

**AGENDA  
REGULAR MEETING**

**NOVEMBER 12<sup>th</sup>, 2013  
4:30 p.m.**

**ST. JOHN'S**

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# MEMORANDUM

November 8, 2013

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Tuesday, November 12, 2013 at 4:30 p.m.**

This meeting will be preceded by a Special Meeting to be held on the same day at 4:00 P.M in Conference Room A.

By Order

A handwritten signature in black ink, appearing to read "Neil Martin". The signature is written in a cursive style with a large initial "N".

Neil A. Martin  
City Clerk

# ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

**AGENDA  
REGULAR MEETING  
NOVEMBER 12<sup>th</sup>, 2013  
4:30 p.m.**

**At appropriate places in this agenda, the names of people have been removed or edited out so as to comply with the Newfoundland and Labrador Access to Information and Protection of Privacy Act.**

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Adoption of the Minutes** (November 4<sup>th</sup>, 2013)
- 4. Business Arising from the Minutes**
  - A. Included in the Agenda**
  - B. Other Matters**
  - C. Notices Published**
- 5. Public Hearings**
  - a. Public Hearing Report**

Re: 1 Clift's/Baird's Cove (**Ward 2**)  
Proposed Site Redevelopment: 3 Storey Extension to Parking Garage  
Applicant: Philip Pratt Architect, for SONCO Group Inc.
- 6. Committee Reports**
  - a. Development Committee Report dated November 5<sup>th</sup>, 2013
  - b. Nomenclature Committee Report dated November 4<sup>th</sup>, 2013
  - c. Urban Forest Advisory Committee Report dated November 6<sup>th</sup>, 2013
- 7. Resolutions**
  - a. Borrowing Resolution**

(Memorandum dated November 7, 2013 from the Deputy City Manager  
Financial Management)
- 8. Development Permits List**
- 9. Building Permits List**
- 10. Requisitions, Payrolls and Accounts**
- 11. Tenders**
  - a. Tenders – New Pennywell Road Water Pump Station

**12. Notices of Motion, Written Questions and Petitions**

**13. Other Business**

- a. Quarterly Travel Report
- b. **Correspondence from the Mayor's Office**
- c. Items Added by Motion

**14. Adjournment**



November 4<sup>th</sup>, 2013

The Regular Meeting of the St. John's Municipal Council was held in the Council Chamber, City Hall at 4:30 p.m. today.

His Worship the Mayor presided.

There were present also: Deputy Mayor Ellsworth, Councillors Hann, Hickman, Lane, Puddister, Breen, Galgay, Tilley, Davis and Collins.

The City Manager, Deputy City Manager Corporate Services & City Clerk, Deputy City Manager Financial Management, Deputy City Manager Planning, Development & Engineering, Deputy City Manager Community Services, Deputy City Manager Public Works, Director of Engineering, Chief Municipal Planner, City Solicitor and Manager, Corporate Secretariat, were also in attendance.

**Call to Order and Adoption of the Agenda**

**SJMC2013-11-04/486R**

**It was decided on motion of Councillor Collins; seconded by Councillor Davis: That the Agenda be adopted as presented.**

**Adoption of Minutes**

**SJMC2013-11-04/487R**

**It was decided on motion of Councillor Tilley; seconded by Councillor Puddister: That the minutes of October 28<sup>th</sup>, 2013 be adopted as presented.**

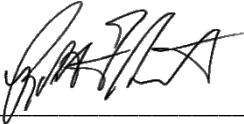
**Committee Reports**

**Development Committee Report dated October 29, 2013**

Council considered the following Development Committee Report dated October 29, 2013:

**1. Department of Planning, Development File No. DEV13-00021  
Department of Environment and Conservation File No.1016050  
Crown Land Grant Referral for 0.072 Hectares of Land  
Blackhead Road (adjacent to Civic No.1314) Ward 5  
Rural Residential (RR) Zone**

The Committee recommends that Council approve the subject Crown Land Grant referral. Should the applicant be successful in obtaining the Crown Land Grant, a formal development application must be submitted to the City for review and approval prior to the commencement of any development on the site.



Robert F. Smart, City Manager  
Chair – Development Committee

**SJMC2013-11-04/488R**

**It was moved by Councillor Hann; seconded by Councillor Galgay: That the Committee's recommendations be approved.**

**The motion being put was unanimously carried.**

**Finance & Administration Standing Committee Report dated October 25, 2013**

Council considered the following Finance and Administration Standing Committee Report dated October 25, 2013:

**IN ATTENDANCE:**

Councillor Danny Breen, Chairperson  
Deputy Mayor Ron Ellsworth  
Councillor Bruce Tilley  
Councillor Jonathan Galgay  
Councillor Art Puddister  
Mr. Robert Smart, City Manager  
Mr. Neil Martin, Deputy City Manager  
Mr. Robert Bishop, Deputy City Manager, Financial Management  
Mr. Paul Mackey, Deputy City Manager, Public Works  
Mr. Dave Blackmore, Deputy City Manager, Planning, Development and Engineering  
Derek Coffey, Manager, Budget and Treasury  
Mr. Sean Janes, City Internal Auditor  
Ms. Sandy Abbott, Recording Secretary

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**1. 100<sup>th</sup> Anniversary of Beaumont Hamel – Opera on the Avalon**

The Committee considered a request for funding of \$75,000.00 per year for a period of four years from Opera on the Avalon who will be creating and performing an opera to commemorate the 100<sup>th</sup> Anniversary of Beaumont Hamel.

**The Committee recommends referral of this request to Budget.**

**2. Requests for Financial Support and Sponsorships**

The Committee considered a memorandum from the Deputy City Manager, Corporate Service/City Clerk outlining requests from the following groups/organizations under the City’s policy for Conference Sponsorship:

- a) Newfoundland and Labrador Volleyball Association: Request for the City to provide funding to host the VolleyFest 2013 - November 1-2, 2013.
- b) Marine Institute of Memorial University of NL: Request for the City to provide funding to host the International Maritime Lecturers Association Conference – October 9-12, 2013.
- c) St. John’s Minor “A” Baseball Association: Request for the City to provide funding to host the Atlantic Bantam Championships – September 12-16, 2013.

Supporting documentation for the requests was reviewed and the following recommendations are brought forward:

**The Committee recommends the following contributions in accordance with Policy No. 04-09-02:**

(a) Newfoundland and Labrador Volleyball Association .....	\$1,000.00
(b) Marine Institute of Memorial University of NL.....	\$500.00
(c) St. John’s Minor “A” Baseball Association.....	\$500.00

**3. St. John’s Regional Youth Parliament:**

The Committee received a request to sponsor the 74<sup>th</sup> session of the St. John’s Regional Youth Parliament.

**The Committee recommends approval of financial assistance to the St. John’s Regional Youth Parliament in the amount of \$500.00.**

**4. Golden Broom Awards:**

The Committee received a request to sponsor a small reception after the Golden Brooms Awards Ceremony. The awards are being presented in Council Chambers, City Hall at 4:30 pm on Monday, November 18, 2013.

**The Committee recommends approval for the City to sponsor a reception for the winners of the Golden Broom Awards and their guests.**

**5. Destination St. John's:**

The Committee received a request for \$25,000.00 in support/sponsorship for a "Taste of Newfoundland and Labrador Night" in support of the AHL All-Star Classic.

**The Committee recommends approval of financial assistance towards the "Taste of Newfoundland and Labrador Night" in the amount of \$25,000.00, to be funded in the City's 2014 budget.**

Councillor Danny Breen, Chairperson

**SJMC2013-11-04/489R**

**It was moved by Councillor Breen; seconded by Councillor Lane: That the Committee's recommendations be approved.**

**The motion being put was unanimously carried.**

**Mayor's Advisory Committee on Affordable Housing dated October 23, 2013**

Council considered the following Mayor's Advisory Committee on Affordable Housing dated October 23, 2013:

Attendees: Bruce Pearce, St. John's Community Advisory Committee on Homelessness, Acting Chairperson  
Deputy Mayor Ron Ellsworth  
Councillor Danny Breen  
Allan Miller, Mayor's Advisory Committee on Seniors  
Madonna Walsh, NL Housing Corporation  
Dave Blackmore, Deputy City Manager of Planning, Development & Engineering  
Jill Brewer, Deputy City Manager of Community Services  
Judy Tobin, Senior Housing Officer  
Scott Morton-Ninomiya, Affordable Housing Coordinator  
Karen Chafe, Recording Secretary

1. **Residential Tenancies Act**

Affordable housing has been identified by the Mayor as one of Council's top priorities over the next four years. Rental housing is of particular importance because it provides affordable options to the working families, including new Canadians, that drive our economy. It is also an important option for the growing population of seniors who seek to downsize and age-in-place, as well as the many thousands of postsecondary students who call our city home.

The City is home to over 60% of our province's population of tenants. Rent has been rising significantly faster than inflation for several years in St. John's and vacancy rates have been among the lowest in Canada. Existing rental stock is aging and its overall quality is declining. An improved and strengthened Residential Tenancies Act can help to protect the quality and affordability of rental housing in the City of St. John's.

**The Mayor's Advisory Committee on Affordable Housing recommends that the Mayor and Council send a letter to the Honourable Dan Crummel, Minister of Service NL, requesting that the new Minister publicly announce the actions that his Department will take in response to recent consultations on the Residential Tenancies Act (RTA).**

2. **Proposed Inter-Governmental Annual Meeting on Housing Affordability**

The Committee recommends that the City initiate an intergovernmental meeting with various levels of government to discuss housing issues, particularly with regard to affordability, attainability and how to offset homelessness. If Council agrees, efforts should be made to initiate the first meeting early in the New Year.

Bruce Pearce  
Acting Chairperson

**SJMC2013-11-04/490R**

**It was moved by Councillor Galgay; seconded by Councillor Hickman:  
That the Committee's recommendations be approved.**

During discussion on the report, Councillor Hann suggested that the City should be planning in the future a major symposium on housing and involve all levels of government and all stakeholders to take a look at how some of the housing problems can be solved. He further suggested consideration of a public transit symposium.

**Following discussion, the motion being put was unanimously carried.**

**Weekly Permits List**

Council considered the following Development Permits List for the period October 25, 2013 to October 31, 2013:

**DEVELOPMENT PERMITS LIST  
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING  
FOR THE PERIOD OF October 25, 2013 TO October 31, 2013**

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
AG		Placement of Fill Material	Robert E Howlett Highway	5	Approved	2013-10-25
RES	Fairview Investments Limited	Residential Building Lot	42B Bell's Turn	4	Approved	2013-10-28
COM		Home Office - Electrical Contractor	80 Heffernan's Line	5	Approved	2013-10-28
AG		Back Filling of Land for Agricultural Use	85-123 Back Line Road	5	Approved	2013-10-29
AG	M&P Dairy Farm	Back Filling of Land for Agricultural Use	125-161 Back Line Road	5	Approved	2013-10-30
AG		Back Filling of Land for Agricultural Use	Rear of 436 Back Line Road	5	Approved	2013-10-30
COM	Chimo Construction	Site work and building retrofit	5-7 Pippy Place	4	Approved	2013-10-31

\* Code Classification:  
 RES - Residential  
 COM - Commercial  
 AG - Agriculture  
 OT - Other

INST - Institutional  
 IND - Industrial

\*\* This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

**Gerard Doran  
Development Officer  
Department of Planning**

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**Building Permits List – November 4, 2013**

**SJMC2013-11-04//491R**

**It was decided on motion of Councillor Hickman: seconded by Councillor Puddister: That the recommendation of the Director of Planning and Development with respect to the following building permits, be approved:**

**Building Permits List  
Council’s November 4, 2013 Regular Meeting**

Permits Issued: 2013/10/24 To 2013/10/31

**Class: Commercial**

141 Kelsey Dr	Sn	Office
79 Kenmount Rd	Sn	Office
440 Main Rd	Ms	Retail Store
345-349 Main Rd	Sn	Service Station
20 Peet St	Ms	Car Sales Lot
17-19 Pippy Pl-Munchin Music	Sn	Office
390 Topsail Rd	Ms	Retail Store
668 Topsail Rd	Ms	Retail Store
50 White Rose Dr	Sn	Retail Store
8-10 Rowan St, Suite 306	Rn	Mixed Use
128 Water St	Rn	Mixed Use
16 Stavanger Dr	Rn	Mixed Use
386 Stavanger Dr	Sw	Mixed Use
35 Kelsey Dr	Rn	Restaurant
415 Stavanger Dr	Rn	Restaurant
25 Aberdeen Ave, Tim Horton's	Rn	Restaurant
125 Kelsey Dr, Bldg 5	Rn	Office
40 Eastland Dr, Lot 5	Nc	Mixed Use

This Week \$ 2,997,673.00

**Class: Industrial**

This Week \$ .00

**Class: Government/Institutional**

This Week \$ .00

**Class: Residential**

127 Bay Bulls Rd	Nc	Fence
127 Bay Bulls Rd	Nc	Accessory Building
430 Blackmarsh Rd, Lot 45, #1	Nc	Condominium
430 Blackmarsh Rd, Lot 45, #2	Nc	Condominium
430 Blackmarsh Rd, Lot 45, #3	Nc	Condominium
430 Blackmarsh Rd, Lot 45, #4	Nc	Condominium
1 Capulet St, Lot 217	Nc	Single Detached & Sub.Apt

