

**AGENDA  
REGULAR MEETING**

**October 19, 2015  
4:30 p.m.**

**ST. JOHN'S**

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# MEMORANDUM

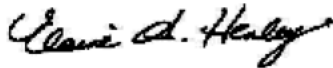
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October 16, 2015

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Monday October 19, 2015 at 4:30 p.m.**

This meeting will be preceded by a Special Meeting to be held on the same day in Conference Room A at **3:00 p.m.**

By Order



Elaine Henley  
City Clerk



**AGENDA**  
**REGULAR MEETING - CITY COUNCIL**  
**October 19, 2015 – 4:30 p.m. – Council Chambers, 4<sup>th</sup> Floor, City Hall**

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**1. CALL TO ORDER**

**2. APPROVAL OF THE AGENDA**

**3. ADOPTION OF THE MINUTES**

- a. Minutes of October 13, 2015

**4. DELEGATIONS**

**5. BUSINESS ARISING FROM THE MINUTES**

**Included in the Agenda:**

**Other Matters**

**6. NOTICES PUBLISHED**

- A Discretionary Use Application has been submitted by O'Reilly Brothers Limited requesting approval to convert an existing woodworking area into a Rental Storage Unit at 431-435 Main Road. The proposed development area will be 141 m<sup>2</sup>.
- Discretionary Use (Extension of Non-Conforming Use) Application has been submitted to demolish and rebuild the dwelling at Civic No. 88 Battery Road. The proposed dwelling, a two storey structure, will comprise a floor area of 56.88 square metres per floor, for a total floor area of 113.76 square metres. The roof is proposed to be 1.11 metres higher than the existing dwelling.

**7. PUBLIC HEARINGS**

**8. COMMITTEE REPORTS**

- a. Police and Traffic Committee Report of September 29, 2015
- b. Finance and Administration Committee Report of October 7, 2015
- c. Development Committee Report of October 13, 2015

**9. RESOLUTIONS**

**10. DEVELOPMENT PERMITS LIST**

- October 8 – 14, 2015

**11. BUILDING PERMITS LIST**

- October 8 – 14, 2015

**12. REQUISITIONS, PAYROLLS AND ACCOUNTS LIST**

- Week Ending October 14, 2015

**13. TENDERS/RFPS**

- a. Tender 2015131 - Tactical Clothing St. John's Regional Fire Department

**14. NOTICES OF MOTION, WRITTEN QUESTIONS AND PETITIONS**

**15. OTHER BUSINESS**

**16. ADJOURNMENT**

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**MINUTES  
REGULAR MEETING - CITY COUNCIL  
October 13, 2015 - 4:50 p.m. - Council Chambers**

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- Present** Mayor D. O’Keefe  
Deputy Mayor R. Ellsworth  
Councillor T. Hann  
Councillor S. Hickman  
Councillor D. Lane  
Councillor A. Puddister  
Councillor D. Breen  
Councillor J. Galgay  
Councillor B. Tilley  
Councillor B. Davis  
Councillor W. Collins
- Others** City Manager  
Deputy City Manager of Community Services  
Deputy City Manager of Public Works  
Acting Deputy City Manager of Financial Management  
City Solicitor  
Chief Municipal Planner  
City Clerk  
Supervisor of Legislative Services

**CALL TO ORDER/ADOPTION OF AGENDA**

**SJMC2015-10-13/461R**

**Moved – Councillor Breen; Seconded – Councillor Galgay**

**That the agenda be adopted with the following additions:**

- **Special Events Advisory Committee Report October 13, 2015**
- **“What we Heard” Budget Consultation Report**

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**SJMC2015-10-13/462R**

**Moved – Councillor Davis; Seconded – Councillor Tilley**

**That the minutes of October 5, 2015 be adopted as presented.**

**CARRIED UNANIMOUSLY**

## **COMMITTEE REPORTS**

[Link to Report](#)

### **Special Events Advisory Committee**

Council considered the above noted report dated October 13, 2015.

#### **SJMC2015-10-13/463R**

**Moved – Councillor Davis; Seconded – Councillor Tilley**

**That the report be adopted as presented.**

**CARRIED UNANIMOUSLY**

## **DEVELOPMENT PERMITS LIST**

[Link to List](#)

Council considered as information the Development Permits List for the period October 1, 2015 to October 7, 2015.

## **BUILDING PERMITS LIST**

[Link to List](#)

Council considered the Building Permits list for the period of September 24 – September 30, 2015.

#### **SJMC2015-10-13/463R**

**Moved – Councillor Davis; Seconded - Councillor Puddister**

**That the building permits list for the period October 1 – 7, 2015 be approved as presented.**

**CARRIED UNANIMOUSLY**

## **REQUISITIONS, PAYROLLS AND ACCOUNTS**

[Link to Memo](#)

Council considered the requisitions, payrolls and accounts for the week ending October 7, 2015.

#### **SJMC2015-10-13/464R**

**Moved – Councillor Davis; Seconded - Councillor Puddister**

That the Payrolls and Accounts for the week ending October 7, 2015 be approved.

CARRIED UNANIMOUSLY

## **TENDERS/RFP's**

### **Tenders**

Council considered the following tender:

- Supply Install and Commission Back-up Power Supply – Buckmaster Recreation Centre

### **SJMC2015-10-13/465R**

**Moved – Councillor Hickman; Seconded - Councillor Lane**

**That Council approve staff's recommendations to award the above noted tender as follows:**

- **BSB Electrical Services Ltd. @ \$55,300.00 (excluding HST)**

CARRIED UNANIMOUSLY

## **OTHER BUSINESS**

### **Economic Update – October 2015**

Council considered as information the Economic Update for October 2015.

### **286 Torbay Road Easement – Expropriation**

Council considered a memo dated October 2, 2015 from the City Solicitor regarding the above noted matter.

### **SJMC2015-10-13/466R**

**Moved – Councillor Puddister; Seconded - Councillor Breen**

**That the requisite easement over land at 286 Torbay Road (Coakers Meadow) owned by Pine Bud Investments Inc. be expropriated for the purpose of a waterline.**

**ADJOURNMENT**

There being no further business, the meeting adjourned at 5:22 p.m.

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**MAYOR**

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**CITY CLERK**





# Building Permits List

## Council's October 13, 2015 Regular Meeting

Permits Issued: 2015/10/01 To 2015/10/07

### Class: Commercial

65 Kiwanis St. Marie's	Nc	Retail Store		
50 Aberdeen Ave	Ms	Retail Store		
22 Austin St	Sn	Communications Use		
193 Kenmount Rd	Ms	Restaurant		
57 Old Pennywell Rd	Ms	Retail Store		
180 Portugal Cove Rd	Ms	Retail Store		
8-10 Rowan St	Sn	Restaurant		
390 Topsail Rd	Ms	Retail Store		
390 Topsail Rd	Ms	Retail Store		
660 Torbay Rd	Ms	Service Station		
585 Torbay Rd	Ms	Retail Store		
611 Torbay Rd	Ms	Retail Store		
128 Water St, Luxus Hotel	Sn	Hotel		
202 Water St	Cr	Retail Store		
16-72 Hamlyn Rd. Premier	Cr	Retail Store		
173 Brookfield Rd	Nc	Agriculture		
48 Kenmount Rd, Journeys	Cr	Retail Store		
162 Duckworth St	Ex	Retail Store		
100 Military Rd	Nc	Recreational Use		
			This Week \$	927,665.00

### Class: Industrial

This Week \$ .00

### Class: Government/Institutional

10 Canada Dr	Ex	Church		
			This Week \$	.00

### Class: Residential

10 Ann Harvey Pl	Nc	Accessory Building		
8 Antelope St	Nc	Fence		
18 Cornwall Cres	Nc	Fence		
72 Eastaff St	Nc	Patio Deck		
16 Gibbons Pl	Nc	Accessory Building		
55 Greenspond Dr	Nc	Accessory Building		
713-715 Main Rd	Nc	Accessory Building		
35 Newman St	Nc	Accessory Building		
11 Northern Ranger St	Nc	Accessory Building		
144 Old Pennywell Rd	Nc	Fence		
60 Orlando Pl, Lot 195	Nc	Single Detached Dwelling		
64 Orlando Pl	Nc	Fence		
10 Otter Dr	Nc	Accessory Building		
382 Airport Heights Dr	Nc	Accessory Building		
382 Airport Heights Dr	Nc	Fence		
20 Sequoia Dr, Lot 304	Nc	Single Detached Dwelling		

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678 Thorburn Rd	Nc	Single Detached Dwelling	
4 Topsail Rd	Nc	Accessory Building	
387 Blackmarsh Rd,The Briefcas	Co	Home Office	
11 Signal Hill Rd	Co	Office	
31 Teakwood Dr	Co	Home Office	
31 Edinburgh St	Cr	Single Detached Dwelling	
41 Kenai Cres	Cr	Subsidiary Apartment	
27 Stephano St	Cr	Subsidiary Apartment	
19 Braemere St	Ex	Single Detached Dwelling	
64 Harrington Dr	Ex	Accessory Building	
5 Kirke Pl	Ex	Single Detached Dwelling	
14 Cherrybark Cres	Rn	Single Detached Dwelling	
7-9 Gilbert St	Rn	Single Detached & Sub.Apt	
13 Goodview St	Rn	Townhousing	
13a Goodview St	Rn	Townhousing	
15 Goodview St	Rn	Townhousing	
17 Goodview St	Rn	Townhousing	
168 Gower St	Rn	Townhousing	
166 Hamilton Ave	Rn	Single Detached Dwelling	
26 King's Bridge Rd	Rn	Single Detached Dwelling	
18 King's Rd	Rn	Apartment Building	
82 Lime St	Rn	Townhousing	
52 Prince Of Wales St	Rn	Single Detached Dwelling	
39 Sudbury St, Unit C	Rn	Apartment Building	
39 Sudbury St, Unit A	Rn	Apartment Building	
65 Macbeth Dr	Sw	Single Detached Dwelling	
274 Ruby Line	Sw	Single Detached Dwelling	
		This Week \$	1,458,858.00

**Class: Demolition**

32 Waterford Hts N	Rn	Single Detached Dwelling	
		This Week \$	3,000.00

This Week's Total: \$ 2,389,523.00

Repair Permits Issued: 2015/10/01 To 2015/10/07 \$ 144,925.00

Legend

Co	Change Of Occupancy	Rn	Renovations
Cr	Chng Of Occ/Renovtns	Sw	Site Work
Ex	Extension	Ms	Mobile Sign
Nc	New Construction	Sn	Sign
Oc	Occupant Change	Dm	Demolition

Appendix to Regular Minutes, October 13, 2015



YEAR TO DATE COMPARISONS			
October 13, 2015			
TYPE	2014	2015	% VARIANCE (+/-)
Commercial	\$153,372,000.00	\$117,184,000.00	-24
Industrial	\$125,300.00	\$0.00	-100
Government/Institutional	\$77,760,000.00	\$14,950,000.00	-81
Residential	\$120,456,000.00	\$67,972,000.00	-44
Repairs	4,526,000.00	3,472,000.00	-23
Housing Units (1 & 2 Family Dwellings)	272	177	
<b>TOTAL</b>	<b>\$356,239,300.00</b>	<b>\$203,578,000.00</b>	<b>-43</b>

**NOTE: THESE FIGURES HAVE BEEN REVISED TO CORRECT AN ERROR ON THE PREVIOUS YTD COMPARISON**

375 Blackmarsh Road - Application for a 26' x 40' accessory building with a mean height of 15' (4.57m) is rejected as contrary to Section 8.3.6(2)(i) and 8.3.6(3)(i)(a) of the St. John's Development Regulations. The maximum size of an accessory building cannot exceed 592ft<sup>2</sup> (55m<sup>2</sup>) with a lot size of 1,860m<sup>2</sup> or less. Also the maximum mean building height of an accessory building (residential use) shall be 11.48' (3.5m) with a lot size of 1,860m<sup>2</sup> or less.

