

**AGENDA**  
**REGULAR MEETING**  
**December 10, 2018**  
**4:30 pm**  
**Council Chambers**

ST. JOHN'S

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# MEMORANDUM

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December 7, 2018

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Monday, December 10, 2018 at 4:30 p.m.**

By Order



Elaine Henley  
City Clerk

# ST. JOHN'S

CITY MANAGER

**AGENDA**  
**REGULAR MEETING - CITY COUNCIL**  
**December 10, 2018 – 4:30 p.m. – Council Chamber, 4<sup>th</sup> Floor, City Hall**

**1. CALL TO ORDER**

**2. PROCLAMATIONS/PRESENTATIONS**

**3. APPROVAL OF THE AGENDA**

**4. ADOPTION OF THE MINUTES**

- Minutes of December 3, 2018

**5. BUDGET PRESENTATION**

- Council Approval of 2019 Budget: Presented by Councillor Dave Lane

**6. BUSINESS ARISING FROM THE MINUTES**

**7. NOTICES PUBLISHED**

**8. PUBLIC HEARINGS/MEETINGS**

**9. COMMITTEE REPORTS**

**10. RESOLUTIONS**

**11. DEVELOPMENT PERMITS LIST**

- Development Permits List – November 29, 2018 to December 5, 2018

**12. BUILDING PERMITS LIST**

- Building Permits List – November 29, 2018 to December 5, 2018

**13. REQUISITIONS, PAYROLLS AND ACCOUNTS**

- Payroll and Accounts – Week Ending December 5, 2018

**14. TENDERS/RFPS**

- a. Bid Approval Note – 2019 Annual Support & Maintenance for FDM Software
- b. Bid Approval Note – On-line Engagement Software
- c. Bid Approval Note 2018246 – Supply & Delivery of Two (2) Sewer Jetters

**15. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS**

**16. OTHER BUSINESS**

- a. 2018 December Economic Update

**17. ADJOURNMENT**

## MINUTES

### REGULAR MEETING - CITY COUNCIL

December 3, 2018 – 4:30 p.m. – Foran/Greene Room, 4<sup>th</sup> Floor, City Hall

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**Present** Mayor Danny Breen  
Deputy Mayor O’Leary  
Councillor Maggie Burton  
Councillor Dave Lane  
Councillor Sandy Hickman  
Councillor Debbie Hanlon  
Councillor Deanne Stapleton  
Councillor Hope Jamieson  
Councillor Ian Froude  
Councillor Wally Collins

**Regrets** Councillor Korab

**Others** Kevin Breen, City Manager  
Derek Coffey, Deputy City Manager of Finance & Administration  
Tanya Haywood, Deputy City Manager, Community Services  
Jason Sinyard, Deputy City Manager, Planning, Engineering & Regulatory Services  
Cheryl Mullett, City Solicitor  
Ken O’Brien, Chief Municipal Planner  
Elaine Henley, City Clerk  
Karen Chafe, Supervisor of Legislative Services

### Land Acknowledgement

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Mayor Breen read the following statement:

*“We respectfully acknowledge the Province of Newfoundland & Labrador, of which the City of St. John’s is the capital City, as the ancestral homelands of the Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Mi’kmaq, Innu, Inuit, and Southern Inuit of this Province.”*

### PROCLAMATIONS

1. International Day of Persons with Disabilities
2. Golden Broom Awards
3. City Scholarship Presentation
4. Eg Walters to give update on Food Drive

### CALL TO ORDER/ADOPTION OF AGENDA

**SJMC2018-12-03/726R**

**Moved – Councillor Collins; Seconded – Councillor Hanlon**

**That the agenda be adopted with the following additions:**

*The background information detailed in these minutes can be found in the corresponding [Agenda](#)*

- **Bid Approval Note – 2018248**
- **Bid Approval Note – 2018237**
- **Decision Note dated November 22, 2018 re: Request to Rent Parking Spaces**
- 

**CARRIED UNANIMOUSLY**

#### **ADOPTION OF MINUTES**

**SJMC2018-12-03/727R**

**Moved – Councillor Collins; Seconded – Councillor Hanlon**

**That the minutes of November 26, 2018 be adopted as presented.**

**CARRIED UNANIMOUSLY**

#### **BUSINESS ARISING**

##### **Notice of Motion – Transportation Related Pilot Projects**

Councillor Hanlon spoke to the above noted matter for which she provided a Notice of Motion on November 13, 2018 and moved as outlined below:

**SJMC2018-12-03/728R**

**Moved – Councillor Hanlon; Seconded – Councillor Lane**

**That Council defer the initiation and implementation of any further transportation related pilot projects until such time as those that are in progress have been completed and implemented.**

**CARRIED UNANIMOUSLY**

#### **NOTICES PUBLISHED**

- A Discretionary Use application has been submitted by The Shop, SALT Inc. requesting permission to occupy a portion of **10 Merrymeeting Road** as a Residential Retail Store.

The proposed store will occupy approximately 19 m<sup>2</sup> and will operate Tuesdays 5-6:30 p.m., Thursdays 5-6:30 p.m. and Sundays 5-7 p.m. The store will have two employees and will sell clothing articles such as t-shirts, sweatshirts and hats. On-site parking is provided.

**SJMC2018-12-03/729R**

**Moved – Councillor Burton; Seconded – Councillor Jamieson**

**That Council approve the application subject to all applicable City requirements.**

**CARRIED UNANIMOUSLY**

- A Discretionary Use application has been submitted requesting permission for a Home Occupation at **37 Bell's Turn** to produce baked goods.

The proposed business will involve producing baked goods for delivery to off-site locations, no clients will visit the home. The business will operate Monday - Saturday, 7a.m.-3p.m. The business will occupy a floor area of 14 m<sup>2</sup> (kitchen) with the applicant being the sole employee. All baking supplies will be obtained, and baked goods delivered using a regular vehicle. On-site parking is provided.

**SJMC2018-12-03/730R**

**Moved – Councillor Burton; Seconded – Deputy Mayor O'Leary**

**That Council approve the application subject to all applicable City requirements.**

**CARRIED UNANIMOUSLY**

**COMMITTEE REPORTS**

**Committee of the Whole Report – November 21, 2018**

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1. **Decision Note dated November 13, 2018 re: Application to Rezone Land to the Residential Medium Density (R2) Zone, REZ1800012, 26 Logy Bay Road**
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**SJMC2018-12-03/731R**

**Moved – Councillor Burton; Seconded – Councillor Hanlon**

**That Council consider a proposed rezoning at 26 Logy Bay Road from Residential Low Density (R1) Zone to Residential Medium Density (R2) Zone, and that the application and discretionary use be advertised for public review and comment. Further, that the application be referred to a Public Meeting chaired by an independent facilitator. Following the public meeting, the application would be referred to a regular meeting of Council for consideration of adoption. A Municipal Plan amendment is not required.**

**CARRIED UNANIMOUSLY**

2. **Decision Note dated November 14, 2018 re: Text Amendment to allow Vehicle Storage Yard as a Discretionary use in the Commercial Industrial (CI) Zone, REZ1800017, 18 International Place, Applicant: WLH Holdings Ltd.**
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**SJMC2018-12-03/732R**

**Moved – Councillor Burton; Seconded – Deputy Mayor O’Leary**

**That Council consider a proposed text amendment to the Commercial Industrial (CI) Zone, adding Vehicle Storage Yard as a Discretionary use. It is also recommended that Council consider the Discretionary Use of a Vehicle Storage Yard at 18 International Place. It is further recommended that the application be advertised for public review and comment, and then be referred to a regular meeting of Council for consideration.**

