

**AGENDA
REGULAR MEETING**

**March 27, 2017
4:30 p.m.**

ST. JOHN'S

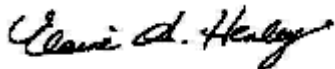
MEMORANDUM

March 24, 2017

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Monday, March 24, 2017 at 4:30 p.m.**

This meeting will be preceded by a Special Meeting to be held on the same day in Conference Room A at **3:00 p.m.**

By Order



Elaine Henley
City Clerk

ST. JOHN'S

CITY MANAGER

AGENDA
REGULAR MEETING - CITY COUNCIL
March 27, 2017 – 4:30 p.m. – Council Chambers, 4th Floor, City Hall

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

3. ADOPTION OF THE MINUTES

- Minutes of March 21, 2017

4. BUSINESS ARISING FROM THE MINUTES

Included in the Agenda:

- Application to rezone land to the Commercial Regional (CR) and Apartment High Density (A3) Zones for the development of Galway.
REZ1600019
705 Southlands Boulevard
Applicant: 10718 Newfoundland Inc.

Other Matters:

5. NOTICES PUBLISHED

- A Discretionary Use application requesting permission to occupy a portion of 19 Browne Crescent as a Home Occupation for the production of dog treats.

6. PUBLIC HEARINGS

7. COMMITTEE REPORTS

- a. Planning & Development Standing Committee Report – March 21, 2017

8. RESOLUTIONS

9. DEVELOPMENT PERMITS LIST

- March 16, 2017 – March 22, 2017

10. BUILDING PERMITS LIST

- March 27, 2017

11. REQUISITIONS, PAYROLLS AND ACCOUNTS

- Week Ending March 22, 2017

12. TENDERS/RFPS

- a. Tender 2017027 – Two Cube Vans
- b. Tender 2017005 – Supply of Oil & Lubricants
- c. Tender 2017015 – Supply of Gas & Diesel
- d. Tender 2017032 – Traffic Supplies

13. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS

14. OTHER BUSINESS

- a. Decision Note dated March 17, 2017, re: Standing Committee and Associated Protocols.
- b. Decision note dated March 23, 2017, re: Travel – Councillor Hickman – Canadian Capital Cities Organization (CCCO) – Semi Annual Directors Meeting May 16-19 2017.

15. ADJOURNMENT

**MINUTES
REGULAR MEETING - CITY COUNCIL
March 21, 2017 – 4:30 p.m. - Council Chambers**

Present Mayor D. O’Keefe
Councillor T. Hann
Councillor A. Puddister
Councillor J. Galgay (via teleconference)
Councillor D. Breen
Councillor B. Tilley
Councillor S. Hickman
Councillor S. O’Leary
Councillor W. Collins
Councillor D. Lane

Regrets Deputy Mayor R. Ellsworth

Others Kevin Breen, City Manager
Lynnann Winsor, Deputy City Manager of Public Works
Tanya Haywood, Deputy City Manager of Community Services
Jason Sinyard, Deputy City Manager of Planning, Development and
Regulatory Services
Derek Coffey, Deputy City Manager of Financial Management
Linda Bishop, Acting City Solicitor
Elaine Henley, City Clerk
Kathy Driscoll, Legislative Assistant

CALL TO ORDER / ADOPTION OF AGENDA

SJMC2017-03-21/120R

Moved – Councillor Collins; Seconded – Councillor O’Leary

That the agenda be adopted as presented.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

SJMC2017-03-21/121R

Moved – Councillor Collins; Seconded – Councillor O’Leary

That the minutes of March 13, 2017 be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING

**St. John's Municipal Plan Amendment Number 134, 2017 and St. John's Development Regulations Amendment Number 617, 2017
Proposed Rezoning to the Commercial Neighbourhood (CN) Zone
PDE# MPA1400004
198 & 204 Freshwater Road
Applicant: Dillon Consulting Ltd., on behalf of Shoppers Realty Inc.**

SJMC2017-03-21/122R

Moved – Councillor Lane; Seconded – Councillor Puddister

That Council approve the attached resolutions for St. John's Municipal Plan Amendment Number 134, 2017, and St. John's Development Regulations Amendment Number 617, 2017, as adopted. These amendments would re-designate and rezone land at 198 & 204 Freshwater Road from the Residential High Density (R3) Zone to the Commercial Neighbourhood (CN) Zone for the redevelopment of Shoppers Drug Mart. Further, the amendments will be referred to the Department of Municipal Affairs and Environment, with a request for Provincial Registration in accordance with the provisions of the *Urban and Rural Planning Act*.

As part of the approval process, Council approved parking relief for 24 spaces for the proposed expansion and sale of two parcels of City owned land (Liverpool Avenue between Freshwater Road and Winchester Street, and a small parcel of land between Empire Avenue and the current Shoppers Drug Mart property), with the condition on the sale of Liverpool Avenue, Shoppers Drug Mart must provide uninterrupted access to Winchester Street for the landowner at 196 Freshwater Road by way of an easement.

CARRIED UNANIMOUSLY

NOTICES PUBLISHED

- a) A Change of Non-Conforming Use application has been submitted requesting permission to occupy **180 Hamilton Avenue** for the packaging of savory. The proposed use would occupy an area of 182 m² and will replace the previous use (Professional Apparel). The business will have one (1) employee and will operate for approximate 4-12 hours per week, between 9 a.m.–5 p.m., Monday-Friday.

SJMC2017-03-21/123R

Moved – Councillor Puddister; Seconded – Councillor Breen

That Council reject the above noted application.

**CARRIED
WITH COUNCILLOR LANE DISSENTING**

COMMITTEE REPORTS

Audit and Accountability Committee Report – March 7, 2017

Council considered the above listed report.

SJMC2017-03-21/124R

Moved – Councillor Tilley; Seconded – Councillor Puddister

That the above noted report and its recommendations contained therein be adopted as presented.

CARRIED UNANIMOUSLY

Finance and Administration Committee Report – March 14, 2017

Council considered the above listed report.

SJMC2017-03-21/125R

Moved – Councillor Hann; Seconded – Councillor Hickman

That the above noted report and its recommendations contained therein be adopted as presented.

CARRIED UNANIMOUSLY

Development Committee Report – March 14, 2017

Council considered the above listed report.

SJMC2017-03-21/126R

Moved – Councillor Puddister; Seconded – Councillor Lane

That items 1 and 2 be voted on separately and that item 1 be approved for the Accessory Building at 162 Signal Hill Road.

CARRIED UNANIMOUSLY

SJMC2017-03-21/127R

Moved – Councillor Puddister; Seconded – Councillor Hann

That Council grant a one (1) year extension to the Approval-in-Principle of the development at 32 Temperance Street.

CARRIED UNANIMOUSLY

DEVELOPMENT PERMITS LIST [Link to List](#)

Council considered, for information, the above noted for the period February 23, 2017 to March 1, 2017.

BUILDING PERMITS LIST [Link to List](#)

Council considered the Building Permits for the period of February 23 – March 1, 2017.

SJMC2017-03-21/128R

Moved – Councillor Collins; Seconded – Councillor Tilley

That the above noted building permits list be approved as presented.

CARRIED UNANIMOUSLY

REQUISITIONS, PAYROLLS AND ACCOUNTS [Link to Memo](#)

Council considered the requisitions, payrolls, and accounts for the week ending March 1, 2017.

SJMC2017-03-21/129R

Moved – Councillor Collins; Seconded – Councillor Tilley

That the requisitions, payrolls and accounts for the week ending March 1, 2017 in the amount of \$2,765,169.40 be approved as presented.

CARRIED UNANIMOUSLY

TENDERS / RFPS

Tender 2017035 – Council Approval for Supply of 15W40

Council considered the above noted tender.

SJMC2017-03-21/130R

Moved – Councillor Collins; Seconded – Councillor Tilley

That this tender be awarded to the lowest bidder meeting specifications Shoreline Lubricants and Industrial Supply in the amount of \$2.43 per liter, as per Public Tendering Act.

Taxes (HST) extra to price quoted.

CARRIED UNANIMOUSLY

Contract Award without Tender Invitation - Xylem

Council considered the above noted contract.

SJMC2017-03-21/131R

Moved – Councillor Collins; Seconded – Councillor Tilley

That this Contract be awarded to Xylem who is the sole supplier of parts and labour to repair the submersible inlet pump. The contract is in the amount of \$54,562.55, as per the Public Tendering Act Exception Report.

Taxes are not included in the quoted price.

CARRIED UNANIMOUSLY

OTHER BUSINESS

Assessment Rates for 2017

Council considered the above noted decision note.

SJMC2017-03-21/132R

Moved – Councillor Lane; Seconded – Councillor Puddister

That Council approve the Assessment Rates for 2017.

CARRIED UNANIMOUSLY

Snow Clearing Budget Update

Council considered the above noted for information purposes.

Winter Shift Continuation

Council considered the above noted decision note.

SJMC2017-03-21/133R

Moved – Breen; Seconded – Councillor Tilley

That Council ratify the E-Poll to extend the winter shift for one week and reassess at that time if a further extension is required.

CARRIED UNANIMOUSLY

Temporary Enclosure of Sidewalk Patio at O'Reilly's Irish Pub

Council considered the above noted decision note.

SJMC2017-03-21/134R

Moved – Councillor Lane; Seconded – Councillor Hickman

That Council ratify the E-Poll for the temporary enclosure of sidewalk patio at O'Reilly's Irish Pub.

CARRIED UNANIMOUSLY

Councillor O’Leary

- Asked that the following items be put forward to the next Public Works Standing Committee:
 - Follow-up on Airport Heights Park sign that is in a state of disrepair
 - Consideration of a dog park in Airport Heights at the end of McNiven Place
- Requested a letter of support be written to the Province in relation to engage tourism as it pertains to the play “Come from Away” currently playing in New York.

Councillor Puddister

- Asked the Deputy City Manager – Public Works to provide a wind-speed rating report on automated garbage containers, given the recent destructive wind storm.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:44 p.m.