Respectfully Submitted,

Jason Sinyard, P. Eng., M.A.S.  
 Director of Planning & Development

Appendix to Regular Minutes, October 13, 2015

# MEMORANDUM

**Weekly Payment Vouchers  
For The  
Week Ending October 7, 2015**

**Payroll**

<b>Public Works</b>	<b>\$ 432,566.68</b>
<b>Bi-Weekly Administration</b>	<b>\$ 933,547.42</b>
<b>Bi-Weekly Management</b>	<b>\$ 884,603.18</b>
<b>Bi-Weekly Fire Department</b>	<b>\$ 670,993.79</b>
<b>Accounts Payable</b>	<b>\$7,918,847.23</b>

*Appendix to Regular Minutes, October 13, 2015*

**Total: \$10,840,558.30**

**ST. JOHN'S**

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

**NOTICES PUBLISHED**

Applications which have been advertised in accordance with the requirements of Section 5.5 of the St. John's Development Regulations and which are to be considered for approval by Council at the **Regular Meeting of Council on October 19, 2015**

Ref #	Property Location/ Zone Designation	Ward	Application Details	Floor Area (square metres)	# of Employees (includes the applicant)	# of On-Site Parking Spaces	Written Representations Received	Planning and Development Division Notes
1	<b>431-435 Main Road</b> Commercial Neighbourhood (CN) Zone	5	A Discretionary Use Application has been submitted by O'Reilly Brothers Limited requesting approval to convert an existing woodworking area into a Rental Storage Unit at <b>431-435 Main Road</b> . The proposed development area will be 141 m <sup>2</sup> .	141m <sup>2</sup>			No submissions received	<b>The Planning and Development Division recommends approval of the application subject to all applicable City requirements.</b>
2	<b>88 Battery Road</b> Residential Battery (RB) Zone	2	Discretionary Use (Extension of Non-Conforming Use) Application has been submitted to demolish and rebuild the dwelling at Civic No. <b>88 Battery Road</b> . The proposed dwelling, a two storey structure, will comprise a floor area of 56.88 square metres per floor, for a total floor area of 113.76 square metres. The roof is proposed to be 1.11 metres higher than the existing dwelling.	113.76m <sup>2</sup>			Two submissions received (attached)	<b>The Planning and Development Division recommends approval of the application subject to all applicable City requirements.</b>

The Office of the City Clerk and the Department of Planning, Development & Engineering, in joint effort, have sent written notification of the applications to property owners and occupants of buildings located within a minimum 150-metre radius of the application sites. Applications have also been advertised in The Telegram newspaper on at least one occasion and applications are also posted on the City's website. Where written representations on an application have been received by the City Clerk's Department, these representations have been included in the agenda for the Regular Meeting of Council.

Sept. 27/15

[REDACTED]  
[REDACTED] Hipditch Hill  
ST. John's, NL -  
A1A 1A5

Home  
(L71)

To whom it may concern. My name is [REDACTED] I reside at [REDACTED] Hipditch Hill, I have resided there for 69 years. I am writing with my concerns of 88 Battery Rd, that is being rebuilt. You have stated that it will 1-11 metres higher. I have also heard it stated by the city that whatever is being replaced should be the same as what was there and no height. I know that 3 feet 7 inches may not seem like much. To me it will be, because it will block my view. I would hope that you would take this into consideration before allowing this person to take my view from me.

Sincerely,  
[REDACTED]

██████████  
██████████  
Battery Road

St. John's, NL

A1A 1A4

Office of the City Clerk

P.O. Box 908

St. John's, NL

A1C 5M2

October 5<sup>th</sup>, 2015

**RE: Demolition and rebuild of the dwelling at Civic No. 88 Battery Road**

Dear Sir/Madam,

We are writing as residents of ██████████ Battery Road to express our views regarding the application for major works for 88 Battery Road. The request to demolish, rebuild and exceed height restrictions is, in our opinion, excessive, dangerous, displays a lack of integrity and a complete disregard for the risks created for neighbouring residences. **Therefore, we wish to strongly object to the development of this property.**

The Battery area is a location where development proposals should be considered very carefully – ironically the City of St. John's should have been more concerned with the gradual disrepair and neglect of this property over the years. The resulting application for demolition is a direct result of the property owner's years of neglect. Intentionally allowing a property to suffer severe deterioration, potentially beyond the point of repair and which directly affects the health, safety and welfare of neighbouring dwellings is grotesque and, sadly, a reality for us here in The Battery. The dwelling located at 88 Battery Road has essentially been abandoned. Its continued neglect by the owner and the indifference of the City of St. John's has, in actual fact, damaged the fabric of an entire neighborhood.

The irony is we have been exposed to unsanitary, unsafe, vermin-infested and dangerous conditions as a direct result of this dilapidated, decayed and neglected dwelling; and now, we are expected to endure close quartered construction because this owner and the City of St. John's allowed a property to fall well below residential property standards to the point of it being unfit for human habitation. This construction application is unacceptable, especially for residents who have up kept their properties and have endured the increased cost of property insurance and decreased appraisal values because of an abandoned dwelling adjacent to our homes. We are now expected to assume additional perils as a result of construction; perils which include but are definitely not limited to damage from vibrations from pile drilling and excavating, damage to our property's foundation (risk of adjacent properties moving/shifting), damages to the integrity of existing dwellings, seeping, contamination, exposure to

vermin and pests, damages caused by dust and debris, countless health and safety concerns as well as the impact close quartered construction will have on our quality of daily living.

The inevitable risks when century old buildings are subject to the side effects of major close quartered construction – and keeping in mind not all damage can be repaired, is unfathomable. A loss of that type is not something that can be quantified. Who will be liable for these risks?

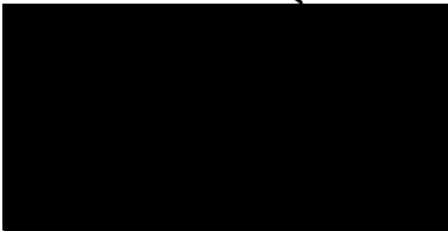
The safe removal of the dwelling situated at Civic No. 88 Battery Road should have been a priority years ago because we have been exposed to the countless hazards which have impacted our health, safety, welfare and return on our property investment not as a convenient loophole used by property owners to demolish and rebuilt because of intentional neglect.

We strongly oppose this application.

With utmost concern,



Oct 5 / 2015  
Date



Oct 5 / 2015  
Date

**REPORT**  
**POLICE & TRAFFIC COMMITTEE - CITY COUNCIL**  
**September 29, 2015 – 12:00 p.m. – Conference Room A**

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**Present** Councillor A. Puddister, Chair  
Mayor D. O’Keefe (left meeting at 12:40 pm)  
Deputy Mayor R. Ellsworth  
Councillor J. Galgay  
Councillor T. Hann (left meeting at 1:36 pm)  
Councillor D. Breen (left meeting at 1:36 pm)  
Councillor B. Davis  
Deputy City Manager – Public Works  
Director – Roads & Traffic  
Manager – Traffic  
Supervisor – Traffic  
Supervisor – Traffic Signals  
Deputy Chief – Operations (Regional Fire)  
Manager – Citizen Services  
Senior Legislative Assistant

**Others** Chris Whelan – Transit Planner – Metrobus  
Paul Didham – Sergeant – RNC

**REPORT**

1. **List of completed streets re: Traffic Calming**

This item was considered for information purposes. The Committee discussed the above noted and determined that further investigation and cost analysis be prepared in relation to digital feedback signs at elementary schools.

**Recommendation**

**That Traffic Staff prepare a list of elementary schools with installed digital feedback signs and a list of elementary schools without digital feedback signs and a cost analysis for installing at the schools that are without.**

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2. **Blackhead Road @ Linegar Avenue**

The above noted was discussed at the Committee. Previously it had been determined that the location did not qualify for a signal light or four way stop and the RNC advised no excessive speed in the data they collected. The Committee considered the removal of the blind turn. An estimate was completed by the Planning, Development &

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Engineering Department with a cost of \$75,218.00 to remove the rock and install a recon block wall to improve site distance.

**Recommendation**

**To bring forward the cost estimate for the removal of the blind turn to the Finance Committee for budget consideration.**

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3. **Keg Loading Zone**

The above noted was considered by the Committee.

**Recommendation**

**To install a Commercial Loading Zone, 8AM – 6PM, Monday to Friday and take out two parking spaces.**

The Committee questioned t a previous Keg patio deck application that was denied as it was on the St. John’s Port Authority land. It was further mentioned that Beaver Tails were approved to set up in the area but never utilized the space. The Committee wondered if there was a connection and asked to have follow-up with the Planning, Development & Engineering Department and possibly have a Port Authority representative attend a future meeting.

**Recommendation**

**Moved – Deputy Mayor Ellsworth; Seconded – Councillor Galgay**

**To bring forward review of previous applications from the Keg to the Development Committee for discussion and follow-up.**

**CARRIED UNANIMOUSLY**

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4. **14 Baltimore Street – 2 hour parking permit**

The above noted was considered by the Committee. A survey was conducted asking residents if they were in favour of a two hour parking permit allowance on Baltimore Street. Four out of five area residents did not recommend the parking allowance.



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**Recommendation**

**To maintain status quo.**

**CARRIED UNANIMOUSLY**

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5. **Hussey Drive – Request for Speed Reduction**

The Committee considered the above noted.

A warrant process recommended a reduced speed of 40 kilometres. As 40 kilometres is not standard practice the Committee discussed a reduced speed.

**Recommendation**

**To reduce the speed limit to 30km on Hussey Drive.**

**CARRIED UNANIMOUSLY**

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6. **Request for “No Parking” at 27 Bayberry Place**

The above noted was considered by the Committee and no parking is not an operational requirement for this street.

**Recommendation**

**To maintain status quo.**

**CARRIED UNANIMOUSLY**

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7. **Request for “No Parking” at Amherst Heights**

The Committee considered the above noted.

**Recommendation**

**To maintain status quo.**

**CARRIED UNANIMOUSLY**

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8. **Peet Street – Request for “No Parking”**

The above noted was considered by the Committee.

**Recommendation**

To install a no parking restriction on the east side of Peet Street to the last access point 20 meters north of the Hickman Jeep Lot.

CARRIED UNANIMOUSLY

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9. **Kerry Street – Traffic Concerns**

The Committee considered the above noted item.

**Recommendation**

Change existing no parking zone to a no stopping zone and further to have Kerry Street assessed within the Traffic Calming Program.

CARRIED UNANIMOUSLY

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10. **Elizabeth Avenue @ Newtown Road – Pedestrian Concerns - MUN**

This item was considered by the Committee.

**Recommendation**

Traffic Division will count and review Elizabeth Avenue @ Newtown Road once the new configuration is operational.

CARRIED UNANIMOUSLY

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11. **Crosswalk request for Fox Avenue @ Higgins Line**

This item was considered by the Committee.

**Recommendation**

Maintain status quo as the requested locaton is within 200 meters of a signalized intersection.

CARRIED UNANIMOUSLY

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12. **Portugal Cove @ Airport Heights and Major's Path**

The above noted area is currently being studied to determine if there is a need to change the level of control on left turning vehicles on Portugal Cove Road. There is currently an offset in the left turns due to the median construction and options for lane configuration are currently being considered.