**CARRIED UNANIMOUSLY**

3. **Inclusion Advisory Committee Report – November 5, 2018**
- 

**SJMC2018-12-03/733R**

**Moved – Councillor Jamieson; Seconded – Councillor Lane**

**That the City of St. John’s:**

- **Continue to use the Outdoor Event Inclusion and Accessibility checklist to ensure all City of St. John’s events are inclusive and welcoming to all.**
- **Continue to encourage the use of the checklist by outside organizations.**
- **Ensure the Outdoor Event Inclusion and Accessibility Checklist is prominently featured next to the Special Event Application on the City’s Website.**

**CARRIED UNANIMOUSLY**

4. **Decision Note – Clear Print Guidelines**
- 

**SJMC2018-12-03/734R**

**Moved – Councillor Jamieson; Seconded – Councillor Lane**

**That the City of St. John’s ensure all City of St. John’s correspondence, forms, website and digital text follow the clear print guidelines.**

**CARRIED UNANIMOUSLY**



5. **Arts and Culture Advisory Committee Report:  
Decision Note dated November 1, 2018 re: Municipal Poet Laureate Position**
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**SJMC2018-12-03/735R**

**Moved – Councillor Burton; Seconded – Deputy Mayor O’Leary**

**That based on the recommendation from the Poet Laureate selection committee, Mary Dalton, be appointed as City of St. John’s Poet Laureate.**

6. **Decision Note dated November 14, 2018 re: Nomenclature Committee Report – Cedar Hill Place**
- 

**SJMC2018-12-03/736R**

**Moved – Councillor Hanlon; Seconded – Councillor Stapleton**

**That Council approve the designation of the name “Cedar Hill Place” to the proposed new street located off Great Southern Drive.**

**CARRIED UNANIMOUSLY**

7. **Decision Note dated November 15, 2018 re: Change of Council Representative – Clean St. John’s**
- 

**SJMC2018-12-03/737R**

**Moved – Councillor Lane; Seconded – Councillor Hickman**

**That Council approve the replacement of Councillor Dave Lane on Clean St. John’s Board of Directors with Councillor Deanne Stapleton.**

**CARRIED UNANIMOUSLY**

**DEVELOPMENT PERMITS LIST**

Council considered, for information, the Development Permits List for the period November 22, 2018 – November 28, 2018.

**BUILDING PERMITS LIST**

Council considered the above noted for the period of November 22, 2018 to November 28, 2018.

**SJMC2018-12-03/738R**

**Moved – Councillor Hanlon; Seconded – Councillor Collins**

**That Council approve the above cited building permits list as presented.**

**CARRIED UNANIMOUSLY**

**REQUISITIONS, PAYROLLS AND ACCOUNTS**

Council considered the requisitions, payrolls and accounts for the week ending November 28, 2018.

**SJMC2018-12-03/739R**

**Moved – Councillor Hanlon; Seconded – Councillor Collins**

**That the requisitions, payrolls and accounts for the week ending November 28, 2018 in the amount of \$7,068,240.16 be approved as presented.**

**CARRIED UNANIMOUSLY**

**TENDERS/RFPs**

**Bid Approval Note – Bid No. 2018244 – Supply & Deliver 4 Tandem Garbage Trucks**

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**SJMC2018-12-03/740R**

**Moved – Councillor Froude; Seconded – Councillor Jamieson**

**That the RFP for the purchase of four (4) Tandem Garbage Trucks be awarded to the lowest and only bidder meeting specifications, Saunders Equipment in the amount of \$1,526,970.00 as per the Public Procurement Act.**

**CARRIED UNANIMOUSLY**

**Bid Approval Note – Bid No. 2018248 – Solid State Water Meters 2” (50mm) to 4” (100 mm)**

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**SJMC2018-12-03/741R**

**Moved – Councillor Froude; Seconded – Councillor Hanlon**

**That the above noted tender be awarded to the lowest bidder meeting specifications, Wolseley Canada Waterworks in the amount of \$147,349.50 as per the Public Procurement Act and as outlined in the Bid Approval Note.**

**CARRIED UNANIMOUSLY**

**Departmental Approval Request – RFP – Bid #2018237 – Landline Telephone Solution for the City of St. John’s**

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**SJMC2018-12-03/742R**

**Moved – Councillor Froude; Seconded – Councillor Hickman**

**That the RFP be awarded to Bell Canada in the amount of \$772,856 based on an evaluation of the proposal by the City’s evaluation team as per the Public Procurement Act.**

**CARRIED UNANIMOUSLY**

**OTHER BUSINESS**

**Decision Note dated November 20, 2018 re: Request to Rent Parking Spaces**

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**SJMC2018-12-03/743R**

**Moved – Councillor Hickman; Seconded – Councillor Burton**

**That Council approve the request for rental of 51 parking spaces, as noted below, for Pope Productions Inc. for the filming of the TV series “REX” from December 1<sup>st</sup> and 2<sup>nd</sup>:**

- **New Gower Street – 10 meters, Saturday, December 1, 2018**
- **George Street – 11 meters, Saturday, December 1, 2018**
- **Queen Street – 12 meters, Saturday, December 1, 2018**
- **Harbour Drive West – 17 parking stalls, Saturday, December 1 to Sunday, December 2, 2018**

**CARRIED UNANIMOUSLY**

**Decision Note dated November 28, 2018 re: Travel – Mayor Breen – 2019 Urban Municipalities Committee meetings**

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**SJMC2018-12-03/744R**

**Moved – Deputy Mayor O’Leary; Seconded – Councillor Burton**

**That Council approve the travel and associated costs for Mayor Breen to attend the meetings outlined below:**

- **January 11 & 12, 2019 – Gander, NL**
- **April 5 & 6, 2019 – Stephenville, NL**
- **August 16 & 17, 2019 – Labrador City**

**CARRIED UNANIMOUSLY**

**Decision Note dated November 22, 2018 re: Request to Rent Parking Spaces**

**SJMC2018-12-03/745R**

**Moved – Councillor Jamieson; Seconded – Councillor Hanlon**

**That Council approve the request of the production company and allow the rental of the following parking meter spaces during the period noted:**

- **New Gower Street – 10 meters, Friday, December 7, 2018**
- **George Street – 11 meters, Friday, December 7, 2018**
- **Queen Street – 12 meters, Friday, December 7, 2018**
- **Becks Cove – 12 meters, Friday, December 7, 2018**
- **Harbour Drive West – 9 parking stalls, Friday, December 7, 2018**
- **Harbour Drive East – 15 parking stalls, Saturday, December 8, 2018**

**CARRIED UNANIMOUSLY**

**ADJOURNMENT**

There being no further business, the meeting adjourned at 5:41 p.m.