133 Castle Bridge Dr	Nc	Accessory Building
30 Dunkerry Cres, Lot 275	Nc	Single Detached Dwelling
6 Fallowtree Pl	Nc	Accessory Building
222 Ladysmith Dr., Lot 508	Nc	Single Detached & Sub.Apt
107 Ladysmith Dr, Lot 185	Nc	Single Detached & Sub.Apt
25 Mackenzie St	Nc	Patio Deck
25 Marsland Pl	Nc	Patio Deck
189 Mundy Pond Rd	Nc	Accessory Building
13 Oberon St	Nc	Fence
37 Oxen Pond Rd	Nc	Patio Deck
17 Plank Rd	Nc	Fence
6 St. Shotts Pl	Nc	Accessory Building
7 Sequoia Dr	Nc	Fence
234 Stavanger Dr, Lot 62	Nc	Single Detached Dwelling
10 Stephano St, Lot 235	Nc	Single Detached & Sub.Apt
541 Topsail Rd	Nc	Patio Deck
62 Torbay Rd	Nc	Fence
13 Vaughan Pl	Nc	Single Detached Dwelling
35 Walsh's Lane	Nc	Accessory Building
7 Lotus St	Cr	Subsidiary Apartment
7 Barrington's Rd	Ex	Accessory Building
509 Empire Ave	Ex	Accessory Building
557 Empire Ave	Ex	Single Detached Dwelling
16 Bay Bulls Rd	Rn	Single Detached Dwelling
143 Blue Puttee Dr	Rn	Single Detached Dwelling
13 Guy St	Rn	Single Detached Dwelling
7 Halifax St	Rn	Single Detached Dwelling
18 Hoyles Ave	Rn	Single Detached Dwelling
174 Ladysmith Dr	Rn	Single Detached Dwelling
33 Victoria St	Rn	Single Detached Dwelling
13a Winter Ave	Rn	Semi-Detached Dwelling

This Week \$ 2,384,527.00

**Class: Demolition**

627 Torbay Rd	Dm	Single Detached Dwelling
180 Southside Rd	Dm	Harbour Use

This Week \$ 2,005,000.00

This Week's Total: \$ 7,387,200.00

Repair Permits Issued: 2013/10/24 To 2013/10/31 \$ 71,800.00

Legend

Co	Change Of Occupancy	Sn	Sign
Cr	Chng Of Occ/Renovtns	Ms	Mobile Sign
Ex	Extension	Cc	Chimney Construction
Nc	New Construction	Cd	Chimney Demolition
Oc	Occupant Change	Dv	Development File
Rn	Renovations	Ws	Woodstove
Sw	Site Work	Dm	Demolition
Ti	Tenant Improvements		



YEAR TO DATE COMPARISONS			
November 4, 2013			
TYPE	2012	2013	% VARIANCE (+/-)
Commercial	\$198,500,100.00	\$88,100,800.00	-56
Industrial	\$5,000,000.00	\$131,000.00	-97
Government/Institutional	\$16,100,900.00	\$79,300,300.00	393
Residential	\$158,900,700.00	\$145,700,200.00	-8
Repairs	\$4,700,900.00	\$4,300,200.00	-9
Housing Units (1 & 2 Family Dwellings)	523	403	
<b>TOTAL</b>	<b>\$383,202,600.00</b>	<b>\$317,532,500.00</b>	<b>-17</b>

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA  
Director of Planning & Development

**Payrolls and Accounts**

**SJMC2013-11-04//492R**

**It was decided on motion of Councillor Hickman; seconded by Councillor Puddister: That the following Payrolls and Accounts for the week October 30<sup>th</sup>, 2013 be approved:**

**Weekly Payment Vouchers  
For The  
Week Ending October 30, 2013**

**Payroll**

Public Works	\$ 380,709.94
Bi-Weekly Casual	\$ 22,793.76
Accounts Payable	\$4,136,621.08

**Total:** \$4,540,124.78

## **Tenders**

- a. Tender – 2013 Asphalt Sidewalk Replacement Program
- b. Tender – Bannerman Park – Pool House Replacement  
Rotary Splash Park and Parking Lot Reconfiguration
- c. Tender- City of St. John’s Municipal Depot “A” Block Renovation (Phase One)

### **SJMC2013-11-04//493R**

**It was decided on motion of Councillor Hickman; seconded by Councillor Puddister: That the recommendations of the Director of Engineering; the Deputy City Manager Planning, Development and Engineering and the Deputy City Manager Public Works be approved and the tenders awarded as follows:**

- a. Infinity Construction @ \$247,142.30**
- b. Redwood Construction Ltd. @ \$3,332,086.73, plus HST**
- c. Magna Contracting and Management Inc. @ \$4,952,700.00 which includes HST**

Discussion ensued on the tenders during which the Deputy City Manager Planning, Development & Engineering provided information on the work pertaining to demolition and replacement of the Bannerman Park Pool House and Rotary Splash Pool. As well, the Deputy City Manager of Public Works provided information on the work required to complete the City of St. John’s Municipal Depot renovations.

Also, Councillor Puddister suggested that the City look at obtaining a rebate on the Provincial portion of the HST charges. The matter will be taken under advisement by the Deputy City Manager Financial Management.

## **Other Business**

### **Southlands Community Center**

Council considered a memorandum dated October 28, 2013 from the City Solicitor regarding the above noted.

### **SJMC2013-11-04//494R**

**It was decided on motion of Councillor Collins; seconded by Councillor Hickman: That an easement required by Newfoundland Power over City land at Teakwood Drive in order to service the Southlands Community Center, be granted, and the necessary Agreement executed.**

**The motion being put was unanimously carried.**

**Harbour Walk Restaurant Development – Harbour Drive**

Council considered a memorandum dated October 28, 2013 from the City Solicitor regarding the above noted.

**SJMC2013-11-04//495R**

**It was decided on motion of Councillor Puddister; seconded by Councillor Breen: That a small parcel of City land (35.5 m<sup>2</sup>) on Harbour Drive, be leased to the City at an annual rent of \$2,167.00 (plus HST).**

**The motion being put was unanimously carried.**

**Letter of thanks from the Consul General of Israel to His Worship the Mayor and the City of St. John's for a warm reception at the unveiling of the Israeli Aerial Photography Exhibit at City Hall on October 16, 2013 and asked that the City accept the Exhibit as a gift**

Council acknowledged the above noted letter and graciously accepted the Israeli photography exhibit gift.

**Councillor Collins**

Councillor Collins advised residents of Griffin's Lane and Densmore Lane who are experiencing low water pressure, that water pressure will improve once connected to Petty Harbour Long Pond within the next month.

**Councillor Davis**

Councillor Davis advised residents of the Churchill Square, Bonaventure Avenue, Pine Bud Avenue area, that construction work is expected to be completed by mid November.

Councillor Davis mentioned the St. Pat's Ball Park upgrading and commented staff on the work.

Councillor Davis encouraged residents to take part in the November 11<sup>th</sup> Memorial Day Ceremony to be held at the National War Memorial on Duckworth Street.

**Councillor Tilley**

Councillor Tilley advised that the City of St. John's on November 5<sup>th</sup>, 2013 will hold a Public Meeting to discuss the proposed rezoning of land at **640-646 Empire Avenue** from the Residential Low Density (R1) Zone and the Apartment Low Density (A1) Zone and Open Space (O) Zone to the Apartment Medium Density (A2) Zone. This is pursuant to an application by N.D. Dobbin Properties Limited to develop three apartment buildings for seniors, each three-storeys in height and containing 15 dwelling units.

Councillor Tilley presented the highlights of the November 2013 Economic Update.

**Councillor Galgay**

Councillor Galgay advised that he intends to meet with residents of Old Topsail Road area, on Wednesday, November 6<sup>th</sup>, 2013 to engage them in discussions on their concerns relative to the traffic calming initiative. He noted that he will follow up with staff on the outcome of the meeting and discuss possible ways to mitigate the residents' concerns.

Councillor Galgay reminded residents of the City's new approach to managing residential leaves and encouraged them to visit the City's website for information on this initiative.

**Councillor Puddister**

Councillor Puddister advised that the City of St. John's on November 5<sup>th</sup>, 2013 will hold a Public Meeting to discuss the proposed rezoning of land at 640-646 Empire Avenue.

**Councillor Hickman**

Councillor Hickman updated Council on his attendance as Council's representative at the annual general meeting of the St. John's International Airport Authority.

**His Worship the Mayor**

His Worship the Mayor advised residents that the City of St. John's is seeking submissions from residents and community organizations interested in participating on the Mayor's Advisory Committee on Crime Prevention (MACCP). There are four seats available to community organizations whose mandate includes crime prevention and/or safety and two seats open to city residents, at least one of whom must be between the ages of 18 and 35. Interested persons and/or groups are asked to submit an application by Nov. 29, 2013. Committee membership also includes two representatives of Council and representatives from the Royal Newfoundland Constabulary, St. John's Citizens Crime Prevention Committee, Eastern Health and the Eastern School District.

**Adjournment**

There being no further business the meeting adjourned at 5:30 p.m.

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MAYOR

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CITY CLERK

# MEMORANDUM

Date: November 6, 2013

To: Mayor O'Keefe and Members of Council

**Re: Council Directives #: S2011-04-11/3 and R2013-05-27/19  
St. John's Municipal Plan Amendment Number 96, 2013, and  
St. John's Development Regulations Amendment Number 514, 2013  
1 Cliff's/Baird's Cove, Ward 2  
Proposed Site Redevelopment: 3-Storey Extension to Parking Garage  
Planning File #: B.17-C.5 (12-00387)  
Applicant: Philip Pratt Architect, for SONCO Group Inc.**

On April 11, 2011 the City of St. John's initiated the process to amend the City of St. John's Municipal Plan and the City of St. John's Development Regulations. The effect of the site-specific amendments would be to restrict the use of the AP Parking Garage site to its historic and existing use as a parking garage; and, to limit its height to its existing height of eight (8) storeys. In accordance with the requirements of the *Urban and Rural Planning Act, 2000* and Section 5.5 of the City of St. John's Development Regulations, notices were posted on the City's website and in *The Telegram* newspaper and distributed to owners of property within a minimum radius of 150 metres of the subject property. In addition, City staff wrote the owner of the A.P. Parking Garage advising of Council's intention to undertake amendments to limit the future use of the property to a parking garage.

The owners of the A.P. Parking Garage and their representatives met with City officials, at SONCO's request, to discuss the proposed amendments to the Municipal Plan and Development Regulations with the objective of attempting to determine if there were other options of achieving the City's objectives of retaining the large parking inventory at the parking garage rather than the through the City's proposed planning amendments.

To allow the parties sufficient time to complete their discussions, Council agreed in late 2011:

- To defer temporarily a decision on the proposed amendments to the St. John's Municipal Plan and the St. John's Development Regulations respecting the A.P. Parking Garage.
- That when the discussions between the Sonoco Group Inc.'s legal representatives and planning consultants and City staff on possible alternative options to retain the parking inventory at the garage are concluded, the issue will be brought back to Council for discussion and direction.

In response to the City's earlier notice of intent to amend the Municipal Plan and Development Regulations, on December 28, 2012 Philip Pratt Architect, on behalf of SONCO Group Inc., applied for Approval-in-Principle to redevelop the site of the Atlantic Place Parking Garage on Harbour Drive by renovating the existing structure and constructing a 3 storey extension on top of the existing 8 storey building. The building extension would have a Gross Floor Area of 6503 m<sup>2</sup> (70,000 ft<sup>2</sup>) and be occupied by a hotel or apartment

# ST. JOHN'S

DEPARTMENT OF PLANNING

CITY OF ST. JOHN'S PO BOX 908 ST JOHN'S NL CANADA A1C 5M2 WWW.STJOHN'S.CA



dwelling units. A relatively small number (50) of the existing 720 parking spaces would be directly lost to the redevelopment, leaving an abundance of parking spaces which would continue to be available for public rental use.

At the Regular Meeting of the St. John's Municipal Council held on May 27, 2013 Council agreed to accept the recommendation coming out of the May 10, 2013 meeting of the City's Planning and Housing Committee. Thus, the SONCO Group Inc.'s application and the proposed Municipal Plan and Development Regulations amendments were advertised in accordance with the requirements of the City of St. John's Development Regulations before being referred to a public hearing chaired by a member of Council and subsequently referred to a Regular Meeting of Council for consideration by Council.

Consequently, and in accordance with Section 5.5 of the City of St. John's Development Regulations, notices were delivered to the registered owners of property within a minimum radius of 150 metres of the subject property and posted on the City's website and in *The Telegram* newspaper. The notices advised that the application and associated amendments would be discussed at a public meeting to be held at the Foran-Greene Room in St. John's City Hall on Tuesday, October 29, 2013.

Mixed verbal and written representations were received prior to the October 29 public meeting. At the public meeting, chaired by Deputy Mayor Ellsworth, a small number of people attended and were generally supportive of the proposed amendments and development project. A copy of the meeting Minutes is attached.

### **Recommendation**

Council should now determine if it wishes to move ahead with the amendment process for Civic Number 1 Clift's-Baird's Cove (the A.P. Parking Garage site) to allow the development of 3 additional stories atop the existing 8 storey parking facility building. The Department of Planning and Development recommends that Council proceed with the amendment process.

If Council determines that it wishes to move ahead with the amendments, City staff will proceed to forward the necessary text and map amendments to the Municipal Plan and Development Regulations to the Department of Municipal Affairs with the request for a review and the issuance of a Provincial Release for the amendments. Upon the issuance of the Provincial Release, the amendments will then be referred to a Regular Meeting of Council for consideration of adoption and the appointment of an independent commissioner to conduct a public hearing on the amendments.

This is provided for the consideration of Council.