**Recommendation**

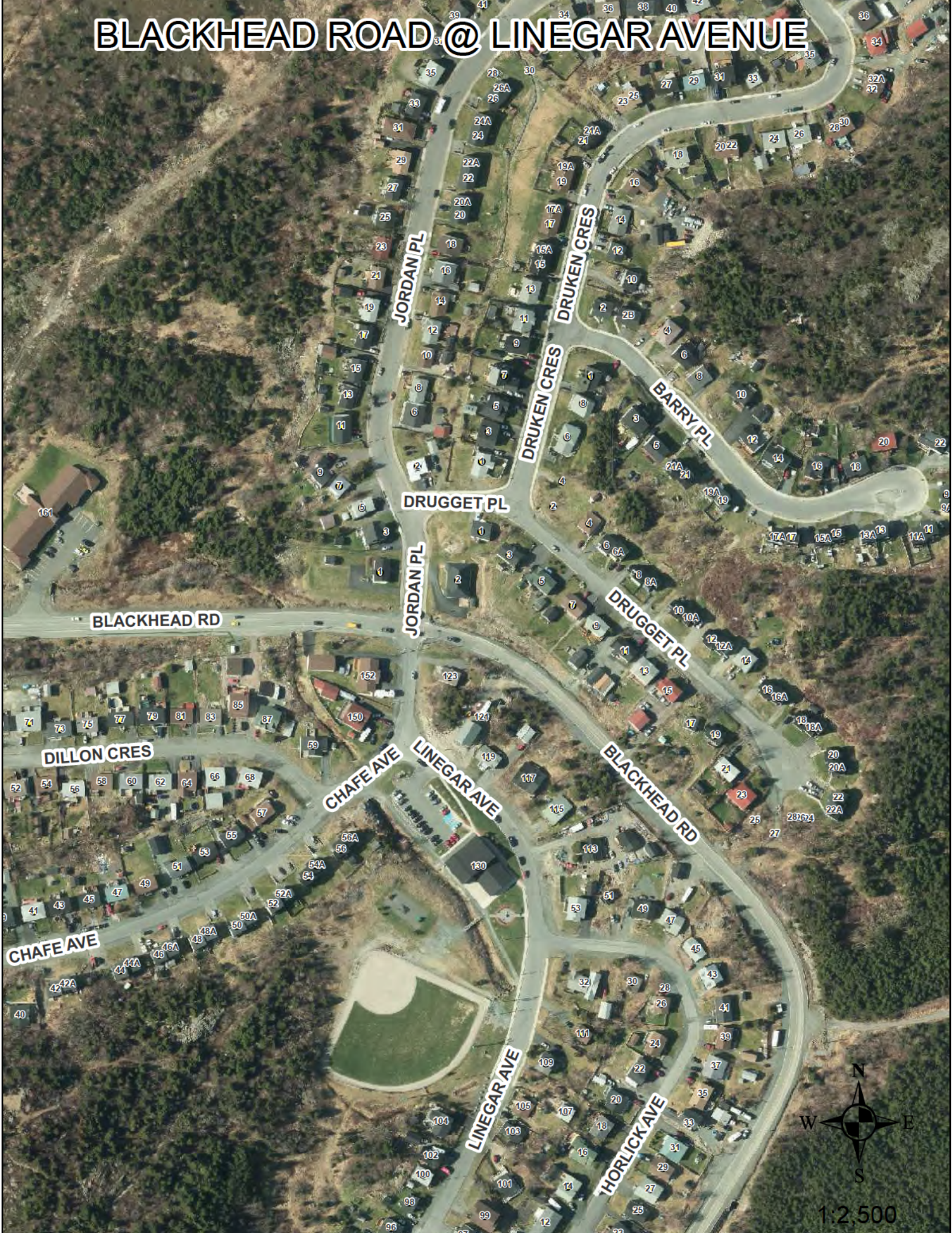
**Refer to Staff to consult with the Traffic Engineer and provide preliminary reconstruction and cost figures and bring forward to a future meeting for discussion.**

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Councillor Art Puddister  
Chairperson  
Police and Traffic Committee



# BLACKHEAD ROAD @ LINEGAR AVENUE



1:2,500



# DECISION/DIRECTION NOTE

Title: Request for Loading Zone – Harbour Drive Keg Restaurant

Date Prepared: September 22, 2015

Report To: Police & Traffic Committee – September 29, 2015

Ward: 1

Decision/Direction Required: To determine if a loading zone can be provided for three restaurants on Harbour Drive.

Discussion – Port Authority have asked the Keg to find an alternate location to unload.

Key Considerations/Implications:

1. Budget/Financial Implications N/A
2. Partners or Other Stakeholders N/A
3. Alignment with Strategic Directions/Adopted Plans N/A
4. Legal or Policy Implications N/A
5. Engagement and Communications Considerations N/A
6. Human Resource Implications N/A
7. Procurement Implications N/A
8. Information Technology Implications N/A
9. Other Implications N/A

Recommendation:

It is recommended to install a Commercial Loading Zone – 8AM-6PM Monday – Friday.

Prepared by/Signature: Steve Fagan, Supervisor of Parking Services

Approved by/Date/Signature: Don Brennan, Director of Roads & Traffic

Attachments: Appendix “A” – Notes prepared by Traffic

Appendix “B” – Documentation and Maps from Wayne Moore

# ST. JOHN'S

**AGENDA ITEM – HARBOUR DRIVE KEG RESTAURANT – REQUEST FOR LOADING ZONE**

**ISSUE:**

Traffic Division staff spoke with a Wayne Moore who has requested a Loading Zone for the three restaurants they manage on Harbour Drive.

**DISCUSSION:**

They have been asked by the Port Authority to find an alternate location to unload.

**RECOMMENDATION: TO INSTALL A COMMERCIAL LOADING ZONE 8AM – 6PM MONDAY – FRIDAY**

Harbour drive

Proposed new loading zone



To install two new sign posts complete with new loading zone signs. As shown with white arrows.

To remove the existing parking meter post and parking stall line.



City of St. John's

Parking and Traffic Division

Re: Request for Commercial Vehicle Loading Zone

On Harbour Drive to service restaurants located at

127 – 135 Harbour Drive St. John's, NL

Presented by: Harbour Walk Hospitality Inc.

**Background:**

The properties located at 127 – 135 Harbour Drive, St. John's NL consist of two commercial buildings which have a combined net leasable space of approximately 31,000 sq. ft. The Harbour Walk building at 127 Harbour Drive is the larger of the two buildings at approximately 22,000 sq. ft. and is currently fully occupied under long term leases to two national restaurant chains, The Keg Steakhouse & Bar and Jack Astor's Bar and Grill. (Please See Tab #1)

The property at 135 Harbour Drive (former Keg Steakhouse & Bar) is approximately 9,500 sq. ft. is presently under lease and will be converted into another national restaurant brand within the coming months.

There are approximately 300 persons employed at the two current locations with an additional 150 anticipated once the third restaurant becomes operational by early 2016.

These restaurants have become a destination point for many customers and bring considerable interest to the downtown core.

The locations represent over \$250,000 per annum in commercial tax revenues for the City of St. John's.

**Deliveries:**

Commercial food and beverage suppliers have until now accessed these restaurants on a daily basis through the rear of the properties which are situated on the harbour apron. While this situation has never been ideal it has reached a crisis situation with the introduction of the Harbour Walk development which opened to the public last year.

The resulting increase in commercial traffic on the apron has continuously interfered with the “right of way regulations” required by the St. John’s Port Authority and has created a safety concern by limiting access to harbour vessels in the area of Pier 7. (Please see Tab #2)

The SJPA have demanded that this practice cease and alternative access to these restaurants by service supply vehicles be identified.

**Volumes:**

The restaurants in question are high volume operations that rely on daily deliveries of food and beverage supplies. This increase in traffic along the harbour apron will continue to frustrate all parties involved and could create life safety concerns if emergency vehicles are unable to access this area at all times in the event of an accident or emergency.

**Proposal:**

The stakeholders have studied this situation and believe the only viable solution is to request that the City approve a commercial parking zone directly in front of the buildings on Harbour Drive where metered parking spaces are now assigned. (Please See Tab #3)

**Impact on Parking:**

We feel that the impact on parking will be minimal as the new parking garage at 351 Water Street is directly across the street from the proposed loading zone and they have consistently displayed ample available parking since opening. (Please See Tab #4)



# DECISION/DIRECTION NOTE

Title: Hussey Drive - Request for Speed Limit Reduction

Date Prepared: September 22, 2015

Report To: Police & Traffic Committee – September 29, 2015

Ward: 1

Decision/Direction Required: To determine if a speed limit reduction is warranted on Hussey Drive.

Discussion – Background and Current Status: Hussey Drive has a current posted limit of 50km/hr. Traffic ran the Automated Speed Limit Guidelines Warrant from TAC. Taking in factors such as Geometry, Pedestrian Exposure, Roadside Hazards, No Sidewalks the warrant results showed a speed limit reduction to be 40km/hr. The City does not use a 40km/hr Speed Limit.

Usually a speed limit of 30km/hr is only considered when the vertical/horizontal alignment of the road cannot safely accommodate a speed limit of 50km/hr. Consideration is given for 30km/hr zones on a complaint basis only.

Key Considerations/Implications:

1. Budget/Financial Implications N/A
2. Partners or Other Stakeholders N/A
3. Alignment with Strategic Directions/Adopted Plans N/A
4. Legal or Policy Implications N/A
5. Engagement and Communications Considerations N/A
6. Human Resource Implications N/A
7. Procurement Implications N/A
8. Information Technology Implications N/A
9. Other Implications N/A

Recommendation:

It is recommended to maintain the existing speed limit of 50km on Hussey Drive.



# HUSSEY DRIVE REQUEST FOR SPEED REDUCTION



# DECISION/DIRECTION NOTE

Title: Request for "No Parking" at 27 Bayberry Place

Date Prepared: September 22, 2015

Report To: Police & Traffic Committee – September 29, 2015

Ward: 5

Decision/Direction Required: To determine if a "No Parking" sign is warranted at 27 Bayberry Place.

Discussion – Background and Current Status: Councillor Galgay received an email from the homeowner of 27 Bayberry Place. The owner has very similar parking complaints as other areas of the City. There have been no other complaints in regard to City operations having difficulty in the area. The average width on Bayberry is 11 meters which provides adequate parking on both sides.

Key Considerations/Implications:

1. Budget/Financial Implications N/A
2. Partners or Other Stakeholders N/A
3. Alignment with Strategic Directions/Adopted Plans N/A
4. Legal or Policy Implications N/A
5. Engagement and Communications Considerations N/A
6. Human Resource Implications N/A
7. Procurement Implications N/A
8. Information Technology Implications N/A
9. Other Implications N/A

Recommendation:

It is recommended to maintain status quo.

Prepared by/Signature: Steve Fagan, Supervisor of Parking Services

Approved by/Date/Signature: Don Brennan, Director of Roads & Traffic





# 27 BAYBERRY PLACE REQUEST FOR PARKING RESTRICTION



# DECISION/DIRECTION NOTE

Title: Request for “No Parking” at Amherst Heights

Date Prepared: September 22, 2015

Report To: Police & Traffic Committee – September 29, 2015

Ward: 3

Decision/Direction Required: To determine if a “No Parking” sign is warranted at Amherst Heights.

Discussion – Background and Current Status: Amherst Heights has very similar parking complaints as other areas in the City. We have had no complaints in regard to City Operations having difficulty in the area. The average width on Amherst Heights is 9.1 meters.

Key Considerations/Implications:

1. Budget/Financial Implications N/A
2. Partners or Other Stakeholders N/A
3. Alignment with Strategic Directions/Adopted Plans N/A
4. Legal or Policy Implications N/A
5. Engagement and Communications Considerations N/A
6. Human Resource Implications N/A
7. Procurement Implications N/A
8. Information Technology Implications N/A
9. Other Implications N/A

Recommendation:

It is recommended to maintain status quo.

Prepared by/Signature: Steve Fagan, Supervisor of Parking Services

Approved by/Date/Signature: Don Brennan, Director of Roads & Traffic

Attachments: Appendix “A” – Notes prepared by Traffic



# DECISION/DIRECTION NOTE

Title: Peet Street – Request for “No Parking”

Date Prepared: September 24, 2015

Report To: Police & Traffic Committee – September 29, 2015

Ward: 4

Decision/Direction Required: To determine if “no parking” is warranted.

Discussion – Background and Current Status: Traffic Division Staff have checked the site distance at the entrance and exits points on Peet Street. The finding concluded that there are site distance issues that should be addressed. There are a number of businesses on Peet Street that utilize the on street parking. Installations of a Parking Restriction will have the potential to move the problem elsewhere. There is a underutilized parking lot off Peet Street at this times as well.

Hickman Jeep have also been using the Boulevard area of Peet Street to showcase their stock, they have agreed to stop this practice.

Key Considerations/Implications:

1. Budget/Financial Implications N/A
2. Partners or Other Stakeholders N/A
3. Alignment with Strategic Directions/Adopted Plans N/A
4. Legal or Policy Implications N/A
5. Engagement and Communications Considerations N/A
6. Human Resource Implications N/A
7. Procurement Implications N/A
8. Information Technology Implications N/A
9. Other Implications N/A

Recommendation:

It is recommended to install a no parking restriction on the east side of Peet Street to the last access point 20 meters north of the Hickman Jeep Lot.





# PEET STREET REQUEST FOR NO PARKING



# DECISION/DIRECTION NOTE

Title: Kerry Street – Traffic Concerns

Date Prepared: September 24, 2015

Report To: Police & Traffic Committee – September 29, 2015

Ward: 4

Decision/Direction Required: To determine if traffic calming is warranted.

Discussion – Background and Current Status: Email attached with area resident's request for traffic calming consideration for Kerry Street.

Key Considerations/Implications:

1. Budget/Financial Implications N/A
2. Partners or Other Stakeholders N/A
3. Alignment with Strategic Directions/Adopted Plans N/A
4. Legal or Policy Implications N/A
5. Engagement and Communications Considerations N/A
6. Human Resource Implications N/A
7. Procurement Implications N/A
8. Information Technology Implications N/A
9. Other Implications N/A

Recommendation:

It is recommended to have Kerry Street assessed within the traffic calming program.