MAYOR

CITY CLERK

DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, ENGINEERING AND REGULATORY SERVICES
FOR THE PERIOD OF March 9, 2017 TO March 15, 2017

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
RES		Home Office for Mobile Therapeutic Health Services	346 Empire Avenue	4	Approved	17-03-09
COM	Dewcor Inc.	In Ground Flushing Units Galway CP14A	Southlands Boulevard	5	Approved	17-03-10
RES		Home Office for Electrical Contractor	28 Mackenzie Street	1	Approved	17-03-15
COM	7820 Newfoundland & Labrador Inc.	Site plan - Extension for Vet Clinic	171 Kenmount Road	4	Approved	17-03-14

* Code Classification:
RES - Residential INST - Institutional
COM - Commercial IND - Industrial
AG - Agriculture
OT - Other

** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

Gerard Doran
Development Supervisor
Planning, Engineering and
Regulatory Services

Addendum of Council Minutes of March 21, 2017

Building Permits List Council's March 21, 2017 Regular Meeting

Permits Issued: 2017/03/09 To 2017/03/15

Class: Commercial

325-327 Duckworth St Skin City	Co	Service Shop
375 Duckworth St	Co	Eating Establishment
151 Empire Ave., Tool Library	Co	Library
279 Portugal Cove Rd	Co	Retail Store
8-10 Rowan St	Co	Restaurant
40 Aberdeen Ave	Ms	Retail Store
37 Anderson Ave	Ms	Eating Establishment
Avalon Mall, Nf Chocolate Co.	Sn	Retail Store
414 Blackmarsh Rd	Ms	Industrial Use
57 Blackmarsh Rd	Ms	Office
391-395 Empire Ave	Ms	Service Shop
324 Frecker Dr	Ms	Retail Store
336 Freshwater Rd	Ms	Retail Store
336 Freshwater Rd	Ms	Office
12 Gleneyre St	Ms	Clinic
179 Hamlyn Rd	Ms	Club
14 Hebron Way	Ms	Restaurant
14 Hebron Way	Ms	Restaurant
25 Hebron Way	Ms	Restaurant
12-20 Highland Dr	Ms	Clinic
189 Higgins Line	Ms	Office
35 Kelsey Dr	Ms	Eating Establishment
55b Kelsey Dr	Ms	Retail Store
55 Kelsey Dr	Ms	Office
55 Kelsey Dr	Ms	Eating Establishment
75 Kelsey Dr	Ms	Eating Establishment
54 Kenmount Rd	Ms	Eating Establishment
33 Kenmount Rd	Ms	Office
35 Kenmount Rd	Ms	Eating Establishment
85-95 Kenmount Rd	Ms	Car Sales Lot
199 Kenmount Rd, Fion Macools	Sn	Restaurant
227 Kenmount Rd	Sn	Hotel
275 Kenmount Rd	Ms	Eating Establishment
497 Kenmount Rd	Ms	Car Sales Lot
65 Kiwanis St	Ms	Retail Store
65 Kiwanis St	Ms	Retail Store
90 Logy Bay Rd	Ms	Club
101 Macdonald Dr	Ms	Place Of Amusement
345-349 Main Rd	Ms	Eating Establishment
10 Messenger Dr	Ms	Retail Store
87 Old Pennywell Rd	Ms	Retail Store
78 O'leary Ave	Ms	Retail Store
52 Pippy Pl	Ms	Retail Store
43 Pippy Pl	Ms	Retail Store
180 Portugal Cove Rd	Ms	Eating Establishment
279 Portugal Cove Rd	Ms	Take-Out Food Service
46 Robin Hood Bay Rd	Ms	Industrial Use
10 Stavanger Dr	Ms	Retail Store
14 Stavanger Dr	Ms	Eating Establishment
16 Stavanger Dr	Ms	Retail Store
386 Stavanger Dr	Ms	Commercial School
386 Stavanger Dr	Ms	Commercial School
13 Stavanger Dr	Ms	Restaurant
15 Stavanger Dr	Ms	Retail Store
25 Stavanger Dr	Ms	Retail Store

Addendum of Council Minutes of March 21, 2017

95a Stavanger Dr	Ms	Retail Store
415 Stavanger Dr	Ms	Restaurant
390 Topsail Rd	Sn	Retail Store
506 Topsail Rd	Ms	Eating Establishment
644 Topsail Rd	Ms	Club
286 Torbay Rd	Ms	Service Shop
286 Torbay Rd	Ms	Retail Store
286 Torbay Rd	Ms	Restaurant
286 Torbay Rd	Ms	Retail Store
320 Torbay Rd	Ms	Club
320 Torbay Rd	Ms	Retail Store
320 Torbay Rd	Ms	Eating Establishment
320 Torbay Rd	Ms	Eating Establishment
436 Torbay Rd	Ms	Commercial School
710 Torbay Rd	Ms	Retail Store
710 Torbay Rd	Ms	Retail Store
141 Torbay Rd	Ms	Office
141 Torbay Rd	Ms	Office
571 Torbay Rd	Ms	Eating Establishment
12 Bay Bulls Rd., Tim Horton's	Nc	Accessory Building
179-183 Duckworth St	Rn	Restaurant
15 Hebron Way	Rn	Office
140 Stavanger Dr, Unit 4	Cr	Service Shop
Avalon Mall, Koodo Unit Mk01	Cr	Retail Store
254 Water St	Cr	Retail Store
10 Jetstream Ave - Hanger	Nc	Other

This Week \$ 44,352,900.00

Class: Industrial

This Week \$.00

Class: Government/Institutional

This Week \$.00

Class: Residential

204 Cheeseman Dr, Lot 191	Nc	Single Detached & Sub.Apt
4 Dunkerry Cres	Nc	Accessory Building
3 Lucyrose Lane	Nc	Accessory Building
678-684 Main St	Nc	Single Detached & Sub.Apt
89 Maurice Putt Cres	Nc	Patio Deck
27 Shriners Rd, Lot 18	Nc	Single Detached & Sub.Apt
80 Valleyview Rd	Nc	Single Detached & Sub.Apt
48 Warbury St	Cr	Single Detached Dwelling
8 Bonaventure Ave	Rn	Single Detached Dwelling
36 Dunkerry Crescent	Rn	Single Detached Dwelling
81 Frecker Dr	Rn	Single Detached & Sub.Apt
69 Monkstown Rd	Rn	Single Detached Dwelling
12 Topsail Rd	Rn	Single Detached Dwelling
295 Topsail Rd	Rn	Single Detached Dwelling
31 Triton Pl	Rn	Accessory Building

This Week \$ 741,950.00

Appendum of Council Minutes of March 21, 2017

Class: Demolition

This Week \$.00

This Week's Total: \$ 45,094,850.00

Repair Permits Issued: 2017/03/09 To 2017/03/15 \$ 20,000.00

Legend

Co Change Of Occupancy Sw Site Work
 Cr Chng Of Occ/Renovtns Ms Mobile Sign
 Ex Extension Sn Sign
 Nc New Construction C Chimney Construction
 Oc Occupant Change Dm Demolition
 Rn Renovations

YEAR TO DATE COMPARISONS			
March 21, 2017			
TYPE	2016	2017	% VARIANCE (+/-)
Commercial	\$4,602,829.00	\$60,760,955.00	147
Industrial	\$0.00	\$0.00	0
Government/Institutional	\$1,820,000.00	\$0.00	-100
Residential	\$5,110,206.00	\$6,402,744.00	25
Repairs	\$280,720.00	\$313,599.00	12
Housing Units & 2 Family Dwelling)	6	9	
TOTAL	\$31,813,755.00	\$67,477,298.00	112

16 Bay Bulls Road - Application for installation of an accessory building has been rejected as contrary to Section 8.3.6(2) of the St. John's Development Regulations.

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA
 Deputy City Manager
 Planning, Engineering & Regulatory Services

MEMORANDUM

**Weekly Payment Vouchers
For The
Week Ending March 15, 2017**

Payroll

Public Works	\$ 518,378.58
Bi-Weekly Casual	\$ 24,703.81
Accounts Payable	\$3,128,286.22

Total: \$ 3,671,368.61

Addendum of Council Minutes of March 21, 2017

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

DECISION/DIRECTION NOTE

Title: Application to rezone land to the Commercial Regional (CR) and Apartment High Density (A3) Zones for the development of Galway.
REZ1600019
705 Southlands Boulevard
Applicant: 10718 Newfoundland Inc.

Date Prepared: March 22, 2017

Report To: His Worship the Mayor and Members of Council

Councillor & Role: Councillor Art Puddister, Chair, Planning & Development Committee

Ward: 5

Decision/Direction Required:

That Council adopt the attached resolution for St. John's Development Regulations Amendment 652, 2017.

Discussion – Background and Current Status:

The City has received an application from 10718 Newfoundland Inc. to rezone land within Galway, to accommodate future commercial and residential development of the area. The land proposed for rezoning will have access via the future Southlands Boulevard extension. Total land area for the proposed application is approximately 15 hectares (37 acres). The area is currently zoned Commercial Regional (CR), Apartment Medium Density (A2) and Residential Low Density (R1). Approximately 8.9 hectares (22.13 acres) is proposed to be rezoned Commercial Regional (CR), which would be visible along Pitts Memorial Drive. The other 6.08 hectares (15 acres), which is adjacent to the Galway residential development, would be rezoned to the Apartment High Density (A3) Zone. A Municipal Plan amendment is not required.

There are no specific engineering or development concerns with the proposed rezoning at this time. Prior to any development approval the developer will be required to submit detailed engineering plans for review and approval. The Developer is also responsible to locate all Newfoundland Power, Aliant, Rogers, Utility and City of St. John's water and sewer easements, which are traversing the property, and to maintain the required separation distance from all easements and infrastructure.

The proposed rezoning was advertised on two occasions in The Telegram newspaper and was posted on the City website. Written public submissions received by the City Clerk will be referred to the agenda for the Regular Meeting of Council.

A written submission was received from the City of Mount Pearl. Although they have no concern with the proposed relocation of the CR and A3 Zones, and feel the change is in line with existing development patterns, they did highlight concerns relating to overall traffic, stormwater detention, rodent control and other development issues. Staff is preparing a response to address these concerns.

Key Considerations/Implications:

1. Budget/Financial Implications: Not applicable

ST. JOHN'S

2. Partners or Other Stakeholders: Not applicable
3. Alignment with Strategic Directions/Adopted Plans:
City's Strategic Plan 2015-18: Neighbourhoods Build Our City – Increase access to range/type of housing, while providing a range of amenities and services.
4. Legal or Policy Implications:
Meets the intent of Municipal Plan policies, which encourage compact urban form, while minimizing sprawl through the encouragement of large-scale integrated developments in all expansion areas.
5. Engagement and Communications Considerations: Not applicable
6. Human Resource Implications: Not applicable
7. Procurement Implications: Not applicable
8. Information Technology Implications: Not applicable
9. Other Implications:
The Developer is responsible to locate all Newfoundland Power, Aliant, Rogers, Utility and City of St. John's water and sewer easements, which are traversing the property, and to maintain the required separation distance from all easements and infrastructure.