\_\_\_\_\_  
**MAYOR**

\_\_\_\_\_  
**CITY CLERK**

**DEVELOPMENT PERMITS LIST**  
**DEPARTMENT OF PLANNING, ENGINEERING AND REGULATORY SERVICES**  
**FOR THE PERIOD OF November 29, 2018 TO December 6, 2018**

[illegible]

**Gerard Doran**  
Development Supervisor  
Planning, Engineering and  
Regulatory Services

\* Code Classification:

RES	- Residential	INST	- Institutional
COM	- Commercial	IND	- Industrial
AG	- Agriculture		
OT	- Other		

**\*\* This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.**

# Building Permits List

## Council's December 10, 2018 Regular Meeting

Permits Issued: 2018/11/29 to 2018/12/05

### Class: Commercial

45 Blackmarsh Rd, Unit 1	Co	Retail Store
83 Thorburn Rd, Suite C	Co	Clinic
430 Topsail Rd - Unit M2	Co	Office
1 Clift's - Baird's Cove	Rn	Parking Lot
20 Kelsey Dr, Dairy Queen	Sn	Eating Establishment
74 O'leary Ave	Sn	Office
83 Thorburn Rd	Sn	Clinic
211 Lemarchant Rd.	Sw	Office
49 Mews Pl	Sw	Office
248 Torbay Rd	Rn	Eating Establishment
354 Water St, Suite 101	Cr	Tavern
10 Barter's Hill	Rn	Office

This Week \$ 1,016,300.00

### Class: Industrial

This Week \$ .00

### Class: Government/Institutional

18-20 Springdale St	Nc	Admin Bldg/Gov/Non-Profit
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This Week \$ .00

### Class: Residential

56 Diamond Marsh Dr, Lot 54	Nc	Single Detached Dwelling
58 Diamond Marsh Dr, Lot 53	Nc	Single Detached Dwelling
32 Lilac Cres	Nc	Single Detached Dwelling
34 Lilac Cres	Nc	Single Detached Dwelling
782 Main Rd	Nc	Patio Deck
22 Teakwood Dr	Nc	Patio Deck
18 Banikhin Pl	Co	Home Office
156 Eastbourne Cres	Co	Home Office
130 Castle Bridge Dr	Ex	Single Detached Dwelling
141 Bay Bulls Rd-Common Area	Rn	Condominium
141 Bay Bulls Rd, Unit 205	Rn	Condominium
141 Bay Bulls Rd, Unit 206	Rn	Condominium
141 Bay Bulls Rd, Unit 207	Rn	Condominium
141 Bay Bulls Rd, Unit 208	Rn	Condominium
141 Bay Bulls Rd, Unit 305	Rn	Condominium
141 Bay Bulls Rd, Unit 306	Rn	Condominium
141 Bay Bulls Rd, Unit 307	Rn	Condominium
141 Bay Bulls Rd, Unit 105	Rn	Condominium
180 Gower St	Rn	Boarding House(4 Or Less)
123 Hamilton Ave, Unit D	Rn	Semi-Detached Dwelling
17 Howe Pl	Rn	Townhousing
51 Orlando Pl	Rn	Single Detached Dwelling
26 Parsons Rd	Rn	Single Detached Dwelling
25 Rhodora St, Unit 401	Rn	Condominium

33 Veitch Cres Rn Single Detached Dwelling  
32 Robinsons Pl Sw Single Detached Dwelling

This Week \$ 1,226,450.00

**Class: Demolition**

20 Fort Amherst Rd Dm Accessory Building  
182 Merrymeeting Rd Dm Single Detached Dwelling  
22 Springdale St Dm Semi-Detached Dwelling  
26 Springdale St Dm Townhousing  
28 Springdale St Dm Townhousing

This Week \$ 82,850.00

This Week's Total: \$ 2,325,600.00

Repair Permits Issued: 2018/11/29 To 2018/12/05 \$ 6,000.00

**Legend**

Co Change Of Occupancy Sw Site Work  
Cr Chng Of Occ/Renovtns Ms Mobile Sign  
Ex Extension Sn Sign  
Nc New Construction Cc Chimney Construction  
Oc Occupant Change Dm Demolition  
Rn Renovations

YEAR TO DATE COMPARISONS			
December 10, 2018			
TYPE	2017	2018	% VARIANCE (+/-)
Commercial	\$170,372,987.00	\$265,946,508.00	56
Industrial	\$5,110,000.00	\$5,000.00	n/a
Government/Institutional	\$1,952,594.00	\$12,713,970.00	551
Residential	\$85,681,855.00	\$70,828,824.00	-17
Repairs	\$3,225,198.00	\$2,582,805.00	-20
Housing Units (1 & 2 Family Dwelling)	202	143	
<b>TOTAL</b>	<b>\$266,342,634.00</b>	<b>\$352,077,107.00</b>	32

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA  
Deputy City Manager  
Planning, Engineering & Regulatory Services

# MEMORANDUM

## **Weekly Payment Vouchers For The Week Ending December 5, 2018**

### **Payroll**

<b>Public Works</b>	<b>\$ 547,293.09</b>
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<b>Bi-Weekly Casual</b>	<b>\$ 34,892.79</b>
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<b>Accounts Payable</b>	<b>\$ 3,340,516.94</b>
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<b>Total:</b>	<b>\$ 3,922,702.82</b>
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# **ST. JOHN'S**

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 [WWW.STJOHNS.CA](http://WWW.STJOHNS.CA)



NAME	CHEQUE #	DESCRIPTION	AMOUNT
NFPA CERTIFICATION DEPARTMENT	1459	MEMBERSHIP RENEWAL	395.83
IAAO	1460	WEBINAR FEE	178.12
INTERNATIONAL SOCIETY OF CERTIFIED EMPLOYEE BENEFIT SPECIA	1461	MEMBERSHIP RENEWAL	778.47
ST. JOHN'S SHORT PLAY FESTIVAL	119091	2018 SPECIAL EVENTS & FESTIVAL GRANT	1,000.00
MSA CANADA	119092	REPAIR PARTS	1,345.50
THE WORKS	119093	MEMBERSHIP FEES	577.29
CLARISSA CARTER	119094	REFUND OVERPAYMENT OF TAXES	2,409.44
SARAH PORTER	119095	REFUND OVERPAYMENT OF TAXES	946.14
NEWFOUNDLAND EXCHEQUER ACCOUNT	119096	CADO LICENSE RENEWAL	350.00
BERT RIGGS	119097	INSTRUCTOR FEE	300.00
PROFESSIONAL ENGINEERS AND GEOSCIENTISTS NFLD & LABRAD	119098	MEMBERSHIP RENEWAL	3,121.10
NEWFOUNDLAND EXCHEQUER ACCOUNT	119099	REGISTRATION OF EASEMENT	100.00
BELL ALIANT	119100	TELEPHONE SERVICES	349.60
CAMPBELL RENT ALLS LTD.	119101	HARDWARE SUPPLIES	101.20
CALA	119102	MEMBERSHIP RENEWAL	575.00
CITY TIRE & AUTO CENTER LTD.	119103	TIRES	5,500.22
CLEARWATER POOLS LTD.	119104	POOL SUPPLIES	581.26
RON FOUGERE ASSOCIATES LTD	119105	REFUND SECURITY DEPOSIT	2,000.00
COMPLETE TIRE & SALES LTD.	119106	TIRES/TIRE REPAIRS	5,747.59
TIM HORTON'S STORE - HARVEY RD	119107	REFRESHMENTS	218.96
CANADIAN TIRE CORP.-HEBRON WAY	119108	MISCELLANEOUS SUPPLIES	172.39
CANADIAN TIRE CORP.-MERCHANT DR.	119109	MISCELLANEOUS SUPPLIES	1,592.96
HOME DEPOT OF CANADA INC.	119110	BUILDING SUPPLIES	1,972.60
NATIONAL RESEARCH COUNCIL CANADA	119111	USER'S GUIDES	47.25
THE BULB MAN	119112	BULBS	263.04
CHUBB SECURITY SYSTEMS	119113	SECURITY SERVICES	1,321.35
COAST 101.1/CKSJ FM	119114	ADVERTISING	1,265.00
SWISS CHALET	119115	MEAL ALLOWANCES	68.24
HOLLAND NURSERIES LTD.	119116	FLORAL ARRANGEMENT	722.20
TOWN OF PARADISE	119117	GYM MEMBERSHIP	325.00
JOHNSON CONTROLS LTD.	119118	REPAIR PARTS	1,369.65
DALLAS MERCER CONSULTING INC.,	119119	TRAINING PROGRAM	1,006.25
XYLEM WATER SOLUTIONS CANADA	119120	REPAIR PARTS	1,272.96
PETHEALTH SERVICES INC.,	119121	PETPOINT LICENSE & SERVICE FEES	2,515.63
GLOBAL INDUSTRIAL CANADA, INC.	119122	REPAIR PARTS	606.99
TRENCHLESS DESIGN ENGINEERING LTD.	119123	PROFESSIONAL SERVICES	11,548.88
YELLOW PAGES	119124	DIRECTORY CHARGES	28.41
WHOLESALE CLUB	119125	SENIORS EVENTS SUPPLIES	149.20
BELL MOBILITY PAGING	119126	PAGING SERVICES	77.69
BELL ALIANT	119127	TELEPHONE SERVICES	349.32
SABLE BUILDING & DESIGN	119128	REFUND SECURITY DEPOSIT	2,000.00
DR. WADE MERCER	119129	MEDICAL EXAMINATION FEE	20.00
ASSOCIATION OF CANADIAN ASSESSORS' COUNSEL	119130	MEMBERSHIP RENEWAL	35.00
MAX ARTS ATHLETICS WELLNESS	119131	REAL PROGRAM	3,348.43