Prepared by/Signature: Steve Fagan, Supervisor of Parking Services

Approved by/Date/Signature: Don Brennan, Director of Roads & Traffic

Attachments: Appendix "A" – Notes prepared by Traffic with Location Map

# ST. JOHN'S





**DISCUSSION:**

**KERRY STREET**

# DECISION/DIRECTION NOTE

Title: Elizabeth Avenue @ Newtown Road – Pedestrian Concerns MUN

Date Prepared: September 24, 2015

Report To: Police & Traffic Committee – September 29, 2015

Ward: 4

Decision/Direction Required: To determine if a reconfiguration of the above noted intersection is required due to pedestrian concerns.

Discussion – Background and Current Status: Traffic Division Staff were asked to attend a meeting facilitated by Mark Bailey at MUN concerning the newly built parking lot and the exit/entrance at Elizabeth Ave @ Newtown Road. Bill MacDonald was the Traffic Division

Key Considerations/Implications:

1. Budget/Financial Implications N/A
2. Partners or Other Stakeholders N/A
3. Alignment with Strategic Directions/Adopted Plans N/A
4. Legal or Policy Implications N/A
5. Engagement and Communications Considerations N/A
6. Human Resource Implications N/A
7. Procurement Implications N/A
8. Information Technology Implications N/A
9. Other Implications N/A

Recommendation:

It is recommended to maintain status quo until a study is completed when the parking lot is in full operation.

Prepared by/Signature: Steve Fagan, Supervisor of Parking Services

Approved by/Date/Signature: Don Brennan, Director of Roads & Traffic

Attachments: Appendix A – Notes prepared by Traffic with Location Map





**ELIZABETH AVENUE @ NEWTOWN ROAD  
PEDESTRIAN CONCERNS(MUN)**



# DECISION/DIRECTION NOTE

Title: Fox Avenue @ Higgins Line – Request for Crosswalk

Date Prepared: September 24, 2015

Report To: Police & Traffic Committee – September 29, 2015

Ward: 4

Decision/Direction Required: To determine if crosswalk is warranted.

Discussion – Background and Current Status: Traffic Division Staff have been asked to determine if a crosswalk could possibly be installed at Fox Avenue @ Higgins Line.

Key Considerations/Implications:

1. Budget/Financial Implications N/A
2. Partners or Other Stakeholders N/A
3. Alignment with Strategic Directions/Adopted Plans N/A
4. Legal or Policy Implications N/A
5. Engagement and Communications Considerations N/A
6. Human Resource Implications N/A
7. Procurement Implications N/A
8. Information Technology Implications N/A
9. Other Implications N/A

Recommendation:

It is recommended to maintain status quo as the requested location is within 200 meters of a signalized intersection.

Prepared by/Signature: Steve Fagan, Supervisor of Parking Services

Approved by/Date/Signature: Don Brennan, Director of Roads & Traffic

Attachments: Appendix "A" – Notes prepared by Traffic with Location Map

# ST. JOHN'S



# FOX AVENUE @ HIGGINS LINE REQUEST FOR CROSSWALK



# INFORMATION NOTE

Title: Portugal Cove @ Airport Heights and Major's Path

Date Prepared: September 25, 2015

Report To: Police & Traffic Committee

Ward: 4

Issue: Review timings and possibly change phasing at intersection.

Discussion – Background and Current Status: Traffic Division are currently studying the area and trying to determine if there is a need to change the level of control for the Left turning vehicles on Portugal Cove Rd. There is currently an offset in the left turn lanes due to the median construction, and options for lane reconfiguration are being considered.

Key Considerations/Implications:

1. Budget/Financial Implications N/A
2. Partners or Other Stakeholders N/A
3. Alignment with Strategic Directions/Adopted Plans N/A
4. Legal or Policy Implications N/A
5. Engagement and Communications Considerations N/A
6. Human Resource Implications N/A
7. Procurement Implications N/A
8. Information Technology Implications N/A
9. Other Implications N/A

Conclusion/Next Steps For information and discussion.

Prepared by/Signature: Bill MacDonald, Supervisor Traffic Signals

Approved by/Date/Signature: Don Brennan, Director of Roads & Traffic

Attachments: Appendix "A" – Notes prepared by Traffic Division

# ST. JOHN'S





**REPORT  
FINANCE AND ADMINISTRATION COMMITTEE - CITY COUNCIL**

**October 7, 2015 – 1:00 p.m. – Conference Room A**

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**Present** Councillor D. Breen, Chair  
Councillor T. Hann  
Councillor S. Hickman  
Councillor D. Breen  
Councillor J. Galgay  
Councillor B. Tilley  
Councillor A. Puddister

**Others** City Manager  
Deputy City Manager - Planning, Development and Engineering  
Deputy City Manager - Public Works  
Deputy City Manager – Community Services  
Acting Deputy City Manager - Financial Management  
City Internal Auditor  
Manager, Emergency Preparedness (left at 1:20 p.m.)  
Senior Legislative Assistant (Kathy Driscoll)

**1. Decision Note dated September 4, 2015 from the Deputy City Manager – Corporate Services - Vehicle Impound Fees**

---

The Committee considered the above noted.

**Moved – Councillor Tilley; Seconded – Councillor Hann**

**The Committee agreed that:**

- 1. Charge tow fees based on contractor's rate (presently \$200.00)**
- 2. Charge a \$50.00 fee to recover administrative fees**
- 3. Impound fees be increased to \$25 per day or part day**

**CARRIED UNANIMOUSLY**

---

**2. Decision Note dated September 25, 2015 re: Capital Grants to Community Groups**

---

The Committee considered the above noted.

**Moved – Councillor Hann; Seconded – Councillor Hickman**

**ST. JOHN'S**



**To update Policy 04-04-05 Capital Grants to Community Groups to reflect the approved recommendations in the Ten Year Capital Plan process.**

**CARRIED UNANIMOUSLY**

---

**3. Decision Note dated September 30, 2015 from the City Clerk – Revisions – Policy no. 01-04-01 – Records and Information Management Policy**

---

The Committee considered the above noted.

**Moved – Councillor Galgay; Seconded – Councillor Tilley**

**To approve and revise the Records and Information Policy by replacing the current Schedule “B” – Records Retention Schedule.**

**CARRIED UNANIMOUSLY**

---

**4. Decision Note dated October 2, 2015 from the City Clerk re: Vera Perlin – Seeking approval to write-off costs associated with renovations carried out in 2010/2011 at 350 Pennywell Road (Perlin Centre)**

---

The Committee considered the above noted.

**Moved – Councillor Galgay; Seconded – Councillor Tilley**

**The Committee denied the request from Vera Perlin as there is no policy to waive incurred expenses such as the ones being claimed and further, it would be precedent setting.**

**CARRIED  
(Councillor Hickman dissenting)**

---

**5. Decision Note – Culvert Installation at 74 Petty Harbour Road**

The Committee considered the above noted that was carried forward from the Public Works Committee to determine how funds would be allocated to address \$40,000 cost of installing culverts to redirect the ditch at 74 Petty Harbour Road

**Moved - Councillor Puddister; Seconded by Councillor Hickman**

**The Committee agreed to refer the funding request to next year’s Capital Works listing.**

**CARRIED UNANIMOUSLY**

---

**6. Decision Note dated September 30, 2015 from the City Manager re: Tourism Marketing Levy – Special Marketing Research**

---

The Committee considered the above noted.

**Moved – Councillor Tilley; Seconded – Councillor Hickman**

**To approve the disbursement of \$250,000 to Destination St. John's for marketing of the Convention Centre as per the existing Memorandum of Understanding.**

**CARRIED UNANIMOUSLY**

---

**7. Request for funding by Clean St. John's for a reception for the 2015 Traffic Box Art Program on November 2, 2015**

---

The Committee considered the above noted funding request.

**Moved – Councillor Hickman; Seconded – Councillor Tilley**

**To approve the reception funding request for Clean St. John's for the 2015 Traffic Box Art Program which is to be held November 2, 2015.**

**CARRIED UNANIMOUSLY**

---

**ADJOURNMENT**

There being no further business, the meeting adjourned at 2:07 p.m.

Councillor Danny Breen, Chair  
Finance & Administration Committee

# DECISION/DIRECTION NOTE

**Title:** Vehicle Impound Fees  
**Date Prepared:** September 04, 2015  
**Report To:** Finance and Administration Committee  
**Ward:** N/A

**Decision/Direction Required:** To seek approval to increase fees associated with impound of vehicles

## Discussion – Background and Current Status:

A tender to contract out Impound Yard services was issued in the spring of 2015 with no bids received. As part of the process, Corporate Services reviewed the current fee structure and compared it to what is charged in the local market as well as other municipalities. Below is a summary of the yearly average number of impounded vehicles and the associated revenues/expenses.

### Average yearly impound Statistics

Source	QTY	Claimed	Unclaimed
Streets Division	200	180	20
Parking Enforcement	100	50	50
<b>Totals</b>	<b>300</b>	<b>230</b>	<b>70</b>

Current fees associated with the release of an impounded vehicle are:

- \$200 tow recovery fee (straight cost recovery)
- \$3 per day or part day storage fee

Revenues	QTY	Amount	Comments
Tow	230	\$46,000	Based on \$200/tow
Storage	230	\$1380	Based on \$3/day with average stay of 2 days
Auction of unclaimed	70	\$10,500	Estimated on average sale price of \$150/unit
<b>Expenses</b>			
Tow fees	300	\$(60,000)	
<b>Net Income</b>		<b>\$(2,120.00)</b>	

Note: Opportunity cost of depot yard space is not factored into expenses

Current market rates for 24 hour storage:

- St. John's Airport Authority - \$17 per day
- Town of Paradise - \$30 per day
- City of Mt. Pearl - \$5 per day
- Halifax Regional Municipality - \$30 per day

# ST. JOHN'S

The current impound fee structure does not provide for recovery of administrative costs or recovery of all expenses related to towing of 300 vehicles yearly. In the future, it is intended for this service to be contracted out so as to free up much needed space in the Depot yard. Once contracted out, cost to lease a storage lot is expected to be \$150,000-200,000 per year.

**Key Considerations/Implications:**

**1. Budget/Financial Implications**

Proposed impound fee structure:

- \$250 tow recovery fee – tow and administrative cost recovery
- \$25 per day or part day storage fee – comparable to market rates

**Projected Revenues/Expenses**

Revenues	QTY	Amount	Comments
Tow	230	\$57,500	Based on \$250/tow
Storage	230	\$11,500	Based on \$25/day with average stay of 2 days
Auction of unclaimed	70	\$10,500	Based on average sale price of \$150/unit
<b>Expenses</b>			
Tow fees	300	\$(60,000)	
<b>Net Income</b>		<b>\$19,500</b>	

Note: Opportunity cost of depot yard space is not factored into expenses

**2. Partners or Other Stakeholders**

N/A

**3. Alignment with Strategic Directions/Adopted Plans**

Supports strategic goal of being Fiscally Responsible

**4. Legal or Policy Implications**

Complies with By-Law 1482, Towing and Impounding of Vehicles

**5. Engagement and Communications Considerations**

If approved, requires notice to the general public of increased fees via the City website and the City Minute Ad.

**6. Human Resource Implications**

N/A

**7. Procurement Implications**

N/A

**8. Information Technology Implications**

N/A

**9. Other Implications**

N/A



**Recommendations:**

It is recommended that:

1. Tow fees be increased to \$250 in order to recover City administrative and 3<sup>rd</sup> party tow costs
2. Impound fees be increased to \$25 per day or part day

**Prepared by//Signature:**

David Day – Manager of Emergency Preparedness and Business Continuity

Signature: \_\_\_\_\_

**Approved by//Date/Signature:**

Kevin Breen, Deputy City Manager, Corporate Services and Acting City Manager

Signature:  \_\_\_\_\_

**Attachments:**

None

**ST. JOHN'S**

# DECISION/DIRECTION NOTE

Title: Capital Grants to Community Groups

Date Prepared: September 25, 2015

Report To: Finance Committee

Ward: n/a

## **Decision/Direction Required:**

This policy will serve to ensure:

1. applications for capital funding are only approved when funds have been approved in the City budget,
2. all community groups or organizations have an equal opportunity to apply,
3. applications are assessed on the same basis and using the same criteria,
4. applications are recommended only if a project can be completed as described and with the funding provided, and
5. applicants demonstrate the need for the proposed project, as well as the ability for funding and operating of programming without further operational funding by the City.