Recommendation:

It is recommend that Council adopt St. John's Development Regulations Amendment Number 652, 2017, which will rezone land in the area of 705 Southlands Boulevard to the Commercial Regional (CR) and Apartment High Density (A3) Zones to accommodate future commercial and residential development in Galway. If the attached amendment is adopted by Council, it will then be referred to the Department of Municipal Affairs and Environment with a request for Provincial Registration in accordance with the provisions of the *Urban and Rural Planning Act*.

Prepared by - Date/Signature:

Lindsay Lyghtle Brushett, MCIP – Planner III

Signature: _____

Approved by - Date/Signature:

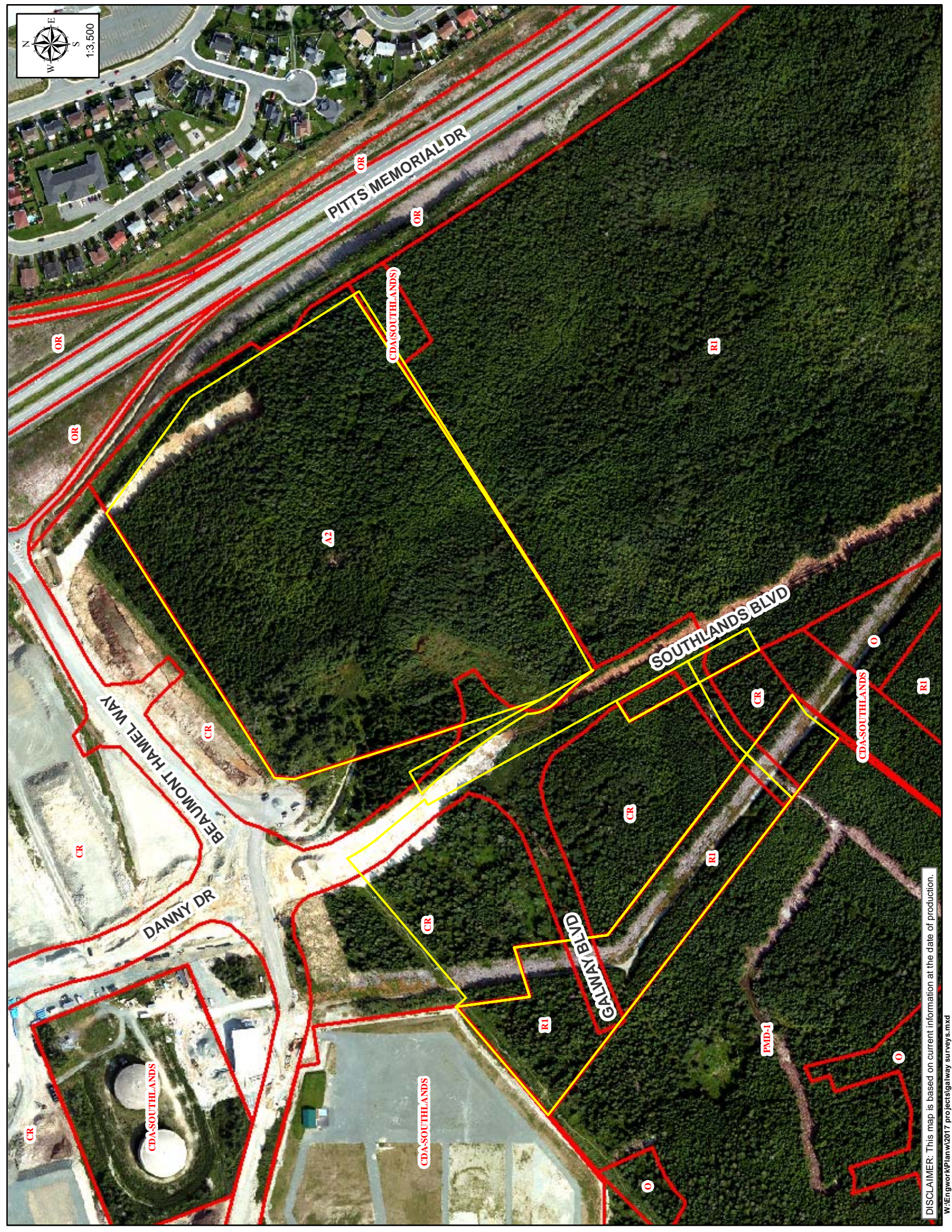
Ken O'Brien, MCIP – Chief Municipal Planner
Planning, Engineering and Regulatory Services

Signature: _____

LLB/dlm

Attachments:

Zoning Map
Site Plan



PITTS MEMORIAL DR

SOUTHLANDS BLVD

GAINWAY BLVD

BEAUMONT HAMEL WAY

DANNY DR

A2

CDA-SOUTHLANDS

R1

CDA-SOUTHLANDS

CDA-SOUTHLANDS

CDA-SOUTHLANDS

PM-D-1

OR

OR

OR

OR

CR

CR

CR

CR

CR

CR

R1

R1

R1

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DISCLAIMER: This map is based on current information at the date of production. W:\Engwork\Plan\2017 projects\galway surveys.mxd

**RESOLUTION
ST. JOHN'S DEVELOPMENT REGULATIONS
AMENDMENT NUMBER 652, 2017**

WHEREAS the City of St. John's wishes to allow the future commercial and residential development in the Galway development for lands in the area of 705 Southlands Boulevard.

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following map amendment to the St. John's Development Regulations in accordance with the provisions of the Urban and Rural Planning Act:

Rezone land in the area of 705 Southlands Boulevard [Parcel ID#s 400310, 352709 and 400308] from the Residential Low Density (R1), Apartment Medium Density (A2) and Commercial Regional (CR) Zones to the Apartment High Density (A3) and Commercial Regional (CR) Zones as shown on Map Z-1A attached.

BE IT FURTHER RESOLVED that the City of St. John's requests the Minister of Municipal and Intergovernmental Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this ___ day of _____, 2017.

Mayor

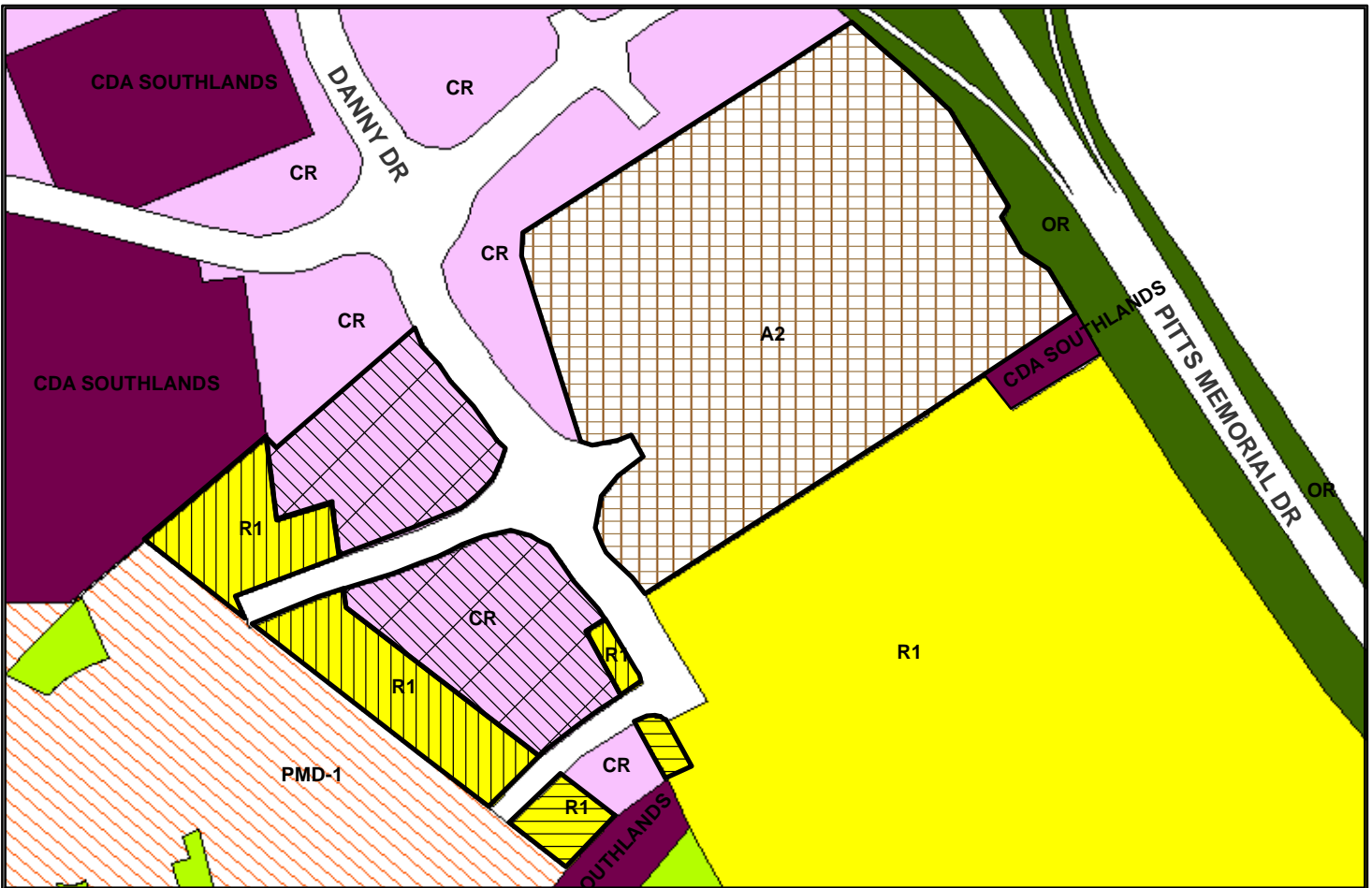
MCIP

I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

City Clerk

Council Adoption


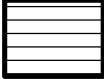
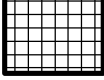

Provincial Registration



**CITY OF ST. JOHN'S
DEVELOPMENT REGULATIONS
Amendment No. 652, 2017
[Map Z-1A]**

2017 03 23 Scale: 1:5000
City of St. John's
Department of Planning, Development
& Regulatory Services

I hereby certify that this amendment
has been prepared in accordance with the
Urban and Rural Planning Act.

