

**AGENDA
REGULAR MEETING**

**MARCH 18th, 2014
4:30 p.m.**

ST. JOHN'S

MEMORANDUM

March 14, 2014

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Tuesday, March 18, 2014 at 4:30 p.m.**

This meeting will be preceded by a Special Meeting to be held on the same day in Conference Room A at **4:00 p.m.**

By Order

A handwritten signature in black ink, appearing to read "Neil Martin". The signature is written in a cursive style with a large initial "N" and a long horizontal stroke at the end.

Neil A. Martin
City Clerk

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

**AGENDA
REGULAR MEETING
MARCH 18th, 2014
4:30 p.m.**

At appropriate places in this agenda, the names of people have been removed or edited out so as to comply with the Newfoundland and Labrador Access to Information and Protection of Privacy Act.

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Adoption of the Minutes (March 10th, 2013)**
- 4. Business Arising from the Minutes**
 - A. Included in the Agenda**
 - B. Other Matters**
- 5. Notices Published**
- 6. Public Hearings**
- 7. Committee Reports**
 - a. Development Committee Report dated March 11, 2014
 - b. Finance and Administration Standing Committee Report dated March 12, 2014
 - c. Audit and Accountability Committee Report dated March 4, 2014
- 8. Resolutions**
 - a. Resolution - Canada Post –Five Point Action Plan
- 11. Development Permits List**
- 12. Building Permits List**
- 13. Requisitions, Payrolls and Accounts**
- 14. Tenders**
 - a. Tender – Rental of Cars and Trucks
 - b. Tender –Light Equipment/General Mechanical Repair

15. Notices of Motion, Written Questions and Petitions

16. Other Business

- a. Memorandum dated March 13, 2014 from Councillor Breen
Re: Urban Municipalities Caucus (UMC) of Municipal Newfoundland and Labrador
- b. Memorandum dated March 12, 2014 from the City Solicitor
Re: 6 Thorburn Road
- c. Snow Clearing Report

1. Correspondence from the Mayor's Office

- a. Letter dated February 25, 2014 from Mr. David Andrews, President and CEO American Hockey League thanking the City for hosting the 2014 AHL All-Star Classic event

2. Items Added by Motion

17. Adjournment

March 10th, 2014

The Regular Meeting of the St. John's Municipal Council was held in the Council Chamber, City Hall at 4:30 p.m. today.

Deputy Mayor Ellsworth presided.

There were present also: Councillors Hann, Hickman, Lane, Puddister, Breen, Galgay, Tilley, Davis and Collins.

His Worship the Mayor.

City Manager, Deputy City Manager Corporate Services & City Clerk, Deputy City Manager, Public Works, Deputy City Manager, Planning, Development & Engineering, Deputy City Manager, Financial Management; Acting Director of Engineering, Chief Municipal Planner, City Solicitor, and Manager, Corporate Secretariat, were also in attendance.

Call to Order and Adoption of the Agenda

SJMC2014-03-10/107R

**It was decided on motion of Councillor Tilley; seconded by Councillor Collins:
That the Agenda be adopted as presented.**

Adoption of Minutes

SJMC2014-03-10/108R

**It was decided on motion of Councillor Breen; seconded by Councillor Galgay:
That the minutes of March 3rd, 2014 be adopted as presented.**

Business Arising

**St. John's Urban Regional Plan Amendment Number 10, 2013
St. John's Municipal Plan Amendment Number 113, 2013 and
St. John's Development Regulations Amendment Number 567, 2013
Re: Proposed Expansion to Existing Quarry Site
East White Hills Road (Ward 1)
Applicant: Capital Ready-Mix Ltd.**

Under business arising, Council considered a memorandum dated March 3, 2014 from the Chief Municipal Planner regarding the above noted, along with a copy of the Commissioner's report held on February 6, 2014 to consider the proposed amendments.

SJMC2014-03-10/109R

It was moved by Councillor Breen, seconded by Councillor Lane: That the matter be deferred and referred back to staff to provide advice on the meteorological impact of the proposed expansion.

The motion being put was unanimously carried.

Notices Published

1. **An extension to a Non-Conforming Use Application** has been submitted by Southwest Properties requesting permission to construct an extension to Signal Hill Gate, the extended stay rental suites located at **22 St. Joseph's Lane**. The proposed extension to the building will be two storeys and would add sixteen units. On-site parking will accommodate forty-seven vehicles, seventeen of these will be located in the basement level of the proposed development. **(Ward 2)**

Seven submissions

SJMC2014-03-10/110R

It was moved by Councillor Galgay; seconded by Councillor Hann: That the application be deferred to allow staff an opportunity to review the submissions received.

The motion being put was unanimously carried.

2. **A Discretionary Use Application** has been submitted to operate a Car Sales Lot at **255 Bay Bulls Road**. The proposed business will occupy 5.2 m² within the subject building and the applicant will be the sole employee. On-site parking will be provided for the business. Hours of operation will be Monday to Saturday, from 9 a.m. to 5 p.m. **(Ward 5)**

SJMC2014-03-10/111R

It was moved by Councillor Collins; seconded by Councillor Davis : That the application be approved subject to all applicable City requirements.

The motion being put was unanimously carried.

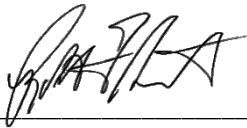
Committee Reports

Development Committee Report dated March 4th, 2014

Council considered the following Development Committee Report dated March 4th, 2014:

- 1. Department of Planning, Development and Engineering File DEV1300092
Discretionary Use Application
Proposed Residential Development for Two (2) Dwellings
Bond Management and Consulting Inc.
Commercial Central Mixed (CCM) Zone
53 Bond Street (Ward 2)**

It is the opinion of the Development Committee that Council should reject this application as the site cannot accommodate the proposed development.



Robert F. Smart, City Manager
Chair – Development Committee

SJMC2014-03-03/112R

It was moved by Councillor Hann; seconded by Councillor Tilley: That the Committee's recommendation be approved.

The motion being put was unanimously carried.

Community Services & Housing Standing Committee Report dated March 3rd, 2014

Council considered the Community Services & Housing Standing Committee Report dated March 3rd, 2014

Attendees: Councillor Bernard Davis, Chairperson
Councillor Jonathan Galgay
Councillor Bruce Tilley
Councillor Sandy Hickman
Councillor Danny Breen
Bob Smart, City Manager
Jill Brewer, Deputy City Manager of Community Services
Tanya Haywood, Director of Recreation

Brian Head, Manager of Parks & Open Spaces
Carla Squires, Manager of Facilities Division
Deborah Cook, Manager of Tourism & Culture
Karen Chafe, Recording Secretary

1. **Arts Jury Report**

The Committee considered a report from the Arts Jury which was held on February 21, 2014.

The Committee on motion of Councillor Galgay; seconded by Councillor Hickman recommends that Council approve the awarding of grants as outlined in the attached report in the amount of \$203,700.

The Committee further recommends that the proposed funding increase to the *Grants to Artists and Arts Organizations* budget by \$25,000 over the next three-year period be referred for budget review.

2. **Youth Soccer Program**

The Committee considered a memorandum dated March 4, 2014 from the Director of Recreation regarding the above-noted. An internal review committee comprised of members of the Department of Community Services and Public Works reviewed four proposals received in response to the Request for Proposals for the operation of the City of St. John's Youth Soccer Program.

The Committee on motion of Councillor Breen; seconded by Councillor Galgay recommends Council's approval of the staff recommendation to award the St. John's House League Youth Soccer Program to the St. John's Soccer Club with a one-time operating grant of \$35,000.00. Further, in an effort to provide a seamless transition, the Committee recommends that the City conduct the program registration process for this year only.

**Councillor Bernard Davis
Chairperson**

SJMC2014-03-10/113R

It was moved by Councillor Davis; seconded by Councillor Breen: That the Committee's recommendations be approved.

Councillor Collins asked that all members of Council be provided with a copy of the proposals received in response to the Request for Proposals for the operation of the City of St. John's Youth Soccer Program.

The motion being put was carried with Councillor Collins dissenting.

Heritage Advisory Committee Report dated March 7, 2014

Council considered the following Heritage Advisory Committee Report dated March 7, 2014:

In Attendance: Councillor Dave Lane, Co-Chairperson
 Councillor Sandy Hickman, Co-Chairperson
 Deputy Mayor Ron Ellsworth
 Councillor Tom Hann
 George Chalker, Heritage Foundation
 Wayne Purchase, Downtown St. John's
 Taryn Sheppard, Nexter Representative
 Jeremy Bryant, NL Association of Architects
 Jason Sinyard, Director of Planning, Development & Engineering
 Ken O'Brien, Chief Municipal Planner
 Peter Mercer, Heritage Officer
 Helen Miller, City Archivist
 Margaret Donovan, Tourism Industry Coordinator
 Karen Chafe, Recording Secretary

Proposed Demolition of 12 – 20 Springdale St.

The Committee considered the attached Heritage Designation worksheets as well as the draft statements of significance for the properties situated at 12 – 20 Springdale St. The Heritage Officer and City Archivist also conducted a site visit of the structures and presented photos of the buildings' interior and exterior which illustrate the structural soundness of the buildings. On the basis of the aforementioned, the Committee recommends the following:

That the Salvation Army buildings situated at 12 – 20 Springdale St. be granted heritage designation.

The Committee requests that Council also consider the following possibilities in its review of the demolition applications:

- **The buildings are strongly eligible to access significant grants funding from the Heritage Foundation of NL should they choose to apply for such. Each building could be eligible for as much as \$150,000.**
- **Provision of city-owned land on Hutchings St. which is at the rear of 12-20 Springdale St. could be optioned or sold to the Salvation Army to expand its existing properties.**
- **Should Council decide to proceed with the demolition of one or both properties, it is with Council's understanding that there is no clear plan for the land's future use.**

- **The Committee strongly recommends that should demolition be approved, that consideration be given to the preservation of the exterior facades which could be creatively incorporated within a new and modern design, thereby reflecting the rich cultural history of the Salvation Army which would be preserved for many generations to come. Examples of such conversions are attached.**
- **The Committee as a volunteer group of professionals with expertise in the areas of architectural design and heritage preservation has pledged its commitment to consult with the Salvation Army free of charge in an effort to reach a reasonable compromise that protects the built heritage of these buildings while facilitating the expanded services of the Salvation Army at this location.**

**Councillor Dave Lane
Co-Chair**

**Councillor Sandy Hickman
Co-Chair**

SJMC2014-03-10/114R

It was moved by Councillor Lane; seconded by Councillor Hickman: That the Committee's recommendation that the Salvation Army buildings situated at 12-20 Springdale Street be granted heritage designation, be approved.

As pointed out by Co-Chairs, Councillors Lane and Hickman, the Heritage Officers and City Archivist conducted a site visit of the Springdale Street structures and presented photos which illustrate the structural soundness of the buildings. They noted that the buildings have distinct heritage qualities and pointed out that demolition was filed February 4 prompting an expedited process. It was further noted that the Salvation Army can avail of a federal program grant to assist with the demolition cost.

With the exception of Councillors Lane and Hickman, all other members of Council objected to the Committee's recommendation.

Councillor Hann gave a history of the Salvation Army's plans for the buildings and pointed out that staff have been aware for some time of the Salvation Army's need for a new structure because of increasing demand for their services in the downtown area and that it was not their intention to restore the buildings.

Other members of Council opposing the motion felt confident that the Salvation Army will keep their word to make best efforts to incorporate some of the buildings' materials into the design of the new building. It was noted by members of Council that maybe some of the hydrostone can be used on the façade of the new building, the establishment of a library or storyboards that would reflect the history of the Salvation Army. It was also pointed out that the Salvation Army is planning a design charrette which will give people an opportunity to have input in the design of the building.

Following discussion, the motion to approve Committee's recommendation that the Salvation Army buildings situated at 12-20 Springdale Street be granted heritage designation, being put, there voted for it the mover and seconder. The motion was lost.

Development Permits List

Council considered as information the following weekly development permits list for the period February 27, 2014 to March 5, 2014:

DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING
FOR THE PERIOD OF February 27, 2014 TO March 5, 2014

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
RES		Home Office	23 Sprucedale Drive	5	Approved	2014-02-28
RES		Proposed Residential Building Lot	94 Old Bay Bulls Road	5	Approved	2014-03-05

* Code Classification:
RES- Residential
COM- Commercial
AG - Agriculture
OT - Other

INST - Institutional
IND - Industrial

** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

Gerard Doran
Development Officer
Department of Planning

Building Permits List – March 10, 2014

SJMC2014-03-10/115R

It was moved by Councillor Galgay; seconded by Councillor Tilley: That the recommendation of the Director of Planning and Development with respect to the following building permits, be approved:

**Building Permits List
Council's March 10, 2014 Regular Meeting**

Permits Issued: 2014/02/27 To 2014/03/05

Class: Commercial

97 Torbay Rd	Co	Office
456 Logy Bay Rd	Nc	Warehouse
137 Blackmarsh Rd	Ms	Retail Store
203 Blackmarsh Rd	Ms	Retail Store
271 Blackmarsh Rd	Ms	Retail Store
271 Blackmarsh Rd	Ms	Retail Store
711 Blackmarsh Rd	Ms	Service Shop
10 Elizabeth Ave	Ms	Retail Store
25-39 Hallett Cres-Dynamex	Sn	Office
177 Kenmount Rd	Ms	Car Sales Lot
468 Logy Bay Rd	Ms	Commercial Garage
358 Main Rd	Ms	Service Station
22 O'leary Ave	Ms	Restaurant
36 Pearson St	Ms	Office
38 Ropewalk Lane	Ms	Service Shop
500 Topsail Rd, Tim Horton's	Sn	Eating Establishment
340 Torbay Rd	Ms	Service Station
350 Torbay Rd	Ms	Take-Out Food Service
141 Torbay Rd	Ms	Office
Torbay Road-Torbay Rd Mall	Ms	Office
585 Torbay Rd	Ms	Take-Out Food Service
25-39 Hallett Cres	Rn	Office
11-17 New Gower St Club One	Rn	Tavern
16 Rowan Pl	Rn	Retail Store
48 Kenmount Rd	Rn	Place Of Amusement
368 Hamilton Ave	Rn	Office
23-25 Rowan St	Co	Retail Store
48 Kenmount Rd, Suzy Shier	Rn	Retail Store
10 Fort William Pl	Rn	Office
115 Duckworth St	Ex	Restaurant
95d Aberdeen Ave -Reitmans	Rn	Retail Store

This Week \$ 649,435.00

Class: Government/Institutional

This Week \$.00

Class: Residential

65 Faulkner St	Nc	Patio Deck
14 Katie Pl	Nc	Accessory Building
7 Tralee St	Cr	Subsidiary Apartment
10 Conway Cres	Ex	Single Detached Dwelling
50 Battery Rd	Rn	Single Detached Dwelling
173 Cheeseman Dr	Rn	Single Detached Dwelling
72 Cheyne Dr	Rn	Single Detached Dwelling
14 Cornwall Cres	Rn	Single Detached Dwelling
14 Holloway St	Rn	Mixed Use

This Week \$ 225,000.00

Class: Demolition

This Week \$.00

This Week's Total: \$ 874,435.00

Repair Permits Issued: 2014/02/27 To 2014/03/05 \$ 25,000.00

Legend

Co	Change Of Occupancy	Sn	Sign
Cr	Chng Of Occ/Renovtns	Sw	Site Work
Nc	New Construction	Ex	Extension
Rn	Renovations	Dm	Demolition
Ms	Mobile Sign		

YEAR TO DATE COMPARISONS			
March 10, 2014			
TYPE	2013	2014	% VARIANCE (+/-)
Commercial	\$31,400,000.00	\$11,300,700.00	-64
Industrial	\$25,000.00	\$0.00	0
Government/Institutional	\$5,300,000.00	\$42,400,400.00	70
Residential	\$15,700,400.00	\$19,600,700.00	25
Repairs	\$372,600.00	\$329,500.00	-12
Housing Units (1 & 2 Family Dwellings)	46	19	
TOTAL	\$52,798,000.00	\$73,631,300.00	39

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA
Director of Planning & Development

Payrolls and Accounts

SJMC2014-03-10/115R

**It was decided on motion of Councillor Galgay; seconded by Councillor Tilley:
That the following Payrolls and Accounts for the week ending March 5, 2014 be approved:**

**Weekly Payment Vouchers
For The
Week Ending March 5, 2014**

Payroll

Public Works	\$ 584,992.58
Bi-Weekly Casual	\$ 21,675.30
Accounts Payable	\$4,587,688.72

Total: \$ 5,194,356.60

Tenders

48 Spencer Street Demolition

SJMC2014-03-10/116R

It was decided on motion of Councillor Galgay; seconded by Councillor Tilley: That the recommendation of the Deputy City Manager, Corporate Services & City Clerk be approved and the RFP awarded as follows:

- a. Mercers Paving Incorporated @ \$43,362.83, Taxes Extra**

Snow Clearing Report

Council considered as information the snow clearing report for the period January 1 to March 7, 2014, showing a negative variance of \$796,320.00.