Policy 04-04-05, Capital Grants to Community Groups will need to be updated to bring it in line with the Ten Year Capital Plan adopted by Council.

## **Discussion – Background and Current Status:**

Community groups and organizations regularly approach the City to provide capital funding for their projects (which may be City owned or non-City owned property). The requests are not always evaluated in accordance with any benchmark, if at all. In addition, Council has not provided an allocation for capital funding which at times has resulted in borrowing to support these projects. This sees Council making financial decisions in isolation rather than relative to other City needs.

The Ten Year Capital Plan adopted by Council indicates that non City-owned projects are no longer to be funded by borrowing.

Key Considerations/Implications:

1. Budget/Financial Implications

As part of the 10 Year Capital Plan:

- all requests for capital spending shall be directed through the Finance & Administration standing committee.

# ST. JOHN'S

- Any project being recommended for consideration must have a business case providing support.
- The proposed projects will be assessed in comparison to other capital priorities thereby allowing for a more informed approval process as items are not considered in isolation
- Once the annual limit is reached, requests would be deferred for consideration to future years.

2. Partners or Other Stakeholders  
Community organizations applying for capital funding for City owned, and non-City owned structures.

3. Alignment with Strategic Directions/Adopted Plans

Requests for capital contributions will be evaluated to ensure the project is in line with the strategic directions and adopted plans.

4. Legal or Policy Implications

Updating is required for the existing policy. A formal application process with an annual deadline will be established. The application process will only be implemented if funds are available in a particular year.

5. Engagement and Communications Considerations  
The application process will need to be well communicated and available to all community groups and organizations.

6. Human Resource Implications  
A committee of staff representing Finance, Community Services and other appropriate Departments will be created to review the applications and make recommendations to Council.

7. Information Technology Implications  
Will require an on-line form for applications.

8. Other Implications



Recommendation:

Update Policy 04-04-05 Capital Grants to Community Groups to reflect the approved recommendations in the Ten Year Capital Plan process.

Prepared by/Signature:

Approved by

Date

Signature: Jill Brewer – Deputy City Manager Community Services

Derek Coffey – Acting Deputy City Manager Financial Management

Attachments: n/a

ST. JOHN'S



# DECISION/DIRECTION

**Title:** Revisions - Policy No. 01-04-01 – Records and Information Management Policy  
**Date Prepared:** September 30, 2015  
**Report To:** Finance and Administration Committee – October 7, 2015  
**Ward:** N/A

---

**Decision/Direction Required:** Seeking approval to revise the Records and Information Policy by replacing the current Schedule “B” – Records Retention Schedule.

## Discussion – Background and Current Status:

- This policy was created to establish effective management control and administration over the creation, receipt, use, access, retrieval, maintenance, storage, preservation and disposition of all corporate records regardless of format.
- The restructuring of City departments/divisions necessitated changes to Schedule “B” attached to the policy.

## Key Considerations/Implications:

### 1. Budget/Financial Implications

N/A

### 2. Partners or Other Stakeholders

N/A

### 3. Alignment with Strategic Directions/Adopted Plans

- Effective Organization

### 4. Legal or Policy Implications

N/A

### 5. Engagement and Communications Considerations

N/

### 6. Human Resource Implications

N/A

### 7. Procurement Implications

N/A

# ST. JOHN'S

**8. Information Technology Implications**

N/A

**9. Other Implications**

N/A

**Recommendations:**

It is recommended that Council approve the changes to this policy.

**Prepared and Approved by//Signature:** Elaine Henley, City Clerk

**Signature:** *Elaine Henley*

**Attachments:**

- Policy No. 01-04-01 – Records and Information Management Policy
- Revised Schedule “B” - Records Retention Schedule

**ST. JOHN'S**

# DECISION/DIRECTION

**Title:** Vera Perlin – Seeking approve to write off costs associated with renovations carried out in 2010/2011 at 350 Pennywell Road (Perlin Centre)

**Date Prepared:** October 2, 2015

**Report To:** Finance and Administration Committee – October 6, 2015

**Ward:** N/A

**Decision/Direction Required:** Seeking direction from the Committee on whether or not to write-off costs incurred in connection with renovations carried out to the Perlin Centre in 2010/2011.

## Discussion – Background and Current Status:

- In 2010/2011 Vera Perlin Society performed major renovations to its property located at 350 Pennywell Road.
- This work included renovations to the connection to the City's water and sewer system. To facilitate this work, a deposit had to be made to the City to facilitate a City inspector on site. A deposit in the amount of \$4,925.70 was made by EXP Architects on behalf of Vera Perlin.
- The amount noted above is still outstanding with Vera Perlin indicated they were not aware it was their responsibility to pay.
- Vera Perlin is looking to have this cost written off.

## Key Considerations/Implications:

### 1. Budget/Financial Implications

- NA – assuming the committee agrees with the recommendation – otherwise, the cost to the City would be \$4,925.70

### 2. Partners or Other Stakeholders

- Vera Perlin Society

### 3. Alignment with Strategic Directions/Adopted Plans

N/A

### 4. Legal or Policy Implications

N/A

### 5. Engagement and Communications Considerations

N/A

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**6. Human Resource Implications**

N/A

**7. Procurement Implications**

N/A

**8. Information Technology Implications**

N/A

**9. Other Implications**

N/A

**Recommendations:**

It is recommended that Council deny the request from Vera Perlin as there is no policy to waive incurred expenses such as the ones being claimed and further, it would precedent setting.

**Prepared and Approved by//Signature:** Elaine Henley, City Clerk

**Signature:** *Elaine Henley*

**Attachments:**

Letter from Vera Perlin Society

**ST. JOHN'S**

# INFORMATION NOTE

Title: 74 Petty Harbour Road

Date Prepared: October 4, 2015

Report To: Public Works Committee

Ward: 5

Issue: How funds would be allocated to address \$40,000 cost of installing culverts to redirect the ditch at 74 Petty Harbour Road;

Discussion – Background and Current Status: Council requested that this matter be referred to the Finance & Administration Standing Committee with a view to determining how funds would be allocated to address the \$40,000 cost of installing culverts to redirect the ditch at 74 Petty Harbour Road.

Key Considerations/Implications:

1. Budget/Financial Implications \$40,000
2. Partners or Other Stakeholders
3. Alignment with Strategic Directions/Adopted Plans
4. Legal or Policy Implications
5. Engagement and Communications Considerations
6. Human Resource Implications
7. Procurement Implications
8. Information Technology Implications
9. Other Implications

Conclusion/Next Steps: The Committee suggested that the funds be allocated from fuel savings.

Prepared by/Signature: Kathy Driscoll, Senior Legislative Assistant

Approved by/Date/Signature:

Attachments: Appendix "A" – Council Directive

# ST. JOHN'S

**COUNCIL DIRECTIVES**

Meeting Type: REGULAR MEETING      Council Directive#: **R2015-09-28/10**  
 Meeting Date: 2015/09/28      Directive Status: **Active**  
 Action Status: Submit

[Directive](#) | [Meeting Information](#) | [Attachments](#) | [Responses](#) | [Tracking](#)

## ● Required Fields

Directed To: ● Paul Mackey      Deputy City Manager, Public Works

RE: ● Public Works Standing Committee Report - September 16, 2015  
 Item #5 - 74 Petty Harbour Road

Type: ● DECISION

Type Desc: ● Council agreed with the Committee's recommendation that funding be allocated to Finance and Administration Standing Committee in the amount of \$40,000 in this year's budget to cover the cost of installing culverts to redirect the ditch at 74 Petty Harbour Road. The Committee further suggested that the funds be allocated from savings.

Action: ● As required.

Date: ●

Signed by: Elaine Henley      City Clerk

Status Comments:

Response Required: ●  YES  NO

Response Deadline:

Post Deadline  
 Reminder: 3  
 (days)

cc Reminder:



# DECISION/DIRECTION NOTE

**Title:** Tourism Marketing Levy – Special Marketing Reserve

**Date Prepared:** September 30, 2015

**Report To:** Finance Committee

**Ward:** n/a

**Direction Required:** Disbursement of \$250,000 from the Accommodation Tax Reserve

## **Discussion – Background and Current Status:**

As part of the MOU signed with Destination St. John's (DSJ) it was agreed that there would be an annual amount paid from the tourism marketing levy towards enhanced marketing for the expanded convention Centre.

Based on meetings with DSJ in 2013, it was agreed that the amount for the first two years would be \$250,000. Fiscal 2014 saw the first disbursement of \$250,000. The MOU calls for oversight to rest with St. John's Sports & Entertainment Limited and as such the funds will be first transferred to them who would administer payment to DSJ.

## **Key Considerations/Implications:**

1. Budget/Financial Implications
  - \$250,000 from the accommodation tax reserve
2. Partners or Other Stakeholders
  - Destination St. John's
3. Alignment with Strategic Directions/Adopted Plans
  - Responsive and Progressive: The expanded convention centre will require a certain level of marketing effort in order to attract clients.
4. Legal or Policy Implications
  - n/a
5. Engagement and Communications Considerations
  - n/a

6. Human Resource Implications

- n/a

7. Information Technology Implications

- n/a

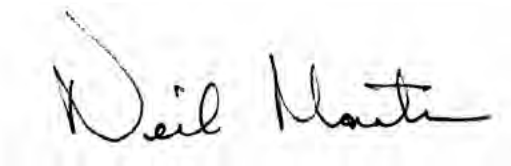
8. Other Implications

**Recommendation:**

It is recommended Council approve the disbursement of \$250,000 to DSJ for marketing of the Convention Centre.

Prepared by/Signature: Derek Coffey, September 30, 2015

Approved by/Date/Signature:

A handwritten signature in black ink that reads "Neil Martin". The signature is written in a cursive style with a large initial "N".

2015-10-01

Attachments:

## **REPORTS/RECOMMENDATION**

**Development Committee**

**October 13, 2015 – 10:00 a.m. – Conference Room A, 4<sup>th</sup> Floor, City Hall**

---

### **1. 88 Battery Road – Demolition/ Rebuild in the Battery**

It is recommended by the Development Committee that Council approve the request for the rebuild of 88 Battery Road, as the views of the abutting property owners are not significantly impacted.

Dave Wadden, Manager of Development  
Acting Chair

# DECISION/DIRECTION NOTE

---

**Title:** Proposed Demolition and Rebuild of Dwelling in the Battery – 88 Battery Road – DEV1500161

**Date Prepared:** October 14, 2015

**Report To:** His Worship the Mayor and Members of Council (Date of next meeting: October 19, 2015)

**Ward:** 2

**Decision/Direction Required:** To seek approval for the rebuild of the dwelling.

## **Discussion – Background and Current Status:**

An application was submitted requesting to rebuild a single detached dwelling at 88 Battery Road. An increase in height by 1.1 metres, and a 29% increase in floor area have been proposed. This application has been advertised as an extension to a non-conforming use, and will go before Council on October 19, 2015 via the Notices Published list.

The property is situated in the Residential Battery (RB) Zone where the minimum lot area for development is 150 m<sup>2</sup> and the minimum lot frontage is 10 metres. The lot is non-conforming, as it does not meet the minimum RB Zone requirements for lot frontage and lot area.

This property is also located in the Battery Development Guideline Study area. The Footprint and Height Control Overlay in the study indicates that the property at 88 Battery Road may not be increased vertically, however it also states that if an owner wants to expand or build in excess of the Overlay, they must demonstrate through a Land Use Assessment Report (L.U.A.R.) that it is an acceptable development. The applicant has submitted the LUAR in the form of photographs demonstrating the proposed height of the new dwelling. It has been determined that the only view that would be affected would be the view from 14 Hipditch Hill.

The application has been advertised as per section 6.4. A separate notice was sent to the owner of 14 Hipditch Hill for comment, and the owner opposes the development, claiming the increase in height will affect her view.

An site visit was conducted by staff to 14 Hipditch Hill to determine how the view will be affected by the increase in height. It was determined that the view will not be impacted from the window of the living space. It should be noted that the Battery Development Guideline does allow 14 Hipditch Hill to be redeveloped with an additional story in height, and possible horizontal expansion.