-  AREA PROPOSED TO BE REZONED FROM RESIDENTIAL LOW DENSITY (R1) LAND USE ZONE TO APARTMENT HIGH DENSITY (A3) LAND USE ZONE
-  AREA PROPOSED TO BE REZONED FROM RESIDENTIAL LOW DENSITY (R1) LAND USE ZONE TO COMMERCIAL REGIONAL (CR) LAND USE ZONE
-  AREA PROPOSED TO BE REZONED FROM APARTMENT MEDIUM DENSITY (A2) LAND USE ZONE TO COMMERCIAL REGIONAL (CR) LAND USE ZONE
-  AREA PROPOSED TO BE REZONED FROM COMMERCIAL REGIONAL (CR) LAND USE ZONE TO APARTMENT HIGH DENSITY (A3) LAND USE ZONE

GALWAY (Parcel ID 400310, 352709, 400308)

M.C.I.P. signature and seal

Mayor

City Clerk

Council Adoption

Provincial Registration

NOTICES PUBLISHED

Applications which have been advertised in accordance with the requirements of Section 5.5 of the St. John's Development Regulations and which are to be considered for approval by Council at the **Regular Meeting of Council on March 27, 2017.**

Ref #	Property Location/ Zone Designation	Ward	Application Details	Floor Area (square metres)	# of Employees (includes the applicant)	# of On-Site Parking Spaces	Written Representations Received	Planning and Development Division Notes
1	19 Browne Crescent Residential Low Density (R1) Zone	3	A Discretionary Use application has been submitted requesting permission to occupy a portion of 19 Browne Crescent as a Home Occupation for the production of dog treats. The business will occupy a floor area of approximately 8.5 m ² (kitchen) and will operate Monday to Friday within the hours of 5–8 p.m., Saturday and Sunday within the hours of 9 a.m.–2 p.m., using domestic kitchen equipment. The product will be sold off-site, and no clients will visit the home. The applicant is the sole employee.	8.5 m ²	1		no submissions received	The Planning and Development Division recommends approval of the application subject to all applicable City requirements.

The Office of the City Clerk and the Department of Planning, Development & Engineering, in joint effort, have sent written notification of the applications to property owners and occupants of buildings located within a minimum 150-metre radius of the application sites. Applications have also been advertised in The Telegram newspaper on at least one occasion and applications are also posted on the City's website. Where written representations on an application have been received by the City Clerk's Department, these representations have been included in the agenda for the Regular Meeting of Council.

G:\Planning and Development\Planning\ARCHIVED-NoticesPublished\Lists\2017\07- Mar 27 2017.docx

Jason Sinyard, P. Eng, MBA
Deputy City Manager, Planning, Engineering and Regulatory Services

REPORT

PLANNING & DEVELOPMENT COMMITTEE MEETING

March 21, 2016 – 12:00 p.m. – Conference Room A, 4th Floor, City Hall

Present: Councillor T. Hann, (Acting) Chair
Councillor B. Tilley
Councillor D. Breen
Councillor W. Collins
Councillor S. O’Leary
Councillor S. Hickman
Kevin Breen, City Manager
Jason Sinyard, Deputy City Manager of Planning, Engineering & Regulatory Services (arrived at 12:12 pm)
Ken O’Brien, Chief Municipal Planner
Arthur MacDonald, Planner III, Urban Design & Heritage
Brian Head, Manager – Parks & Open Spaces
Kathy Driscoll, Legislative Assistant

Media: Samantha Long – Allnewfoundlandandlabrador.com

REPORT

1. **615 Empire Avenue – Proposed Taxi Business (Ward 3)** **Chris Hollett & Rob Cook of Jiffy Cabs**

Chris Hollett and Rob Cook of Jiffy Cabs spoke to the above noted. They advised 615 Empire Avenue’s garage would be used as a holding/parking area for cabs with a dispatcher on site. The Committee thanked the delegation for attending and advised the Committee Report recommendations would be going to Council next week.

Discussion ensued and it was determined that if the proponents wanted to operate as a garage there would be no issues; however, as the application is to have a dispatcher on site, approval would mean amendments to the Development Regulations and the City’s Taxi By-law. In any event, the property would not be used as a taxi stand from which taxis would operate.

Moved – Councillor Breen; Seconded – Councillor Collins

The Committee agreed that staff go back to the applicants and explain the following options:

- a) Continue to operate as a garage; or
- b) Pursue the application to have a dispatcher on site. This would encompass advertising text amendments involving a timely process. The proponents could still continue to operate as a garage and if amendments were approved, a dispatcher could operate on site.

ST. JOHN'S CARRIED UNANIMOUSLY

2. BHEP Report – March 1, 2017

The Committee discussed the above noted.

Moved – Councillor Hickman; Seconded – Councillor O’Leary

The Committee recommends Council’s approval of the report as presented.

CARRIED UNANIMOUSLY

**3. Text Amendment to Reduce Side Yard Requirements of the Planned Mixed Development -1 (PMD-1) Zone for the Galway Master Planned Community REZ1700004
725 Southlands Boulevard
Applicant: Galway Residential GP Incorporated**

The Committee discussed the above noted.

Moved – Councillor Collins; Seconded Councillor O’Leary

The Committee recommends that Council consider the text amendment to reduce the Side Yard Requirements for the Planned Mixed Development -1 (PMD-1) Zone, and that the application be advertised for public review and comment. Upon completion of this process, the amendment would then be referred to a future Regular Meeting of Council for consideration of adoption.

CARRIED UNANIMOUSLY

4. Mobile Vending of Fireworks (City-wide)

The Committee spoke to the above noted. The Committee requested that Vendors be contacted once a decision was made by Council.

Moved – Councillor Tilley; Seconded Councillor O’Leary

The Committee recommends that Council restrict mobile vending of fireworks to lands that are zoned for commercial and/or industrial use, given the concerns of adjacent residents and the commercial nature of the operation.

CARRIED UNANIMOUSLY

Councillor Tom Hann
(Acting) Chairperson

**DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, ENGINEERING AND REGULATORY SERVICES
FOR THE PERIOD OF March 16, 2017 TO March 22, 2017**

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
RES		Rebuild of Single Detached Dwelling	41 Field Street	2	Approved	17-03-17
RES		Rebuild of Townhouse Dwelling	43 Field Street	2	Approved	17-03-17
COM	Newfoundland Power Inc.	Replace Transmission line	Ridge Road	4	Approved	17-03-21

* Code Classification:
 RES - Residential INST - Institutional
 COM - Commercial IND - Industrial
 AG - Agriculture
 OT - Other

** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

**Gerard Doran
Development Supervisor
Planning, Engineering and
Regulatory Services**

Building Permits List

Council's March 27, 2017 Regular Meeting

Permits Issued: 2017/03/16 To 2017/03/22

Class: Commercial

371-373 Duckworth St	Co	Tavern
430 Topsail Rd, Unit 66 & 66a	Co	Office
146-152 Water St	Co	Retail Store
Avalon Mall, Call It Spring	Sn	Retail Store
23-25 Rowan St	Sn	Mixed Use
286 Torbay Rd, Unit 3	Cr	Clinic
Avalon Mall, Lawton's	Cr	Retail Store
15 Hebron Way, Suite 202	Cr	Club
10 Stavanger Dr	Rn	Retail Store
282 Water St	Cr	Retail Store
300 Kenmount Rd. Bdo Suite 200	Cr	Office
45 Hebron Way, Transocean	Rn	Office
173 Kenmount Rd	Nc	Veterinary Clinic

This Week \$ 1,719,420.00

Class: Industrial

This Week \$.00

Class: Government/Institutional

This Week \$.00

Class: Residential

61 Forbes St	Nc	Accessory Building
17 Leonard J. Cowley, Lot 329	Nc	Single Detached Dwelling
10 Ordnance St	Nc	Patio Deck
8 Horlick Ave	Ex	Single Detached Dwelling
33 Beacon Hill Cres	Rn	Single Detached Dwelling
11 Botwood Pl	Rn	Single Detached Dwelling
26 Bristol St	Rn	Single Detached Dwelling
10 Bulrush Ave	Rn	Single Detached Dwelling
48 Cashin Ave	Rn	Boarding House(4 Or Less)
7 Circular Rd	Rn	Single Detached Dwelling
14 Colonial St	Rn	Townhousing
410 Elizabeth Ave	Rn	Single Detached Dwelling
16 Feild St	Rn	Townhousing
32 Stanford Pl	Rn	Single Detached Dwelling
52 Whiteway St	Rn	Single Detached Dwelling
32 Newtown Rd	Sn	Single Detached Dwelling

This Week \$ 590,550.00

Class: Demolition

This Week \$.00

This Week's Total: \$ 2,309,970.00

Repair Permits Issued: 2017/03/16 To 2017/03/22 \$ 4,627.00

Legend

Co	Change Of Occupancy	Sw	Site Work
Cr	Chng Of Occ/Renovtns	Ms	Mobile Sign
Ex	Extension	Sn	Sign
Nc	New Construction	Cc	Chimney Construction
Oc	Occupant Change	Dm	Demolition
Rn	Renovations		

YEAR TO DATE COMPARISONS			
March 27,2017			
TYPE	2016	2017	% VARIANCE (+/-)
Commercial	\$25,176,329.00	\$62,480,375.00	148
Industrial	\$0.00	\$0.00	0
Government/ Institutional	\$2,120,000.00	\$0.00	-100
Residential	\$5,859,361.00	\$6,993,294.00	19
Repairs	\$338,720.00	\$318,226.00	-6
Housing Units(1 & 2 Family Dwelling)	7	10	
TOTAL	\$33,494,410.00	\$69,791,895.00	108

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA
Deputy City Manager
Planning, Engineering & Regulatory Services

MEMORANDUM

Weekly Payment Vouchers For The Week Ending March 22, 2017

Payroll

Public Works	\$ 496,217.47
Bi-Weekly Administration	\$ 745,416.47
Bi-Weekly Management	\$ 875,761.87
Bi-Weekly Fire Department	\$ 705,395.31
Accounts Payable	\$ 1,771,732.15