Ken O'Brien, MCIP  
Chief Municipal Planner

PDB/dlm

Attachments

**PUBLIC MEETING**  
**1 Clift's-Baird's Cove, Atlantic Place Parking Garage**  
**Proposed Amendments to Development Regulations and Municipal Plan**  
**October 29, 2013 at 7:00 pm – Foran/Greene Room, 4th Floor, City Hall**

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**1. WELCOME AND INTRODUCTIONS**

**In Attendance: City:** Deputy Mayor Ron Ellsworth  
Councillor Bernard Davis  
Councillor Jonathan Galgay  
Councillor Tom Hann  
Councillor Sandy Hickman  
Councillor Dave Lane  
Councillor Bruce Tilley  
Bob Bursey, City Solicitor  
Paul Boundridge, Planning Coordinator  
Sandy Abbott, Recording Secretary

**Other Attendees:** Philip Pratt, Architect  
Michael Novac, Sonco Group  
Debbie McIssac, Sonco Group

Deputy Mayor Ellsworth welcomed the attendees. He introduced Paul Boundridge, Planning Coordinator; Bob Bursey, City Solicitor; and Sandy Abbott, Recording Secretary.

Deputy Mayor Ellsworth explained the process of the meeting in that a presentation by Paul Boundridge will be first; then a presentation by Philip Pratt. Ample opportunity will be provided for comments and questions after these presentations.

The information from this meeting will be compiled into a detailed report which will be analyzed by City staff and eventually go to Council with staff recommendations. Council will vote whether to accept or reject the application.

**2. PRESENTATION: Paul Boundridge, Planning Coordinator:**

- An initiative by the City was commissioned several years which suggested we had downtown parking problems and should take measures to meet the existing and growing needs.
- In 2011, the City began a public consultation process and asked for feedback.
- A discussion was held with the owner of the property on how he could fulfil an economic return for himself while still supplying parking for downtown.
- The City modified its original proposed amendments



- This meeting is to discuss a proposal to introduce a new land use district and land use zone which would provide flexibility for the owner of the property to add three storeys on top of the existing structure.

### 3. PRESENTATION: Philip Pratt, Architect:

- The key components of the proposal are to continue with the renovation of the existing parking garage; construct three new floors; modernize the existing elevator core; install screening around the parking garage; upgrade the pedestrian environment along Harbour Drive and the entrances; maintain approximately 714 of the parking spaces with about 670 not used by the hotel.
- There are now 714 parking spaces; at least 670 of these will be reserved for non-hotel usage; 5 or 6 parking spaces will be lost.
- Hotel will have up to 150 rooms; lively main entrance with dedicated lay by on Harbour Drive; there will be a new two-level atrium with a new entrance from Water Street.
- Three storeys set back from perimeter with form broken horizontally and vertically. Modular constructed will help reduce disruption during construction.
- The new hotel will be no higher than Atlantic Place.
- Objectives are to break down the awkward large scale of the parking garage; create a better relation to downtown context; modular stepped form; bold and judicious use of colour; stainless steel mesh around parking garage that can be coloured and patterned.
- Summary: this is a good project for the owner and the City. It adds value for both; it helps protect the recently renovated parking garage and the long-term viability of parking. It improves the overall image of the garage and animates the area creating a more urban mix of uses.
- Pedestrian comfort and safety will be improved on Harbour Drive.
- There will be little negative impact of extra stress on infrastructure in the downtown.

### 4. DISCUSSION AND QUESTIONS:

Larry Laite, Steele Hotels:

- Very much in support of this proposal
- Concerned with loss of some parking spaces.
- Will place further stress on downtown parking if the 3<sup>rd</sup> floor of the parking garage is being used by the hotel.
- Calculates there will be a deficiency of 90 spaces overall in downtown parking.

Bob Bursey - Response:

- *The difference between this and Steele Hotels is that the current development is a parking garage which does not generate a need for parking spaces.*
- *The hotel component will be required to provide downtown parking.*

Gary Lane:

- Questioned whether the walkway or alleyway from Water Street will be accessible.

Philip Pratt - Response:

- *This will be addressed; it will be possible to walk from Water Street to Harbour Drive.*

Erin Keough:

- Will this be a hotel or will it be residences?
- These will have different requirements for parking.

Philip Pratt - Response:

- *The proposal is for a hotel for up to 150 rooms which generates a parking requirement of 35-37 parking spaces.*
- *Original submission suggested a residential development or a mix of hotel and apartments.*
- *If development were all apartments, there would only be 20 or 30 apartments which would still require the same amount of parking or even less than that required by the hotel.*

Councillor Ellsworth - Response:

- *This is the first stage for the proposal.*
- *There will be a separate application for development at a later date.*

Josh Eddy:

- How does the meshing work?

Philip Pratt – Response:

- *The intent is for the brown brick to come off.*
- *Mesh will have transparency and will have a pattern to it (still to be determined).*
- *Dominant feature will be the outside pattern with some view of the inside.*
- *A better quality rendering will be made available at a later date.*

Ryan Crocker:

- Supports proposal as this is presently one of the worst buildings in town.
- This development is a huge improvement to the area.

## 5. ADJOURNMENT

Deputy Mayor Ellsworth thanked those present for attending the meeting and encouraged residents to stay involved with the process. He also thanked Philip Pratt and the representatives from the Sonco Group.

A report will be submitted at a future meeting of Council for review and decision, at which time Council will vote on this project.

There being no further business, the meeting adjourned at 7:35 pm.

Deputy Mayor Ron Ellsworth  
Chairperson





## Sonco Group Inc.

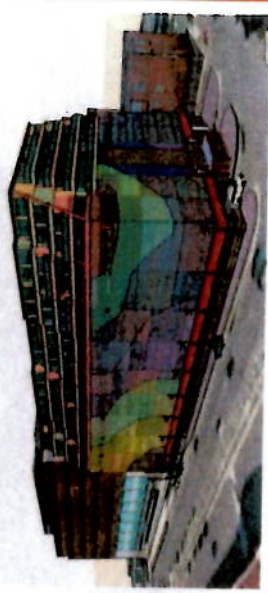
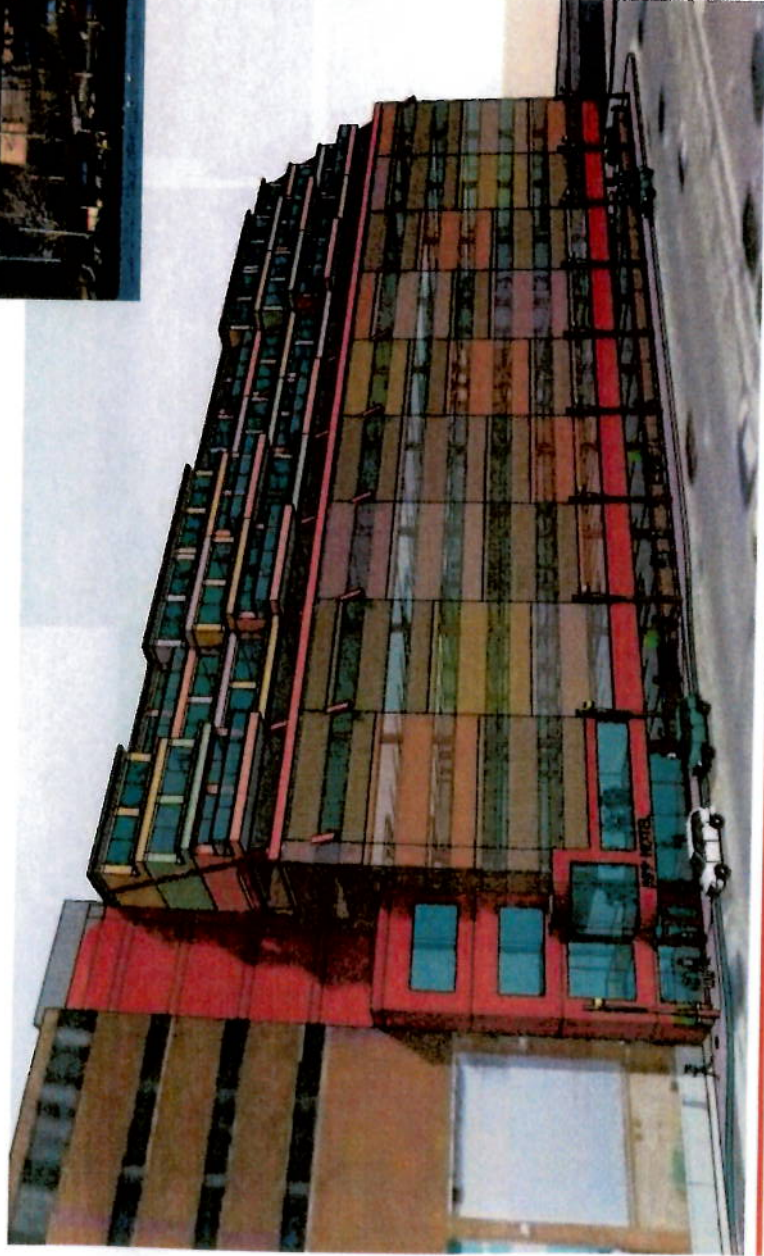
### Improved Imagery (work in progress) Objectives

- A new and distinct identity.
- Better relation to the downtown context.

### Approach

- A modular stepped form.
- Bold but judicious use of color.
- Screening.

## Imagery



12/27/2012

The APP HOTEL

[philipprattarchitect@gmail.com](mailto:philipprattarchitect@gmail.com)

# MEMORANDUM

## REPORT / RECOMMENDATIONS TO COUNCIL

Development Committee  
Tuesday, November 5, 2013

The following matters were considered by the Development Committee at its meeting held on November 5, 2013. Staff reports are attached for Council's information.

- 1. Dept. of Natural Resources of NL Mines Branch, Mineral Lands Division  
Pennecon Limited  
Proposed Test Pitting Program  
Trans Canada Highway Ward 5  
Watershed (W) Zone**

The Development Committee recommends Council reject the application for exploration work located inside the boundaries of the Thomas Pond Watershed.

- 2. Proposed Harbour Arterial Mineral Working Area Expansion  
Applicant: Government of NL Department of Natural Resources,  
Mineral Lands Division  
Trans-Canada Highway (TCH) Ward 5  
Forestry (F) Zone**

Discretionary Uses may only be considered for approval where they are set out as Discretionary Uses in Section 10, subject to the requirements of these Regulations. The Development Committee is of the opinion that where the subject development application does not meet the criteria set forth in Section 7.11.1(1) of the St. John's Development Regulations that Council reject the subject application.

- 3. Crown Land Grant Referral  
Proposed Facility for Coffee Roasting, Tea Production, Warehouse &  
Distribution  
Applicant: Jumping Bean Coffee Inc.  
Incinerator Road  
Industrial General (IG) Zone Ward 5**

The Development Committee recommends that Council grant approval for the above noted Crown Land grant, subject to the following conditions:

# ST. JOHN'S

- 1) The applicant will be responsible for delineating the 100 year floodplain of watercourses onsite. No development will be allowed to occur within 15 m of the 100 year floodplain;
- 2) Compliance with the requirements of the Department of Planning, Development and Engineering, including conformance with the City's Commercial Development Policy;
- 3) Servicing of the proposed lot must be performed in accordance with the requirements of the St. John's Rural Sanitation By-Law and the Newfoundland and Labrador Government Services Private Sewage Disposal and Water Supply Standards.
- 4) The required Building Permits must be obtained from the City prior to the commencement of any development;
- 5) Must be in compliance with the St. John's Regional Fire Department requirements for fire protection;
- 6) Should the applicant be successful in obtaining the Crown Land Lease, a formal development application must be submitted to the City for review, advertising and approvals prior to the commencement of any development on the site.

(original signed)

---

Dave Blackmore  
Acting Chair – Development Committee

DB/kc

attachment

# MEMORANDUM

Date: November 7, 2013

To: His Worship the Mayor and Members of Council

From: David Blackmore, Acting Chair, Development Committee

**Re: Department of Planning and Development File DEV1300072**  
*Department of Natural Resources of NL Mines Branch, Mineral Lands Division*  
**Pennecon Limited**  
**Proposed Test Pitting Program**  
**Trans Canada Highway Ward 5**  
**Watershed (W) Zone**

---

The Provincial Department of Environment and Conservation has referred an application to the City requesting permission to perform exploration work on the above-referenced property. The area proposed to be worked is located south of the TCH near the Foxtrap Access Highway and east of Soldier's Pond. Based on the location of the test pits provided on mapping provided by the proponent, the majority of the work will be located in the Thomas Pond Watershed. The proposed work is considered to be Mineral Exploration (Mineral Working) which is neither a Permitted, or a Discretionary Use in the Watershed Zone.

## **Recommendation:**

The Development Committee recommends Council reject the application for exploration work located inside the boundaries of the Thomas Pond Watershed.

(original signed)

---

Dave Blackmore  
Acting Chair-Development Committee

# ST. JOHN'S



# MEMORANDUM

Date: November 7, 2013

To: His Worship the Mayor and Members of Council

From: David Blackmore, Acting Chair, Development Committee

**Re: Department of Planning and Development File Number DEV1300045  
Proposed Harbour Arterial Mineral Working Area Expansion  
Applicant: Government of NL Department of Natural Resources,  
Mineral Lands Division  
Trans-Canada Highway (TCH) Ward 5  
Forestry (F) Zone**

---

The Provincial Department of Natural Resources has made application to the City to develop the above-referenced property for Mineral Working (quarry operations). This parcel of land containing 70 hectares (171 acres) is located between the existing Harbour Arterial Mineral Working Area and Paddy's Pond on the west side of the TCH.