## **Key Considerations/Implications:**

### **1. Budget/Financial Implications**

N/A

# ST. JOHN'S

**2. Partners or Other Stakeholders**

N/A

**3. Alignment with Strategic Directions/Adopted Plans**

Battery Development Guideline Study

**4. Legal or Policy Implications**

Section 7.12 Non Conforming Uses & Section

**5. Engagement and Communications Considerations**

The applicant needs to be informed of the decision of Council in the form of a letter.

**6. Human Resource Implications**

N/A

**7. Procurement Implications**

N/A

**8. Information Technology Implications**

N/A

**9. Other Implications**

N/A

**Recommendations:**

It is recommended by Development Committee that Council approve the request for the rebuild of 88 Battery Road, as the views of the abutting property owners are not significantly impacted.

**Prepared by/Signature:**

Andrea Roberts - Development Officer

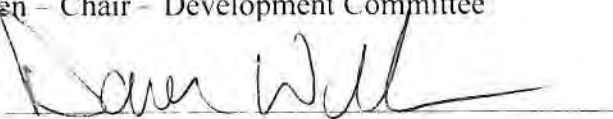
Signature:

 Oct 15, 2015

**Approved by/Date/Signature:**

Dave Wadden - Chair - Development Committee

Signature:



**Attachments:**

Letter from Betty Hollet - 14 Hipditch Hill

Photo from Window of 14 Hipditch Hill

Photo from applicant of mock-up of proposed height

**ST. JOHN'S**



- SKETCH FOR DEMONSTRATION PURPOSES ONLY.
- APPROXIMATE LOCATION OF NEW ROOF
- VIEW FROM WINDOW OF 14 HIP DITCH WICK





VIEW FROM WINDOW OF 14 HIPDITCH HILL

88

BATTERY  
ROAD







- PHOTO FROM APPLICANT
- TAKEN FROM FRONT OF HOUSE OUTSIDE (19 NIPDITCH HILL)

**DEVELOPMENT PERMITS LIST  
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING  
FOR THE PERIOD OF October 8, 2015 TO October 14, 2015**

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
IND	CBCL Limited	Redevelopment of Pier 24	Southside Road	5	Approved	15-10-08
COM	Stantec	Interim Parking Lot	345 Water Street	2	Approved	15-10-08
COM	Canada Bread	Parking Lot Paving and Loading Dock	67 O'Leary Avenue	4	Approved	15-10-14
COM		Home Office for Security Business	173 Craigmiller Avenue	2	Approved	15-10-14

\* Code Classification:  
 RES - Residential      INST - Institutional  
 COM - Commercial      IND - Industrial  
 AG - Agriculture  
 OT - Other

\*\* This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

**Gerard Doran  
Development Supervisor  
Development Division –  
PDE Department**

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# Building Permits List

## Council's October 19, 2015 Regular Meeting

Permits Issued: 2015/10/08 To 2015/10/14

### Class: Commercial

27 Elizabeth Ave	Co	Eating Establishment
10 Pearl Pl	Co	Place Of Amusement
465 Topsail Rd, Waterford Vall	Co	Day Care Centre
362 Water St	Rn	Office
38 Bay Bulls Rd	Nc	Accessory Building
8 Hallett Cres	Co	Office
184-186 Duckworth St	Rn	Office
38 Ropewalk Lane Burger King	Nc	Eating Establishment
351 Water St, Starbucks Cafe	Rn	Eating Establishment

This Week \$ 473,534.00

### Class: Industrial

This Week \$ .00

### Class: Government/Institutional

This Week \$ .00

### Class: Residential

12 Bawnmoor St Lot 18	Nc	Single Detached & Sub.Apt
5 Cabot St	Nc	Accessory Building
83 Cornwall Ave	Nc	Fence
26 Country Grove Pl	Nc	Accessory Building
26 Country Grove Pl	Nc	Accessory Building
695 Empire Ave	Nc	Accessory Building
53 Flower Hill	Nc	Patio Deck
258 Freshwater Rd	Nc	Accessory Building
84 Glenview Terr	Nc	Accessory Building
11 Hunt Pl	Nc	Accessory Building
78 Hussey Dr	Nc	Fence
92 Larkhall St	Nc	Accessory Building
110 1/2 Old Petty Harbour Rd	Nc	Accessory Building
27 Paddy Dobbin Dr	Nc	Patio Deck
250 Pennywell Rd	Nc	Accessory Building
1 Pepperwood Dr	Nc	Fence
43 Roche St	Nc	Single Detached Dwelling
7 Willenhall Pl	Nc	Fence
15 Parade St	Co	Home Office
6 Aldergrove Pl	Rn	Single Detached Dwelling
2 Baker St	Rn	Single Detached Dwelling
4 Barry Pl	Rn	Single Detached Dwelling
85 Cape Pine St	Rn	Subsidiary Apartment
45 Cornwall Cres	Rn	Single Detached Dwelling
47 Flower Hill	Rn	Single Detached Dwelling
3 Maxse St	Rn	Single Detached Dwelling
20 Mount Pleasant Ave	Rn	Single Detached Dwelling
1 O'reilly St	Rn	Single Detached Dwelling
73 Viking Rd	Rn	Single Detached & Sub.Apt

This Week \$ 1,074,838.00



**Class: Demolition**

This Week \$ .00

This Week's Total: \$ 1,548,372.00

Repair Permits Issued: 2015/10/08 To 2015/10/14 \$ 84,217.00

Legend

Co	Change Of Occupancy	Rn	Renovations
Cr	Chng Of Occ/Renovtns	Sw	Site Work
Ex	Extension	Ms	Mobile Sign
Nc	New Construction	Sn	Sign
Oc	Occupant Change	Dm	Demolition

<b>YEAR TO DATE COMPARISONS</b>			
<b>October 19, 2015</b>			
<b>TYPE</b>	<b>2014</b>	<b>2015</b>	<b>% VARIANCE (+/-)</b>
Commercial	\$154,244,000.00	\$117,758,000.00	-24
Industrial	\$125,300.00	\$0.00	-100
Government/Institutional	\$77,760,000.00	\$14,950,000.00	-81
Residential	\$122,166,000.00	\$69,047,000.00	-43
Repairs	4,637,000.00	3,556,000.00	-23
Housing Units (1 & 2 Family Dwellings)	<b>276</b>	<b>179</b>	
<b>TOTAL</b>	<b>\$358,932,300.00</b>	<b>\$205,311,000.00</b>	<b>-43</b>

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA  
 Director of Planning & Development

# MEMORANDUM

## **Weekly Payment Vouchers For The Week Ending October 14, 2015**

### **Payroll**

<b>Public Works</b>	<b>\$ 405,999.86</b>
<b>Bi-Weekly Casual</b>	<b>\$ 22,880.85</b>
<b>Accounts Payable</b>	<b>\$ 4,723,707.34</b>

**Total: \$ 5,152,588.05**

# ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
INTERNATIONAL ASSOCIATION OF ELECTR	1010	MEMBERSHIP RENEWAL	\$446.41
ALERT-ALL CORP.	1011	SAFETY SUPPLIES	\$5,127.59
M-B COMPANIES INC.	1012	REPAIR PARTS	\$230.13
OFFICE OF WATER PROGRAMS	1013	BOOK	\$66.43
SPRATRONICS	1014	REPAIR PARTS	\$2,269.02
NEWFOUNDLAND POWER	88289	ELECTRICAL SERVICES	\$598,234.23
GRAND CONCOURSE AUTHORITY	88290	MAINTENANCE CONTRACTS	\$99,351.24
DARLENE SHARPE	88291	CLEANING SERVICES	\$750.00
ST. JOHN'S GIRLS U16 SOCCER TEAM	88292	TRAVEL ASSISTANCE GRANT	\$400.00
WANDA LUNDRIGAN	88293	LEGAL CLAIM	\$1,310.80
WEN-DO WOMEN'S SELF DEFENCE	88294	INSTRUCTOR FEE	\$400.00
GRIFFITHS, GARETH	88295	TRAVEL REIMBURSEMENT	\$28.35
WIGHT, ROBERT	88296	REIMBURSEMENT KITCHEN COFFEE POT	\$146.84
KELLOWAY CONSTRUCTION LIMITED	88297	CLEANING SERVICES	\$1,397.08
KELLOWAY CONSTRUCTION LIMITED	88298	CLEANING SERVICES	\$1,495.72
PARTS FOR TRUCKS INC.	88299	REPAIR PARTS	\$3,556.43
PIK-FAST EXPRESS INC.	88300	BOTTLED WATER	\$94.92
THYSSENKRUPP ELEVATOR	88301	ELEVATOR MAINTENANCE	\$299.17
ROGERS BUSINESS SOLUTIONS	88302	DATA & USAGE CHARGES	\$19,317.74
STANTEC ARCHITECTURE LTD.	88303	PROFESSIONAL SERVICES	\$124,148.47
NEWFOUND DISPOSAL SYSTEMS LTD.	88304	DISPOSAL SERVICES	\$172.04
ORKIN CANADA	88305	PEST CONTROL	\$431.68
RECEIVER GENERAL FOR CANADA	88306	PAYROLL DEDUCTIONS	\$612,420.81
RECEIVER GENERAL FOR CANADA	88307	PAYROLL DEDUCTIONS	\$167,632.37
TD CANADA TRUST	88308	REFUND OVERPAYMENT OF TAXES	\$1,736.34
HARVEY'S TRAVEL AGENCY LTD.	88309	AIRFARE COSTS	\$967.00
HOME DEPOT OF CANADA INC.	88310	BUILDING SUPPLIES	\$383.41
CANADIAN RAMP COMPANY	88311	PRO SKATE PARK EQUIPMENT	\$33,947.55
COOK, DEBORAH	88312	TRAVEL ADVANCE	\$2,353.50
BLACKMORE, DAVID	88313	TRAVEL ADVANCE	\$3,225.69
MALLARD COTTAGE	88314	TRAVEL WRITER LUNCHEON	\$128.00
CANADIAN MUSEUMS ASSOCIATION (CMA)	88315	MEMBERSHIP RENEWAL	\$113.00
ACKLANDS-GRAINGER	88316	INDUSTRIAL SUPPLIES	\$127.34
MERCURY CUSTOM INTERIORS LTD	88317	PROFESSIONAL SERVICES	\$1,084.80
SERVICEMASTER CONTRACT SERVICE	88318	CLEANING SERVICES	\$593.25

NAME	CHEQUE #	DESCRIPTION	AMOUNT
ATLANTIC PURIFICATION SYSTEM LTD	88319	WATER PURIFICATION SUPPLIES	\$1,139.58
B & B SALES LTD.	88320	SANITARY SUPPLIES	\$856.54
BABB LOCK & SAFE CO. LTD	88321	PROFESSIONAL SERVICES	\$423.75
MIGHTY WHITES LAUNDROMAT	88322	LAUNDRY SERVICES	\$181.24
COSTCO WHOLESALE	88323	MISCELLANEOUS SUPPLIES	\$374.00
MK RITTENHOUSE & SONS LTD.	88324	REPAIR PARTS	\$1,271.86
FEDERAL EXPRESS CANADA LTD.	88325	COURIER SERVICES	\$53.11
KELLOWAY CONSTRUCTION LIMITED	88326	CLEANING SERVICES	\$13,054.90
NEWFOUNDLAND EXCHEQUER ACCOUNT	88327	REGISTRATION OF EASEMENT	\$2,124.40
DOMINION STORES 924	88328	MISCELLANEOUS SUPPLIES	\$169.57
SMS EQUIPMENT	88329	REPAIR PARTS	\$41.87
CABOT PEST CONTROL	88330	PEST CONTROL	\$935.32
CHARLES R. BELL LTD.	88331	APPLIANCES	\$667.83
BEST DISPENSERS LTD.	88332	SANITARY SUPPLIES	\$1,871.28
ROCKWATER PROFESSIONAL PRODUCT	88333	CHEMICALS	\$5,247.21
BLACK & MCDONALD LIMITED	88334	PROFESSIONAL SERVICES	\$9,381.48
THE PRINT & SIGN SHOP	88335	SIGNAGE	\$668.13
ROYAL CANADIAN LEGION NEWFOUNDLAN	88336	WREATH	\$83.54
SIGNAL HILL TATTOO	88337	PERFORMANCE FEE	\$280.00
OVERHEAD DOORS NFLD LTD	88338	PROFESSIONAL SERVICES	\$1,911.90
TRACT CONSULTING INC	88339	PROFESSIONAL SERVICES	\$92,694.13
RICOH	88340	LEASING OF OFFICE EQUIPMENT	\$13,511.29
BRENKIR INDUSTRIAL SUPPLIES	88341	PROTECTIVE CLOTHING	\$320.14
COMPUTERSHARE INVESTOR SERVICE AC	88342	AGENCY SERVICE FEES	\$1,678.05
OUTFITTERS	88343	PROTECTIVE CLOTHING	\$118.64
ATLANTIC TRAILER & EQUIPMENT	88344	REPAIR PARTS	\$141.21
LEVITT SAFETY	88345	SAFETY SUPPLIES	\$1,056.00
NEW WORLD FITNESS	88346	MEMBERSHIP DUES FOR FIREFIGHTERS	\$569.20
FGL SPORTS LTD.	88347	CLOTHING ALLOWANCE	\$115.19
NORD MARINE SERVICES LTD	88348	REPAIR PARTS	\$145.19
CAMPBELL'S SHIP SUPPLIES	88349	PROTECTIVE CLOTHING	\$64.41
CARSWELL DIV. OF THOMSON CANADA LTI	88350	PUBLICATIONS	\$1,319.05
CHES'S SNACKS LTD.	88351	MEAL ALLOWANCES	\$192.05
WAL-MART 3196-ABERDEEN AVE.	88352	MISCELLANEOUS SUPPLIES	\$331.23
SOBEY'S INC	88353	PET SUPPLIES	\$59.98