NAME	CHEQUE #	DESCRIPTION	AMOUNT
INTERNATIONAL FOUNDATION OF EMPLOYEES BENEFIT PLANS	119132	MEMBERSHIP RENEWAL	325.00
GREEN COMMUNITIES CANADA	119133	IWALK STICKERS	45.64
MORNEAU SHEPELL	119134	PROFESSIONAL SERVICES	4,462.29
MILLS AND WRIGHT LANDSCAPE ARCHITECTURE	119135	BIKE RACK PRIZE MONEY	1,500.00
NLCA	119136	SEMINAR FEES	28.75
DR. KATIE CAO	119137	MEDICAL EXAMINATION FEE	20.00
DR. NICHOLAS SMITH	119138	MEDICAL EXAMINATION FEE	20.00
JOANNE EARLE	119139	REFUND SECURITY DEPOSIT	267.50
BRIAN FIFIELD	119140	REFUND SECURITY DEPOSIT	100.00
ROBERT BLAKE	119141	REFUND OVERPAYMENT OF TAXES	217.45
JOHN FURLONG & ANDREA ROGERS	119142	REFUND OVERPAYMENT OF TAXES	1,341.93
KEITH CULLETON & MICHELLE SKANES-CULLETON	119143	REFUND OVERPAYMENT OF TAXES	483.03
JAMIE KORAB & STEPHANIE KORAB	119144	REFUND OVERPAYMENT OF TAXES	465.56
RODNEY BEST	119145	ENTERTAINMENT	200.00
MICHAEL FITZPATRICK	119146	REFUND SECURITY DEPOSIT	100.00
CLARITY CONFERENCING INC.	119147	PROFESSIONAL SERVICES	50.46
CERTIFIED PROFESSIONALS IN HUMAN RESOURCES OF NL	119148	MEMBERSHIP RENEWAL	575.00
IGNITE COLLABORATION SERVICES GROUP INC.	119149	PROFESSIONAL SERVICES	126,395.37
CB AUTOMATION INC.	119150	SOFTWARE RENEWAL	1,986.86
ANGEL PAW'S PET CREMATORIUM LTD.	119151	PROFESSIONAL SERVICES	1,863.00
EMBERLEY FIREPLACE/KITCHEN/BATH	119152	REPAIR PARTS	690.00
ERIC TAYLOR LTD.	119153	PROGRESS PAYMENT	264,459.10
HISCOCK RENTALS & SALES INC.	119154	HARDWARE SUPPLIES	202.40
CIBC MELLON GLOBAL SECURITIES	EFT000000011918	EMPLOYEE DEDUCTIONS	6,823.42
PUBLIC SERVICE CREDIT UNION	EFT000000011919	PAYROLL DEDUCTIONS	5,191.50
NEWFOUNDLAND POWER	EFT000000011920	ELECTRICAL SERVICES	599,933.64
PENNEY'S HOLDINGS LIMITED	EFT000000011921	PROFESSIONAL SERVICES	1,638.75
HEALTH CARE FOUNDATION	EFT000000011922	PAYROLL DEDUCTIONS	12.00
CITY HALL SOCIAL CLUB	EFT000000011923	PAYROLL DEDUCTIONS	6,483.60
NAPE	EFT000000011924	PAYROLL DEDUCTIONS	1,008.00
CUPE LOCAL 569	EFT000000011925	PAYROLL DEDUCTIONS	30,033.57
CUPE LOCAL 1289	EFT000000011926	PAYROLL DEDUCTIONS	25,930.27
PARTS FOR TRUCKS INC.	EFT000000011927	REPAIR PARTS	10,975.29
HARRIS & ROOME SUPPLY LIMITED	EFT000000011928	ELECTRICAL SUPPLIES	14,216.13
MCLOUGHLAN SUPPLIES LTD.	EFT000000011929	ELECTRICAL SUPPLIES	862.50
ACKLANDS-GRAINGER	EFT000000011930	INDUSTRIAL SUPPLIES	852.61
ADVANTAGE SIGNS & GRAPHIC DESIGN LTD.	EFT000000011931	SIGNAGE	203.25
AFONSO GROUP LIMITED	EFT000000011932	SEWER INSPECTIONS	4,508.00
ATLANTIC OFFSHORE MEDICAL SERV	EFT000000011933	MEDICAL SERVICES	16,249.37
CABOT AUTO GLASS & UPHOLSTERY	EFT000000011934	CLEANING SERVICES	348.45
ATLANTIC PURIFICATION SYSTEM LTD	EFT000000011935	WATER PURIFICATION SUPPLIES	3,875.86
AUTOMOTIVE SUPPLIES 1985 LTD.	EFT000000011936	AUTO SUPPLIES	1,033.97
AVALON FORD SALES LTD.	EFT000000011937	AUTO PARTS	52.87
B & B SALES LTD.	EFT000000011938	SANITARY SUPPLIES	160.66