The property is situated in the Forestry Zone under the St. John's Development Regulations where Mineral Working is a Discretionary Use of Council. The property is in close proximity to the proposed Glencrest Development which will include a considerable stock of residential dwellings. The location of the proposed quarry and the Glencrest Development Concept are referenced on the attached plan.

It appears that the majority of the proposed quarry is within one (1) kilometre of the residential development as proposed by Glencrest Development. The proponent has referenced within its Environmental Assessment that blasting operations will be conducted within this Mineral Working site.

Section 7.11 of the St. John's Development Regulations states the following requirements:

## 7.11 MINERAL WORKING

### 7.11.1 Requirements

Except for the temporary re-use of an inactive Mineral Working, the requirements below shall apply to any Mineral Working.

# ST. JOHN'S

DEPARTMENT OF PLANNING

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHN'S.CA



(1) A Landscaped Buffer not less than 300 metres wide, shall be provided between a Mineral Working and any area which is zoned for a Residential Use or Apartment Use, including the Rural Residential (RR), Rural Residential Infill (RRI) and Rural Urbanizing (RU) Zones. The Buffer shall be increased to 1000 m when the Mineral Working involves blasting activity.

The proposed location of the Mineral Working area will involve blasting. There is a large tract of the proposed Glencrest residential development that will be within 1 kilometer (1,000 metres) of the Mineral Working site. The proposed development does not meet the criteria for such activity under Section 7.11.1 (1).

**Recommendation:**

Discretionary Uses may only be considered for approval where they are set out as Discretionary Uses in Section 10, subject to the requirements of these Regulations. The Development Committee is of the opinion that where the subject development application does not meet the criteria set forth in Section 7.11.1(1) of the St. John's Development Regulations that Council reject the subject application.

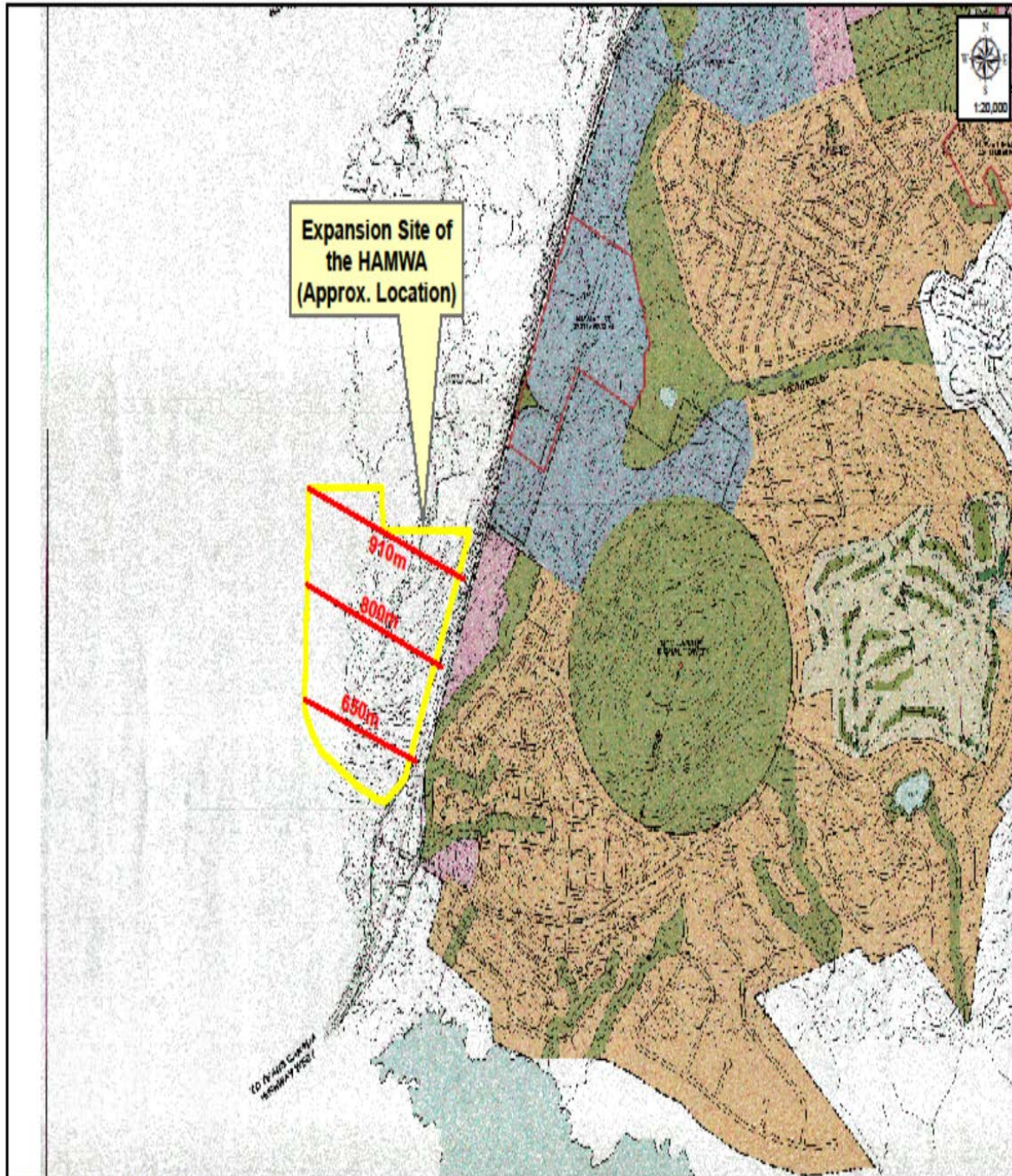
(original signed)

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Dave Blackmore  
Acting Chair-Development Committee

Attachment

# PROPOSED QUARRY EXPANSION



# MEMORANDUM

Date: November 7, 2013

To: His Worship the Mayor & Members of Council

From: David Blackmore, Chair-Development Committee

**Re: Planning & Development File No. CRW1300001  
Crown Land Grant Referral  
Proposed Facility for Coffee Roasting, Tea Production, Warehouse & Distribution  
Applicant: Jumping Bean Coffee Inc.  
Incinerator Road  
Industrial General (IG) Zone Ward 5**

---

An application has been submitted to the Department of Planning, Development & Engineering regarding the above referenced development. The property is located on Incinerator Road and is situated in the Industrial General (IG) Zone under the St. John's Development Regulations. The proposed development is a permitted use in the Industrial General Zone.

The subject property for the production plant comprises 7.1 hectares (17.5 acres) of Crown Land.

## **Recommendation**

Council grant approval for the above noted Crown Land grant, subject to the following conditions:

- 1) The applicant will be responsible for delineating the 100 year floodplain of watercourses onsite. No development will be allowed to occur within 15 m of the 100 year floodplain;
- 2) Compliance with the requirements of the Department of Planning, Development and Engineering, including conformance with the City's Commercial Development Policy;
- 3) Servicing of the proposed lot must be performed in accordance with the requirements of the St. John's Rural Sanitation By-Law and the Newfoundland and Labrador Government Services Private Sewage Disposal and Water Supply Standards.
- 4) The required Building Permits must be obtained from the City prior to the commencement of any development;

# ST. JOHN'S

- 5) Must be in compliance with the St. John's Regional Fire Department requirements for fire protection;
- 6) Should the applicant be successful in obtaining the Crown Land Lease, a formal development application must be submitted to the City for review, advertising and approvals prior to the commencement of any development on the site.

(original signed)

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David Blackmore  
Chair-Development Committee

# MEMORANDUM

**Date:** November 4<sup>th</sup>, 2013  
**To:** His Worship the Mayor and Members of Council  
**From:** Nomenclature Committee  
**Re:** Committee Recommendations

---

**Council approval is requested for the following Street names:**

**Brookside Condominiums (55 Town Home Bungalows) &  
Riverglen Condominiums (48 Unit Condo Buildings)  
Ruby Line @ Southlands Boulevard  
Reardon Construction & Development Limited**

1. Triton Place
2. Riverglen Close

Phyllis Bartlett  
Manager, Corporate Secretariat

**ST. JOHN'S**



# MEMORANDUM

Date: November 1, 2013

To: Phyllis Bartlett  
Manager of Corporate Secretariat

From: Gregory Keating  
Manager of Geographic Information Systems

Re: **New Street Names  
Proposed Seniors Residential Development  
Brookside Condominiums (55 Town Home Bungalows) &  
Riverglen Condominiums (48 Unit Condo Building)  
Ruby Line @ Southlands Boulevard  
Reardon Construction & Development Limited (Ward 5)**

---

Attached is our street name plan no. 2013-248-CN dated October 30, 2013 showing the location of two (2) proposed new streets located off Ruby Line for the proposed Brookside Condominiums & Riverglen Condominiums seniors residential development.

The Nomenclature Committee recommends that the streets be named in keeping with the "river/brook/lake" theme at the request of the developer, Gary Reardon of Reardon Construction & Development Limited.

The new recommended street names are as follows:

- 1) **TRITON PLACE** – Cul-de-sac located directly off Ruby Line.
- 2) **RIVERGLEN CLOSE** - Cul-de-sac located off Triton Place.

These names have been approved by the St. John's Regional Fire Department. Would you please bring this matter to the next Regular Meeting of Council for their comments and approval.



Greg Keating  
Manager of GIS

Enclosure

p. c. Mayor Dennis O'Keefe  
Robert Butt, Manager of Land Information Services

## ST. JOHN'S

GRID NORTH  
(ZONE 1) 53° W. LONG.

GREAT  
SOUTHERN  
DRIVE

SOUTHLANDS BOULEVARD

RUBY LINE

RIVERGLEN CONDOMINIUMS  
(PROPOSED)  
48 UNIT CONDOMINIUM BUILDING

RIVERGLEN CLOSE

BROOKSIDE CONDOMINIUMS  
(PROPOSED)  
55 TOWN HOME BUNGALOWS

TRITON

PLACE

FLOOD PLAN LIMIT

SOUTH BROOK

100 YEAR FLOOD PLAN LIMIT

PROPERTIES FRONTING  
BUTTERWORTH PLACE

PROPERTIES FRONTING  
GREEN ACRE DRIVE

BRAD GUSHUE CRES

SOUTHLANDS  
STAGE 5B

RIVER BEND SUBDIVISION  
STAGE 5

SPRUCEDALE DRIVE

RIVER BEND SUBDIVISION  
STAGE 3

JENNMAR CRESCENT

DR. BY: M.S.

CHD. BY: G.K.

DATE: OCT.30,2013

SCALE: 1:1250

DWG. 2013-248 CN  
No.:

**ST. JOHN'S**  
DEPARTMENT OF CORPORATE SERVICES

**STREET NAME PLAN**  
BROOKSIDE CONDOMINIUMS  
( 55 TOWN HOME BUNGALOWS )  
RIVERGLEN CONDOMINIUMS  
( 48 UNIT CONDOMINIUM BUILDING )  
REARDON CONSTRUCTION & DEVELOPMENT LTD

**MEMORANDUM**

**November 6, 2013**

**To: His Worship the Mayor and Members of Council**

**Re: Urban Forest Advisory Committee (formerly the Tree Committee)**

At the Regular Meeting of Council of April 24, 2012, Council accepted the recommendation of the former Tree Committee and approved the recommendation that Council amend the *1991 City of St. John's Tree Regulation* as required and adopt the updated Terms of Reference for the rechristened Urban Forest Advisory Committee, and that the clock for term of membership on the committee start after the 2013 Municipal General Election.

Committee composition and term of membership on the Urban Forest Advisory Committee (UFAC) are set out in Section 3 of the UFAC Terms of Reference (attached), as adopted at the Regular Meeting of Council of April 24, 2012. The members are drawn from specifically-identified organizations, the general public (City residents), members of Council and City staff (*ex officio*). The term for organization, citizen and Council representatives is a period of four years, from January 1 of the first year to December 31 of the fourth year, with the Council representatives' term coinciding with that of the Council.

Following the 2013 Municipal General Election, Councilors Lane and Hickman have been appointed to serve as Council representatives on this advisory committee for the next four years. It is now in order for consideration to be given to the organization and citizen representatives on this committee.

In accordance with the Terms of Reference, the organizations represented on the Urban Forest Advisory Committee will be contacted and asked to confirm in writing their respective representatives. Additionally, a public notice shall be issued soliciting the nomination of individuals from the general public whom could make a positive contribution to the operation of the Urban Forest Advisory Committee. From the written submissions received by the Committee's Recording Secretary, there shall be compiled a list of qualified and recommended candidates for appointment by Council to the Committee. It is anticipated that this candidates list should be presented to Council in time to allow for a decision to be made before the end of this calendar year.

This was briefly discussed at the October 24, 2013 meeting of the Urban Forest Advisory Committee and is provided for the information of Council.



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Jim Floyd, NLALA  
Committee Chair



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Paul Boundridge, MCIP  
Planning Coordinator

**ST. JOHN'S**



# **City of St. John's Urban Forest Advisory Committee**

## **Terms of Reference**

### **1. Purpose**

The purpose of the Urban Forest Advisory Committee (UFAC) is to advise Council on all matters pertaining to the St. John's Tree Regulation (also known as City of St. John's By-Law 1226, the Tree By-Law) and the complementary St. John's Urban Forest Management Master Plan 2006; to advise Council and City staff on matters relevant to the protection and health of the City's urban forest and the implementation of the St. John's Urban Forest Management Master Plan 2006; and to provide a key communication and working link between Council and the community.