NAME	CHEQUE #	DESCRIPTION	AMOUNT
NORTRAX CANADA INC.,	88354	REPAIR PARTS	\$10,731.92
CALA	88355	TRAINING COURSE	\$254.25
NEWFOUNDLAND GLASS & SERVICE	88356	GLASS INSTALLATION	\$196.34
MAC TOOLS	88357	TOOLS	\$372.85
NORTH ATLANTIC SUPPLIES INC.	88358	REPAIR PARTS	\$614.50
ATLANTIC POWERTRAIN EQUIPT INC	88359	RENTAL OF EQUIPMENT	\$2,330.63
CLEARWATER POOLS LTD.	88360	POOL SUPPLIES	\$29.36
HAZMASTERS INC.	88361	SAFETY SUPPLIES	\$431.37
DULUX PAINTS	88362	PAINT SUPPLIES	\$125.09
PF COLLINS CUSTOMS BROKER LTD	88363	DUTY AND TAXES	\$38.85
STEELE COMMUNICATIONS	88364	ADVERTISING	\$4,994.83
COLONIAL GARAGE & DIST. LTD.	88365	AUTO PARTS	\$5,575.23
PETER'S AUTO WORKS INC.	88366	TOWING OF VEHICLES	\$600.00
CONTROLS & EQUIPMENT LTD.	88367	REPAIR PARTS	\$2,061.12
MARY BROWN'S MILA FOODS INC.	88368	LUNCHEON	\$527.19
COUNTER CORNER LTD.	88369	BUILDING SUPPLIES	\$586.47
IMAGE FUSION INC.	88370	SELF ADHESIVE FOAM	\$1,452.04
CRANE SUPPLY LTD.	88371	PLUMBING SUPPLIES	\$481.95
JAMES G CRAWFORD LTD.	88372	PLUMBING SUPPLIES	\$2,230.61
SHU-PAK EQUIPMENT INC.	88373	REPAIR PARTS	\$6,635.70
CROSBIE INDUSTRIAL SERVICE LTD	88374	DISPOSAL SERVICES	\$21,285.72
NEWFOUND CABS	88375	TRANSPORTATION SERVICES	\$12.00
FASTENAL CANADA	88376	REPAIR PARTS	\$75.68
HARTY'S INDUSTRIES	88377	PROFESSIONAL SERVICES	\$1,028.30
LONG & MCQUADE	88378	REAL PROGRAM	\$940.71
CUMMINS EASTERN CANADA LP	88379	REPAIR PARTS	\$553.59
MCINNES COOPER	88380	PROFESSIONAL SERVICES	\$7,077.66
DICKS & COMPANY LIMITED	88381	OFFICE SUPPLIES	\$213.49
MIC MAC FIRE & SAFETY SOURCE	88382	REPAIR PARTS	\$277.98
HITECH COMMUNICATIONS LIMITED	88383	REPAIRS TO EQUIPMENT	\$500.54
REEFER REPAIR SERVICES (2015) LIMITED	88384	REPAIR PARTS	\$4,197.06
THYSSENKRUPP ELEVATOR	88385	ELEVATOR MAINTENANCE	\$288.15
RESEARCH AND PRODUCTIVITY COUNCIL	88386	PROFESSIONAL SERVICES	\$160.58
CANADIAN TIRE CORP.-HEBRON WAY	88387	MISCELLANEOUS SUPPLIES	\$64.38
CANADIAN TIRE CORP.-KELSEY DR.	88388	MISCELLANEOUS SUPPLIES	\$401.98



NAME	CHEQUE #	DESCRIPTION	AMOUNT
IMAGINIT TECHNOLOGIES	88389	SOFTWARE	\$10,823.65
JAMES R EALES EQUIP RENTAL LTD	88390	LEGAL CLAIM	\$4,407.00
COLE-PARMER CANADA INC.	88391	PROFESSIONAL SERVICES	\$567.67
EAST COAST MARINE & INDUSTRIAL	88392	MARINE & INDUSTRIAL SUPPLIES	\$248.60
EAST CHEM INC.	88393	CHEMICALS	\$115.00
ELECTRIC MOTOR & PUMP DIV.	88394	REPAIR PARTS	\$3,188.86
ELECTRONIC CENTER LIMITED	88395	ELECTRONIC SUPPLIES	\$259.34
THE TELEGRAM	88396	ADVERTISING	\$254.25
EXECUTIVE COFFEE SERVICES LTD.	88397	COFFEE SUPPLIES	\$364.95
21ST CENTURY OFFICE SYSTEMS 1992 LTD	88398	OFFICE SUPPLIES	\$3,446.50
EMERGENCY REPAIR LIMITED	88399	AUTO PARTS AND LABOUR	\$3,459.46
MEDICALMART NEWFOUNDLAND & LABRAI	88400	STEP STOOLS	\$137.30
CONTROL PRO DISTRIBUTOR INC.	88401	REPAIR PARTS	\$23.62
OMB PARTS & INDUSTRIAL INC.	88402	REPAIR PARTS	\$486.46
GAZE SEED 2015 INCORPORATED	88403	GARDENING SUPPLIES	\$112.99
PRINCESS AUTO	88404	MISCELLANEOUS ITEMS	\$473.41
IMPACT SIGNS AND GRAPHICS	88405	SIGNAGE	\$597.66
MILLENNIUM EXPRESS	88406	COURIER SERVICES	\$1,178.31
GREENWOOD SERVICES INC.	88407	OPEN SPACE MAINTENANCE	\$10,075.56
QUALITY CLASSROOMS	88408	SUPPLIES - RECREATION PROGRAMS	\$2,442.94
ENTERPRISE RENT-A-CAR	88409	RENTAL OF VEHICLE	\$3,791.15
TERRAPURE	88410	PROFESSIONAL SERVICES	\$485.90
ATLANTIC OILFIELD & INDUSTRIAL SUPPLY	88411	INDUSTRIAL SUPPLIES	\$152.23
SIMPLEX GRINNELL	88412	PROFESSIONAL SERVICES	\$657.08
PROVINCIAL FENCE PRODUCTS	88413	FENCING MATERIALS	\$10,606.29
WOLSELEY CANADA INC.	88414	REPAIR PARTS	\$527.70
H & R MECHANICAL SUPPLIES LTD.	88415	MECHANICAL SUPPLIES	\$756.67
PETTY HARBOUR CANVAS CO. LTD.	88416	PROFESSIONAL SERVICES	\$146.90
DELL CANADA INC.	88417	COMPUTER EQUIPMENT	\$116.36
IKM TESTING CANADA LTD.	88418	REPAIR PARTS	\$158.20
EASTERN PROPANE	88419	PROPANE	\$133.90
MADSEN CONSTRUCTION EQUIPMENT INC.	88420	RENTAL OF EQUIPMENT	\$2,460.22
HARRIS & ROOME SUPPLY LIMITED	88421	ELECTRICAL SUPPLIES	\$272.05
HARVEY & COMPANY LIMITED	88422	REPAIR PARTS	\$82,095.19
HARVEY'S OIL LTD.	88423	PETROLEUM PRODUCTS	\$129,749.91

NAME	CHEQUE #	DESCRIPTION	AMOUNT
MS GOVERN	88424	PROFESSIONAL SERVICES	\$146,012.95
TIM HORTON'S - 139 TORBAY ROAD	88425	REFRESHMENTS	\$209.89
GUILLEVIN INTERNATIONAL CO.	88426	ELECTRICAL SUPPLIES	\$534.87
BRENNTAG CANADA INC	88427	CHLORINE	\$25,778.58
CENTSIBLE CAR & TRUCK RENTALS	88428	RENTAL OF VEHICLE	\$1,218.14
GRAYMONT (NB) INC.,	88429	HYDRATED LIME	\$19,912.18
RONA	88430	BUILDING MATERIALS	\$654.49
HISCOCK RENTALS & SALES INC.	88431	HARDWARE SUPPLIES	\$239.83
IRVING OIL MARKETING GP	88432	GASOLINE & DIESEL PURCHASES	\$7,443.13
HI-TECH SCALES LTD.	88433	PROFESSIONAL SERVICES	\$1,000.05
HOLDEN'S TRANSPORT LTD.	88434	RENTAL OF EQUIPMENT	\$1,339.05
SWISS CHALET	88435	MEAL ALLOWANCES	\$69.46
FLEET READY LTD.	88436	AUTO PARTS	\$3,990.55
TTI SALES & SERVICES INC.,	88437	REPAIR PARTS	\$177.41
HOLLAND NURSERIES LTD.	88438	FLORAL ARRANGEMENT	\$987.56
SOURCE ATLANTIC INDUSTRIAL DISTRIBUT	88439	REPAIR PARTS	\$1,206.70
INFINITY CONSTRUCTION	88440	TOPSOIL	\$282.50
COUGAR ENGINEERING & CONSTRUCTION	88441	REFUND SECURITY DEPOSIT	\$2,000.00
BRANDT POSITIONING TECHNOLOGY	88442	REPAIR PARTS	\$191.98
PENNECON ENERGY TECHNICAL SERVICE	88443	REPAIR PARTS	\$17,629.18
SCOTIA RECYCLING (NL) LIMITED	88444	REPAIR PARTS	\$17,671.58
CANADIAN STANDARDS ASSOCIATION	88445	PUBLICATIONS	\$630.63
HENRY'S	88446	INK CARTRIDGES	\$407.23
IMPRINT SPECIALTY PROMOTIONS LTD	88447	PROTECTIVE CLOTHING	\$2,116.10
ONX ENTERPRISE SOLUTIONS LIMITED	88448	PROFESSIONAL SERVICES	\$3,084.90
UMBRELLA SECURITY	88449	ALARM MONITORING	\$105.94
MERCER'S PAVING INCORPORATED	88450	PROFESSIONAL SERVICES	\$7,611.12
LIPHOOK COUPLERS SYSTEMS INC.,	88451	REPAIR PARTS	\$180.80
SUMMIT VETERINARY PHARMACY INC.,	88452	VETERINARY SUPPLIES	\$57.63
KAVANAGH & ASSOCIATES	88453	PROFESSIONAL SERVICES	\$8,413.19
SPICERS CANADA LIMITED	88454	OFFICE SUPPLIES	\$2,666.58
CENTINEL SERVICES	88455	PROFESSIONAL SERVICES	\$201.14
KERR CONTROLS LTD.	88456	INDUSTRIAL SUPPLIES	\$978.64
RENEE PHAIR HEALEY, REGISTERED PSYC	88457	PROFESSIONAL SERVICES	\$675.00
KING PROCESS TECHNOLOGY	88458	REPAIR PARTS	\$190.01

