofstrom (Ottawa, Ontario). "Our goal is to assist in raising the profile of these leaders as well as celebrate women who make a significant contribution to physical activity through to high performance."

The 2013 List includes athletes, officials, coaches, professors, administrators and volunteers. A few of the women have been named to the List several times, such as Anne Merklinger (Own the Podium) Caroline Assalian (Canadian Olympic Committee); while some are newcomers such as Monique Levebvre (AlterGo), Michelle Stilwell (Paralympian), Carol Huynh (Olympian) and Jane Riddell (GoodLife Fitness Clubs Inc.).

THE CAAWS MOST INFLUENTIAL WOMEN LIST FOR 2013 IS (alphabetical order):

Note: profiles are available for editorial use at caaws.ca

- **Caroline ASSALIAN**, Chief Sport Officer, Canadian Olympic Committee (Montreal, QC)
- **Beverly BOYS**, Official; "A Level" International judge; coach / diving (Surrey, BC)
- **Jill BREWER**, Coach; Mentor; Master Learning Facilitator and Evaluator / diving (St. John's, NL)
- **Jennifer CAMPBELL**, Chef de mission of Team Canada, Special Olympics (Winnipeg, MB)
- **Jane EDSTROM**, Official, International Association of Athletics Federations / athletics (Winnipeg, MB)
- **Cyndie FLETT**, VP Research and Development, Coaching Association of Canada (Ottawa, ON)
- **Jennifer HEIL**, Because I am a Girl Campaign / freestyle skiing (Spruce Grove, AB)
- **Kaillie HUMPHRIES**, Olympian; role model / bobsleigh (Calgary, AB)
- **Carol HUYNH**, FILA Panellist to IOC to Save Olympic Wrestling / wrestling (Hazelton, AB)
- **Monique LEFEBVRE**, Executive Director, AlterGo; founder of Défi sportif AlterGo (Montreal, QC)
- **Monique F. LEROUX**, President, Sherbrooke 2013 Canada Summer Games (Montreal, QC)
- **Anne MERKLINGER**, CEO, Own the Podium; Board, Special Olympics Canada (Ottawa, ON)
- **Dr. Jane MORAN**, Chair, International Skating Union's Medical Commission / figure skating (Victoria, BC)
- **Dr. Margo MOUNTJOY**, FINA Sports Medicine Committee; IOC Medical Commission (Guelph, ON)
- **Jane RIDDELL**, COO GoodLife Fitness Clubs Inc. / fitness (London, ON)
- **Christine SINCLAIR**, Captain, Canadian Women's Soccer Team / soccer (Burnaby, BC)
- **Tricia SMITH**, VP, International Rowing Federation / rowing (Vancouver, BC)
- **Michelle STILWELL**, Paralympian; MLA; Advocate / basketball & athletics (Parksville, BC)
- **Lisa THOMAIDIS**, Head coach, Canada's senior women's basketball team / basketball (Dundas, ON)
- **Dr. Joan WHARF HIGGINS**, Professor & Research Chair; Volunteer / physical education (Victoria, BC)



Each year, in addition to publishing its Most Influential Women in Sport and Physical Activity List (MIW), CAAWS also highlights Ones to Watch. For 2013, CAAWS has selected the following women as Ones to Watch in order to highlight their initiatives and impact: **Andrea BRAZEAU** and **Julia ST-AUBIN** (Kangiqsualujjuaq, QC); **Ashley HOWARD** (Vancouver, BC); **Monali PATEL** (Kitchener ON); and **Carrie SERWETNYK** (Mississauga, ON).