Councillor Hickman

Councillor Hickman advised residents that in order to facilitate the construction of the Convention Centre Expansion, a large crane needs to operate on the two east bound lanes of New Gower Street, and accordingly the street will be closed to traffic between Sunday March 16th and Friday March 21st inclusive. The street closure will be along the Convention Centre street frontage, between and Waldegrave Street and Queen Street. Queen Street itself will remain open to traffic.

Councillor Hickman noted that nominations are open for the position of Poet Laureate of the City of St. John's and close on Monday, March 24.

Councillor Lane

Councillor Lane reminded citizens that The City of St. John's is currently seeking representatives from citizens-at-large and organizational stakeholders to sit on a new task force to support the development of a public engagement framework. The Engage! St. John's Task Force will begin its work in early April and finish its final report with recommendations in early summer 2014. The deadline to apply is March 21, 2014 at 4 p.m.

Councillor Puddister

Councillor Puddister updated Council on his attendance at a meeting held March 4, 2014, Chaired by Councillor Galgay, regarding parking issues, Quidi Vidi Village.

Though recognizing that parking is a challenge in the Village area, Councillor Puddister noted that Mallard Cottage has access to 14 parking spaces, 1 wheelchair accessible space located in front of the restaurant, lease arrangements across the street for 3 additional parking spaces, as well as a lease arrangement with a property owner on the waterfront front for 10 spaces.

Councillor Puddister also noted that, while snow clearing crews carried out snow clearing and removal in the Village area over the weekend, asked that the area be listed for regular snow removal.

Councillor Puddister noted that the normal flow for snow disposal operations on the Harbour Waterfront is not working, due to traffic congestion exasperated by restaurant construction and the fact that three piers are fenced off. He advised residents that Council will request to meet with the City's representative on the St. John's Port Authority to convey some of the issues relative to this matter.

Councillor Galgay

As a follow-up to the meeting chaired by him in Quidi Vidi Village, regarding Mallard Cottage parking, Councillor Galgay brought forward the following requests for information in an attempt to facilitate a process to alleviate some of the issues related to parking and traffic for the overall area:

- a. A complete listing and mapping of all City owned land within Quidi Vidi Village and the entrance to the Village itself (measurements of property and what it would be used for)
- b. That Public Works crews enhance snow clearing operations in the Village to take in some of the areas identified for public usage

- c. That Parking Services carry out a complete assessment of parking in the Village and work with the Traffic Division to examine the City's signage - identify key points of interest where visitors and residents can park
- d. That the Traffic Division report back to Council on the status of the impending implementation of traffic calming for the area.

The City Manager advised that the appropriate process would be to collect the information for referral to the Police and Traffic Committee and subsequent referral to Council. Councillor Galgay asked for a report specific to the Village.

Councillor Tilley

Councillor Tilley advised that Seniors Day will be held on June 5 and more detail will be provided at a later date.

Councillor Tilley advised residents of Ward 3 that they will have an opportunity to discuss the Open Space Master Plan at meetings to be held on March 31 to April 3.

Acting Mayor Ellsworth

Acting Mayor Ellsworth again encouraged people to speak up about substandard housing to allow staff an opportunity to investigate and follow-up on the situation.

Adjournment

There being no further business the meeting adjourned at 6:05 p.m.

MAYOR

CITY CLERK

REPORT / RECOMMENDATIONS TO COUNCIL

Development Committee

Tuesday, March 11, 2014

The following matters were considered by the Development Committee at its meeting held on March 11, 2014. A staff report is attached for Council's information.

- 1. Department of Planning, Development and Engineering File No. DEV1400047
Proposed Hobby Farm with Accessory Dwelling
Land Adjacent to Civic No. 725 Thorburn Road
Broad Cove River Watershed
Applicant: 11308 Newfoundland Ltd.**
-

The Committee recommends that Council reject the proposed development of the hobby farm, barn, and dwelling pursuant to Section 104 of the City of St. John's Act.

- 2. Department of Planning, Development and Engineering File No.13-00003
Proposed Bed and Breakfast (B&B)
Applicant: 10804 NL Limited
Civic No. 36 Cabot Avenue (Ward 2)
Residential Battery Zone (RB) Zone**

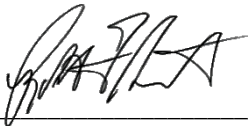
The application has been reviewed by staff using the Battery Development Guideline Study and does not conflict with the Footprint and Height Control Overlay of the Study. It will not have any significant interference with the private views from other properties and the design of the proposed B&B is in keeping with the character of other dwellings in the area. Final approval of the application is subject to the following conditions:

- i. Approval of the building elevations by the City's Heritage Officer; and,
- ii. Compliance with all requirements of the City's Department of Planning, Development and Engineering

ST. JOHN'S

**3. Department of Planning, Development & Engineering File No. DEV1400013
Proposed Demolition and Rebuild of Dwelling
9 Virden Place
Town of Paradise
Broad Cove River Watershed (W) Zone**

Council approve the demolition and application to erect the new dwelling proposed pursuant to Section 104 (4) (d) of the City of St. John's Act, subject to the proponent satisfying Service NL conditions for septic disposal field and that the new dwelling not have an oil fire heating system.



Robert F. Smart, City Manager
Chair – Development Committee

RFS/mh

attachment

MEMORANDUM

Date: March 12, 2014

To: His Worship the Mayor and Members of Council

From: Robert Smart, City Manager
and Chair, Development Committee

Re: **Department of Planning, Development and Engineering File No. DEV1400047**
Proposed Hobby Farm with Accessory Dwelling
Land Adjacent to Civic No. 725 Thorburn Road
Broad Cove River Watershed
Applicant: 11308 Newfoundland Ltd.

An application has been submitted regarding the above-referenced development. The property is situated within the Broad Cove River Watershed where development is regulated by the City of St. John's Act. The applicant has proposed a Hobby Farm for the raising of vegetables and livestock (no chickens), a barn, and a dwelling on forty-eight (48) acres of Land.

Section 104 (4) (d) of the City of St. John's Act says that Council may permit the erection of a building on the land, subject to the written recommendation of the City Manager. In this case, no such recommendation has been given; and it is the opinion of the Development Committee that no development should be permitted in the Watershed.

RECOMMENDATION

The Committee recommends that Council reject the proposed development of the hobby farm, barn, and dwelling pursuant to Section 104 of the City of St. John's Act.

Robert Smart
City Manager
and Chair, Development Committee
Department of Planning, Development and Engineering

AAR/sba

ST. JOHN'S

MEMORANDUM

Date: March 12, 2014

To: His Worship the Mayor and Members of Council

From: Robert Smart
Chair- Development Committee

**Re: Department of Planning, Development and Engineering File No.13-00003
Proposed Bed and Breakfast (B&B)
Applicant: 10804 NL Limited
Civic No. 36 Cabot Avenue (Ward 2)
Residential Battery Zone (RB) Zone**

The above noted propped development meets the requirements of the Development Regulations. It is a Permitted Use in the Zone and does not require Council approval. This is provided for information purpose only.

A Discretionary Use application for a four (4) vehicle parking lot at 39 Cabot Avenue was deferred by Council on October 15, 2013 pending further review by staff with the developer. This Discretionary Use parking lot was to service a proposed B&B at 36 Cabot Avenue. This application has been withdrawn by the applicant. Subsequently a new proposal has been submitted to construct a Bed and Breakfast with four (4) on-site parking spaces at 36 Cabot Avenue.

The application site is zoned Residential Battery (RB) Zone under the *St. John's Development Regulations* and is also within The Battery Development Area. A B&B is a Permitted Use in the Residential Battery (RB) Zone. The parking requirements for a B&B are 1 parking space for every two (2) bedrooms. The proposed B&B will have eight (8) bedrooms. The proposed parking for the B&B has been reviewed by Development Engineer/Traffic and meets the requirements as per Section 9.2.1(1) Parking Area Requirements.

The application has been reviewed by staff using the Battery Development Guideline Study and does not conflict with the Footprint and Height Control Overlay of the Study. It will not have any significant interference with the private views from other properties and the design of the proposed B&B is in keeping with the character of other dwellings in the area. Final approval of the application is subject to the following conditions:

- 1) Approval of the building elevations by the City's Heritage Officer; and,

ST. JOHN'S

DEPARTMENT OF PLANNING

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHN'S.CA

- 2) Compliance with all requirements of the City's Department of Planning, Development and Engineering.

Robert Smart
Chair- Development Committee

AAM/

MEMORANDUM

Date: March 12, 2014

To: His Worship the Mayor & Members of Council

From: Robert Smart, City Manager
Chair-Development Committee

**Re: Department of Planning, Development & Engineering File No. DEV1400013
Proposed Demolition and Rebuild of Dwelling
9 Virden Place
Town of Paradise
Broad Cove River Watershed (W) Zone**

An application has been referred to the Department of Planning, Development & Engineering from the Town of Paradise regarding the above referenced development. The property is situated within the Broad Cove River Watershed of the City of St. John's where development or extension to existing development is regulated by the City of St. John's Act. The applicant has proposed to demolish the existing 102 m² dwelling and rebuild. Upon inspection of the dwelling by City staff, it was revealed that the house has endured considerable structural deterioration. Demolition is the most practical option for the dwelling as extensive repairs required would not add additional years of use to the house.

The applicant is requesting that the new home be 114 m² in total floor area, an 11% increase in the floor area of the homestead. Section 104 of the City of St. John's Act states Council may permit the reconstruction of a dwelling to a maximum of 50% larger in floor area than the existing dwelling.

Recommendation

Council approve the demolition and application to the erect the new dwelling proposed pursuant to Section 104 (4) (d) of the City of St. John's Act, subject to the proponent satisfying Service NL conditions for septic disposal field and that the new dwelling not have an oil fire heating system.

Robert Smart, City Manager
Chair-Development Committee

AAM/

ST. JOHN'S

DEPARTMENT OF ENGINEERING
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

REPORT

Finance and Administration Committee

Tuesday, March 11, 2014 at 12:00 noon
Conference Room A, 4th Floor, City Hall

IN ATTENDANCE:

Councillor Danny Breen, Chairperson
Deputy Mayor Ron Ellsworth
Councillor Bruce Tilley
Councillor Art Puddister
Councillor Tom Hann
Councillor Dave Lane
Councillor Sandy Hickman
Councillor Jonathan Galgay
Councillor Bernard Davis
Mr. Robert Smart, City Manager
Mr. Neil Martin, Deputy City Manager
Mr. Robert Bishop, Deputy City Manager, Financial Management
Mr. Dave Blackmore, Deputy City Manager, Planning/Development/Engineering
Mr. Sean Janes, City Internal Auditor
Ms. Maureen Harvey, Senior Legislative Assistant

1. **Funding Request from Iris Kirby House re: *Up and Out Project***

The Committee met with representatives from Iris Kirby House: Gail Tobin and Kelly Fewer regarding the above noted. The request was supplemented by a power point presentation which gave some background, an overview, statistics, and services of Iris Kirby House and O'Shaughnessy House (located in Carbonear).

It was noted that while funding has been obtained through several Provincial sources for this project, approximately \$700,000 in capital is required to complete the project. The delegation expressed appreciation for any funding the City can provide. Following departure of the delegation, the following recommendation was put forth:

Recommendation

Moved by Councillor Tilley; seconded by Councillor Puddister that approval be given for a capital contribution in the amount of \$100,000 for the "Up and Out Project" being carried out by Iris Kirby House.

Recognizing that funding is coming from the City's Capital Budget, it was agreed staff provide the Committee with an update of funding available and projects approved/committed.

2. **Taxation of Partially Complete Properties**

The Committee considered a memorandum dated March 10, 2014 from the Deputy City Manager of Financial Management reminding the Committee that on November 25,

2013, Council agreed that the City assess and tax partially constructed properties in accordance with the relevant legislation, with taxation to be effective for the 2015 billing year.

While significant progress has been made in developing the inspection, assessment and taxation regime, continued progress requires an expenditure of funds for the development of the program modifications necessary to collect the information needed to trigger assessments and to help quantify these assessments.

Secondly, staff recommends that the excavation backfill approval be the appropriate trigger to charge water tax. Currently water tax is triggered in the same manner as property tax. i.e. issue of an occupancy permit.

The Committee reviewed a letter from the Canadian Home Builders Association dated February 13, 2014, once again objecting to the introduction of this tax.

Debate ensued and the following recommendation was put forward.

Recommendation:

Moved by Councillor Tilley; seconded by Councillor Hann with Councillor Hickman dissenting: to continue with measures to develop and implement the tax on partially constructed properties effective, January 1, 2015 and further that Council accept the recommendation of staff that the excavation backfill permit replace the occupancy permit as the trigger for the implementation of the water tax charge

3. Annual Grants

The Committee considered a memo from the Deputy City Manager of Financial Management dated March 7, 2014 advising that while the staff committee that reviews the applications for community grants has not yet met for the 2014 grants, there are a number of sustaining grants that are provided on an annual basis. In the interest of time, the approval of the following grant amounts is recommended.