NAME	CHEQUE #	DESCRIPTION	AMOUNT
RDM INDUSTRIAL LTD.	EFT000000011939	INDUSTRIAL SUPPLIES	37.88
BAKER FLOORING CONTRACTS LTD.	EFT000000011940	SUPPLY/INSTALL FLOORING	57.49
NEWFOUNDLAND EXCHEQUER ACCOUNT	EFT000000011941	CERTIFICATES FOR RENEWAL	379.50
HERCULES SLR INC.	EFT000000011942	REPAIR PARTS	132.53
BELBIN'S GROCERY	EFT000000011943	CATERING SERVICES	2,354.04
HAROLD SNOW & SONS	EFT000000011944	HARDWARE SUPPLIES	341.45
CABOT PEST CONTROL	EFT000000011945	PEST CONTROL	1,048.03
ROCKWATER PROFESSIONAL PRODUCT	EFT000000011946	CHEMICALS	6,461.17
BLACK & MCDONALD LIMITED	EFT000000011947	PROFESSIONAL SERVICES	1,098.25
TRACT CONSULTING INC	EFT000000011948	PROFESSIONAL SERVICES	13,328.50
BURSEY MANUFACTURING INC	EFT000000011949	REPAIR PARTS	1,092.55
UNITED RENTAL OF CANADA INC.	EFT000000011950	RENTAL OF EQUIPMENT	389.66
BROWNE'S AUTO SUPPLIES LTD.	EFT000000011951	AUTOMOTIVE REPAIR PARTS	8.40
FARRELL'S EXCAVATING LTD.	EFT000000011952	ROAD GRAVEL	8,664.72
SPARTAN ATHLETIC PRODUCTS	EFT000000011953	SPORTING SUPPLIES	517.50
BURSEY EXCAVATING & DEVELOPMENT LTD.	EFT000000011954	PROGRESS PAYMENT	251,146.74
CAMPBELL'S SHIPS SUPPLIES	EFT000000011955	REPAIR PARTS	299.82
CANADIAN CORPS COMMISSIONAIRES	EFT000000011956	SECURITY SERVICES	11,977.85
AIR LIQUIDE CANADA INC.	EFT000000011957	CHEMICALS AND WELDING PRODUCTS	273.83
INTEREX	EFT000000011958	METAL/STEEL	4,693.15
COASTAL DOOR & FRAME LTD	EFT000000011959	DOORS/FRAMES	207.00
MAC TOOLS	EFT000000011960	TOOLS	2,699.30
KENT	EFT000000011961	BUILDING SUPPLIES	916.86
CBCL LIMITED	EFT000000011962	PROFESSIONAL SERVICES	583.63
COADY'S METAL WORKS LTD.	EFT000000011963	PROFESSIONAL SERVICES	488.75
HAZMASTERS INC.	EFT000000011964	CHEMICALS	7,497.14
CANADIAN RED CROSS	EFT000000011965	CPR RECERTIFICATION	240.00
COLONIAL GARAGE & DIST. LTD.	EFT000000011966	AUTO PARTS	1,796.54
CONSTRUCTION SIGNS LTD.	EFT000000011967	SIGNAGE	1,250.63
SCOTT WINSOR ENTERPRISES INC.,	EFT000000011968	REMOVAL OF GARBAGE & DEBRIS	11,609.89
SCARLET EAST COAST SECURITY LTD	EFT000000011969	TRAFFIC CONTROL	17,085.26
MAXXAM ANALYTICS INC.,	EFT000000011970	WATER PURIFICATION SUPPLIES	842.95
CRANE SUPPLY LTD.	EFT000000011971	PLUMBING SUPPLIES	3,674.29
JAMES G CRAWFORD LTD.	EFT000000011972	PLUMBING SUPPLIES	500.67
ENVIROSYSTEMS INC.	EFT000000011973	PROFESSIONAL SERVICES	26,559.25
FASTENAL CANADA	EFT000000011974	REPAIR PARTS	1,033.39
LONG & MCQUADE	EFT000000011975	REAL PROGRAM	1,151.15
CUMMINS CANADA ULC	EFT000000011976	REPAIR PARTS	241.54
CRAWFORD & COMPANY CANADA INC	EFT000000011977	ADJUSTING FEES	781.00
DICKS & COMPANY LIMITED	EFT000000011978	OFFICE SUPPLIES	2,556.68
EAST COAST HYDRAULICS	EFT000000011979	REPAIR PARTS	503.57
HITECH COMMUNICATIONS LIMITED	EFT000000011980	REPAIRS TO EQUIPMENT	14,381.90
REEFER REPAIR SERVICES (2015) LIMITED	EFT000000011981	REPAIR PARTS	1,494.75
GOODLIFE FITNESS	EFT000000011982	FITNESS MEMBERSHIP	24,581.25

NAME	CHEQUE #	DESCRIPTION	AMOUNT
CAHILL TECHNICAL SERVICES	EFT000000011983	PROFESSIONAL SERVICES	859.64
RUSSEL METALS INC.	EFT000000011984	METALS	51.75
CANADIAN TIRE CORP.-KELSEY DR.	EFT000000011985	MISCELLANEOUS SUPPLIES	410.96
ROGERS COMMUNICATIONS CANADA INC.	EFT000000011986	DATA & USAGE CHARGES	4,424.05
EASTERN MEDICAL SUPPLIES	EFT000000011987	MEDICAL SUPPLIES	96.60
EMCO SUPPLY	EFT000000011988	REPAIR PARTS	2,975.90
BASIL FEARN 93 LTD.	EFT000000011989	REPAIR PARTS	253.00
FORTTRAN TRAFFIC SYSTEMS LTD	EFT000000011990	TRAFFIC SUPPLIES	777.40
FRESHWATER AUTO CENTRE LTD.	EFT000000011991	AUTO PARTS/MAINTENANCE	3,589.44
MAYNARD-REECE ENGINEERING EQUIPMENT LIMITED	EFT000000011992	REPAIR PARTS	1,610.00
CDW CANADA INC.	EFT000000011993	REPAIR PARTS	983.91
BURSEY CLEANERS LIMITED	EFT000000011994	CLEANING SERVICES	22,626.64
STELLAR INDUSTRIAL SALES LTD.	EFT000000011995	INDUSTRIAL SUPPLIES	390.14
ENTERPRISE RENT-A-CAR	EFT000000011996	RENTAL OF VEHICLES	5,405.01
PENNEY'S HOLDINGS LIMITED	EFT000000011997	PROFESSIONAL SERVICES	14,931.60
TROY LIFE & FIRE SAFETY LTD.	EFT000000011998	PROFESSIONAL SERVICES	1,671.64
HARVEY & COMPANY LIMITED	EFT000000011999	REPAIR PARTS	2,019.94
A HARVEY & CO. LTD.	EFT000000012000	ROAD SALT	1,261.66
HVAC SPECIALITIES INC.	EFT000000012001	CHEMICALS	1,140.80
GUILLEVIN INTERNATIONAL CO.	EFT000000012002	ELECTRICAL SUPPLIES	260.31
BRENNTAG CANADA INC	EFT000000012003	CHLORINE	22,011.12
GRAYMONT (NB) INC.,	EFT000000012004	HYDRATED LIME	21,496.95
MARTIN & LEVESQUE UNIFORMS INC	EFT000000012005	CLOTHING ALLOWANCE	548.55
RONA	EFT000000012006	BUILDING SUPPLIES	2,376.82
HICKMAN MOTORS LIMITED	EFT000000012007	AUTO PARTS	189.51
FLEET READY LTD.	EFT000000012008	REPAIR PARTS	5,498.84
SOURCE ATLANTIC INDUSTRIAL DISTRIBUTION	EFT000000012009	REPAIR PARTS	1,545.98
UNIVAR CANADA	EFT000000012010	CHEMICALS	10,682.03
IMPRINT SPECIALTY PROMOTIONS LTD	EFT000000012011	PROMOTIONAL ITEMS	1,942.81
HICKMAN DODGE JEEP CHRYSLER	EFT000000012012	PURCHASE OF VEHICLES	144,421.32
ONX ENTERPRISE SOLUTIONS LIMITED	EFT000000012013	REPAIR PARTS	553.61
UMBRELLA SECURITY	EFT000000012014	ALARM MONITORING	3,879.70
PINNACLE ENGINEERING LTD.	EFT000000012015	PROFESSIONAL SERVICES	68,589.57
CLEAN AIR SOLUTIONS	EFT000000012016	PROFESSIONAL SERVICES	1,575.50
VITALAIRE CUSTOMER CARE	EFT000000012017	SAFETY SUPPLIES	242.46
BOSCH REXROTH CANADA CORP.	EFT000000012018	REPAIR PARTS	19,066.73
KAVANAGH & ASSOCIATES	EFT000000012019	PROFESSIONAL SERVICES	85,718.37
SAFETY FIRST-SFC LTD.	EFT000000012020	PROFESSIONAL SERVICES	26,975.04
KERR CONTROLS LTD.	EFT000000012021	INDUSTRIAL SUPPLIES	975.66
MACKAY COMMUNICATIONS - CANADA, INC.	EFT000000012022	PROFESSIONAL SERVICES	1,343.61
CARMICHAEL ENGINEERING LTD.	EFT000000012023	PROFESSIONAL SERVICES	2,621.43
BELFOR PROPERTY RESTORATION	EFT000000012024	PROFESSIONAL SERVICES	517.50
UNIFORM WORKS LIMITED	EFT000000012025	CLOTHING ALLOWANCE	572.70
ACE LOCKSMITHING	EFT000000012026	PROFESSIONAL SERVICES	6,253.13