### **2. Responsibilities/Duties**

The Urban Forest Advisory Committee shall be responsible for:

- (1) Providing, with the assistance of staff, an annual written report to Council on:
  - (a) The Committee's activities and achievements for the preceding year and an outline of its goals and objectives for the coming year.
  - (b) With the assistance of the Municipal Arborist, an annual update on the state of the City's urban forest and on the state of the City's tree program by:
    - Outlining the extent of planting, protection, preservation, maintenance and removal of public trees during the year;
    - Stating whether the City achieved a net gain or net loss in the number and quality of public trees during the year;
    - Outlining the extent to which trees planted in previous years have survived and have maintained a satisfactory rate of growth and state of health during the year; stating the probable causes of any significant loss or of less than optimal growth of such trees; and,
    - Making recommendations as to remedies for or methods of preventing loss, poor health, or poor growth of such trees.
- (2) Advising and making recommendations to Council, with the assistance of staff, with respect to:
  - (a) The implementation of the St. John's Urban Forest Management Master Plan 2006 and municipal corporate policies and plans which may affect the urban forest and its components (e.g. *A Watershed Management Plan, St. John's Regional Water Supply Study, 1996; City of St. John's*);
  - (b) *Maintaining an up-to-date* inventory of public trees within the City, with information about the species and cultivar, age, size, location and condition of such trees;
  - (c) *Undertaking* such studies in connection with the tree program and the Urban Forest Management Master Plan as the Council may request;
  - (d) *Recommending* the species and cultivars of trees to be planted on public land within the City and parts thereof;

- (e) *Assisting* the Council, the officials of the City, and the inhabitants in disseminating information about the selection, planting, preservation, maintenance and removal of public trees and trees on private land;
  - (f) *Advising* Council from time to time as to desirable legislation, policies and activities to enhance the tree program;
  - (g) *Recommending* grants or other assistance to owners of private land for any purpose set out in Section 5 of the *Tree Regulation which is deemed to be in the public interest*;
  - (h) *Recommending* to Council where appropriate, action with respect to the protection and health of the City's urban forest relative to environmental and development issues;
  - (i) Any other issues relative to the urban forest and the Urban Forest Management Master Plan which may be referred to it.
- (3) Liaising with and facilitating ongoing dialogue among stakeholders (e.g.: sectoral groups; City Council; the Provincial Government; the Federal Government) on matters relevant to the urban forest.
  - (4) Advising on ways to increase the public commitment to and further understanding of issues related to the urban forest and the Urban Forest Management Master Plan.
  - (5) Carrying out other tasks as may be approved by Council.

When necessary, the Urban Forest Advisory Committee may strike a working committee (sub-committee) to deal with issues which may arise. Recruitment and selection of members is at the discretion of the Committee.

### **3. Composition/Membership**

- (1) The Committee will consist of no less than eleven (11) members comprising:
  - (a) the Municipal Arborist or his or her delegate;
  - (b) a representative of Newfoundland Power;
  - (c) a representative of Newfoundland and Labrador Association of Landscape Architects;
  - (d) a representative of Landscape Newfoundland and Labrador;
  - (e) a representative of the Tree Canada;
  - (f) a representative of Clean & Beautiful;
  - (g) a representative of Provincial Department of Forestry (Natural Resources);
  - (h) at least one elected member of the Council; and,
  - (i) at least three residents of the City appointed by the Council, one of whom shall be between the age of 18 and 35.

Other groups/organizations may be requested on occasion to nominate a representative on a temporary or permanent basis, as the Committee deems necessary or appropriate.

Appointments to the Committee shall be made by Council at a Regularly Scheduled Meeting of Council.

- (2) The term of membership for representatives of organizations specified above [3. (1)(e) to 3. (1)(j)] will be for a period of four (4) years, from January 1 of the first year to December 31 of the fourth year. Every four (4) years, upon request, the specified organizations shall confirm in writing their respective representatives.

The term of membership for resident representatives from the general public [3. (1)(l)] will be for a period of four (4) years, from January 1 of the first year to December 31 of the fourth year. At Council's discretion, membership may be renewed for an additional four (4) year term; there is no limit on the number of times Council may exercise such discretion.

The term of membership for Council representatives will be for a period of four (4) years, coincident with the term of Council.

A member retains his/her seat on the Committee until his/her successor is appointed.

- (3) Attendance at scheduled meetings is expected. Members unable to attend a scheduled meeting shall inform the Committee Recording Secretary in advance as early as is practical. A member missing three (3) consecutive meetings without justifiable cause shall be deemed to have resigned/forfeited his/her membership, unless the absence is approved by the Urban Forest Advisory Committee or determined otherwise by the Committee.
- (4) The Urban Forest Advisory Committee shall biennially elect a Chair and a Deputy-Chair from its non-staff members at the first meeting of the year. The Chair (Deputy-Chair) shall have responsibility for:
- Guiding the discussion and facilitating meetings,
  - Encouraging participation by Committee members,
  - Working with staff in preparing meeting agendas and supporting material,
  - Acting as spokesperson for the Committee.
- (5) For the purpose of creating for consideration by Council a list of potential and recommended candidates for nomination as members representing the general public [3. (1)(l)], the Chair shall cause a Nominations Committee to be formed.

The Nominations Committee shall issue a public notice and otherwise solicit the interest of individuals whom it is believed would make a positive contribution to the operation of the Urban Forest Advisory Committee. The nominations are to be received by the Committee's Recording Secretary.

From the written submissions received within the deadline there shall be compiled a list of qualified and recommended candidates for appointment by Council to the Committee.

#### **4. Meetings**

- (1) Meetings shall be held a minimum of four (4) times a year, beginning in January of each year, in accordance with a schedule established annually at the first meeting of the year. Special meetings shall be held at the call of the Chair or at the request of any three (3) members.
- (2) A quorum shall consist of a simple majority (50% + 1) of the total voting (non-staff) members. If a quorum is not reached within 20 minutes of the time called for the commencement of the meeting, the meeting will stand adjourned.
- (3) Whenever possible, decision-making will be by consensus. When a vote is necessary, a simple majority of those present will carry the question/motion. In the event of a tie, the Chair will cast the deciding vote.
- (4) In the event a decision is required between regular meetings, the Chair will cause the Committee to be polled and, if required, make an informed decision on the results of the poll.

#### **5. Conflict of Interest and Confidentiality**

- (1) In cases where the Committee agenda or Committee discussions present a conflict of interest for a member, that member is required to declare such conflict; to abstain from discussion; and remove himself/herself from the meeting room until the agenda item has been dealt with by the Committee.

(Definition) Conflict of Interest occurs when a Committee member participates in discussion or decision-making about a matter which may in particular benefit that member or a member of his/her family, or someone with whom the Committee member has a close personal relationship, directly or indirectly, regardless of the size of the benefit.

- (2) All Committee members are required to refrain from the use or transmission of any confidential or privileged information while serving with the Urban Forest Advisory Committee.

#### **6. Staff Support**

- (1) The lead department for the Urban Forest Advisory Committee shall be the Department of Public Works and Parks which will provide the required professional support (i.e. the Municipal Arborist). Additional professional support will be provided from other Departments as required (e.g.: Planning, Corporate Services, Building & Property Management). These persons shall have voice in the affairs of the Committee but no right to vote on matters before the Committee.
- (2) Administrative and secretarial support to the Committee shall be provided by the Office of the City Clerk.

## 7. Glossary of Terms

**Annual Report means** an annual written report to Council of the Urban Forest Advisory Committee's activities and achievements for the preceding year and an outline of its goals and objectives for the coming year, as required by Section 15 of the St. John's Tree Regulation.

**Master Tree Plan means** a plan specifying the species of trees to be planted on each of the streets and other public land in the City; it also means the Management Plan component (Section 4) of the St. John's Urban Forest Management Master Plan 2006.

**Municipal Arborist means** the "Arborist", "Urban Forester" or other person or his/her designate assigned by the St. John's Municipal Council to implement and enforce the provisions of the St. John's Tree Regulation.

**Public Land means** any park, street, highway, and any other land owned, leased or otherwise vested in or controlled by the City of St. John's or other public body or organization thereof.

**Public Tree means** a tree or any part thereof which is on or overhangs public land.

**Tree means** any woody plant of a species which at maturity is usually over five metres in height, having one or more self-supporting trunks and including the roots, branches, trunk, crown or any part thereof.

**Tree Program means** a program designed to enhance the appearance of the City and further the welfare of the residents by the planting, maintenance, protection and preservation of public trees, including the implementation of the master tree plan and the specifications of same.

**Tree Regulation means** "The St. John's Tree Regulation" or By-Law No. 1226, Amendment No. 1346 (Tree By-Law), passed and enacted by Council on April 29, 1991.

**Urban Forest means** the collection of all woody plant vegetation within the urban core and the suburban areas of the City of St. John's. Street trees, park trees, trees on private and public land, shrubs and herbaceous plant materials, undergrowth and the soils all make up our urban forest.

**Urban Forest Advisory Committee (formerly the Tree Committee) means** the committee which is responsible under the Tree Regulation and this Terms of Reference for advising Council on all matters pertaining to the Tree Regulation and the complementary St. John's Urban Forest Management Master Plan 2006, and the state of the urban forest.

**Urban Forest Management Master Plan means** the "St. John's Urban Forest Management Master Plan 2006", approved and adopted by the St. John's Municipal Council at the Regular Meeting of Council of December 11, 2006

# MEMORANDUM

Date: November 7, 2013

To: His Worship the Mayor  
and Members of Council

From: Robert G. Bishop, C.A.  
Deputy City Manager, Financial Management

Re: **Request for Approval to Borrow**

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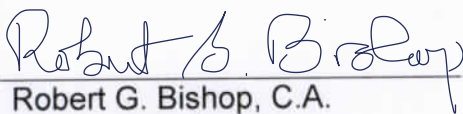
The City has not borrowed any capital funds since August 2011. It is now the appropriate time to borrow again to refinance expenditures the City has financed through general operations.

We now wish to borrow \$60 million to re-finance the City's share of:

- (i) the 2012-2013 Building Canada Fund
- (ii) the 2012-2013 Multi-Year Capital Works Program
- (iii) City costs on both the Bay Bulls Big Pond and Petty Harbour Long Pond water treatment projects
- (iv) land acquisition and construction costs related to the new Metrobus facility
- (v) construction costs associated with the new West End Fire Station.

Our intention is to take in the vicinity of \$15,000,000 - \$20,000,000 for the City's Sinking Funds. The final amount will be determined in consultation with our investment advisors. \$40,000,000 - \$45,000,000 will be borrowed in the market.

The first step in this process is to obtain the approval of the Minister of Municipal Affairs for the borrowing. I now request that Council pass the attached Resolution.



Robert G. Bishop, C.A.  
Deputy City Manager,  
Financial Management

RGB/fc

Attach.

## ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

## RESOLUTION

**WHEREAS** the City of St. John's Municipal Council is empowered under the provisions of the City of St. John's (Loan) Act, 1978, as amended, to borrow money on the credit of the City by the issue and sale of bonds of the City subject to the approval of the Minister of Municipal Affairs;

**AND WHEREAS** the Council deems it advisable to issue and sell bonds in an amount of Sixty Million Dollars (\$60,000,000) under the said Act for the purpose of repayment of loans of the City used as interim financing for the 2012-2013 Multi-Year Capital Works Program, projects constructed under the 2012-2013 Building Canada Fund, City costs on the Bay Bulls Big Pond and Petty Harbour Long Pond Water Treatment facilities, land acquisition and other City costs related to the new Metrobus depot and the new West End Fire Station and to seek the approval of the Minister of Municipal Affairs to issue and sell bonds in the said amount for the said purpose;

**BE IT THEREFORE RESOLVED** that the required approval of the Minister of Municipal Affairs, be sought to issue and sell bonds in the amount of Sixty Million Dollars (\$60,000,000) the proceeds of such sale to be applied towards the repayment of those loans of the City.

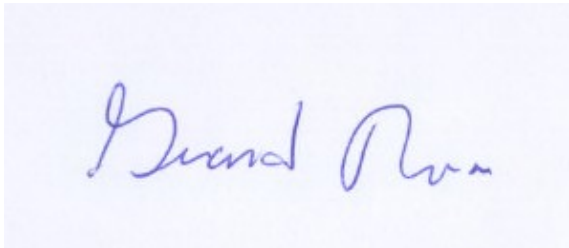
**DEVELOPMENT PERMITS LIST**  
**DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING**  
**FOR THE PERIOD OF November 1, 2013 TO November 7, 2013**

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
RES		Residential Building Lot	298 Back Line Road	5	Approved	2013-11-01
RES		Proposed Demo/Rebuild	513 Empire Avenue	3	Approved	13-11-05
RES		Home Office	34 Mount Scio Road	4	Approved	13-11-05
COM		Construction of a 3 Storey Building	369 Duckworth Street	2	Approved	13-11-05
AG	Lester Farms Inc.	Paving of existing parking lot	90 Pearltown Road	5	Approved	13-11-06
RES	Reardon Construction and Development Ltd.	Brookside Preserve Condominiums-Site Development	Ruby Line	5	Approved	13-11-01

\* Code Classification:  
RES - Residential                    INST - Institutional  
COM - Commercial                    IND - Industrial  
AG - Agriculture  
OT - Other

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\*\* This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.