Grand Concourse Authority (annual membership)	\$36,000
East Coast Trail Assoc. (interim – further funding under review)	\$25,000
LSPU Hall (operating grant)	\$50,000
Quidi Vidi Rennies River Foundation	\$25,000
St. John’s Clean & Beautiful	\$63,750
Johnson Geo Centre	\$60,000
Aquarena	\$100,000
Canadian Red Cross (capital grant – 4 th of 5 payments)	\$20,000

Recommendation:

The Committee recommends approval of the following grants:

Grand Concourse Authority (annual membership)	\$36,000
East Coast Trail Assoc. (interim – further funding under review)	\$25,000
LSPU Hall (operating grant)	\$50,000
Quidi Vidi Rennies River Foundation	\$25,000

Johnson Geo Centre	\$60,000
Canadian Red Cross (capital grant – 4 th of 5 payments)	\$20,000

Recommendation:

The Committee with the abstention of Councillor Hickman recommends approval of a grant to St. John’s Clean and Beautiful in the amount of \$63,750

Recommendation:

The Committee with the dissention of Councillors Puddister, Davis, Hann and Galgay recommends approval of a grant to the Aquarena in the amount of \$100,000

4. City Credit Rating.

The Committee considered a memo dated March 10, 2014 from the Deputy City Manager of Financial Management regarding the above noted. Moody’s Investors Service has recently completed its 2014 update of the City’s credit rating which is confirmed as Aa2, stable as in past years. The credit opinion is available from the Office of the City Clerk.

It was noted that the City is also rated by Standard and Poors and their credit opinion will be provided to the Committee upon completion. A press release is being prepared on this matter.

5. Request from Kathlene Parewick for sponsorship of “Beauty and the Beast”

The Committee reviewed a request for sponsorship for an upcoming musical production of “Beauty and the Beast” at Holy Heart Theatre.

Recommendation

The Committee recommends rejection of this sponsorship request as it is outside the scope of Council policy.

6. Request from Newfoundland Historical Society

As part of the commemoration of the one-hundredth anniversary of the start of the First World War, the Newfoundland Historical Society is requesting the City host a reception at the Legion in Pleasantville on October 2, 2014.

Recognizing the City will also be participating in commemoration of this event, it was agreed the Newfoundland Historical Society be advised that its request will be considered once the City has finalized its own itinerary.

7. Request from Prince of Wales Collegiate – YMCA Youth Exchange.

A memorandum was considered from The Director of Recreation outlining a request from Prince of Wales Collegiate/Rockland Rugby YMCA Youth Exchange, for the City to host a luncheon as part of this Exchange Program for the group visiting from Rockland, Ontario, between May 6-11, 2014.

Recommendation

The Committee recommends approval to host a luncheon for approximately 53 members of the PWC Girls School/Rugby Exchange. Art/Dave.

8. **Letter dated February 26, 2014 from Lady Cove Women's Choir**

The Committee considered a letter requesting sponsorship/donation to the Lady Cove Women's Choir.

Recommendation

The Committee recommends rejection of a sponsorship request from the Lady Cove Women's Choir on the basis that it is outside the scope of Council policy. Councillors are encouraged to consider a personal donation.

9. **Letter from Car Share NL requesting funding**

The Committee considered a letter from Car Share NL requesting funding to assist MUN students in developing a business plan for a social enterprise seeking to establish an innovating transportation solution in the City.

Car sharing is a neighbourhood-based transportation service that allows people to use a car when they need one, while spreading out the cost of ownership and maintenance. It is an environmentally friendly way to get around with people using fewer vehicles.

Recommendation

The Committee recommends rejection of funding for this project however, in the interest of reducing traffic congestion, improving parking availability, and providing an indirect financial saving option for the general public, Council commits to working with CarShareNL in exploring the initiative.

Councillor Danny Breen
Chairperson

MEMORANDUM

Date: March 10, 2014

To: Chairman and Members
Finance and Administration Standing Committee

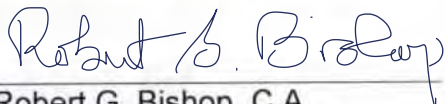
From: Robert G. Bishop, C.A.
Deputy City Manager, Financial Management

Re: **Taxation of Partially Complete Properties**

On November 25, 2013 Council agreed that the City assess and tax partially constructed properties in accordance with s.17(4) of *The Assessment Act*, with taxation to be effective for the 2015 billing year (CD#S2013-11-25/1).

There are two issues that staff would like to bring forward at this point. Significant progress has been made in developing the inspection, assessment and taxation regime that will be required to implement taxation of partially completed properties in 2015. To progress further will require the expenditure of funds for the development of the program modifications necessary to collect the information needed to trigger assessments and to help quantify these assessments. This will also require a significant allocation of staff time. The first issue therefore, is Council's resolve to carry on, given the costs which will necessarily be incurred. At this point, staff wish to confirm that the project should move forward.

The second issue relates to Water Tax. At present, Water Tax is triggered in the same manner as Property Tax, by the issue of an occupancy permit. This does not recognize that water services are provided, and often turned on early in the construction process and is also inconsistent with the general rule on Water Tax, that it is imposed on a property to which water is available, whether connected to the watermain or not. Staff have suggested that a more appropriate trigger would be the excavation backfill approval as at this point, all the city services will have been installed, tested and made available. Approval of this aspect of Water Tax is hereby requested.



Robert G. Bishop, C.A.
Deputy City Manager,
Financial Management

RGB/fc

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S, PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

MEMORANDUM

Date: March 7, 2014

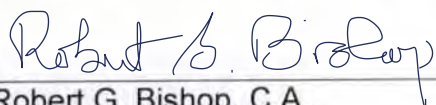
To: Chairman and Members
Finance and Administration Standing Committee

From: Robert G. Bishop, C.A.
Deputy City Manager, Financial Management

Re: **Annual Grants**

While the staff committee that reviews the applications for Community Grants has not yet met for the 2014 grants, there are a number of sustaining grants that are provided on an annual basis. In the interest of time, I hereby request approval of the following grant amounts in order to expedite the issuance of the amounts.

Grand Concourse Authority (annual membership)	\$ 36,000
East Coast Trail Association (interim, with further funding Under consideration)	\$ 25,000
LSPU Hall (operating grant)	\$ 50,000
St. John's Clean & Beautiful	\$ 63,750
Johnson Geo Centre	\$ 60,000
Aquarena	\$100,000
Canadian Red Cross (capital grant – 4 th . payment of 5)	\$ 20,000



Robert G. Bishop, C.A.
Deputy City Manager,
Financial Management

RGB/fc

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

MEMORANDUM

Date: March 10, 2014

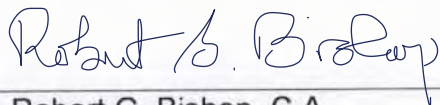
To: Chairman and Members
Finance and Administration Standing Committee

From: Robert G. Bishop, C.A.
Deputy City Manager, Financial Management

Re: **City Credit Rating**

Moody's Investors Service has recently completed its 2014 update of the City's credit rating. This has been confirmed as Aa2, Stable, as in past years. The Credit Opinion is attached for your information.

The City is also rated by Standard and Poors and their Credit Opinion will be provided to the Committee when it is complete.



Robert G. Bishop, C.A.
Deputy City Manager,
Financial Management

RGB/fc
Attach.

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

MOODY'S

INVESTORS SERVICE

Credit Opinion: St. John's, City of

Global Credit Research - 07 Mar 2014

Canada

Ratings

Category	Moody's Rating
Outlook	Stable
Bonds -Dom Curr	Aa2

Contacts

Analyst	Phone
Michael Yake/Toronto	1.416.214.1635
Alejandro Olivo/Mexico	52.55.1253.5700
David Rubinoff/London	44.20.7772.5454

Key Indicators

St. John's, City of (Year Ending 12/31)	2008	2009	2010	2011	2012
Net Direct and Indirect Debt/Total Revenue (%)	76.7	78.9	73.1	74.3	66.3
Gross Operating Balance/Operating Revenue (%)	10.4	10.1	21.8	11.5	16.5
Cash Financing Surplus (Requirement)/Total Revenue (%)	-15.6	-7.1	-2.9	2.1	-1.9
Interest Payments/Operating Revenue (%)	9.0	8.3	7.1	7.8	7.0
Debt Service/Total Revenue (%)	10.6	10.2	8.1	12.1	11.5
Capital Spending/Total Expenditures (%)	54.1	55.4	51.2	31.7	43.4
Self-Financing Ratio	0.6	0.8	0.9	1.1	0.9

Opinion

SUMMARY RATING RATIONALE

The City of St. John's Aa2 debt rating reflects a prudent and conservative approach to fiscal policies, satisfactory financial performance and a strong economic base that supports the revenues of the city. The city's debt burden, which is high within the Canadian municipality context, is also reflected in the Aa2 rating.

National Peer Comparisons

The City of St. John's is rated at the lower end of Canadian municipalities, whose ratings remain in a narrow range of Aaa-Aa2. The city's rating position amongst its peers reflects its relatively higher indebtedness and the related higher debt service payments. The city also holds lower reserve levels compared to more highly rated municipalities. The institutional framework governing municipalities in Newfoundland and Labrador is mature and well-developed, similar to other Canadian provinces where Moody's rates municipalities.

Credit Strengths

- Commitment to multi-year planning and prudent fiscal policy
- Consistent, positive operating results
- Mature, supporting institutional framework governing municipalities in Newfoundland and Labrador

Credit Challenges

- Lower transparency than typical for Canadian municipalities due to a delay in reporting of financial statements
- Expected increases in debt burden over medium term

Rating Outlook

The outlook for St John's Aa2 rating is stable.

What Could Change the Rating - Up

The accumulation of reserves along with a sustained decline in the city's debt burden could lead to upward pressure on the rating.

What Could Change the Rating - Down

Significant increases in debt issuance beyond current expectations, combined with a decrease in the city's liquidity level would apply downward pressure on the rating.

DETAILED RATING CONSIDERATIONS

The rating assigned to St. John's combines the baseline credit assessment (BCA) for St. John's and the likelihood of extraordinary support coming from the Province of Newfoundland and Labrador (Aa2, stable) in the event that St. John's faced acute liquidity stress.

Baseline Credit Assessment

The City of St. John's BCA of a1 reflects the following factors:

Financial Performance and Debt Profile

The City of St. John's benefits from a revenue base that is stable and predictable; over half of its operating revenue is derived from taxation of consistent sources - property and water usage. This provides dependable cash flows to meet operating requirements. In addition, the city utilizes prudent and forward-looking fiscal policies and multi-year capital plans, which aids in generating positive operating surpluses by ensuring that revenues will be set to meet expected costs.

The city has experienced considerable growth over the past few years, which in turn has increased revenues as well as demands for city services, which has amplified the importance of the forward-looking practices of the city to continue to ensure the generation of positive fiscal results. After recording strong growth in both 2010 and 2011, taxation revenue increased at a modest 1.7% in 2012, attributed largely to assessment growth as tax rates remained unchanged from 2011 rates. Sales of other goods and services, which includes tipping fees for solid waste, increased 18.1% from 2011 levels. Overall, total revenues increased 6.5% compared to 2011 results. This growth closely matches the five-year compound annual growth rate (CAGR) of revenues over the 2007-2012 period (6.6%).

For their part, operating expenses increased 2.1%. Several departments saw their expenditures fall from 2011 levels. Among the departments that saw increases were both general government (6.9%) and transportation services (7.5%), the latter reflecting the need to offer increased service to meet the needs of the growing population. Unlike other Canadian municipalities rated by Moody's, social assistance costs, which might also rise as the population increases, are not the responsibility of the municipality but rather of the province. Consolidated expenditures increased 2.9%. St. John's recorded a consolidated surplus of CAD52.4 million, in line with the average for the previous five years.

The city has undertaken smaller capital projects in recent years than typical due to restrictions on provincial funding. The increase in net direct and indirect debt has, therefore, been marginal in the past years and 2012 levels were lower than the previous year's. As of December 31, 2012, net direct and indirect debt represented 66.3% of total revenues, down from the recent peak of 78.9% recorded in 2009. Based on the city's capital plan for 2013-2015, St. John's is expected to invest over CAD178 million in infrastructure projects, including an expansion of convention centre and further work on water and sewer projects. As such, debt is expected to rise, although remain at levels seen in recent years.

The debentures of St. John's maturing in the next several years will be mostly funded by sinking funds already set aside, providing the city with stable debt repayment plans and time to build reserves and contribute to sinking funds for longer-term maturities. However, outside of sinking funds, the city holds little liquidity, with cash and investments equivalent to 19.2% of net direct and indirect debt as of December 31, 2012. While this has increased in recent years and is almost equal to the level recorded in 2007, before the financial crisis, it remains low compared to other Moody's-rated Canadian municipalities. The city's liquidity position benefits from a relatively low level of maturities over the short-term horizon. The city also did not hold any short-term bank facilities as of December 31, 2012. Although the city's liquidity position is low, insofar that it does not provide security if market conditions become unfavourable, the funds that are available are sufficient for immediate debt retirement needs and reflect the Aa2 rating.

Governance and Management

The City of St. John's displays strong governance and management characteristics and maintains prudent systems of financial management. In addition to long-term planning for capital and operating budgets and a history of meeting fiscal targets, management adheres to conservative debt and investment management policies thus limiting the city's exposure to market-related risks. These fiscal management measures are also supported by comprehensive and transparent fiscal reporting. The long delay in the reporting of financial results, which sees the release of the audited financial statements nearly a year after the close of the fiscal year, is considerably longer than the average 6 month delay seen most elsewhere within the Canadian municipality context.

Economic Fundamentals

As the capital and largest city, with a population of roughly 200,000, of Newfoundland and Labrador, St. John's benefits from certain privileges its status creates. It has a strong institutional base, which includes an important presence of government, higher education and health care sectors. The city gains from renewed and expanded mining activity in Labrador, with geological, engineering and mining companies locating regional offices in the city.

The city has benefited in recent years from the emergence of a significant oil and gas sector in the province. The spin-offs have been quite large and extensive, from stronger retail sales, to increased home construction and lower vacancy rates (both residential and commercial). The inherent volatility of the natural-resource sector is noted however, and the geographic location prevents the economy from having easy access to other urban centers.

With a greater concentration of employment opportunities and higher diversity of sectors, unemployment in St. John's is generally lower than in other parts of the province. The unemployment rate deteriorated slightly in 2012, increasing to 7.2% compared to 6.6% in 2011, although it remained significantly lower than the provincial unemployment rate (12.7%). Although unemployment is expected to have risen slightly in 2012, as more people entered the labour force, the unemployment rate is expected to have remained significantly below the rate for the province (12.5%). Although the city has recorded net in-migration in recent years, St. John's, as with the province in general, has an aging population. The percentage of people aged 65 and over is expected to increase from 11.1% (in 2005) to 19.4% by 2025, while the share of the working age population is expected to decline.

Institutional Framework

The institutional framework governing municipalities in Newfoundland and Labrador is mature and highly developed. The division of roles and responsibilities between the province and municipalities is clearly articulated. Historically, changes to the institutional framework have occurred at a measured, evolutionary pace, following discussions between both parties. Nevertheless, in certain cases, changes have occurred more rapidly.

The creditworthiness of St. John's benefits from the stability inherent in the provincial institutional framework. Provincial legislation dictates a high degree of oversight, including limits on debt servicing costs, while policy flexibility, on both revenue and expenditure sides of the ledger, helps St. John's to manage pressures as they arise.

Extraordinary Support Considerations

Moody's assigns a high likelihood of extraordinary support from the Province of Newfoundland and Labrador (Aa2, stable), reflecting Moody's assessment of the incentive provided to the provincial government of minimizing the risk of potential disruptions to capital markets if St. John's, or any other Newfoundland and Labrador municipality, were to default.

Output of the Baseline Credit Assessment Scorecard

In the case of St. John's, the BCA matrix generates an estimated BCA of aa2, compared with the BCA of a1 assigned by the rating committee. The two notch differential reflects a number of factors not captured in the scorecard, including St. John's debt burden and associated debt servicing costs which are anticipated to increase further over the medium term.

The matrix-generated BCA of aa2 reflects (1) an idiosyncratic risk score of 3 (presented below) on a 1 to 9 scale, where 1 represents the strongest relative credit quality and 9 the weakest; and (2) a systemic risk score of Aaa, as reflected in the sovereign bond rating (Aaa, stable). The two notch differential reflects a number of factors not captured in the scorecard including the expected rise to the debt burden and debt servicing costs, as well as the susceptibility to an economy associated with volatility.

The idiosyncratic risk scorecard and BCA matrix, which generates estimated baseline credit assessments from a set of qualitative and quantitative credit metrics, are tools used by the rating committee in assessing regional and local government credit quality. The credit metrics captured by these tools provide a good statistical gauge of stand-alone credit strength and, in general, higher ratings can be expected among issuers with the highest scorecard-estimated BCAs. Nevertheless, the scorecard-estimated BCAs do not substitute for rating committee judgments regarding individual baseline credit assessments, nor is the scorecard a matrix for automatically assigning or changing these assessments. Scorecard results have limitations in that they are backward-looking, using historical data, while the assessments are forward-looking opinions of credit strength. Concomitantly, the limited number of variables included in these tools cannot fully capture the breadth and depth of our credit analysis.

ABOUT MOODY'S SUB-SOVEREIGN RATINGS

National and Global Scale Ratings

Moody's National Scale Ratings (NSRs) are intended as relative measures of creditworthiness among debt issues and issuers within a country, enabling market participants to better differentiate relative risks. NSRs differ from Moody's global scale ratings in that they are not globally comparable with the full universe of Moody's rated entities, but only with NSRs for other rated debt issues and issuers within the same country. NSRs are designated by a ".nn" country modifier signifying the relevant country, as in ".mx" for Mexico. For further information on Moody's approach to national scale ratings, please refer to Moody's Rating Implementation Guidance published in October 2012 entitled "Mapping Moody's National Scale Ratings to Global Scale Ratings."

The Moody's Global Scale rating for issuers and issues in local currency allows investors to compare the issuer's/issue's creditworthiness to all others in the world, rather than merely in one country. It incorporates all risks relating to that country, including the potential volatility of the national economy.

Baseline Credit Assessment

Baseline credit assessments (BCAs) are opinions of an entity's standalone intrinsic strength, absent any extraordinary support from a government. Contractual relationships and any expected ongoing annual subsidies from the government are incorporated in BCAs and, therefore, are considered intrinsic to an issuer's standalone financial strength.

BCAs are expressed on a lower-case alpha-numeric scale that corresponds to the alpha-numeric ratings of the global long-term rating scale.

Extraordinary Support

Extraordinary support is defined as action taken by a supporting government to prevent a default by a regional or local government (RLG) and could take different forms, ranging from a formal guarantee to direct cash infusions to facilitating negotiations with lenders to enhance access to needed financing. Extraordinary support is described as either low (0% - 30%), moderate (31% - 50%), strong (51% - 70%), high (71% - 90%) or very high (91% - 100%).

Rating Factors

St. John's, City of

Baseline Credit Assessment	Score	Value	Sub-factor Weighting	Sub-factor Total	Factor Weighting	Total
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Scorecard						
Factor 1: Economic Fundamentals						
Economic strength	1	125.44	70%	2.2	20%	0.44
Economic volatility	5		30%			
Factor 2: Institutional Framework						
Legislative background	1		50%	1	20%	0.20
Financial flexibility	1		50%			
Factor 3: Financial Performance and Debt Profile						
Gross operating balance / operating revenues (%)	1	15.83	12.5%	4	30%	1.20
Interest payments / operating revenues (%)	9	7.24	12.5%			
Liquidity	5		25%			
Net direct and indirect debt / operating revenues (%)	5	76.80	25%			
Short-term direct debt / total direct debt (%)	1	3.60	25%			
Factor 4: Governance and Management - MAX						
Risk controls and financial management	1			5	30%	1.50
Investment and debt management	1					
Transparency and disclosure	5					
Idiosyncratic Risk Assessment						3.34(3)
Systemic Risk Assessment						Aaa
Suggested BCA						aa2

MOODY'S
INVESTORS SERVICE

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REPORT

Audit and Accountability Committee

Tuesday, March 4, 2014 at noon
Conference Room A, 4th Floor, City Hall

Present: Deputy Mayor Ron Ellsworth, Chairperson
Councillor Tom Hann
Councillor Bruce Tilley
Ms. Renee Dyer, Citizen Representative
Mr. Boyd Chislett, Citizen Representative
Mr. Neil Martin, Deputy City Manager, Corporate Services – City Clerk
Mr. Robert Bishop, Deputy City Manager, Financial Management
Mr. Sean Janes, Senior City Internal Auditor
Mr. David Royle, Internal Auditor
Mr. Rick Squires, Manager of Materials
Ms. Maureen Harvey, Senior Legislative Assistant

1. Internal Audit Report – Receiving, Stores and Issuing

The Committee reviewed the above noted report the preparation of which was carried out in accordance with the City's approved audit plan. The objective of the review was to assess whether the areas of risk management, governance processes and control processes are being carried out appropriately.

Internal Auditor David Royle presented the document, a copy of which is available at the Office of the City Clerk.

Recommendation

The Committee recommends acceptance of the Internal Audit Report “Program Review: Receiving, Stores and Issuing” Assignment No. 13-2 with agreement that the recommendations contained therein be implemented.

2. Follow-up Summary Report Parking Services – Assignment #13-01

The Committee reviewed the above noted report which summarizes the results of the follow-up audit of Parking Services. The report can be viewed at the Office of the City Clerk.

Recommendation

The Committee recommends acceptance of the Follow-up Summary Report on Parking Services – Assignment # 13-01.

3. Council Directive - Review of Municipal Elections Process

At the Regular Meeting of Council on January 27, 2014, Councillor Davis asked for a review of the municipal elections process and that that review focus on establishing new ways to maintain an accurate voters' list; establishing partnerships with Elections Canada and Elections NL and internet voting.

The Deputy City Manager, Corporate Services, tabled a report and recommendation dated February 4, 2014 which is attached.

Recommendation

The Committee recommends that the City continue with its use of the permanent registry of voters (voters' list) as per its contractual agreement with Elections NL and continue to update the list in accordance with its Voters List Policy; and the Provincial Government be approached prior to the 2017 municipal election and an amendment sought to *the Municipal Elections Act* to permit internet voting.

4. Election Finance By-Law – Parameter Review

The Committee reviewed a memorandum dated February 3, 2014 responding to Councillor Davis request that a review of the current campaign financing by-law be undertaken.

The memorandum addresses the issue, background and discussion of this matter. It is noted that the current by-law has not been reviewed or amended since its original approval of Council on October 15, 2007.

Recommendation

That the Audit and Accountability Standing Committee review and approve the General Review Parameters (as attached) and forward to Council with a recommendation that the review of the Election Finance By-law be conducted by either Council sitting as Committee of the Whole or by a select group of Councillors appointed by Council as an Election Finance By-Law Review Committee.

5. Conflict of Interest Legislation

At the regular meeting of Council on February 3, 2014, Councillor Hann asked for a review of the City's Conflict of Interest legislation.

Recommendation

The Committee recommends that the Deputy City Manager of Corporate Services and City Clerk consult the City Solicitor about engaging an independent legal advisor, possibly a retired judge, to review the City's Conflict of Interest legislation.

Other Business

Deputy Mayor Ron Ellsworth
Chair

MEMORANDUM

Date: February 4, 2014

To: Chair and Members
Audit and Accountability Standing Committee

From: Neil A. Martin
Deputy City Manager,
Corporate Services
and City Clerk

Re: **Election Reform – Voters List and Internet Voting**

The Chair and members of the Audit and Accountability Standing Committee are requested to review the following report and recommendation.

1. Issue:

At a recent Regular Meeting of Council, Councillor Davis asked for a review of the municipal elections process and that the review focus on establishing ways to maintain an accurate voters' list including establishing partnerships with Elections Canada and Elections NL and on the introduction of internet voting.

2. Background:

Municipal elections in the Province of Newfoundland and Labrador are governed by *The Municipal Elections Act* which sets out the procedures to be followed by each municipality in conducting the election of councillors. Specifically:

- a) Section 31 of *The Act* sets out the process to be followed by the returning officer in establishing the voters list; and
- b) Part IV of *The Act* sets out the voting process that is to be followed by the returning officer in conducting the election while Part V makes allowance for the Vote-By-Mail process should a municipality choose to implement it as an alternative. *The Act* does not currently permit the conducting of a municipal election using the internet.

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

3. Discussion:

Section 31 , subsections (1), (2) and (3) state as follows:

“**31.** (1) At least 2 months before an election the returning officer shall

(a) where the municipality is not divided into wards or polling divisions, begin the preparation of a list of voters in the municipality; or

(b) where the municipality is divided into wards or polling divisions, begin the preparation of a list of voters in each ward or polling division where an election is to be held.

(2) Notwithstanding subsection (1), the returning officer may use a permanent register of electors established and maintained for use in a federal or provincial election.

(3) The returning officer shall ensure that the voter's list is completed at least one month before the date of the election.”

The City compiles its voters list in accordance with subsection (2). A formal agreement was entered into between Elections NL and the City of St. John’s in 2008 which expires in 2020 and is subject to renewal upon the agreement of both parties. The agreement provides the City with access to the permanent registry of voters utilized by both the federal and provincial governments. The registry was last updated by the City for the 2013 municipal election and will be updated again by Elections NL and Elections Canada for the upcoming federal and provincial elections scheduled for 2015.

In accordance with subsection (3), upon receipt of the permanent registry of voters from Elections NL, the City goes through a rigorous process of updating the registry (see attached Appendix A) to ensure that it is as up to date as possible within one month prior to the election. This is the point in time that the list is ready to be released to the candidates.

Subsections (4), (5) and (6) state that:

“(4) Where the name of a qualified voter does not appear on the list of voters or the name of a person not qualified as an elector does appear on the list, the returning officer shall, upon satisfactory proof being provided to him or her, correct that error or omission by inserting or omitting the name.

(5) The voters whose names appear in the list of voters certified by the returning officer are those entitled to vote at the next election and a person whose name does not appear upon the list shall not be allowed to vote at the election.

(6) Notwithstanding subsection (5), a person whose name has been omitted from the list of voters and is qualified to vote may vote at an election upon taking an oath or affirmation in the required form.”

As such, the City continues to add names to the list of voters up to and including election day upon completion of the oath of affirmation form by the voter.

As stated, the process the City follows in ensuring that the list of voters is as up to date as possible is both comprehensive and rigorous as is outlined in the attached Voters List Policy. It must be understood, however, that any list of voters is a “snapshot in time” and cannot possibly account for the mobile and transient nature of the population of the City. We are of the opinion that the process we follow, utilizing the technology that we do, provides us with the most up to date list of voters that is reasonably possible to prepare under the circumstances.

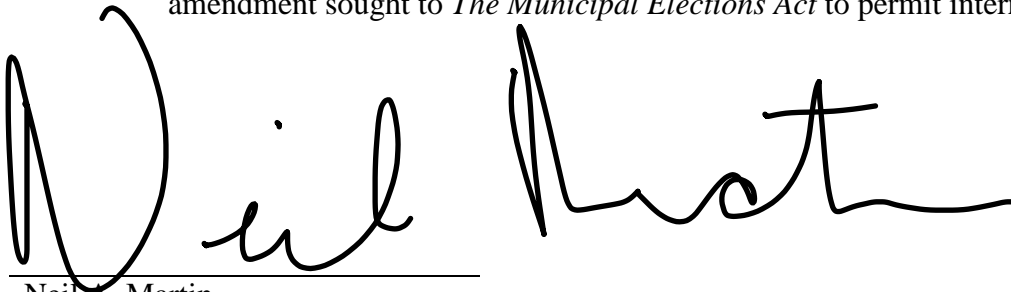
With respect to the implementation of internet voting, in early 2012, the Department of Municipal Affairs asked the municipalities if there were any amendments they would like to see to *The Municipal Elections Act*. In June of that year, the Mayor wrote the then Minister stating that the City would like to see *The Act* amended to permit a municipality to use internet voting if it so wished. It doing so, the Mayor outlined the advantages of such a system and identified the fact that it had been successfully introduced in a number of municipalities in Ontario.

The Minister wrote back in July of 2012 stating that the Department would be reviewing *The Municipal Elections Act* and “... the amendment you requested will be examined as a part of that process.” As of early 2014, the Department has indicated that it continues to monitor the research on internet voting, however, a decision is not impending and no action has been taken on our request.

4. Recommendation:

It is recommended that:

- a) the City continue with its use of the permanent registry of voters (voters list) as per its contractual agreement with Elections NL and continue to update the list in accordance with its Voters List Policy; and
- b) the Provincial Government be approach prior to the 2017 municipal election and an amendment sought to *The Municipal Elections Act* to permit internet voting.



Neil A. Martin
Deputy City Manager,
Corporate Services
and City Clerk

APPENDIX A

VOTERS LIST POLICY (St. John's Municipal Election 2013)

PURPOSE

The purpose of this policy is to establish the proper procedures and responsibility for ensuring the accuracy of the Voters List used for election purposes.

POLICY STATEMENT

1. Verification of the List

- All reasonable means and resources will be used to verify voters who are currently on the List, including, but not limited to, the following:
 - < Elections NL
 - < Canada 411 (www.canada411.ca) and/or Telephone White Pages
 - < 411.ca
 - < Canada Post (www.canadapost.ca) and/or Postal Code Book
 - < Self-Verification (using lookup on City's web page)
 - < Telephone and/or In Person notification to Customer Service Representatives
 - < In-House Data (including, but not limited to, the following):
 - Property Database – MS Govern
 - Non-Profit Housing Database
 - Parking Permit Database
 - < St. John's Nursing Home Board (residents at various Old Age Homes)
 - < Apartment/multi unit properties
 - < The Telegram Obituaries and Local Funeral Homes
 - < Public Notification - advertising/web page/mail-outs
 - < Social media

2. Additions to the List

- A person, who meets the criteria, can have their name added to the List by completing the *Application for Inclusion on Voters List*. This form must be returned to the City, as follows:
 - < in person, together with the appropriate identification, and witnessed by an election official or CSR; or
 - < via the mail, together with a copy of the appropriate identification.
 - < via e-mail, if the required identification is attached.
- A person's name will NOT be added to the List without the written permission of that

person.

3. Changes to the List

- Changes to the Voters List include, but are not limited to, the following:
 - < change of name
 - < change of spelling
 - < change of address
 - < change of birth date
- Changes to the Voters List can ONLY be made by the Customer Service Representatives (CSR's), the Election Co-ordinator and designated Election Officials.
- Changes may be made based on the many resources listed above and can be made without the consent of the voter.

4. Deletions from the List

- Every reasonable attempt will be made to verify and/or change the voter prior to deletion. A voter will ONLY be deleted when all means of verification, as listed under resources, are exhausted.
- Deletions will be made under the following circumstances:
 - < voters who cannot be verified using the resources listed above
 - < voters whose address is incomplete and cannot be verified
 - < voters whose information is incomplete
 - < duplicate voters
 - < voters who have moved residence, as confirmed using the resources listed above, and their new residence is unable to be located
 - < voters who have moved out of the City of St. John's
 - < deletions received from Elections Newfoundland & Labrador
 - < voters who are deceased
 - < voters who request to have their names deleted from the list
- Deletions to the List can ONLY be made by the Customer Service Representatives (CRS's), the Election Co-ordinator and designated Election Officials.
- The City reserves the right to delete voters without their consent and/or knowledge, under certain circumstances, including, but not limited to, those noted above.

5. Transfer of Master Voters List to Canada Post

- At a date agreed upon by both parties, the City of St. John's will electronically transfer the list to the successful vendor for the printing and distribution of kits.

- At a date agreed upon by all parties, Canada Post will distribute Vote by Mail Kits to every voter listed on the master file.

6. Additions to the List after the Master File has been forwarded to successful vendor

- Additions to the List shall continue as per Section 2 above, and any additions made up to Election Day will result in the City of St. John's forwarding and/or providing a Vote by Mail Kit to that person.
- If a person is NOT on the List on Election Day, they can attend the Satellite Drop-Off Center in their Ward and be sworn in. They will then be provided with a Vote by Mail Kit which is required to be completed at the Center.
- Additions will NOT be accepted at City Hall on Election Day.

7. Changes to the List after the Master File has been forwarded to Canada Post

- Changes to the List shall continue as per Section 3 noted above.
- Changes that result in a change of Ward shall result in a new Vote by Mail Kit being forwarded by the City of St. John's

Deletions to the List after the Master File has been forwarded to Canada Post

- Deletions to the List shall continue as per Section 4 noted above.
- All Vote by Mail Kits returned to the City of St. John's by Canada Post as having an invalid and/or incomplete address shall be placed in a secure area until after Election Day, at which time any and all changes, including, but not limited to, deletions will be made to the List.

AUTHORITY is granted to the City as per the *Municipal Elections Act, S.N.L., 2001, c. M-20.2, as amended.*

MEMORANDUM

Date: February 3, 2014

To: Chair and Members
Audit and Accountability Standing Committee

From: Neil A. Martin
Deputy City Manager,
Corporate Services
and City Clerk

Re: **Election Finance By-Law – Review Parameters**

The Chair and members of the Audit and Accountability Standing Committee are requested to review the following report and recommendation.

1. Issue:

Councillor Davis has asked that a review of the current campaign financing by-law be undertaken. Council, by way of CD # 2014-01-27/20 has directed that the Audit and Accountability Standing Committee implement a process to undertake such a review.

2. Background:

The Election Finance By-Law (By-Law No. 1506) was passed by Council on October 15, 2007. It was developed as a result of a review process that was conducted by a select Committee of Council with that Committee's final report forming the basis for the current By-Law. There has been no subsequent review or amendment made to the By-Law since its initial approval. The By-Law formed the basis for election financing and reporting in the municipal elections of 2009 and 2013. Prior to that, the relevant election financing sections of *The Municipal Elections Act* applied.

3. Discussion:

There has been protracted discussion subsequent to the 2013 municipal election with respect to the contribution and expenditure caps and reporting sections of the By-Law and, in particular, the perceived lack of transparency with respect to the reporting of expenditures and the disposition of surplus campaign contribution funds not expended as a result of the campaign expenditure spending limitations. As a consequence, Council has directed that a review be undertaken. The attached draft General Review

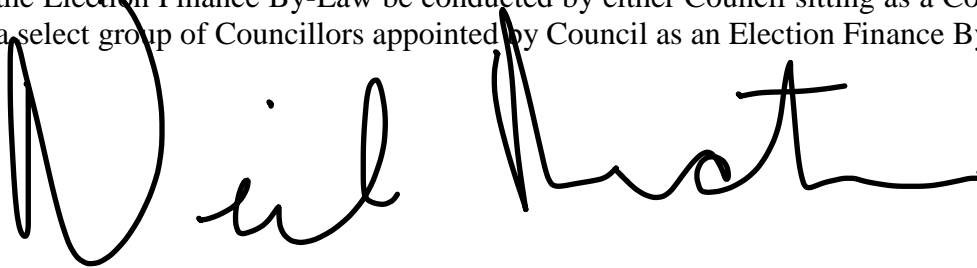
ST. JOHN'S

Parameters document has been prepared for the review, with additions, deletions and/or amendments as required, and approval of the Audit and Accountability Standing Committee.

A review of, and any subsequent amendments, to the Election Finance By-Law will have a significant impact on future municipal elections in the City of St. John's. As such, it is of utmost importance that the review be conducted at the highest level of policy accountability within the City administration, i.e., by Council itself. That involvement should be in the form of Council sitting as a Committee of the Whole or as a select group of Councillors appointed by Council as an Election Finance By-Law Review Committee. It should be noted that any amendments to the By-Law will have to be introduced by way of a Notice of Motion and their approval will be subject to debate and formal approval by Council in the public chamber.

4. Recommendation:

It is recommended that the Audit and Accountability Standing Committee review and approve the attached General Review Parameters and forward to Council with a recommendation that the review of the Election Finance By-Law be conducted by either Council sitting as a Committee of the Whole or by a select group of Councillors appointed by Council as an Election Finance By-Law Review Committee.

A handwritten signature in black ink, appearing to read "Neil Martin". The signature is written in a cursive style with a large initial "N" and "M".

Neil A. Martin
Deputy City Manager,
Corporate Services
and City Clerk

General Review Parameters

Amendments to the Election Finance By-Law

The relevant sections of the Election Finance By-Law (By-Law No. 1506) under review are as follows:

1. Definitions:

- i) Section 2(a) states that "... a contribution means a contribution of money ...". The Review Committee should consider the following options:
 - a) maintain status quo; or
 - b) adopt a definition of a contribution to include "... services or money ..."; or
 - c) adopt a definition of a contribution to include "... services, money or other property...".

- ii) The definition section does not define an election expense. The Review Committee should consider the following options:
 - a) maintain status quo; or
 - b) define an election expense in a manner consistent with the provincial *Election Act*, i.e.,

"An election expense means all expenses incurred during a campaign period for the purpose of promoting or opposing, directly or indirectly, the election of a candidate and includes all expenses incurred before the campaign period directly related to the contesting of the election. An election expense does not include reasonable personal expenses incurred by the candidate."

2. Expenditures:

- i) Section 3, subsections (1), (2), and (3) define the expenditure limit for candidates for Mayor, Deputy Mayor and Councillor At Large as \$10,000 plus \$1.00 for each voter on the voters list as of the date of the election and subsection (4) defines the expenditure limit for Ward candidates as \$10,000 plus \$1.00 for each voter in the applicable ward on the voters list as at the date of the election. The Review Committee should consider the following options:
 - a) maintain status quo; or

- b) increase the expenditure limits; or
- c) decrease the expenditure limits.

3. Contributions:

- i) Section 4, subsections 2(a) and 2(b) set the contribution caps in a calendar year at \$1,000 for an individual and \$2,000 for corporation or trade union. The Review Committee should consider the following options:
 - a) maintain status quo; or
 - b) increase the contribution limits; or
 - c) decrease the contribution limits.
- ii) Section 4, subsection 4 states that a contribution that does not exceed \$250.00 is not considered a contribution. The Review Committee should consider the following options:
 - a) maintain status quo; or
 - b) increase the cap; or
 - c) decrease the cap to \$100.00 as per *The Municipal Elections Act*.

4. Reporting:

- i) Section 5, subsection (a) and (b) states that a contribution that does not exceed \$250.00 is not considered a contribution for reporting purposes. The Review Committee should consider the following options:
 - a) maintain status quo; or
 - b) increase the reporting cap; or
 - c) decrease the reporting cap to \$100.00 as per *The Municipal Elections Act*.
- ii) Section 6 states that all candidates shall file with the returning officer a statement under oath affirming that the total amount of expenditures made by him/her did not exceed the limits set out in section 3. There is no requirement for the candidate to report the specific expenditures made on his/her behalf as a candidate. The Review Committee should consider the following options:
 - a) maintain status quo; or

- b) require that all candidates report all individual expenditures made on their behalf as a candidate and that all individual expenditures that exceed a specific amount, e.g. \$100.00, be supported by an itemized invoice.
- iii) The Election Finance By-Law is silent with respect to the disposition of funds where campaign contributions exceed campaign expenditures. The Review Committee should consider the following options:
- a) maintain status quo; or
 - b) establish that any excess of campaign contributions over campaign expenditures shall be:
 - 1) transferred to the returning officer and held in trust for the candidate to be used in the next municipal election. Should the candidate choose not to run, the funds will be used by the returning officer for the purposes of running the election or to the City's general revenues; or
 - 2) transferred to the returning officer for the purposes of running the election; or
 - 3) transferred to the general revenues of the City.

RESOLUTION

WHEREAS, Canada Post, this past December, announced significant changes to mail delivery in Canada as part of its *Five Point Action Plan (FPAP)*; and

WHEREAS, under this plan it is proposed that there be a new tiered pricing model for letter mail that will significantly increase the costs of municipal mail-outs; and

WHEREAS, Canada Post is also proposing the introduction of community mailboxes (CMBs) and the elimination of non-commercial door-to-door mail delivery; and

WHEREAS, the elimination of 6,000 to 8,000 good, quality jobs through this plan will have a significant impact on our local and national economy; and

WHEREAS, the CMBs could entail the downloading of responsibilities, costs, and liabilities to local governments, including increased requirements for managing municipal land and rights-of-way, infrastructure such as paving and lighting, and policing related to vandalism, graffiti and mail theft; and

WHEREAS, the loss of door-to-door delivery could also undermine local strategies and processes aimed at fostering and supporting age/disability-friendly communities; and

WHEREAS, municipalities were not consulted on the proposed changes of the FPAP;

THEREFORE BE IT RESOLVED that the Big City Mayors' Caucus call on Canada Post to halt the elimination of door-to-door delivery until concerns are addressed through meaningful consultations with the Mayors of the Caucus before implementation of the plan; and

BE IT FURTHER RESOLVED that Canada Post commit that the proposed changes in the Five Point Action Plan do not download the costs and maintenance of the community mailboxes onto municipalities without proper consultation and compensation.

Dennis O'Keefe, Mayor
City of St. John's

DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING
FOR THE PERIOD OF March 6, 2014 TO March 12, 2014

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
AG		Storage Shed for grain	187 Brookfield Road	5	Approved	2014-03-06
RES		Proposed Building Lot	85 Blackhead Cres	5	Rejected	2014-03-12
RES	Fougere Menchenton Architecture	Demolition. Rebuild single-detached with subsidiary apartment	625 Southside Road	5	Approved	2014-03-12
COM	Carl Yetman Architect Inc	Site Redevelopment	5 Hallett Crescent	4	Approved	2014-03-12
INST	AMEC Americas Ltd	Medical Oxygen Tank Installation	HSC - 300 Prince Philip Drive	4	Approved	2014-03-12

* Code Classification:
RES - Residential INST - Institutional
COM - Commercial IND - Industrial
AG - Agriculture
OT - Other

** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

Gerard Doran
Development Officer
Department of Planning

Building Permits List

Council's March 18, 2014 Regular Meeting

Permits Issued: 2014/03/06 To 2014/03/12

CLASS: COMMERCIAL

25-39 Hallett Cres	Co	Office
576 Water St, Used Item's Sale	Co	Retail Store
77 Kenmount Rd	Rn	Retail Store
40 Aberdeen Ave	Ms	Office
40 Aberdeen Ave	Ms	Service Shop
40 Aberdeen Ave	Ms	Clinic
46 Aberdeen Ave	Ms	Restaurant
149 Airport Rd	Ms	Car Sales Lot
77 Blackmarsh Rd	Ms	Retail Store
245 Blackmarsh Rd	Ms	Convenience Store
Carpasian Rd	Ms	Place Of Assembly
395 East White Hills Rd	Ms	Commercial Garage
94 Elizabeth Ave	Ms	Retail Store
2 Fogwill Pl	Ms	Restaurant
336 Freshwater Rd	Ms	Service Shop
15 Goldstone St	Ms	Service Shop
169 Hamlyn Rd	Ms	Service Shop
16 Highland Dr	Ms	Convenience Store
102 Kenmount Dr	Ms	Office
102 Kenmount Dr	Ms	Hotel
150 Kenmount Rd	Ms	Car Sales Lot
161 Kenmount Rd	Ms	Retail Store
193 Kenmount Rd	Ms	Place Of Amusement
195 Kenmount Rd	Ms	Service Shop
75 Kiwanis St, St. Michael's	Sn	Church
147 Lemarchant Rd	Ms	Service Shop
484-490 Main Rd	Ms	Restaurant
53-59 Main Rd	Ms	Retail Store
299 Main Rd	Ms	Service Shop
395 Main Rd	Ms	Office
239 Major's Path	Ms	Office
36 Pearson St	Ms	Retail Store
20 Peet St	Sn	Car Sales Lot
154 Pennywell Rd	Ms	Service Station
34 Pippy Pl	Ms	Office
260 Portugal Cove Rd	Ms	Retail Store
279 Portugal Cove Rd	Ms	Retail Store
150 Clinch Cres	Ms	Lodging House
86 Thorburn Rd	Ms	Office
86 Thorburn Rd	Ms	Service Station
390 Topsail Rd	Ms	Retail Store
644 Topsail Rd	Ms	Service Shop
644 Topsail Rd	Ms	Day Care Centre
656 Topsail Rd	Ms	Tavern
393 Topsail Rd	Ms	Day Care Centre
681 Topsail Rd	Ms	Retail Store
681 Topsail Rd	Ms	Place Of Amusement
26-34 Torbay Rd	Ms	Tavern
10 Elizabeth Ave	Ms	Office

280 Torbay Rd	Ms	Eating Establishment
278 Torbay Rd	Ms	Service Shop
710 Torbay Rd	Ms	Retail Store
365-367 Water St Boston Pizza	Rn	Restaurant
The Village-430 Topsail Rd	Rn	Club
82 O'leary Ave	Rn	Office
82 O'leary Ave - Nl Pita	Co	Bakery
180 Portugal Cove Rd, Halliday	Rn	Hotel
215 Water St, 5th Floor	Rn	Office
40 King's Rd	Rn	Communications Use
40 Hebron Way	Sw	Retail Store

This Week \$ 1,545,938.00

Class: Government/Institutional

This Week \$.00

Class: Residential

12 Cherrybark Cres, Lot 213	Nc	Single Detached & Sub.Apt
9 Duke St, Lot 238	Nc	Single Detached & Sub.Apt
23 Sprucedale Dr	Co	Office
117 Merrymeeting Rd	Cr	Single Detached Dwelling
9 Aldergrove Pl	Rn	Single Detached Dwelling
421 Back Line	Rn	Single Detached Dwelling
32 Beaumont St	Rn	Single Detached Dwelling
5 Cabot St	Rn	Townhousing
37 Cape Pine St	Rn	Single Detached Dwelling
22 Cook St	Rn	Single Detached Dwelling
39 Dillon Cres	Rn	Single Detached Dwelling
5 Dunkerry Cres	Rn	Single Detached & Sub.Apt
6 East Dr	Rn	Single Detached Dwelling
16 Neptune Rd	Rn	Single Detached & Sub.Apt
18 Prince Of Wales St	Rn	Semi-Detached Dwelling
16 Signal Hill Rd	Rn	Semi-Detached Dwelling
13 Tralee St	Rn	Single Detached & Sub.Apt

This Week \$ 781,495.00

Class: Demolition

This Week \$.00

This Week's Total: \$ 2,327,433.00

Repair Permits Issued: 2014/03/06 To 2014/03/12 \$ 27,800.00

Legend

Co	Change Of Occupancy	Sn	Sign
Cr	Chng Of Occ/Renovtns	Sw	Site Work
Nc	New Construction	Ex	Extension
Rn	Renovations	Dm	Demolition
Ms	Mobile Sign		

YEAR TO DATE COMPARISONS			
March 18, 2014			
TYPE	2013	2014	% VARIANCE (+/-)
Commercial	\$31,965,000.00	\$12,869,000.00	-60
Industrial	\$25,000.00	\$0.00	-100
Government/Institutional	\$6,770,000.00	\$42,440,000.00	53
Residential	\$18,397,000.00	\$20,415,000.00	11
Repairs	\$470,000.00	\$357,000.00	-24
Housing Units (1 & 2 Family Dwellings)	51	21	
TOTAL	\$57,627,000.00	\$76,081,000.00	32

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA
 Director of Planning & Development

MEMORANDUM

Weekly Payment Vouchers For The Week Ending March 12, 2014

Payroll

Public Works	\$ 491,419.72
Bi-Weekly Administration	\$ 745,118.53
Bi-Weekly Management	\$ 723,918.30
Bi-Weekly Fire Department	\$ 626,723.45
Accounts Payable	\$4,967,233.72

Total: \$ 7,554,413.72

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
NEWCAP BROADCASTING LTD.	00065466	PUBLIC ANNOUNCEMENTS	\$2,497.30
IMPRINT SPECIALTY PROMOTIONS LTD	00065467	PROMOTIONAL ITEMS	\$1,285.94
ATHABASCA UNIVERSITY	00065468	TUITION	\$768.00
ROBERT BAIRD EQUIPMENT LTD.	00065469	RENTAL OF EQUIPMENT	\$781.58
ROBERT BAIRD EQUIPMENT LTD.	00065470	RENTAL OF EQUIPMENT	\$421.87
MARCO SERVICES LTD	00065471	PROGRESS PAYMENT	\$554,152.00
COLLEGE OF THE NORTH ATLANTIC	00065472	TRAINING	\$280.00
ROGERS BUSINESS SOLUTIONS	00065473	DATA & USAGE CHARGES	\$3,091.68
NEWFOUNDLAND POWER	00065474	ELECTRICAL SERVICES	\$178,673.25
BELL MOBILITY	00065475	CELLULAR PHONE USAGE	\$137.19
SCMA	00065476	TRAINING	\$559.35
GOODLIFE FITNESS	00065477	FITNESS MEMBERSHIP	\$1,514.52
RBC GLOBAL SERVICES/RBC INVESTOR SERVIC	00065478	PAYROLL DEDUCTIONS	\$1,415,871.31
HEALTH CARE FOUNDATION	00065479	PAYROLL DEDUCTIONS	\$12.00
BELL MOBILITY	00065480	CELLULAR PHONE USAGE	\$7,201.11
BELL ALIANT	00065481	TELEPHONE SERVICES	\$7,178.22
THE WORKS	00065482	MEMBERSHIP FEES	\$641.53
NAPE	00065483	PAYROLL DEDUCTIONS	\$778.32
CUPE LOCAL 569	00065484	PAYROLL DEDUCTIONS	\$29,108.58
RECEIVER GENERAL FOR CANADA	00065485	PAYROLL DEDUCTIONS	\$5,360.22
NEWFOUNDLAND & LABRADOR ASSOCIATION C	00065486	REGISTRATION FEE	\$25.00
BOARD OF CANADIAN REGISTERED SAFETY PR	00065487	MEMBERSHIP FEES	\$282.50
CIBC	00065488	PAYROLL DEDUCTIONS	\$912.62
ROYAL BANK	00065489	PAYROLL DEDUCTIONS	\$482.30
CANCELLED	00065490	CANCELLED	\$0.00
GARLAND AUTOBODY LTD. & JOHN KERRIVAN	00065491	DAMAGE CLAIM	\$1,594.66
BREWER, JILL	00065492	TRAVEL REIMBURSEMENT	\$20.00
O'BRIEN, KEN	00065493	REIMBURSEMENT FOR API & CIP MEMBERSHIP	\$425.51
DESTINATION ST. JOHN'S	00065494	ADVERTISING	\$1,101.75
SIGNS 1ST	00065495	SIGNAGE	\$452.00
THE TELEGRAM	00065496	ADVERTISING	\$187.94
ENCON GROUP INC.	00065497	HEALTH PREMIUMS	\$253.55
LA BREA INT'L INC.	00065498	PROMOTIONAL MATERIALS	\$46.71
JOHNSON INVESTMENTS INC.	00065499	PROFESSIONAL SERVICES	\$78.06
HUBLEY'S PLUMBING LTD.	00065500	PLUMBING SUPPLIES	\$90.40
MCLOUGHLAN SUPPLIES LTD.	00065501	ELECTRICAL SUPPLIES	\$68.12

NAME	CHEQUE #	DESCRIPTION	AMOUNT
NEWFOUND DISPOSAL SYSTEMS LTD.	00065502	DISPOSAL SERVICES	\$169.15
BELL MOBILITY	00065503	CELLULAR PHONE USAGE	\$218.65
BELL ALIANT	00065504	TELEPHONE SERVICES	\$788.09
ORKIN CANADA	00065505	PEST CONTROL	\$123.74
MARTIN'S FIRE SAFETY LTD.	00065506	SAFETY SUPPLIES	\$5,124.55
NOEL R. ANDREWS & ASSOCIATES	00065507	PAYROLL DEDUCTIONS	\$300.00
RECEIVER GENERAL FOR CANADA	00065508	PAYROLL DEDUCTIONS	\$200,826.55
RECEIVER GENERAL FOR CANADA	00065509	PAYROLL DEDUCTIONS	\$4,001.89
PUBLIC SERVICE CREDIT UNION	00065510	PAYROLL DEDUCTIONS	\$6,322.31
NEWFOUNDLAND EXCHEQUER ACCOUNT	00065511	PAYROLL TAX FEBRUARY	\$175,823.33
O'KEEFE, DENNIS	00065512	TRAVEL REIMBURSEMENT	\$1,453.76
SMART, ROBERT	00065513	TRAVEL REIMBURSEMENT	\$1,553.76
BELL MOBILITY	00065514	CELLULAR PHONE USAGE	\$184.27
FEMALE BANTAM EASTERN ICEBREAKERS	00065515	TRAVEL ASSISTANCE GRANT	\$400.00
ST. JOHN'S MARSHALL MIDGET AAA HOCKEY TE	00065516	TRAVEL ASSISTANCE GRANT	\$400.00
BARTLETT, SHANNON	00065517	REIMBURSEMENT CGA MEMBERSHIP FEE	\$553.70
OFFICE OF WATER PROGRAMS	0000000756	MEMBERSHIP FEES	\$55.70
SPRATRONICS	0000000757	REPAIR PARTS	\$927.81
ACKLANDS-GRAINGER	00065518	INDUSTRIAL SUPPLIES	\$244.65
AE CONSULTANTS LTD.	00065519	PROFESSIONAL SERVICES	\$3,287.52
ACTION TRUCK CAP & ACCESSORIES	00065520	REPAIR PARTS	\$1,575.11
AIR COOLED ENGINE SERVICE LTD.	00065521	REPAIR PARTS	\$289.40
SERVICEMASTER CONTRACT SERVICE	00065522	CLEANING SERVICES	\$536.75
ASHFORD SALES LTD.	00065523	REPAIR PARTS	\$67.74
ATLANTIC PURIFICATION SYSTEM LTD	00065524	WATER PURIFICATION SUPPLIES	\$7,776.82
AVALON FORD SALES LTD.	00065525	AUTO PARTS	\$230.18
MIGHTY WHITES LAUNDROMAT	00065526	LAUNDRY SERVICES	\$476.13
COSTCO WHOLESALE	00065527	MISCELLANEOUS SUPPLIES	\$126.76
BRINK'S CANADA LIMITED	00065528	DELIVERY SERVICES	\$1,058.07
KELLOWAY CONSTRUCTION LIMITED	00065529	CLEANING SERVICES	\$62,669.80
RDM INDUSTRIAL LTD.	00065530	INDUSTRIAL SUPPLIES	\$1,590.87
DF BARNES LIMITED	00065531	FLAT BAR	\$30.51
HERCULES SLR INC.	00065532	REPAIR PARTS	\$1,039.52
DOMINION STORES 924	00065533	MISCELLANEOUS SUPPLIES	\$41.09
STAPLES THE BUSINESS DEPOT - OLD PLACEN	00065534	STATIONERY & OFFICE SUPPLIES	\$1,145.51
GRAND CONCOURSE AUTHORITY	00065535	MAINTENANCE CONTRACTS	\$36,000.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
SMS EQUIPMENT	00065536	REPAIR PARTS	\$2,202.01
CABOT PEST CONTROL	00065537	PEST CONTROL	\$822.32
BEST DISPENSERS LTD.	00065538	SANITARY SUPPLIES	\$97.41
PIK-FAST EXPRESS INC.	00065539	BOTTLED WATER	\$65.25
WASTE MANAGEMENT	00065540	PROFESSIONAL SERVICES	\$350.62
ROCKWATER PROFESSIONAL PRODUCT	00065541	CHEMICALS	\$2,007.11
FORBES STREET HOLDINGS LTD	00065542	REFURBISH VACANT UNIT	\$5,529.09
GRAPHIC ARTS & SIGN SHOP LIMITED	00065543	SIGNAGE	\$128.82
OVERHEAD DOORS NFLD LTD	00065544	PROFESSIONAL SERVICES	\$3,368.53
BRENKIR INDUSTRIAL SUPPLIES	00065545	PROTECTIVE CLOTHING	\$5,532.02
PAUL MURPHY SERVICES INC	00065546	REPAIR PARTS	\$1,081.87
CANSEL SURVEY EQUIPMENT INC.	00065547	BOOKLETS	\$192.67
AON REED STENHOUSE INC	00065548	COMMERCIAL GENERAL LIABILITY POLICY	\$2,400.00
OFFICEMAX GRAND & TOY	00065549	OFFICE SUPPLIES	\$66.25
COMPUTERSHARE INVESTOR SERVICE ACCOUI	00065550	AGENCY SERVICE FEES	\$1,678.05
SGS LASER INC	00065551	SERVICING OF EQUIPMENT/TONER	\$80.23
WESTERN HYDRAULIC 2000 LTD	00065552	REPAIR PARTS	\$1,461.09
STAPLES THE BUSINESS DEPOT - STAVANGER	00065553	STATIONERY & OFFICE SUPPLIES	\$248.29
INDUSTRY CANADA ALS FINANCIAL CENTRE	00065554	RADIO RENEWAL LICENCE FEE	\$408.00
TRIWARE TECHNOLOGIES INC.	00065555	COMPUTER EQUIPMENT	\$2,530.07
NEW WORLD FITNESS	00065556	MEMBERSHIP DUES FOR FIREFIGHTERS	\$217.86
CHESTER DAWE CANADA - O'LEARY AVE	00065557	BUILDING SUPPLIES	\$1,611.19
BURSEY EXCAVATING & DEVELOPMENT LTD.	00065558	REFUND MAINTENANCE SECURITY DEPOSIT	\$2,000.00
CABOT FORD LINCOLN SALES LTD.	00065559	REPAIR PARTS	\$183.33
AEARO CANADA LIMITED	00065560	PRESCRIPTION SAFETY GLASSES	\$267.95
CAMPBELL'S SHIP SUPPLIES	00065561	PROTECTIVE CLOTHING	\$5,796.90
CAMPBELL RENT ALLS LTD.	00065562	HARDWARE SUPPLIES	\$81.34
CANADIAN CORPS COMMISSIONAIRES	00065563	SECURITY SERVICES	\$13,916.50
AIR LIQUIDE CANADA INC.	00065564	CHEMICALS AND WELDING PRODUCTS	\$18,573.11
HISCOCK'S SPRING SERVICE	00065565	REPAIR PARTS	\$782.86
DAVE CARROLL	00065566	BAILIFF SERVICES	\$199.50
WAL-MART 3196-ABERDEEN AVE.	00065567	MISCELLANEOUS SUPPLIES	\$1,387.67
SOBEY'S INC	00065568	PET SUPPLIES	\$462.86
NORTRAX CANADA INC.,	00065569	REPAIR PARTS	\$367.52
NORTH-LINE CANADA LTD	00065570	AUTO PARTS	\$5,133.45
MAC TOOLS	00065571	TOOLS	\$649.21

NAME	CHEQUE #	DESCRIPTION	AMOUNT
JOE JOHNSON EQUIPMENT INC.	00065572	REPAIR PARTS	\$173.30
NORTH ATLANTIC SUPPLIES INC.	00065573	REPAIR PARTS	\$94.92
ATLANTIC HOME FURNISHINGS LTD	00065574	APPLIANCES	\$1,149.21
WAL-MART 3093-MERCHANT DRIVE	00065575	MISCELLANEOUS SUPPLIES	\$169.23
BRAEMAR PEST CONTROL SERVICES	00065576	PEST CONTROL	\$19,412.27
PF COLLINS CUSTOMS BROKER LTD	00065577	DUTY AND TAXES	\$222.35
COLONIAL GARAGE & DIST. LTD.	00065578	AUTO PARTS	\$2,320.19
SCMA	00065579	MEMBERSHIP RENEWALS	\$779.70
CONSTRUCTION SIGNS LTD.	00065580	SIGNAGE	\$2,857.77
CONTROLS & EQUIPMENT LTD.	00065581	REPAIR PARTS	\$37.97
MARY BROWN'S MILA FOODS INC.	00065582	LUNCHEON	\$166.26
MASK SECURITY INC.	00065583	TRAFFIC CONTROL	\$6,212.70
MAXXAM ANALYTICS INC.,	00065584	WATER PURIFICATION SUPPLIES	\$3,908.68
CROSBIE INDUSTRIAL SERVICE LTD	00065585	PROFESSIONAL SERVICES	\$59,556.47
THOMAS GLASS INCORPORATED	00065586	GLASS INSTALLATION	\$305.10
HARTY'S INDUSTRIES	00065587	STEEL FLAT BAR	\$339.00
CUMMINS EASTERN CANADA LP	00065588	REPAIR PARTS	\$1,888.87
CHESTER DAWE CANADA - TORBAY RD	00065589	BUILDING SUPPLIES	\$24.32
DICKS & COMPANY LIMITED	00065590	OFFICE SUPPLIES	\$3,979.28
WAJAX POWER SYSTEMS	00065591	REPAIR PARTS	\$3,419.18
MIC MAC FIRE & SAFETY SOURCE	00065592	SAFETY SUPPLIES	\$1,194.30
MADSEN POWER SYSTEMS	00065593	REPAIR PARTS	\$137.48
REEFER REPAIR SERVICES LTD.	00065594	REPAIR PARTS	\$27,225.82
DOMINION RECYCLING LTD.	00065595	PIPE	\$366.12
MUNICIPALITIES NEWFOUNDLAND AND LABRAC	00065596	CONFERENCE FEE	\$200.00
GOODLIFE FITNESS	00065597	FITNESS MEMBERSHIP	\$1,129.98
RUSSEL METALS INC.	00065598	METALS	\$361.60
CANADIAN TIRE CORP.-KELSEY DR.	00065599	MISCELLANEOUS SUPPLIES	\$415.69
EASTERN INDUSTRIES & HYDRAULICS LTD.	00065600	PROFESSIONAL SERVICES	\$307.25
ELECTRONIC CENTER LIMITED	00065601	ELECTRONIC SUPPLIES	\$119.67
NATIONAL ENERGY EQUIPMENT INC.	00065602	REPAIR PARTS	\$94.33
THE TELEGRAM	00065603	ADVERTISING	\$1,017.00
EXECUTIVE COFFEE SERVICES LTD.	00065604	COFFEE SUPPLIES	\$130.12
DOMINION STORE 935	00065605	MISCELLANEOUS SUPPLIES	\$59.22
EATON INDUSTRIES (CANADA) COMPANY	00065606	REPAIR PARTS	\$4,294.00
ABSTRACT & AUXILIARY SERVICES	00065607	TITLE SEARCH	\$123.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
THE BULB MAN	00065608	BULBS	\$66.67
PRINCESS AUTO	00065609	MISCELLANEOUS ITEMS	\$20.14
IMPACT SIGNS AND GRAPHICS	00065610	SIGNAGE	\$366.12
MILLENNIUM EXPRESS	00065611	COURIER SERVICES	\$161.03
CITY WIDE TAXI	00065612	TRANSPORTATION SERVICES	\$15.00
COASTLINE SPECIALTIES	00065613	REPAIR PARTS	\$144.64
STELLAR INDUSTRIAL SALES LTD.	00065614	INDUSTRIAL SUPPLIES	\$3,321.43
CRITTERS N' THINGS	00065615	PET SUPPLIES	\$21.46
WOLSELEY CANADA WATERWORKS	00065616	REPAIR PARTS	\$12,157.49
TROY FIRE & LIFE SAFETY LTD.	00065617	PROFESSIONAL SERVICES	\$908.30
MADSEN CONSTRUCTION EQUIPMENT INC.	00065618	REPAIR PARTS	\$94.64
HARVEY & COMPANY LIMITED	00065619	REPAIR PARTS	\$3,793.72
A HARVEY & CO. LTD.	00065620	ROAD SALT	\$193,735.56
HARVEY'S OIL LTD.	00065621	PETROLEUM PRODUCTS	\$115,689.71
HARVEY'S TRAVEL AGENCY LTD.	00065622	AIRFARE COSTS	\$329.04
CANADIAN LINEN & UNIFORM	00065623	MAT RENTALS	\$3,458.82
BRENNTAG CANADA INC	00065624	CHLORINE	\$25,959.34
HICKMAN MOTORS LIMITED	00065625	AUTO PARTS	\$728.00
BELL DISTRIBUTION INC.,	00065626	CELL PHONES & ACCESSORIES	\$1,191.58
HISCOCK RENTALS & SALES INC.	00065627	HARDWARE SUPPLIES	\$223.02
HOLDEN'S TRANSPORT LTD.	00065628	RENTAL OF EQUIPMENT	\$576.30
TELUS GOING MOBILE (WIRELESS)	00065629	REPAIR PARTS	\$101.69
HONDA ONE	00065630	REPAIR PARTS	\$7,781.89
TOTAL LUBRICANTS CANADA INC.,	00065631	LUBRICANTS	\$118.79
WEIR MINERALS CANADA	00065632	REPAIR PARTS	\$670.35
SPARTAN INDUSTRIAL MARINE	00065633	SAFETY SUPPLIES	\$264.42
ATLANTIC BUSINESS INTERIORS - (NS	00065634	OFFICE SUPPLIES	\$101.69
IMPRINT SPECIALTY PROMOTIONS LTD	00065635	PROMOTIONAL ITEMS	\$279.44
UMBRELLA SECURITY	00065636	ALARM MONITORING	\$1,213.62
PRINTER TECH SOLUTIONS INC.,	00065637	REPAIRS TO EQUIPMENT	\$607.46
CREIGHTON ROCK DRILL	00065638	REPAIR PARTS	\$7,264.47
G & K UPHOLSTERY AND CANVAS	00065639	PROFESSIONAL SERVICES	\$135.60
SUMMIT VETERINARY PHARMACY INC.,	00065640	VETERINARY SUPPLIES	\$62.21
NATIONAL PROCESS EQUIPMENT	00065641	REPAIR PARTS	\$1,387.80
HOME APPLIANCE REPAIR LTD.	00065642	REPAIRS TO APPLIANCES	\$323.63
BOSCH REXROTH CANADA CORP.	00065643	REPAIR PARTS	\$998.01

NAME	CHEQUE #	DESCRIPTION	AMOUNT
KAVANAGH & ASSOCIATES	00065644	PROFESSIONAL SERVICES	\$36,363.58
STANTEC ARCHITECTURE LTD.	00065645	PROFESSIONAL SERVICES	\$14,214.67
ATLANTICA MECHANICAL SERVICES	00065646	PROFESSIONAL SERVICES	\$1,863.94
HICKEY'S TIMBER MART	00065647	BUILDING SUPPLIES	\$79.04
HERITAGE SHOP	00065648	CALENDARS	\$97.55
MONARCH ENTERPRISES LTD.	00065649	RECREATION SUPPLIES	\$349.17
VOHL INC.,	00065650	REPAIR PARTS	\$4,567.01
TRIAD CONFLICT MANAGEMENT & CONSULTING	00065651	PROFESSIONAL SERVICES	\$1,695.00
DATARITE.COM	00065652	STATIONERY & OFFICE SUPPLIES	\$788.71
LIFTOW LIMITED C/O T8092	00065653	REPAIR PARTS	\$478.79
JT MARTIN & SONS LTD.	00065654	HARDWARE SUPPLIES	\$334.48
MCLOUGHLAN SUPPLIES LTD.	00065655	ELECTRICAL SUPPLIES	\$2,081.85
MEMORIAL UNIVERSITY OF NFLD.	00065656	EMPLOYEE TRAINING	\$389.85
MOORE CANADA	00065657	CHEQUE STOCK	\$393.24
WAJAX INDUSTRIAL COMPONENTS	00065658	REPAIR PARTS	\$972.56
NEWFOUND DISPOSAL SYSTEMS LTD.	00065659	DISPOSAL SERVICES	\$15,294.43
NEWFOUNDLAND DISTRIBUTORS LTD.	00065660	INDUSTRIAL SUPPLIES	\$2,982.02
TRC HYDRAULICS INC.	00065661	REPAIR PARTS	\$8,968.03
TOROMONT CAT	00065662	AUTO PARTS	\$4,696.62
NORTH ATLANTIC PETROLEUM	00065663	PETROLEUM PRODUCTS	\$25,362.87
PENNECON ENERGY HYDRAULIC SYSTEMS	00065664	REPAIR PARTS	\$2,768.93
PBA INDUSTRIAL SUPPLIES LTD.	00065665	INDUSTRIAL SUPPLIES	\$2,103.47
PERIDOT SALES LTD.	00065666	REPAIR PARTS	\$304.98
THE HUB	00065667	PANCAKE LUNCHESES	\$579.69
POWERLITE ELECTRIC LTD.	00065668	ELECTRICAL PARTS	\$47.34
PUROLATOR COURIER	00065669	COURIER SERVICES	\$127.53
REPROGRAPHICS LTD.	00065670	TONER CARTRIDGES	\$42.53
RIDEOUT TOOL & MACHINE INC.	00065671	TOOLS	\$8,250.58
THE ROYAL GARAGE LTD.	00065672	AUTO PARTS	\$1,521.41
ROYAL FREIGHTLINER LTD	00065673	REPAIR PARTS	\$11,546.04
LIFESAVING SOCIETY NFLD & LAB.	00065674	AQUATIC RECERTIFICATION	\$201.71
RW PARROTT SIGNS LIMITED	00065675	SIGNAGE	\$192.10
SCOTT'S MAINTENANCE LIMITED	00065676	SERVICE CALL	\$113.00
S & S SUPPLY LTD. CROSSTOWN RENTALS	00065677	REPAIR PARTS	\$6,152.46
ST. JOHN'S BOARD OF TRADE	00065678	LUNCHEON	\$144.08
ST. JOHN'S PORT AUTHORITY	00065679	CRUISE SHIPPING MIAMI CONFERENCE JILL BREWER	\$1,027.55

NAME	CHEQUE #	DESCRIPTION	AMOUNT
ST. JOHN'S VETERINARY HOSPITAL	00065680	PROFESSIONAL SERVICES	\$435.87
BIG ERICS INC	00065681	SANITARY SUPPLIES	\$1,198.88
SAUNDERS EQUIPMENT LIMITED	00065682	REPAIR PARTS	\$20,759.24
SANSOM EQUIPMENT LTD.	00065683	REPAIR PARTS	\$393.50
STRONGCO	00065684	REPAIR PARTS	\$401.36
SPEEDY AUTOMOTIVE LTD.	00065685	AUTOMOTIVE SUPPLIES	\$337.64
STEELFAB INDUSTRIES LTD.	00065686	STEEL	\$2,185.00
SUPERIOR OFFICE INTERIORS LTD.	00065687	OFFICE SUPPLIES	\$908.52
TRACTION DIV OF UAP	00065688	REPAIR PARTS	\$9,470.65
TRICO LIMITED	00065689	REPAIR PARTS	\$296.63
TULKS GLASS & KEY SHOP LTD.	00065690	PROFESSIONAL SERVICES	\$180.81
UNISOURCE CANADA INC.	00065691	PAPER SUPPLIES	\$225.41
WEIRS CONSTRUCTION LTD.	00065692	ROAD GRAVEL	\$2,852.00
WESCO DISTRIBUTION CANADA INC.	00065693	REPAIR PARTS	\$7,833.47
WAL-MART 3092-KELSEY DRIVE	00065694	MISCELLANEOUS SUPPLIES	\$717.43
ELTON, DOUG	00065695	REAL PROGRAM	\$1,411.95
MOUNT PEARL SCHOOL OF DANCE	00065696	CTJS WINTER 2014	\$1,000.00
MAX ARTS ATHLETICS WELLNESS	00065697	REAL PROGRAM	\$2,347.68
BELL MOBILITY INC. RADIO DIVISION	00065698	MAINTENANCE CHARGES & REPAIRS	\$4,046.57
HUNGRY HEART CAFE	00065699	SANDWICH TRAYS	\$52.13
STAPLES THE BUSINESS DEPOT - KELSEY DR	00065700	OFFICE SUPPLIES	\$272.60
GOSS GILROY INC	00065701	PROFESSIONAL SERVICES	\$22,568.36
SWILERS RUGBY CLUB	00065702	NL SPORTS CENTRE ROOM RENTAL	\$400.00
JEFF MARSHALL	00065703	INSTRUCTOR FEE	\$167.40
PRINCIPAL HOLDINGS LIMITED	00065704	REFUND OVERPAYMENT OF TAXES	\$146.16
SOBEYS ROPEWALK LANE	00065705	MISCELLANEOUS SUPPLIES	\$106.71
BOXFIT	00065706	REAL PROGRAM	\$1,450.24
HI-PERFORMANCE TAEKWONDO STUDIO	00065707	REAL PROGRAM	\$255.00
BUTT, LAURIE	00065708	RECREATION PROGRAM REFUND	\$170.00
NLSA UNDER 16 BOYS TEAM	00065709	TRAVEL ASSISTANCE GRANT	\$400.00
REPS FITNESS & CONDITIONING	00065710	MEMBERSHIP RENEWALS	\$500.00
BRIAN MERCER	00065711	CTJS WINTER 2014	\$99.94
THE ECONOMICAL INSURANCE GROUP	00065712	DAMAGE CLAIM	\$17,601.41
THE ATLANTIC INSURANCE COMPANY LIMITED	00065713	DAMAGE CLAIM	\$6,614.19
BANK OF MONTREAL	00065714	REFUND OVERPAYMENT OF TAXES	\$1,027.81
ROD VATCHER	00065715	REFUND OVERPAYMENT OF TAXES	\$69.63

NAME	CHEQUE #	DESCRIPTION	AMOUNT
WAYNE SULLIVAN	00065716	REFUND OVERPAYMENT OF TAXES	\$1,382.37
CBS ANIMAL HOSPITAL	00065717	VETERINARY SUPPLIES	\$70.79
THE SALVATION ARMY WISEMAN CENTRE	00065718	EMPLOYMENT RELATED EXPENSES - BRUCE PEARCE	\$100.00
MUN BUSINESS DAY	00065719	REGISTRATION FEE	\$120.00
BRIAN BRODERICK	00065720	DAMAGE CLAIM	\$372.00
JOHN MACKEY	00065721	REFUND OVERPAYMENT OF TAXI LICENSE	\$100.00
PIECE MAKERS QUILT SHOP	00065722	NL TARTAN RIBBON	\$126.04
CATHY WALSH	00065723	REFUND SEWER BACKUP DEPOSIT	\$500.00
PATRICK HURLEY	00065724	VEHICLE BUSINESS INSURANCE	\$41.82
HARRIS, BRYANT	00065725	MILEAGE	\$97.86
EDMUNDS, CHRISTINE	00065726	MILEAGE	\$419.69
SHEA FRANCIS	00065727	MILEAGE	\$18.54
MCGRATH, CINDY	00065728	MILEAGE	\$39.66
GUSHUE, RICK	00065729	MILEAGE	\$6.67
HILLIER, HEATHER	00065730	MILEAGE	\$37.44
BRUCE PEARCE	00065731	EMPLOYMENT RELATED EXPENSES - BRUCE PEARCE	\$430.30
MACNEIL, GARY	00065732	VEHICLE BUSINESS INSURANCE	\$303.00
JILL WHEATON	00065733	REIMBURSEMENT FOR AETTNL MEMBERSHIP	\$93.23
EDWARD WADE	00065734	VEHICLE BUSINESS INSURANCE	\$381.95
SMITH STOCKLEY LTD.	00065735	PLUMBING SUPPLIES	\$776.67
HARRIS & ROOME SUPPLY LIMITED	00065736	ELECTRICAL SUPPLIES	\$609.93
SAFWAY SERVICES CANADA INC.	00065737	SCAFFOLDING DIGESTER NO 2	\$161,819.59
CONCRETE PRODUCTS 2001 LTD.	00065738	CONCRETE	\$233.74
CMH CONSTRUCTION LIMITED	00065739	PROGRESS PAYMENT	\$54,201.88
IRVING OIL MARKETING GP	00065740	GASOLINE & DIESEL PURCHASES	\$9,171.13
GOSS GILROY INC	00065741	COMMISSIONER'S HEARING	\$125.00
CANADIAN EMPLOYEE ASSISTANCE PROGRAM	00065742	MEMBERSHIP RENEWALS	\$100.00
CITY OF ST. JOHN'S	00065743	REPLENISH PETTY CASH	\$149.30
ROGERS BUSINESS SOLUTIONS	00065744	DATA & USAGE CHARGES	\$13,734.02
NEWFOUNDLAND POWER	00065745	ELECTRICAL SERVICES	\$407,507.87
SCMA	00065746	SCMA NATIONAL CONFERENCE FEES	\$3,107.50
GORDON BARNES	00065747	PROFESSIONAL SERVICES	\$2,400.00
CITY OF ST. JOHN'S	00065748	REPLENISH PETTY CASH	\$438.32
PYRAMID CONSTRUCTION LIMITED	00065749	PROGRESS PAYMENT	\$694,806.96
CRAIG BARNES	00065750	DAMAGE CLAIM	\$3,314.29
Total:			<u>\$4,967,233.72</u>

MEMORANDUM

Date: March 25, 2013
To: Mr. Neil Martin, Mr. Rick Squires, Ms. Phyllis Bartlett
From: John Hamilton – Senior Buyer
Re: Council Approval Tender 2014016 Rental of Cars and Trucks

The results of Tender 2014016 Open Order for Rental of Cars and Trucks are as attached

It is recommended to award this tender to the four (4) vendors fully meeting specifications, as per the Public Tendering Act.

This tender is for the purpose of establishing a Price Agreement for Automobile Rentals. We are providing sources of supply at pre-arranged pricing and terms for the day to day operational needs of the various city departments. User departments will use **Purchase Orders** to purchase vehicles when required.

The lowest bidder of items required will be approached first to supply.

Taxes Extra

John Hamilton
Senior Buyer

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES
CITY OF ST. JOHN'S PO Box 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

RENTAL OF VEHICLES

TENDER #2014016 - MARCH 07, 2014 - 1:00 PM

				Daily	Weekly	Monthly
Thrifty Car Rental						
			Stake Dump	N/B		
			PickUp no cab	\$79.00	\$474.00	\$1,896.00
			Pick Up w/cab	\$99.00	\$594.00	\$2,376.00
			1/2 Ton Van	N/B		
			Compact Car	\$49.00	\$294.00	\$1,176.00
			Cube Van	\$87.00	\$522.00	\$1,825.00
			7 Pass. Van	\$52.00	\$312.00	\$1,248.00
			4X4 fs ext cab	\$89.00	\$534.00	\$2,136.00
			4x4 fs box size not relevant	\$89.00	\$534.00	\$2,136.00
			4X4 SUV	\$57.00	\$370.00	\$1,420.00
Centsible Practicar Car & Truck Rentals						
			Stake Dump	N/B		
			PickUp no cab	\$49.00	\$339.00	\$1,338.00
			Pick Up w/cab	\$45.00	\$369.00	\$1,469.00
			1/2 Ton Van	\$52.00	\$339.00	\$1,329.00
			Compact Car	\$39.00	\$229.00	\$849.00
			Cube Van	N/B		
			7 Pass. Van	\$50.00	\$319.00	\$1,229.00
			4x4 fs ext cab	\$59.00	\$399.00	\$1,525.00
			4x4 fs box size not relevant	\$59.00	\$399.00	\$1,525.00
			4X4 SUV	\$54.00	\$359.00	\$1,398.00
Discount Car & Truck Rentals						
			Stake Dump	\$80.00	\$520.00	\$1,695.00
			PickUp no cab	N/B		
			Pick Up w/cab	N/B		
			1/2 Ton Van	\$56.00	\$364.00	\$1,389.00
			Compact Car	\$40.00	\$259.00	\$929.00
			Cube Van	N/B		
			7 Pass. Van	\$51.00	\$306.00	\$1,169.00
			4x4 fs ext cab	\$59.00	\$389.00	\$1,489.00
			4x4 fs box size not relevant	\$59.00	\$389.00	\$1,489.00
			4X4 SUV	\$59.00	\$389.00	\$1,489.00

MEMORANDUM

Date: March 13, 2014
To: Mr. Neil Martin, Mr. Rick Squires, Ms. Phyllis Bartlett.
From: Stephen Frew – Buyer
Re: Council Approval

The results for Tender #2014020 Light Equipment / General Mechanical Repair are as follows;

- 1.) Freshwater Auto Centre Ltd. \$57.95 hourly rate
- 2.) Emergency Repair Ltd. \$61.65 hourly rate

It is recommended to award this tender to the bidders meeting specifications with the lower of the two qualified bids being offered work first Freshwater Auto Centre Ltd., then Emergency Repair Ltd. for a one (1) year period. Taxes are extra to quoted price as per the Public Tendering Act

Stephen Frew

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

MEMORANDUM

Date: March 13, 2014

Memo to: Mayor Dennis O'Keefe and Members of Council

From: Councillor Danny Breen

Re: Urban Municipalities Caucus (UMC) of Municipal Newfoundland and Labrador

The Urban Municipalities Caucus (UMC) of Municipal Newfoundland and Labrador have held several sessions discussing the role of the urban municipalities in advancing economic development in the province. Last year at a weekend summit it was recommended that there be developed a declaration which would encourage the facilitation and exchange of practices amongst the urban municipalities in the realm of economic development.

The Accord that has been fashioned by the UMC sets a series of guiding principles around sharing best practices, undertaking collaborative research, as appropriate, and networking to advance collective economic development agendas.

As the City of St. John's representative on the UMC, I would support and recommend that the City of St. John's be signatory to this Accord.

Councillor Danny Breen

ST. JOHN'S

March 6, 2014

Mayor Dennis O'Keefe
City of St. John's
P. O. Box 908
St. John's, NL A1E 2A9

Dear Mayor O'Keefe:

In March 2013 representatives from the twenty largest municipalities came together in St. John's for the first annual MNL Urban Summit. Over two days the participants heard about trends in economic development and exciting new approaches for municipalities. One of the most intriguing topics was the creation of an agreement between the participating municipalities on working together to share ideas and best practices for economic development.

MNL has worked with our Urban Municipalities Committee (UMC) to develop what we are calling the Urban Municipalities Economic Development Accord. The Accord recognizes the leadership role urban centres play in the growth of our province's economy, the benefits of sharing best practices and research, and encourages building on the power of the UMC network to build collaboration between the urban centres.

The UMC discussed the Accord concept at our Annual Convention in St. John's on November 2013 and again at the January 2014 meeting in Gander. Subsequently, economic development and senior management staff from UMC municipalities were introduced to the topic via webinar on February 10 and were brought together on February 17th to draft the Accord.

On February 28, the UMC met in Deer Lake to review revised Accord text and approve its distribution to the UMC councils. The resulting Accord is attached for your review and comment. We respectfully request that your council take the time to discuss and approve the Accord. If you have any comments or questions, please contact myself, or our CEO, Craig Pollett.

If your council agrees to participate in the Accord, please have the attached resolution passed and returned to MNL by March 28, 2014.

Yours truly,



Mayor Randy Simms
UMC Chair

cc. Councillor Danny Breen

Municipalities

Urban Municipalities Economic Development Accord

Our people • Our place • Our potential

Newfoundland and Labrador

Vision

This partnership of the Urban Municipalities and MNL shares a vision for a vibrant future through networking among communities of mutual interest and respect.

Economic Development

Economic development involves shaping the conditions to support growth, economic and social diversification, community well-being, and the development of a sense of place.

Background

Urban municipalities in Newfoundland and Labrador, by virtue of being the largest municipalities with the most capacity, have an inherent leadership role in economic development. This is a unique position that places Urban Municipalities as stewards for the economic well-being of their own residents and many other residents of the province.

Economic development transcends municipal boundaries. As such, it is important that forums exist for Urban Municipalities and Municipalities Newfoundland and Labrador (MNL) to regularly share ideas and encourage collaboration.

Guiding Principles/Intent

Urban Municipalities and MNL shall be guided by the following principles:

1. Sharing of best practices;
2. Undertaking collaborative or shared research;
3. Networking of municipalities, councillors and their related economic development staff.

Actions

The actions shall be guided by an annual work plan, which shall be updated on a regular basis.

Commitment

Urban Municipalities agree to have a staff member responsible for economic development participate, at the expense of each municipality, in two (2) Accord-related events per calendar year and to assist with other Accord-related projects as agreed to by the participating Urban Municipalities.

MNL agrees to organize, provide coordination and online support, to engage experts and provide training sessions, and to support pilot projects, organize Accord-related events, and assist with communications.

Accord Signatories

Town of Bay Roberts

Town of Deer Lake

Town of Paradise

Town of Bonavista

Town of Gander

Town of Placentia

Town of Carbonear

Town of Grand Falls-Windsor

Town of Portugal Cove-St. Philips

Town of Channel-Port aux Basques

Town of Happy Valley-Goose Bay

Town of Stephenville

Town of Clarenville

Town of Labrador City

City of St. John's

Town of Conception Bay South

Town of Marystown

Town of Torbay

City of Corner Brook

City of Mount Pearl

Churence Rogers, President MNL

RESOLUTION

Participation in the Urban Municipalities Economic Development Accord

WHEREAS the City of St. John's believes collaboration between the urban centres of Newfoundland and Labrador will lead to more productive and successful economic development efforts; and,

WHEREAS the City of St. John's recognizes its regional leadership role and acknowledges the strength it brings to and draws from its surrounding region; and,

WHEREAS the City of St. John's believes building on the current MNL Urban Municipalities Caucus network is the best route to further collaboration on sharing best practices and research on economic development;

BE IT THEREFORE RESOLVED that City of St. John's wishes to benefit from these activities and authorizes participation in the Urban Accord for Economic Development; and,

BE IT FURTHER RESOLVED that City of St. John's authorizes the Mayor or designate to sign the Accord on behalf of the Council, representing our commitment to the initiative.

MEMORANDUM

Date: March 12, 2014

To: His Worship the Mayor & Members of Council

From: Robert Bursey, City Solicitor

Re: 6 Thorburn Road

The fence at 6 Thorburn Road has been encroaching on 8 square metres of City land for at least 25 years. This 8 square metres of land was mistakenly included in the survey for 6 Thorburn Road, which has been sold several times over the years. This very small piece of land has not been needed by the City since the encroachment occurred, and there appears to be no reason why the City would require the land in future.

The present owner would like to have this matter resolved by purchasing the City land. As this City land is of no benefit to the City, the Manager of Real Estate Services has recommended that it be sold at the fair market value of \$5.00 per square foot (approximately \$400.00) plus the usual HST and administration fee.

I request that this matter be brought before Council at the next Regular Meeting.

Robert J. Bursey, LL.B.
City Solicitor

GG/kab

ST. JOHN'S

LEGAL DEPARTMENT

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

MEMORANDUM

Date: **March 13, 2014**

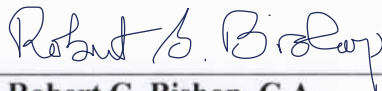
To: **His Worship the Mayor
and Members of Council**

From: **Robert G. Bishop, C.A.
Deputy City Manager, Financial Management**

Re: **Snow Clearing Report**

Attached for the information of Council, is the Snow Clearing Report for the period January 1 to March 14, 2014.

The Report shows a negative variance of \$763,261.



**Robert G. Bishop, C.A.
Deputy City Manager,
Financial Management**

Attach.

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

**CITY OF ST. JOHN'S
SNOW CLEARING REPORT
WEEK ENDING MARCH 14, 2014**

	<u>2014 BUDGET</u>	<u>Y-T-D BUDGET</u>	<u>Y-T-D ACTUAL</u>	<u>(OVER)UNDER BUDGET</u>
<u>PERSONAL SERVICES</u>				
SALARIES AND WAGES	3,941,541	2,111,289	2,013,297	97,992
LABOR OVERTIME	300,000	120,000	334,458	(214,458)
TOOL ALLOWANCE	-	-	54	(54)
EMPLOYER CONTRIBUTIONS	1,040,162	551,920	556,690	(4,770)
TOTAL PERSONAL SERVICES	5,281,702	2,783,209	2,904,499	(121,290)
<u>CONTRACTUAL SERVICES</u>				
CONTRACTUAL SERVICES	155,304	8,650	8,639	11
TELEPHONE	-	-	143	(143)
WEATHER REPORTS	140,000	-	-	-
CABLE/SATELLITE SERVICE	2,496	550	534	16
ADVERTISING	13,370	-	-	-
CLAIMS	10,000	250	243	7
EMPLOYEE TRAINING	24,460	-	-	-
FLEET COSTS	4,874,703	50,850	50,842	8
RENTAL OF TRUCKS	15,000	12,000	95,720	(83,720)
LEASE OF HEAVY EQUIPMENT	1,168,876	346,500	346,409	91
RENTAL OF OTHER EQUIPMENT	5,000	2,000	3,046	(1,046)
RENTAL OF OTHER VEHICLES	12,736	-	-	-
SNOW CLEARING & ICE CONTROL	60,000	3,720	3,718	2
TOTAL CONTRACTUAL SERVICES	6,481,945	424,520	509,294	(84,774)
<u>MATERIALS & SUPPLIES</u>				
FOOD AND REFRESHMENT	2,600	1,040	2,609	(1,569)
SAND*	10,000	3,816	1,479	2,337
SALT*	3,148,277	1,244,680	1,802,759	(558,079)
SNOW FENCING	4,800	-	-	-
LUBRICATING OILS	33,000	10,600	10,584	16
WELDING SUPPLIES	45,000	14,100	14,096	4
TIRE CHAINS	5,000	-	-	-
SAFETY EQUIPMENT	10,033	3,010	3,006	4
HAND TOOLS & SMALL EQUIP	20,000	6,350	6,332	18
CLEANING SUPPLIES	7,353	2,000	1,967	33
MISCELLANEOUS MATERIALS	1,920	550	510	40
GRANTS TO OTHER GROUPS	15,000	15,000	15,000	-
TOTAL MATERIALS & SUPPLIES	3,302,983	1,301,146	1,858,343	(557,197)
FLEET CAPITAL COSTS	960,500	-	-	-
TOTAL COSTS	16,027,130	4,508,875	5,272,136	(763,261)

*SALT & SAND ISSUES TO MARCH 9 2014



AMERICAN HOCKEY LEAGUE

One Monarch Place • Suite 2400 • Springfield, MA 01144 • (413) 781-2030 • FAX (413) 733-4767

theahl.com

February 25, 2014

Mayor Dennis O'Keefe
City of St. John's
P.O. Box 908
St. John's, NL
A1C 5M2

Dear Mayor O'Keefe,

On behalf of everyone associated with the 2014 AHL All-Star Classic, I want to express my sincere gratitude for all that you did to enable St. John's to be our host city this year.

It meant a great deal to us to have had strong support from your management team, and it does not go unnoticed by any of the participants that your relationship with the IceCaps is one of strong commitment to each other.

We are very fortunate that our players, the Färjestad BK players, and both teams' coaches were enthusiastic, approachable and appreciative of the opportunity to participate in the 2014 AHL All-Star Classic. This year once again the players and coaches took great pride in their performance and provided our in arena and television audiences with an entertaining Skills Competition and All-Star Game.

Once again, thank you for your support. We very much appreciate all that your team did to help make the AHL All-Star week in St. John's a memorable one.

Very truly yours,

David A. Andrews
President and CEO
American Hockey League

CC Councillor Danny Breen