NAME	CHEQUE #	DESCRIPTION	AMOUNT
DEXTER CONSTRUCTION	EFT000000012027	PROGRESS PAYMENT	711,736.35
MIKAN SCIENTIFIC INC.	EFT000000012028	REPAIR PARTS	412.34
HOLLANDIA POOLS & SPAS	EFT000000012029	REPAIR PARTS	1,452.53
NU-WAY EQUIPMENT RENTALS	EFT000000012030	RENTAL OF EQUIPMENT	1,748.00
NEWFOUNDLAND DISTRIBUTORS LTD.	EFT000000012031	INDUSTRIAL SUPPLIES	73.14
TOROMONT CAT	EFT000000012032	AUTO PARTS	41.12
NORTH ATLANTIC PETROLEUM	EFT000000012033	PETROLEUM PRODUCTS	8,240.50
PARTS FOR TRUCKS INC.	EFT000000012034	REPAIR PARTS	18,492.00
RIDEOUT TOOL & MACHINE INC.	EFT000000012035	TOOLS	178.66
THE ROYAL GARAGE LIMITED	EFT000000012036	AUTO PARTS	25.53
ROYAL FREIGHTLINER LTD	EFT000000012037	REPAIR PARTS	3,296.09
S & S SUPPLY LTD. CROSSTOWN RENTALS	EFT000000012038	REPAIR PARTS	12,457.94
BIG ERICS INC	EFT000000012039	SANITARY SUPPLIES	2,242.35
SAUNDERS EQUIPMENT LIMITED	EFT000000012040	REPAIR PARTS	1,603.40
SANSOM EQUIPMENT LTD.	EFT000000012041	REPAIR PARTS	964.73
SMITH'S HOME CENTRE LIMITED	EFT000000012042	HARDWARE SUPPLIES	243.40
CHANDLER	EFT000000012043	CLOTHING ALLOWANCE	3,583.92
TRACTION DIV OF UAP	EFT000000012044	REPAIR PARTS	4,350.11
TULKS GLASS & KEY SHOP LTD.	EFT000000012045	PROFESSIONAL SERVICES	958.27
WATERWORKS SUPPLIES DIV OF EMCO LTD	EFT000000012046	REPAIR PARTS	8,312.80
WEIRS CONSTRUCTION LTD.	EFT000000012047	PROGRESS PAYMENT	43,172.55
ACE CLEANING COMPANY	EFT000000012048	CLEANING SERVICES	28,281.14
BARRY ROSS	EFT000000012049	PROFESSIONAL SERVICES	141.91
GFL ENVIRONMENTAL INC.	EFT000000012050	PROFESSIONAL SERVICES	91,176.42
MCDONALD, HEATHER	EFT000000012051	MILEAGE	35.68
BUTLER, KELLY	EFT000000012052	EMPLOYMENT RELATED EXPENSES	81.94
WINSOR, MICHELLE	EFT000000012053	MILEAGE	36.60
JONES, CHRISTINA	EFT000000012054	MILEAGE	48.36
WALSH, MARY	EFT000000012055	EMPLOYMENT RELATED EXPENSES	480.42
TUCKER, WALLY	EFT000000012056	CLOTHING ALLOWANCE	125.00
PERRY, MONA	EFT000000012057	CLOTHING ALLOWANCE	77.52
DEREK DUGGAN	EFT000000012058	MILEAGE	55.87
LETTO, LORI	EFT000000012059	MILEAGE	49.37
MAHER, TRAVIS	EFT000000012060	MILEAGE	39.56
ROCHE, WAYNE	EFT000000012061	CLOTHING ALLOWANCE	125.00
SCOTT HOUNSELL	EFT000000012062	EMPLOYMENT RELATED EXPENSES	125.00
BLAIR MCDONALD	EFT000000012063	EMPLOYMENT RELATED EXPENSES	312.11
VICTORIA ETCHEGARY	EFT000000012064	EMPLOYMENT RELATED EXPENSES	108.28
KELLY MAGUIRE	EFT000000012065	VEHICLE BUSINESS INSURANCE	26.00
VINCENT, AUBREY	EFT000000012066	EMPLOYMENT RELATED EXPENSES	535.00
STEVEN NOSEWORTHY	EFT000000012067	VEHICLE BUSINESS INSURANCE	381.95
VALLEN	EFT000000012068	REPAIR PARTS	271.31
ALLTASK EXCAVATING INC	EFT000000012069	PROFESSIONAL SERVICES	7,187.47
TARA CUMBY	EFT000000012070	EMPLOYMENT RELATED EXPENSES	40.25

NAME	CHEQUE #	DESCRIPTION	AMOUNT
SMITH STOCKLEY LTD.	EFT000000012071	PLUMBING SUPPLIES	1,228.25
JANET NORMAN	EFT000000012072	CLOTHING ALLOWANCE	80.00
REDWOOD CONSTRUCTION LIMITED	EFT000000012073	PROGRESS PAYMENT	134,728.35
CUTTING EDGE LAWN CARE INC.,	EFT000000012074	PROGRESS PAYMENT	68,103.32
CAN-AM PLATFORMS & CONSTRUCTION LTD.	EFT000000012075	PROGRESS PAYMENT	63,666.00
DULUX PAINTS	EFT000000012076	PAINT SUPPLIES	2,216.14
<b>Total:</b>			<b>\$ 3,340,516.94</b>

# BID APPROVAL NOTE

Bid #	N/A		
Bid Name	N/A		
Department	Fire Department	Division	Administration
Budget Code	Software Maintenance 2503 and 2492		
Source of Funding	<input checked="" type="radio"/> Operating <input type="radio"/> Capital <input type="radio"/> Multiyear Capital		
Purpose	The reason for this purchase is to ensure the database is running properly for 911 and operations.		
Results	<input type="radio"/> As attached <input checked="" type="radio"/> As noted below		
	Vendor Name		Bid Amount
	FDM Software Ltd.		\$50, 300.20
Expected Value	<input checked="" type="radio"/> As above <input type="radio"/> Value shown is an estimate only for a      year period. The City does not guarantee to buy any specific quantities or dollar value.		
Contract Duration	One year		
Bid Exception	<input type="radio"/> None <input checked="" type="radio"/> Contract Award Without Open Call <input type="radio"/> Professional Services		
Recommendation	It is recommended to award this contract without open call to FDM Software Ltd., as per the Public Procurement Act		
Supply Chain Buyer	Sherri Higgins		
Supply Chain Manager	<i>Rick Squires</i>	Date	Dec 6, 2018
Deputy City Manager*		Date	Dec 6, 2018

\*Only required for a bid exception (contract award without open call or professional services).

# ST. JOHN'S

**TO: GOVERNMENT OF NEWFOUNDLAND AND LABRADOR  
THE MINISTER OF WORKS, SERVICES AND TRANSPORTATION**

**(Pursuant to Section 10 of The Public Tender Act, 1984 and Section 9 of the Regulations)**

**REPORT ON CONTRACT AWARD WITHOUT TENDER INVITATION**

**FROM: GOVERNMENT FUNDED BODY**  
City of St. John's, P.O. Box 908, St. John's, NL, A1C 5M2

**Contract Description**

2019 Annual Support & Maintenance for FDM Software.

**Contractor, Supplier or Lessor:**

**Name:** FDM SOFTWARE LTD

**Address:** 949 West 3rd Street Suite 113, Vancouver, BC V7P 3P7

**Contract Price** \$ 50,300.20

**Date of Award:** October 20, 2018

**Public Tender Act relevant exemption clause (tick as applicable):**

3(2)(b) 3(2)(d) ☒ 3(2)(e) 4(1)(b) 4(5)

**Reason(s) why the tender was not invited:**

Sole Supplier, Software used in SJRFD is maintained by FDM

Head of Government-Funded Body

**Prepared by:** Dallis Hamlyn

  
City Manager

**Date:** 2018-01-05

**Date:**



## **CONTRACT AWARD WITHOUT TENDER INVITATION**

### **Relevant Exemption Clauses:**

- 3(2)(b): Where the estimated cost of the work or acquisition is not more than \$25,000, exclusive of goods and services tax imposable under Part IX of the Excise Tax Act (Canada) and retail sales tax imposable under the Retail Sales Tax Act, and it appears to the Chief Commissioner that in view of the nature of the work or acquisition it is not advisable to invite tenders.
- 3(2)(d): In the case of a pressing emergency where the delay resulting from inviting tender would be injurious to the public interest.
- 3(2)(e): Where the dealer, supplier or contractor providing the work or acquisition is the only source of that work or acquisition.
- 4(1)(b): The estimated rental value of the space is not more than \$30,000 exclusive of goods and services tax imposable under Part IX of the Excise Tax Act (Canada) and retail sales tax imposable under the Retail Sales Act, and it appears to the Chief Commissioner, in view of the nature of the lease, that it is not advisable to invite tenders.
- 4(5): A lease for space that was not originally publically tendered or that was originally publicly tendered without a clause for a further option to renew and a lease for an increase of the area of leased space may be renewed with the approval of the Lieutenant-Governor in Council.
  - (a): In accordance with the original terms of the lease; or
  - (b): On terms more favorable to the City where, in the opinion of the Chief Commissioner, those terms are consistent with the fair market value for that leased space.



November 26, 2018

St John's Regional Fire Department  
Dallis Hamlyn  
5 Fort Townsend  
PO Box 908  
St. John's, NL A1C 5M2  
Canada

Re: FDM Software, Ltd.

To whom it may concern:

FDM CAD Workstation and the modules set forth in Maintenance Renewal Quote 2018-116158, a copy of which is attached ("collectively, the "CAD Workstation Software") represent proprietary software developed and offered exclusively by FDM Software, Ltd., a wholly-owned subsidiary of Aptean Canada Software, Inc. ("FDM")

FDM is unaware of any product on the market that provides the functionalities offered with the FDM CAD Workstation Software. FDM CAD Workstation Software is the only system on the market today that is fully supported by FDM Software. No other company can provide maintenance support for the FDM CAD Workstation Software.

If you require further information, please contact the undersigned.

Sincerely,

Neil S. Goldstein

Senior Legal Counsel

Aptean Headquarters

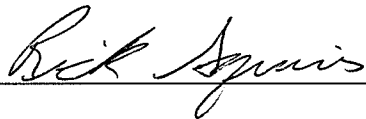
4325 Alexander Drive  
Suite 100  
Alpharetta, GA 30022-3740  
+1(770) 351-9600

[info@aptean.com](mailto:info@aptean.com)

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# BID APPROVAL NOTE

<b>Bid #</b>	N/A		
<b>Bid Name</b>	N/A		
<b>Department</b>	Finance	<b>Division</b>	Performance & Strategy
<b>Budget Code</b>	1225-52300		
<b>Source of Funding</b>	<input checked="" type="radio"/> Operating <input type="radio"/> Capital <input type="radio"/> Multiyear Capital		
<b>Purpose</b>	This is a continuation of provision of online engagement options for the public.		
<b>Results</b>	<input type="radio"/> As attached <input checked="" type="radio"/> As noted below		
	<b>Vendor Name</b>	<b>Bid Amount</b>	
	Bang the Table	\$99,000.00	
<b>Expected Value</b>	<input type="radio"/> As above <input checked="" type="radio"/> Value shown is an estimate only for a 5 year period. The City does not guarantee to buy any specific quantities or dollar value.		
<b>Contract Duration</b>	Three year term with a two year option		
<b>Bid Exception</b>	<input type="radio"/> None <input checked="" type="radio"/> Contract Award Without Open Call <input type="radio"/> Professional Services		
<b>Recommendation</b>	It is recommended to award this contract without open call to Bang the Table, as per the Public Procurement Act.		
<b>Supply Chain Buyer</b>	Sherri Higgins		
<b>Supply Chain Manager</b>		<b>Date</b>	Dec 6, 2018
<b>Deputy City Manager*</b>		<b>Date</b>	Dec 6, 2018

\*Only required for a bid exception (contract award without open call or professional services).

# ST. JOHN'S

**TO: Government of Newfoundland and Labrador, Public Procurement Agency**

**Report to Chief Procurement Officer, Public Procurement Agency  
(Pursuant to Section 32 or *The Public Procurement Regulations*)  
Version 1 – 2018-03-24**

**FROM: Government Funded Body  
City of St. John's, P.O. Box 908, St. John's, NL A1C5M2**

**Contract Description:**

Renewal of online engagement software Engagement HQ from Bang the Table for three years with the option to renew for an additional two years.

**Contractor, Supplier or Lessor:**

Name: Bang the Table

Address: 1090 Homer St, Vancouver, BC, V6B 2W9 Country: Canada

Contract Price  
(exclusive of HST): \$ 99,000.00

Contract # or PO #: Date of Award:

**Relevant Exception Clause (select only one):**

6(a)(v) Only Available Source

**Reason(s) Why an Open Call for Bids Was Not Invited:**

Bang the Table is the only service provider of the Engagement HQ software.

**Prepared by:**

Derek Coffey

**Date:** 12/06/2018

**Head of Public Body:  
(City Manager)**

Kevin Breen

**Date:** 12/06/2018



Bang the Table  
1090 Homer Street 3<sup>rd</sup> Floor  
Vancouver BC V6B 2W9  
Canada  
877.308.2907  
Bangthetable.com

November 28, 2018

City of St. John's  
Via Electronic Copy

Re: Bang the Table and EngagementHQ Software

To Whom It May Concern:

The following is for your information and review:

- Bang the Table is the sole and exclusive provider, owner and distributor of EngagementHQ software
- No other company is authorized to sale EngagementHQ software. We are the sole source provider of EngagementHQ
- We own a Trademark for both EngagementHQ and Bang the Table

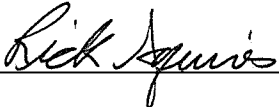
Please let us know what more you need.

Sincerely,

A handwritten signature in black ink that reads "Matt Crozier".