Total: \$ 4,594,523.27

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
VOKEY'S JANITORIAL SERVICE	108695	JANITORIAL SERVICES	625.60
WORKPLACE HEALTH, SAFETY AND COMPENSATION COMMISSION OF	108696	PAYROLL DEDUCTIONS	1,379.61
DICKS & COMPANY LIMITED	108697	OFFICE SUPPLIES	60.74
MUSEUM ASSOCIATION OF NL	108698	MEMBERSHIP RENEWAL	40.00
JOANNE DOBBIN	108699	COURT OF APPEAL REFUND	60.00
NEWFOUNDLAND POWER	108700	ELECTRICAL SERVICES	5,027.50
PARTS FOR TRUCKS INC.	108701	REPAIR PARTS	4,680.71
MELTWATER NEWS CANADA INC.	108702	MEDIA MONITORING SERVICES	9,200.00
GORDON BARNES	108703	PROFESSIONAL SERVICES	2,400.00
COASTAL BLDG. PRODUCTS & SERV.	108704	PROGRESS PAYMENT	150,566.59
HARVEY'S TRAVEL AGENCY LTD.	108705	AIRFARE COSTS	667.97
HARRIS & ROOME SUPPLY LIMITED	108706	ELECTRICAL SUPPLIES	1,016.37
MASTEC CANADA INC.	108707	PROGRESS PAYMENT	87,473.66
CITY OF ST. JOHN'S	108708	REPLENISH PETTY CASH	411.27
DARLENE SHARPE	108709	CLEANING SERVICES	750.00
PUBLIC SERVICE CREDIT UNION	108710	PAYROLL DEDUCTIONS	4,972.02
IMSA ONTARIO	108711	CONFERENCE FEE	847.50
RA & ASSOCIATES INC.	108712	COURT OF APPEAL REFUND	60.00
WEIRS CONSTRUCTION LTD.	108713	PROGRESS PAYMENT	302,443.68
ACKLANDS-GRAINGER	108714	INDUSTRIAL SUPPLIES	190.44
AUTOMOTIVE SUPPLIES 1985 LTD.	108715	AUTO SUPPLIES	114.33
MIGHTY WHITES LAUNDROMAT	108716	LAUNDRY SERVICES	214.65
NEWFOUNDLAND EXCHEQUER ACCOUNT	108717	VETERINARY SUPPLIES	65.55
NEWFOUNDLAND EXCHEQUER ACCOUNT	108718	REGISTRATION OF EASEMENT	114.00
STAPLES THE BUSINESS DEPOT - MP	108719	OFFICE SUPPLIES	3,803.12
PIK-FAST EXPRESS INC.	108720	BOTTLED WATER	43.50
PRINT & SIGN SHOP	108721	SIGNAGE	677.12
BRENKIR INDUSTRIAL SUPPLIES	108722	PROTECTIVE CLOTHING	1,087.79
AON REED STENHOUSE INC	108723	INSURANCE RENEWAL	2,760.00
PINNACLE OFFICE SOLUTIONS LTD	108724	PHOTOCOPIES	125.93
WESTERN HYDRAULIC 2000 LTD	108725	REPAIR PARTS	1,774.45
THE OUTFITTERS	108726	RECREATION SUPPLIES	402.48
LEVITT SAFETY	108727	SAFETY SUPPLIES	352.94
PRACTICA LIMITED	108728	SCOOP BAGS	2,347.71
CANADA POST CORPORATION	108729	POSTAGE SERVICES	94.97
AIR LIQUIDE CANADA INC.	108730	CHEMICALS AND WELDING PRODUCTS	17,503.71
NORTH ATLANTIC SYSTEMS	108731	REPAIR PARTS	1,527.17
NORTRAX CANADA INC.	108732	REPAIR PARTS	11,190.47
SCMA NEWFOUNDLAND AND LABRADOR	108733	MEMBERSHIP RENEWAL	454.25
PETER'S AUTO WORKS INC.	108734	TOWING OF VEHICLES	2,834.75
CONSTANTINE'S ENGINE & PERFORMANCE LTD.	108735	REPAIR PARTS	152.38
SCOTT WINSOR ENTERPRISES INC.,	108736	REMOVAL OF GARBAGE & DEBRIS	172.50
MAXXAM ANALYTICS INC.,	108737	WATER PURIFICATION SUPPLIES	225.40
THOMAS ECONOMY GLASS	108738	PROFESSIONAL SERVICES	394.30

NAME	CHEQUE #	DESCRIPTION	AMOUNT
FASTAL CANADA	108739	REPAIR PARTS	365.63
LONG & MCQUADE	108740	REAL PROGRAM	242.00
CUMMINS EASTERN CANADA LP	108741	REPAIR PARTS	951.00
CYGNUS GYMNASTICS	108742	REAL PROGRAM	1,050.16
CADILLAC SERVICES LTD.	108743	REFUND SECURITY DEPOSIT	1,000.00
DOMINION STORES #922	108744	MISCELLANEOUS SUPPLIES	281.79
DOMINION RECYCLING LTD.	108745	PIPE	228.85
DOMINION STORE 935	108746	MISCELLANEOUS SUPPLIES	313.58
OMB PARTS & INDUSTRIAL INC.	108747	REPAIR PARTS	779.07
DOWNTOWN ST. JOHN'S	108748	BIA CASH RECEIPTS	93,276.04
REVOLUTION ENVIRONMENTAL SOLUTIONS LP/TERRAPURE	108749	PROFESSIONAL SERVICES	15,646.36
OMNITECH INC.	108750	REPAIR PARTS	253.00
WOLSELEY CANADA INC.	108751	REPAIR PARTS	1,352.40
DELL CANADA INC.	108752	COMPUTER SUPPLIES	78.20
XYLEM CANADA COMPANY	108753	REPAIR PARTS	401.72
CPA NEWFOUNDLAND AND LABRADOR	108754	MEMBERSHIP RENEWAL	2,380.50
HARVEY & COMPANY LIMITED	108755	REPAIR PARTS	2,055.79
HARVEY'S OIL LTD.	108756	PETROLEUM PRODUCTS	55,405.75
GUILLEVIN INTERNATIONAL CO.	108757	ELECTRICAL SUPPLIES	375.37
RONA	108758	BUILDING SUPPLIES	329.57
CANADIAN EVALUATION SOCIETY	108759	MEMBERSHIP RENEWAL	220.35
SOURCE ATLANTIC INDUSTRIAL DISTRIBUTION	108760	REPAIR PARTS	1,327.29
UNIVAR CANADA	108761	CHEMICALS	7,387.60
SCOTIA RECYCLING (NL) LIMITED	108762	REPAIR PARTS	2,153.68
CERTIFIED LABS	108763	REPAIR PARTS	733.64
LIFTOW LTD.	108764	REPAIR PARTS	261.05
CDMV	108765	VETERINARY SUPPLIES	1,700.37
KAVANAGH & ASSOCIATES	108766	PROFESSIONAL SERVICES	68,931.00
ETHREE CONSULTING	108767	PROFESSIONAL SERVICES	684.25
HICKEY'S TIMBER MART	108768	BUILDING SUPPLIES	54.45
CENTINEL SERVICES	108769	REPAIR PARTS	376.34
VOHL INC.,	108770	REPAIR PARTS	41.79
PETROFORMA INC.,	108771	REPAIR PARTS	153.45
LAWLOR'S TROPHIES & ENGRAVING LTD	108772	BRASS PLATES	274.85
CARMICHAEL ENGINEERING LTD.	108773	PROFESSIONAL SERVICES	1,193.01
MARK'S WORK WEARHOUSE	108774	PROTECTIVE CLOTHING	403.58
MARTIN'S FIRE SAFETY LTD.	108775	SAFETY SUPPLIES	1,271.64
JJ MACKAY CANADA LTD.	108776	PARKING METER KEYS	2,420.09
MCLOUGHLAN SUPPLIES LTD.	108777	ELECTRICAL SUPPLIES	107.35
CUTTING EDGE LAWN CARE INC.,	108778	PROFESSIONAL SERVICES	5,750.00
CAPITAL AUTO CENTRE & GLASS REPAIR	108779	AUTO PARTS	402.50
FISHER'S REGALIA & UNIFORM ACCOUTREMENTS	108780	CLOTHING	149.54
WAJAX INDUSTRIAL COMPONENTS	108781	REPAIR PARTS	475.37
NU-WAY EQUIPMENT RENTALS	108782	RENTAL OF EQUIPMENT	1,748.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
NEWFOUNDLAND DESIGN ASSOCIATES	108783	PROFESSIONAL SERVICES	75,816.64
NEWFOUNDLAND BROADCASTING CO.	108784	ADVERTISING	1,392.94
RECREATION NL	108785	HIGH FIVE REGISTRATION RENEWAL	600.00
NORTH ATLANTIC PETROLEUM	108786	PETROLEUM PRODUCTS	20,258.25
ORNAMENTAL CONCRETE LTD.	108787	CONCRETE/CEMENT	67.28
GCR TIRE CENTRE	108788	TIRES	10,769.75
PRAXAIR PRODUCTS INC.	108789	CARBON DIOXIDE	122.17
PUROLATOR COURIER	108790	COURIER SERVICES	121.08
THE ROYAL GARAGE LTD.	108791	LEGAL CLAIM	220.80
ROYAL FREIGHTLINER LTD	108792	REPAIR PARTS	4,496.95
SANSOM EQUIPMENT LTD.	108793	REPAIR PARTS	6,009.72
SPEEDY AUTOMOTIVE LTD.	108794	AUTOMOTIVE SUPPLIES	2,390.11
STEELFAB INDUSTRIES LTD.	108795	STEEL	309.44
TRACTION DIV OF UAP	108796	REPAIR PARTS	4,873.62
URBAN CONTRACTING JJ WALSH LTD	108797	PROPERTY REPAIRS	86.25
WATERWORKS SUPPLIES DIV OF EMCO LTD	108798	REPAIR PARTS	8,323.06
WINDCO ENTERPRISES LTD.	108799	NL FLAG (10)	505.54
WALMART 3092-KELSEY DRIVE	108800	MISCELLANEOUS ITEMS	431.70
CAMPIA GYMNASTICS	108801	REAL PROGRAM	1,436.70
ELTON, DOUG	108802	REAL PROGRAM	570.00
LANCASTER HOUSE	108803	WORKSHOP REGISTRATION	448.50
SUPREME COURT OF NEWFOUNDLAND AND LABRADOR	108804	FILING FEES FOR STATEMENT OF CLAIM	246.00
INSTITUTE OF MUNICIPAL ASSESSORS	108805	MEMBERSHIP RENEWAL	1,972.98
THE GATHERING PLACE	108806	EHSJ TRAINING PROGRAM	650.00
REGENCY MANAGEMENT LTD.	108807	REFUND SECURITY DEPOSIT	181.50
ST. JOHN'S MINOR "A" BASEBALL ASSOCIATION	108808	REAL PROGRAM	50.00
CLARKE, PATRICK	108809	REFUND SECURITY DEPOSIT	200.00
ZURICH INSURANCE CO.	108810	LEGAL CLAIM	4,588.50
ZAREN HEALEY WHITE	108811	PROFESSIONAL SERVICES	50.00
OVERCAST PUBLISHING INC.	108812	PROFESSIONAL SERVICES	402.50
PROVINCIAL INVESTMENTS INC.	108813	COURIER SERVICES	405.50
PARISH OF ST. MICHAEL & ALL ANGELS	108814	VENUE RENTAL	175.00
ST. ANTHONY BASKETBALL INC.	108815	REAL PROGRAM	263.48
CECIL HODDER	108816	REFUND SECURITY DEPOSIT	300.00
JASON BISHOP	108817	LEGAL CLAIM	1,442.75
CARSTAR COLLISION CENTRE AND BARRY OATES	108818	LEGAL CLAIM	10,658.98
TRACEY MEADE	108819	LEGAL CLAIM	155.99
JOAN FARNHAM	108820	RECREATION PROGRAM REFUND	10.00
JOAN O'LEARY	108821	RECREATION PROGRAM REFUND	14.00
KYRA LEE	108822	RECREATION PROGRAM REFUND	50.00
BK INVESTMENTS LTD.	108823	REFUND OVERPAYMENT OF TAXES	57,955.90
CAVENDISH NOMINEE LTD.	108824	REFUND OVERPAYMENT OF TAXES	40,160.00
PORTUGAL COVE NOMINEE LTD.	108825	REFUND OVERPAYMENT OF TAXES	96,478.13
BEST BUY CANADA SITE #110657	108826	REFUND OVERPAYMENT OF TAXES	538.86

NAME	CHEQUE #	DESCRIPTION	AMOUNT
NEW GOWER NOMINEE LTD.	108827	REFUND OVERPAYMENT OF TAXES	120,480.00
MARTHA & BASSAM EID	108828	REFUND OVERPAYMENT OF TAXES	217.45
SQUIRES, CARLA	108829	EMPLOYMENT RELATED EXPENSES	41.39
MARSHALL, JOSEPHINE	108830	CLOTHING ALLOWANCE	103.30
KEITH FITZGERALD	108831	DRIVER'S MEDICAL	75.00
MARTIN, ROBYN	108832	TUITION	621.50
FOWLER, ROBERT	108833	TUITION	825.14
KEATING, GREG	108834	EMPLOYMENT RELATED EXPENSES	147.26
COFFEY, DEREK	108835	VEHICLE BUSINESS INSURANCE	225.27
RYAN, LEANN	108836	MILEAGE	46.07
FRANCIS SHEA	108837	MILEAGE	56.33
GUSHUE, RICK	108838	MILEAGE	6.76
DEANNE HARPER	108839	VEHICLE BUSINESS INSURANCE	29.00
JOHN CUMBY	108840	MILEAGE	18.78
MATTHEW CHAFE	108841	MILEAGE	11.27
BRUCE PEARCE	108842	VEHICLE BUSINESS INSURANCE	381.95
JAMIE HUNT	108843	VEHICLE BUSINESS INSURANCE	298.35
CLYDE HARVEY	108844	MILEAGE	9.01
ALICIA COLES	108845	MILEAGE	10.40
ATLANTIC PURIFICATION SYSTEM LTD	108846	WATER PURIFICATION SUPPLIES	73.14
ROCKWATER PROFESSIONAL PRODUCT	108847	CHEMICALS	680.80
ROCKWATER PROFESSIONAL PRODUCT	108848	CHEMICALS	202.40
COLONIAL GARAGE & DIST. LTD.	108849	AUTO PARTS	2,880.42
CONSTRUCTION SIGNS LTD.	108850	SIGNAGE	1,423.70
CRANE SUPPLY LTD.	108851	PLUMBING SUPPLIES	665.69
JAMES G CRAWFORD LTD.	108852	PLUMBING SUPPLIES	381.17
ENVIROSYSTEMS INC.	108853	PROFESSIONAL SERVICES	362.89
DICKS & COMPANY LIMITED	108854	OFFICE SUPPLIES	539.27
ENVIROMED ANALYTICAL INC.	108855	REPAIR PARTS AND LABOUR	690.00
FRESHWATER AUTO CENTRE LTD.	108856	AUTO PARTS/MAINTENANCE	1,852.19
IMPACT SIGNS AND GRAPHICS	108857	SIGNAGE	106.38
PROVINCIAL FENCE PRODUCTS	108858	FENCING MATERIALS	52.90
HICKMAN MOTORS LIMITED	108859	AUTO PARTS	172.22
KERR CONTROLS LTD.	108860	INDUSTRIAL SUPPLIES	804.76
MIKAN INC.	108861	LABORATORY SUPPLIES	205.17
PRINTERS PLUS	108862	TONER CARTRIDGE	667.00
NEWFOUNDLAND DISTRIBUTORS LTD.	108863	INDUSTRIAL SUPPLIES	1,035.93
TOROMONT CAT	108864	AUTO PARTS	154.13
PBA INDUSTRIAL SUPPLIES LTD.	108865	INDUSTRIAL SUPPLIES	1,241.22
CW PARSONS LIMITED	108866	SNOW CLEARING SERVICES	575.00
K & D PRATT LTD.	108867	REPAIR PARTS AND CHEMICALS	396.75
S & S SUPPLY LTD. CROSSTOWN RENTALS	108868	REPAIR PARTS	136.29
SAUNDERS EQUIPMENT LIMITED	108869	REPAIR PARTS	3,316.15
WESCO DISTRIBUTION CANADA INC.	108870	REPAIR PARTS	152.21

NAME	CHEQUE #	DESCRIPTION	AMOUNT
FIT FOR WORK	108871	PROFESSIONAL SERVICES	15,872.46
STEWART MCKELVEY	108872	REFUND COMPLIANCE LETTER	300.00
ANCHORAGE CONTRACTING LTD.	108873	PROGRESS PAYMENT	341,354.52
NEWFOUNDLAND POWER	108874	ELECTRICAL SERVICES	9,563.69
BYRON EARLE	108875	TRAVEL ADVANCE	611.60
MICHAEL HEARN	108876	TRAVEL ADVANCE	709.00
ROGERS COMMUNICATIONS CANADA INC.	108877	DATA & USAGE CHARGES	91.45
JAMIE HUNT	108878	TRAVEL ADVANCE	2,022.00
WHITE, MARK	108879	TRAVEL ADVANCE	2,022.00
CROWLEY, GLEN	108880	TRAVEL ADVANCE	634.00
BROWN, GARY	108881	TRAVEL ADVANCE	712.30
GORD EARLE	108882	TRAVEL ADVANCE	634.00
AMERICAN WATER WORKS ASSOC.	1250	MEMBERSHIP RENEWAL	249.51
INTERNATIONAL MUNICIPAL SIGNAL ASSOCIATION (IMSA)	1251	MEMBERSHIP RENEWAL	567.08
SENSUS USA	1252	REPAIR PARTS	1,085.80
BORN AVIATION PRODUCTS INC.	1253	PROMOTIONAL ITEMS	435.06
Total: \$			<u>1,771,732.15</u>

MEMORANDUM

Date: March 17, 2017
To: Mr. Kevin Breen, Mr. Rick Squires, Ms. Elaine Henley
From: Gregory Baker – Buyer
Re: Council Approval – Two Cube Vans

The results of Tender 2017027 Two Cube Vans

Two Cube Vans	
TENDER #2017027– closed March 2 2017 at 2:30 pm	
Avalon Ford Sales	\$91,976
Avalon Ford Sales	\$86,726

It is recommended to award this Tender to the lowest bidder meeting all specifications, Avalon Ford Sales as per the Public Tendering Act.

Taxes (HST) is extra to price quoted

Gregory Baker
Buyer

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

MEMORANDUM

Date: March 22, 2017

To: Mr. Kevin Breen, Mr. Rick Squires, Ms. Elaine Henley

From: Sherri Higgins– Buyer

Re: Council Approval - Tender 2017005 – Supply of Oils & Lubricants

The results of Tender 2017005 – Supply of Oils & Lubricants - are stated on the spreadsheet below.

This tender contains 37 items which are each awarded individually. Shown is the itemized total for each of the lowest bids and includes all of the bids received.

It is recommended to award this tender to the lowest bidders meeting the specifications for various Oils & Lubricants, as per the Public Tendering Act. The lowest bid for each item is highlighted in blue.

This contract is for a one year period with the option to extend for two additional one year periods.

Taxes (HST) extra to price quoted

Sherri Higgins
Buyer

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

Item #	Item Description	UOM	Harvey & Company Ltd	SMS Equipment Inc	Parts for Trucks	Harvey's Oil Ltd	Shoreline Lubricants	Certified Lab Products	Total Canada Inc	North Atlantic	Colonial Auto Parts
106385	OIL, MOTOR 10W	ML	No Bid	No Bid	\$0.003097	Disqualified	\$0.003080	No Bid	No Bid	\$0.003570	\$0.003055
1160	OIL, HYDRAULIC DURATRAN 20L	L	\$4.10	\$3.33	\$3.62	\$3.07	\$3.64	No Bid	\$3.00	\$3.32	\$3.28
1262	GREASE, HYDRANT (LUBEX FG)	MG	No Bid	\$0.000027	\$0.000007	\$0.000016	\$0.000015	\$0.000031	\$0.000015	\$0.000011	No Bid
1295	OIL, GEAR (SYNTHETIC)	ML	\$0.011750	\$0.006976	\$0.006634	\$0.005490	\$0.006622	\$0.013139	\$0.006850	\$0.006503	\$0.178964
1360	OIL, MOTOR 5 W 20	ML	No Bid	\$0.003541	\$0.003181	\$0.002890	\$0.004360	No Bid	\$0.003013	\$0.003370	\$0.003192
1361	OIL, MOTOR 5 W 30	ML	No Bid	\$0.003541	\$0.003245	\$0.002890	\$0.002730	No Bid	\$0.003013	\$0.003370	\$0.003214
1542	OIL, AIR TOOL	ML	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	No Bid	\$8.65
1869	OIL, HYDRAULIC 30W	L	No Bid	\$3.25	\$3.17	\$2.32	\$3.06	\$6.55	\$2.25	\$1.99	\$3.18
3069	OIL, MOTOR 0W40 100% SYNTHETIC	L	No Bid	\$7.02	\$6.07	\$5.51	\$8.37	\$14.75	\$5.75	\$6.84	\$8.50
3434	OIL, MOTOR OUTBOARD	ML	No Bid	No Bid	\$0.004323	\$0.005230	\$0.004370	No Bid	\$0.004302	\$0.004820	\$0.006047
3467	OIL, MOTOR 10W30 1L	ML	\$0.005870	\$0.003541	\$0.003161	\$0.002800	\$0.003530	No Bid	\$0.003200	\$0.003370	\$0.003171
3517	OIL, HYD-32T052	L	No Bid	No Bid	\$1.84	\$2.13	\$3.31	\$4.21	No Bid	\$1.99	No Bid
3558	FLUID, TRANSMISSION AUTOMATIC	ML	\$0.004750	\$0.004598	\$0.003266	\$0.003260	\$0.003050	No Bid	\$0.003013	\$0.003350	\$0.003309
3653	OIL, 1L MOTOR SAE10W30	ML	No Bid	No Bid	\$0.004228	\$0.003150	\$0.003530	No Bid	\$0.003200	\$0.003952	\$0.003552
3787	GREASE, EP-1 HD MOLY 20L	KG	No Bid	\$10.62	Disqualified	\$8.57	No Bid	\$10.88	\$8.46	\$7.53	Disqualified
3894	OIL, MOTOR SAE 10W40 4L	ML	No Bid	No Bid	No Bid	\$0.005890	No Bid	\$0.009988	Disqualified	\$0.003952	Disqualified
4156	OIL, MINERALUBE 20W20	L	No Bid	No Bid	No Bid	\$4.29	No Bid	\$12.50	\$3.25	\$4.01	No Bid
48579	FLUID, BRAKE 354	ML	\$0.012500	No Bid	\$0.001550	No Bid	No Bid	No Bid	\$0.010700	No Bid	\$0.005800
48694	FLUID, POWER STEERING	ML	\$0.008140	No Bid	\$0.005932	No Bid	No Bid	No Bid	\$0.007143	\$0.012314	\$0.005629
48868	GREASE, CHASSIS 55KG	KG	No Bid	\$11.62	\$7.40	\$5.69	\$22.13	\$9.61	\$7.75	\$5.99	\$7.92
52845	OIL, CUTTING 1L	L	No Bid	No Bid	\$7.95	Disqualified	No Bid	No Bid	No Bid	Disqualified	\$8.36
52878	OIL, GEAR 75W90	60 L	No Bid	\$447.55	\$554.00	\$318.60	\$489.40	\$749.00	\$384.00	\$469.75	Disqualified
78212	OIL, HYDRAULIC 30W	ML	No Bid	No Bid	\$0.003256	\$0.003520	No Bid	No Bid	No Bid	\$0.003940	\$0.003171
83915	GREASE, WHEEL BEARING	G	No Bid	No Bid	\$0.010000	\$0.007300	No Bid	No Bid	No Bid	\$0.009300	\$0.009095
83923	GREASE, GENERAL PURPOSE	G	\$0.009125	\$0.012839	\$0.007825	\$0.007300	\$0.007475	\$0.016650	\$0.008175	\$0.006300	\$0.007900
93138	OIL, GEAR 85W140	L	No Bid	\$5.24	\$3.72	\$4.30	\$3.79	\$6.84	\$4.25	\$4.21	\$3.61
93187	OIL, MOTOR SAE 10W40	ML	No Bid	No Bid	\$0.003805	\$0.005990	No Bid	No Bid	\$0.003118	\$0.003900	\$0.003319
94193	GREASE, CARTRIDGE MOLY 103	G	No Bid	No Bid	No Bid	\$4.09	No Bid	No Bid	No Bid	\$3.54	No Bid
95406	OIL, MOTOR SAE 15W40	ML	\$0.005250	No Bid	\$0.003541	\$0.003150	\$0.003330	No Bid	\$0.003203	\$0.003990	\$0.003436
96784	OIL, HYDRAULIC DURATRAN	L	\$6.50	No Bid	\$3.93	\$3.19	\$3.94	No Bid	\$3.30	\$3.32	\$3.42
98897	OIL, MOTOR SAE 10W	L	No Bid	\$2.92	\$3.36	\$3.19	\$3.50	\$7.47	\$2.90	\$3.57	\$2.98
S00017	FLUID, WATER GLYCOL POWER FLOW	20 L	No Bid	No Bid	No Bid	\$129.59	No Bid	No Bid	No Bid	No Bid	No Bid
S00038	OIL, MOTOR 4L 10 W 30 DIESEL	L	Disqualified	No Bid	\$3.93	\$3.09	\$3.67	\$9.99	\$2.85	\$3.95	\$3.93
S00394	OIL, GEAR SYNTHETIC 50W	L	No Bid	\$6.98	\$8.97	\$11.95	\$11.41	\$13.11	\$7.50	\$7.82	\$9.19
S00594	GREASE, 54 KG	KG	No Bid	\$11.84	\$9.35	\$6.65	No Bid	\$9.61	\$6.37	\$5.17	No Bid
S00840	OIL, 30W SAE NON-DETERGENT 1L	ML	No Bid	No Bid	No Bid	\$0.003520	No Bid	No Bid	No Bid	\$0.004010	\$0.005624
S00853	OIL, GEARBOX PUMP DRIVE 20L	L	No Bid	\$13.28	No Bid	\$11.39	No Bid	Disqualified	\$9.95	\$8.23	No Bid

L = Liter

G = Gram

ML - Milliliter

MG = Milligram

MEMORANDUM

Date: March 23, 2017
To: Mr. Kevin Breen, Mr. Rick Squires, Ms. Elaine Henley
From: John Hamilton
Re: Council Approval for Tender 2017015 Supply of Gas and Diesel

The results of Tender 2017015 Supply of Gas and Diesel is as follows:

Vendor	Unofficial Value	
Harvey's Oil Ltd.	Diesel	\$ 2,571,950.62
	Gasoline No Bid	
	Furnace Fuel #2	\$ 912,383.01
Western Petroleum Newfoundland Limited		
	Diesel	\$ 2,649,496.88
	Gasoline No Bid	
	Furnace Fuel #2	\$ 953,854.97
North Atlantic	Diesel	\$ 2,540,156.66
	Gasoline	\$ 274,707.18
	Furnace Fuel #2	\$ 848,792.68
CST Canada Co.	Diesel	\$ 2,659,319.40
	Gasoline	\$ 285,525.27
	Furnace Fuel #2	\$ 954,776.56

It is recommended to award this tender to the overall lowest bidder of each item meeting specifications **North Atlantic** as per the Public Tendering Act. HST is extra to quoted price.

John Hamilton
Senior Buyer

ST. JOHN'S

MEMORANDUM

Date: March 23, 2017
To: Mr. Kevin Breen, Mr. Rick Squires, Ms. Elaine Henley
From: Gregory Baker – Buyer
Re: Council Approval – Traffic Supplies

The results of Tender 2017032 Traffic Supplies

Traffic Supplies	
TENDER #2017032– closed March 20, 2017 at 2:30 pm	
Fortan Traffic Systems	\$25,090.36
Econolite Canada Inc.	\$15,586.41
Electromega Ltd.	\$11,472.63

It is recommended to award this Tender to the lowest bidder meeting all specifications, The tender was awarded per line item, the above three vendors were the successful bidders. Please award this tender to Fortan Traffic Systems, Econolite Canada Inc and Electromega as per the Public Tendering Act.

Taxes (HST) is extra to price quoted

Gregory Baker
Buyer

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

Overview of Schedule of Prices

	FORTRAN TRAFFIC SYSTEMS	Econolite Canada Inc.	Electromega Ltd	Tacel Ltd.
Schedule Book1	Submission 1 <u>Total</u> \$ 54,125.21	Submission 1 <u>Total</u> \$ 56,088.95	Submission 1 <u>Total</u> \$ 60,810.21	Submission 1 <u>Total</u> \$ 75,767.75
Subtotal Contract Amount:	\$ 54,125.21	\$ 56,088.95	\$ 60,810.21	\$ 75,767.75

ITEM	DESCRIPTION	Quantity	FORTRAN TRAFFIC SYSTEMS		Econolite Canada Inc.		Electromega Ltd		Tacel Ltd.	
			Submission 1		Submission 1		Submission 1		Submission 1	
			Unit Price	Total	Unit Price	Total	Unit Price	Total	Unit Price	Total
Highway signal heads 12-12-12-12	Traffic Signal Heads - Yellow Poly; 12-12-12-12 configuration' R,A,G lenses with bi-modal LED amber/green arrow;c/w oversized reinforcing plates, visors and bird plugs; complete with SS airplane reinforcing wire, double crimped on bottom and attached to a metal sealing kit, wire to extend 4 ft beyond the top section, extra 2 stainless steel crimps to be provided. Fortran Type #P3L2409 Or Approved Equal, Must meet or exceed latest ITE specifications	10	\$ 377.5700	\$ 3,775.70	\$ 400.9800	\$ 4,009.80	\$ 391.4600	\$ 3,914.60	\$ 723.0000	\$ 7,230.00
Highway signal heads YELLOW 12-12-12 (LED)	Traffic Signal Heads - Yellow Poly; 12-12-12 Configuration; R,A,G all LED's; c/w oversized reinforcing plates, visors and bird plugs; complete with SS airplane reinforcing wire, double crimped on bottom and attached to a metal sealing kit, wire to extend 4 ft beyond the top section, 2 extra stainless steel crimps to be provided. Fortran type #P3LH400 Or Approved Equal, Must meet or exceed latest ITE specifications	10	\$ 276.4700	\$ 2,764.70	\$ 265.3900	\$ 2,653.90	\$ 272.5700	\$ 2,725.70	\$ 539.0000	\$ 5,390.00
Pedestrian heads YELLOW (LED)	Pedestrian Signal Heads - yellow poly; 12-12 configuration c/w 12" square LED pedestrian Module portland orange hand outline and lunar white man and 12" square LED Pedestrian Countdown Module with portland orange text to countdown pedestrian clearance only; c/w reinforcing plates, visors and bird plugs; Econolite Type Or Approved Equal, Must meet or exceed latest ITE specifications	40	\$ 267.9400	\$ 10,717.60	\$ 291.8800	\$ 11,675.20	\$ 301.5600	\$ 12,062.40	\$ 498.0000	\$ 19,920.00
Push Buttons - Complete Mechanical	Pedestrian Push Buttons - yellow; cast aluminum housing and cup; freezeproof & waterproof; c/w back cover/housing, GTE Type PB-3-1000 or Approved Equal.	30	\$ 33.8400	\$ 1,015.20	\$ 39.0000	\$ 1,170.00	\$ 42.0000	\$ 1,260.00	\$ 42.5000	\$ 1,275.00
Push buttons - Complete Soft Touch	Pedestrian Push Buttons - yellow; soft touch; freezeproof & waterproof; Campbell 4ever or Approved Equal. (4 week delivery)	80	\$ 129.9700	\$ 10,397.60	\$ 168.8100	\$ 13,504.80	\$ 115.5900	\$ 9,247.20	\$ 210.0000	\$ 16,800.00
Spring cushion hangers	Spring Cushion Hangers - FortranType Or Approved Equal	80	\$ 120.0000	\$ 9,600.00	\$ 117.0000	\$ 9,360.00	\$ 139.4000	\$ 11,152.00	\$ 121.5000	\$ 9,720.00
Balance adjusters	Balance Adjusters, -Nickel plated Iron - Eagle Type #A32000 Or Approved Equal	10	\$ 27.8400	\$ 278.40	\$ 27.0000	\$ 270.00	\$ 33.6000	\$ 336.00		
Mid span hangers	Mid-Span Hangers, nickel plated - Iron;c/w wire outlet body and upper assembly kit; Pelco Type #SE-4118 & SE-3150 Or Approved Equal	10	\$ 49.0400	\$ 490.40	\$ 37.3100	\$ 373.10	\$ 49.2600	\$ 492.60		
Post Top	Post Tops - Iron, painted yellow or nickel plated; one-way bottom bracket assembly & signal closure; Eagle Type #A31434 & A20833 Or Approved Equal	20	\$ 67.2500	\$ 1,345.00	\$ 74.2900	\$ 1,485.80	\$ 131.2500	\$ 2,625.00		
LED arrows	Bi-Modal Led Arrows - amber/green lens; 12"; Econolite Type#D12YGA7, Or Approved Equal	10	\$ 66.5500	\$ 665.50	\$ 85.4000	\$ 854.00	\$ 80.1500	\$ 801.50	\$ 127.0000	\$ 1,270.00
10" Visors - Tunnel with Louvres	Tunnel Visor - to fit poly signal; yellow; 10" in depth with Louvres; Fortran Type #VIS042 OAE	10	\$ 11.7500	\$ 117.50			\$ 210.7400	\$ 2,107.40		
12" Visors - Tunnel	Tunnel Visor - to fit poly signal; yellow, 12"; Tunnel to be 12" long, should fit Fortran, Econolite and Eagle heads, please specify otherwis	24	\$ 11.7500	\$ 282.00	\$ 9.8500	\$ 236.40	\$ 31.7600	\$ 762.24		
Double Arm Pole Plate assembly (Mounting signal on vertical Pole)	Fortran Type BRK 949, Or Approved Equal	10	\$ 67.7000	\$ 677.00	\$ 66.0000	\$ 660.00	\$ 98.8300	\$ 988.30	\$ 92.0000	\$ 920.00
Setinel Arm bracket	Mast Arm Bracket only	30	\$ 60.6300	\$ 1,818.90			\$ 69.0500	\$ 2,071.50		
4' Setinel Arm with Bracket	4' Mast Arm Assembly - Sentinel type #R2JA Or Approved Equal	10	\$ 103.1300	\$ 1,031.30						
LED arrows	Bi-Modal Led Arrows - amber/green lens; 12"; Latest ITE Specifications;	20	\$ 66.5500	\$ 1,331.00	\$ 85.4000	\$ 1,708.00	\$ 80.1500	\$ 1,603.00	\$ 127.0000	\$ 2,540.00
12" Red LED ball	Red LED ball 12" - Latest ITE Specifications;	20	\$ 37.8800	\$ 757.60	\$ 40.6000	\$ 812.00	\$ 36.4500	\$ 729.00	\$ 41.0000	\$ 820.00
				\$ 7,059.81		\$ 7,315.95		\$ 7,931.77		\$ 9,882.75
				\$ 54,125.21		\$ 56,088.95		\$ 60,810.21		\$ 75,767.75

DECISION/DIRECTION NOTE

Title: Standing Committees and Associated Protocols

Date Prepared: March 17, 2017

Report To: Regular Meeting of Council

Discussion – Background and Current Status:

The current standing committee structure is established pursuant to By-Law #1273 “Rules of Procedure”, passed by Council on March 2, 1992 (copy attached). It is noted that the current committee structure/mandates may not fully comply with By-Law #1273.

Council currently has seven (7) standing committees, each chaired by a member of Council:

- Planning and Development Committee
- Finance and Administration Committee
- Public Works Committee
- Community Services and Housing Committee
- Audit and Accountability Committee
- Economic Development, Tourism and Public Engagement Committee
- Police and Traffic Standing Committee

These standing committees meet on a frequent basis, and ultimately make recommendations to Council.

Coincident with the recent organizational restructuring and program review, the time is right to make some small modifications to our Standing Committee Structure.

Housing Standing Committee

Given the amount of work and focus our Housing portfolio and affordable housing initiatives are generating, it is time that Housing have its own standing committee. Currently Housing forms part of the Community Services and Housing Standing Committee. In recent years the City’s focus and investment of time, capital funds and staff resources has increased as has the focus and financial commitment of the federal government and other partners. The City’s goal of creating 500 new affordable housing units by 2017 is ongoing. We are embarking on a 10 year strategic plan for affordable housing and a stand-alone committee to oversee and guide our efforts is appropriate.

ST. JOHN'S

Public Engagement

During program review, we created a new division of Organizational Performance and Strategy whose role includes organizational performance, strategy and engagement, employee and organizational development and corporate consulting. This division and most of its work will report to the **Audit and Accountability Committee** given its focus on performance. This Division also tracks progress of the City's strategic plan and manages the City's engagement function.

It therefore makes the most sense to shift reporting of public engagement to the Audit and Accountability Committee from the EDTPE Committee.

Arts and Culture

Currently these programs and services are captured under the Department of Community Services & Housing Committee, however it makes the most sense to move oversight to the EDTPE Standing Committee. This would marry them with the current activities in Economic Development and Tourism and allow for better coordination under the Strategic Economic Roadmap. It also makes the connection and emphasizes Arts and Culture on the economy and livability of the City of St. John's.

Tourism programs and services currently fall under the purview of the former Economic Development, Tourism and Public Engagement Committee and will continue to do so.

It is recommended that the new name of this committee be **Economic Development, Tourism and Culture**.

Community Services Committee

The revised standing committee now called **Community Services** will now have all Recreation items including children and youth, adults, seniors, inclusion, facilities, sport and healthy living report to this committee. In addition, all items related to special events, Humane Services and Access St. John's will continue to report to Community Services.

Key Considerations/Implications:

1. Budget/Financial Implications NA
2. Partners or Other Stakeholders NA
3. Alignment with Strategic Directions/Adopted Plans

These changes align with our strategic directions of an Effective Organization and being Responsive and Progressive.

4. Legal or Policy Implications NA
5. Engagement and Communications Considerations

Announcement of these changes will occur at a public meeting of Council.

6. Procurement Implications
NA
7. Information Technology Implications
NA

8. Other Implications
Council must appoint a Chair and members to the new Housing Committee.

Recommendation:

It is recommended that Council approve the creation of a new Housing Standing Committee and also shift reporting on public engagement to the Audit and Accountability Committee and Arts and Culture to Economic Development, Tourism and Culture Committee.

It is recommended that Council also approve the attached revised objectives for the Committees.

It is also recommended that staff commence a comprehensive review of City Standing Committees, similar to the recent review completed on advisory committees.

Approved by/Date/Signature:



Kevin Breen, City Manager

Attachments:

HOUSING STANDING COMMITTEE

Objectives

- Oversee and provides direction to all City efforts in the provision of affordable housing to residents of the City;
- Responsible for the implementation of the Affordable Housing Business Plan approved by the City in 2014, and for the development of a new 10 year strategic plan including the establishment of partnerships with other levels of government, organizations and community groups to achieve the objectives stated in the Business Plan;
- Oversee the management of the City's own non-profit housing portfolio, currently administered by the Non Profit Housing Division, Department of Community Services and maintained by the Buildings Division of the Department of Public Works.
- Reporting to this committee is the Affordable Housing Working Group.

AUDIT AND ACCOUNTABILITY COMMITTEE

Objectives

- Overseeing the City's financial reporting process, including the internal control structure and procedures for financial reporting and monitoring the integrity and appropriateness of the City's financial statements;
- Ensuring and monitoring the adequacy of financial, operational and compliance internal controls and risk management processes designed to manage significant risk exposures;
- The selection, compensation, independence and performance of the Group's external auditors;
- Monitoring of compliance against the City's strategic plan and budgetary objectives;
- Review and approve evaluation of the City's programs and services;
- Oversee the City's public engagement framework including monitoring, reporting and evaluation.

ECONOMIC DEVELOPMENT, TOURISM AND CULTURE COMMITTEE

Objectives

- Oversee the administration of staff initiatives including the Strategic Economic Roadmap and the Municipal Arts Plan;
- Review tourism and cultural development initiatives and providing direction on such;
- Advance partnerships with other levels of government, the private sector and other organizations with a view to developing our economy.
- Reporting to the Committee are the Arts and Culture Advisory Committee and the Downtown Advisory Committee

COMMUNITY SERVICES COMMITTEE

Objectives

- To provide policy direction for facilitating community access to inclusive and accessible recreation programs and services that promote an active, engaged and supported community;
- Oversee the administration of staff initiatives as guided by the Recreation Master Plan;
- To provide policy direction on the provision of City Services as provided by Access St. John's;
- To provide policy direction on the provision of services and on the enforcement of the Standard Animal Control Regulations in the City of St. John's.
- Reporting to the committee are the Accessibility and Inclusion Advisory Committee, Municipal Advisory Committee on Youth, Senior's Advisory Committee, and the Animal Care and Control Experts Panel.

DECISION/DIRECTION NOTE

Title: Travel – Canadian Capital Cities Organization (CCCO) Annual General Meeting – Victoria, BC, - May 16-19, 2017

Date Prepared: March 24, 2017

Report To: Regular Meeting of Council – March 27, 2017

Ward: N/A

Decision/Direction Required: Seeking approval for Councillor Hickman to attend CCCO Annual General Meeting – May 16-19, 2017 in Victoria, BC. (**Note: travel previously approved in December 2016 for Ottawa but meeting was cancelled.**)

Discussion – Background and Current Status:

- The City of St. John's is a member of the CCCO

Key Considerations/Implications:

1. Budget/Financial Implications

- The cost to attend this meeting has been budgeted under the travel budget for Mayor and Council.

2. Partners or Other Stakeholders

- Canadian Capital Cities Organization (CCCO)

3. Alignment with Strategic Directions/Adopted Plans

- A Culture of Cooperation

4. Legal or Policy Implications

N/A

5. Engagement and Communications Considerations

N/

6. Human Resource Implications

N/A

7. Procurement Implications

N/A

8. Information Technology Implications

N/A

9. Other Implications

N/A

ST. JOHN'S

Recommendations:

It is recommended that Council approve the costs associated with Councillor Hickman attending the CCCO Annual General Meeting in Victoria BC from May 16-19,2017.

Prepared and Approved by//Signature: **Elaine Henley, City Clerk**

Signature:

Attachments:

None

ST. JOHN'S