**Gerard Doran**  
**Development Officer**  
**Department of Planning**





# Building Permits List

## Council's November 7, 2013 Regular Meeting

Permits Issued: 2013/11/01 To 2013/11/06

### Class: Commercial

3-7 Cashin Ave., Big Al's Auto	Co	Commercial Garage	
206 Duckworth St	Co	Retail Store	
15 Goldstone St	Co	Retail Store	
6 Wood St	Co	Boarding House(4 Or Less)	
119-127 Water St	Nc	Hotel	
454 Water St	Rn	Mixed Use	
141 Kelsey Dr	Sn	Office	
340 Newfoundland Dr	Ms	School	
87 Old Pennywell Rd	Ms	Convenience Store	
61 Pippy Place	Ms	Retail Store	
530 Topsail Rd	Ms	Retail Store	
50 White Rose Dr	Ms	Retail Store	
350 Torbay Rd-Pet Zone	Cr	Retail Store	
100 Elizabeth Ave, Unit 106	Cr	Service Shop	
8-10 Rowan St -Diamond Design	Rn	Retail Store	
			This Week \$ 228,991.00

### Class: Industrial

This Week \$ .00

### Class: Government/Institutional

290 Empire Ave	Rn	Admin Bldg/Gov/Non-Profit	
19 Ferryland St E	Rn	Church	
Kenmount Rd (450)	Sw	Public Utility	
			This Week \$ 456,790.00

### Class: Residential

3 Ariel Pl , Lot 199	Nc	Single Detached Dwelling	
42b Bell's Turn	Nc	Single Detached & Sub.Apt	
81 Ladysmith Dr	Nc	Patio Deck	
41 Oberon St	Nc	Fence	
12 Pitcher's Path	Nc	Accessory Building	
9 Sequoia Dr, Lot 322	Nc	Single Detached Dwelling	
13 Sequoia Dr, Lot 320	Nc	Single Detached Dwelling	
4 Stanford Pl., Lot 17	Nc	Single Detached Dwelling	
3 Stanford Pl., Lot 16	Nc	Single Detached Dwelling	
166 Waterford Bridge Rd	Nc	Fence	
166 Waterford Bridge Rd	Nc	Patio Deck	
78-80 Heffernan's Line	Co	Single Detached Dwelling	
10 Powell Pl	Ex	Single Detached Dwelling	
112 Bond St	Rn	Semi-Detached Dwelling	
11 Dunford St	Rn	Single Detached Dwelling	
133 Firdale Dr	Rn	Single Detached Dwelling	
124 Military Rd	Rn	Semi-Detached Dwelling	
88 Perlin St	Rn	Single Detached & Sub.Apt	
88 Perlin St	Rn	Single Detached & Sub.Apt	
108 Pleasant St	Rn	Semi-Detached Dwelling	
23 Smithville Cres	Rn	Single Detached Dwelling	
127 Lemarchant Rd	Sw	Single Detached Dwelling	
			This Week \$ 1,503,900.00

**Class: Demolition**

513 Empire Ave  
540 Thorburn Rd

Dm Single Detached Dwelling  
Dm Single Detached Dwelling

This Week \$ 30,000.00

This Week's Total: \$ 2,219,681.00

Repair Permits Issued: 2013/11/01 To 2013/11/06 \$ 80,850.00

Legend

Co Change Of Occupancy	Sn Sign
Cr Chng Of Occ/Renovtns	Ms Mobile Sign
Ex Extension	Cc Chimney Construction
Nc New Construction	Cd Chimney Demolition
Oc Occupant Change	Dv Development File
Rn Renovations	Ws Woodstove
Sw Site Work	Dm Demolition
Ti Tenant Improvements	

YEAR TO DATE COMPARISONS			
November 12, 2013			
TYPE	2012	2013	% VARIANCE (+/-)
Commercial	\$199,800,900.00	\$91,400,100.00	-54
Industrial	\$5,000,000.00	\$2,131,000.00	-57
Government/Institutional	\$16,200,900.00	\$79,800,000.00	393
Residential	\$161,700,400.00	\$148,700,800.00	-8
Repairs	\$4,800,500.00	\$4,400,600.00	-8
Housing Units (1 & 2 Family Dwellings)	534	411	
<b>TOTAL</b>	<b>\$387,502,700.00</b>	<b>\$326,432,500.00</b>	<b>-16</b>

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA  
Director of Planning & Development

# MEMORANDUM

## Weekly Payment Vouchers For The Week Ending November 6, 2013

### Payroll

Public Works	\$ 364,101.16
Bi-Weekly Administration	\$ 789,875.01
Bi-Weekly Management	\$ 698,378.15
Bi-Weekly Fire Department	\$ 561,544.15
Accounts Payable	\$3,498,851.57
<b>Total:</b>	<b>\$ 5,912,750.04</b>

# ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
SWANA	000000686	MEMBERSHIP RENEWAL	\$201.83
CHRISTMAS NIGHT, INC.	000000687	CAROLER SET 4 PC LAMP POST	\$1,872.32
FDM SOFTWARE	00060000	CONFERENCE FEE	\$1,102.50
NEWFOUNDLAND POWER	00060001	ELECTRICAL SERVICES	\$156,716.17
TOROMONT CAT	00060002	AUTO PARTS	\$625.88
NEWFOUNDLAND EXCHEQUER ACCOUNT	00060003	PAYROLL TAX	\$114,746.56
YOUNG, CORALIE	00060004	REIMBURSEMENT INTERNET CHARGES	\$374.93
BENNETT, RICK	00060005	REIMBURSEMENT INTERNET CHARGES	\$468.65
NEWFOUNDLAND POWER	00060006	ELECTRICAL SERVICES	\$27,099.96
BELL MOBILITY	00060007	CELLULAR PHONE USAGE	\$206.10
BELL ALIANT	00060008	TELEPHONE SERVICES	\$6,037.67
CITY OF ST. JOHN'S	00060009	REPLENISH PETTY CASH	\$245.38
CHRISTOPHER HOWSE	00060010	REIMBURSEMENT MOVING EXPENSES	\$5,880.18
BENNETT, HAYWARD	00060011	REFUND WATER SERVICE DIG	\$500.00
BROWN, GARY	000000688	MEMBERSHIP RENEWAL	\$72.45
SIMPLEX GRINNELL	00060012	PROFESSIONAL SERVICES	\$552.28
NEWFOUNDLAND POWER	00060013	ELECTRICAL SERVICES	\$19,557.95
BELL MOBILITY	00060014	CELLULAR PHONE USAGE	\$20,393.02
RECEIVER GENERAL FOR CANADA	00060015	PAYROLL DEDUCTIONS	\$101,827.43
RECEIVER GENERAL FOR CANADA	00060016	PAYROLL DEDUCTIONS	\$4,436.50
ROBERT A. & BARBARA A. PIGEAU	00060017	COURT OF APPEAL REFUND	\$260.00
WILLIAMSON, HELEN	00060018	TRAVEL REIMBURSEMENT	\$252.77
FAIRVIEW INVESTMENTS LTD	00060019	COURT OF APPEAL REFUND	\$400.00
FUMIKO ISHIWATA	00060020	COURT OF APPEAL REFUND	\$60.00
VOKEY'S JANITORIAL SERVICE	00060021	JANITORIAL SERVICES	\$1,203.45
THE TELEGRAM	00060022	ADVERTISING	\$313.98
ENCON GROUP INC.	00060023	HEALTH PREMIUMS	\$253.55
LA BREA INT'L INC.	00060024	PROMOTIONAL MATERIALS	\$409.06
SIMPLEX GRINNELL	00060025	PROFESSIONAL SERVICES	\$1,167.29
MCCLOUGHLAN SUPPLIES LTD.	00060026	ELECTRICAL SUPPLIES	\$72.76
BELL MOBILITY	00060027	CELLULAR PHONE USAGE	\$324.94
BELL ALIANT	00060028	TELEPHONE SERVICES	\$788.12
ORKIN CANADA	00060029	PEST CONTROL	\$123.74
BARRY MACKAY CONSULTANT	00060030	COMPUTER EQUIPMENT REPAIRS	\$466.13
MONT LINGARD	00060031	PROMOTIONAL MATERIALS	\$252.00
NEWFOUND CONSTRUCTION LTD.	00060032	PROGRESS PAYMENT	\$10,770.23
ANCHORAGE CONTRACTING SERVICES	00060033	PROGRESS PAYMENT	\$595,350.61
RICK MAGILL	00060034	CLEANING SERVICES	\$180.00
BELL MOBILITY	00060035	CELLULAR PHONE USAGE	\$666.70
BELL ALIANT	00060036	TELEPHONE SERVICES	\$104.31
PARTS FOR TRUCKS INC.	00060037	REPAIR PARTS	\$2,259.26
DARLENE SHARPE	00060038	CLEANING SERVICES	\$600.00



NAME	CHEQUE #	DESCRIPTION	AMOUNT
PUBLIC SERVICE CREDIT UNION	00060039	PAYROLL DEDUCTIONS	\$6,722.31
ED KAVANAGH	00060040	PERFORMANCE FEE	\$250.00
THE CANADIAN PUBLIC RELATIONS SOCIETY - NL	00060041	COURSE FEES	\$60.00
MUGFORD, WENDY	00060042	TRAVEL REIMBURSEMENT	\$1,312.63
JIFFY CABS	00060043	TRANSPORTATION SERVICES	\$8.50
AVALON RECYCLING SERVICES LTD.	00060044	RECYCLING COLLECTION	\$412.45
ATLANTIC OFFSHORE MEDICAL SERV	00060045	MEDICAL SERVICES	\$9,308.51
MIGHTY WHITES LAUNDROMAT	00060046	LAUNDRY SERVICES	\$146.28
MUNICIPAL CONSTRUCTION LIMITED	00060047	SAND AND GRAVEL	\$12,271.94
COSTCO WHOLESALE	00060048	MISCELLANEOUS SUPPLIES	\$122.01
RDM INDUSTRIAL LTD.	00060049	INDUSTRIAL SUPPLIES	\$477.36
DISCOUNT CAR & TRUCK RENTALS	00060050	VEHICLE RENTAL	\$3,439.72
QUEEN'S PRINTER	00060051	ADVERTISING	\$88.14
NEWFOUNDLAND EXCHEQUER ACCOUNT	00060052	REGISTRATION OF EASEMENT	\$585.90
NEWFOUNDLAND EXCHEQUER ACCOUNT	00060053	REGISTRATION OF EASEMENT	\$134.00
STAPLES THE BUSINESS DEPOT - OLD PLACENTIA RD	00060054	STATIONERY & OFFICE SUPPLIES	\$145.72
BELBIN'S GROCERY	00060055	CATERING SERVICES	\$35.26
SMS EQUIPMENT	00060056	REPAIR PARTS	\$135.37
CANADIAN TECHNICAL ASPHALT ASSOCIATION (CTTA)	00060057	CONFERENCE FEE	\$915.30
TONY'S TAILOR SHOP	00060058	PROFESSIONAL SERVICES	\$84.74
CHARLES R. BELL LTD.	00060059	APPLIANCES	\$1,617.03
ROCKWATER PROFESSIONAL PRODUCT	00060060	CHEMICALS	\$6,283.53
BLACK & MCDONALD LIMITED	00060061	PROFESSIONAL SERVICES	\$4,996.12
GRAPHIC ARTS & SIGN SHOP LIMITED	00060062	SIGNAGE	\$1,161.41
OVERHEAD DOORS NFLD LTD	00060063	PROFESSIONAL SERVICES	\$1,539.06
ATLANTIC BUSINESS INTERIORS	00060064	COMPUTER EQUIPMENT	\$1,129.94
BRENKIR INDUSTRIAL SUPPLIES	00060065	PROTECTIVE CLOTHING	\$3,807.26
DBA CONSULTING ENGINEERS LTD.	00060066	PROFESSIONAL SERVICES	\$38,561.25
FRESHWATER SUZUKI	00060067	REPAIR PARTS FOR EQUIPMENT	\$318.61
UNITED RENTAL OF CANADA INC.	00060068	RENTAL OF EQUIPMENT	\$1,588.79
ST. JOHN'S AMATEUR BASEBALL	00060069	FINAL PAYMENT OF 2013 GRANT	\$3,300.00
SOBEY'S #604	00060070	GROCERY ITEMS	\$144.21
JLG TRANSPORATION LTD.	00060071	TAXI SERVICES	\$248.50
OFFICEMAX GRAND & TOY	00060072	OFFICE SUPPLIES	\$3,241.51
SPECTRUM INVESTIGATION & SECURITY 1998 LTD.	00060073	SECURITY SERVICES	\$5,030.31
WESTERN HYDRAULIC 2000 LTD	00060074	REPAIR PARTS	\$144.08
AMEC EARTH & ENVIRONMENTAL	00060075	WEATHER REPORTS	\$11,727.68
WOOD ENERGY TECH TRANSFER INC	00060076	MEMBERSHIP RENEWAL	\$96.05
PLAY IT AGAIN SPORTS-TOPSAIL ROAD	00060077	RECREATION SUPPLIES	\$271.18
FASCO INDUSTRIES COMPANY LTD.	00060078	SUPPLY/INSTALL STEEL	\$3,359.49
ATLANTIC TRAILER & EQUIPMENT	00060079	REPAIR PARTS	\$5.59
STAPLES THE BUSINESS DEPOT - STAVANGER DR	00060080	STATIONERY & OFFICE SUPPLIES	\$140.02



NAME	CHEQUE #	DESCRIPTION	AMOUNT
SPARTAN ATHLETIC PRODUCTS	00060081	SPORTING SUPPLIES	\$273.46
TRIWARE TECHNOLOGIES INC.	00060082	COMPUTER EQUIPMENT	\$1,740.20
CHESTER DAWE CANADA - O'LEARY AVE	00060083	BUILDING SUPPLIES	\$668.26
CABOT FORD LINCOLN SALES LTD.	00060084	REPAIR PARTS	\$10,000.00
CAMPBELL RENT ALLS LTD.	00060085	HARDWARE SUPPLIES	\$686.30
AIR LIQUIDE CANADA INC.	00060086	CHEMICALS AND WELDING PRODUCTS	\$24,652.84
CARSWELL DIV. OF THOMSON CANADA LTD	00060087	PUBLICATIONS	\$350.10
WAL-MART 3196-ABERDEEN AVE.	00060088	MISCELLANEOUS SUPPLIES	\$118.96
NORTRAX CANADA INC.,	00060089	REPAIR PARTS	\$5,497.39
SHEPPARD CASE ARCHITECTS	00060090	PROFESSIONAL SERVICES	\$5,905.04
OHS CANADA MAGAZINE	00060091	SUBSCRIPTION RENEWAL	\$107.35
NEWFOUNDLAND GLASS & SERVICE	00060092	GLASS INSTALLATION	\$47.01
ROLEY CONSTRUCTION LTD.	00060093	RENTAL OF EQUIPMENT	\$1,084.80
MAC TOOLS	00060094	TOOLS	\$948.82
KENT	00060095	BUILDING MATERIALS	\$391.27
KENT BUILDING SUPPLIES-PLACENTIA RD	00060096	BUILDING MATERIALS	\$25.43
CBCL LIMITED	00060097	PROFESSIONAL SERVICES	\$3,357.29
BRAEMAR PEST CONTROL SERVICES	00060098	PEST CONTROL	\$110.74
DULUX PAINTS	00060099	PAINT SUPPLIES	\$875.59
PF COLLINS CUSTOMS BROKER LTD	00060100	DUTY AND TAXES	\$198.76
COLONIAL GARAGE & DIST. LTD.	00060101	AUTO PARTS	\$2,539.98
PETER'S AUTO WORKS INC.	00060102	TOWING OF VEHICLES	\$84.75
CONCRETE PRODUCTS 2001 LTD.	00060103	CONCRETE/CEMENT	\$48.06
CONSTRUCTION SIGNS LTD.	00060104	SIGNAGE	\$3,998.28
CANCELLED	00060105	CANCELLED	\$0.00
SCOTT WINSOR ENTERPRISES INC.,	00060106	REMOVAL OF GARBAGE & DEBRIS	\$621.50
COUNTER CORNER LTD.	00060107	BUILDING SUPPLIES	\$754.67
MASK SECURITY INC.	00060108	TRAFFIC CONTROL	\$4,588.72
CRANE SUPPLY LTD.	00060109	PLUMBING SUPPLIES	\$2,789.53
CROSBIE INDUSTRIAL SERVICE LTD	00060110	CONTRACT PAYMENT	\$66,546.60
THOMAS GLASS INCORPORATED	00060111	GLASS INSTALLATION	\$169.50
FASTENAL CANADA	00060112	REPAIR PARTS	\$95.15
HARTY'S INDUSTRIES	00060113	STEEL FLAT BAR	\$277.98
CUMMINS EASTERN CANADA LP	00060114	REPAIR PARTS	\$1,844.79
CRAWFORD & COMPANY CANADA INC	00060115	ADJUSTING FEES	\$1,571.20
DICKS & COMPANY LIMITED	00060116	OFFICE SUPPLIES	\$3,359.47
REEFER REPAIR SERVICES LTD.	00060117	REPAIR PARTS	\$610.20
THYSSENKRUPP ELEVATOR	00060118	ELEVATOR MAINTENANCE	\$282.50
G & M PROJECT MANAGEMENT	00060119	PROFESSIONAL SERVICES	\$31,585.76
RUSSEL METALS INC.	00060120	METALS	\$266.68
CANADIAN TIRE CORP.-ELIZABETH AVE.	00060121	MISCELLANEOUS SUPPLIES	\$543.73
CANADIAN TIRE CORP.-MERCHANT DR.	00060122	MISCELLANEOUS SUPPLIES	\$72.29



NAME	CHEQUE #	DESCRIPTION	AMOUNT
CANADIAN TIRE CORP.-KELSEY DR.	00060123	MISCELLANEOUS SUPPLIES	\$555.13
ELECTRONIC CENTER LIMITED	00060124	ELECTRONIC SUPPLIES	\$11.30
EMCO SUPPLY	00060125	REPAIR PARTS	\$675.99
ENVIROMED ANALYTICAL INC.	00060126	REPAIR PARTS AND LABOUR	\$1,823.82
ESRI CANADA	00060127	CONFERENCE FEE	\$107.35
THE TELEGRAM	00060128	ADVERTISING	\$4,766.47
EXECUTIVE COFFEE SERVICES LTD.	00060129	COFFEE SUPPLIES	\$433.22
FACTORY FOOTWEAR OUTLET LTD.	00060130	PROTECTIVE FOOTWEAR	\$225.99
DOMINION STORE 935	00060131	MISCELLANEOUS SUPPLIES	\$180.32
21ST CENTURY OFFICE SYSTEMS 1992 LTD.	00060132	OFFICE SUPPLIES	\$975.64
BASIL FEARN 93 LTD.	00060133	REPAIR PARTS	\$2,932.35
REDWOOD CONSTRUCTION LIMITED	00060134	REFUND MAINTENANCE SECURITY DEPOSIT	\$15,000.00
PHYSIO CONTROL	00060135	PROFESSIONAL SERVICES	\$7,347.26
MARY KENNEDY	00060136	INSTRUCTOR FEE	\$589.23
PRINCESS AUTO	00060137	MISCELLANEOUS ITEMS	\$467.78
IMPACT SIGNS AND GRAPHICS	00060138	SIGNAGE	\$655.40
MILLENNIUM EXPRESS	00060139	COURIER SERVICES	\$2,992.41
CITY WIDE TAXI	00060140	TRANSPORTATION SERVICES	\$51.75
GREENWOOD SERVICES INC.	00060141	OPEN SPACE MAINTENANCE	\$1,509.68
TENCO INC.	00060142	REPAIR PARTS	\$461.42
STELLAR INDUSTRIAL SALES LTD.	00060143	INDUSTRIAL SUPPLIES	\$3,436.24
ATLANTIC OILFIELD & INDUSTRIAL SUPPLY	00060144	INDUSTRIAL SUPPLIES	\$1,427.10
CRITTERS N' THINGS	00060145	PET SUPPLIES	\$28.24
ULTRAMAR HOME ENERGY	00060146	FURNACE CONTRACT	\$220.29
WILLIAMS MARINE LIMITED	00060147	REPAIR PARTS	\$114.24
OMNITECH INC.	00060148	REPAIR PARTS	\$6,189.01
CAPITAL HOTEL	00060149	MEETING ROOM RENTAL	\$382.67
PROVINCIAL FENCE PRODUCTS	00060150	FENCING MATERIALS	\$604.55
PENNEY'S HOLDINGS LIMITED	00060151	PROFESSIONAL SERVICES	\$474.60
WOLSELEY CANADA WATERWORKS	00060152	REPAIR PARTS	\$58.31
DOMINION STORES 934	00060153	MISCELLANEOUS SUPPLIES	\$105.28
XYLEM CANADA COMPANY	00060154	PROFESSIONAL SERVICES	\$1,676.69
EASTERN PROPANE	00060155	PROPANE	\$193.87
HARRIS & ROOME SUPPLY LIMITED	00060156	ELECTRICAL SUPPLIES	\$224.29
HARVEY'S OIL LTD.	00060157	PETROLEUM PRODUCTS	\$39,550.83
HVAC SPECIALITIES INC.	00060158	REPAIR PARTS	\$472.34
CANCELLED	00060159	CANCELLED	\$0.00
SPORTCHEK-VILLAGE MALL	00060160	CLOTHING ALLOWANCE	\$425.00
BRENNTAG CANADA INC	00060161	CHLORINE	\$22,682.49
PRACTICAR CAR & TRUCK RENTALS	00060162	VEHICLE RENTAL	\$3,994.55
SAFETYMED PLUS LTD	00060163	FIRST AID SUPPLIES	\$135.49
ARBORTECH MANAGEMENT INC.,	00060164	PROFESSIONAL SERVICES	\$3,277.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
BELL DISTRIBUTION INC.,	00060165	CELL PHONES & ACCESSORIES	\$716.98
HISCOCK RENTALS & SALES INC.	00060166	HARDWARE SUPPLIES	\$337.70
KNIGHTSBRIDGE ROBERTSON SURRETTE	00060167	HUMAN RESOURCES CONSULTING FEES	\$847.50
FLEET READY LTD.	00060168	REPAIR PARTS	\$5,410.57
DENISE DUNNE PHOTOGRAPHY & DESIGN	00060169	PROFESSIONAL SERVICES	\$593.25
TIMEKEEPING SYSTEMS	00060170	RENEWAL OF SUPPORT SUBSCRIPTION	\$1,847.55
CERTIFIED LABS	00060171	REPAIR PARTS	\$2,769.39
SPARTAN INDUSTRIAL MARINE	00060172	SAFETY SUPPLIES	\$158.20
ONX ENTERPRISE SOLUTIONS LIMITED	00060173	SOFTWARE RENEWAL	\$35,480.70
ISLAND HOSE & FITTINGS LTD	00060174	INDUSTRIAL SUPPLIES	\$127.27
PRINTER TECH SOLUTIONS INC.,	00060175	REPAIRS TO EQUIPMENT	\$67.80
CDMV	00060176	VETERINARY SUPPLIES	\$1,207.58
CHRISTOPHER'S CAFE & CATERING	00060177	CATERING SERVICES	\$223.69
YMCA OF NORTHEAST AVALON	00060178	MEMBERSHIP RENEWAL	\$1,152.60
DBI-GARBAGE COLLECTION REMOVAL LTD.	00060179	GARBAGE COLLECTION	\$966.15
PFIZER ANIMAL HEALTH	00060180	VETERINARY SUPPLIES	\$588.60
KAVANAGH & ASSOCIATES	00060181	PROFESSIONAL SERVICES	\$12,049.53
PRIME FASTENERS MARITIMES LTD.	00060182	REPAIR PARTS	\$100.57
STANTEC ARCHITECTURE LTD.	00060183	PROFESSIONAL SERVICES	\$102,057.75
KENT BUILDING SUPPLIES-STAVANGER DR	00060184	BUILDING MATERIALS	\$232.07
FINE FOOD FACTORY	00060185	SANDWICH TRAYS	\$223.18
MARITECH INDUSTRIAL	00060186	REPAIR PARTS	\$1,972.65
GARDA	00060187	SECURITY SERVICES	\$20,606.69
JRV DISTRIBUTORS	00060188	PROTECTIVE CLOTHING	\$220.61
MEDICAL MART ATLANTIC	00060189	MEDICAL SUPPLIES	\$131.08
WORKPLACE HEARING ASSESSMENTS & TRAINING LTD.	00060190	COURSE FEES	\$1,700.00
DR. JENNIFER PARSONS	00060191	MEDICAL EXAMINATION	\$20.00
CANCELLED	00060192	CANCELLED	\$0.00
TENTS-R-US	00060193	TENT RENTAL	\$565.00
MARK'S WORK WEARHOUSE	00060194	PROTECTIVE CLOTHING	\$621.48
MCDONALD'S HOME HARDWARE	00060195	HARDWARE SUPPLIES	\$52.19
MCLOUGHLAN SUPPLIES LTD.	00060196	ELECTRICAL SUPPLIES	\$1,409.23
MIKAN INC.	00060197	LABORATORY SUPPLIES	\$2,455.66
KONICA MINOLTA BUSINESS SOLUTIONS CANADA LTD	00060198	LEASING OF PHOTOCOPIER	\$187.10
MODERN BUSINESS EQUIPMENT LTD.	00060199	LEASING OF EQUIPMENT	\$76.99
WAJAX INDUSTRIAL COMPONENTS	00060200	REPAIR PARTS	\$418.30
NU-WAY EQUIPMENT RENTALS	00060201	RENTAL OF EQUIPMENT	\$9,712.35
NEWFOUND DISPOSAL SYSTEMS LTD.	00060202	DISPOSAL SERVICES	\$8,370.92
NEWFOUNDLAND DISTRIBUTORS LTD.	00060203	INDUSTRIAL SUPPLIES	\$602.74
NEWFOUNDLAND DESIGN ASSOCIATES	00060204	PROFESSIONAL SERVICES	\$19,387.49
NFLD KUBOTA LTD.	00060205	REPAIR PARTS	\$218.75
BELL ALIANT	00060206	TELEPHONE SERVICES	\$5,724.56



NAME	CHEQUE #	DESCRIPTION	AMOUNT
TOROMONT CAT	00060207	AUTO PARTS	\$3,840.99
ORNAMENTAL CONCRETE LTD.	00060208	CONCRETE/CEMENT	\$86.16
PENNECON ENERGY HYDRAULIC SYSTEMS	00060209	REPAIR PARTS	\$92.55
PBA INDUSTRIAL SUPPLIES LTD.	00060210	INDUSTRIAL SUPPLIES	\$1,450.60
ARIVA	00060211	PAPER PRODUCTS	\$285.60
GCR TIRE CENTRE	00060212	TIRES	\$4,116.82
PERIDOT SALES LTD.	00060213	REPAIR PARTS	\$1,351.87
PETER PAN SALES LTD.	00060214	SANITARY SUPPLIES	\$2,619.00
CANCELLED	00060215	CANCELLED	\$0.00
THE HUB	00060216	MEAL ALLOWANCE	\$1,342.44
PINCHIN LEBLANC ENV. LTD	00060217	PROFESSIONAL SERVICES	\$1,683.70
CA PIPPY PARK COMMISSION	00060218	GROUNDS MAINTENANCE	\$9,266.00
POWERLITE ELECTRIC LTD.	00060219	ELECTRICAL PARTS	\$274.53
K & D PRATT LTD.	00060220	REPAIR PARTS AND CHEMICALS	\$905.98
PROFESSIONAL UNIFORMS & MATS INC.	00060221	PROTECTIVE CLOTHING	\$874.53
PUROLATOR COURIER	00060222	COURIER SERVICES	\$46.34
REPROGRAPHICS LTD.	00060223	TONER CARTRIDGES	\$24.67
RIDEOUT TOOL & MACHINE INC.	00060224	TOOLS	\$54.01
NAPA ST. JOHN'S 371	00060225	AUTO PARTS	\$323.13
ROYAL FREIGHTLINER LTD	00060226	REPAIR PARTS	\$3,020.96
S & S SUPPLY LTD. CROSSTOWN RENTALS	00060227	REPAIR PARTS	\$10,460.63
ST. JOHN'S TRANSPORTATION COMMISSION	00060228	CHARTER SERVICES	\$915.30
BIG ERICS INC	00060229	SANITARY SUPPLIES	\$1,572.70
SAUNDERS EQUIPMENT LIMITED	00060230	REPAIR PARTS	\$1,835.12
SMITH STOCKLEY LTD.	00060231	PLUMBING SUPPLIES	\$358.72
CANCELLED	00060232	CANCELLED	\$0.00
STEELFAB INDUSTRIES LTD.	00060233	STEEL	\$599.76
SUPERIOR PROPANE INC.	00060234	PROPANE	\$567.26
THRIFTY CAR RENTALS	00060235	VEHICLE RENTAL	\$804.56
TOWER TECH COMMUNICATIONS & SPORTS FIELD LIGHTI	00060236	NETTING REPAIRS & INSTALLATION	\$1,015.87
TUCKER ELECTRONICS LTD.	00060237	ELECTRONICS	\$22,724.31
TULKS GLASS & KEY SHOP LTD.	00060238	PROFESSIONAL SERVICES	\$197.63
URBAN CONTRACTING JJ WALSH LTD	00060239	PROPERTY REPAIRS	\$565.00
CANSEL WADE	00060240	PROTECTIVE CLOTHING	\$539.58
WATERWORKS SUPPLIES DIV OF EMCO LTD	00060241	REPAIR PARTS	\$4,558.97
WEIRS CONSTRUCTION LTD.	00060242	GRAVEL	\$2,524.29
WAL-MART 3092-KELSEY DRIVE	00060243	MISCELLANEOUS SUPPLIES	\$633.33
XEROX CANADA LTEE	00060244	LEASING OF OFFICE EQUIPMENT	\$2,427.14
ST. TERESA'S PARISH HALL	00060245	HALL RENTAL	\$150.00
FRENCH, DAVID	00060246	INSTRUCTOR FEE	\$829.45
TITFORD, JUNE	00060247	INSTRUCTOR FEE	\$352.31
FARDY, BRENDA	00060248	INSTRUCTOR FEE	\$444.19

NAME	CHEQUE #	DESCRIPTION	AMOUNT
WALSH, BASIL	00060249	INSTRUCTOR FEE	\$444.19
SMITH, BOYD	00060250	INSTRUCTOR FEE	\$680.26
DR. RANDY HART	00060251	MEDICAL EXAMINATION	\$20.00
DR. H.B. DROVER	00060252	MEDICAL EXAMINATION	\$20.00
RED OCHRE GALLERY	00060253	ART PROCUREMENT PROGRAM	\$350.30
MEN'S HEALTH	00060254	SUBSCRIPTION RENEWAL	\$35.97
OTTENHEIMER BAKER	00060255	PROFESSIONAL SERVICES	\$10,741.84
THE MUSE PUBLICATIONS INC.	00060256	ADVERTISING	\$352.56
HUNGRY HEART CAFE	00060257	MEAL ALLOWANCE	\$1,079.57
STAPLES THE BUSINESS DEPOT - KELSEY DR	00060258	OFFICE SUPPLIES	\$112.28
TRAVERSE, BRENDAN	00060259	INSTRUCTOR FEE	\$253.82
CARDINAL HOMES	00060260	REFUND TEMP OCC PERMIT	\$1,250.00
GOSS GILROY INC	00060261	PROFESSIONAL SERVICES	\$11,284.18
BARRY ROSS	00060262	DELIVERY SERVICES	\$86.90
SPCA	00060263	ADVERTISING - CALENDAR AD	\$275.00
BUSINESS INFORMATION GROUP	00060264	SUBSCRIPTION RENEWAL	\$453.70
THE PEOPLE CENTRE	00060265	PROFESSIONAL SERVICES	\$255.00
IAP2 CANADA	00060266	CONFERENCE FEE	\$833.94
NEWFOUNDLAND & LABRADOR VETERINARY MEDICAL AS	00060267	REGISTRATION FEE	\$55.00
PINSENT, ROSALIND	00060268	INSTRUCTOR FEE	\$489.51
EAST END PIZZA INC.	00060269	MEAL ALLOWANCE	\$496.66
SHUBAYOGA HOMES INC.	00060270	REFUND MAINTENANCE SECURITY DEPOSIT	\$4,000.00
FINISHED RENOVATION & RESTORATION	00060271	REFUND WATER DEFERRAL PERMIT	\$7,500.00
MICHELLE LAMARCHE	00060272	REFUND SPECIAL BULK PICKUP	\$45.00
ROSE BRAGG	00060273	RECREATION PROGRAM REFUND	\$47.00
MAUREEN LEWIS-HICKMAN	00060274	RECREATION PROGRAM REFUND	\$47.00
MADONNA SHORT	00060275	RECREATION PROGRAM REFUND	\$47.00
NICK ENGLISH	00060276	RECREATION PROGRAM REFUND	\$47.00
HILDA CONNORS	00060277	RECREATION PROGRAM REFUND	\$47.00
ED PRIDHAM	00060278	RECREATION PROGRAM REFUND	\$47.00
MR. EDWARDS ROBERTS	00060279	LEGAL CLAIM	\$72.12
ALI MODIR	00060280	RECREATION PROGRAM REFUND	\$40.00
DERWIN MOLLOY	00060281	REFUND ELECTRICAL PERMIT	\$45.38
TORRIE GEORGE	00060282	REFUND SPECIAL BULK PICKUP	\$45.00
JONES, CHRISTINA	00060283	MILEAGE	\$35.40
BUTLER, ERIC	00060284	VEHICLE BUSINESS INSURANCE	\$191.00
NADINE MARTIN	00060285	MILEAGE	\$39.45
SULLIVAN, DAPHNE	00060286	MILEAGE	\$167.02
WILLIAMS, NICOLE	00060287	MILEAGE	\$38.24
TOBIN, JUDY	00060288	VEHICLE BUSINESS INSURANCE	\$265.00
THE UPS STORE #169	00060289	REFUND BUSINESS OCCUPANCY TAX	\$121.75
ALLIED CONSTRUCTORS INC.	00060290	PROGRESS PAYMENT	\$201,916.15



NAME	CHEQUE #	DESCRIPTION	AMOUNT
GORDON BARNES	00060291	PROFESSIONAL SERVICES	\$2,400.00
POMERLEAU INC.,	00060292	PROGRESS PAYMENT	\$958,471.31
VIPOND INC.,	00060293	PROGRESS PAYMENT	\$23,756.47
NEWFOUNDLAND POWER	00060294	ELECTRICAL SERVICES	\$368,545.58
BELL MOBILITY	00060295	CELLULAR PHONE USAGE	\$11,515.68
BANNERMAN PARK FOUNDATION	00060296	OPERATING GRANT	\$50,000.00
ALTUS GROUP	00060297	COURT OF APPEAL REFUND	\$600.00
COOK, CAROLYN	00060298	REIMBURSEMENT FOR LUNCH MEETING	\$148.96
<b>Total:</b>			<b><u>\$3,498,851.57</u></b>

# MEMORANDUM

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Date: November 6, 2013

To: His Worship the Mayor & Members of Council

From: Paul Mackey, P. Eng.,  
Deputy City Manager, Public Works

Re: **Tenders for New Pennywell Road Water Pump Station**

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## **Background:**

The Water and Wastewater Distribution Division has an existing water pump station located on New Pennywell Road which services the higher elevations of this area. The existing pump station consists of a single domestic water pump and a single fire pump. The pumps are located in an underground chamber which requires a confined space entry procedure for all access and maintenance. The station does not have any controls or monitoring and there is no backup power in the event of a power interruption. The station has reached the end of its existing life span and future development in this area has highlighted the need to replace this pump station.

## **Scope of Work:**

The City has decided to replace this pump station with a new above ground building with a portion of the costs being provided by the land developer for City View Terrace. The new pump station will be located on the site of the Jensen Camp water reservoir located at the end of Jensen Camp Road. The pump station will consist of three domestic water pumps, a fire pump, a back-up generator and will have controls to monitor the operation of the pumps and the discharge water pressure. The building is approximately 160 m<sup>2</sup> in size and includes a pump room, generator room and a workshop.

## **Tenders Received:**

The following tenders (HST included) have been received for the project "New Pennywell Road Pump Station":

1.	Redwood Construction	\$1,288,419.00
2.	J & T Construction Limited	\$1,156,692.00
3.	Coastal Building Products and Services Limited	\$1,117,287.50
4.	Baraco-Atlantic Corp.	\$1,208,591.50
5.	CMH Construction Ltd.	\$1,098,078.00

# ST. JOHN'S

DEPARTMENT OF PUBLIC WORKS & PARKS  
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

**Recommendation:**

I recommend that the tender be awarded to the lowest bidder, CMH Construction Limited, in the amount of one million ninety-eight thousand seventy-eight dollars (\$1,098,078.00).



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Paul Mackey, P. Eng.,  
Deputy City Manager, Public Works



# MEMORANDUM

Date: **November 4, 2013**

To: **His Worship the Mayor  
and Members of Council**

From: **Robert G. Bishop, C.A.  
Deputy City Manager, Financial Management**

Re: **Quarterly Travel Report**

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Attached in accordance with the City's Freedom of Information By-Law is the quarterly Travel Report for the third quarter of 2013.

*Robert G. Bishop*

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**Robert G. Bishop, C.A.  
Deputy City Manager,  
Financial Management**

RGB/fc  
Attach.

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# ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

Quarterly Travel Report 2013  
3rd Quarter

**ST. JOHN'S**

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 [WWW.STJOHNS.CA](http://WWW.STJOHNS.CA)

**City Council**

Shannie Duff 1111-52111  
 • Corner Brook, NL  
 • MNL Urban Municipalities Committee  
 • August 16 - 17, 2013 Total: \$ 916.41

Sandy Hickman 1111-52111  
 • Ottawa, Ontario  
 • CCCO Annual Conference  
 • April 20 - 23, 2013 Total: \$ 2,119.89

**Public Works**

Jonathan Murphy 4331-52111  
 • Long Beach, CA  
 • Manager of Landfill Operations Course  
 • September 14 - 19, 2013 Total: \$ 3,708.97

Stephen Colford 4331-52111  
 • Long Beach, CA  
 • Manager of Landfill Operations Course  
 • September 14 - 20, 2013 Total: \$ 4,605.37

Jason Phillips 4225-52111  
 • Fredericton, N.B.  
 • 2013 ACWWA Conference  
 • September 29 – October 2, 2013 Total: \$ 2,066.86

**Community Services**

Bruce Pearce PMG-2013-623  
 • Toronto, ON & Washington, D.C.  
 • Site Meetings & National Alliance to End Homelessness Conference  
 • July 18 – 19 & July 21 - 24, 2013 Total: \$2,429.84

Heather Hillier 2931-52113  
 • Victoria, BC  
 • Canadian Veterinary Medical Association Annual Conference  
 • July 9 - 14, 2013 Total: \$ 321.00  
 (Airfare & Hotel covered by third party)

Chris Pitcher 1311-52111  
 • Montreal, QC  
 • Canadian Parking Association Conference  
 • September 21 - 25, 2013  
 Total: \$ 2,614.62

Janine Halliday 1268-52111  
 • Vancouver, B.C.  
 • MSDO Conference & ICCS Training Course  
 • September 9 – 15, 2013  
 Total: \$ 3,940.62

Janine Halliday 1268-52111  
 • Fort McMurray, ALB  
 • PSSDC & ICCS Conference  
 • September 16 - 20, 2013  
 (3<sup>rd</sup> Party Reimbursement of \$2,500)  
 Total: \$ 133.82

### **Corporate Services/City Clerk**

Heather McDonald 1213-52111  
 • Montreal, QC  
 • CSSE Professional Development Conference  
 • September 12 – 18, 2013  
 Total: \$ 4,710.73

### **Fire Department**

Michael Dwyer 2503-52111  
 • Regina, SK  
 • Canadian Association of Fire Chief's Conference  
 • September 21 – 26, 2013  
 Total: \$ 3,060.86

Robert Fowler 2503-52111  
 • Regina, SK  
 • Canadian Association of Fire Chief's Conference  
 • September 21 – 26, 2013  
 Total: \$ 3,081.16

### **Strategy and Engagement**

Vicki Button 6611-52395  
 • San Diego, CA  
 • Oceans' 13 Conference & Exhibition  
 • September 23 - 26, 2013  
 Total: \$ 2,609.97