Matthew Crozier, CEO

# BID APPROVAL NOTE

<b>Bid #</b>	2018246		
<b>Bid Name</b>	Supply & Delivery of Two (2) Sewer Jetters		
<b>Department</b>	Public Works	<b>Division</b>	Fleet
<b>Budget Code</b>	PWP-2018-890		
<b>Source of Funding</b>	<input type="radio"/> Operating <input checked="" type="radio"/> Capital <input type="radio"/> Multiyear Capital		
<b>Purpose</b>	This equipment is for cleaning residential sewer laterals and will allow more efficiency providing this service. Also, it is equipped with a variety of nozzles which will allow performance of tasks that could not have been previously completed thus providing better service.		
<b>Results</b>	<input type="radio"/> As attached <input checked="" type="radio"/> As noted below		
	<b>Vendor Name</b>	<b>Bid Amount</b>	
	S & S Supply Ltd.	Disqualified	
	S & S Supply Ltd.	Disqualified	
	Can-Am Instruments Ltd	\$84, 962.00	
	Joe Johnson Equipment	\$93, 897.50	
<b>Expected Value</b>	<input checked="" type="radio"/> As above <input type="radio"/> Value shown is an estimate only for a      year period. The City does not guarantee to buy any specific quantities or dollar value.		
<b>Contract Duration</b>	One time purchase		
<b>Bid Exception</b>	<input checked="" type="radio"/> None <input type="radio"/> Contract Award Without Open Call <input type="radio"/> Professional Services		
<b>Recommendation</b>	It is recommended to award this open call to the lowest bidder that meets specifications, Can-Am Instruments Ltd., as per the Public Procurement Act.		
<b>Supply Chain Buyer</b>	Sherri Higgins		
<b>Supply Chain Manager</b>		<b>Date</b>	Dec 6, 2018
<b>Deputy City Manager*</b>		<b>Date</b>	

\*Only required for a bid exception (contract award without open call or professional services).

# ST. JOHN'S

# Economic Update **December 2018**



## Economic Indicators

The **New Housing Price Index** for St. John's Metro was 98.5 in September 2018 down -0.4%\*

The **Consumer Price Index** for St. John's Metro was 138.3 in October 2018 up 1.9%\*

**Retail trade** for Newfoundland and Labrador was \$749 million in September 2018 down -0.3%\*

\* same month in the previous year.

## Labour Force Characteristics

... as of October 2018

Labour Force	121,800 (down 0.6%)
Unemployment Rate	9.0% (up 0.3 pts)
Employment	110,800 (unchanged 0.0)
Participation Rate	65.6% (up 2.2pts )

*St. John's CMA, seasonally adjusted, three-month moving average. Percentage change reflects the same month previous year.*

## Business Briefs



### Over \$1.3 billion bids for offshore oil exploration licenses

Newfoundland and Labrador has received a record number of bids for exploration licenses in the province's offshore. A total of \$1.38-billion in bids and a record single bid of \$621-million from BHP Billiton Petroleum in Eastern NL were received as a result of the most recent calls for bids in the Eastern Newfoundland Region and Jeanne d'Arc Region, both located in the Canada-Newfoundland and Labrador Offshore area. In less than 7% of the province's offshore, there is a combined resource potential of 49.2 billion barrels of oil, and 193.8 trillion cubic feet of gas. Equinor and its partners were the successful bidders for three new exploration parcels in the Jeanne d'Arc Basin. The company also holds partnership interests in the Hibernia, Terra Nova and Hebron fields.



## St. John's metro area rental market has stabilized

More robust economic and demographic conditions throughout the St. John's area contributed to a decrease in the rental apartment vacancy rate in 2018, according to the results of Canada Mortgage and Housing Corporation's Rental Market Survey conducted in October 2018. The overall vacancy rate decreased to 6.3% from 7.2% and the average rent increased marginally by 1.6% to \$877. Demand for rental units varies depending on proximity to the city core area, where people are willing to pay a premium rent. The highest average two-bedroom rent was recorded within the units built since 2005 category at \$1,508, which captures units newly completed since the 2012 survey and represents a premium of \$547 above the overall two-bedroom average rent of \$961. The vacancy rate (10.9%) remains high in these recently built structures. Read more here: [www.cmhc.ca](http://www.cmhc.ca).

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## O'Brien Farm as an agriculture incubator

The O'Brien Farm Foundation, along with the Governments of Newfoundland and Labrador and Canada, are partnering on an initiative that will benefit the agriculture sector, while also preserving the history of urban farming and Irish settlement in St. John's. The project will include constructing a learning centre, creating a community garden and developing farm incubator infrastructure, including a barn, fencing and equipment. Interior and exterior renovations to Thimble Cottage will also be undertaken, as well as improvements to the grounds and parking area as part of the three-year project. The initiative also aims to preserve the history of 200-year-old farm and to develop a tourism asset. The project will be supported with a \$863,750 investment from ACOA and the Department of Tourism, Culture, Industry and Innovation.



## City Building Permits (year to date)

As of December 3, 2018 the value of:

- **Commercial** permits were up 82% to \$264,930,208 for 2018 over \$145,565,987 for 2017
- **Industrial** permits were valued at \$5,000 for 2018 and \$5,110,000 for 2017
- **Government/Institutional** permits were up from \$1,952,594 in 2017 to \$12,713,970 in 2018\*
- **Residential** permits are down this year, 17% over 2017: \$69,519,524 for 2018 over \$84,218,875 for 2017
- **Repair** permits were down 20%, from \$3,217,798 in 2017 to \$2,576,805 in 2018
- **Total** value of all permits was up 46% to \$349,745,507 for 2018 over \$240,065,254 for 2017

*\* Note that this data does not include the full range of permit activity undertaken by the provincial government and Memorial University.*

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## Business Approvals

## City Initiatives



Breakaway Inc Thrift store, 45 Blackmarsh Rd.  
Island Vape, 279 Portugal Cove Rd.  
Cell phone accessories kiosk, Village Mall  
Moss Development, 20 Hallet Cres.  
Mogul restaurant, 430 Torbay Rd.

## City of St. John's 10-YEAR Affordable Housing Strategy

The City of St. John's has released the [2018](#)



## Home-based Businesses

Baked goods for delivery, 37 Bell's Turn  
The Shop, SALT, 10 Merrymeeting Rd.  
Office, 55 Rennie's Mill Rd.

### Year to Date 147

- Regular 102
- Home-based 45



[Affordable Housing Strategy](#), a ten-year plan that continues and expands from the original Affordable Housing Business Plan's mandate that '*Housing is a human right. All people need and deserve a home in which they can afford to live, and the City should work to ensure such housing opportunities exist.*' A commonly accepted guideline for housing affordability is that housing costs should not exceed 30% of a household's annual income. Costs include, as applicable, rent, mortgage payments (principal and interest), property taxes, condominium fees, and payments for electricity, water and other municipal services. Approximately 12,100 households in the City of St. John's live in unaffordable housing based on this definition, spending more than 30% of income on housing costs. Through this new strategy, the City will leverage its own municipal resources to support and complement solutions of other levels of governments across the housing continuum. The new strategy focuses on the following six directions which are each lined with actions: Unlocking Resources, Building Homes, Leading Innovation, Revitalizing Policy, Cultivating Partnership, Informing Action. The new strategy will be reviewed every three years to ensure the implementation is on the right track, and to determine if any refinements are needed.

## Upcoming Events

Dec 11 [Facebook: Go Live and Thrive!](#)

Dec 13 [Business Solutions Pop-Up](#)

Dec 20 [Be a Trade Mission Insider: Passport for Growth](#)



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