The final List was compiled by a CAAWS selection panel, from both public nominations and from contributions from knowledgeable sport and physical activity leaders. The panel reviewed the submissions and based its decision on accomplishment and scope of activities in the 2013 calendar year. Past Lists can be found at http://www.caaws.ca/influentialwomen/e/past_Lists.htm

The Canadian Association for the Advancement of Women and Sport and Physical Activity ([CAAWS](#)) is a national non-profit organization dedicated to creating an equitable sport and physical activity system in which girls and women are actively engaged as participants and leaders. CAAWS provides a number of services, programs and resources to a variety of clients, including sport and physical activity organizations, teachers, coaches, athletes, volunteers, health professionals and recreation leaders. Since 1981, CAAWS has worked in close cooperation with government and non-government organizations on activities and initiatives that advocate for positive change for girls and women in sport and physical activity. Follow @CAAWS on Facebook and Twitter.

--- 30 ---

Contact:

Aline Lafrenière at 613-791-4032, alineml@sympatico.ca

MEMORANDUM

Date: **January 10, 2014**

To: **His Worship the Mayor
and Members of Council**

From: **Robert G. Bishop, C.A.
Deputy City Manager, Financial Management**

Re: **Snow Clearing Report**

Attached for the information of Council, is the Snow Clearing Report for the period January 1 to January 10, 2014.

The Report shows a negative variance of \$98,474.

**Robert G. Bishop, C.A.
Deputy City Manager,
Financial Management**

Attach.

ST. JOHN'S

DEPARTMENT OF FINANCE
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

**CITY OF ST. JOHN'S
SNOW CLEARING REPORT
WEEK ENDING JANUARY 10, 2014**

	<u>2014 BUDGET</u>	<u>Y-T-D BUDGET</u>	<u>Y-T-D ACTUAL</u>	<u>(OVER)UNDER BUDGET</u>
<u>PERSONAL SERVICES</u>				
SALARIES AND WAGES	3,941,541	120,784	120,275	509
LABOR OVERTIME	300,000	7,143	92,430	(85,287)
EMPLOYER CONTRIBUTIONS	1,040,162	31,606	41,696	(10,090)
TOTAL PERSONAL SERVICES	5,281,703	159,533	254,402	(94,869)
<u>CONTRACTUAL SERVICES</u>				
CONTRACTUAL SERVICES	155,304	-	-	-
WEATHER REPORTS	140,000	-	-	-
CABLE/SATELLITE SERVICE	2,496	-	-	-
ADVERTISING	13,370	-	-	-
CLAIMS	10,000	-	-	-
EMPLOYEE TRAINING	24,460	-	-	-
FLEET COSTS	4,874,703	5,100	5,097	3
RENTAL OF TRUCKS	15,000	-	-	-
LEASE OF HEAVY EQUIPMENT	1,168,876	-	-	-
RENTAL OF OTHER EQUIPMENT	5,000	-	-	-
RENTAL OF OTHER VEHICLES	12,736	-	-	-
SNOW CLEARING & ICE CONTROL	60,000	-	-	-
TOTAL CONTRACTUAL SERVICES	6,481,945	5,100	5,097	3
<u>MATERIALS & SUPPLIES</u>				
FOOD AND REFRESHMENT	2,600	-	-	-
SAND*	10,000	376	-	376
SALT*	3,148,277	80,000	84,065	(4,065)
SNOW FENCING	4,800	-	-	-
LUBRICATING OILS	33,000	1,375	1,158	217
WELDING SUPPLIES	45,000	1,884	2,059	(175)
TIRE CHAINS	5,000	-	-	-
SAFETY EQUIPMENT	10,033	375	371	4
HAND TOOLS & SMALL EQUIP	20,000	875	863	12
CLEANING SUPPLIES	7,353	125	125	(0)
MISCELLANEOUS MATERIALS	1,920	50	26	24
GRANTS TO OTHER GROUPS	15,000	15,000	15,000	-
TOTAL MATERIALS & SUPPLIES	3,302,983	100,060	103,668	(3,609)
FLEET CAPITAL COSTS	-	-	-	-
TOTAL COSTS	15,066,631	264,693	363,167	(98,474)

*SALT & SAND ISSUES TO JANUARY 7 2014