NAME	CHEQUE #	DESCRIPTION	AMOUNT
BULLETPROOF SOLUTIONS INC.,	88459	SHAREPOINT INTRANET PHASE 2	\$10,961.00
LAWLOR'S TROPHIES & ENGRAVING LTD	88460	BRASS PLATES	\$33.20
CARMICHAEL ENGINEERING LTD.	88461	PROFESSIONAL SERVICES	\$1,476.21
STAPLES ADVANTAGE	88462	OFFICE SUPPLIES	\$361.75
DIAMOND SOFTWARE INC.,	88463	PROFESSIONAL SERVICES	\$1,017.00
MARK'S WORK WEARHOUSE	88464	PROTECTIVE CLOTHING	\$824.79
JT MARTIN & SONS LTD.	88465	HARDWARE SUPPLIES	\$380.01
MARTIN'S FIRE SAFETY LTD.	88466	SAFETY SUPPLIES	\$216.68
ALYSSA'S PROPERTY SERVICES PRO INC.,	88467	PROFESSIONAL SERVICES	\$4,575.94
YELLOW PAGES	88468	ADVERTISING	\$26.56
MARTIN INDUSTRIAL GROUP	88469	REPAIR PARTS	\$48.27
DESIGN MANUFACTURING INC.	88470	PROFESSIONAL SERVICES	\$5,333.60
MCLOUGHLAN SUPPLIES LTD.	88471	ELECTRICAL SUPPLIES	\$2,481.83
MIKAN INC.	88472	LABORATORY SUPPLIES	\$1,692.51
MICRO-TECH COMPUTER CENTER INC	88473	COMPUTER EQUIPMENT	\$248.59
WAJAX INDUSTRIAL COMPONENTS	88474	REPAIR PARTS	\$296.93
NEWFOUND DISPOSAL SYSTEMS LTD.	88475	DISPOSAL SERVICES	\$275.72
NEWFOUNDLAND DISTRIBUTORS LTD.	88476	INDUSTRIAL SUPPLIES	\$954.76
NEWFOUNDLAND DESIGN ASSOCIATES	88477	PROFESSIONAL SERVICES	\$98,866.90
NORTH ATLANTIC PETROLEUM	88478	PETROLEUM PRODUCTS	\$46,061.30
PENNECON ENERGY HYDRAULIC SYSTEMS	88479	REPAIR PARTS	\$149.51
PBA INDUSTRIAL SUPPLIES LTD.	88480	INDUSTRIAL SUPPLIES	\$203.89
ORKIN CANADA	88481	PEST CONTROL	\$474.60
GCR TIRE CENTRE	88482	TIRES	\$5,934.65
PRAXAIR PRODUCTS INC.	88483	CARBON DIOXIDE	\$4,890.02
K & D PRATT LTD.	88484	REPAIR PARTS AND CHEMICALS	\$4,202.52
PROFESSIONAL UNIFORMS & MATS INC.	88485	PROTECTIVE CLOTHING	\$2,302.27
PROVINCIAL WOODPRODUCTS LTD.	88486	BUILDING MATERIALS	\$435.08
RIDEOUT TOOL & MACHINE INC.	88487	TOOLS	\$384.59
NAPA ST. JOHN'S 371	88488	AUTO PARTS	\$327.70
ROYAL FREIGHTLINER LTD	88489	REPAIR PARTS	\$92.04
S & S SUPPLY LTD. CROSSTOWN RENTALS	88490	REPAIR PARTS	\$2,016.21
ST. PAUL FIRE & MARINE INSURANCE CO.	88491	LEGAL CLAIM	\$32,500.00
BIG ERICS INC	88492	SANITARY SUPPLIES	\$192.10
SAUNDERS EQUIPMENT LIMITED	88493	REPAIR PARTS	\$1,114.18

NAME	CHEQUE #	DESCRIPTION	AMOUNT
HARRY SUMMERS LTD.	88494	VEHICLE MAINTENANCE	\$4,294.00
SUPERIOR PROPANE INC.	88495	PROPANE	\$434.97
AETTNL	88496	MEMBERSHIP RENEWAL	\$813.60
FJ WADDEN & SONS LTD.	88497	SANITARY SUPPLIES	\$174.02
WEIRS CONSTRUCTION LTD.	88498	GRAVEL / STONE	\$188.15
WINDCO ENTERPRISES LTD.	88499	PROFESSIONAL SERVICES	\$107.35
WAL-MART 3092-KELSEY DRIVE	88500	MISCELLANEOUS SUPPLIES	\$137.59
RECEIVER GENERAL	88501	NATIONAL DOSIMETRY SERVICES	\$80.22
CONNIE PARSONS SCHOOL OF DANCE	88502	REAL PROGRAM	\$1,617.43
ASNL- AUTISM SOCIETY OF NEWFOUNDLAND	88503	REAL PROGRAM	\$216.00
JUMPING BEAN COFFEE INC.	88504	REFRESHMENTS	\$331.18
DR. ARTHUR RIDEOUT	88505	MEDICAL EXAMINATION	\$20.00
MCDONALD, IMELDA	88506	HONORARIUM	\$400.00
HAMMOND, WALLACE	88507	PROFESSIONAL SERVICES	\$113.00
THE STEP FIDDLERS	88508	PERFORMANCE FEE	\$600.00
PRINCE OF WALES SKATING CLUB	88509	REAL PROGRAM	\$3,727.85
FERGUS BROWN-O'BYRNE - THE FREELS	88510	PERFORMANCE FEE	\$1,400.00
MICHAEL FOLEY'S ACADEMY OF MARTIAL ARTS	88511	REAL PROGRAM	\$632.73
SKYMARK CONTRACTING LTD.	88512	REFUND SECURITY DEPOSIT	\$1,641.60
BELL MOBILITY INC. RADIO DIVISION	88513	MAINTENANCE CHARGES & REPAIRS	\$39.55
CANADIAN PUBLIC WORKS ASSOCIATION	88514	MEMBERSHIP RENEWAL	\$3,037.44
CANCELLED	88515	CANCELLED	\$0.00
BACALAO	88516	FAM MEETING	\$623.17
DEBORAH CLARK & LEN PENTON	88517	PERFORMANCE FEE	\$300.00
COMFORT INN AIRPORT	88518	ACCOMMODATIONS	\$138.94
MANUEL, BRUCE	88519	REFUND SECURITY DEPOSIT	\$50.00
BARRY ROSS	88520	PROFESSIONAL SERVICES	\$350.90
HEATHER REEVES	88521	PROFESSIONAL SERVICES	\$281.00
KID'S TREE EARLY LEARNING & MUSIC CENTRE	88522	REAL PROGRAM	\$800.00
CANADIAN BAR ASSOCIATION	88523	MEMBERSHIP RENEWAL	\$671.80
BIEGER, METTE	88524	TRANSLATION SERVICES	\$300.00
DETTMER, ELKE	88525	TRANSLATION SERVICES	\$100.00
B.A. TUCKER LTD.	88526	REFUND SECURITY DEPOSIT	\$44,700.00
THE DANCE CENTRE LTD.	88527	REAL PROGRAM	\$800.00
PARSONS ENGINEERING CONSULTANTS	88528	PROFESSIONAL SERVICES	\$565.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
BEST KIND PRODUCTIONS	88529	PROFESSIONAL SERVICES	\$200.00
GERRY SMITH	88530	HONORARIUM	\$300.00
ED KAVANAGH	88531	PERFORMANCE FEE	\$275.00
EVENTEX RENTALS	88532	RENTAL OF EQUIPMENT	\$237.30
TOM CONWAY	88533	PERFORMANCE FEE	\$300.00
TED LANGIN	88534	HONORARIUM	\$100.00
MARLIESE JANES	88535	TRANSLATION SERVICES	\$200.00
JELLY BEAN ENTERTAINMENT	88536	REPTILE SHOW / BOUNCY CASTLE- SOUTHLANDS	\$450.00
CITY PERFORMANCE ACADEMY	88537	REAL PROGRAM	\$1,701.00
DOREEN MOYST	88538	HONORARIUM	\$100.00
KINNEY, JEANETTE	88539	HONORARIUM	\$100.00
ELISSA CLAIRE BIEGER	88540	TRANSLATION SERVICES	\$100.00
TIBOR DEVAI	88541	HONORARIUM	\$200.00
VIOLA LONG	88542	REFUND OVERPAYMENT OF TAXES	\$4,713.25
MANFRED BUCHHEIT	88543	ARTIST TALK PROGRAM	\$281.00
ALEX ROBERTS	88544	RECREATION PROGRAM REFUND	\$133.30
VICTORIA LARKIN	88545	PERFORMANCE FEE	\$500.00
CANADA COUNCIL FOR THE ARTS	88546	CONFERENCE FEE	\$200.00
SUSAN LEE STUDIOS	88547	ART PROCUREMENT PROGRAM	\$100.00
MAUREEN HOWLETT	88548	REFUND SECURITY DEPOSIT	\$1,500.00
HEATHER FLIGHT	88549	RECREATION PROGRAM REFUND	\$50.00
CHURCH LAD BRIGADE	88550	PERFORMANCE FEE	\$1,000.00
L & M CONTRACTORS LTD.	88551	REFUND SECURITY DEPOSIT	\$45.38
CAROLA KERN	88552	HONORARIUM	\$100.00
ELISSA BIEGER	88553	HONORARIUM	\$100.00
BATTEN, DAVE	88554	REFUND TUITION	\$179.04
SHERRIFFS, KAREN	88555	VEHICLE BUSINESS INSURANCE	\$170.00
KENNEDY, CRAIG	88556	REFUND TUITION	\$796.35
KANE, SUSAN	88557	VEHICLE BUSINESS INSURANCE	\$310.00
WANDA PENNEY	88558	REIMBURSEMENT KITCHEN SUPPLIES	\$72.27
FREEMAN, EARLE	88559	VEHICLE BUSINESS INSURANCE	\$381.95
STRAIT, MARIE	88560	MILEAGE - CROSSING GUARD PROGRAM	\$73.19
MAHER, TRAVIS	88561	MILEAGE	\$148.58
KRYSTAL KELSEY	88562	REIMBURSEMENT OFFICE SUPPLIES	\$97.64
KINSELLA, PAULA	88563	MILEAGE - CROSSING GUARD PROGRAM	\$87.87



NAME	CHEQUE #	DESCRIPTION	AMOUNT
DOUGLAS HALLIDAY	88564	REIMBURSEMENT OFFICE SUPPLIES	\$22.04
LORI FOOTE	88565	PHOTOGRAPHY FOR DEPOT WALL	\$259.72
SHERRI HIGGINS	88566	REFUND TUITION	\$1,124.35
KATELYN ABBOTT	88567	VEHICLE BUSINESS INSURANCE	\$56.00
CENTRAL DAIRIES	88568	5th ANNIVERSARY FOR RECYCLING - 250 MILK	\$213.00
CORIX WATER SYSTEMS	88569	PROGRESS PAYMENTS	\$47,075.57
SAFETY FIRST-SFC LTD.	88570	PROFESSIONAL SERVICES	\$20,474.02
STAPLES ADVANTAGE	88571	OFFICE SUPPLIES	\$2,901.82
PYRAMID CONSTRUCTION LIMITED	88572	PROGRESS PAYMENTS	\$1,827,125.11
S & S SUPPLY LTD. CROSSTOWN RENTALS	88573	REPAIR PARTS	\$961.07
TRACTION DIV OF UAP	88574	REPAIR PARTS	\$16,040.42
WELSH, SHERRY	88575	REPLENISH RAILWAY PETTY CASH	\$434.30
JONES, CHRISTINA	88576	REIMBURSEMENT PRESCHOOL SUPPLIES	\$39.32
BURDEN, TERRY	88577	TRAVEL REIMBURSEMENT	\$63.12
HORSESHOE HILL CONSTRUCTION INC.	88578	PROGRESS PAYMENTS	\$25,142.95
<b>Total:</b>			<b>\$ 4,723,707.34</b>

# MEMORANDUM

Date: October 13, 2015  
To: Mr. Neil Martin, Mr. Rick Squires, Ms. Elaine Henley  
From: Gregory Baker  
Re: Council Approval Tender 2015131 Tactical Clothing St. John's Regional Fire Department

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The result of Tender 2015131 Tactical Clothing St. John's Regional Fire Department

Wm. L. Chafe & Son Ltd.	\$92,746.78
Professional Uniforms and Mats	\$81,795.71
Chandler	\$40,096.64 disqualified
Martin & Levesque Inc.	\$67,459.97 disqualified
Uniform Works Limited	\$74,998.55 submission 1 \$71,676.35 submission 2

It is recommended to award this tender to the overall lowest bidder meeting specifications Uniform Works Limited \$71,676 as per the Public Tendering Act.

Taxes are included in the quoted price.

Gregory Baker  
Buyer SCMP

# ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES  
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA