

**AGENDA
REGULAR MEETING**

**July 25, 2016
4:30 p.m.**

ST. JOHN'S

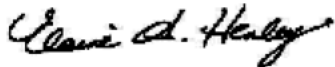
MEMORANDUM

July 22, 2016

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Monday, July 25, 2016 at 4:30 p.m.**

This meeting will be preceded by a Special Meeting to be held on the same day in Conference Room A at **3:00 p.m.**

By Order



Elaine Henley
City Clerk

ST. JOHN'S

CITY MANAGER

AGENDA
REGULAR MEETING - CITY COUNCIL
July 25, 2016 – 4:30 p.m. – Council Chambers, 4th Floor, City Hall

1. CALL TO ORDER

2. APPROVAL OF THE AGENDA

3. ADOPTION OF THE MINUTES

- a. Minutes of July 12, 2016

4. BUSINESS ARISING FROM THE MINUTES

Included in the Agenda:

Other Matters

5. NOTICES PUBLISHED

- An Extension of Non-Conforming Use application has been submitted requesting permission to construct an extension to the East side of the building located at **1 Logy Bay Road** (The Carpet Factory) to create additional storage for products and company vehicles for the existing business.
- A Discretionary Use application has been submitted requesting permission to redevelop the property at **11 Barrow's Road** (formerly the Flakehouse) as an Eating Establishment (Restaurant).

6. PUBLIC HEARINGS

7. COMMITTEE REPORTS

- a. Finance & Administration Standing Committee Report – July 7, 2016
- b. Planning & Development Standing Committee Report – July 12, 2016
- c. Economic Development Standing Committee Report – July 13, 2016
- d. Nomenclature Committee Report – July 18, 2016
- e. Development Committee Report – July 19, 2016
- f. Special Events Advisory Committee – July 20, 2016

- g. Mayor's Advisory Committee on Crime Prevention Recommendations & Suggestions Implementation Strategies

8. RESOLUTIONS

9. DEVELOPMENT PERMITS LIST

- July 7, 2016 – July 20, 2016

10. BUILDING PERMITS LIST

- July 25, 2016

11. REQUISITIONS, PAYROLLS AND ACCOUNTS LIST

- Weeks Ending – July 13, 2016 and July 20, 2016

12. TENDERS/RFPS

- a. Tender 2016093 – Janitorial Supplies
- b. Tender 2016100 – Toner Cartridges
- c. Tender 2016106 – Photocopy Paper
- d. Tender 2016107 – Field Marking Paint
- e. RFP – Signal Hill Road – Water Main Replacement

13. NOTICES OF MOTION, WRITTEN QUESTIONS AND PETITIONS

14. OTHER BUSINESS

- a. E-Poll, July 19, 2016 - Travel for Councillor Hickman to attend the Canadian Capital Cities Organization (CCCO) annual conference in Quebec City from September 6 – 9, 2016.
- b. E-Poll, July 19, 2016 - Permission to Install Sign on Pearltown Road for Lester's Farm (advertising that Lester's is still open while bridge work in the area is ongoing)
- c. Decision Note dated July 19, 2016 from the City Clerk re: Approval of Peace by Piece Exhibit and Reception in the Great Hall.

15. ADJOURNMENT

**MINUTES
REGULAR MEETING - CITY COUNCIL
July 12, 2016 – 4:30 p.m. - Council Chambers**

Present Acting Mayor R. Ellsworth
Councillor A. Puddister
Councillor D. Breen
Councillor B. Tilley
Councillor S. O’Leary
Councillor W. Collins
Councillor T. Hann
Councillor S. Hickman
Councillor J. Galgay
Councillor D. Lane

Regrets Mayor O’Keefe

Others Kevin Breen, Acting City Manager
Tanya Haywood, Deputy City Manager of Community Services
Jason Sinyard, Deputy City Manager of Planning, Development & Engineering
Lynnann Winsor, Deputy City Manager of Public Works
Sean Janes, Acting Deputy City Manager of Financial Management
Linda Bishop, Acting City Solicitor
Ken O’Brien, Chief Municipal Planner
Elaine Henley, City Clerk

CALL TO ORDER/ADOPTION OF AGENDA

SJMC2016-07-12/309R

Moved – Councillor Collins; Seconded – Councillor O’Leary

That the agenda be adopted with the following additions:

- **Decision/Direction Note dated July 6, 2016 re: Polina Road Interesection Upgrade Project.**
- **Decision/Direction Note dated July 12, 2016 re: 19 Carpasian Road.**
- **Decision/Direction Note dated June 30, 2016 re: 159 Hamilton Avenue.**

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

SJMC2016-07-12/310R

Moved – Councillor Tilley; Seconded – Councillor Galgay

That the minutes of June 28, 2016 be approved as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING FROM THE MINUTES

**St. John’s Municipal Plan Amendment No. 137, 2016,
and St. John’s Development Regulations Amendment No. 628, 2016
Proposed Text Amendment for Personal Care Home in the Rural (R) Zone
PDE File # MPA1500009**

**Applicant: Teen Challenge Canada
729 Fowler’s Road, Ward 5**

SJMC2016-07-12/311R

Moved – Councillor Puddister; Seconded – Councillor Hann

**That Council approve the resolutions for St. John’s Municipal Plan
Amendment Number 137, 2016, and St. John’s Development
Regulations Amendment Number 628, 2016, which will be referred to
the Department of Municipal Affairs with a request for Provincial
Registration in accordance with the provisions of the *Urban and
Rural Planning Act*.**

CARRIED UNANIMOUSLY

NOTICES PUBLISHED

**A Discretionary Use application re: 37 Warren Place as a Home Occupation
for a Custom Tailoring business.**

SJMC2016-07-12/312R

Moved – Councillor Puddister; Seconded – Councillor Galgay

**That the application be rejected due to traffic concerns for area
residents.**

Councillor O’Leary suggested that staff review the regulations regarding parking spaces for home based businesses.

CARRIED WITH COUNCILLOR O'LEARY DISSENTING

A Change of Non-Conforming Use application requesting permission to convert a portion of 466-468 Main Road to use as a Car Sales Lot.

SJMC2016-07-12/313R

Moved – Councillor Puddister; Seconded – Councillor Galgay

That the application be approved subject to all applicable City requirements.

CARRIED UNANIMOUSLY

A Discretionary Use application re: Cole Air Contracting Ltd. to construct a Floatplane Hangar at civic number 300 Paddy's Pond Road.

SJMC2016-07-12/314R

Moved – Councillor Puddister; Seconded – Councillor Galgay

That the application be approved subject to all applicable City requirements.

CARRIED UNANIMOUSLY

PUBIC HEARINGS

**St. John's Municipal Plan Amendment # 140, 2016 and St. John's Development Regulations Amendment # 638, 2016, Proposed Rezoning to the Residential Compact Lot (RCL) Zone - PDE# MPA1500006
150 Stavanger Drive**

SJMC2016-07-12/315R

Moved – Councillor Puddister; Seconded – Councillor Hickman

That Council adopt the resolutions for St. John's Municipal Plan Amendment Number 140, 2016 and St. John's Development Regulations Amendment Number 638, 2016. Further, Council approved the appointment of Ms. Marie Ryan, a member of the City's commissioner list, to conduct a public hearing on the proposed amendments. The proposed date for the public hearing is Tuesday, August 23, 2016, at 7pm at St. John's City Hall.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

Development Committee Report of July 5, 2016

SJMC2016-07-12/316R

Moved – Councillor Puddister; Seconded – Councillor Breen

That the report and any recommendations be adopted as presented.

CARRIED UNANIMOUSLY

Audit & Accountability Committee July 5, 2016

SJMC2016-07-12/317R

Moved – Councillor Tilley; Seconded – Councillor Puddister

That the report and any recommendations be adopted as presented.

CARRIED UNANIMOUSLY

Special Events Advisory Committee Report of July 7, 2016

SJMC2016-07-12/318R

Moved – Councillor Breen; Seconded – Councillor Tilley

That the report and any recommendations be adopted as presented.

DEVELOPMENT PERMITS LIST

Council considered as information the above noted for the period June 23 to July 6, 2016.

BUILDING PERMITS LIST

[Link to List](#)

Council considered the Building Permits list for July 12, 2016.

SJMC2016-07-12/319R

Moved – Councillor Collins; Seconded – Councillor O’Leary

That the building permits list dated July 12, 2016 be approved as presented.

CARRIED UNANIMOUSLY

REQUISITIONS, PAYROLLS AND ACCOUNTS

Council considered the requisitions, payrolls and accounts for the weeks ending June 22, 2016 and July 6, 2016.

SJMC2016-07-12/320R

Moved – Councillor Collins; Seconded – Councillor O’Leary

That the Payrolls and Accounts for the weeks ending June 22, 2016 and July 6, 2016 be approved as presented.

CARRIED UNANIMOUSLY

TENDERS/RFPs

Council considered the following tenders:

- Tender 2016099 Redman’s Road Water Main
- Polina Road Intersection Upgrade Project

SJMC2016-07-12/321R

Moved – Councillor Collins; Seconded – Councillor O’Leary

That the tenders noted above be awarded respectively to the companies noted below:

- Weir’s Construction Limited at \$527,505.00 (taxes (HST 15%) is included in the quoted price.
- Pinnacle Engineering Limited to the value of \$12,666.25 (HST included)

CARRIED UNANIMOUSLY

OTHER BUSINESS

July Economic Update

Councillor Lane presented as information the above noted.

E-Poll dated July 4, 2016 re: Council approval of Tender 2016088

SJMC2016-07-12/322R

Moved – Councillor Hickman; Seconded – Councillor Breen

That Council approve the tender 2016088 in the amount of \$1,006,666.15 for cover material at Robin Hood Bay to Pennecon Heavy Civil Limited.

CARRIED UNANIMOUSLY

Decision/Direction Note of July 12, 2016 re: Proposed Extension of Liquor License to Existing Deck – Elk’s Club – 19 Carpasian Road

SJMC2016-07-12/323R

Moved – Councillor O’Leary; Seconded – Councillor Hann

That Council approve the request for the approval of the liquor license to be extended to the deck.

CARRIED UNANIMOUSLY

Decision/Direction Note of June 30, 2016 re: Application to Change Roof Design – 159 Hamilton Avenue

SJMC2016-07-12/324R

Moved – Councillor Puddister; Seconded – Councillor Hann

That Council approve the application to alter the style of the roof design for 159 Hamilton Avenue.

CARRIED UNANIMOUSLY

Councillor Puddister

- Referenced the story in the media regarding the recent dog attack and referred the matter to Animal Care and Control Experts Panel for review on the banning of breeds, specifically pitbulls.

Councillor Galgay

- Requested that the recruitment process for the St. John's Regional Fire Department, specifically in relation to female recruits, be referred to the Finance & Administration Standing Committee for review. He also suggested that the RNC's processes in this regard be reviewed.

There being no further business, the meeting adjourned at 5:34 p.m.

MAYOR

CITY CLERK

NOTICES PUBLISHED

Applications which have been advertised in accordance with the requirements of Section 5.5 of the St. John's Development Regulations and which are to be considered for approval by Council at the **Regular Meeting of Council on July 25, 2016**

Ref #	Property Location/ Zone Designation	Ward	Application Details	Floor Area (square metres)	# of Employees (includes the applicant)	# of On-Site Parking Spaces	Written Representations Received	Planning and Development Division Notes
1	1 Logy Bay Road Residential Low Density (R1) Zone	1	An Extension of Non-Conforming Use application has been submitted requesting permission to construct an extension to the East side of the building located at 1 Logy Bay Road (The Carpet Factory) to create additional storage for products and company vehicles for the existing business. The approximate floor area of the extension is 185.2 m2. The number of on-site parking stalls will remain the same.	185.2m ²			Submissions received 4 (attached)	The Planning and Development Division recommends approval of the application subject to all applicable City requirements.
2	11 Barrow's Road Industrial Quidi Vidi (IQ) Zone	2	A Discretionary Use application has been submitted requesting permission to redevelop the property at 11 Barrow's Road (formerly the Flakehouse) as an Eating Establishment (Restaurant). The building will have a total floor area of 450m2, plus a seasonal outdoor eating area. The proposed building height is 9.45 metres. The restaurant will require a restaurant-lounge license in conjunction with the food service. Hours of operation will be 7-12 a.m. daily with 39 parking spaces provided. A Land Use Assessment Report (LUAR) is available.	450m ²			Submissions received 6 (attached)	The Planning and Development Division recommends approval of the application subject to all applicable City requirements.

The Office of the City Clerk and the Department of Planning, Development & Engineering, in joint effort, have sent written notification of the applications to property owners and occupants of buildings located within a minimum 150-metre radius of the application sites. Applications have also been advertised in The Telegram newspaper on at least one occasion and applications are also posted on the City's website. Where written representations on an application have been received by the City Clerk's Department, these representations have been included in the agenda for the Regular Meeting of Council.

G:\Planning and Development\Planning\ARCHIVED-NoticesPublishedLists\2016\18 - July 25 2016 docx

Jason Sinyard, P. Eng, MBA
Deputy City Manager, Planning, Development and Engineering



Re: 1 logy bay road extention 📎

City Clerk and Council to: steve fagan

2016/07/06 03:24 PM

Sent by: **Elaine Henley**

Cc: "cityclerk@stjohns.ca", Jason Sinyard, Ken O'Brien, Lindsay Lyghtle Brushett, Mark Hefferton, Dave Wadden, Gerard Doran, Andrea Roberts, Karen Chafe, Planning, Kathy Driscoll,

Good Afternoon [REDACTED]

We acknowledge receipt of your email and advise that your concerns have been forwarded to the City's Department of Planning, Development and Engineering for consideration.

We thank you for your feedback.

Elaine Henley
City Clerk

steve fagan

I am the property owner of 6 Dawes Avenue , jus...

2016/07/05 04:58:01 PM

From: steve fagan <[REDACTED]>
To: "cityclerk@stjohns.ca" <cityclerk@stjohns.ca>
Date: 2016/07/05 04:58 PM
Subject: 1 logy bay road extention

I am the property owner of [REDACTED] Dawes Avenue , just received the letter in the mail today of the expansion on Logy Bay Road and wish to object to the project , others may have been late receiving letters also,

Thank you,
Stephen and Paula Fagan



Re: 1 Logy Bay Road. (Carpet Factory) 

City Clerk and Council to: Colin Haynes

2016/06/28 12:31 PM

Sent by: **Elaine Henley**

Cc: "cityclerk@stjohns.ca", Jason Sinyard, Ken O'Brien, Lindsay Lyghtle Brushett, Mark Hefferton, Dave Wadden, Gerard Doran, Andrea Roberts, Melissa Bragg, Karen Chafe, Planning,

Good Afternoon:

We acknowledge receipt of your email and advise that we have forwarded your comments to the City's Department of Planning, Development and Engineering for consideration.

We thank you for your feedback.

Elaine Henley
City Clerk

Colin Haynes

[Go for it.the present business appears to operat...](#)

2016/06/24 05:34:47 PM

From: Colin Haynes <[REDACTED]>
To: "cityclerk@stjohns.ca" <cityclerk@stjohns.ca>
Date: 2016/06/24 05:34 PM
Subject: 1 Logy Bay Road. (Carpet Factory)

Go for it.the present business appears to operate with little or no issues. A more valuable building with associate building permits will mean increased revenue to the city. (In other words me). More jobs,increased sales of building supplies, hopefully increased sales staff and so on, should mean more taxes to the city, the Prov. And so on. A Win Win Project

Colin Haynes.  Carty Place

Sent from my iPad

July 4, 2016

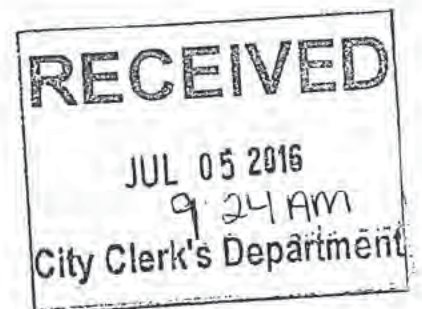
To: Office of the City Clerk:

With regard to the application of The Carpet Factory, 1 Logy Bay Road, for an extension to their existing business, I would like Council to assure me that there will be:

- . No access to their building from Dawe's Avenue for either vehicles or pedestrians.
- . That a fence remains on the Dawe's Avenue side of the property.
- . That no signage be placed on Dawe's Avenue side of the building and/or property.
- . That all the trees on Dawe's Avenue side of the property be kept and maintained. ■



Roger Barnes
■ Dawe's Avenue





Fw: Submission concerning Non-Conforming Use at #1 Logy Bay Road

Planning to: Kathy Driscoll

2016/07/21 03:58 PM

Sent by: **Donna L Mullett**

History: This message has been replied to and forwarded.

----- Forwarded by Donna L Mullett/CSJ on 2016/07/21 03:58 PM -----

From: Peter Crocker [REDACTED]
To: planning@stjohns.ca
Date: 2016/07/04 07:36 AM
Subject: Fwd: Submission concerning Non-Conforming Use at #1 Logy Bay Road

At the outset, I wish to question why Council would even consider an expansion to a non-conforming use. By definition, a non-conforming use is contrary to the zoning of the surrounding properties (in this case residential properties); a situation that is out of line with the character of the neighborhood. While it may make sense to permit this condition for an existing building, it defies logic that an expansion should be considered, exacerbating the problems such an anomaly causes. Following are the concerns related to the existing non-conforming use and the impacts of the proposed expansion:

1) #1 Logy Bay Road (Carpet Factory) is located on a corner at one of the most dangerous intersections in the city where four lanes of traffic on Torbay Rd. (at the top of Kennas Hil) meet four lanes of traffic on Logy Bay Rd. There have been numerous accidents at this intersection, one of the most recent resulting in a car being propelled into the cast iron fence of the Belvedere Cemetery. The Carpet Factory receives frequent deliveries from large transport trucks, which at times block the traffic on Logy Bay Rd. at the intersection as there is not enough space for them to safely turn into the parking lot. This is an existing condition which should not be permitted in the first place. Expanding the capacity of the Carpet Factory would no doubt increase the frequency of these deliveries. It should be noted that the proposed expansion is equal in size to a large bungalow, so the storage capacity will be significantly increased by the proposed expansion. This property was never designed to accommodate transport trucks.

2) The transport trucks are parked across several of the parking spaces on the property for periods of time (a day or more) while the trucks are being unloaded. This renders the parking spaces unusable . Where do the staff and customers park during those times?

3) The dumpster on the property is not screened from the street view and is frequently overflowing. Is this permitted in a residential area? There is no indication on the site plan (attached) to show where the dumpster would be located in the new configuration. Expanding the capacity of the Carpet Factory would ensure that there will never be vehicle access to the rear of the building, so the dumpster is no doubt still going to be in plain view. It is my understanding that even in industrial zones, Council requires dumpsters to be screened and fenced. (See By-Law 618, section9).

4) Most of the parking allocated to this building is at right angles to the street. Eighteen of the spaces exit directly into oncoming traffic on the 4 lanes of Logy Bay Rd. Is this design compliant with regulations pertaining to parking lots? Most parking lots have one access point onto an adjacent street, and are at a specified safe distance from an intersection. Again, an existing condition that should not have been allowed in the first place. Expanding the capacity of the Carpet Factory will do nothing to address this safety issue.

5) The Carpet Factory posts advertising signage on the Torbay Rd. side of the property, at the top of Kennas Hill. This signage presents a distraction to drivers just at a point where they need to be paying attention to traffic entering from Logy Bay Rd. and where lane changes are frequent.

In summary, the proposed expansion does nothing to address the existing irritants resulting from the non-conforming use at #1 Logy Bay Rd. and if approved, the new configuration will do nothing but exacerbate the situation.

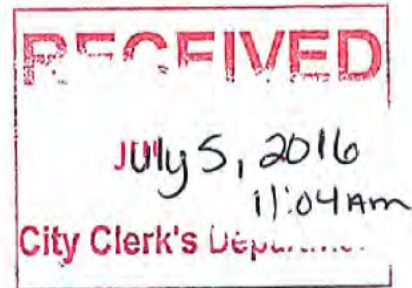
Peter and Cheryl Crocker



1%20Logy%20Bay%20Road%20-%20Site%20Plan.pdf

July 4, 2016

Office of the City Clerk
City of St. John's
City Hall
St. John's, NL



Dear Sir/Madam:

Submission re Discretionary Use application at 11 Barrow's Road (formerly the Flakehouse)

Our homes at [REDACTED] Maple View Place have been completely **IGNORED** in the Land Use Assessment for the above business development. City Staff and the Consultant both are responsible for this. Our property will be very negatively affected by this building because of the following:

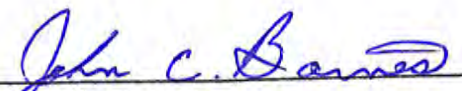
- Our property is only **10 metres** away from the area which is designated as their loading zone. The large trucks which will be turning around will be completely blocking our house and our access to the road if we need to leave at the same time as they are there. We already have a huge problem with traffic from the Mallard Cottage and the Plantation, but this will completely smother us.
- Every other cul-de-sac in St. John's is required to have a turn-around at the bulb of the cul-de-sac; Maple View Place is a cul-de-sac!! At the present time, our personal home and property, the Plantation, and the Slipway/Launchway which are at the BULB of the cul-de-sac have become the turnaround for all kinds of traffic including large trucks.
- We are concerned about people's safety - not just pedestrian, but vehicular traffic - because it is already dangerous turning from Barrow's Road onto Maple View Place. This business is expecting at least 39 cars to be added to the parking in this area of Quidi Vidi, so when that happens, the traffic leading up to and away from the parking, will create a huge bottleneck and complete chaos.
- We are including a picture of the traffic situation right now, BEFORE the fence is removed; once that is removed, people will be backing out into the small lane which is Maple View Place, so obviously there will be traffic havoc.

- During the construction of the Plantation, we had our car beat up in our own driveway, by someone involved in the construction; so we have personal experience with the existing traffic problems.
- **NOISE created**....no one is talking about the noise that will emanate from this huge building once it hits capacity. We are a "Residential" zone, yet the City has agreed to allow this business to operate till Midnight, while everyone else must abide by 11 p.m. quiet. Once this business gets going, and the music gets rocking, no one is going to be leaving at Midnight, you can be sure of that.
- The other issue is that this development downsized the building, so that they can avoid a Public Hearing. What does this tell us? It says that they will do whatever they have to, to avoid anyone having a say in the process. It says that the current residents are to be ignored, stifled and shoved around.

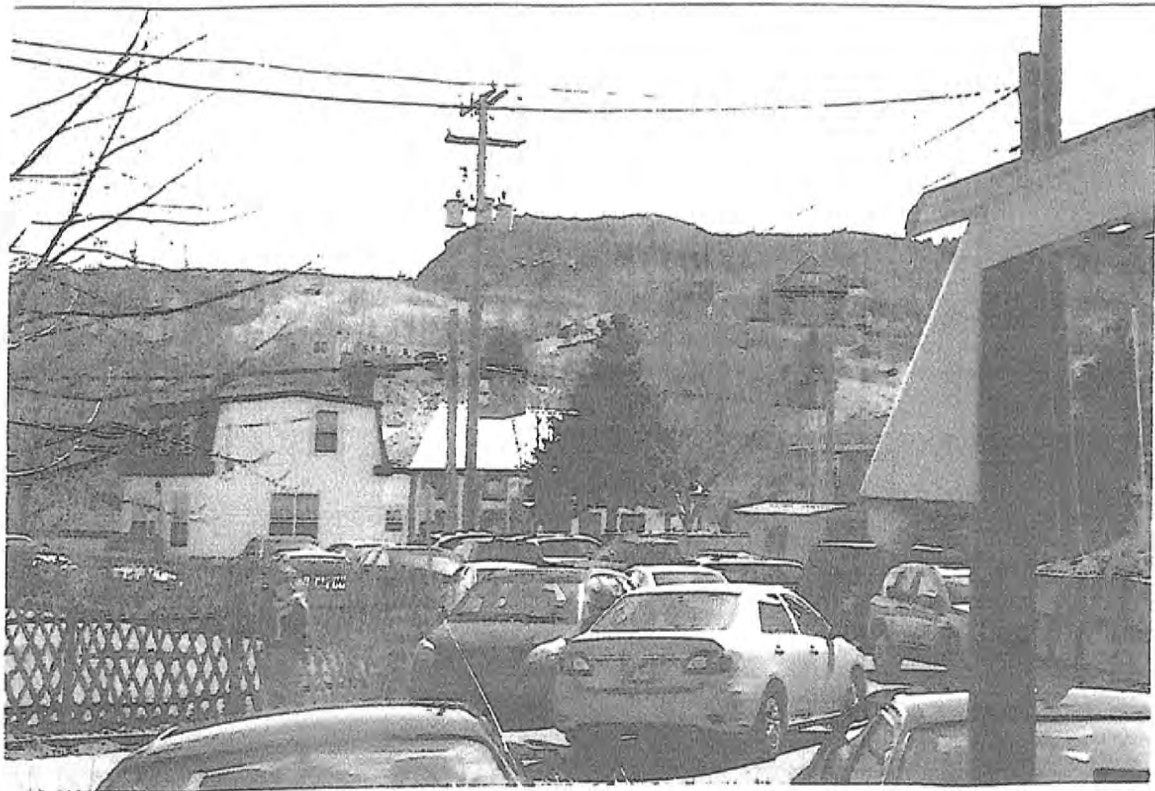
It seems to us that this business would love to take over this whole area of Quidi Vidi to turn it into a play area for Mallard Cottage and associates **so that all their paying customers can continue to wander around the whole street with drinks in their hands (this has already started).** But....

WE ARE RETIRED SENIOR CITIZENS AND WE WILL NOT BE MOVING OUT OF OUR HOME FOR ANYONE!!

We hereby ask Councillor Galgay, our Ward Councillor, and the rest of Council, to stand up and represent us - to demand a Public Hearing on this, BEFORE City Council votes on this. There is no point in offering us an "Information Session" after it is all approved.


John Barnes


Anne Barnes



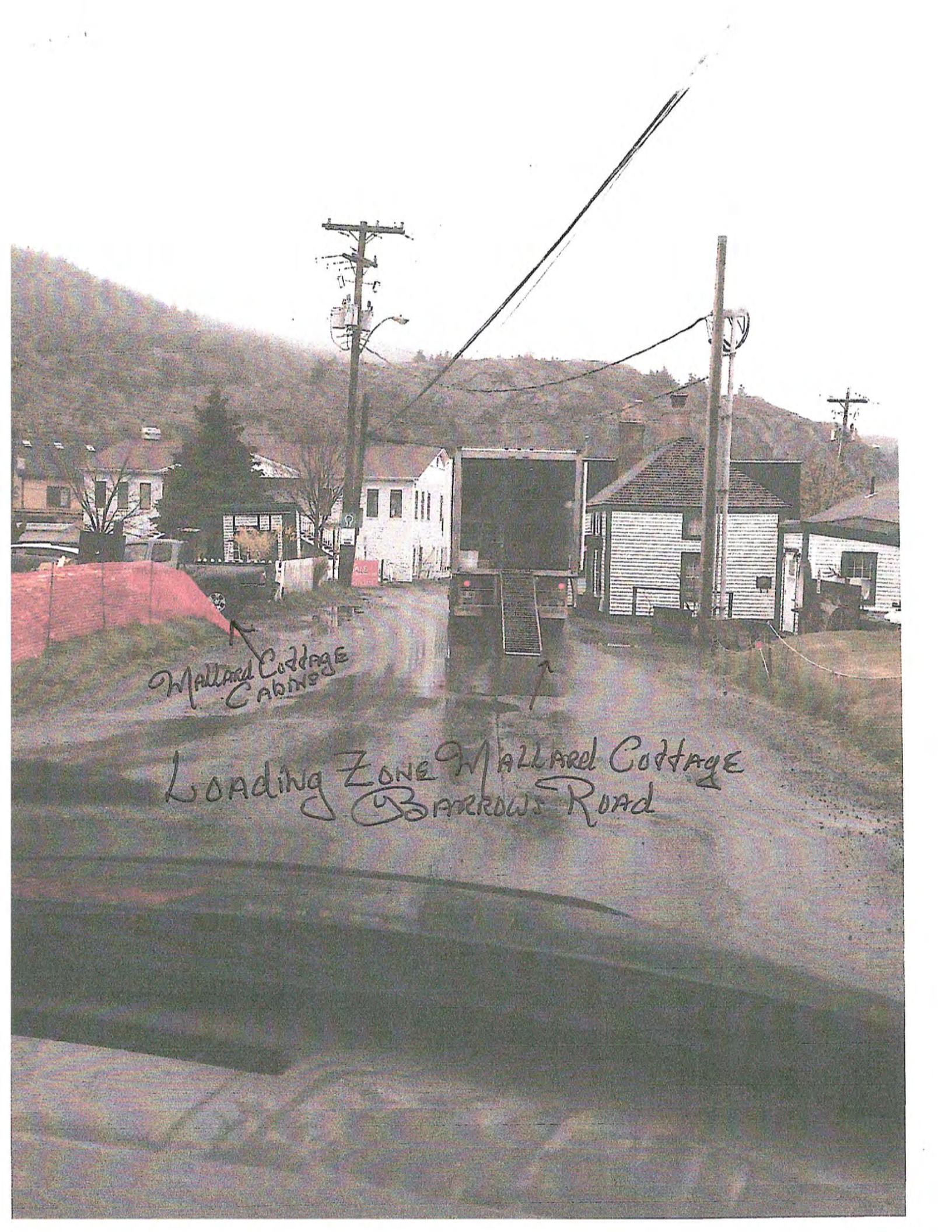
EVENT BEFORE CONSTRUCTION
JUNE 2016



JUNE 2016

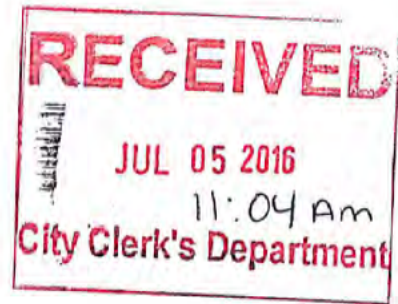
Mallard Cottage
Cabins

LOADING ZONE Mallard Cottage
Barrows Road



July 5, 2016

Office of the City Clerk
City of St. John's
City Hall
St. John's, NL



Dear Sir/Madam:

Submission re Discretionary Use application at 11 Barrow's Road (formerly the Flakehouse)

My wife and I own [redacted] Stone's Road; in response to the above, I would like to submit my concerns to the City, as follows:

First of all, the mail out from the City did not show the proposed parking at #31 Stone's Road. However, the required number of parking spaces for the new development by Mark Dobbin is actually including 13 parking spaces adjacent to the City turnaround, which is in front of our house.

At the present time, I am waiting for my building permit so I can construct a private driveway coming off Stone's Road, so that I will not be illegally parking on City property. Jonathan Galgay, our Ward Councillor, has promised us that he would work with the Traffic Department to have No Parking signs installed on the City turnaround, so that City vehicles can turn around before having to try to go up Stone's Road. Stone's Road is a single lane which cannot accommodate the large City trucks, so once they have finished snowclearing or other work at the bottom of the street, they can easily back up into the turnaround and do so safely.

The proposed parking for the new development has a double wide entrance, but it is entering off a small one lane street, Stone's Road. This extra traffic heading in and out of this new parking area will create traffic flow problems at the bottom of this street and will cause this corner to become treacherous. Now is the time to look at turning Stone's Road into two lanes in this area while construction and development is happening. We would also like to know why the Consultant didn't seem to notice this situation and deal with it in this presentation.

I would like our concerns to be addressed in a positive way, not just ignored.

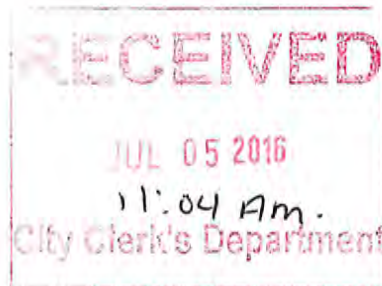
Thank you.

Wayne Stone

Dorothy Stone

July 4, 2016

Office of the City Clerk
City of St. John's
City Hall
St. John's, NL



Dear Sir/Madam:

Submission re Discretionary Use application at 11 Barrow's Road (formerly the Flakehouse)

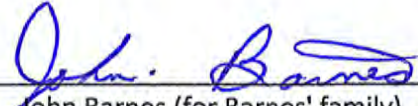
We, the Barnes family, own the property immediately next to #31 Stone's Road, where the extra parking for the above development is planned. There is a legal dispute in the Supreme Court regarding a Quieting of Titles which includes part of the present application for the 13 parking spaces as the ancestral Right-Of-Way to the Barnes' property, which to date has not been resolved. The sale of the land has transferred the dispute to the new owner.

This issue was discussed with your legal department and we were informed that the City could not allow **any** development on the disputed land until such dispute was resolved. However, the City has gone ahead and approved this parking for the new development, going against what they put in writing to us.

We also have an application in to the City for development of our land, and have asked for the City to provide updated survey information on the storm water sewer system so we can update our survey information. There is no City easement on the storm water pipeline going through this parking lot. As well, Mallard Cottage complained in November 2013 about a flooding issue behind their business. In the City Agenda for December 16, 2013, "The Committee recommends that installation of the box culvert be considered for Capital Works funding, at an estimated amount of \$400,000. The Committee further recommends that the owner of 2 Barrows Road be advised to flood proof his premises." Is the developer going to install this box culvert and piping or are the taxpayers of St. John's going to pay for this for a business enterprise? Or are they just going to pave over all of it and pretend there's nothing there? **Why isn't there a proper easement, as is required everywhere else in the City?**

At the present time, Stone's Road is one lane coming in to this parking lot. Why isn't Stone's Road being developed to City standards in this area?

These are our major concerns and we would like them properly addressed by your legal department prior to this development continuing.



John Barnes (for Barnes' family)

**AGENDA
REGULAR MEETING**

**DECEMBER 16th, 2013
4:30 p.m.**

ST. JOHN'S

The Committee recommends that given the backyard flooding issue at 62 Watson Street is not a City responsibility, that the City not include requests of this nature for Capital Works consideration.

5. **Flooding Issue – Rear of Mallard Cottage – 2 Barrows Road**
The Committee considered a memo dated November 21, 2013 from the Director of Engineering regarding the above noted matter.

The Committee recommends that installation of the box culvert be considered for Capital Works funding, at an estimated amount of \$400,000. The Committee further recommends that the owner of 2 Barrows Road be advised to flood proof his premises.

6. **Proposed Dog Park in Shea Heights**
The Committee considered a request from Councillor Collins (not present) to investigate the possibility of installing a dog park in Shea Heights. Staff advised that a space has been identified and the approximate cost to install such is \$15,000. It was noted, however, that the request was put forth by one resident.

The Committee recommends that Councillor Collins contact the Shea Heights Neighbourhood Community group to confirm if indeed the community does wish to have a dog park in the area.

7. **Petition from Councillor Davis re: Wishingwell Road**
The Committee considered a council directive from the regular meeting of November 25, 2013 requesting the referral to this Committee of a petition tabled by Councillor Davis regarding the replacement of the main water line in the area of Wishingwell Road from Stamps Lane to Terra Nova Road.

The Committee advises that the project is listed as a priority in the capital works budget and the Committee recommends that Councillor Davis relay this information to the affected residents of Wishingwell Road.

Councillor Jonathan Galgay
Chairperson

SJMC2013-12-09/549R

Regarding Item #1, It was moved by Councillor Galgay; seconded by Councillor Tilley: That the Committee's recommendations be approved.

~~The motion being put was unanimously carried.~~

Attention City Clerk

SUBJECT: REDEVELOP 11 BARROWS ROAD

General Commentary: Development and new initiatives are forward thinking and good for any neighbourhood. In principal I can support this.

Caveat Commentary: There appears to be no regulation of current vehicular traffic problems that promotes neither efficient vehicle movement nor safe vehicle movement. In addition, there appears to be no regulation of vehicular traffic that protects neither the concerns of local residents nor their property.

Caveat Commentary: There appears to be very little attention to accurate details in the development proposal.

Therefore- Until the City of St. John's provides a practical and helpful plan of current vehicular traffic flow and traffic safe practises for the challenges that are unique to the area 150 meters from this property, no development should be approved.

Therefore: Until there is a radically improved vehicular traffic plan and addressing of current serious Parking Concerns no Development should be approved. Once a New and Improved City plan is in place, the proposed development should follow this new and improved plan.

Re Development Proposal

- 1) Clarity re parking and movement – What is the traffic flow plan? There are already existing traffic flow problems. Will this development add to this problem? The proposal cites no traffic study needed- traffic here, as in any visitor/tourist area, is calm at times but at other times of good weather/events/boating interests/community attractions etc the amount of traffic and congestion is unsafe! Even dangerous! The proposal plans for parking spots directly across from my house parking and my child's play area- the road is narrow and there is no room for exiting such spots safely! And to the left the turn is "blind", no angle to view moving people/bikes nor other vehicles.
- 2) Clarity re parking and capacity- What is the hoped for capacity of the development? When numbers exceed parking, what is the plan?
- 3) Clarity re parking of larger vehicles- plan states 39 spaces but what is plan for charter buses and/or party buses and/or limousines as well as their movement?
- 4) Clarity re building size and outdoor eating area size – will this affect parking spaces and customer movement in a way that has negative impact on nearby residences?
- 5) Clarity re impact on adjacent property- the slipway is used by numerous motorized boats, kayaks. What is in place so this will not be negatively impacted? Many people bike and walk in the area? How will their movements be impacted? Will coast line movement be impeded for those not using the restaurant?

Other concerns-

- 6) "Lounge license"- there are already bar establishments in this area and sometimes there is unacceptable noise level. This is an acceptable amount in our residential area. Anything else that increases that is NOT supported. Outdoor speakers should not be approved.
- 7) Events- what are the guidelines re special events? Same hours? Noise level standards?
- 8) Other? What are guidelines re smoking and other behaviours of workers and visitors and guidelines? Sometimes this occurs away from work property but then too close to other residents. My question is – some of these behaviours are not suited in proximity especially to children.
- 9) Building servicing? What are the plans and guidelines for servicing? Deliveries at all hours? For example. Snow clearing, food deliveries etc vehicle movement plan? Noise level plan?
- 10) The Quidi Vidi area is promoted as peaceful, historic, good for hiking etc- whatever is approved should not interfere with the promotion of this atmosphere!
- 11) The restaurant building – the proposed development should not exceed this building size. In other words, any sheds, storage etc should be included in this building size. The proposal mentions building the restaurant and then ADDITIONAL structures for storage and other add-ons. The "restaurant" should be a term referring to all entities in the proposal and the maximum constructions be just that, not add-ons and therefore add-on in size.
- 12) The Existing Site Service diagram does not include my property. How can a proposal be approved without all important details referenced accurately.

SAFETY IS FIRST AND FOREMOST MAJOR CONCERN!

ON JUNE 16/16, APPROXIMATELY 4 P.M. MY 7 YEAR OLD SON WAS KNOCKED OFF HIS BIKE BY A VEHICLE.

Why? The parking area of the Plantation and Maple View Road are often congested unnecessarily due to lack of safe regulated vehicular traffic flow and unsafe parking plan by the City. THERE IS NO PLAN! Basically any number of cars, any size of vehicle can come and go as they please regardless of the narrow road way and small parking area! My son was riding his bike safely keeping to the side and watching for traffic movement. That is why he was not seriously harmed as his bike went under the vehicle that knocked him off it.

CONTEXT and DETAILS of bike incident: My son was riding his bike with 3 friends. He left our property from Maple View Road side and headed towards the Plantation wharf. He rode on the side of the road, crossed the handicapped parking spots (no cars parked there) and near the designated 'bus stop' area towards the curb. At this point a large vehicle started to back up; it had driven into the parking area but

all spots were filled (this is a frequent occurrence) and so the vehicle's only choice was to reverse out of there but he did not look around for pedestrians or bikes! My son has fast reflexes and was able to jump off his bike in time as his bike went under the back of the vehicle. He couldn't steer away from it as he was next to the curb. My son was shaken up. THIS IS UNACCEPTABLE. My son would have been seriously hurt if he wasn't riding so alert and with safe practises, and if he wasn't so athletic so as to be able to quickly jump from his bike!

MY QUESTIONS AND SERIOUS CONCERNS

- 1) Why is this Plantation building promoted for events with only 10 parking spots for regular cars? And one bus parking and 2 handicapped spots?
- 2) Why are vehicles not guided to park on the far side of the bridge away from residences?
- 3) Why are events and use promoted when there is extremely limited vehicular traffic flow capacity?
- 4) Why are events and use promoted when there is extremely narrow road that accesses the building?
- 5) Why are large Charter buses (I have seen as many as THREE navigating there!!!), large limousines, large Party Buses (and NOISEY with drinking outside), huge campers permitted access to this small space near the Plantation!!?
- 6) Cul de sac signs? Most cul de sacs signs around the city refer to an area where a vehicle can actually drive in and around (always forwards!!!) and exit on a wide road! The Cul de Sac signs do nothing to inform drivers that there is probably no parking available !!!??? Why aren't there signs directing vehicles to park on far side of bridge where there is more room to drive and with better safe capacity !!?"
- 7) Why are limousines and Party buses permitted access to Plantation parking at all hours? I have seen inebriated person exit a Party bus after midnight and fall off the wharf and require a call to an ambulance! I have heard music blaring at all hours and screams and shouts coming from Party buses. Why aren't there guidelines for this access? And fines if regulations not followed. This is a residential area besides tourist spot and this behaviour interferes with working people and is not suitable for children.
- 8) Why aren't there signs warning drivers of children in the area and pedestrian movement?

IN THE LAST 3 WEEKS UNSAFE AND FRUSTRAING TRAFFIC MOVEMENT/PARKING

- 1) My son knocked off his bike. I heard another child was almost struck by a vehicle a few days later.
- 2) I left my front door exit to get in my car only to find a large charter bus was partially parked on my front property and blocking off the front of my car. I had to reverse and carefully navigate around a bus partially parked on my property and blocking the road!!!

- 3) Another day I went to park on the back of my house, a van (without permission) was parked on my property and partially with tires on my flower garden and to the other end of my property a charter bus was parked on Maple View Road blocking my property !
- 4) The last week of school a party bus parks after midnight with blaring music and screaming in the Plantation Parking area. So I have to work and my son needs to be rested for school!! And I wasn't even the house closest to all this noise!!
- 5) Besides all parking spots full at Plantation- two charter buses were there (one was parked up the middle of the parking area as the other was in the bus parking)
- 6) Charter buses parked on roads that are already narrow – maybe the city should invest in safe bus stop areas
- 7) In an already full parking lot several cars from a wedding party drove into the Plantation parking area and just parked 'anywhere'. Parking spaces were already full- so the middles of the road and lot were used.
- 8) On a couple of the above mentioned incidents I called the city to raise concern as it was happening - in the following hours no traffic enforcement showed up . I didn't see them and I was outside working in my garden or in the area of my house!
- 9) July 2 weekend, after all traffic gone, very late at night – a party bus filled with people screaming/loud music/ and vehicle idling for about 35 minutes in the Plantation area parking lot. I didn't have to wrk the next day but i did want to sleep.

RECOMMENDATION : I strongly suggest that the City of St. John's designate the Maple View Road foot traffic and bicycles only, with exceptions for handicapped parking, access to slipway (after vehicles put boats in water they should have to park on far side of bridge or city issue special permits)and OF COURSE local residents can drive there.

****my serious concern of a vehicle knocking my son off his bike. If I lived anywhere else in the city, the numbers of vehicles dangerously parked and the frequency of buses blocking roadways would not be tolerated. The accident with my son demonstrates the City is contributing to an unsafe atmosphere despite all the reported information. Any additional events or developments that are approved without first addressing the current serious concerns is really not good municipal governance.

There are other serious problems with the Development Proposal, but these are ones I will present for 'now. If these are not listened to, I doubt if the "city" would listen to 'others.

Colleen Hozer
 Resident
 Access from Proposed Area
 Quidi V.d. Village Rd.

30 June, 2016

Office of the City Clerk
P. O. Box 908
St. John's, NL
A1C 5M2

Subject: 11 Barrow's Road (formerly Flakehouse); Redevelopment as Restaurant

Dear Sirs:

In response to the notice received regarding the above noted subject, we would like to go on record as supporters for redevelopment of the former Flakehouse property.

We are residents of Quidi Vidi (civic no. 40B Barrows Road), as well we own civic no. 40A Barrows Road which is currently a rental property.

In addition, we are owners of Quidi Vidi Brewery for more than 20 years, so have had a long term association with the village.

The Flakehouse property has been an eye sore in the village for more than 20 years. We are very pleased to see what Todd Perrin & Stephen Lee have been able to do with Mallard Cottage. Based that track record, our interactions with these 2 gentlemen in the village and as customers who frequent Mallard Cottage, we have confidence that they will do a fine job redeveloping the Flakehouse site.

There are always naysayers, but we trust your Planning Dept. can sort through various personal agendas and allow this site to be redeveloped. We've heard references to parking problems, more congestion and obstructing sight lines.

Parking congestion, tourists walking the roads are all part of the village uniqueness. Have you ever seen a popular tourist attraction/area in other places that does not suffer the same issues? Quidi Vidi Village is a popular destination for locals & tourists.

We see the Plantation, Mallard Cottage, Quidi Vidi Brewery, the redeveloped Flakehouse property and the iconic fishing stages & huts to be the cornerstones of Quidi Vidi. As for parking congestion, most people who dine out generally drink alcoholic beverages. Therefore, they shouldn't be driving. Yes, it is possible, one of the patrons is a designated driver. Based on our experience of the past 20 years with Quidi Vidi Brewery, most of our Friday night kitchen party customers come by taxi.

Lastly, the most compelling case for allowing this redevelopment to proceed, is that we will finally be free on an eyesore, derelict building and crumbling wharf structure. It's the first thing you see when you drive into the village.

Yours Sincerely,



David & Paulette Fong
[REDACTED] Barrows Rd.
Quidi Vidi Village



Re: Discretionary Use Application - 11 Barrow's Road - Submission re Slipway



City Clerk and Council to: Randy Walsh

2016/07/05 01:41 PM

Sent by: **Elaine Henley**

Cc: AUDREY MCINNIS, "Judy Ryerson Quidi Vidi Foundation",
"cityclerk@stjohns.ca", "Lorrainemichael@gov.nl.ca", Norman
MITCHELL, Gerald Power, "Sherry & Mac Mccann", Jason

Good Afternoon Mr. Walsh:

We acknowledge receipt of your email and advise that your concerns have been forwarded to the City's Department of Planning, Development and Engineering for consideration.

We thank you for your feedback.

Elaine Henley
City Clerk

Randy Walsh

July 4, 2016 Office of the City Clerk

2016/07/04 09:14:23 PM

From: Randy Walsh [REDACTED]
To: "cityclerk@stjohns.ca" <cityclerk@stjohns.ca>
Cc: "Lorrainemichael@gov.nl.ca" <Lorrainemichael@gov.nl.ca>, "Judy Ryerson Quidi Vidi Foundation" [REDACTED], AUDREY MCINNIS [REDACTED], Norman MITCHELL <nomtchl@nl.rogers.com>, "Sherry & Mac Mccann" <sharon.mccann@shaw.ca>, Gerald Power [REDACTED]
Date: 2016/07/04 09:14 PM
Subject: Discretionary Use Application - 11 Barrow's Road - Submission re Slipway

July 4, 2016

Office of the City Clerk
City of St. John's
City Hall
St. John's, NL

Dear Sir/Madam:

Submission re Discretionary Use application at 11 Barrow's Road (formerly the Flakehouse)

As Chairman of the Quidi Vidi Slipway Committee, I want to point out some of the concerns we have about this development.

The mailout that was sent to some residents of Quidi Vidi Village was incorrectly drawn. On the diagram, the old Flakehouse property is shown as **owning** the Slipway/Launchway. The previous owner of the Flakehouse knowingly encroached upon the Slipway and the City didn't

bother to show the correct boundary on the diagram they mailed out.

We DO NOT WANT any encroachment on this Slipway to be carried into this new development. The new owner, Long Harbour Holdings Inc., Mark Dobbin, bought the property with the understanding that the Slipway is not part of the deal, so we want to make sure Council doesn't allow it to be absorbed by this new development. The Consultant has taken liberties by showing trees and landscaping of property which is not theirs to develop. The Plantation respected the Slipway when it was being developed; we expect this new development to do the same.

I have had many calls from people who are worried about losing the Slipway; Tract Consulting in Section C of their Land Use Assessment Report done May 26, 2016, said, "In conjunction with rebuilding the wharf, the needed repairs to the adjacent boat launch are also planned. Please see Landscape Plan, Appendix B." In Appendix B, Tract is referring to landscaping part of the Slipway, which of course, reduces the width of the Slipway, making it very difficult for people to launch their boats. If the proper boundaries are respected, the traffic flow to the Slipway will be more easily accommodated, thus enhancing an existing public service.

In Section H, the report states, "Due to the fact the generated trips equate to less than 100, a traffic impact study **should not** typically be warranted." This computation obviously is skewed toward the low end of the trip rates. Tourism generates traffic!! Also, the report doesn't appear to take into consideration that the staff have vehicles; they don't all live in Quidi Vidi Village!! Where are they parking/driving in this computation?

The new building will have its loading zone and service area on the same side as the Slipway. This will inevitably lead to traffic problems for the Slipway, the Plantation, and the residents who live on this street. As part of the City's Police and Traffic Committee report of June 10, 2016, in No. 12, it is stated that, "...Given that volumes in Quidi Vidi Village **appear to have increased**, it was suggested that a survey be conducted with area residents to **determine if residents are now more supportive** of traffic calming measures." Who said we were not supportive of traffic calming measures? and where is this traffic calming study that took place in 2013?? It stands to reason that traffic has increased due to the increased restaurant and bar business. Has Council kept this traffic calming study hidden for some reason? No one I have spoken to has seen it. It makes sense to do this new traffic calming study before the approval is given for the development. After the horse is gone, there's no sense in closing the gate! Our Committee hereby asks our Mayor, Deputy Mayor, Ward Councillor Jonathan Galgay, as well as our other City Councillors, to intercede on our behalf in this matter, and call a Public Hearing as was originally planned. **This is a big deal in a little village, and it should be treated as such!**

Randy Walsh
Chairman, Quidi Vidi Village Slipway Committee

REPORT
FINANCE AND ADMINISTRATION COMMITTEE - CITY COUNCIL
July 7 , 2016 – 12:00 p.m. – Conference Room A

Present Councillor J. Galgay, Chair
Councillor T. Hann
Councillor S. Hickman
Councillor A. Puddister
Councillor W. Collins
Councillor D. Breen
Councillor B. Tilley
Councillor S. O’Leary
Councillor D. Lane (arrived at 12:10 pm)

Others Derek Coffey, Deputy City Manager – Financial Management
Kevin Breen, Acting City Manager
Tanya Haywood, Deputy City Manager – Community Services
Jason Sinyard, Deputy City Manager – Planning, Development & Engineering
Brian Head, Acting Deputy City Manager – Public Works
Leslie O’Brien, Manager – City Buildings
Sean Janes, City Internal Auditor
Kathy Driscoll, Legislative Assistant

REPORT

1. Decision Note dated June 14, 2016 re: Funding Advance – Victoria Park Foundation

The Committee considered the above noted.

Moved – Deputy Mayor Ellsworth; Seconded – Councillor O’Leary

The Committee approved advanced funding in the amount of \$60,000 for the Victoria Park Foundation.

CARRIED UNANIMOUSLY

2. Decision Note dated July 4, 2016 re: Request for Financial Support for Meetings and Conventions (Policy: 04-09-02)

The Committee considered the above noted.

Moved – Councillor Breen; Seconded – Councillor Tilley

The Committee approved the following recommendations:

ST. JOHN’S

Name	Date	Criteria	Recommendation
Slo-Pitch National. Newfoundland & Labrador	July 29 to August 1	Community Group National 900 to 1000 participants	\$1000
Shad Memorial	July 27, 2016	Professional Association National 68 participants	Special Circumstances – Breakfast/tour – Approval from City Clerk budget
Safety Net Centre for OH & Safety Research, MUN	July 31 to August 2, 2016	Business/Trade Association International 250 participants	\$750
Maritime & Arctic Security & Safety Conference (MASS16)	October 27 to 28, 2016	Business/Trade Association International 300 participants	\$750

CARRIED UNANIMOUSLY

3. Non-Profit Housing Capital Improvements – Funding Approval

The Committee considered the above noted.

Moved – Councillor Collins; Seconded – Councillor Breen

The Committee agreed the below noted projects be funded through Non-Profit capital reserves.

	Required	Projected Reserve Dec 31, 2016	Shortfall
Cuckhold's Cove	30,000	35,000	-
Forest Road	260,000	265,000	-
Alexander Street	240,000	174,000	66,000
	530,000	474,000	66,000
Total NPH Reserves		Over \$2M as at Jan 1, 2016	

CARRIED UNANIMOUSLY

4. Goulds Winter Carnival Funding Request

The Committee considered the above noted.

Moved – Councillor Collins; Seconded – Councillor Breen

The Committee approved funding in the amount of \$1,200 for the Goulds Winter Carnival and noted on a go-forward basis that applications be made for future funding.

CARRIED UNANIMOUSLY

Councillor Jonathan Galgay, Chair
Finance & Administration Committee

DECISION/DIRECTION NOTE

Title: Funding Advance – Victoria Park Foundation
Date Prepared: June 14, 2016
Report To: His Worship the Mayor and Council
Ward: All
Decision/Direction Required: Advance start-up funding to the Victoria Park Foundation

Discussion – Background and Current Status:

The Victoria Park Foundation has been established to aid with the redevelopment of Victoria Park. As the group is in its start-up phase it is in need of operating capital to commence operations. A draft budget was submitted and totals \$60,000. The Foundation has requested the budget total of \$60,000 be advanced.

This is in line with how operations worked with the Bannerman Park Foundation.

Key Considerations/Implications:

1. Budget/Financial Implications

No impact on the City budget as this will be funded through future donations

2. Partners or Other Stakeholders

3. Alignment with Strategic Directions/Adopted Plans

4. Legal or Policy Implications

5. Engagement and Communications Considerations

6. Human Resource Implications

N/A

7. Procurement Implications

N/A

The logo for St. John's features the words "ST. JOHN'S" in a bold, serif font. The letter "O" in "JOHN'S" is replaced by a stylized icon of a signal tower or antenna.

8. Information Technology Implications

N/A

9. Other Implications

N/A

Recommendation:

It is recommended the Victoria Park Foundation be provided the advance of \$60,000.

Approved by/Date/Signature: **2016-06-14**

Derek Coffey, Deputy City Manager - Financial Management

Attached:

Victoria Park Foundation Draft Operating Budget

ST. JOHN'S

**VP Foundation (Victoria Park) Draft Operations Budget
2016**

Salaries	\$ 20,000.00
CPP Expense (exempt)	\$ -
EI Expense	\$ 530.00
Workers Comp WHSCC	\$ 860.00
Courier / Postage	\$ 50.00
Membership Fees	\$ 200.00
Insurance (D&O, G&C)	\$ 2,300.00
Hardware & Software	\$ 2,000.00
Office Supplies	\$ 500.00
Printing	\$ 300.00
Directors' Meetings (catering)	\$ 500.00
Bank Charges	\$ 200.00
Visa Fees (donations)	\$ -
Paypal Fees	\$ 560.00
Subtotal	<u>\$ 28,000.00</u>

Marketing/Communication Expense:

Website	\$ 10,000.00
<u>Fund Development</u>	
Promotional Materials etc	<u>\$ 22,000.00</u>
Subtotal	<u>\$ 32,000.00</u>
Total	\$ 60,000.00

DECISION/DIRECTION NOTE

Title: Requests for Financial Support for Meetings and Conventions (Policy: 04-09-02)

Date Prepared: July 4, 2016

Report To: Finance and Administration Standing Committee

Councillor and Role: Councillor Jonathan Galgay - Chair

Ward: N/A

Decision/Direction Required:

Seeking approval to provide financial support to the groups noted below:

Discussion – Background and Current Status:

Name	Date	Criteria	Recommendation
Slo-Pitch National. Newfoundland & Labrador	July 29 to August 1	<ul style="list-style-type: none"> Community Group National 900 to 1000 participants 	\$1000
Shad Memorial	July 27, 2016	<ul style="list-style-type: none"> Professional Association National 68 participants 	Special Circumstances – Breakfast/tour
Safety Net Centre for OH & Safety Research, MUN	July 31 to August 2, 2016	<ul style="list-style-type: none"> Business/Trade Association International 250 participants 	\$750
Maritime & Arctic Security & Safety Conference (MASS16)	October 27 to 28, 2016	<ul style="list-style-type: none"> Business/Trade Association International 300 participants 	\$750

Key Considerations/Implications:

1. Budget/Financial Implications
 - All money comes the budget within the Office of the City Clerk for groups that meet the criteria under the “Financial Support for Meetings and Conventions Policy”
2. Partners or Other Stakeholders
3. Alignment with Strategic Directions/Adopted Plans
 - A Culture of Cooperation
4. Legal or Policy Implications
 - N/A



DECISION/DIRECTION NOTE

Title: Non-Profit Housing Capital Improvements – Funding Approval

Date Prepared: July 6, 2016

Report To: Finance and Administration Standing Committee

Ward: N/A

Decision/Direction Required: Seeking approval to proceed with the projects noted below through funding from existing Capital Reserves for NPH.

Discussion – Background and Current Status:

- Total reserves for Non-Profit Housing currently sit at over \$2M, as of Jan 1, 2016.
- Proposed projects for 2016:
 - 1) Cuckholds Cove: Roof repair/shingle replacement on 5 units.
 - a. Cuckholds Cove housing project is comprised of 13 units in total. 8 units have already had new shingles installed <10yrs ago through Capital Works Programs. 5 units remain to be completed. Shingles on these 5 units are original and eaves are starting to break down. Reports of leaks in some units.
 - 2) Forest Rd: Flooring replacement on all 26 units.
 - a. Comprised of 3-4 bdrm apts. Some flooring has been replaced over the years through individual unit turn-overs. Much original flooring remaining. Have received many requests from tenants to have flooring in various areas replaced.
 - 3) Alexander Street/Hamilton Ave: Flooring replacement on all 24 units.
 - a. Comprised of 3-4 bdrm apts. Some flooring has been replaced over the years through Capital Works Programs (Kitchens/bathrooms). Bedrooms, hallways, stairs and living rms to be replaced in all units. Mostly original flooring remaining. Have received many requests from tenants to have flooring in various areas replaced.

Key Considerations/Implications:

1. Budget/Financial Implications:

- The following estimates have been obtained for the above noted projects. Projected reserves for each project are also noted below.

ST. JOHN'S

	Required	Projected Reserve Dec 31, 2016	Shortfall
Cuckhold's Cove	30,000	35,000	-
Forest Road	260,000	265,000	-
Alexander Street	240,000	174,000	66,000
	530,000	474,000	66,000
Total NPH Reserves		Over \$2M as at Jan 1, 2016	

2. **Partners or Other Stakeholders:** N/A

3. **Alignment with Strategic Directions/Adopted Plans:**

- Strategic Plan 2015-2018 Goals: Responsive and progressive; Fiscally Responsible.

4. **Legal or Policy Implications:** N/A

5. **Engagement and Communications Considerations:** N/A

6. **Human Resource Implications:** N/A

7. **Procurement Implications:** N/A

8. **Information Technology Implications:** N/A

9. **Other Implications:** N/A

Recommendation:

It is recommended that the above noted projects be funded through current capital reserves for Non-Profit Housing.

Prepared by/Signature:

Leslie O'Brien, P.Eng., MBA
 Manager, City Buildings

Signature: _____

Approved by/Date/Signature:

Lynnann Winsor, M.A.Sc., P. Eng.
 Deputy City Manager, Department of Public Works

Signature: _____

Attachments:

N/A

5. Engagement and Communications Considerations

- N/A

6. Human Resource Implications

- N/A

7. Procurement Implications

- N/A

8. Information Technology Implications

- N/A

9. Other Implications

- N/A

Recommendation: We recommend approval of the amounts noted above.

Prepared and Approved by: Elaine Henley, City Clerk

Signature:

Attachments:

- Eligibility Criteria Forms/Original submission of each applicant

ST. JOHN'S



PLEASE PRINT

Financial Support for Meetings and Conventions

APPLICANT DETAILS

SECTION 1

Organization Slo-Pitch National , Newfoundland Labrador

Name of Event SPN National Championships. Men's 35 , 50 Comp, 50 I, 5- E, 60 , and women's 35

Location St. John's and surrounding Area Event Date July 29 - August 1

Contact Jack Constantine Position SPN Regional Director , Atlantic

Telephone 709-691-6993 Email spnmt.pearl@nl.rogers.com

ELIGIBILITY CRITERIA

SECTION 2

A. Financial and in-kind support will be limited to meetings, conventions and sporting events sponsored directly by:

- Community/Charitable Group
- Professional Associations
- Business/Trade Associations
- Labour Union
- Government Associations

B. Meetings, conventions and sporting events must be either:

- Regional
- National
- International

*Local and Provincial are not eligible.

C. Percentage of Delegates from the Province vs. outside the Province

Total number of participants

- Newfoundland
- Canada
- International

D. Financial contributions and/or in-kind services will be provided to the following maximum levels of support:

<u>Number of participants</u>	<u>Maximum contribution</u>
<input type="checkbox"/> Less than 200	\$500
<input type="checkbox"/> 200-500	\$750
<input checked="" type="checkbox"/> Greater than 500	\$1000
<input type="checkbox"/> Special circumstances	\$2500
<input type="checkbox"/> Special circumstances	In-kind*
<input type="checkbox"/> Special circumstances	Reception/Dinner*

*explanation required in event details

EVENT DETAILS

SECTION 3

We are expecting 40 or more teams , a total of 900-100 participants

700-8-- from outside the province and 800-900 from outside St. John's .

This is a slo-pitch national softball event which we normally host every 2 years , this is the first year we will be hosting im back to back years. we hosted 46 teams last year and received in-kind support from the city. We are once again hoping for some support .

Thank You

APPLICANT DETAILS

SECTION 1

Organization: Memorial University - Faculty of Engineering and Applied Science
 Name of Event: SHAD Memorial
 Location: St. John's NL Event Date: July 27, 2016
 Contact: Dr. Leonard Lye Position: Program Director
 Telephone: 709-685-0732 E-mail: llye@mun.ca

ELIGIBILITY CRITERIA

SECTION 2

A. Financial and in-kind support will be limited to meetings, conventions and sporting events sponsored directly by:

- Community/Charitable Group
- Professional Associations
- Business/Trade Associations
- Labour Unions
- Government Associations

B. Meetings, conventions and sporting events must be either:

- Regional
- National
- International
- Local or Provincial are not eligible.

C. Percentage of Delegates from the Province vs. outside the Province

Total Number of Participants 68

- Newfoundland
- Canada
- International

D. Financial contributions and/or in-kind services will be provided to the following maximum levels of support:

<u>Number of participants</u>	<u>Maximum contribution</u>
<input type="checkbox"/> less than 200	\$500
<input type="checkbox"/> 200 – 500	\$750
<input type="checkbox"/> greater than 500	\$1,000
<input type="checkbox"/> special circumstances	\$2,500
<input checked="" type="checkbox"/> special circumstances	In-Kind *
<input type="checkbox"/> special circumstances	Reception/dinner*

* explanation required in event details

EVENT DETAILS

SECTION 3

Nation-wide program designed to offer high-potential high school students the opportunity to be surrounded by other talented youth from across Canada. The program strives to hone the skills of tomorrow's potential leaders and provide first-hand access to industry and career options to assist the students in choosing educational and career path.

CITY TO PROVIDE BREAKFAST WITH COUNCIL AND SENIOR STAFF AND A TOUR OF CITY THROUGH LEGEND TOURS

APPROVALS

SECTION 4

Approve as per the above

Decline _____

City Clerk _____

Date _____

July 4, 2016

ST. JOHN'S

NEWFOUNDLAND AND LABRADOR, CANADA



Faculty of Engineering and Applied Science

Office of the Associate Dean (Graduate)
St. John's, NL, Canada, A1B 3X5
Tel: 709 864 8900 Fax: 709 864 3480
llye@mun.ca www.mun.ca

Ms. Elaine Henley
City of St. John's
10 New Gower Street
P.O. Box 908
St. John's, NL, Canada
A1C 5M2

June 7th, 2016

Dear Ms. Henley:

Re: Sponsorship from the City of St. John's – Shad Memorial 2016

We are writing to you again on behalf of the staff and students of Shad Memorial 2016 to request sponsorship from the City of St. John's. Shad Memorial is one of 12 campuses in Canada offering the Shad Valley program (www.shad.ca), a nation-wide program designed to offer high-potential high school students the opportunity to be surrounded by other talented youth from across the country. The program strives to hone the skills of tomorrow's potential leaders and provide first-hand access to industry and career options to assist the students in choosing educational and career paths. This year's program runs from July 3rd to July 29th, 2016.

As a not-for-profit organization, Shad International relies on the support of public and private sector organizations to provide an expansive and high quality program. Funding and in-kind contributions come from banks and companies, federal government agencies, provincial governments from all across Canada, and on a local level, municipal governments. In terms of sponsorship, we are wondering if you could arrange for the Shad students and staff to visit City Hall for a briefing, meet and have lunch or breakfast with the mayor and/or councillors, and short tour of the city. This will be for about 68 people in total. The preferred date and time of visit is **July 27th**. Last year's group enjoyed the breakfast and the city tour very much. We hope that the City will again be able to showcase to these students from all over Canada what are fabulous city we live in.

Thank you for your consideration of this request and we look forward to hearing from you soon. Should you have any further questions, please do not hesitate to contact either me at your convenience.

Sincerely,

A handwritten signature in black ink, appearing to read "Lye".

Dr. Leonard Lye, PEng, FCSCE, FEC, FCAE
Program Director
Shad Valley MUN. Cell: 709-6850732

Financial Support for Meetings and Conventions

PLEASE PRINT

APPLICANT DETAILS

SECTION 1

Organization Safety Net Centre for OHE Safety Research, MUN.
 Name of Event PTSD Causes Consequences Response
 Location MUN Event Date July 31 - Aug 02, 2016
 Contact Stephen Barnstein Position Co-Chair Organizing Committee
Angelica Drake
 Telephone 864-7247 Email ptsd2016@mun.ca

ELIGIBILITY CRITERIA

SECTION 2

A. Financial and in-kind support will be limited to meetings, conventions and sporting events sponsored directly by:

- Community/Charitable Group
- Professional Associations
- Business/Trade Associations
- Labour Union
- Government Associations

B. Meetings, conventions and sporting events must be either:

- Regional
- National
- International

*Local and Provincial are not eligible.

C. Percentage of Delegates from the Province vs. outside the Province

Total number of participants

- Newfoundland
- Canada
- International

D. Financial contributions and/or in-kind services will be provided to the following maximum levels of support:

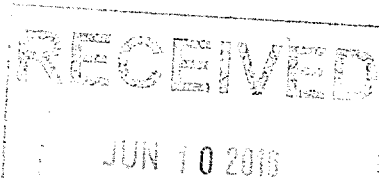
Number of participants	Maximum contribution
<input type="checkbox"/> Less than 200	\$500
<input checked="" type="checkbox"/> 200-500	\$750
<input type="checkbox"/> Greater than 500	\$1000
<input type="checkbox"/> Special circumstances	\$2500
<input type="checkbox"/> Special circumstances	In-kind*
<input type="checkbox"/> Special circumstances	Reception/Dinner*

*explanation required in event details

EVENT DETAILS

SECTION 3

See attached



Approve

Decline

City Clerk

Clairne Henley

Date

2016.06.10.

SUBMIT

Please see the following for related City Policy: <http://www.stjohns.ca/city-hall/about-city-hall/corporate-and-operational-policy-manual>

Please send completed form to:

City Clerk's Office
P.O. Box 908, 10 New Gower Street
St. John's, NL A1C 5M2

For further information:

E-mail: cityclerk@stjohns.ca

ST. JOHN'S

NEWFOUNDLAND AND LABRADOR, CANADA



Causes
Consequences
Responses

Multidisciplinary Conference 2016

June 3rd, 2016

Lynn O'Grady
Mgr of Employee Wellness,
City of St. John's
St. John's, NL

Dear Ms. O'Grady:

I am writing as Director of Memorial University's SafetyNet Centre for Research on Occupational Health and Safety (www.safetynet.mun.ca) and as Co-Chair of the Organizing Committee for a major international and interdisciplinary conference on the causes, impact, treatment and prevention of Post-Traumatic Stress Disorder. The purpose of this message is to seek your organization's help in sponsoring the conference. We have already secured funding from Memorial University's WW100 Commemoration Program and from a number of external sponsors but need additional support from organizations like yours.

The focus of the conference will be on PTSD as it affects a broad range of occupational groups, including military personnel, police, firefighters, first responders, healthcare professionals, prison guards and others whose work exposes them to severe stress and can have devastating effects on individuals, their families, and society as a whole. The conference will be held on the St. John's campus of Memorial University from July 31st to August 2nd. We are expecting about 250 attendees including academics from institutions across North America, stakeholders with an interest in the relevant occupations and in PTSD issues, and the general public. Our program includes 24 panels involving 77 presentations, 4 workshops, 4 roundtables, 6 invited speakers and 3 keynote speakers, including Amanda Lindhout, the nationally famous journalist who was the victim of a brutal and protracted kidnapping in Somalia. Ms. Lindhout's keynote speech will be held the evening of Monday, August 1st and will be open to members of the public without having to register for the full conference. More information about the conference, including a full program and a program overview, can be found at www.ptsdconference.mun.ca.

The attached document spells out the available sponsoring opportunities and the recognition linked to each level. Your funding will be used for one or more of the following purposes: travel expenses for invited speakers; subsidies for registration and travel costs for students, retirees and the partially and fully unemployed; refreshment breaks and lunches; and/or conference equipment and logistics.

Bruneau Centre for Research and Innovation, Room 3046
Memorial University, P.O. Box 4200 (Courier Address: 230 Elizabeth Avenue)
St. John's, Newfoundland Canada A1C 5S7
T 709.864.7247 (TF 1.866.672.3389) ♦ F 709.864.7257 ♦ ptsd2016@mun.ca
www.ptsdconference.mun.ca



The conference will be a significant national event and can be expected to receive considerable media coverage. It is being advertised widely on academic and stakeholder websites across and the country and will be the subject of a major media campaign within the coming weeks to be organized and delivered by Memorial's Office of Marketing and Communications. The media will be welcome at all sessions of the conference. The best papers presented at the conference will be submitted for publication in a special issue or issues of an academic and/or general publication.

We would be grateful to hear from you soon. Any support that you can provide will be greatly appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "S. Bornstein". The signature is fluid and cursive, with the first letters of the first and last names being capitalized and prominent.

Stephen Bornstein

Co-Chair, Organizing Committee, PTSD Conference 2016

Director, SafetyNet Centre for Occupational Health and Safety Research, Memorial University



PTSD

Causes
Consequences
Responses

Multidisciplinary Conference **2016**

SPONSORSHIP OPPORTUNITIES



THE PTSD 2016 CONFERENCE

The SafetyNet Centre for Occupational Health and Safety Research (SafetyNet) announces a national multidisciplinary conference on post-traumatic stress (PTS) and post-traumatic stress disorder (PTSD).

- WHO** 250 delegates from across Canada and around the world
The conference will include presentations from researchers, policymakers and stakeholders including police, military personnel, correctional officers, first responders, and others
- WHAT** To address PTSD in a uniquely comprehensive fashion, with insights from science, medicine, history, social science, and the arts (*e.g. film studies, fine art, and literature*).
- WHERE** Memorial University
St. John's, Newfoundland and Labrador, Canada
- WHEN** July 31 to August 2, 2016.
- WHY** To bring together experts, researchers, clinicians, community members, and distinguished guest speakers from a wide range of disciplines and occupations to foster knowledge, communication, and collaboration about the complex realities of PTSD.

VISIBILITY & RECOGNITION

Sponsorship opportunities have been designed to **provide visibility** to organizations at conference venues, on the conference website, and in conference publications.

There are different levels of sponsorship that can be tailored to meet your organization's level of contribution and visibility needs.

The conference committee is grateful for your sponsorship and will work to ensure that your investment achieves high impact in this important and unique multidisciplinary conference.

SPONSORSHIP PACKAGES

Sponsorship Level	Support
Gold Sponsor	\$3,000 and up
Silver Sponsor	\$2,000
Bronze Sponsor	\$1,000
<i>Other</i>	<i>various</i>

SPONSORSHIP BENEFITS

Level	Exclusive sponsorship	Also includes ...
Gold \$3,000 or more	Featured speaker	<ul style="list-style-type: none"> – Gold Sponsor acknowledgement in the conference program, online, and on site – Logo and link to Gold Sponsor’s website on the conference website – Logo recognition on the conference kit bag – Two complimentary conference registrations – Inclusion of one promotional insert in the conference kit bag
Silver \$2,000	Nutrition break	<ul style="list-style-type: none"> – Silver Sponsor acknowledgement in the conference program, online, and on site – Logo and link to Silver Sponsor’s website on the conference website – Logo recognition on the conference kit bag – One complimentary conference registration – Inclusion of one promotional insert in the conference kit bag
Bronze \$1,000		<ul style="list-style-type: none"> – Bronze Sponsor acknowledgement in the conference program – Bronze Sponsor acknowledgement on the conference website – Bronze Sponsor acknowledgement at the sponsored event – Logo and link to website on the conference website – Inclusion of one promotional insert in the conference kit bag
Other		– See below

OTHER SPONSORSHIP OPPORTUNITIES

There are many other opportunities to sponsor important parts of the conference. In each case, your sponsorship will be recognized on the conference website, on-site and in the conference program. Other sponsorship opportunities include (but are not limited to):

<u>Sponsorship Package</u>	<u>Support</u>
Sponsor a student or community stakeholder to attend	\$200 per registration
Sponsor or provide items for the conference kit bag	\$500

In addition to the packages offered, we would be happy to create a customized package that can address the specific needs of your organization.

See the **Sponsorship Agreement** at the end of this document for information on how to participate as a sponsor. Please feel free to contact the Conference Coordinator to discuss new potential sponsorship pathways.

WANT TO KNOW MORE?

For more information, to arrange sponsorship, and to discuss how your sponsorship will be used, please contact:

Angela Drake
Conference Coordinator
ptsd2016@mun.ca
(709) 864-7247

To find out more about the conference, visit www.ptsdconference.mun.ca

PTSD 2016 PROGRAM AT A GLANCE

	SUNDAY	MONDAY	TUESDAY
08:00 - 09:00	Registration / Breakfast	Breakfast	Breakfast
09:00 - 10:00	Opening Session Rakesh Jetly	Featured Speakers David Diamond Allan Young	Featured Speakers Terry Copp Nick Carleton
15 min	<i>break</i>	<i>break</i>	<i>break</i>
10:15 - 11:45	Concurrent Sessions	Concurrent Sessions	Concurrent Sessions
11:45 - 13:00	Lunch	Lunch	Lunch
13:00 - 14:00	Featured Speakers Terri Aversa Michael Clinchy	Featured Speaker Roger Brown	Concurrent Sessions
15 min	<i>break</i>	<i>break</i>	
14:15 - 15:45	Concurrent Sessions	Concurrent Sessions	<i>break</i> (14:30-14:45) CLOSING Rachel Yehuda
15 min	<i>break</i>	<i>break</i>	
16:00 - 17:30	Concurrent Sessions	Concurrent Sessions	
17:30 - 19:00	Posters and Reception	<i>Free</i>	
19:00 - 21:00	Public Event TBD	Keynote Speaker (19:30) Amanda Lindhout	



Causes
Consequences
Responses

Multidisciplinary Conference 2016

July 31 to August 2, 2016

Memorial University, St. John's, NL, Canada

SPONSORSHIP AGREEMENT

We, _____ (insert name of name of business), agree to participate as a Sponsor in the 2016 PTSD Conference hosted by SafetyNet, which is being held at Memorial University in St. John's, Newfoundland and Labrador, Canada. We agree to sponsor at the following level:

Sponsorship Level*	Support
Gold Sponsor	\$3,000 and up
Silver Sponsor	\$2,000
Bronze Sponsor	\$1,000
Other (indicate amount) <i>contact the Conference Coordinator to discuss potential sponsorship pathways</i>	
*See Sponsorship Opportunities for details.	

Contact Name: _____

Phone: _____ Email: _____

Please return the completed form to:

Angela Drake

Conference Coordinator

ptsd2016@mun.ca

(709) 864-7247

To find out more about the conference, visit www.ptsdconference.mun.ca



PLEASE PRINT

Financial Support for Meetings and Conventions

APPLICANT DETAILS

SECTION 1

Organization Aerospace and Defence Industry Association of Newfoundland and Labrador (ADIANL)

Name of Event Maritime & Arctic Security & Safety Conference (MASS16)

Location St. John's Convention Centre

Event Date October 27-28, 2016

Contact Sara Jerrett Franco

Position Operations Manager

Telephone 709-237-7349

Email sara.jerrett@adianl.ca

ELIGIBILITY CRITERIA

SECTION 2

A. Financial and in-kind support will be limited to meetings, conventions and sporting events sponsored directly by:

- Community/Charitable Group
- Professional Associations
- Business/Trade Associations
- Labour Union
- Government Associations

B. Meetings, conventions and sporting events must be either:

- Regional
- National
- International

*Local and Provincial are not eligible.

C. Percentage of Delegates from the Province vs. outside the Province **10%**

Total number of participants

- Newfoundland
- Canada
- International

D. Financial contributions and/or in-kind services will be provided to the following maximum levels of support:

<u>Number of participants</u>	<u>Maximum contribution</u>
<input type="checkbox"/> Less than 200	\$500
<input checked="" type="checkbox"/> 200-500	\$750
<input type="checkbox"/> Greater than 500	\$1000
<input type="checkbox"/> Special circumstances	\$2500
<input type="checkbox"/> Special circumstances	In-kind*
<input type="checkbox"/> Special circumstances	Reception/Dinner*

*explanation required in event details

EVENT DETAILS

SECTION 3

The two day conference will draw a diverse group of speakers and attendees representing government, military, Canadian and U.S. Coast Guards, industry, academic leaders, Northern Leaders, researchers and other key stakeholders. We are expecting around 300 attendees this year - from NL industry, across Canada (20%) and international delegates (10%).

ST. JOHN'S

NEWFOUNDLAND AND LABRADOR, CANADA

Approve

Decline

City Clerk _____ Date _____

SUBMIT

Please see the following for related City Policy: <http://www.stjohns.ca/city-hall/about-city-hall/corporate-and-operational-policy-manual>

Please send completed form to:

City Clerk's Office
P.O. Box 908, 10 New Gower Street
St. John's, NL A1C 5M2

For further information:
E-mail: cityclerk@stjohns.ca

**REPORT TO COUNCIL
PLANNING & DEVELOPMENT COMMITTEE MEETING
July 12, 2016 – 11:00 p.m. – Conference Room A, 4th Floor, City Hall**

Present: Councillor A. Puddister, Chair
Councillor T. Hann
Councillor B. Tilley
Councillor J. Galgay
Councillor W. Collins (arrived at 11:39 am)
Councillor D. Breen (arrived at 11:39 am)
Councillor S. O’Leary (arrived at 12:00 pm)
Councillor D. Lane (arrived at 12:05 pm)
Jason Sinyard, Deputy City Manager of Planning, Development & Engineering
Ken O’Brien, Chief Municipal Planner
Arthur MacDonald, Planner III, Urban Design and Heritage
Brian Head, Manager – Parks & Open Spaces
David Wadden, Manager – Development Engineering
Kathy Driscoll, Legislative Assistant

Media/Other Present:

Bill Clarke
Ryan Clarke

REPORT

1. Decision Note dated July 8k, 2016 re: Wetland at Curnew Place, part of the Yellow Marsh (Ward 4)

Bill Clarke and Ryan Clarke presented an overview of the above noted.

Moved – Councillor Hann; Seconded – Councillor Hickman

The Committee recommended referring the Wetland at Curnew Place to the Environmental Advisory Committee to begin the review process of the application.

CARRIED UNANIMOUSLY

2. Report of the Built Heritage Experts Panel Meeting of July 8, 2016 (Ken O’Brien and Arthur MacDonald, staff leads)

Discussion took place on the Panel’s recommendations.

Moved – Councillor Galgay; Seconded – Councillor Tilley

That items 1, 2, 3 and 6 of the report of the Built Heritage Experts Panel meeting of July 8, 2016 be adopted as presented and further to table item #4's recommendation (8 Military Road) for approval at the July 8, 2016 Council meeting as the soffits and eaves are exposed to weather.

Furthermore, to defer item # 5 – Decision Note dated June 30, 2016 re: 12 Unit Condominium – 21 Holloway Street until the Panel can meet with the applicant to discuss resubmitting a design to keep with Heritage.

CARRIED UNANIMOUSLY

3. Decision Note dated May 31, 2016 re: Heritage Financial Incentives

The Committee discussed the above noted. The following three types of grants were noted:

- **Heritage Maintenance Grant:** This grant is for the maintenance and repair to façade elements abutting a public street. A grant of up to 25% of the material and labour costs will be available to a maximum of \$1,000.00 per building, per calendar year.
- **Heritage Conservation Grant:** This grant is for the preservation, restoration and/or replacement of façade elements abutting a public street. A grant of up to 25% of the material and labour costs will be available to a maximum of \$5,000.00 per building, per calendar year.
- **Heritage Design Grant:** This grant is for the retention of a design professional (architect, engineer or qualified restoration professional) to prepare design drawings, conservation plans, and/or Heritage Reports. A grant of up to 25% of the design professional's cost will be available to a maximum of \$2,000.00 per building, per calendar year.

Discussion ensued and staff advised it was a modest program with a total yearly starting point of \$50,000.00 combined for all three grants. An application would have to be made yearly and then evaluated by the Built Heritage Experts Panel with recommendations being brought forward to the Planning and Development Standing Committee for consideration and approval. The Acting City Manager confirmed that there is already \$50,000 in the 2016 budget for this program.

Councillor O'Leary noted that she would like the evaluation process to be fair and equitable and would count on the Built Heritage Experts Panel to balance the evaluation process out. Councillor Hann further noted fixed-income pensioners cannot afford upgrades and should be given priority under the grants program. In general discussion, the Committee recognized that income levels are not part of the City's mandate with respect to heritage applications. Councillor Breen raised concern

with keeping the Heritage Design Grant as he did not agree with paying for consultant and architect fees and made the following motion:

Moved – Councillor Breen; Seconded – Councillor Tilley

That the Heritage Financial Incentives Program proceed using only the Heritage Maintenance Grant and the Heritage Conservation Grant format when considering applications.

CARRIED UNANIMOUSLY

Councillor Art Puddister
Chairperson

DECISION/DIRECTION NOTE

Title: Land near Curlew Place, Kenmount Terrace – bordering the Yellow Marsh wetland (PDE file INT1600074)

Date Prepared: July 8, 2016

Report To: Planning and Development Committee

Councillor & Role: Councillor Art Puddister, chair

Ward: 4

Decision/Direction Required:

To sanction an environmental study to establish the wetland boundary and 1:100-year floodplain of the Yellow Marsh near Curlew Place, Kenmount Terrace.

Discussion – Background and Current Status:

The developer would like to appear as a delegation to the Committee to discuss a proposed re-evaluation of the wetland boundary and 1:100-year floodplain boundary of the Yellow Marsh near Curlew Place in Kenmount Terrace. The proposed evaluation would be an environmental analysis report (EAR) under Section 5.7 of the St. John's Development Regulations. This is similar to a land-use assessment report and would be carried out under terms of reference adopted by Council.

The developer wishes to develop residential lots in the area, but staff have advised that this is part of the Yellow Marsh wetland. The developer disagrees that this area is a significant wetland.

Key Considerations/Implications:

1. Budget/Financial Implications:

N/A

2. Partners or Other Stakeholders:

Property owner and neighbouring owners and future residents.

3. Alignment with Strategic Directions/Adopted Plans:

Associated with the City's wetland policies under the St. John's Municipal Plan and Development Regulations.

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4. Legal or Policy Implications:

The City does not allow new development in wetlands or floodplains, but the developer asserts that the area in question is not a significant wetland.

5. Engagement and Communications Considerations:

N/A

6. Human Resource Implications:

N/A

7. Procurement Implications:

N/A

8. Information Technology Implications:

N/A

9. Other Implications:

N/A

Recommendations:

It is recommended that the applicant be brought to the Committee as a delegation to state his case on why the boundary of the Yellow Marsh should be re-evaluated.

Prepared by/Signature:

David Wadden, M.Eng., P.Eng., Manager, Development Engineering

Signature: _____

Approved by/Date/Signature:

Jason Sinyard, P.Eng., MBA - Deputy City Manager - Planning, Development and Engineering

Signature: _____

DW/jw

Attachment: Map of the area

**Report to Planning & Development Standing Committee
BUILT HERITAGE EXPERTS PANEL MEETING
July 8, 2016 – 12:00 p.m. – Conference Room A**

Present Glenn Barnes NLAA, MRAIC, Chair
Arthur MacDonald, Co-Lead Staff Member
Mark Whalen, Architecture Intern
Bruce Blackwood, Contractor
Garnet Kindervater, Canadian Homebuilders NL
Lydia Lewycky, Atlantic Planners Institute
Ken O'Brien, Chief Municipal Planner
Sylvester Crocker, Dept. of Planning, Development and Engineering
Karen Chafe, Supervisor of Legislative & Office Services

1. Decision Note dated June 13, 2016 re: Application to demolish 1 Forest Avenue

The Panel spoke to the above noted.

Moved – Bruce Blackwood; Seconded – Lydia Lewycky

That the recommendation outlined in the above cited decision note be approved to demolish 1 Forest Road.

CARRIED UNANIMOUSLY

2. Decision Note dated June 21, 2016 re Application to demolish 158 Signal Hill Road

The Panel discussed the above noted.

Moved – Mark Whalen; Seconded – Garnet Kindervater

That the recommendation outlined in the above cited decision note be approved to demolish 158 Signal Hill Road. Further, that the application to construct a new dwelling at 158 Signal Hill Road be approved with the following conditions:

- **That any exterior handrails and guards have its vertical members installed between top and bottom rail and not face nailed balustrades;**
- **That there is no unfinished pressure treated wood at the front of the building or visible from a public street or private lane. Any such pressure treated wood shall be painted or stained with solid colour stain;**
- **That any basement windows be placed directly below the first storey windows on facades where there are windows on the first floor.**
- **The finished first floor grade would be no more than a 0.3 of a meter above grade at the rear (western side of the building).**

CARRIED UNANIMOUSLY

3. Decision Note dated June 21, 2016 re: Retaining Wall – 8 Military Road

The Panel spoke to the above noted.

Moved – Bruce Blackwood; Seconded – Lydia Lewycky

The Panel recommends a modified Option 2, smooth faced concrete retaining wall be approved subject to the following conditions:

- That the retaining wall be extended at least 30.5 cm above the upper grade with a beveled concrete top plate.
- That the railing/guard in keeping with the Gothic Revival Style be installed on top of the beveled concrete top plate.
- That the railing/guard be subject to design review and approval.
- That the form work has to be architectural (smooth) grade creating a smooth exterior finish.
-

CARRIED UNANIMOUSLY

4. Decision Note dated June 30, 2016 re Application to change roof design – 159 Hamilton Avenue

The Panel considered the above noted.

Moved – Garnet Kindervater; Seconded Lydia Lewycky

That the recommendation contained within the above cited decision note be approved and that the application to alter the style of the roof design for 159 Hamilton Avenue be approved as submitted.

CARRIED UNANIMOUSLY

5. Decision Note dated June 30, 2016 re: 12 Unit Condominium – 21 Holloway Street

The Panel considered the above noted.

Moved – Lydia Lewycky; Seconded Mark Whalen

That the applicant resubmit a design more in keeping with the architectural context of the neighbourhood.

CARRIED UNANIMOUSLY

6. Decision Note dated July 8, 2016 re: 81 Cochrane Street & 42 Bannerman Street, Cochrane Street United Church and Annex Building

The Panel considered the above noted.

Moved - Bruce Blackwood; Seconded – Lydia Lewycky

That the recommendation outlined in the above cited decision note be approved and that the proposed alterations to the upper floor windows along the southern elevation and eastern elevation of the Cochrane Street United Church Annex Building be approved as submitted.

**Glenn Barnes, NLAA, MRAIC
Chairperson**

DECISION/DIRECTION NOTE

Title: Application to Demolish
1 Forest Avenue

Date Prepared: June 13, 2016

Report To: Chair and Members, Built Heritage Experts Panel

Councillor & Role: Councillor Art Puddister, Chair, Planning and Development Committee

Ward: 2

Decision/Direction Required:

To seek approval of a demolition permit for 1 Forest Avenue.

Discussion – Background and Current Status:

The city received an application for the demolition of a residential dwelling at 1 Forest Avenue.

The subject property is located in Heritage Area 2 and zoned Residential Low Density (R1). The building is not designated by Council as a Heritage Building. However, pursuant to Section 355(7) of the City of St. John's Act, Council has the authority to withhold a demolition permit for any building for a period not exceeding 90 days while considering designating the building as a Heritage Building.

In this particular circumstance, the building appears to be common from an architectural, historical, and cultural perspective. In light of the above, it is recommended to waive the 90 day period with respect to Section 355(7) of the City of St. John's Act and proceed with the issuance of a demolition permit.

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: N/A
3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications: N/A.

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5. Engagement and Communications Considerations: N/A.
6. Human Resource Implications: N/A
7. Procurement Implications: N/A
8. Information Technology Implications: N/A
9. Other Implications: N/A

Recommendation:

That the application to demolish 1 Forest Avenue be approved.

Prepared by/Signature:

Arthur MacDonald, MCIP – Planner III, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMD/dlm

Attachments:

Section 355 of the City of St. John's Act
Aerial Photo and Google Street View Photos

The City of St. John's Act

Heritage preservation

355. (1) The council may, by by-law, designate buildings, structures, lands or areas in whole or in part, as heritage buildings, structures, lands or areas for the purpose of preserving evidences of the city's history, culture and heritage for the education and enjoyment of present and future generations.

(2) A building, structure, land or area designated by the council shall not be demolished or built upon nor shall the exteriors of the building or structure be altered, except with the approval of the council.

(3) In exercising the power under this section, the council shall have regard to the following considerations:

- (a) the need of preserving heritage buildings, structures, lands or areas that collectively represent a cross-section of all periods and styles in the city's historic and cultural evolution;
- (b) the costs and benefits of the preservation; and
- (c) the compatibility of preservation with other lawful uses of the buildings, structures or lands.

(4) The council may by by-law, establish a Heritage Advisory Committee, whose members shall serve without remuneration and who shall advise the council on those matters coming within the scope of this section that may be referred to the committee by the council and, in particular, may make recommendations to council respecting designation of heritage buildings, structures, and lands and the demolition, preservation, alteration or renovation of those buildings, structures and lands.

(5) In the by-law establishing the Heritage Advisory Committee there shall be set out:

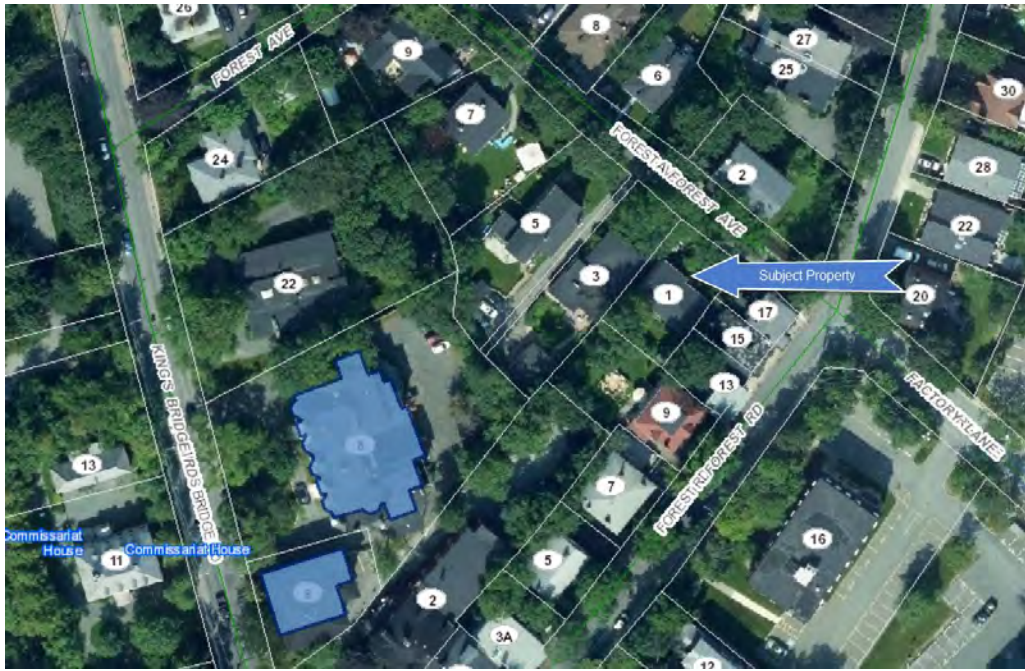
- (a) the composition of the committee and the manner in which council shall appoint the members; and
- (b) the procedures governing the committee.

(6) The council shall include in its annual budget the sums that may be necessary to defray the expenses of the Heritage Advisory Committee.

(7) The council may withhold a permit respecting the application for demolition of a building for a period not exceeding 90 days pending the enactment of a by-law under this section, and where a by-law is enacted within that period, the application shall stand refused; and compensation shall not be payable with respect to a loss or damage suffered by the refusal.

(8) Where a by-law referred to in subsection (7) is not enacted within the period of 90 days, then the permit may be issued subject to compliance with the relevant provisions of this Act and by-laws.

(9) Where as a result of the approval of the council given under subsection (2), a person is required to spend more money in relation to a building, structure, land or area than if this section were not in force, the council may pay to that person the money that it considers appropriate to reduce the difference in the amount of the money spent.



Aerial photo showing location of 1 Forest Avenue



1 Forest Avenue



DECISION/DIRECTION NOTE

Title: Application to Demolish and Rebuild Single Detached Dwelling
158 Signal Hill Road

Date Prepared: June 21, 2016

Report To: Chair and Members, Built Heritage Experts Panel

Councillor & Role: Councillor Art Puddister, Chair, Planning and Development Committee

Ward: 2

Decision/Direction Required:

To seek approval of a demolition permit for 158 Signal Hill Road and approval for a new single detached dwelling.

Discussion – Background and Current Status:

The city received an application for the demolition of a residential dwelling at 158 Signal Hill Road and the construction of a new single detached dwelling.

The subject property is located in Heritage Area 3 and zoned Comprehensive Development Area (Signal Hill). The building is not designated by Council as a Heritage Building. However, pursuant to Section 355(7) of the City of St. John's Act, Council has the authority to withhold a demolition permit for any building for a period not exceeding 90 days while considering designating the building as a Heritage Building.

In this particular circumstance, the building appears to be common from an architectural, historical, and cultural perspective. In light of the above, it is recommended to waive the 90 day period with respect to Section 355(7) of the City of St. John's Act and proceed with the issuance of a demolition permit.

The applicant is also applying to rebuild a Cape Cod style single detached dwelling. The dwelling will consist of 6in wood bevel siding with 5in to the weather; the corners will be 6in outside and 2in inside. The windows will be 32in single hung with 6 and 8in trim with a 4in crown moulding. The applicant intends to orient the front of the dwelling towards Signal Hill Road but wishes to keep an option of facing Murphy's Row if the possibility of increasing the view of the Narrows is feasible. The front entrance will be similar to the small picture submitted with 6 x 6in cedar posts (not the funnel columns with ashlar cut stone). A site plan, building sketch and floor plans are attached.

Pursuant to Section 5.9.4 of the City's Development Regulations, new construction may be approved by Council based on a comprehensive design package. The subject property is not located on a public street but rather accessed through a private lane, Murphy's Row. Along Murphy's Row there are a number of modern design dwellings. The proposed Cape Cod style building is considered an improvement with respect to the existing dwelling. In light of the above, it is recommended that the proposed new dwelling be approved.

ST. JOHN'S

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: N/A
3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications: N/A.
5. Engagement and Communications Considerations: N/A.
6. Human Resource Implications: N/A
7. Procurement Implications: N/A
8. Information Technology Implications: N/A
9. Other Implications: N/A

Recommendation:

That the application to demolish 158 Signal Hill Road, as submitted, be approved.

That the application to construct a new dwelling at 158 Signal Hill Road be approved with the following conditions:

1. That any exterior handrails and guards have its vertical members installed between top and bottom rail and not face nailed balustrades.
2. That there is no unfinished pressure treated wood at the front of the building or visible from a public street or private lane. Any such pressure treated wood shall be painted or stained with solid colour stain.
3. That any basement windows be placed directly below the first storey windows on facades where there are windows on the first floor.

Prepared by/Signature:

Arthur MacDonald, MCIP – Planner III, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMD/dlm

Attachments:

Section 355 of the City of St. John's Act
Photos and Maps
Survey Plan, Elevations and Floor Plans



Aerial photo showing location of 158 Signal Hill Road



158 Signal Hill Road



SUBJECT PROPERTY

MURPHY'S ROW

COH

CDA(SIGNAL HILL)

CDA(SIGNAL HILL)

156

CDA(SIGNAL HILL)

164

158

162

166

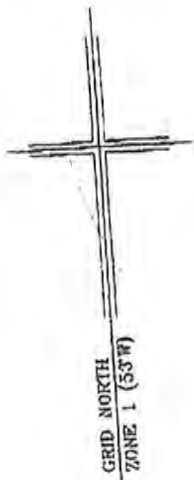
CDA(SIGNAL HILL)

174



DISCLAIMER: This map is based on current information at the date of production.

W:\Engwork\Planw\applications 2016\dev1600109-158 signal hill road.mxd



NOTES

- COORDINATES ARE NAD 83
- CONTROL MONUMENTS USED 82G3609 AND 38028
- SCALE FACTOR OF 0.999888
- ALL LINEAR MEASUREMENTS ARE HORIZONTAL GROUND.

- ⊙ - FENCE POST
- ⊙ - FOUND IRON BAR
- - PLACED IRON BAR

THIS PLAN AND THE ACCOMPANYING DESCRIPTION FORM AN INTEGRAL PART OF THE WHOLE AND ARE NOT SEPARABLE.

© LARRY J. SQUIRES, NEWFOUNDLAND LAND SURVEYOR 2000
 UNAUTHORIZED USE, ALTERATION OR REPRODUCTION IS PROHIBITED BY LAW AS OUTLINED IN "THE COPYRIGHT ACT".
 HOWEVER, USE AND REPRODUCTION OF THEREOF BY OR ON BEHALF OF THE PERSON FOR WHOM THIS PLAN WAS PREPARED IS PERMITTED, PROVIDED THAT NO ALTERATIONS WHATSOEVER ARE MADE THERETO.

The Somerset



**3 Bedrooms, 2.5 Baths
885 1st Floor, 543 2nd Floor,
1,428 Living Area
27'8" x 32' Dimensions**



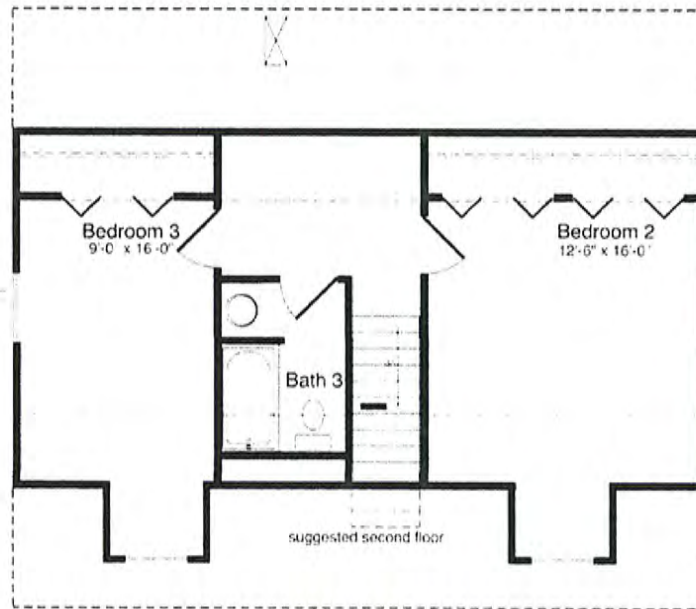
The kitchen/dining room combination will certainly be the family gathering spot in The Somerset. The first floor design also offers a living room, half bath and the master suite. The suggested second floor design provides the home's additional full bath and two bedrooms.

*Top elevation shown with windows with grids in top sash - no grids in bottom sash and porch built on-site. Lower elevation shown with on-site constructed porch and garage and optional gable end window on left side of home.

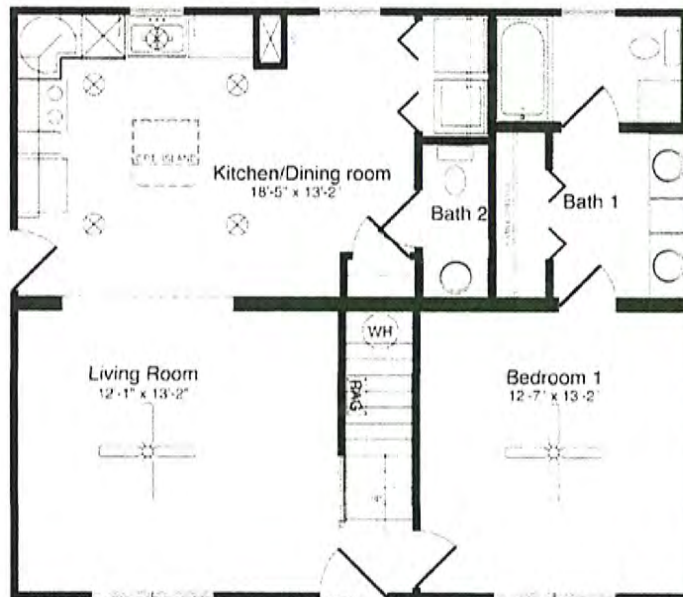
HandCrafted Homes

101 Eastern Minerals Rd., Henderson, NC 27537 • 877-424-4321 • 252-436-0001 • HandCraftedHomes.com

Cape Cod



FOR SECOND FLOOR LIVING AREA
ALL DESIGN, MATERIALS, AND WORK
TO BE THE RESPONSIBILITY OF THE
BUILDER ON SITE. INSULATION MUST
REMAIN R-20 IN THE ROOF AND
R-13 IN THE WALLS. LIGHT VENT &
EGRESS IS THE RESPONSIBILITY
OF THE BUILDER ON SITE.



All home elevations are artist renderings and may vary from actual construction. All floor plans and room sizes are approximate. All information contained is the sole property of HandCrafted Homes.

The Somerset

HandCrafted Homes

101 Eastern Minerals Rd., Henderson, NC 27537 • 877-424-4321 • 252-436-0001 • HandCraftedHomes.com

DECISION/DIRECTION NOTE

Title: Retaining Wall
8 Military Road

Date Prepared: June 21, 2016

Report To: Chair and Members, Built Heritage Experts Panel

Councillor & Role: Councillor Art Puddister, Chair, Planning and Development Committee

Ward: 2

Decision/Direction Required:

To seek approval for the demolition and replacement of a Retaining Wall at 8 Military Road, St. Thomas Anglican Church, as submitted.

Discussion – Background and Current Status:

The City received an application for the demolition and replacement of a retaining wall at 8 Military Road, the St. Thomas Anglican Church. The subject property is located in Heritage Area 1, located in the Institutional District and zoned Institutional (INST). The main church building is designated by Council as a Heritage Building. A copy of the Statement of Significance is enclosed for your review.

The City’s designation of St. Thomas Anglican Church as a Heritage Building is limited to the footprint of the church structure. The designation does not apply to the exterior retaining wall that serves as a support for the grade changes between the parking areas. The retaining wall is not connected to the Church structure. The lands are located in Heritage Area 1 and subject to 5.9.4 of the City’s Development Regulations as outlined below:

<i>HERITAGE AREAS STANDARDS</i>			
	HERITAGE AREA 1	HERITAGE AREA 2	HERITAGE AREA 3
<u>FENCES, RAILINGS, DECKS AND BALCONIES</u>			
Fence and Railing Style	Original style of structure to be maintained.	Period style of streetscape	Same as Heritage Area 2
Retaining Wall Style	Period style of streetscape	Same as Heritage Area 1	Same as Heritage Area 1



The applicant has submitted five options for consideration. Option 1 and 2 are concrete retaining walls; Option 3, 4 and 5 are Recon Block retaining walls. All options included the permanent removal of the old retaining wall along the eastern side of the Military Road entrance way leading to the upper parking area.

Pursuant to Section 5.9.4 of the St. John's Development Regulations, the retaining wall style should be in keeping with the period style of streetscape. Though Recon Block Wall is relatively new, they can be designed to blend with any style of streetscape. Therefore, Options 3, 4 and 5 are preferred, provided that the wall is extended above the upper grade by at least 30.5cm with a top plate design. The use of a top plate is in keeping with retaining walls throughout downtown St. John's. This section also states that the railing/guard style should be in keeping with the original style of the structure, the Gothic Revival Style.

In light of the above, it is recommended that the request to demolish and replace the retaining wall at 8 Military Road as be approved subject to conditions.

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: N/A
3. Alignment with Strategic Directions/Adopted Plans: Neighbourhoods Build our City; helping to maintain and position downtown as a distinct neighbourhood.
4. Legal or Policy Implications: N/A
5. Engagement and Communications Considerations: N/A
6. Human Resource Implications: N/A
7. Procurement Implications: N/A
8. Information Technology Implications: N/A
9. Other Implications: N/A

Recommendation:

It is recommended that the request to demolish and replace the retaining wall at 8 Military Road be approved with the following conditions:

1. That a Recon Block concrete wall, in keeping with option 3, 4 or 5, be approved subject to the vertical extension of the wall, at least 30.5 cm above the upper grade with a top plate design in keeping with the recon block design.

2. That the railing and guard be in keeping with the Gothic Revival Style.

Prepared by/Signature:

Arthur MacDonald, MCIP – Planner, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

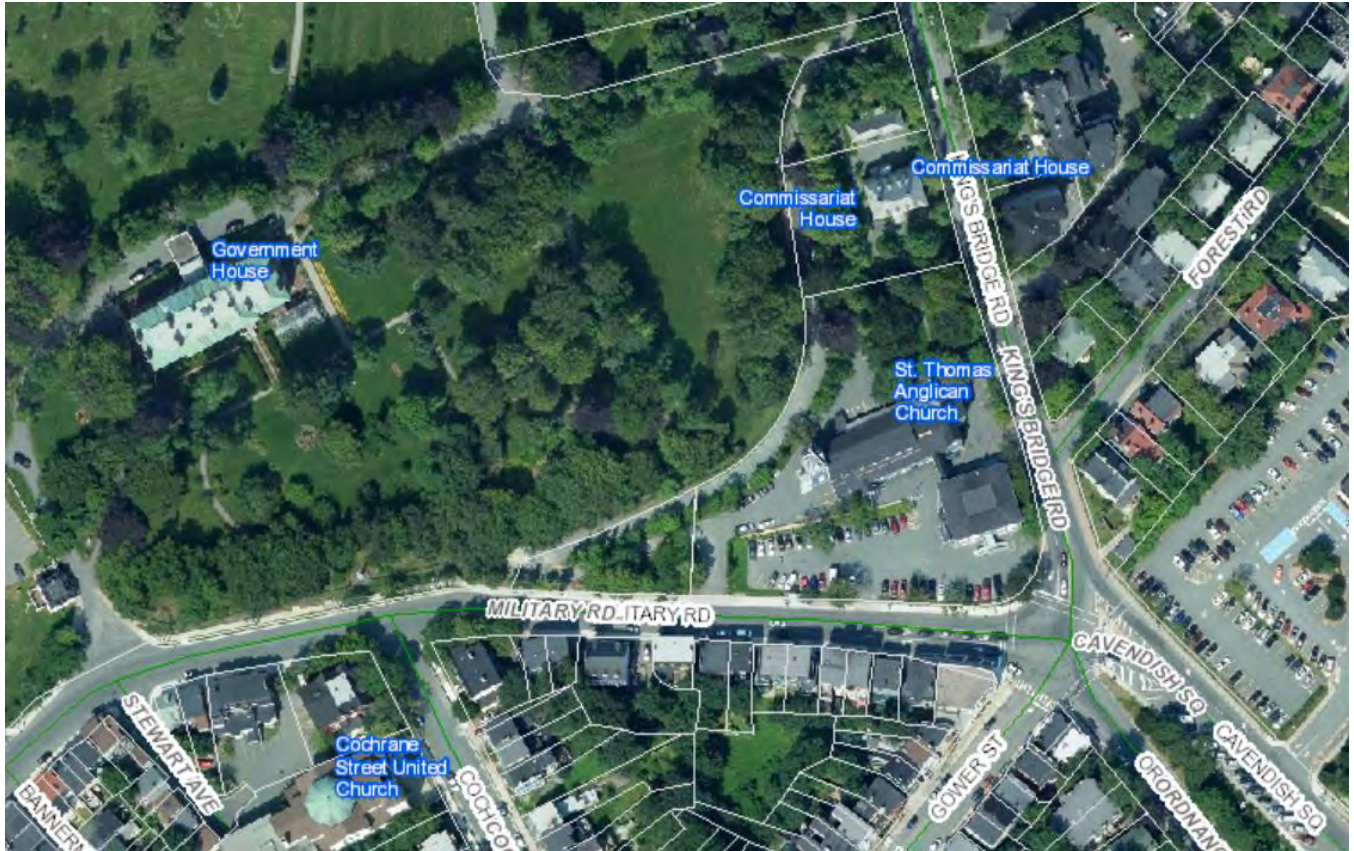
Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMD/dlm

Attachments:

- Aerial Maps and Referenced Maps
- Statements of Significance
- Applicant's Submission
- Recon Block Wall Examples



8 Military Road, St. Thomas Anglican Church – Site Plan



8 Military Road – Retaining Wall



RETAINING WALL – 8 MILITARY ROAD



Statement of Significance



8 Military Road – St. Thomas Anglican Church

Description of Historic Place

St. Thomas' Church is a timber-framed church built in the Gothic Revival style of architecture. This church, built 1834-1836, is the oldest church in the city of St. John's. This designation is confined to the footprint of the building.

Heritage Value

St. Thomas' Anglican Church is designated because it has aesthetic and historic values.

St. Thomas' Anglican Church is architecturally valuable as an excellent example of an early Gothic Revival building in Newfoundland. As the oldest Anglican Church in Newfoundland, St. Thomas' exhibits a simpler plan than many of St. John's other large churches. St. Thomas' Anglican Church is constructed of local spruce and pine, with a simple shape and timber frame construction, and these features make St. Thomas' unquestionably a pioneer church. Furthermore, in its application of Gothic motifs to the exterior of the church, St. Thomas' is also an example of the early development of Gothic Revival architecture in Canada. The early Gothic Revival tradition in Canada involved the use of elements such as pointed arch windows on the exterior of traditionally simple buildings. Perhaps the most distinguishing Gothic feature of St. Thomas' Church is its spire, which sets it apart from other Gothic Revival churches in British North America during this period. Other structures had the same central square tower façade but the spire did not become common until the 1840s.

St. Thomas' Anglican Church is also architecturally valuable for its association with locally renowned builder Patrick Keough. Keough came to Newfoundland from Wexford, Ireland and is noted for his work on Government House, Presentation Convent and the Harbour Grace Courthouse. St. Thomas' Church is valuable as a rare, surviving example of this prominent builder's work in wood.

St. Thomas' Church is historically valuable as the oldest, continually used Anglican Church in Newfoundland, having survived both great fires of the 19th century in St. John's. Built in 1836, the land for the church was secured by Governor Sir Thomas Cochrane with the stipulation that space in the church be reserved for officers and troops of the nearby Garrison. St. Thomas' served as the Garrison church from 1837 until 1871 when the British Garrison in St. John's closed. St. Thomas' is also valuable for its association with Bishop Aubrey Spencer who commissioned the church and consecrated it in 1840.

St. Thomas' Anglican Church is environmentally valuable for its location in St. John's. This church forms part of a complex of select buildings which symbolize the early governmental, religious, and military history of Newfoundland.

Source: City of St. John's Council meeting held 2005/05/30

Character Defining Elements

All those elements which are representative of the building's age and construction in the ecclesiastical Gothic Revival style of architecture, including:

- central square tower, pointed arches, spire;
- use of local materials;
- mid-pitch gable roof;
- layout of building;
- window style and placement;
- window and door trim;
- narrow wooden clapboard sheathing; and
- building height, massing, dimensions and size.

Location and History

Community	St. John's
Municipality	City of St. John's
Civic Address	008 Military Road
Construction	1834 - 1836
Builder	Patrick Keough
Style	Gothic Revival
Building Plan	Rectangular Short Façade
Website Link	http://www.st-thomaschurch.com/

Additional Photos:



Historic illustration of St. John's

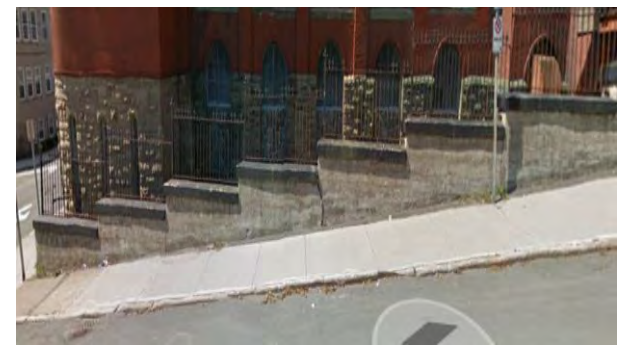
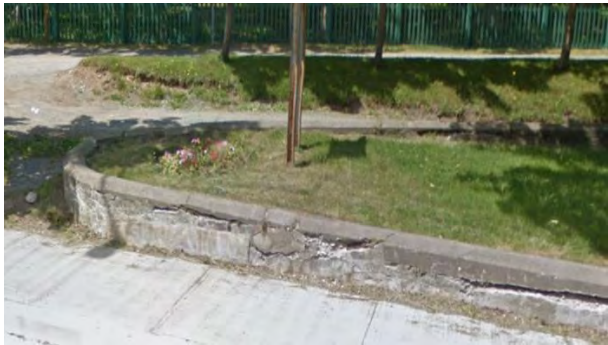
The illustration shows a portion of St. John's east, including St. Thomas' Church on the right. Date and illustrator unknown.
HFNL 2007



Examples of Recon Block Retaining Walls with Top Plates

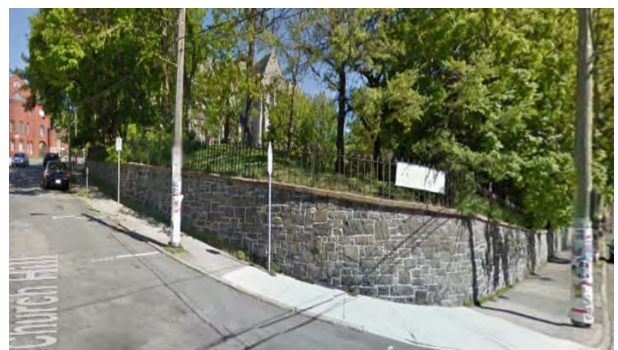


Examples of Retaining Walls in Downtown St. John's



Military Road

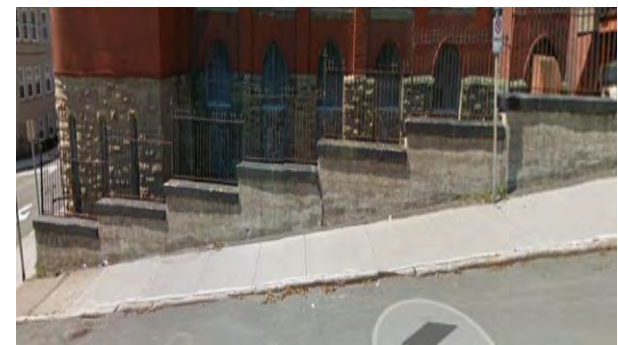
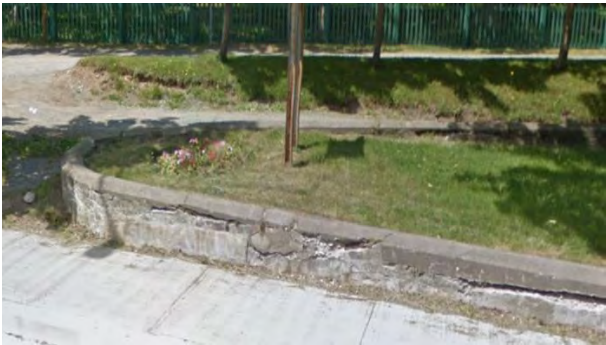
Church Hill



Examples of Recon Block Retaining Walls with Top Plates

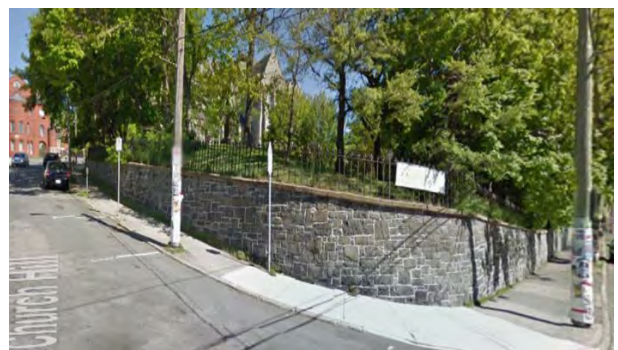


Examples of Retaining Walls in Downtown St. John's



Military Road

Church Hill



DECISION/DIRECTION NOTE

Title: Application to Change Roof Design
159 Hamilton Avenue

Date Prepared: June 30, 2016

Report To: Chair and Members, Built Heritage Experts Panel

Councillor & Role: Councillor Art Puddister, Chair, Planning and Development Committee

Ward: 2

Decision/Direction Required:

To seek approval of an application to alter the roof design of 159 Hamilton Avenue.

Discussion – Background and Current Status:

The city received an application to alter the roof design of 159 Hamilton Avenue. The subject property is located in Heritage Area 3 and zoned Residential High Density (R3). The building is not designated by Council as a Heritage Building.

The applicant wishes to change the style of the hip roof to a gable roof as shown on the attached drawings. Pursuant to 5.9.4 of the Development Regulations, the following is applicable:

<i>HERITAGE AREAS STANDARDS</i>			
	HERITAGE AREA 1	HERITAGE AREA 2	HERITAGE AREA 3
<u>ROOFS</u>			
Roof Line	Period style of structure to be maintained.	Period style of structure to be maintained if possible, otherwise roof line may be constructed in a style, in the opinion of the Inspector, compatible with period streetscape.	Same as Heritage Area 2
Roofing Materials	Modern materials may be used provided such materials, in the opinion of the Inspector, replicate the period style and materials of the structure.	Modern materials may be used.	Same as Heritage Area 2



The proposed alteration in the roof design may be designed in a style compatible with the period streetscape. Along Hamilton Avenue there is a mixture of flat, mansard, and gable style roofs. Please refer to the attached streetscape photos. In light of the mixture of roof styles along the street, it is recommended that the application be approved.

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: N/A
3. Alignment with Strategic Directions/Adopted Plans:
Neighbourhoods Build Our City; maintain and position downtown as a distinct neighbourhood.
4. Legal or Policy Implications: N/A.
5. Engagement and Communications Considerations: N/A.
6. Human Resource Implications: N/A
7. Procurement Implications: N/A
8. Information Technology Implications: N/A
9. Other Implications: N/A

Recommendation:

The application to alter the style of the roof design for 159 Hamilton Avenue be approved, as submitted.

Prepared by/Signature:

Arthur MacDonald, MCIP – Planner III, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

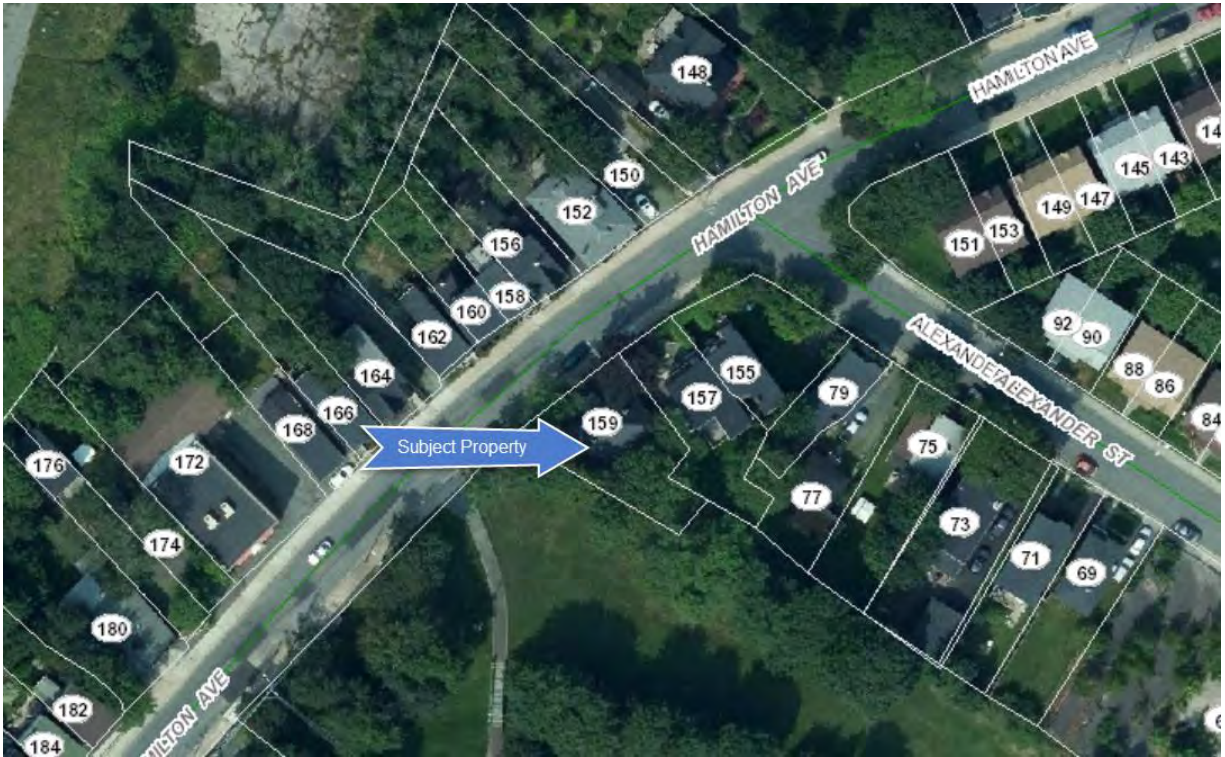
Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMD/dlm

Attachments:

Aerial Photo and Google Street View Photos
Applicant's Submission



Aerial photo showing location of 159 Hamilton Avenue



159 Hamilton Avenue



Hamilton Avenue – Streetscape



NOTES:

- 1. Grades are approximate, final grades to be site determined.
- 2. Architectural details may not be exactly as shown.

Current Approval



PROJECT:

CLIENT SIG:

DATE:

REV:

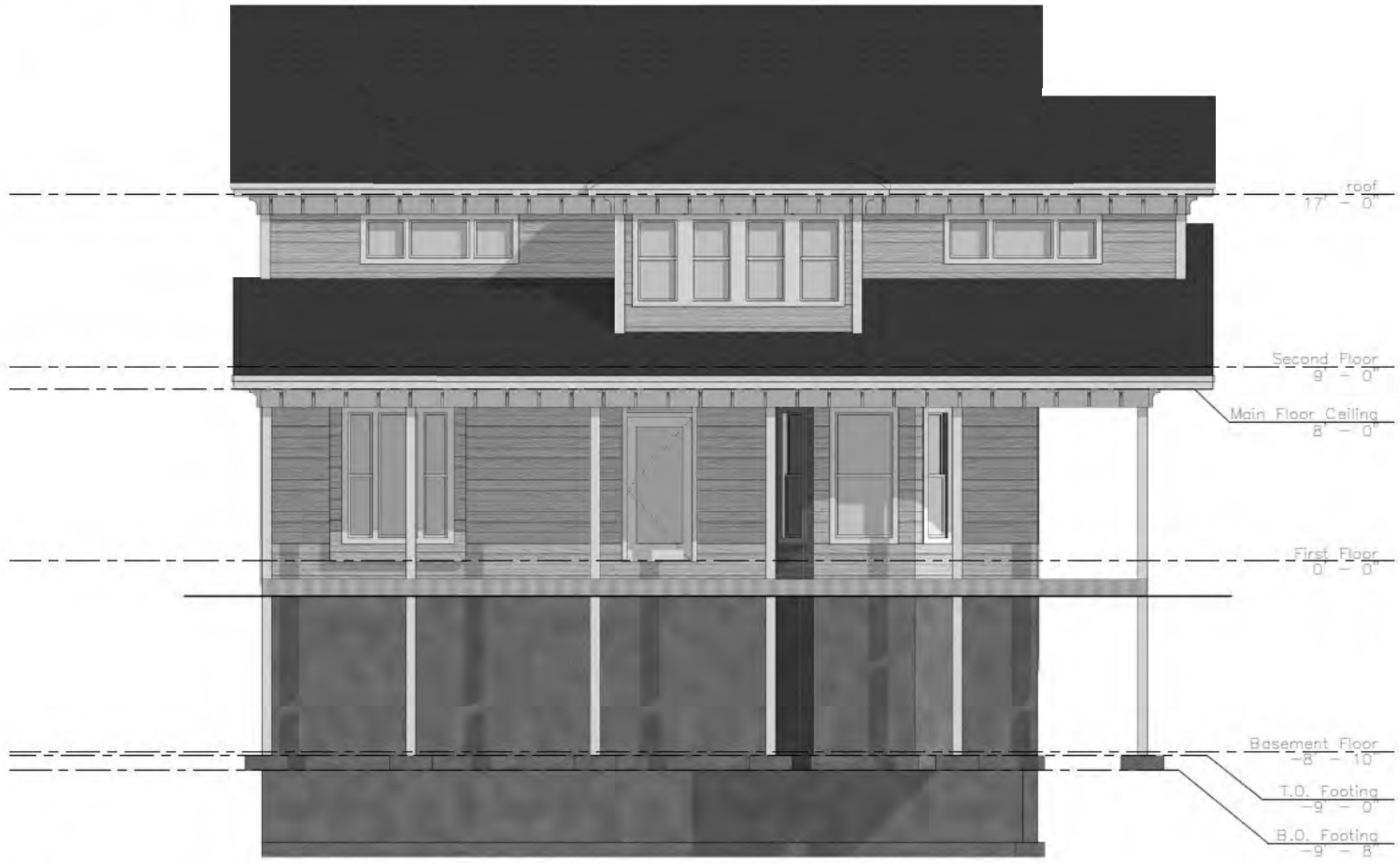
DRAWING TITLE: Front Elevation

FLOOR AREA:

NOTES:

- 1. Grades are approximate, final grades to be site determined.
- 2. Architectural details may not be exactly as shown.

Revised



PROJECT:

CLIENT SIG:

DATE:

REV:

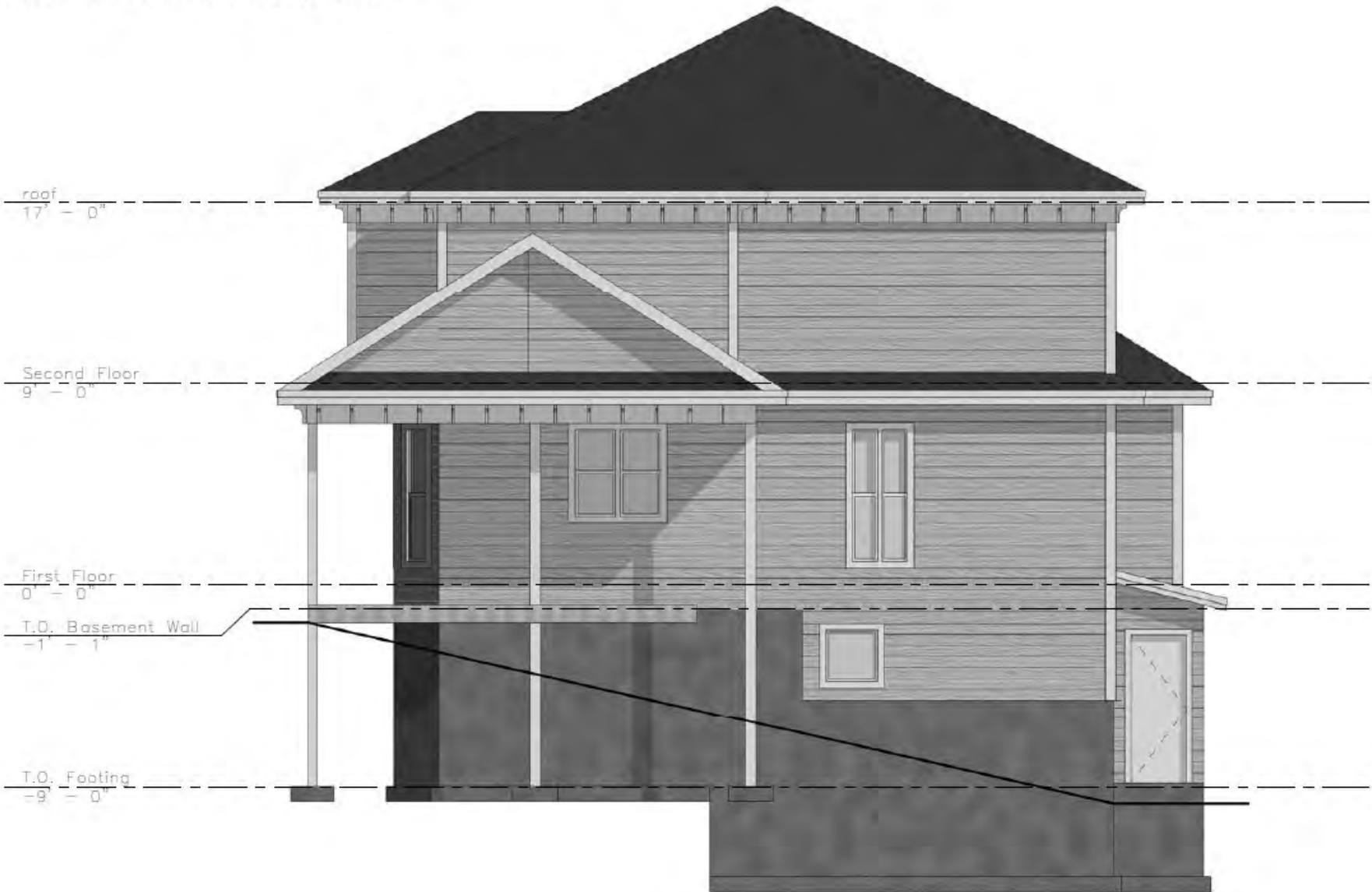
DRAWING TITLE: Front Elevation

FLOOR AREA:

NOTES:

- 1. Grades are approximate, final grades to be site determined.
- 2. Architectural details may not be exactly as shown.

Current Approval



PROJECT:

CLIENT SIG:

DATE:

REV:

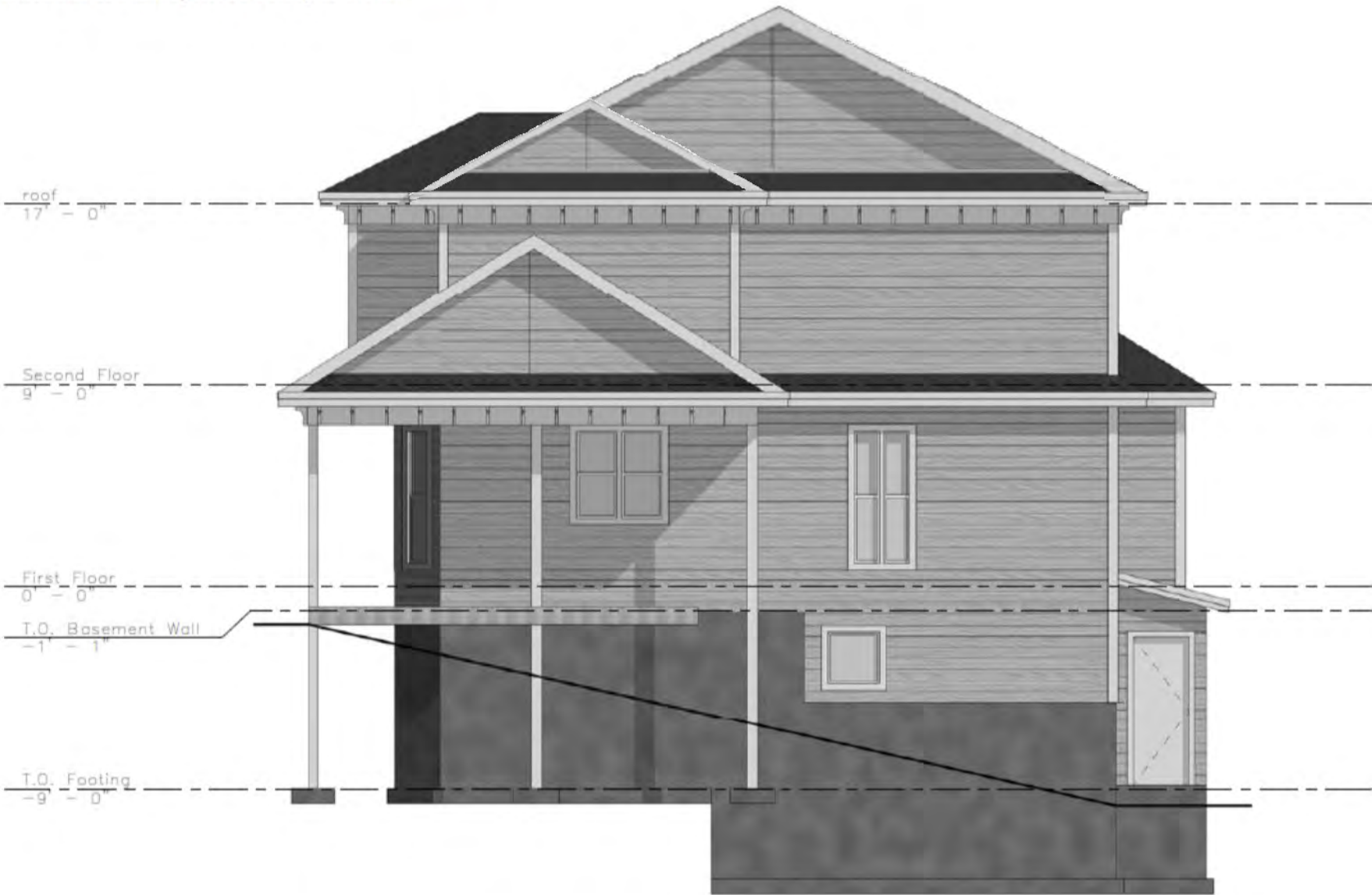
DRAWING TITLE: Right Elevation

FLOOR AREA:

NOTES:

- 1. Grades are approximate, final grades to be site determined.
- 2. Architectural details may not be exactly as shown.

Revised



PROJECT:

CLIENT SIG:

DATE:

REV:

DRAWING TITLE: Right Elevation

FLOOR AREA:



DECISION/DIRECTION NOTE

Title: 12 Unit Condominium
21 Holloway Street

Date Prepared: June 30, 2016

Report To: Chair and Members, Built Heritage Experts Panel

Councillor & Role: Councillor Art Puddister, Chair, Planning and Development Committee

Ward: 2

Decision/Direction Required:

To seek direction regarding the application for a new 12 unit condominium at 21 Holloway Street, as submitted.

Discussion – Background and Current Status:

The City received an application for the construction of a new 12 unit condominium at 21 Holloway Street. The subject property is located in Heritage Area 2, and zoned Residential Downtown (RD). The lot is currently vacant.

The lands are located in Heritage Area 2 and subject to 5.9.4 of the City’s Development Regulations as outlined below:

<i>HERITAGE AREAS STANDARDS</i>			
	HERITAGE AREA 1	HERITAGE AREA 2	HERITAGE AREA 3
<u>NEW BUILDINGS AND MAJOR RENOVATIONS TO OUT OF CHARACTER BUILDINGS</u>			
	Compliance with foregoing or comprehensive design package approved by Council.	Same as Heritage Area 1	Same as Heritage Area 1

The proposal is subject to a comprehensive design package approved by Council. The proposed design is modern and, in staff’s opinion, does not fit in with the surroundings. The alternations in window placements creates an unbalance and busy façade which is out-of-character with buildings in close proximity to the site. Though some unbalanced relationships in the fenestrations may be appropriate, depending on the design, in this case there appears to be too many unbalances relationships.



In light of the above, it is recommended that the Panel have a discussion and provide direction.

Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: N/A
3. Alignment with Strategic Directions/Adopted Plans: N/A
4. Legal or Policy Implications: N/A
5. Engagement and Communications Considerations: N/A
6. Human Resource Implications: N/A
7. Procurement Implications: N/A
8. Information Technology Implications: N/A
9. Other Implications: N/A

Recommendation:

It is recommended that the Panel have a discussion and provide direction.

Prepared by/Signature:

Arthur MacDonald, MCIP – Planner, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMD/dlm

Attachments:

Aerial Map and Photos
Applicant's Submission



21 Holloway Street – Site Map



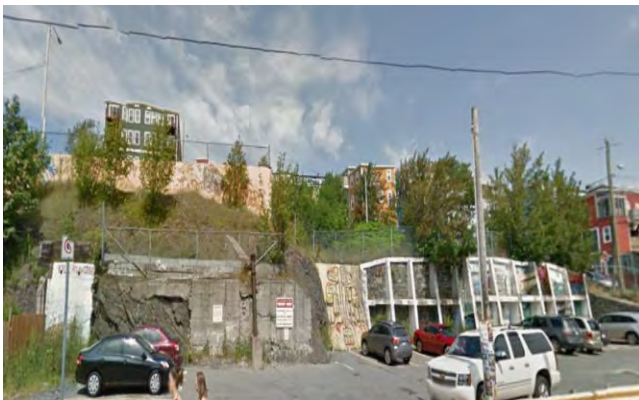
21 Holloway Street – View along Nunnery Hill



View Down Nunnery Hill



View up Holloway Street



View from Duckworth Street



Impact on Views



21 HOLLOWAY STREET
COMMANDER VENTURES

VIEW FROM EAST DUCKWORTH STREET

JUNE 15, 2016

**WOODFORD/
SHEPPARD**
ARCHITECTURE LTD.



21 HOLLOWAY STREET
COMMANDER VENTURES

VIEW FROM WEST DUCKWORTH STREET

JUNE 15, 2016

**WOODFORD/
SHEPPARD**
ARCHITECTURE LTD.



21 HOLLOWAY STREET
COMMANDER VENTURES

VIEW FROM SOUTHSIDE HILLS

JUNE 15, 2016

**WOODFORD/
SHEPPARD**
ARCHITECTURE LTD.



21 HOLLOWAY STREET
COMMANDER VENTURES

VIEW FROM HOLLOWAY STREET

JUNE 15, 2016

**WOODFORD/
SHEPPARD**
ARCHITECTURE LTD.



21 HOLLOWAY STREET
COMMANDER VENTURES

VIEW OF NUNNERY HILL ENTRY

JUNE 15, 2016

**WOODFORD/
SHEPPARD**
ARCHITECTURE LTD.



21 HOLLOWAY STREET
COMMANDER VENTURES

VIEW FROM NUNNERY HILL LOOKING EAST

JUNE 15, 2016

**WOODFORD/
SHEPPARD**
ARCHITECTURE LTD.



21 HOLLOWAY STREET
COMMANDER VENTURES

INTERIOR VIEW FROM UNIT B, LEVEL 5

JUNE 15, 2016

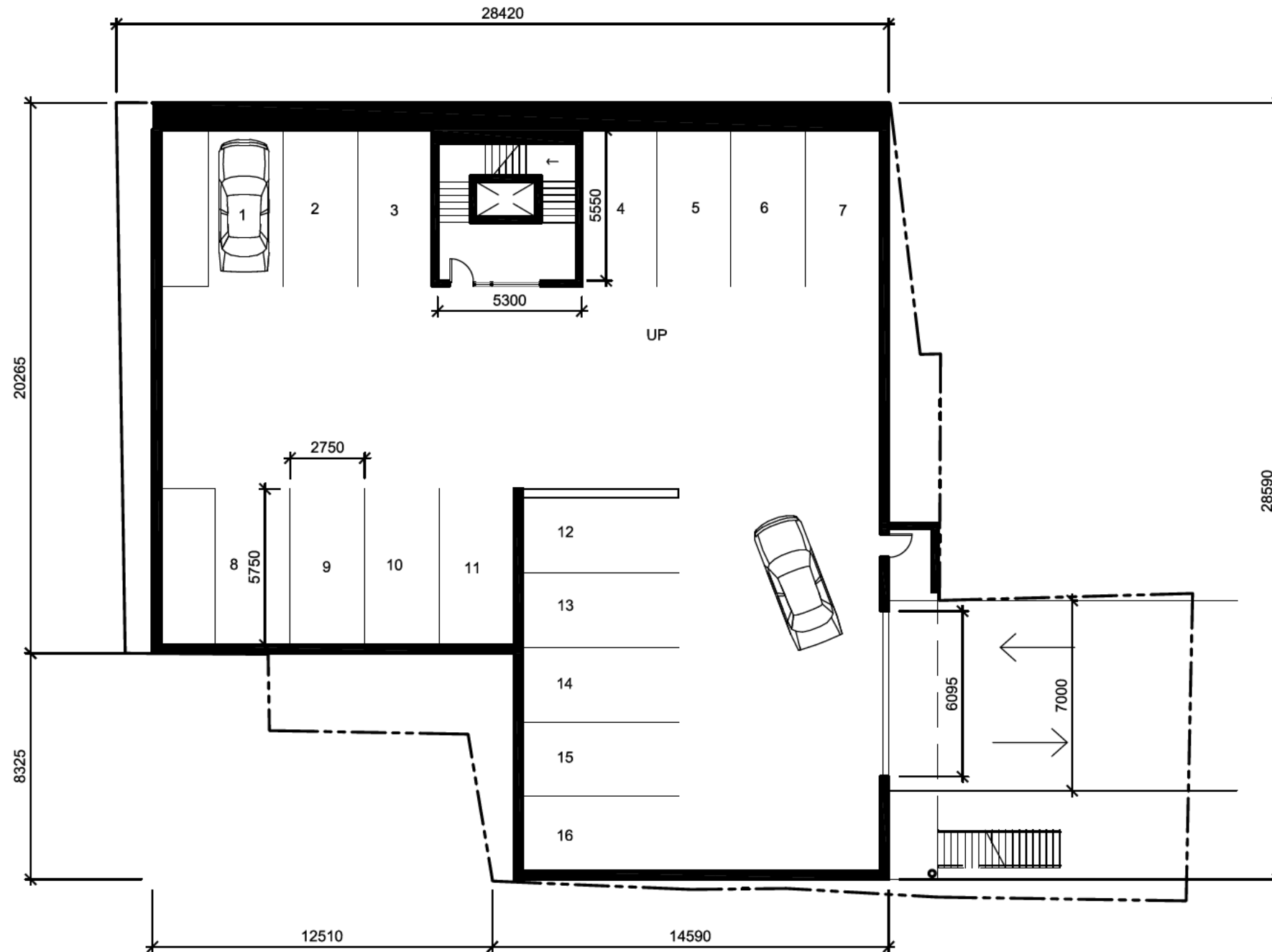
**WOODFORD/
SHEPPARD**
ARCHITECTURE LTD.

DRAFT

WOODFORD/ SHEPPARD

ARCHITECTURE LTD.

11 Rowan Street
St. John's Newfoundland Canada
709 753 7917
info@woodfordsheppard.com



NOTES:

- 1. NOT FOR CONSTRUCTION.

PROJECT:

**21 HOLLOWAY ST.
PROPOSED
CONDOMINIUMS**

CLIENT:

**COMMANDER
VENTURES LTD.**

DRAWING:

PARKING LEVEL

SCALE:

1:200

DATE:

2016/05/06

SHEET:

A101

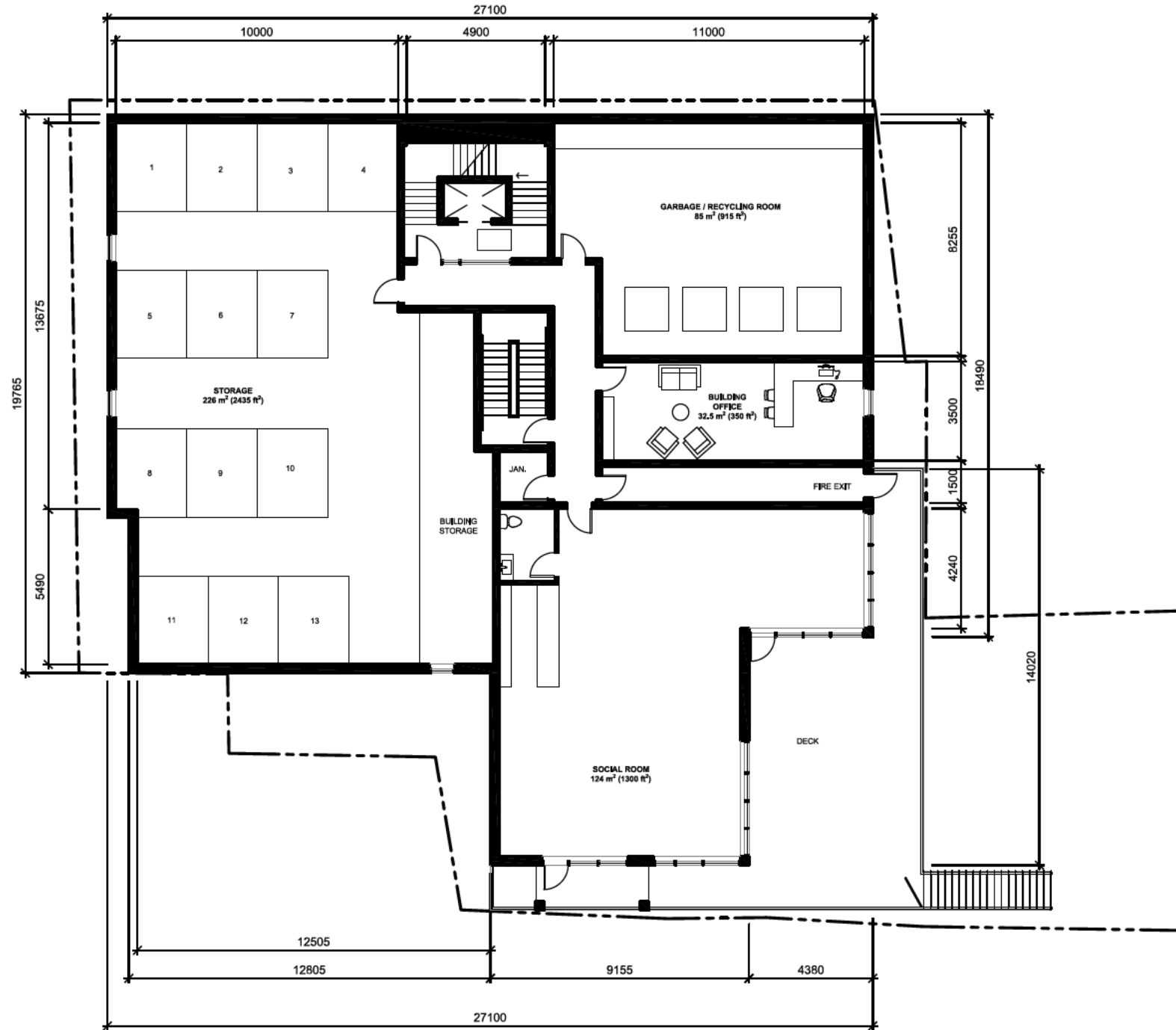
STAMP:

DRAFT

WOODFORD/ SHEPPARD

ARCHITECTURE LTD.

11 Rowan Street
St. John's Newfoundland Canada
709 753 7917
info@woodfordsheppard.com



NOTES:

1. NOT FOR CONSTRUCTION.

PROJECT:

**21 HOLLOWAY ST.
PROPOSED
CONDOMINIUMS**

CLIENT:

**COMMANDER
VENTURES LTD.**

DRAWING:

AMENITY LEVEL

SCALE:

1:200

DATE:

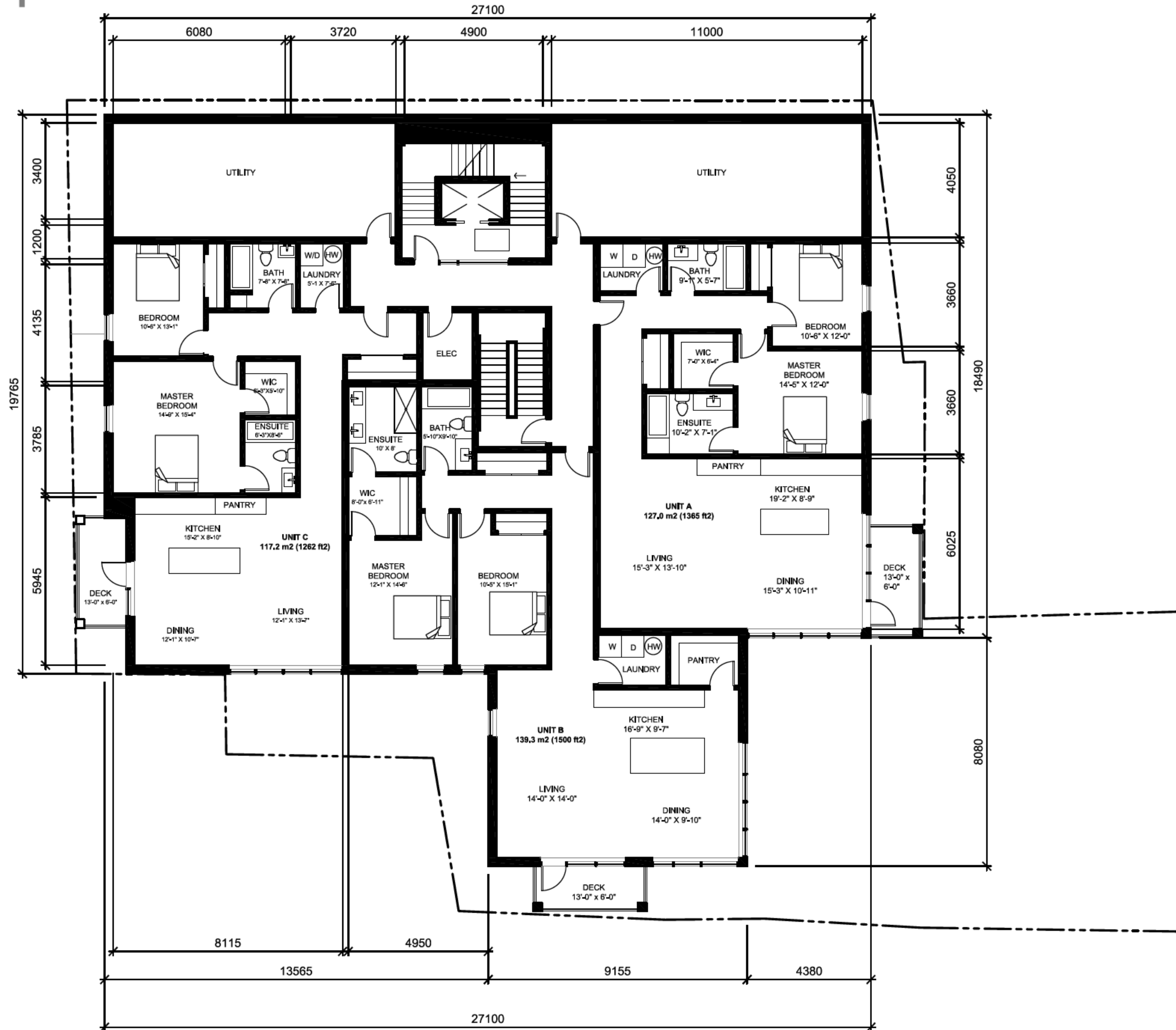
2016/05/06

SHEET:

A101

STAMP:

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WOODFORD/ SHEPPARD

ARCHITECTURE LTD.

11 Rowan Street
St. John's Newfoundland Canada
709 753 7917
info@woodfordsheppard.com

NOTES:

- 1. NOT FOR CONSTRUCTION.

PROJECT:

**21 HOLLOWAY ST.
PROPOSED
CONDOMINIUMS**

CLIENT:

**COMMANDER
VENTURES LTD.**

DRAWING:

HOLLOWAY ST., RESIDENTIAL LEVEL 1

SCALE:

1:150

DATE:

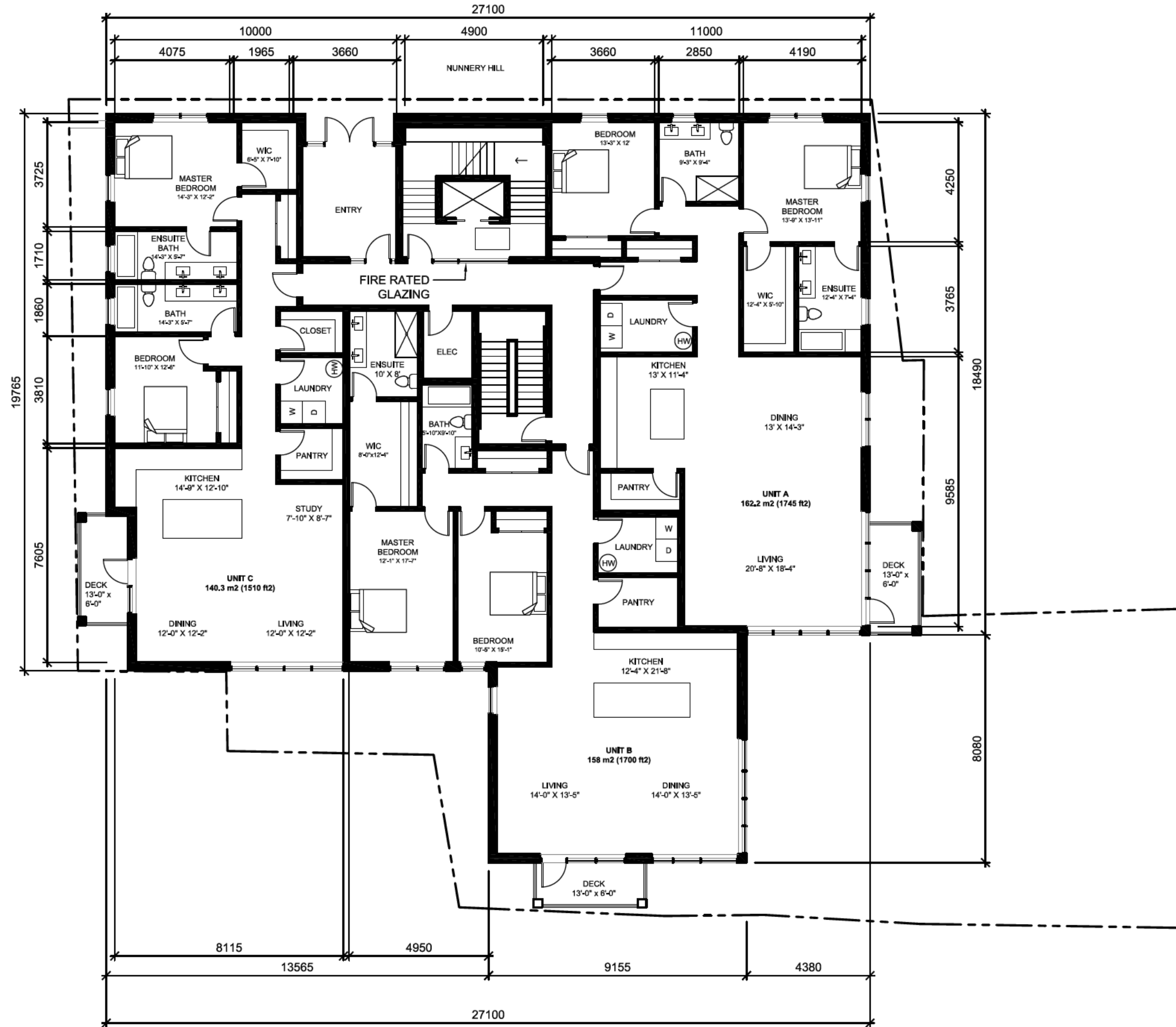
2016/05/06

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NOTES:

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PROJECT:

**21 HOLLOWAY ST.
PROPOSED
CONDOMINIUMS**

CLIENT:

**COMMANDER
VENTURES LTD.**

DRAWING:

NUNNERY HILL, RESIDENTIAL LEVEL 2

SCALE:

1:150

DATE:

2016/05/06

SHEET:

A202

STAMP:

HOLLOWAY STREET

DRAFT

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ARCHITECTURE LTD.

11 Rowan Street
St. John's Newfoundland Canada
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NOTES:

- 1. NOT FOR CONSTRUCTION.

PROJECT:

**21 HOLLOWAY ST.
PROPOSED
CONDOMINIUMS**

CLIENT:

**COMMANDER
VENTURES LTD.**

DRAWING:

RESIDENTIAL LEVELS 3 & 4

SCALE:

1:150

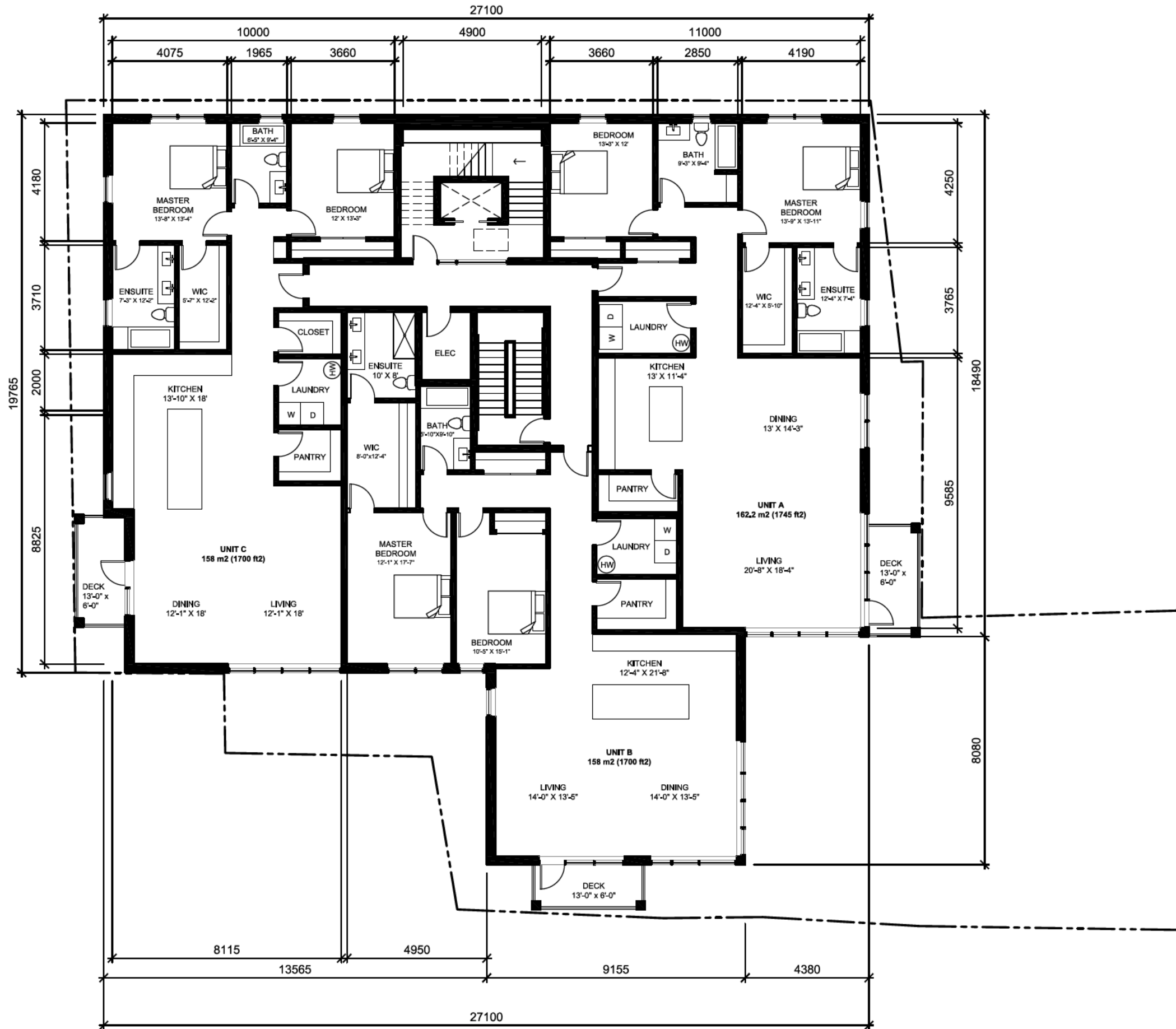
DATE:

2016/05/06

SHEET:

A203

STAMP:

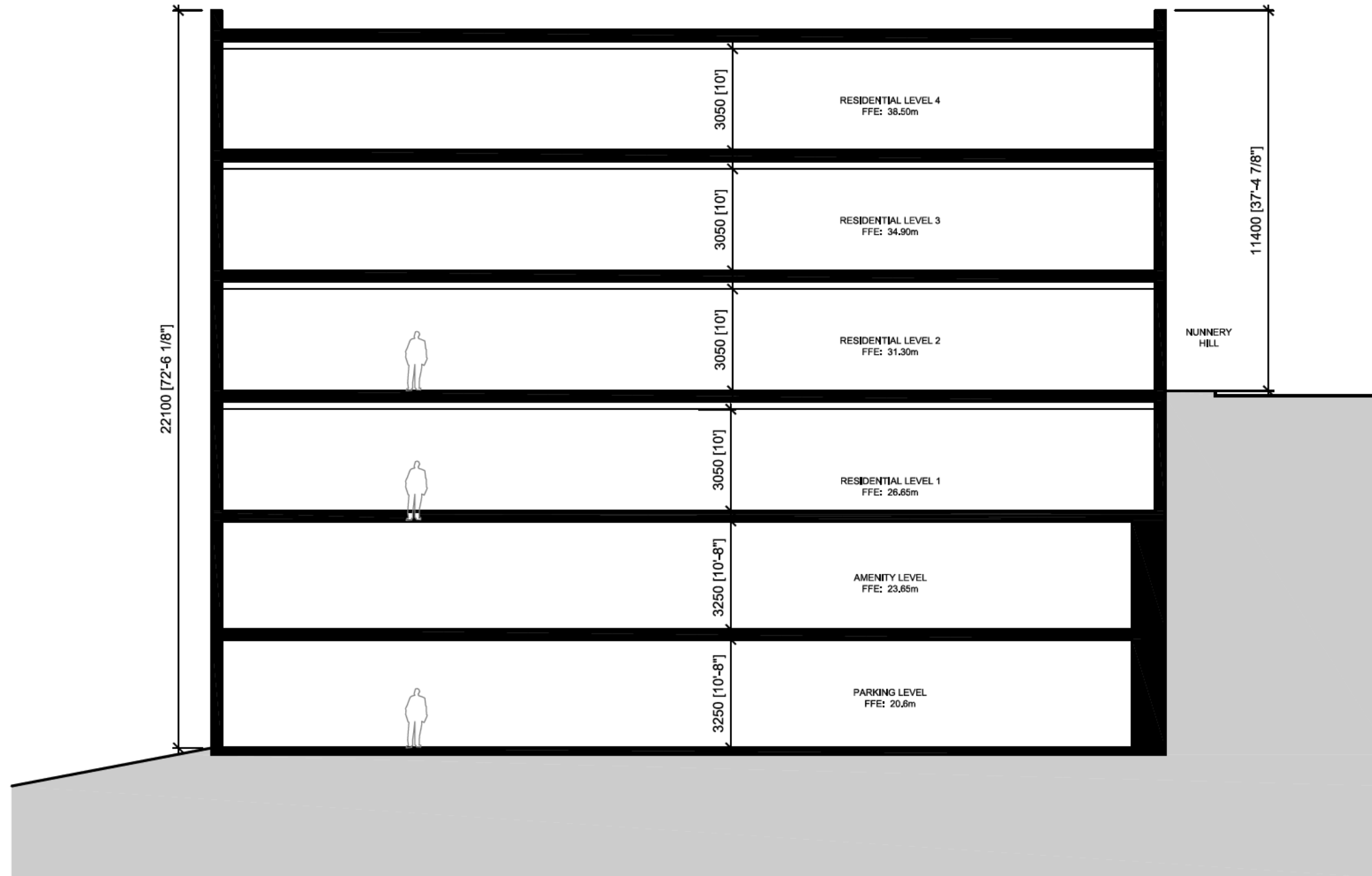


DRAFT

WOODFORD/ SHEPPARD

ARCHITECTURE LTD.

11 Rowan Street
St. John's Newfoundland Canada
709 753 7917
info@woodfordsheppard.com



NOTES:

- 1. NOT FOR CONSTRUCTION.

PROJECT:

**21 HOLLOWAY ST.
PROPOSED
CONDOMINIUMS**

CLIENT:

**COMMANDER
VENTURES LTD.**

DRAWING:

SITE SECTION

SCALE:

1:150

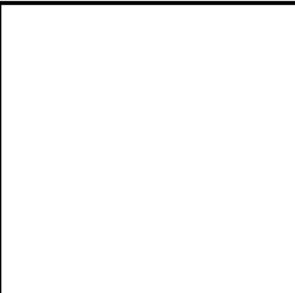
DATE:

2016/05/06

SHEET:

A401

STAMP:



DECISION/DIRECTION NOTE

Title: 81 Cochrane Street & 42 Bannerman Street,
Cochrane Street United Church and Annex Building

Date Prepared: July 8, 2016

Report To: Built Heritage Experts Panel

Councillor & Role: Councillor Art Puddister, Chair, Planning and Development Committee

Ward: 2

Decision/Direction Required: To seek approval, through the Planning and Development Committee, for the proposed alterations to windows at 42 Bannerman Street, the Cochrane Street United Church Annex Building, as submitted.

Discussion – Background and Current Status: The City received an application to alter the windows at 42 Bannerman Street, the Cochrane Street United Church Annex Building, that were previously approved by Council Directive #R2016-05-30/10. The building is designated, by the City, as a Heritage Building. The building is also designated by the Heritage Foundation as a registered Heritage Structure. A copy of the building's Statement of Significance is attached for your review (original report). The property is located in Heritage Area 1 and zoned Institutional (INST).

Due to floor level changes in the interior of the building, the applicant wishes to lower windows along the southern side of the building as submitted and insert a transom window above to fill in the gap. The southern elevation faces an alley way and is not directly visible from Cochrane Street or Bannerman Street.

Pursuant to Section 5.9.4 of the City's Development Regulations, window replacements in Heritage Area 1 for non-residential properties, the period style, decoration and configuration of structure is to be maintained. Relevant sections of Section 5.9.4 are attached for your review (original report). The use of modern awning style windows is not in keeping with the intent of this provision. It should be noted that the building is not only located in Heritage Area 1, it is also a designated Heritage Building. Pursuant to Section 5.9.4 any "out of character" developments may be approved by Council.

The Church is developing ten (10) affordable housing units in the Annex portion of the structure. The windows were donated in support of this initiative. The window replacements will be restricted to the Annex and will not affect the main "church" portion of the building. The original approval required that all top floor windows be consistent on the north, south and west sides. Due to this application the windows along the southern elevation will not be consistent. However, the introduction of the transom windows above the lower window (which matches the other upper level windows) will enable them to meet the Code requirements and accommodate the changes in floor levels. Visually the changes will be mainly the introduction of the transom window and the height of the window opening. The headers will be higher and the bottom sills will be lower than the remaining windows along the upper level windows along the southern elevation (as shown in the attached sketch). The alterations to the windows will wrap around the corner and include a window on the eastern elevation as well. The middle floor windows will remain consistent with each other and the bottom floor windows will remain consistent with each other, on the north, south and west sides. In light of the above, it is recommended that the application, as submitted, be approved.

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Key Considerations/Implications:

1. Budget/Financial Implications: N/A
2. Partners or Other Stakeholders: N/A
3. Alignment with Strategic Directions/Adopted Plans:
Neighbourhoods Build our City; increase access to range/type of housing.
4. Legal or Policy Implications: N/A
5. Engagement and Communications Considerations: N/A
6. Human Resource Implications: N/A
7. Procurement Implications: N/A
8. Information Technology Implications: N/A
9. Other Implications: N/A

Recommendation:

It is recommended that the proposed alterations to the upper floor windows along the southern elevation and eastern elevation of the Cochrane Street United Church Annex Building be approved as submitted.

Prepared by/Signature:

Arthur MacDonald, MCIP – Planner, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMD/dlm

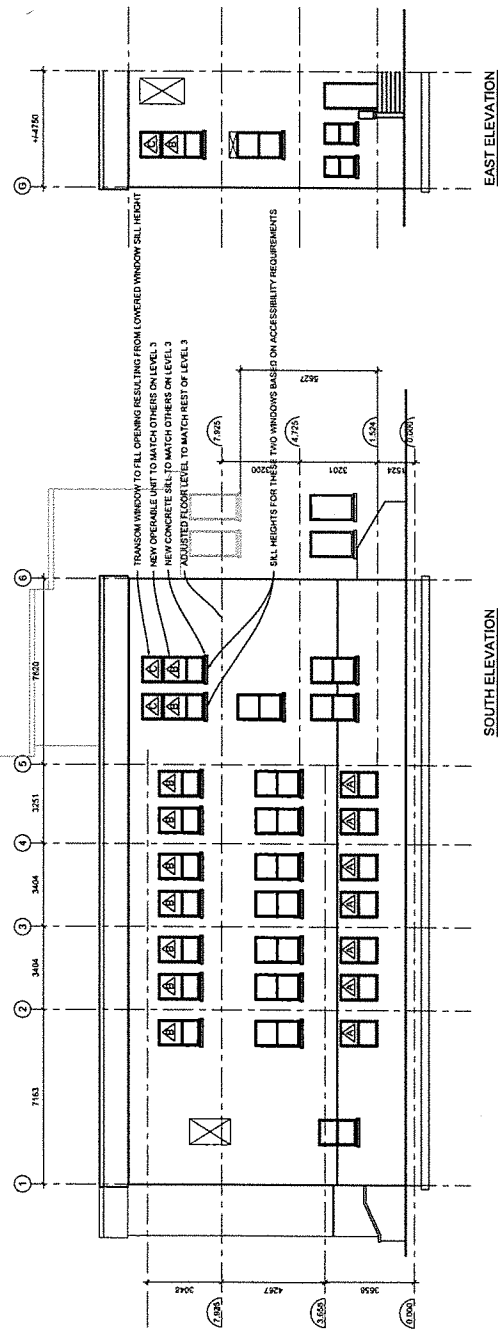
Attachments:

Applicant's Sketch
Council's Directive with Report to Planning and Development Standing Committee
Original Report

ST. JOHN'S

JULY 7, 2016

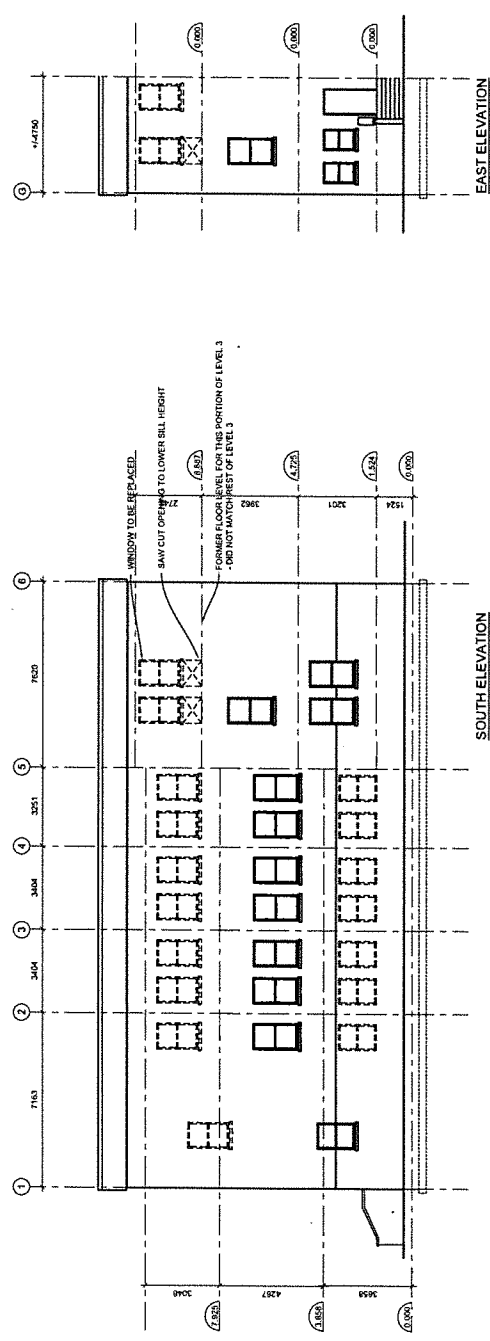
PROPOSED



SOUTH ELEVATION

EAST ELEVATION

EXISTING/DEMO



SOUTH ELEVATION

EAST ELEVATION



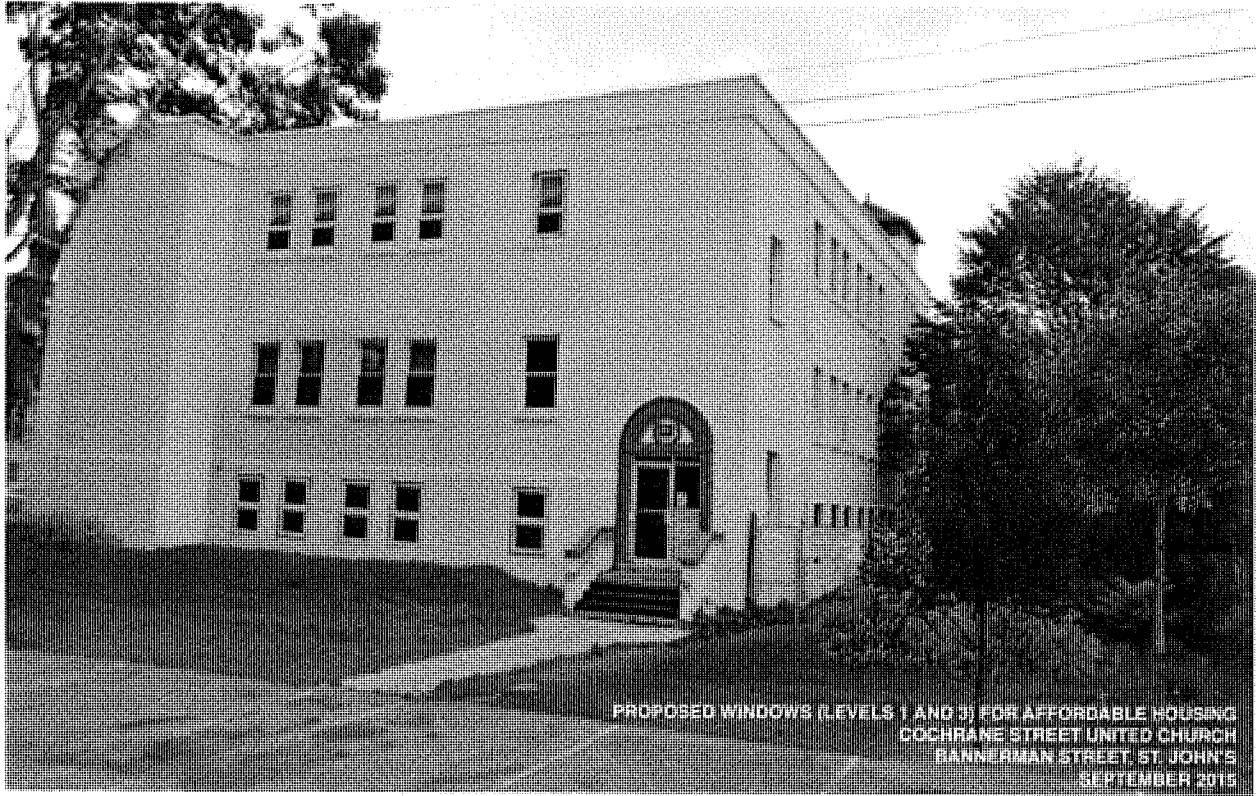
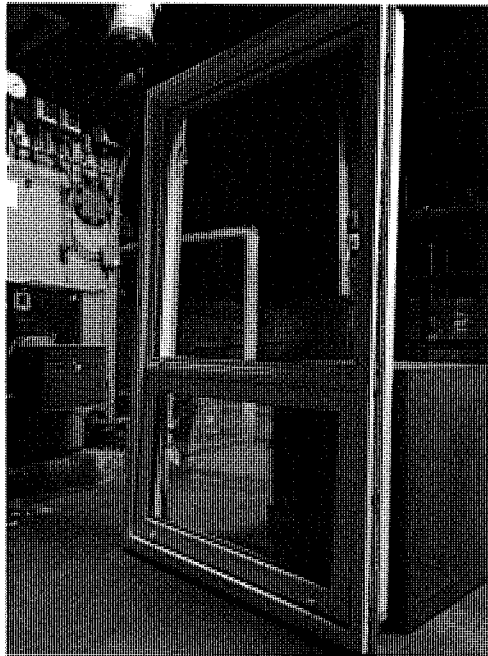


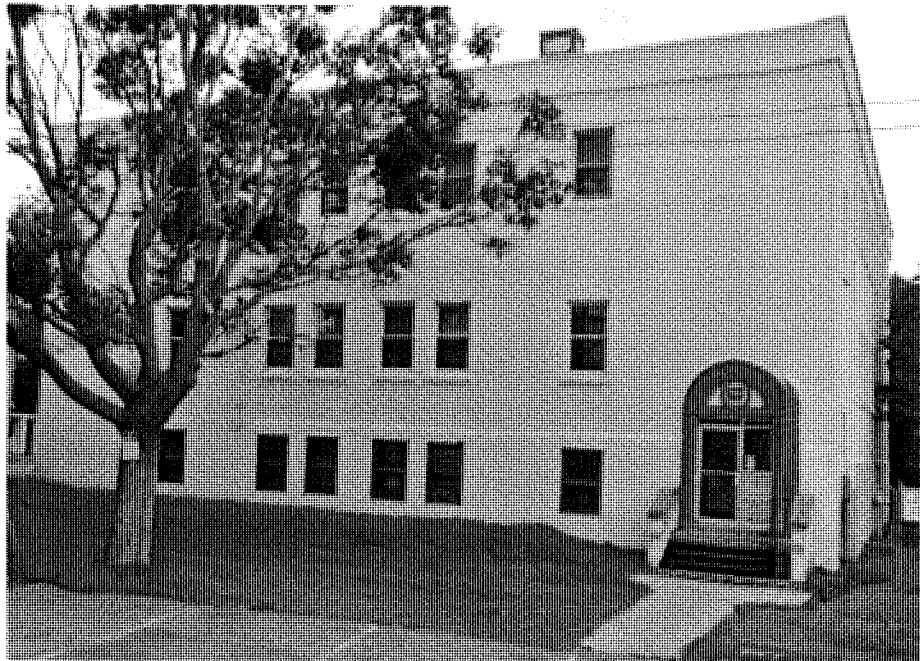
Photo Shop Image of Proposed Windows



Upper Floor Proposed Window



Google Street View

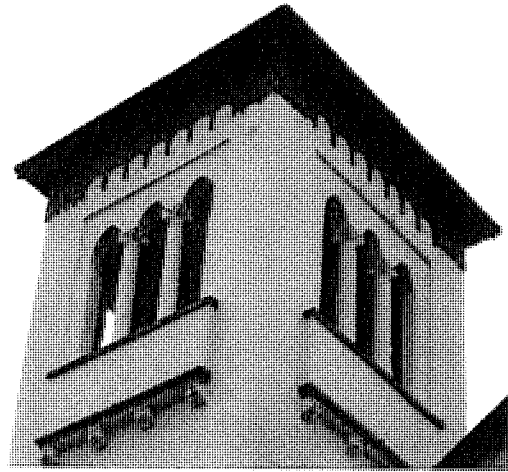


Section 5.9.4 of the City of St. John's Development Regulations

Pursuant to Section 5.9.4, Heritage Area Standards (Table), of the City's Development Regulations the following standards shall apply to applications for development of properties located in Heritage Areas 1, 2 and 3.

	HERITAGE AREA 1	HERITAGE AREA 2	HERITAGE AREA 3
<u>NON-RESIDENTIAL PROPERTIES</u>			
Building Façade Style and Configuration (including windows and cladding)	Period style, decoration and configuration of structure to be maintained.	Same as Heritage Area 1	Same as Heritage Area 1
<u>NEW BUILDINGS AND MAJOR RENOVATIONS TO OUT OF CHARACTER BUILDINGS</u>			
	Compliance with foregoing or comprehensive design package approved by Council.	Same as Heritage Area 1	Same as Heritage Area 1

Statement of Significance



81 Cochrane Street – Cochrane Street United Church, and 42 Bannerman Street – Cochrane Street United Church Annex

Formal Recognition Type

City of St. John's Heritage Building, Structure, Land or Area

Description of Historic Place

Cochrane Street United (formerly Methodist) Church, is a steel-framed church reminiscent of the Mediterranean style of architecture. Built in 1915, Cochrane Street United Church is located on Cochrane Street in downtown St. John's. This designation is confined to the footprint of the building.

Heritage Value

Cochrane Street United Church is designated as a municipal heritage building by the City of St. John's due to its architectural and environmental values.

Cochrane Street United Church is architecturally valuable for its unique design. Designed in a Mediterranean style of architecture reminiscent of Romanesque Revival, Cochrane Street United Church is the only church of this type in St. John's. The church features many unique elements, including Roman arched windows, arcading and an impressive, open bell tower. The red and white colours of the building are further indicators of the Mediterranean style, as is the use of Corinthian capitals throughout the structure. The interior of the church also features a number of unique elements including barrel vaults and a soaring Byzantine style dome. It exhibits features of the Arts and Crafts/Art Nouveau styles of Architecture, such as the use of wood for the doors and stairs, the geometric, opalescent stained glass windows in the stairwells and the leaded stained glass in the sanctuary.

Built during World War I, the architecture of Cochrane Street United Church is a reminder of what is possible during times of restraint. Circumstances such as fire, wartime and limited

resources prompted the congregation of Cochrane Street United Church to think and act in a more contemporary manner. The result was an architecturally unique structure designed by a leading architectural firm.

Cochrane Street United Church is also architecturally valuable for its association with the architectural firm of Ross and McDonald. Ross and McDonald are credited with being the longest continuous architectural firm in Canadian history, conducting business between 1913 and 1942. The Montreal firm is credited with many architecturally important buildings throughout Canada including the Royal York Hotel in Toronto and numerous buildings on the McGill University Campus in Montreal.

Cochrane Street United Church is environmentally valuable for its location in St. John's. Situated just outside the official boundaries of the St. John's Ecclesiastical District, it is generally recognized that Cochrane Street United Church plays an important role in defining the overall historic locale. It is situated just south of Newfoundland's Government House and grounds, as well as the Colonial Building - the former seat of Newfoundland's government. This church forms part of a complex of select buildings which symbolize the early governmental, religious, and military history of Newfoundland.

Source: City of St. John's Appendix to the St. John's Development Regulations, updated July 5, 2005.

Character Defining Elements

All elements that define the building's Mediterranean and Romanesque Revival design including:

- use of local materials;
- location in St. John's;
- steel frame construction;
- colours of building;
- Roman windows and arcading;
- Byzantine dome;
- bell tower;
- decorative brickwork around doors and windows;
- eaves brackets;
- interior barrel vaulting;
- window style and placement; and
- finials.

All those interior elements that reflect the Arts and Crafts/Art Nouveau styles of architecture, including:

- stained glass windows;
- geometric, opalescent stained glass windows; and
- use of wood in doors and staircases.

Location and History

Community	St. John's
Municipality	City of St. John's
Civic Address	081 Cochrane Street
Construction	1915 - 1915
Architect	Ross and McDonald
Builder	Downing Cook Construction Company
Style	Mixed
Building Plan	Rectangular Short Façade
Website Link	http://www.cochranestreetuc.com/

Additional Photos



Cochrane Street United Church, St. John's, NL
View of main facade following tower restoration, 2005.
HFNL 2008



DECISION/DIRECTION NOTE

Title: Heritage Financial Incentives Program

Date Prepared: May 31, 2016

Report To: Chair and Members, Built Heritage Experts Panel

Councillor & Role: Councillor Art Puddister, Chair, Planning and Development Committee

Ward: All

Decision/Direction Required:

To seek direction on implementing a Heritage Financial Incentives Program.

Discussion – Background and Current Status:

The former Heritage Advisory Committee recommended that staff review the possibility of implementing a new Heritage Financial Incentives Program. The City currently has two (2) unfunded programs: a Residential Heritage Grant Program (Policy 04-04-02) and a Commercial Heritage Grant Program (Policy 04-04-03), copies of which are attached in Appendix “C”. These programs have not been funded since 1995. The city also introduced a heritage property-tax incentive in the late 1900s for non-residential buildings. If renovations increase the assessed value of a designated Heritage Building, thus increasing the taxes due, then the increased taxation is phased in over five years at 20% per year. To date, only two buildings have used the incentive. It is proposed that these programs be rescinded and the Heritage Financial Incentives Program as outlined in Appendix “A” be adopted.

The City created its heritage area in 1977 and has been designating Heritage Buildings since that date. Any exterior development or renovation of a Heritage Building or a building located in a heritage area must follow the City’s standards. If there is an additional cost to the owner to follow these standards, the owner must absorb that cost.

The City promotes heritage as a public good that fosters a sense of place and identity; generates economic development and tourism revenues; makes best use of our built resources; and is environmentally appropriate (reusing old buildings is preferable to demolishing them). Despite the foregoing, the City offers few financial incentives. Designation as a Heritage Building offers the possibility of approval for a commercial use, such as a bed and breakfast, that might not otherwise be permitted in the land-use zone. Other than that, there is little benefit. Regularly, owners of heritage properties ask why the City does not provide more financial support for them.

The Heritage Financial Incentives Program proposes three (3) types of grants:

1. Heritage Maintenance Grant
2. Heritage Conservation Grant
3. Heritage Design Grant

The authority enabling the City to establish a heritage grant comes from Section 355 of the City of St. John’s Act, attached as Appendix “D”. Section 355(9) of the City Act enables Council to provide

ST. JOHN'S

grants only to those buildings designated by Council. Therefore, eligible properties are those properties that are municipally designated as Heritage Buildings and those buildings in the City's designated Heritage Areas, referred to as "Heritage Properties" in the proposed Incentives Program.

Financial incentives can only be used to defray some of the development cost difference attributable to the City's designation. The proposed Incentives Program requires the applicant to substantiate the cost difference.

Please refer to the Incentives Program attached in Appendix "A" for further details.

Grants Compared with Tax Breaks:

The two heritage grant programs that have not been funded since 1995 were straight-forward grants to property owners. The most recent heritage property-tax incentive from the late 1990s was, in essence, also a grant in that property tax increases were deferred by a set amount over five years.

A tax break may seem to be more palatable than a grant. A grant implies that the City gives an owner a sum of money, whereas a tax break implies that the City does not actually give an owner money, the City refrains from requiring a certain amount of tax from an owner. However, under the City's governing legislation, the City can provide grants but cannot reduce the taxes owing on a property.

The City of St. John's Act, Section 355, does empower the City to grant money to a property owner for heritage purposes. In contrast, the City of St. John's Municipal Taxation Act does not permit the City to give tax breaks on taxes owed.

Please note, that in practical terms, even with a grant program the City does not have to be seen as giving money to an owner. We can still decide to forgo certain tax revenues or other revenues (such as permit fees) that are counted as a grant.

Key Considerations/Implications:

1. Budget/Financial Implications:
If approved, the City may partner financially with property owners to defray some of the costs of maintaining and conserving our built heritage. Council will set the Heritage Financial Incentive Program's budget annually during budget deliberations.
2. Partners or Other Stakeholders:
The City may partner with the property owners through the Heritage Financial Incentive Program.
3. Alignment with Strategic Directions/Adopted Plans:
 - Neighbourhoods build our City - Maintain and position downtown as a distinct neighbourhood.
 - Fiscally Responsible - Explore complementary public/private partnerships; deliver effective grant programs and services.

4. Legal or Policy Implications:
The proposed Heritage Financial Incentives Program is contemplated in Section 355(9) of the City of St. John's Act. The two policies on the books, the Residential Heritage Grant Program (Policy 04-04-02) and the Commercial Heritage Grant Program (Policy 04-04-03), will have to be repealed, as well as the property-tax deferral program for non-residential designated Heritage Buildings.
5. Engagement and Communications Considerations:
Upon Council adoption of the Heritage Financial Incentives Program, staff will work with the Office of Strategy and Engagement to publicize the Program.
6. Human Resource Implications: N/A
7. Procurement Implications: N/A
8. Information Technology Implications: N/A
9. Other Implications: N/A

Recommendation:

To approve the Heritage Financial Incentives Program and rescind the Residential Heritage Grant Program (Policy 04-04-02), the Commercial Heritage Grant Program (Policy 04-04-03), and the Heritage Property-Tax Deferral Program for non-residential designated Heritage Buildings.

Prepared by/Signature:

Arthur MacDonald, MCIP – Planner III, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMD/dlm

Attachments:

- Appendix "A" – Heritage Financial Incentive Program.
- Appendix "B" – Proposed Heritage Financial Incentive Program Application Form.
- Appendix "C" - Residential Heritage Grant Program (Policy 04-04-02)
- Commercial Heritage Grant Program (Policy 04-04-03).
- Appendix "D" – City of St. John's Act, Section 355

ST. JOHN'S

Heritage Financial Incentives Program This Program is enacted pursuant to Section 355 of the City of St. John's Act

1. Program:

- 1.1 The Heritage Financial Incentives Program is intended to defray some of the development cost difference associated with maintaining and conserving municipally designated Heritage Buildings and those buildings located in the City's designated Heritage Areas, hereinafter referred to as "Heritage Properties". The applicant must substantiate the cost difference and the grant shall not exceed the amount of the cost difference.

2. Financial Incentives:

- 2.1 **Heritage Maintenance Grant:** This grant is for the maintenance and repair to façade elements abutting a public street. A grant of up to 25% of the material and labour costs will be available to a maximum of \$1,000.00 per building, per calendar year.
- 2.2 **Heritage Conservation Grant:** This grant is for the preservation, restoration and/or replacement of façade elements abutting a public street. A grant of up to 25% of the material and labour costs will be available to a maximum of \$5,000.00 per building, per calendar year.
- 2.3 **Heritage Design Grant:** This grant is for the retention of a design professional (architect, engineer or qualified restoration professional) to prepare design drawings, conservation plans, and/or Heritage Reports. A grant of up to 25% of the design professional's cost will be available to a maximum of \$2,000.00 per building, per calendar year.
- 2.4 **Permit Waiver:** Once a grant application is approved, Council may waive associated permit fees.

3. General Conditions:

- 3.1 All work funded by a grant shall comply with all applicable Federal, Provincial and Municipal legislation.
- 3.2 Any work undertaken prior to grant approval shall be identified and may be considered for funding at Council's discretion.

4. Eligible Work Projects for the Heritage Maintenance Grant:

4.1 Measures undertaken for the maintenance and repair to façade elements abutting a public street, including but not limited to:

- Work to conserve the exterior such as: cornices, parapets, dormers, towers, windows, doors, canopies, and decorative features such as panels, mouldings, trims, carvings and similar architectural details. Subject to demonstrated need, cladding stabilization may also be eligible. This includes the repair and restoration of terracotta and the repointing of stone and brick masonry.
- Work to reconstruct missing exterior elements. This work must be based on drawings, photographs, surviving physical remnants, or other acceptable evidence of the original design.
- Repainting or re-coating of the exterior elements.
- Replacement or repair of roofing shingles, rain gutters, downspouts, flashing, exterior caulking and chimneys to prevent further deterioration due to weather infiltration.

5. Eligible Work Projects for the Heritage Conservation Grant:

5.1 Measures undertaken for the preservation, restoration and/or replacement of façade elements abutting a public street, including but not limited to:

- **Preservation** of existing exterior architectural elements. This may include the preservation of deteriorated windows and doors, cladding, roofing, foundation, cornices, mouldings, architectural trim and other significant features.
- **Restoration** of exterior architectural elements which have been lost but for which the appearance can be clearly determined from physical evidence or documentary sources such as historic drawings or photographs.
- **Replacement** of existing exterior architectural elements that still exist but which are beyond preservation or repair. This includes replacement of deteriorated doors and windows, cladding, roofing, cornices, mouldings, architectural trim, and other significant features.

6. Eligible Work Projects for the Heritage Design Grant:

6.1 Any work project in which a design professional (architect, engineer or qualified restoration professional) has been retained to prepare design drawings, conservation plans, and/or Heritage Reports.

7. Not Eligible for Assistance:

7.1 The following works shall not be eligible:

- New construction;
- Demolition;
- The removal, storage and/or reuse of façade of demolished Heritage Buildings;
- Signage;
- Fences, outbuildings, and landscaping;
- Building relocation;
- Legal fees and borrowing costs; and
- Owner's labour.

8. Application for a Heritage Grant:

8.1 An application for a Heritage Grant shall be made in writing to the City between Sept. 1st and Nov. 1st for the following calendar year.

8.2 An application shall be signed by the property owner or a person operating under the owner's written consent. A copy of the written consent shall accompany the application.

8.3. Applications shall include:

- (a) a completed application form;
- (b) current, coloured photographs of the façade abutting a public street, with close-ups of the areas of work, for which the grant is applied. Photographs may be submitted digitally by e-mail or USB drive;
- (c) two cost estimate quotes for the proposed work with the exception of a Heritage Design Grant where one quote will suffice; and,
- (d) supporting documentation substantiating the amount of increased costs attributed to the designation as a municipal Heritage Building or due to its location within one of the City's Heritage Areas.

8.4 Late or incomplete applications will not be considered.

9. Priority of Grant Applications:

9.1 Priority will be given to:

- (a) designated municipal Heritage Buildings;
- (b) first-time applications;
- (c) the preservation, restoration and weatherproofing historic elements rather than cosmetic improvements; and

- (d) applications supported by a Conservation Plan or a Heritage Report prepared by a design professional (architect, engineer or qualified restoration professional).

10. Review Process:

- 10.1** Applications will be evaluated based on eligibility of work and the work's positive impact to the public streetscape.
- 10.2** The Heritage Planner, or his or her designate, shall review and make recommendations to the Built Heritage Experts Panel on grant applications.
- 10.3** The Built Heritage Experts Panel shall make recommendations to Council with respect to grant applications.
- 10.4** Council may, in its sole discretion approve, approve with conditions, or refuse a grant application.
- 10.5** Applicants shall be notified in writing of Council's decision.

11. Applicant's Responsibilities on Approval of a Heritage Maintenance Grant or a Heritage Conservation Grant

- 11.1** Upon approval of a Heritage Maintenance Grant or a Heritage Conservation Grant application the applicant shall:
 - (a) submit all costs and work plans to the City;
 - (b) obtain a building permit, if one is required, from the City;
 - (c) notify the City when there is any deviations to the costs and/or work plans;
 - (d) provide any other information as may be requested by Council; and,
 - (e) complete the project as set out in the grant application.

12. Funding:

- 12.1** Funding for the Heritage Financial Incentive Program may be established by Council on an annual bases during budget deliberations.
- 12.2** Each property shall be limited to one (1) grant per calendar year, and two (2) grants in any four (4) consecutive calendar years.

13. Conditions for Grant Payment

- 13.1** For Heritage Design Grant applications, the reference to "work" herein shall refer solely to the work associated with undertaking the design drawings, conservation plans, and/or Heritage Reports.

- 13.2** Applicants are required to complete all work and submit proof of payment of all paid invoices pertaining to the work within 24 months from the date of Council's approval of the grant.
- 13.3** For a Heritage Maintenance Grant or a Heritage Conservation Grant, recipients shall submit coloured photographs of the completed work for which the grant is applied. Photographs may be submitted digitally by e-mail or USB drive.
- 13.4** All work and documentation must be deemed satisfactory upon inspection by the City prior to the disbursement of the grant. If upon final inspection it has been determined that the work has not been completed as per approved plans; and/or, has not been completed in compliance with all applicable legislation, the grant will be cancelled.
- 13.5** The grant may be cancelled should the work associated with it remain incomplete 24 months after approval of the grant.
- 13.6** In addition, once a grant is approved, the City may waive any associate permit fees on the application.

Appendix “B”

Heritage Financial Incentive Program Application Form

Program

The Heritage Financial Incentives Program is intended to defray some of the development cost difference associated with maintaining and conserving municipally designated Heritage Buildings and those buildings located in the City’s designated Heritage Areas, hereinafter referred to as “Heritage Properties”. The applicant must substantiate the cost difference and the grant shall not exceed the amount of the cost difference.

Financial Incentives:

- 1 **Heritage Maintenance Grant:** This grant is for the maintenance and repair to façade elements abutting a public street. A grant of up to 25% of the material and labour costs will be available to a maximum of \$1,000.00 per building, per calendar year.
- 2 **Heritage Conservation Grant:** This grant is for the preservation, restoration and/or replacement of façade elements abutting a public street. A grant of up to 25% of the material and labour costs will be available to a maximum of \$5,000.00 per building, per calendar year.
- 3 **Heritage Design Grant:** This grant is for the retention of a design professional (architect, engineer or qualified restoration professional) to prepare design drawings, conservation plans, and/or Heritage Reports. A grant of up to 25% of the design professional’s cost will be available to a maximum of \$2,000.00 per building, per calendar year.
- 4 **Permit Waiver:** Once a grant application is approved, Council may waive associated permit fees.

Application Requirements

The Application Form must be completed and submitted to the City of St. John’s between Sept. 1st and Nov 1st of each calendar year and shall be directed to:

Heritage Planner
Department of Planning, Development and Engineering
City Hall
10 New Gower Street

P.O. Box 908
St. John's NL A1C 5M2
planning@stjohns.ca
Phone: 576-8220

Note: Applications will not be considered complete unless all required, supporting documentation has been submitted. Late or incomplete applications will not be reviewed.

Applications must include:

1. a completed application form;
2. current, coloured photographs of the façade directly abutting a public street, with close-ups of the areas of work, for which the grant is applied. Photographs may be submitted digitally by e-mail or USB drive;
3. two cost estimate quotes for the proposed work with the exception of a Heritage Design Grant where one quote will suffice; and,
4. supporting documentation substantiating the amount of increased costs attributed to the designation as a municipal Heritage Building or due to its location within one of the City's Heritage Areas.

Priority Criteria:

1. Priority will be given to designated municipal Heritage Buildings.
2. Priority will be given to first-time applications.
3. Priority will be given to preservation, restoration and weatherproofing historic elements rather than cosmetic improvements.
4. Priority will be given to applications supported by a Conservation Plan or a Heritage Report prepared by a design professional (architect, engineer or qualified restoration professional).



PDE - 3008

Department of Planning, Development and Engineering

Heritage Financial Incentives Program

(Please Print)

PROPERTY LOCATION

SECTION 1

Civic Address _____ Name of Property (if applicable) _____

Applicant Name _____ Phone (h) _____ (c) _____

Mailing Address _____ Email _____

PROPERTY OWNER (if different than applicant)

SECTION 2

Name of Property Owner _____ Phone (h) _____ (c) _____

Mailing Address _____ Email _____

WORK DETAILS

SECTION 3

Describe the proposed work and substantiate the cost increase due to its heritage designation (use extra pages if necessary)

Estimated Cost of Work (excluding HST) _____ Type of Grant Requested _____

QUOTES

SECTION 4

Attach: Two quotes for the Heritage Maintenance Grant or Heritage Conservation Grant and One quote for the Heritage Design Grant

1. Name _____ Phone (h) _____ Estimate _____

Mailing Address _____

2. Name _____ Phone (h) _____ Estimate _____

Mailing Address _____

SIGNATURE

SECTION 5

Applicant Signature _____ Date (yyyy-mm-dd) _____

Property Owner Signature _____ Date (yyyy-mm-dd) _____

Please mail completed form to:

Heritage Planner
Department of Planning, Development and Engineering
City Hall
10 New Gower Street
P.O. Box 908
St. John's NL A1C 5M2

Phone: 576-8220
Fax: 709-576-8625
Email: planning@stjohns.ca
www.stjohns.ca

Appendix “C”

Residential Heritage Grant Program (Policy 04-04-02)

And

Commercial Heritage Grant Program (Policy 04-04-03)

Corporate and Operational Policy Manual

Passed By Council on: 1993/03/03

Policy: 04-04-02

Residential Heritage Grant Program

PURPOSE

The purpose of the Residential Heritage Grant Program is to encourage the restoration of dwelling facades in the Heritage Area and by this means to enhance the attractiveness of and foster the conservation of the City's Heritage Area.

POLICY STATEMENT

Amount

The maximum grant is \$3,000 or 30% of the cost of the work, whichever is the lesser. If, however, the application is for a designated heritage structure, the maximum grant allowed is \$6,000.

Applied Matters

The Residential Heritage Grant Program applies to any residential property situated within a Heritage Area as identified under the 1990 Municipal Plan or a designated Heritage structure.

The Residential Heritage Grant may be applied to the restoration of siding, windows, doors and/or roof of a dwelling to the materials and design of buildings erected prior to 1914 and pertains only to renovations which are visible from a City street or public laneway.

Grant Qualifying

Insofar there is only limited funding available, the funding shall be made only for the restoration of owner-occupied dwellings. If there are funds available near the end of the fiscal year - December 31, consideration may be given to assisting in the restoration of (1) partially rental residential property, and (2) wholly rented residential property.

Grant Applications

The application for the Residential Heritage Grant shall be made to the Director of Building and Property Management, and shall contain the following information:

- the ownership and occupancy of the structure
- the existing exterior of the structure (photographs, drawings)
- a description of the work to be carried out in written and plan form, including three written estimates, as well as photos and an elevation sketch
- the approximate start and completion dates of the work.

The application shall be reviewed by the Heritage Advisory Committee, which then shall make a recommendation to Council. All applications are subject to the approval of Council.

Disbursement

No funds are disbursed until all applicable permits have been obtained, the work has been completed, inspected and deemed to be in conformity with the approval granted by Council. Work must be completed within 60 days of the date of Council approval.

Note

Any work carried out prior to the approval of the Heritage Advisory Committee will not be covered under the Heritage Grant Funding.

APPROVALS

Heritage Advisory Committee Meeting, February 17, 1993; Regular Meeting of Council, March 1, 1993.

RESPONSIBILITY

Department of Building and Property Management.

Corporate and Operational Policy Manual

Passed By Council on: 1993/03/01

Policy: 04-04-03

Commercial Heritage Grant Program

PURPOSE

The purpose of the Commercial Heritage Grant Program is to encourage the restoration of commercial facades in the Heritage Area and by this means to enhance the attractiveness of and foster the conservation of the City's Heritage Area.

POLICY STATEMENT

The City of St. John's may grant up to \$7,000 or 10% of the cost of renovating a building (whichever is the lesser), provided:

- 1) it is a commercial building;
- 2) it is a designated "heritage building" approved by the Heritage Advisory Committee and Council;
- 3) it was erected prior to 1892, and is one of several buildings in the Heritage Area that were erected immediately after the 1846 fire;
- 4) the renovation plan (design and costs) is reviewed by the Heritage Advisory Committee, approved by Council and all plans and execution thereof are approved and inspected by the Director of Building and Property Management;
- 5) funds are only released after all appropriate permits are obtained, inspection and certification of completion of certain stages in a work, and only then on the authority of the Director of Building and Property Management;
- 6) all work must be completed in the year of approval;
- 7) funds released upon completion of the project.

APPROVALS

Heritage Advisory Committee Meeting, February 17, 1993; Regular Meeting of Council, March 1, 1993.

RESPONSIBILITY

Department of Building and Property Management.

Appendix "D"

City of St. John's Act, Section 355

Heritage preservation

355.

1. The council may, by by-law, designate buildings, structures, lands or areas in whole or in part, as heritage buildings, structures, lands or areas for the purpose of preserving evidences of the city's history, culture and heritage for the education and enjoyment of present and future generations.
2. A building, structure, land or area designated by the council shall not be demolished or built upon nor shall the exteriors of the building or structure be altered, except with the approval of the council.
3. In exercising the power under this section, the council shall have regard to the following considerations:
 - (a) the need of preserving heritage buildings, structures, lands or areas that collectively represent a cross-section of all periods and styles in the city's historic and cultural evolution;
 - (b) the costs and benefits of the preservation; and
 - (c) the compatibility of preservation with other lawful uses of the buildings, structures or lands.
4. The council may by by-law, establish a Heritage Advisory Committee, whose members shall serve without remuneration and who shall advise the council on those matters coming within the scope of this section that may be referred to the committee by the council and, in particular, may make recommendations to council respecting designation of heritage buildings, structures, and lands and the demolition, preservation, alteration or renovation of those buildings, structures and lands.
5. In the by-law establishing the Heritage Advisory Committee there shall be set out:
 - (a) the composition of the committee and the manner in which council shall appoint the members; and
 - (b) the procedures governing the committee.
6. The council shall include in its annual budget the sums that may be necessary to defray the expenses of the Heritage Advisory Committee.
7. The council may withhold a permit respecting the application for demolition of a building for a period not exceeding 90 days pending the enactment of a by-law under this section, and where a by-law is enacted within that period, the application shall stand refused; and compensation shall not be payable with respect to a loss or damage suffered by the refusal.
8. Where a by-law referred to in subsection (7) is not enacted within the period of 90 days, then the permit may be issued subject to compliance with the relevant provisions of this Act and by-laws.
9. Where as a result of the approval of the council given under subsection (2), a person is required to spend more money in relation to a building, structure, land or area than if this section were not in force, the council may pay to that person the money that it considers appropriate to reduce the difference in the amount of the money spent.

DECISION/DIRECTION NOTE

Title: Heritage Financial Incentives Program

Date Prepared: May 31, 2016

Report To: Chair and Members, Built Heritage Experts Panel

Councillor & Role: Councillor Art Puddister, Chair, Planning and Development Committee

Ward: All

Decision/Direction Required:

To seek direction on implementing a Heritage Financial Incentives Program.

Discussion – Background and Current Status:

The former Heritage Advisory Committee recommended that staff review the possibility of implementing a new Heritage Financial Incentives Program. The City currently has two (2) unfunded programs: a Residential Heritage Grant Program (Policy 04-04-02) and a Commercial Heritage Grant Program (Policy 04-04-03), copies of which are attached in Appendix “C”. These programs have not been funded since 1995. The city also introduced a heritage property-tax incentive in the late 1900s for non-residential buildings. If renovations increase the assessed value of a designated Heritage Building, thus increasing the taxes due, then the increased taxation is phased in over five years at 20% per year. To date, only two buildings have used the incentive. It is proposed that these programs be rescinded and the Heritage Financial Incentives Program as outlined in Appendix “A” be adopted.

The City created its heritage area in 1977 and has been designating Heritage Buildings since that date. Any exterior development or renovation of a Heritage Building or a building located in a heritage area must follow the City’s standards. If there is an additional cost to the owner to follow these standards, the owner must absorb that cost.

The City promotes heritage as a public good that fosters a sense of place and identity; generates economic development and tourism revenues; makes best use of our built resources; and is environmentally appropriate (reusing old buildings is preferable to demolishing them). Despite the foregoing, the City offers few financial incentives. Designation as a Heritage Building offers the possibility of approval for a commercial use, such as a bed and breakfast, that might not otherwise be permitted in the land-use zone. Other than that, there is little benefit. Regularly, owners of heritage properties ask why the City does not provide more financial support for them.

The Heritage Financial Incentives Program proposes three (3) types of grants:

1. Heritage Maintenance Grant
2. Heritage Conservation Grant
3. Heritage Design Grant

The authority enabling the City to establish a heritage grant comes from Section 355 of the City of St. John’s Act, attached as Appendix “D”. Section 355(9) of the City Act enables Council to provide

ST. JOHN’S

grants only to those buildings designated by Council. Therefore, eligible properties are those properties that are municipally designated as Heritage Buildings and those buildings in the City's designated Heritage Areas, referred to as "Heritage Properties" in the proposed Incentives Program.

Financial incentives can only be used to defray some of the development cost difference attributable to the City's designation. The proposed Incentives Program requires the applicant to substantiate the cost difference.

Please refer to the Incentives Program attached in Appendix "A" for further details.

Grants Compared with Tax Breaks:

The two heritage grant programs that have not been funded since 1995 were straight-forward grants to property owners. The most recent heritage property-tax incentive from the late 1990s was, in essence, also a grant in that property tax increases were deferred by a set amount over five years.

A tax break may seem to be more palatable than a grant. A grant implies that the City gives an owner a sum of money, whereas a tax break implies that the City does not actually give an owner money, the City refrains from requiring a certain amount of tax from an owner. However, under the City's governing legislation, the City can provide grants but cannot reduce the taxes owing on a property.

The City of St. John's Act, Section 355, does empower the City to grant money to a property owner for heritage purposes. In contrast, the City of St. John's Municipal Taxation Act does not permit the City to give tax breaks on taxes owed.

Please note, that in practical terms, even with a grant program the City does not have to be seen as giving money to an owner. We can still decide to forgo certain tax revenues or other revenues (such as permit fees) that are counted as a grant.

Key Considerations/Implications:

1. Budget/Financial Implications:
If approved, the City may partner financially with property owners to defray some of the costs of maintaining and conserving our built heritage. Council will set the Heritage Financial Incentive Program's budget annually during budget deliberations.
2. Partners or Other Stakeholders:
The City may partner with the property owners through the Heritage Financial Incentive Program.
3. Alignment with Strategic Directions/Adopted Plans:
 - Neighbourhoods build our City - Maintain and position downtown as a distinct neighbourhood.
 - Fiscally Responsible - Explore complementary public/private partnerships; deliver effective grant programs and services.

4. Legal or Policy Implications:
The proposed Heritage Financial Incentives Program is contemplated in Section 355(9) of the City of St. John's Act. The two policies on the books, the Residential Heritage Grant Program (Policy 04-04-02) and the Commercial Heritage Grant Program (Policy 04-04-03), will have to be repealed, as well as the property-tax deferral program for non-residential designated Heritage Buildings.
5. Engagement and Communications Considerations:
Upon Council adoption of the Heritage Financial Incentives Program, staff will work with the Office of Strategy and Engagement to publicize the Program.
6. Human Resource Implications: N/A
7. Procurement Implications: N/A
8. Information Technology Implications: N/A
9. Other Implications: N/A

Recommendation:

To approve the Heritage Financial Incentives Program and rescind the Residential Heritage Grant Program (Policy 04-04-02), the Commercial Heritage Grant Program (Policy 04-04-03), and the Heritage Property-Tax Deferral Program for non-residential designated Heritage Buildings.

Prepared by/Signature:

Arthur MacDonald, MCIP – Planner III, Urban Design and Heritage

Signature: _____

Approved by/Date/Signature:

Ken O'Brien, MCIP – Chief Municipal Planner

Signature: _____

AMD/dlm

Attachments:

- Appendix "A" – Heritage Financial Incentive Program.
- Appendix "B" – Proposed Heritage Financial Incentive Program Application Form.
- Appendix "C" - Residential Heritage Grant Program (Policy 04-04-02)
- Commercial Heritage Grant Program (Policy 04-04-03).
- Appendix "D" – City of St. John's Act, Section 355

ST. JOHN'S

Heritage Financial Incentives Program This Program is enacted pursuant to Section 355 of the City of St. John's Act

1. Program:

- 1.1 The Heritage Financial Incentives Program is intended to defray some of the development cost difference associated with maintaining and conserving municipally designated Heritage Buildings and those buildings located in the City's designated Heritage Areas, hereinafter referred to as "Heritage Properties". The applicant must substantiate the cost difference and the grant shall not exceed the amount of the cost difference.

2. Financial Incentives:

- 2.1 **Heritage Maintenance Grant:** This grant is for the maintenance and repair to façade elements abutting a public street. A grant of up to 25% of the material and labour costs will be available to a maximum of \$1,000.00 per building, per calendar year.
- 2.2 **Heritage Conservation Grant:** This grant is for the preservation, restoration and/or replacement of façade elements abutting a public street. A grant of up to 25% of the material and labour costs will be available to a maximum of \$5,000.00 per building, per calendar year.
- 2.3 **Heritage Design Grant:** This grant is for the retention of a design professional (architect, engineer or qualified restoration professional) to prepare design drawings, conservation plans, and/or Heritage Reports. A grant of up to 25% of the design professional's cost will be available to a maximum of \$2,000.00 per building, per calendar year.
- 2.4 **Permit Waiver:** Once a grant application is approved, Council may waive associated permit fees.

3. General Conditions:

- 3.1 All work funded by a grant shall comply with all applicable Federal, Provincial and Municipal legislation.
- 3.2 Any work undertaken prior to grant approval shall be identified and may be considered for funding at Council's discretion.

4. Eligible Work Projects for the Heritage Maintenance Grant:

4.1 Measures undertaken for the maintenance and repair to façade elements abutting a public street, including but not limited to:

- Work to conserve the exterior such as: cornices, parapets, dormers, towers, windows, doors, canopies, and decorative features such as panels, mouldings, trims, carvings and similar architectural details. Subject to demonstrated need, cladding stabilization may also be eligible. This includes the repair and restoration of terracotta and the repointing of stone and brick masonry.
- Work to reconstruct missing exterior elements. This work must be based on drawings, photographs, surviving physical remnants, or other acceptable evidence of the original design.
- Repainting or re-coating of the exterior elements.
- Replacement or repair of roofing shingles, rain gutters, downspouts, flashing, exterior caulking and chimneys to prevent further deterioration due to weather infiltration.

5. Eligible Work Projects for the Heritage Conservation Grant:

5.1 Measures undertaken for the preservation, restoration and/or replacement of façade elements abutting a public street, including but not limited to:

- **Preservation** of existing exterior architectural elements. This may include the preservation of deteriorated windows and doors, cladding, roofing, foundation, cornices, mouldings, architectural trim and other significant features.
- **Restoration** of exterior architectural elements which have been lost but for which the appearance can be clearly determined from physical evidence or documentary sources such as historic drawings or photographs.
- **Replacement** of existing exterior architectural elements that still exist but which are beyond preservation or repair. This includes replacement of deteriorated doors and windows, cladding, roofing, cornices, mouldings, architectural trim, and other significant features.

6. Eligible Work Projects for the Heritage Design Grant:

6.1 Any work project in which a design professional (architect, engineer or qualified restoration professional) has been retained to prepare design drawings, conservation plans, and/or Heritage Reports.

7. Not Eligible for Assistance:

7.1 The following works shall not be eligible:

- New construction;
- Demolition;
- The removal, storage and/or reuse of façade of demolished Heritage Buildings;
- Signage;
- Fences, outbuildings, and landscaping;
- Building relocation;
- Legal fees and borrowing costs; and
- Owner's labour.

8. Application for a Heritage Grant:

8.1 An application for a Heritage Grant shall be made in writing to the City between Sept. 1st and Nov. 1st for the following calendar year.

8.2 An application shall be signed by the property owner or a person operating under the owner's written consent. A copy of the written consent shall accompany the application.

8.3. Applications shall include:

- (a) a completed application form;
- (b) current, coloured photographs of the façade abutting a public street, with close-ups of the areas of work, for which the grant is applied. Photographs may be submitted digitally by e-mail or USB drive;
- (c) two cost estimate quotes for the proposed work with the exception of a Heritage Design Grant where one quote will suffice; and,
- (d) supporting documentation substantiating the amount of increased costs attributed to the designation as a municipal Heritage Building or due to its location within one of the City's Heritage Areas.

8.4 Late or incomplete applications will not be considered.

9. Priority of Grant Applications:

9.1 Priority will be given to:

- (a) designated municipal Heritage Buildings;
- (b) first-time applications;
- (c) the preservation, restoration and weatherproofing historic elements rather than cosmetic improvements; and

- (d) applications supported by a Conservation Plan or a Heritage Report prepared by a design professional (architect, engineer or qualified restoration professional).

10. Review Process:

- 10.1** Applications will be evaluated based on eligibility of work and the work's positive impact to the public streetscape.
- 10.2** The Heritage Planner, or his or her designate, shall review and make recommendations to the Built Heritage Experts Panel on grant applications.
- 10.3** The Built Heritage Experts Panel shall make recommendations to Council with respect to grant applications.
- 10.4** Council may, in its sole discretion approve, approve with conditions, or refuse a grant application.
- 10.5** Applicants shall be notified in writing of Council's decision.

11. Applicant's Responsibilities on Approval of a Heritage Maintenance Grant or a Heritage Conservation Grant

- 11.1** Upon approval of a Heritage Maintenance Grant or a Heritage Conservation Grant application the applicant shall:
 - (a) submit all costs and work plans to the City;
 - (b) obtain a building permit, if one is required, from the City;
 - (c) notify the City when there is any deviations to the costs and/or work plans;
 - (d) provide any other information as may be requested by Council; and,
 - (e) complete the project as set out in the grant application.

12. Funding:

- 12.1** Funding for the Heritage Financial Incentive Program may be established by Council on an annual bases during budget deliberations.
- 12.2** Each property shall be limited to one (1) grant per calendar year, and two (2) grants in any four (4) consecutive calendar years.

13. Conditions for Grant Payment

- 13.1** For Heritage Design Grant applications, the reference to "work" herein shall refer solely to the work associated with undertaking the design drawings, conservation plans, and/or Heritage Reports.

- 13.2** Applicants are required to complete all work and submit proof of payment of all paid invoices pertaining to the work within 24 months from the date of Council's approval of the grant.
- 13.3** For a Heritage Maintenance Grant or a Heritage Conservation Grant, recipients shall submit coloured photographs of the completed work for which the grant is applied. Photographs may be submitted digitally by e-mail or USB drive.
- 13.4** All work and documentation must be deemed satisfactory upon inspection by the City prior to the disbursement of the grant. If upon final inspection it has been determined that the work has not been completed as per approved plans; and/or, has not been completed in compliance with all applicable legislation, the grant will be cancelled.
- 13.5** The grant may be cancelled should the work associated with it remain incomplete 24 months after approval of the grant.
- 13.6** In addition, once a grant is approved, the City may waive any associate permit fees on the application.

Appendix “B”

Heritage Financial Incentive Program Application Form

Program

The Heritage Financial Incentives Program is intended to defray some of the development cost difference associated with maintaining and conserving municipally designated Heritage Buildings and those buildings located in the City’s designated Heritage Areas, hereinafter referred to as “Heritage Properties”. The applicant must substantiate the cost difference and the grant shall not exceed the amount of the cost difference.

Financial Incentives:

- 1 **Heritage Maintenance Grant:** This grant is for the maintenance and repair to façade elements abutting a public street. A grant of up to 25% of the material and labour costs will be available to a maximum of \$1,000.00 per building, per calendar year.
- 2 **Heritage Conservation Grant:** This grant is for the preservation, restoration and/or replacement of façade elements abutting a public street. A grant of up to 25% of the material and labour costs will be available to a maximum of \$5,000.00 per building, per calendar year.
- 3 **Heritage Design Grant:** This grant is for the retention of a design professional (architect, engineer or qualified restoration professional) to prepare design drawings, conservation plans, and/or Heritage Reports. A grant of up to 25% of the design professional’s cost will be available to a maximum of \$2,000.00 per building, per calendar year.
- 4 **Permit Waiver:** Once a grant application is approved, Council may waive associated permit fees.

Application Requirements

The Application Form must be completed and submitted to the City of St. John’s between Sept. 1st and Nov 1st of each calendar year and shall be directed to:

Heritage Planner
Department of Planning, Development and Engineering
City Hall
10 New Gower Street

P.O. Box 908
St. John's NL A1C 5M2
planning@stjohns.ca
Phone: 576-8220

Note: Applications will not be considered complete unless all required, supporting documentation has been submitted. Late or incomplete applications will not be reviewed.

Applications must include:

1. a completed application form;
2. current, coloured photographs of the façade directly abutting a public street, with close-ups of the areas of work, for which the grant is applied. Photographs may be submitted digitally by e-mail or USB drive;
3. two cost estimate quotes for the proposed work with the exception of a Heritage Design Grant where one quote will suffice; and,
4. supporting documentation substantiating the amount of increased costs attributed to the designation as a municipal Heritage Building or due to its location within one of the City's Heritage Areas.

Priority Criteria:

1. Priority will be given to designated municipal Heritage Buildings.
2. Priority will be given to first-time applications.
3. Priority will be given to preservation, restoration and weatherproofing historic elements rather than cosmetic improvements.
4. Priority will be given to applications supported by a Conservation Plan or a Heritage Report prepared by a design professional (architect, engineer or qualified restoration professional).



PDE - 3008

Department of Planning, Development and Engineering

Heritage Financial Incentives Program

(Please Print)

PROPERTY LOCATION

SECTION 1

Civic Address _____ Name of Property (if applicable) _____

Applicant Name _____ Phone (h) _____ (c) _____

Mailing Address _____ Email _____

PROPERTY OWNER (if different than applicant)

SECTION 2

Name of Property Owner _____ Phone (h) _____ (c) _____

Mailing Address _____ Email _____

WORK DETAILS

SECTION 3

Describe the proposed work and substantiate the cost increase due to its heritage designation (use extra pages if necessary)

Estimated Cost of Work (excluding HST) _____ Type of Grant Requested _____

QUOTES

SECTION 4

Attach: Two quotes for the Heritage Maintenance Grant or Heritage Conservation Grant and One quote for the Heritage Design Grant

1. Name _____ Phone (h) _____ Estimate _____

Mailing Address _____

2. Name _____ Phone (h) _____ Estimate _____

Mailing Address _____

SIGNATURE

SECTION 5

Applicant Signature _____ Date (yyyy-mm-dd) _____

Property Owner Signature _____ Date (yyyy-mm-dd) _____

Please mail completed form to:

Heritage Planner
Department of Planning, Development and Engineering
City Hall
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Appendix “C”

Residential Heritage Grant Program (Policy 04-04-02)

And

Commercial Heritage Grant Program (Policy 04-04-03)

Corporate and Operational Policy Manual

Passed By Council on: 1993/03/03

Policy: 04-04-02

Residential Heritage Grant Program

PURPOSE

The purpose of the Residential Heritage Grant Program is to encourage the restoration of dwelling facades in the Heritage Area and by this means to enhance the attractiveness of and foster the conservation of the City's Heritage Area.

POLICY STATEMENT

Amount

The maximum grant is \$3,000 or 30% of the cost of the work, whichever is the lesser. If, however, the application is for a designated heritage structure, the maximum grant allowed is \$6,000.

Applied Matters

The Residential Heritage Grant Program applies to any residential property situated within a Heritage Area as identified under the 1990 Municipal Plan or a designated Heritage structure.

The Residential Heritage Grant may be applied to the restoration of siding, windows, doors and/or roof of a dwelling to the materials and design of buildings erected prior to 1914 and pertains only to renovations which are visible from a City street or public laneway.

Grant Qualifying

Insofar there is only limited funding available, the funding shall be made only for the restoration of owner-occupied dwellings. If there are funds available near the end of the fiscal year - December 31, consideration may be given to assisting in the restoration of (1) partially rental residential property, and (2) wholly rented residential property.

Grant Applications

The application for the Residential Heritage Grant shall be made to the Director of Building and Property Management, and shall contain the following information:

- the ownership and occupancy of the structure
- the existing exterior of the structure (photographs, drawings)
- a description of the work to be carried out in written and plan form, including three written estimates, as well as photos and an elevation sketch
- the approximate start and completion dates of the work.

The application shall be reviewed by the Heritage Advisory Committee, which then shall make a recommendation to Council. All applications are subject to the approval of Council.

Disbursement

No funds are disbursed until all applicable permits have been obtained, the work has been completed, inspected and deemed to be in conformity with the approval granted by Council. Work must be completed within 60 days of the date of Council approval.

Note

Any work carried out prior to the approval of the Heritage Advisory Committee will not be covered under the Heritage Grant Funding.

APPROVALS

Heritage Advisory Committee Meeting, February 17, 1993; Regular Meeting of Council, March 1, 1993.

RESPONSIBILITY

Department of Building and Property Management.

Corporate and Operational Policy Manual

Passed By Council on: 1993/03/01

Policy: 04-04-03

Commercial Heritage Grant Program

PURPOSE

The purpose of the Commercial Heritage Grant Program is to encourage the restoration of commercial facades in the Heritage Area and by this means to enhance the attractiveness of and foster the conservation of the City's Heritage Area.

POLICY STATEMENT

The City of St. John's may grant up to \$7,000 or 10% of the cost of renovating a building (whichever is the lesser), provided:

- 1) it is a commercial building;
- 2) it is a designated "heritage building" approved by the Heritage Advisory Committee and Council;
- 3) it was erected prior to 1892, and is one of several buildings in the Heritage Area that were erected immediately after the 1846 fire;
- 4) the renovation plan (design and costs) is reviewed by the Heritage Advisory Committee, approved by Council and all plans and execution thereof are approved and inspected by the Director of Building and Property Management;
- 5) funds are only released after all appropriate permits are obtained, inspection and certification of completion of certain stages in a work, and only then on the authority of the Director of Building and Property Management;
- 6) all work must be completed in the year of approval;
- 7) funds released upon completion of the project.

APPROVALS

Heritage Advisory Committee Meeting, February 17, 1993; Regular Meeting of Council, March 1, 1993.

RESPONSIBILITY

Department of Building and Property Management.

Appendix "D"

City of St. John's Act, Section 355

Heritage preservation

355.

1. The council may, by by-law, designate buildings, structures, lands or areas in whole or in part, as heritage buildings, structures, lands or areas for the purpose of preserving evidences of the city's history, culture and heritage for the education and enjoyment of present and future generations.
2. A building, structure, land or area designated by the council shall not be demolished or built upon nor shall the exteriors of the building or structure be altered, except with the approval of the council.
3. In exercising the power under this section, the council shall have regard to the following considerations:
 - (a) the need of preserving heritage buildings, structures, lands or areas that collectively represent a cross-section of all periods and styles in the city's historic and cultural evolution;
 - (b) the costs and benefits of the preservation; and
 - (c) the compatibility of preservation with other lawful uses of the buildings, structures or lands.
4. The council may by by-law, establish a Heritage Advisory Committee, whose members shall serve without remuneration and who shall advise the council on those matters coming within the scope of this section that may be referred to the committee by the council and, in particular, may make recommendations to council respecting designation of heritage buildings, structures, and lands and the demolition, preservation, alteration or renovation of those buildings, structures and lands.
5. In the by-law establishing the Heritage Advisory Committee there shall be set out:
 - (a) the composition of the committee and the manner in which council shall appoint the members; and
 - (b) the procedures governing the committee.
6. The council shall include in its annual budget the sums that may be necessary to defray the expenses of the Heritage Advisory Committee.
7. The council may withhold a permit respecting the application for demolition of a building for a period not exceeding 90 days pending the enactment of a by-law under this section, and where a by-law is enacted within that period, the application shall stand refused; and compensation shall not be payable with respect to a loss or damage suffered by the refusal.
8. Where a by-law referred to in subsection (7) is not enacted within the period of 90 days, then the permit may be issued subject to compliance with the relevant provisions of this Act and by-laws.
9. Where as a result of the approval of the council given under subsection (2), a person is required to spend more money in relation to a building, structure, land or area than if this section were not in force, the council may pay to that person the money that it considers appropriate to reduce the difference in the amount of the money spent.

REPORT
ECONOMIC DEVELOPMENT, TOURISM & PUBLIC ENGAGEMENT STANDING
COMMITTEE
July 13, 2016 – 12:00 p.m. – Conference Room A

Present: Councillor Lane, Chair
Councillor O’Leary (retired at 12:55 p.m.)
Councillor Hickman
Councillor Tilley (retired at 1:25 p.m.)
Deputy Mayor Ron Ellsworth (retired at 1:26 p.m.)
Tanya Haywood, Deputy City Manager of Community Development
Jason Sinyard, Deputy City Manager of Planning, Development &
Engineering
Elizabeth Lawrence, Director of Strategy & Engagement
Victoria Etchegary, Manager of Strategic Development
Stacey Fallon, Legislative Assistant

REPORT

1. Decision Note dated July 13, 2016 Approved by the Manager of Strategic Development re: Welcoming post-secondary students – 2016 fall orientation

The committee considered the above noted. In 2015, the Office of Strategy and Engagement worked with Memorial University to develop an expanded partnership to welcome new students and faculty. After assessing the outcomes of last year’s events, the below activities were proposed for the 2016 fall orientation at budgeted amount of \$6,500 as well as in-kind contributions from the City and Metrobus valuing \$1,500.

The committee was advised that discussions with Memorial’s Internationalization Office to host an event to welcome international students later in the fall have been ongoing. Not enough information is compiled to bring forward a decision note at this time. It was agreed that a working group should be established to better define the objectives, logistics and related matters and then brought forward in a decision note to Committee with a recommendation.

Moved – Councillor O’leary; Seconded – Councillor Tilley

That a working group be established to bring forward a decision note on an event welcoming international students by the City.

CARRIED UNANIMOUSLY

Moved – Councillor Tilley; Seconded – Councillor O’leary

That Council approve the recommended approach to Orientation 2016 including:

ST. JOHN’S

- Council representative to bring greetings at Memorial's opening ceremonies September 5.
- Sponsor a Welcome to St. John's barbecue at 5:30 p.m. Monday September 5 targeting first year students.
- City information table at Memorial faculty orientation session (for new faculty), Tuesday September 6.
- Info table/kiosk at Memorial's Launch Forth: Academic Matriculation session at Arts & Culture Centre Tuesday September 6.
- In partnership with Metrobus, offer a guided bus tour to students (undergraduate and graduate) of Memorial University on Wednesday September 7 during Orientation Week. A bus would leave campus every hour from 11 a.m. to 4 p.m. Approximately 200 new students could be accommodated and introduced to areas of the City.
- Volunteer@stjohns booth at MUN's Get Involved & Volunteer Expo.
- The City of St. John's will host an information kiosk at the College of the North Atlantic's Community Fair in mid-September.
- Undertake a social media campaign in partnership with Memorial welcoming new students to the City.

CARRIED UNANIMOUSLY

Councillor Dave Lane
Chairperson
Economic Development, Tourism & Public Engagement Standing Committee

DECISION/DIRECTION NOTE

Title: Welcoming post-secondary students – 2016 fall orientation

Date Prepared: July 13, 2016

Report To: Economic Development, Tourism and Public Engagement Standing Committee

Ward: N/A

Decision/Direction Required: Participation in fall orientation welcoming city events

Discussion – Background and Current Status:

The post-secondary student community in St. John's is an immense source of talent. Connecting with students over the course of their studies is a first step in encouraging them to choose St. John's as a place to live and work after graduation. Graduates can, and should, become the employees and employers of this place.

In 2015, the Office of Strategy and Engagement worked with Memorial University to develop an expanded partnership to welcome new students and faculty. One of the highlights was a Welcome to St. John's barbecue which attracted close to 2000 students on campus, in addition to participating in information fairs. After consulting with other city departments who participated last year and assessing the outcomes of the events, this fall the office of Strategy and Engagement proposes the following activities to welcome post-secondary students to St. John's:

- Council representative to bring greetings at Memorial's opening ceremonies September 5.
- Sponsor a **Welcome to St. John's** barbecue at 5:30 p.m. Monday September 5 targeting first year students.
- City information table at Memorial faculty orientation session (for new faculty), Tuesday September 6.
- Info table/kiosk at Memorial's Launch Forth: Academic Matriculation session at Arts & Culture Centre Tuesday September 6.
- In partnership with Metrobus, offer a guided bus tour to students (undergraduate and graduate) of Memorial University on Wednesday September 7 during Orientation Week. A bus would leave campus every hour from 11 a.m. to 4 p.m. Approximately 200 new students could be accommodated and introduced to areas of the City.
- Volunteer@Stjohns booth at MUN's *Get Involved & Volunteer Expo*.
- The City of St. John's will host an information kiosk at the College of the North Atlantic's Community Fair in mid-September.
- Undertake a social media campaign in partnership with Memorial welcoming new students to the City.

ST. JOHN'S

Currently, the Office of Strategy and Engagement is in discussions with Memorial's Internationalization Office to host an event to welcome international students later in September.

Key Considerations/Implications:

1. Budget/Financial Implications:

The Office of Strategy and Engagement, in delivering on the Economic Roadmap, has identified funds in the amount of \$6,500 to support these activities. The City will also provide in-kind costs in the way of City staff on site on Labour Day and Metrobus' contribution is valued at \$1,150.

2. Partners or Other Stakeholders:

Metrobus, Memorial University, and other relevant City departments will assist in delivery of this initiative.

3. Alignment with Strategic Directions/Adopted Plans:

- **Roadmap Goal #2 - *St. John's is a magnetic and desirable city for newcomers and young professionals***

Orientation is a key component in positioning St. John's as a university city as well as enhancing St. John's "welcoming" community profile. Communicating with students is a first step in encouraging them to live and work in St. John's. Orientation also provides an opportunity to build knowledge about St. John's and provide information about the City and its services (employment/volunteer opportunities, 311, weekly garbage collection, recycling, recreation and cultural opportunities).

- **Strategic Plan 2015-2018 Goal: *A Culture of Cooperation***

Orientation also supports the goal of creating effective collaborations with the education sector.

- **Strategic Plan 2015-2018 Goal: *Responsive and Progressive***

Orientation provides a unique and focused opportunity to enhance our goal of becoming more welcoming and inclusive.

4. Legal or Policy Implications:

N/A

5. Engagement and Communications Considerations:

The Office of Strategy and Engagement developed a welcome to St. John's brand for use with a variety of audiences in 2015. The brand-- ***St. John's Bound*** -- will be promoted at orientation events and through a variety of media which will demonstrate that the city understands the importance of the university and the students to the future of St. John's.



ST. JOHN'S

- An ad promoting the **St. John's Bound** brand will appear in MUN Students' Union agendas. These yearly calendars are given to all students including new students.
- Ensure www.stjohns.ca/bound webpage is up to date and promoted leading up to Orientation.

6. Human Resource Implications:

It is anticipated that approximately 2 or 3 city employees will be involved in the Welcome to St. John's BBQ event on Labour Day. The Recreation division, Department of Community Services, will provide staffing for the Volunteer Expo. All other activities will be staffed by employees from the Office of Strategy and Engagement.

7. Procurement Implications: None identified at present

8. Information Technology Implications: N/A

9. Other Implications: N/A

Recommendation:

Approve the recommended approach to Orientation 2016.

Prepared by/Signature:

Wendy Mugford, Business & Research Officer, Strategic Development

Approved by/Date/Signature:

Victoria Etchegary, Manager, Strategic Development

ST. JOHN'S

DECISION/DIRECTION

Title: Nomenclature Committee Report - Street Naming – Tailwind Drive

Date Prepared: July 21, 2016

Report To: Regular Meeting of Council – July 25, 2016

Ward: 1

Decision/Direction Required: Seeking approval from Council to approve the street name “Tailwind Drive” in the roundabout intersection of World Parkway and Navigator Avenue owned by the St. John’s International Airport Authority.

Discussion – Background and Current Status:

- St. John's International Airport Authority has submitted a request to name the final street in the new roundabout intersection of World Parkway and Navigator Avenue.
- The Nomenclature Committee recommends that the street be named “Tailwind Drive” in keeping with the current theme of aviation for this development.
- The proposed street name has been approved by the St. John’s Regional Fire Department.

Key Considerations/Implications:

1. Budget/Financial Implications

N/A

2. Partners or Other Stakeholders

- St. John’s International Airport Authority

3. Alignment with Strategic Directions/Adopted Plans

- Neighbourhoods Build our City

4. Legal or Policy Implications

N/A

5. Engagement and Communications Considerations

N/A

6. Human Resource Implications

N/A

ST. JOHN'S

7. Procurement Implications

N/A

8. Information Technology Implications

N/A

9. Other Implications

N/A

Recommendations:

It is recommended that Council approve the proposed street name.

Prepared by: Elaine Henley, City Clerk

Signature:

Approved by: Bruce Tilley, Chair – Nomenclature Committee

Signature:

Attachments:

- Memo from Greg Keating, Manager of LIS dated July 18, 2016

ST. JOHN'S

MEMORANDUM

Date: July 18, 2016

To: Elaine Henley
City Clerk

From: Gregory Keating
Manager, Land Information Services

Re: **New Street Name**
Roundabout Intersection of World Parkway & Navigator Avenue
Located off World Parkway (Ward 1)
St. John's International Airport Authority

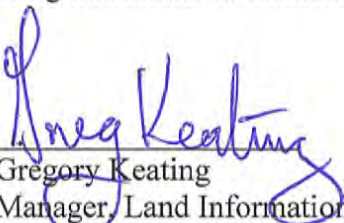
St. John's International Airport Authority has submitted a request to name the final street in the new roundabout intersection of World Parkway and Navigator Avenue. Attached is our street name plan number 2016-092-SN dated June 30, 2016 showing the location of one (1) proposed new street. The owner is St. John's International Airport Authority.

The Nomenclature Committee recommends that the street be named in keeping with the current theme of aviation for this development.

The new recommended street name is as follows:

- 1) **TAILWIND DRIVE** - located off World Parkway. This name was requested by St. John's International Airport Authority and keeps with the current theme in the area.

This name has been approved by the St. John's Regional Fire Department. Would you please bring this matter to the next Regular Meeting of Council for their comments and approval.


Gregory Keating
Manager, Land Information Services

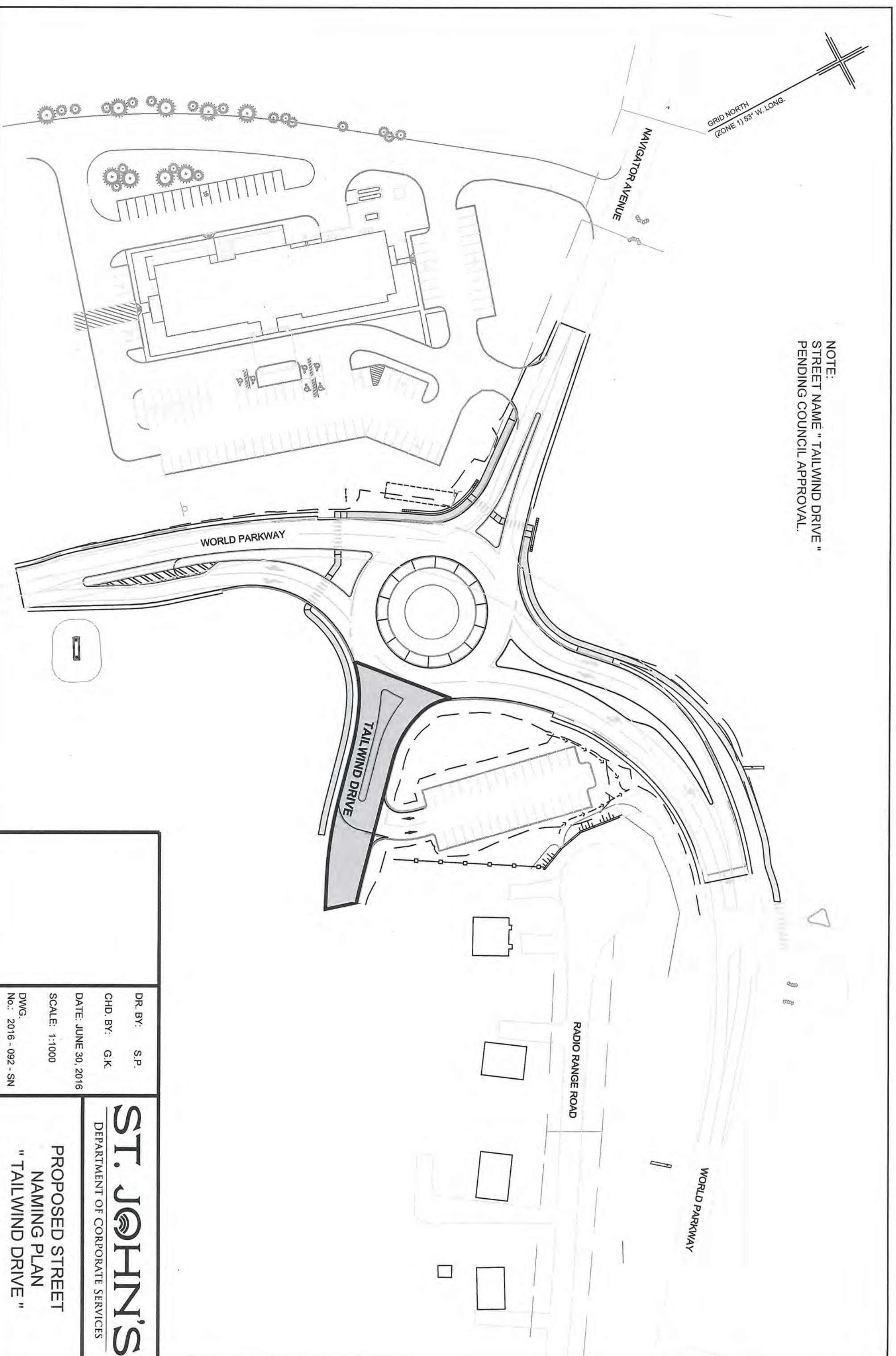
Enclosure

p. c. Mayor Dennis O'Keefe

ST. JOHN'S

GRID NORTH
(ZONE 1) 53° W. LONG.

NOTE:
STREET NAME "TAILWIND DRIVE"
PENDING COUNCIL APPROVAL.



DR. BY:	S.P.
CHD. BY:	G.K.
DATE:	JUNE 30, 2016
SCALE:	1:1000
DWG. No.:	2016 - 092 - SN

ST. JOHN'S
DEPARTMENT OF CORPORATE SERVICES

PROPOSED STREET NAMING PLAN
"TAILWIND DRIVE"

REPORTS/RECOMMENDATION

Development Committee

July 19, 2016 – 10:00 a.m. – Conference Room A, 4th Floor, City Hall

1. 19 Goodview Street - DEV1600130 - Proposed demo/rebuild for non-conforming dwelling

The Development Committee recommends that Council approve the above listed request for the rebuild at 19 Goodview Street 10% rear yard variance, to accommodate a rear yard extension.

2. 216-220 Oliver's Pond Road, Town of Portugal Cove – St. Phillips – INT1600094 – Proposed Landscaping

The Development Committee recommends that Council approve the above listed application.

**Jason Sinyard
Deputy City Manager – Planning, Development & Engineering
Chairperson**

DECISION/DIRECTION NOTE

Title: Proposed Demolition and Rebuild of Dwelling – 19 Goodview Street – DEV1600130

Date Prepared: July 20, 2016 (Date of Next Meeting: July 25, 2016)

Report To: His Worship the Mayor and Members of Council

Councillor & Role: Councillor Art Puddister, Chair, Planning and Development Committee

Ward: 2

Decision/Direction Required:

To seek approval by Council to rebuild the dwelling.

Discussion – Background and Current Status:

An application was submitted requesting to rebuild a semi-detached dwelling at 19 Goodview Street. The proposed dwelling will be smaller in floor area than the existing dwelling, and will be constructed in the same location. The existing house is 121.62m², and the new house will be 102.8m².

The property is situated in the Residential Downtown (RD) Zone, where a dwelling is located on a Non-Conforming Lot.

Key Considerations/Implications:

1. **Budget/Financial Implications:** N/A
2. **Partners or Other Stakeholders:** N/A
3. **Alignment with Strategic Directions/Adopted Plans:** N/A
4. **Legal or Policy Implications:**
Section 7.12.1 of the St. John's Development Regulations, Non-Conforming Use.
5. **Engagement and Communications Considerations:** N/A
6. **Human Resource Implications:** N/A
7. **Procurement Implications:** N/A
8. **Information Technology Implications:** N/A
9. **Other Implications:** N/A

The logo for St. John's, featuring the words "ST. JOHN'S" in a serif font. The letter "O" in "JOHN'S" is replaced by a stylized circular emblem containing a cross-like shape.

Recommendations:

It is recommended by Development Committee that Council approve the request for the rebuild at 19 Goodview Street.

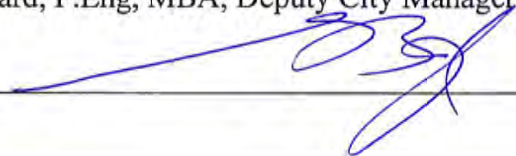
Prepared by/Signature:

Ashley Murray, Assistant Development Officer

Signature:  _____

Approved by/Signature:

Jason Sinyard, P.Eng, MBA, Deputy City Manager - Planning, Development and Engineering

Signature:  _____

AAM/jw

DECISION/DIRECTION NOTE

Title: Proposed Landscaping - 216-220 Oliver's Pond Road, Town of Portugal Cove- St. Phillips' - INT1600094

Date Prepared: July 20, 2016 (Date of next meeting: July 25, 2016)

Report To: His Worship the Mayor and Members of Council

Councillor & Role: Councillor Art Puddister, Chair, Planning and Development

Decision/Direction Required:

To seek approval for a Scottish Walled Garden landscape feature located within the Windsor Lake Watershed.

Discussion – Background and Current Status:

The location of the proposed landscaping is within the Windsor Lake Protected Watershed, located on a Residential Building Lot. The proposed Scottish Walled Garden will be created on an existing 24' by 38' stone foundation and will be 7 feet high.

Key Considerations/Implications:

- 1. Budget/Financial Implications:** N/A
- 2. Partners or Other Stakeholders:**
City of St. John's Residents
- 3. Alignment with Strategic Directions/Adopted Plans:**
Regional Drinking Water Study
- 4. Legal or Policy Implications:**
Section 106 of the City of St. John's Act
- 5. Engagement and Communications Considerations:** N/A
- 6. Human Resource Implications:** N/A
- 7. Procurement Implications:** N/A
- 8. Information Technology Implications:** N/A
- 9. Other Implications:** N/A

ST. JOHN'S

Recommendation:

It is recommended that the application be approved.

Prepared by/Signature:

Ashley Murray – Assistant Development Officer

Signature: _____

Approved by/Signature:

Jason Sinyard, P.Eng, MBA, Deputy City Manager - Planning, Development and Engineering

Signature: _____

AAM/jw

DECISION/DIRECTION NOTE

Title: Special Events Advisory Committee Report

Date Prepared: July 20, 2016

Report To: Mayor & Council

Councillor and Role: All

Ward: N/A

Decision/Direction Required: Approve road closures and noise by-law extensions as noted.

Discussion – Background and Current Status: The Special Events Advisory Committee has received applications for the following events:

Event	George Street Festival
Date	July 28 to August 3
Time	Concludes 12:00 am nightly
Detail	<u>Noise By-Law Extension</u> Requested until 12 am nightly

Event	Friends of Victoria Park Family Fun Day
Date	July 30 (back up date July 31)
Time	Concludes 11:45 pm
Detail	<u>Noise By-Law Extension</u> Requested until 11:45 pm

Event	Easter Seals Drop Zone
Date	August 6 (back up date August 7)
Time	7:00 am to 7:00 pm
Detail	<u>Road Closure</u> Ayre's Cove

ST. JOHN'S

Event	St. John's Triathlon
Date	August 7
Time	6:00 am to 12:00 pm
Detail	<p><u>Lane Reductions</u> Portugal Cove Road Thorburn Road</p> <p><u>Race Route</u> Bennett's Road (road closure requested through Department of Highways) Old Broad Cove Road (outside City of John's jurisdiction) Portugal Cove Road – lane reduction Outer Ring Road (lane closure requested through Department of Highways) Thorburn Road – lane reduction Bennett's Road</p> <p>Organizer has secured the RNC and RNC Cadets for intersection control.</p>

Event	Youth Achieve 2016 Run/Walk for Literacy
Date	August 14
Time	10:00 am to 12:00 pm
Detail	<p><u>Lane Closures / Reductions</u> Start at Royal Canadian Legion (The Boulevard) at 10:00 am The Boulevard to Quidi Vidi Village Road Quidi Vidi Village Road to McDonnell Road McDonnell Road to Cuckholds Cove Road Cuckholds Cove Road to Forest Road Forest Road to Lakeview Avenue Lakeview Avenue to Clancey Drive Clancey Drive to Carnell Drive Carnell Drive to The Boulevard Finish at Royal Canadian Legion</p> <p>RNC will provide one escort vehicle.</p>

Key Considerations/Implications:

1. **Budget/Financial Implications N/A**
2. **Partners or Other Stakeholders N/A**
3. **Alignment with Strategic Directions/Adopted Plans N/A**
4. **Legal or Policy Implications N/A**



5. Engagement and Communications Considerations N/A
6. Human Resource Implications N/A
7. Procurement Implications N/A
8. Information Technology Implications N/A
9. Other Implications N/A

Recommendation: Council approve the above events as noted. These events are subject to the conditions set out by the Special Events Advisory Committee.

Prepared by/Signature:

Beverley Skinner – Manager of Events and Services

Signature *B Skinner*

Approved by/Date/Signature:

Tanya Haywood – Deputy City Manager Community Services

Signature _____

ST. JOHN'S

Mayor's Advisory Committee on Crime Prevention (MACCP)
Recommendations and Suggested Implementation Strategies
(Updated July 2016)

NEIGHBOURHOODS

Recommendation from MACCP Report

1. Host a Neighbourhood Forum in concert with the RNC, NL Housing and the St. John's Citizen Crime Prevention Committee and include a discussion on reporting crime.

City Response (09 2015)

The City is committed to supporting neighbourhoods and identified, "neighbourhoods build our City", as a strategic direction in the Corporate Strategic Plan and Envision. The City's Municipal Plan also speaks to having healthy neighbourhoods. One of the goals to support this strategic direction is to promote a safe and secure City. The City is in the early stages of developing approaches for neighbourhood-focused programs and services which connects with these plans as the Engage! St. John's Report. The concept of neighbourhood forums will be considered as part of this approach and ensure one component of the discussion focuses on creating safe and secure neighbourhoods.

In the meantime, it would be worthwhile to investigate hosting with partners, a forum for organizations and groups involved in neighbourhood/youth-based organizations to share information and learn about programs and services. It was noted in the focus group sessions with both of these stakeholder groups that there was value in getting together for these purposes.

Update (03 2016)

Community Services, OSE and PDE will work together to host neighbourhood forums. Representatives from Community Services will continue to collaborate with OSE and PDE on an approach.

Recommendation from MACCP Report

2. Continue to support the development of Neighbourhood Watch programs in the City. Ongoing attention to raising the profile of Neighbourhood Watch through promotion of the Program across the City and disseminating information on relevant safety tips as detailed on the City's Neighbourhood Watch webpage.

City Response (09 2015)

The City will undertake a review of the Neighbourhood Watch Program to ensure and enhance its effectiveness and make adjustments, where required.

Update (03 2016)

OSE to advance the development of evaluation framework, in association with Community Services, to support a review of Neighbourhood Watch. This review will inform future promotion/awareness etc.

There are currently 24 active Neighbourhood Watches established in the city. Throughout the Fall a number of information sessions were held in various neighbourhood locations. Seasonally, safety messages are sent through social media, advising the public during key periods of the year (i.e. Halloween, Christmas, Spring.. A Neighbourhood Watch newsletter is developed and circulated 3-4 times/year. Promotion also occurs in the City Guide, Metro Bus interiors and exterior and bus shelters.

ENGAGING YOUTH

Recommendation from MACCP Report

3. The City consider ways and means of supporting community organizations that are effectively working with at-risk youth and create opportunities for positive engagement of their target groups.
 - o Inviting community-based youth serving agencies to provide an overview of their programs and services with a focus on initiatives which are demonstrating evidence- based positive outcomes with at-risk youth. Council to then consider how it can support those initiatives through its Community Grants Program which are clearly contributing to creating safe communities.
 - o Identify with the Recreation Division and youth-serving agencies, mechanisms and opportunities for engaging at-risk youth in recreational activities that meet their needs.

City Response (09 2015)

Community Grants have historically supported organizations that service the at-risk youth population. Further consideration to this issue will be explored to determine other ways and means of supporting these organizations.

Update (03 2016)

In 2015, the City of St. John's formed a partnership with the local Duke of Edinburgh organization. A working committee was struck that allowed opportunity for youth from low socio-economic neighborhoods as identified by local community centres to participate and succeed in the program. Twelve (12) neighborhood areas have been identified and 35 youth registered in the Duke of Edinburgh's Award program.

Recommendation from MACCP Report

4. Encourage Council to continue to support and encourage the efforts of MACY.

City Response (09 2015)

As outlined in the City's Advisory Committee Review, the recommendation for the Youth Advisory Committee included reference to the need for a youth strategy. As part of moving towards a youth strategy, engaging at-risk youth will be added to the scope of that project to support this recommendation.

Update (03 2016)

A youth strategy to be advanced co-supported by Community Services and OSE. This is identified in the MACY terms of reference.

MACY's most recent success;

On December 1 2015, over 30 youth ages 14 to 18 years attended a MACY Drugs and Driving Awareness Workshop at Hazelwood Elementary School. The focus and goal of the workshop was to create awareness about the rise of a serious issue - youth driving under the influence of drugs. MACY youth representatives identified that there is little to no awareness around this topic and more specifically none directed at youth. The youth members developed a Youth Drugs and Driving Awareness Workshop which engaged other youth from local junior high, senior high schools and community centres and provided a forum to exchange ideas on design, development and delivery of a Youth Drugs and Driving awareness campaign.

Royal Newfoundland Constabulary and Eastern Health, Mental Health & Addictions Professionals provided support throughout the planning stages and participated in the delivery of this workshop. MACY is very passionate and determined to take some action concerning this topic and has a goal to assist in the initiative to develop a campaign against youth drugs and driving that is planned and driven by youth for youth.

CREATING A SAFE DOWNTOWN FOR RESIDENTS, BUSINESS OWNERS, PATRONS AND VISITORS

Recommendation from MACCP Report

5. The City, in concert with the Joint Committee of Council, the DDC and the RNC, collaborate on the development and implementation of an awareness campaign focused on the increasing individual and property safety in the downtown core.

City Response (09 2015)

A downtown awareness initiative to be considered, with partners, as recommended.

Update (03 2016)

The engagement work on the Water St. infrastructure project refresh identified some of the matters of safety/security. The new Downtown Advisory Committee will also consider these matters in their work.

Recommendation from MACCP Report

6. The City, in concert with the Joint Committee of Council, the DDC, the RNC and Neighbourhood Watch Program staff, investigate the feasibility of initiating a "Neighbourhood Business Watch" Program in the downtown.

City Response (09 2015)

Research will be undertaken to learn about Business Watch Programs. As well, lessons from the review of the Neighbourhood Watch Program may result in additional programs to be undertaken

DISPERSING PATRONS FROM GEORGE STREET AT CLOSING TIME

Recommendation from MACCP Report

7. The City undertake a pilot project in concert with the taxi industry to streamline dispersal of patrons from George Street and Water Street at bar closing times. It is suggested that the queuing system for taxis in the area be redesigned.

City Response (09 2015)

The City, in consultation with the taxi industry through the Taxi Committee as well as the RNC, will consider other options for redesigning a queuing system for taxis that will allow more efficient dispersal of patrons from George Street and Water Street at bar closing times. The suggestion for separate east-west queues will be studied for impacts on parking and traffic flow, as well as for the likelihood of effectively contributing to more rapid dispersal.

Update (03 2016)

Legal has provided Department Heads with the background information on how the existing laybys. This is under review by the PDE and the discussion regarding movement of the laybys will be added to the Taxi Committee agenda.

Update (07 2016)

This matter was discussed with Parking Services, PDE and the owner of the taxis on Adelaide Street. There are logistical difficulties with relocating the existing generic taxi queue on George Street West and the City Wide Taxi queue on Adelaide Street. George Street West cannot be closed to vehicular traffic due to the two privately owned parking lots (see 9 below) and relocating these taxis to New Gower Street and Water Street may result in any negative issues associated with the taxi queue also being relocated to these areas. There are difficulties in finding a suitable alternative location for the current taxi queue on Adelaide St. It is recommended that the status quo be maintained.

Recommendation from MACCP Report

8. The City relocate the mobile vendors from George Street and/or restrict their hours.

City Response (09 2015)

The close proximity of both food vendors and waiting taxis has presented challenges to the quick dispersal of patrons at bar closing times.

Consideration will also be given to moving mobile food vendors from George Street to location(s) more conducive to patron dispersal. This may also involve modified closing hours such that the vendors are closed at least in advance of the main bar closing time.

Update (03 2016)

Remains under review in conjunction with taxi layby.

Update (07 2016)

This matter was discussed with PDE and the owners of the mobile vending licenses. Currently the City licenses 10 vending push carts to two separate owners with 4 operating on George Street during the weekend nights from approximately 10:00 p.m. to 4:00 a.m. The two owners work collaboratively to ensure their businesses function effectively. These push carts are licensed annually for \$500 per unit. The City also has 4 motorized mobile vending units which operate from designated parking spaces. These owners pay an annual lease of \$3000 plus HST and have spent between \$8000-\$10,000 on the installation of electrical services as generators are prohibited under the Mobile Vender Bylaw. All venders state that the most profitable time for their operation is at bar closing time and that restricting their access to George Street or reducing their hours of operation would result in a major financial burden on their businesses and may result in closures. There are other permanent food venders on George Street and Adelaide Street without such restrictions. It is recommended that the status quo be maintained.

Recommendation from MACCP Report

9. The West end of George Street between Queen Street and Adelaide Street be closed from 10:00 p.m. to 4:00 a.m. to restrict vehicular traffic in this area.

City Response (09 2015)

Closing of George Street between Queen Street and Adelaide will be considered for effectiveness as well as associated impacts on overall area traffic flow and parking.

Update (03 2016)

Remains under review in conjunction with taxi layby.

Update (07 2016)

This matter was discussed with Parking Services and PDE. The west end of George Street cannot be closed to vehicular traffic as access must be maintained to the two existing private parking lots. Currently there is an evenings only taxi queue on the north side of this street and metered parking on the south side. It is recommended that on Thursday, Friday and Saturday nights the metered parking be removed from 10:00 p.m. to 6:00 a.m. and the Queen Street access be signed and barricaded with access only permitted to patrons of the parking lots and taxis using the existing queue on the north side. This will result in significantly less traffic and congestion in this area from vehicles dropping off / picking up patrons and will allow easy access by police and emergency response vehicles.

MUNICIPAL ALCOHOL POLICIES

Recommendation from MACCP Report

10. The City undertake a jurisdictional review related to municipal alcohol policies in other Canadian towns/cities with a view to creating its own policy.

City Response (09 2015)

It is recommended that this recommendation not be pursued as this is under Provincial jurisdiction.

REPORTING CRIME

Recommendation from MACCP Report

11. The City should engage in discussions with the RNC in relation to ways and means to encourage reporting crime in the City.

City Response (09 2015)

The RNC would take the lead on recommendations for reporting crime, and the City would work in support of these campaigns.

Both the Neighbourhood Watch Program and possible downtown Business Neighbourhood Watch Program could consider these as well.

Conclusion

Encourage Council to link with new and/or long-standing committees on crime prevention to explore other opportunities for collaborative activity, (Premier's Advisory Council on Crime and Community Safety, St. John's Citizens Crime Prevention Committee).

The City advocate to senior governments to invest in the protective factors which prevent crime.

DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING
FOR THE PERIOD OF July 7, 2016 TO July 20, 2016

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
RES		Family Home Child Care Service for Six (6) Children	13 Teakwood Drive	5	Approved	16-07-07
RES		Home Office for Virtual Assistant	66 Della Drive	5	Approved	16-07-07
COM	St. John's Native Friendship Association	Site Work for Day Care Centre	97 Elizabeth Avenue	4	Approved	16-07-07
OT		Proposed Quarrying for Fill	Robert E Howlett Memorial (PID 36527)	5	Rejected – Contrary to Section 10.38.1 & 2.	16-07-07
OT	Tract Consulting Inc.	Victoria Park Revitalization	620 Water Street	2	Approved	16-07-12
COM		Home Office for Business Consulting	14 Kenai Crescent	5	Approved	16-07-12
COM		Home Office for Travel Consulting	8 Dauntless Street	4		16-07-12
COM	J.W. Lindsay Enterprise Inc.	Avis/Budget Building and Vehicle Storage	15 Navigator Avenue	1	Approved	16-07-14
RES		Home Office for Electrical Contractor	19 Douglas Street	5	Approved	16-07-18
COM		Site development for Storage of Aggregates	400-440 Fowlers Road	5	Approved	16-07-20
COM	NL Hyrdo	Transmission System Upgrades	PWSA for Thomas Pond (Trans-Canada Highway)	5	Approved	16-07-20

<p>*</p> <p>Code Classification:</p> <p>RES - Residential COM - Commercial AG - Agriculture OT - Other</p> <p style="margin-left: 100px;">INST - Institutional IND - Industrial</p>
<p>**</p> <p>This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.</p>

Gerard Doran
Development Supervisor
Development Division –
PDE Department

Building Permits List

Council's July 25, 2016 Regular Meeting

Permits Issued: 2016/07/07 To 2016/07/20

Class: Commercial

26 Waterford Bridge Rd	Co	Lodging House
8 Military Rd	Nc	Fence
Blackhead Road	Sn	Recreational Use
342 Freshwater Rd	Ms	Clinic
14 Hebron Way	Ms	Restaurant
222 Lemarchant Rd	Sn	Hotel
341 Main Rd	Ms	Eating Establishment
22 O'leary Ave	Ms	Take-Out Food Service
20 Peet St	Ms	Car Sales Lot
6 Stavanger Dr	Ms	Retail Store
3 Stavanger Dr	Ms	Retail Store
3 Stavanger Dr	Ms	Retail Store
655 Topsail Rd	Ms	Retail Store
655 Topsail Rd	Ms	Service Shop
657 Topsail Rd	Ms	Retail Store
673 Topsail Rd	Ms	Retail Store
673 Topsail Rd	Ms	Clinic
673 Topsail Rd	Ms	Place Of Amusement
340 Torbay Rd	Ms	Retail Store
141 Torbay Rd	Ms	Retail Store
145 Torbay Road-Torbay Rd.Mall	Ms	Other
Torbay Road-Torbay Rd Mall	Ms	Eating Establishment
Torbay Road-Torbay Rd Mall	Ms	Eating Establishment
411 Torbay Rd Sign #2	Ms	Restaurant
411 Torbay Rd Sign #1	Ms	Restaurant
585 Torbay Rd	Ms	Retail Store
50 White Rose Dr	Ms	Restaurant
35 White Rose Dr, Unit 1	Sn	Clinic
79-81 New Gower St	Rn	Eating Establishment
65 Jetstream Ave	Nc	Accessory Building
6 George St	Rn	Tavern
202 Lemarchant Rd	Cr	Clinic
90 Water St	Rn	Office
88 Water St	Rn	Office
430 Topsail Rd, Mommy & Me	Rn	Retail Store
34 New Cove Rd	Nc	Fence
168 Major's Path	Cr	Retail Store
286 Duckworth St	Rn	Restaurant
189 Higgins Line	Rn	Office
180 Southside Rd	Nc	Accessory Building
180 Southside Rd Security Bldg	Nc	Accessory Building
80 Kenmount Rd	Rn	Mixed Use
180 Southside Rd Fuel Storage	Nc	Accessory Building
106 Airport Rd	Rn	Hotel
Avalon Mall	Rn	Parking Lot
Avalon Mall, Telus	Cr	Retail Store
106 Airport Rd	Ex	Hotel
54 Kenmount Rd	Rn	Eating Establishment
50 Ropewalk Lane	Rn	Retail Store
211-213 Kenmount Rd	Ex	Car Sales Lot

This Week \$ 4,094,491.00

Class: Industrial

564 Foxtrap Access Rd	Sw	Light Industrial Use		
			This Week \$.00

Class: Government/Institutional

	This Week \$.00
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Class: Residential

309 Anspach St	Nc	Fence
29 Ballylee Cres	Nc	Accessory Building
363 Blackmarsh Rd, Unit A	Nc	Semi-Detached Dwelling
363 Blackmarsh Rd, Unit B	Nc	Semi-Detached Dwelling
375 Blackmarsh Rd	Nc	Accessory Building
19 Bonavista St	Nc	Accessory Building
19 Boncloddy St	Nc	Fence
10 Branscombe St	Nc	Accessory Building
7 Bulrush Avenue - Lot 4	Nc	Single Detached Dwelling
82 Cabot St	Nc	Patio Deck
124 Circular Rd	Nc	Fence
106 Diamond Marsh Dr, Lot 29	Nc	Single Detached Dwelling
52 Dunkerry Cres, Lot 264	Nc	Single Detached Dwelling
70 Eastaff St	Nc	Fence
696 Empire Ave	Nc	Patio Deck
114 Forest Rd	Nc	Patio Deck
108 Frecker Dr	Nc	Patio Deck
41 Frecker Dr	Nc	Fence
2 Gerard Pl	Nc	Accessory Building
51 Glenlonan St	Nc	Fence
9 Halifax St	Nc	Accessory Building
25 Lake Ave	Nc	Accessory Building
126-128 Main Rd	Nc	Accessory Building
16 Marigold Pl	Nc	Patio Deck
67 Maurice Putt Cres, Lot 306	Nc	Single Detached Dwelling
22 Maxwell Pl	Nc	Fence
9 Newtown Rd	Nc	Patio Deck
2 Titania Pl	Nc	Fence
89 Old Bay Bulls Rd	Nc	Accessory Building
39 Orlando Pl	Nc	Accessory Building
43 Orlando Pl., Lot 260	Nc	Single Detached & Sub.Apt
38 Ottawa St	Nc	Patio Deck
38 Parsonage Dr, Lot 18	Nc	Single Detached Dwelling
64 Parsonage Dr	Nc	Fence
25 Riverside Dr W	Nc	Accessory Building
12 Solway Cres., Lot 348	Nc	Single Detached & Sub.Apt
2 Stanford Pl	Nc	Fence
18 Stanford Pl	Nc	Fence
35 Stanford Pl., Lot 47	Nc	Single Detached Dwelling
210 Stavanger Dr	Nc	Fence
8 Stenlake Cres	Nc	Patio Deck
41 Suvla St	Nc	Fence
1 Tessier's Lane	Nc	Single Detached & Sub.Apt
33 Topsail Rd	Nc	Patio Deck
22 Sitka St	Nc	Single Detached Dwelling
19 Waterford Hts S	Nc	Patio Deck
30 Waterford Hts N	Nc	Accessory Building
4 Waterview Pl	Nc	Fence
35 Willenhall Pl, Lot 10	Nc	Single Detached Dwelling
39 Willenhall Pl	Nc	Patio Deck
66 Della Dr	Co	Home Office

22 McDougall St	Co	Single Detached Dwelling
2 Solway Cres	Co	Home Office
7 Renouf Pl	Ex	Single Detached Dwelling
2 Rostellan St	Ex	Single Detached Dwelling
210 Stavanger Dr	Ex	Patio Deck
223 Waterford Bridge Rd	Ex	Single Detached Dwelling
4 Waterview Pl	Ex	Single Detached Dwelling
18 Albany Pl	Rn	Apartment Building
5 Appledore Pl	Rn	Single Detached Dwelling
59 Autumn Dr	Rn	Single Detached Dwelling
69 Berteau Avenue	Rn	Single Detached Dwelling
17 Carnell St	Rn	Semi-Detached Dwelling
44 Carrick Dr	Rn	Single Detached & Sub.Apt
97 Elizabeth Ave	Rn	Day Care Centre
3 Forest Rd	Rn	Single Detached Dwelling
69 Gisborne Pl	Rn	Single Detached Dwelling
11 Golf Ave	Rn	Accessory Building
122 Barachois St	Rn	Townhousing
16-72 Hamlyn Rd, Subway	Rn	Eating Establishment
41 Oakridge Dr	Rn	Single Detached Dwelling
20 Queen's Rd	Rn	Apartment Building
5 Rodney St	Rn	Single Detached Dwelling
26 Signal Hill Rd	Rn	Single Detached Dwelling
33 Topsail Rd	Rn	Single Detached Dwelling
188 Waterford Bridge Rd	Rn	Single Detached Dwelling
8 Burdell Pl	Sw	Single Detached Dwelling
16 Cherokee Dr	Sw	Single Detached Dwelling
65 Gloucester St	Sw	Single Detached & Sub.Apt
68 Holbrook Ave	Sw	Single Detached Dwelling
8 Maypark Pl	Sw	Single Detached Dwelling
107 Old Petty Harbour Rd	Sw	Single Detached Dwelling
38 Ottawa St	Sw	Single Detached Dwelling
5 Rodney St	Sw	Single Detached Dwelling
8 Wild Rose Lane	Sw	Single Detached & Sub.Apt

This Week \$ 3,424,598.00

Class: Demolition

729 Fowler's Rd	Dm	Other
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This Week \$ 32,000.00

This Week' S Total: \$ 7,551,089.00

Repair Permits Issued: 2016/07/07 To 2016/07/20 \$ 134,600.00

Legend

Co	Change Of Occupancy	Sw	Site Work
Cr	Chng Of Occ/Renovtns	Ms	Mobile Sign
Ex	Extension	Sn	Sign
Nc	New Construction	Cc	Chimney Construction
Oc	Occupant Change	Dm	Demolition
Rn	Renovations		

Year To Date Comparisons			
July 25, 2016			
Type	2015	2016	% Variance (+/-)
Commercial	\$99,440,000.00	\$74,723,000.00	-25
Industrial	\$0.00	\$0.00	0
Government/Institutional	\$8,729,000.00	\$6,000,000.00	-31
Residential	\$48,063,000.00	\$39,787,000.00	-17
Repairs	\$2,446,000.00	\$2,536,000.00	4
Housing Units (1 & 2 Family Dwelling	123	130	
Total	\$158,678,000.00	\$123,046,000.00	-22

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA
Deputy City Manger
Planning & Development & Engineering

MEMORANDUM

Weekly Payment Vouchers For The Week Ending July 13, 2016

Payroll

Public Works	\$ 467,330.03
Bi-Weekly Administration	\$ 936,699.62
Bi-Weekly Management	\$ 866,796.62
Bi-Weekly Fire Department	\$ 707,342.39
Accounts Payable	\$1,432,461.23

Total: \$ 4,410,629.89

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
NEWFOUNDLAND POWER	98995	ELECTRICAL SERVICES	82,477.02
BRENTAG CANADA INC	98996	CHLORINE	66,579.51
BELL MOBILITY INC.	98997	CELLULAR PHONE USAGE	1,775.46
CW PARSONS LIMITED	98998	PROFESSIONAL SERVICES	51,552.71
VP FOUNDATION INC.	98999	STARTUP ADVANCE	60,000.00
NEWFOUNDLAND EXCHEQUER ACCOUNT	99000	PAYROLL TAX	130,010.42
SWILERS RUGBY CLUB	99001	EMPLOYEE TRAINING	600.00
CARMEL DROVER	99002	LEGAL CLAIM	145.48
CITY OF ST. JOHN'S	99003	REPLENISH PETTY CASH	279.71
SKINNER, BEVERLY	99004	REIMBURSEMENT FOR CANADA DAY SUPPLIES	183.42
POWER TINA	99005	REIMBURSEMENT FOR MANAGER'S FORUM	31.64
ROBERT BAIRD EQUIPMENT LTD.	99006	RENTAL OF EQUIPMENT	118.46
DAVID & KIMBERLY HARTY	99007	REFUND SECURITY DEPOSIT	362.90
ROBERT BAIRD EQUIPMENT LTD.	99008	RENTAL OF EQUIPMENT	855.99
DAVID & KIMBERLY HARTY	99009	REFUND SECURITY DEPOSIT	137.10
CITY OF ST. JOHN'S	99010	REPLENISH PETTY CASH	284.70
CROWN CONTRACTING INC.,	99011	PROGRESS PAYMENT	176,116.72
THE PRINT & SIGN SHOP	99012	SIGNAGE	457.65
BELL MOBILITY INC.	99013	CELLULAR PHONE USAGE	21,427.41
BELL ALIANT	99014	TELEPHONE SERVICES	408.63
GCR TIRE CENTRE	99015	TIRES	5,181.91
PUBLIC SERVICE CREDIT UNION	99016	PAYROLL DEDUCTIONS	5,034.86
WELSH, SHERRY	99017	REPLENISH PETTY CASH - RAILWAY	397.25
ARBORCULTURE CANADA TRAINING & EDUCATION LTD.	99018	TRAINING PROGRAM	3,805.28
WALSH, MARY	99019	REIMBURSEMENT TRAINING PROGRAM FOR EMPLOYEE	394.37
MCLOUGHLAN SUPPLIES LTD.	99020	ELECTRICAL SUPPLIES	1,515.78
NEWFOUNDLAND POWER	99021	ELECTRICAL SERVICES	41,298.03
TIM SUMMERS	99022	LEGAL CLAIM	73.45
BROWNE FITZGERALD MORGAN AVIS	99023	LEGAL CLAIM	1,040.17
CITY OF ST. JOHN'S	99024	REPLENISH PETTY CASH	192.71
O'KEEFE, DENNIS	99025	TRAVEL REIMBURSEMENT	3,256.56
HALLIDAY, JANINE	99026	TRAVEL REIMBURSEMENT	1,052.68
BREEN, DANNY	99027	TRAVEL REIMBURSEMENT	567.78
ACKLANDS-GRAINGER	99028	INDUSTRIAL SUPPLIES	2,056.20
ADVANTAGE SIGNS & GRAPHIC DESIGN LTD.	99029	SIGNAGE	168.55
RBC INVESTOR & TREASURY SERVICES	99030	CUSTODY FEES	706.25
ACTION TRUCK CAP & ACCESSORIES	99031	REPAIR PARTS	538.29
DR. PERCY CROCKER	99032	MEDICAL EXAMINATION	20.00
AVALON FORD SALES LTD.	99033	AUTO PARTS	215.13
BABB LOCK & SAFE CO. LTD	99034	PROFESSIONAL SERVICES	235.04
MIGHTY WHITES LAUNDROMAT	99035	LAUNDRY SERVICES	33.39
KELLOWAY CONSTRUCTION LIMITED	99036	CLEANING SERVICES	41,459.70
RDM INDUSTRIAL LTD.	99037	INDUSTRIAL SUPPLIES	202.25
NEWFOUNDLAND EXCHEQUER ACCOUNT	99038	ANNUAL OPERATING FEES	81.36
HERCULES SLR INC.	99039	REPAIR PARTS	363.15

NAME	CHEQUE #	DESCRIPTION	AMOUNT
BATTLEFIELD EQUIP. RENTAL CORP	99040	REPAIR PARTS	754.84
DOMINION STORES 924	99041	MISCELLANEOUS SUPPLIES	164.51
HUB TROPHIES & MEDICAL SUPPLIES	99042	NAME PLATES	175.72
CABOT PEST CONTROL	99043	PEST CONTROL	1,386.90
CHARLES R. BELL LTD.	99044	APPLIANCES	596.64
DULUX PAINTS	99045	PAINT SUPPLIES	1,023.64
ROCKWATER PROFESSIONAL PRODUCT	99046	CHEMICALS	8,973.32
FORBES STREET HOLDINGS LTD	99047	REFURBISH VACANT UNIT	7,685.70
THE PRINT & SIGN SHOP	99048	SIGNAGE	101.70
CLASS C SOLUTIONS GROUP	99049	REPAIR PARTS	126.18
OVERHEAD DOORS NFLD LTD	99050	PROFESSIONAL SERVICES	4,800.12
BRENKIR INDUSTRIAL SUPPLIES	99051	PROTECTIVE CLOTHING	241.50
BROWNE'S AUTO SUPPLIES LTD.	99052	AUTOMOTIVE REPAIR PARTS	727.72
SPECTRUM INVESTIGATION & SECURITY 1998 LTD.	99053	SECURITY SERVICES	5,240.49
AMEC FOSTER WHEELER ENVIRONMENT & INFRASTRUCTURE	99054	PROFESSIONAL SERVICES	11,641.04
TRWARE TECHNOLOGIES INC.	99055	COMPUTER EQUIPMENT	20,269.38
NEW WORLD FITNESS	99056	MEMBERSHIP DUES FOR FIREFIGHTERS & REAL PROGRAM	936.11
CHESTER DAWE CANADA - O'LEARY AVE	99057	BUILDING SUPPLIES	935.64
CAMPBELL'S SHIP SUPPLIES	99058	PROTECTIVE CLOTHING	124.06
CAMPBELL RENT ALLS LTD.	99059	HARDWARE SUPPLIES	290.98
ANNEX PUBLISHING & PRINTING	99060	PUBLICATIONS	784.88
AIR LIQUIDE CANADA INC.	99061	CHEMICALS AND WELDING PRODUCTS	411.77
CANAVAN'S AUTO APPRAISERS LTD.	99062	PROFESSIONAL SERVICES	225.94
DAVE CARROLL	99063	BAILIFF SERVICES	205.00
COASTAL DOOR & FRAME LTD	99064	DOORS/FRAMES	322.73
KENT	99065	BUILDING SUPPLIES	98.58
CLARKE'S TRUCKING & EXCAVATING	99066	GRAVEL	4,828.37
HOBO'S PIZZA	99067	MEAL ALLOWANCE	208.00
RENTOKIL PEST CONTROL	99068	PEST CONTROL	19,884.65
DULUX PAINTS	99069	PAINT SUPPLIES	86.56
COLONIAL GARAGE & DIST. LTD.	99070	AUTO PARTS	1,918.69
PETER'S AUTO WORKS INC.	99071	TOWING OF VEHICLES	200.00
BMC SOFTWARE	99072	SOFTWARE RENEWAL	5,469.57
CONSTANTINE'S ENGINE & PERFORMANCE LTD.	99073	REPAIR PARTS	149.73
CONSTRUCTION SIGNS LTD.	99074	SIGNAGE	5,299.70
MASK SECURITY INC.	99075	TRAFFIC CONTROL	4,974.26
CRANE SUPPLY LTD.	99076	PLUMBING SUPPLIES	2,069.48
LONG & MCQUADE	99077	REAL PROGRAM	352.00
HANLON'S TAEKWONDO	99078	REAL PROGRAM	705.00
CRAWFORD & COMPANY CANADA INC	99079	ADJUSTING FEES	473.00
CYGNUS GYMNASTICS	99080	REAL PROGRAM	2,885.00
DICKS & COMPANY LIMITED	99081	OFFICE SUPPLIES	24,181.99
MIC MAC FIRE & SAFETY SOURCE	99082	SAFETY SUPPLIES	2,429.50
CADILLAC SERVICES LTD.	99083	REFUND SECURITY DEPOSIT	7,500.00
RUSSEL METALS INC.	99084	METALS	2,034.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
WOLSELEY COMPANY INC.	99085	REPAIR PARTS	1,886.41
CANADIAN TIRE CORP.-MERCHANT DR.	99086	MISCELLANEOUS SUPPLIES	203.37
CANADIAN TIRE CORP.-KELSEY DR.	99087	MISCELLANEOUS SUPPLIES	270.71
EASTERN MEDICAL SUPPLIES	99088	MEDICAL SUPPLIES	1,745.85
ELECTRONIC CENTER LIMITED	99089	ELECTRONIC SUPPLIES	141.25
NATIONAL ENERGY EQUIPMENT INC.	99090	REPAIR PARTS	169.03
ENVIROMED ANALYTICAL INC.	99091	REPAIR PARTS AND LABOUR	384.20
THE TELEGRAM	99092	ADVERTISING	19,455.40
21ST CENTURY OFFICE SYSTEMS 1992 LTD.	99093	OFFICE SUPPLIES	1,087.73
BASIL FEARN 93 LTD.	99094	REPAIR PARTS	701.50
ENTERPRISE RENT-A-CAR	99095	RENTAL OF VEHICLE	17,989.60
ANNA TEMPLETON CENTRE	99096	REAL PROGRAM	200.00
WOLSELEY CANADA INC.	99097	REPAIR PARTS	542.40
DIAMOND DESIGN	99098	MEDALLION	2,200.00
ATLANTIC CRANE & MATERIAL	99099	PROFESSIONAL SERVICES	3,330.94
HARRIS & ROOME SUPPLY LIMITED	99100	ELECTRICAL SUPPLIES	407.53
HARVEY & COMPANY LIMITED	99101	REPAIR PARTS	3,536.47
HARVEY'S OIL LTD.	99102	PETROLEUM PRODUCTS	29,574.15
MS GOVERN	99103	PROFESSIONAL SERVICES	9,975.08
RODCO MECHANICAL	99104	PROFESSIONAL SERVICES	7,403.76
BRENTAG CANADA INC	99105	CHLORINE	65,006.99
HICKMAN MOTORS LIMITED	99106	AUTO PARTS	458.37
HISCOCK RENTALS & SALES INC.	99107	HARDWARE SUPPLIES	338.01
FLEET READY LTD.	99108	REPAIR PARTS	279.11
HONDA ONE	99109	REPAIR PARTS	239.86
TOTAL CANADA INC.	99110	REPAIR PARTS	1,797.15
NL NEWS NOW INC.	99111	ADVERTISING	330.75
CH2M HILL	99112	PROFESSIONAL SERVICES	44,258.16
IMPRINT SPECIALTY PROMOTIONS LTD	99113	PROMOTIONAL ITEMS	4,459.45
ONX ENTERPRISE SOLUTIONS LIMITED	99114	PROFESSIONAL SERVICES	19,704.38
ISLAND HOSE & FITTINGS LTD	99115	INDUSTRIAL SUPPLIES	187.53
PRINTER TECH SOLUTIONS INC.,	99116	REPAIRS TO EQUIPMENT	1,083.56
CDMV	99117	VETERINARY SUPPLIES	601.89
SOFTCHOICE LP	99118	SOFTWARE RENEWAL	6,881.70
BOSCH REXROTH CANADA CORP.	99119	REPAIR PARTS	162.21
STANTEC ARCHITECTURE LTD.	99120	PROFESSIONAL SERVICES	3,459.14
MULTI-MATERIALS STEWARDSHIP BOARD (MMSB)	99121	BACKYARD COMPOST TUMBLERS (80)	2,944.33
DATARITE.COM	99122	STATIONERY & OFFICE SUPPLIES	386.96
CARMICHAEL ENGINEERING LTD.	99123	PROFESSIONAL SERVICES	2,266.24
STAPLES ADVANTAGE	99124	OFFICE SUPPLIES	730.28
PLEXUS CONNECTIVITY SOLUTIONS	99125	PROFESSIONAL SERVICES	8,092.39
JT MARTIN & SONS LTD.	99126	HARDWARE SUPPLIES	149.54
ACE LOCKSMITHING	99127	PROFESSIONAL SERVICES	125.41
ALYSSA'S PROPERTY SERVICES PRO INC.,	99128	PROFESSIONAL SERVICES	14,545.78
DR. E. JONES	99129	MEDICAL EXAMINATION	20.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
BURTON SPINE CENTRE INC.,	99130	PROFESSIONAL SERVICES	60.00
CUTTING EDGE LAWN CARE INC.,	99131	PROFESSIONAL SERVICES	4,022.80
WILSON SECURITY LIMITED	99132	SECURITY SERVICES	745.80
PUMPHREY & ASSOCIATES INC.,	99133	PROFESSIONAL SERVICES	6,294.10
DR. CHRIS HOLDEN	99134	MEDICAL EXAMINATION	20.00
DR. TARA RECTOR	99135	MEDICAL EXAMINATION	20.00
MODERN PAVING LTD.	99136	ASPHALT	131.00
NEWFOUNDLAND DISTRIBUTORS LTD.	99137	INDUSTRIAL SUPPLIES	96.42
NEWFOUNDLAND DESIGN ASSOCIATES	99138	PROFESSIONAL SERVICES	35,982.79
BELL MOBILITY PAGING	99139	PAGING SERVICES	61.37
NORTH ATLANTIC PETROLEUM	99140	PETROLEUM PRODUCTS	21,734.26
PENNECON ENERGY HYDRAULIC SYSTEMS	99141	PROFESSIONAL SERVICES	528.84
ORKIN CANADA	99142	PEST CONTROL	237.30
PROFESSIONAL UNIFORMS & MATS INC.	99143	PROTECTIVE CLOTHING	5,516.47
NAPA ST. JOHN'S 371	99144	AUTO PARTS	1,148.01
TRANSCONTINENTAL NEWFOUNDLAND & LABRADOR DIV.	99145	PROFESSIONAL SERVICES	3,356.10
S & S SUPPLY LTD. CROSSTOWN RENTALS	99146	REPAIR PARTS	1,322.67
ST. JOHN'S TRANSPORTATION COMMISSION	99147	CHARTER SERVICES	2,562.50
BIG ERICS INC	99148	SANITARY SUPPLIES	507.15
SHERIDAN NURSERIES LIMITED	99149	FLOWERS	4,097.38
SPEEDY AUTOMOTIVE LTD.	99150	AUTOMOTIVE SUPPLIES	2,171.79
THRIFTY CAR RENTALS	99151	VEHICLE RENTAL	2,056.60
TRACTION DIV OF UAP	99152	REPAIR PARTS	7,933.81
CANSEL WADE	99153	REPAIR PARTS	1,124.35
WEIRS CONSTRUCTION LTD.	99154	GRAVEL	11,185.70
ST. JOHN'S FIREFIGHTERS' ASSOC	99155	CONFERENCE FEE	775.00
SAFER, ANDREW	99156	PROFESSIONAL SERVICES	1,350.00
DR. WAYNE BUTTON	99157	MEDICAL EXAMINATION	20.00
DR. KARL MISIK	99158	MEDICAL EXAMINATION	20.00
FRENCH & ASSOCIATES	99159	PROFESSIONAL SERVICES	1,545.23
TUCKAMORE FESTIVAL	99160	ENTERTAINMENT	500.00
DR. D.R. CHAULK	99161	MEDICAL EXAMINATION	20.00
MICHAEL FOLEY'S ACADEMY OF MARTIAL ARTS	99162	REAL PROGRAM	1,344.56
ALIAN T PIONEERS (CLOWE/PURCELL GOLF CLASSIC)	99163	CLOWE FUNDRAISER	12,000.00
BELL MOBILITY INC. RADIO DIVISION	99164	MAINTENANCE CHARGES & REPAIRS	40.25
FIT FOR WORK	99165	PROFESSIONAL SERVICES	389.04
STAPLES THE BUSINESS DEPOT - KELSEY DR	99166	OFFICE SUPPLIES	81.99
ACE CLEANING COMPANY	99167	PROFESSIONAL SERVICES	43,543.74
DR. CYRIL RICHE	99168	MEDICAL EXAMINATION	20.00
AQUARENA	99169	REAL PROGRAM	2,143.32
MESSAGE MEDIUMS	99170	MEMORY STONES	570.65
BARRY ROSS	99171	PROFESSIONAL SERVICES	222.20
SOULFUL SOUNDS MUSIC STUDIO	99172	REAL PROGRAM	1,034.00
DR. DAN MALONE	99173	MEDICAL EXAMINATION	20.00
ELITE TRANSCRIPTION	99174	LEGAL CLAIM	462.30

NAME	CHEQUE #	DESCRIPTION	AMOUNT
DR. FRANCISCO ACEVEDO	99175	MEDICAL EXAMINATION	20.00
GERRY SMITH	99176	HONORARIUM	100.00
MATRIX CONSTRUCTION	99177	REFUND SECURITY DEPOSIT	233.64
MONEYSENSE	99178	SUBSCRIPTION RENEWAL	28.19
KARWOOD ESTATES INC.	99179	REFUND SECURITY DEPOSIT	7,500.00
JACOB CHERWICK	99180	PERFORMANCE FEE	50.00
MELVIN WAY	99181	REFUND SECURITY DEPOSIT	100.00
ETCHEGARY, JACK	99182	PERFORMANCE FEE	600.00
LESLEY JANES	99183	INSTRUCTOR FEE	235.82
SASSY TUNA	99184	REAL PROGRAM	640.00
SHARON PORTER-TRASK	99185	HONORARIUM	100.00
TASHA ROBERTS	99186	MASCOT	200.00
EMILY CONWAY	99187	HONORARIUM	150.00
LORRAINE WILLIAMS	99188	MASCOT	400.00
FABIAN O'DEA	99189	REFUND OVER PAYMENT OF TAXES	910.00
JOSH LEPAWSKY & ERIN CARRUTHERS	99190	REFUND OVER PAYMENT OF TAXES	1,098.68
RICHARD MARTIN	99191	REFUND OVER PAYMENT OF TAXES	86.76
STACY FOWLER & PROPERTY PARTNERS NL 9805427 CANADA INC.	99192	LEGAL CLAIM	2,875.00
COLM SEVIOUR	99193	REFUND SECURITY DEPOSIT	500.00
GOLF NEWFOUNDLAND & LABRADOR	99194	CANADIAN NATIONAL JR BOYS CHAMPIONSHIPS FUNDING	500.00
RDS CONTRACTING LTD.	99195	REFUND SECURITY DEPOSIT	1,171.80
MARIE CHERWICK	99196	PERFORMANCE FEE	300.00
DON HEARN	99197	REFUND SECURITY DEPOSIT	500.00
KIRKPATRICK, ARTHUR	99198	CLOTHING ALLOWANCE	180.00
MUGFORD, WENDY	99199	VEHICLE BUSINESS INSURANCE	219.00
WINSOR, MICHELLE	99200	MILEAGE	23.86
GRIFFITHS, GARETH	99201	TRAVEL REIMBURSEMENT	1,470.35
MEANEY, GORDON	99202	REIMBURSEMENT EXPENSES	61.40
JONES, CHRISTINA	99203	MILEAGE	22.50
WHITE, LESLIE	99204	MILEAGE	65.46
LAWRENCE, ELIZABETH	99205	TAXI FARE REIMBURSEMENT	24.00
TUCKER, WALLY	99206	VEHICLE BUSINESS INSURANCE	155.25
KELLY, KAREN	99207	VEHICLE BUSINESS INSURANCE	350.00
DUGGAN, DEREK	99208	MILEAGE	75.55
LETTO, LORI	99209	MILEAGE	37.66
RYAN, LEANN	99210	MILEAGE	37.25
BARFITT, ANGELA	99211	MILEAGE	26.72
MELISSA MURRAY	99212	MILEAGE	38.85
MURRINS, SHERRY	99213	CLOTHING ALLOWANCE	80.00
MAHER, TRAVIS	99214	VEHICLE BUSINESS INSURANCE	372.67
SULLIVAN, DAPHNE	99215	MILEAGE	356.28
AMY BUTT	99216	MILEAGE	28.40
MATTHEW FRENCH	99217	CLOTHING ALLOWANCE	158.20
WILLIAMS, NICOLE	99218	MILEAGE	38.07
CRYSTAL BARRON	99219	MILEAGE	197.20

NAME	CHEQUE #	DESCRIPTION	AMOUNT
COURAGE, SCOTT	99220	MILEAGE	187.24
SHERRY MERCER	99221	MILEAGE	20.90
CHRISTA NORMAN	99222	MILEAGE	56.09
TOBIN, JUDY	99223	TEAM BUILDING SUPPLIES	26.22
CASSANDRA FURLONG	99224	CLOTHING ALLOWANCE	112.99
KRISTA BABJI	99225	VEHICLE BUSINESS INSURANCE	154.00
SIMONE LILLY	99226	MILEAGE	50.27
MAX BURKE	99227	MILEAGE	31.88
TIFFANY SCEVIOUR	99228	MILEAGE	32.67
ROGERS COMMUNICATIONS CANADA INC.	99229	DATA & USAGE CHARGES	713.58
ROGERS COMMUNICATIONS CANADA INC.	99230	DATA & USAGE CHARGES	20,772.59
CANADIAN CAPITAL CITIES ORGANIZATION	99231	MEMBERSHIP RENEWAL	500.00
IRVING OIL MARKETING GP	99232	GASOLINE & DIESEL PURCHASES	4,940.90
MCLOUGHLAN SUPPLIES LTD.	99233	ELECTRICAL SUPPLIES	10,590.51
GCR TIRE CENTRE	99234	TIRES	2,523.29
SUPREME COURT OF NEWFOUNDLAND AND LABRADOR	99235	CLAIM FOR OUTSTANDING TAXES	123.00
AYLWARD CHISLETT & WHITTEN IN TRUST	99236	LEGAL CLAIM	45,000.00
VOKEY'S JANITORIAL SERVICE	99237	JANITORIAL SERVICES	1,141.97
THYSSENKRUPP ELEVATOR	99238	ELEVATOR MAINTENANCE	322.43
NEWFOUND DISPOSAL SYSTEMS LTD.	99239	DISPOSAL SERVICES	175.09
ORKIN CANADA	99240	PEST CONTROL	440.72
RCAP	99241	OFFICE EQUIPMENT LEASE	392.24
TYCO INTEGRATED SECURITY CANADA, INC.	99242	PROFESSIONAL SERVICES	247.19
PARTS FOR TRUCKS INC.	99243	REPAIR PARTS	5,263.18

TOTAL: \$ 1,432,461.23

MEMORANDUM

Weekly Payment Vouchers For The Week Ending July 20, 2016

Payroll

Public Works	\$ 460,249.17
Bi-Weekly Casual	\$ 121,494.85
Accounts Payable	\$ 3,154,066.14
Total:	\$ 3,735,810.16

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
GCR TIRE CENTRE	99244	TIRES	5,293.17
NEWFOUNDLAND POWER	99245	POWER BILLS	37,126.90
MCLOUGHLAN SUPPLIES LTD.	99246	ELECTRICAL SUPPLIES	928.58
TABUFIL ATLANTIC LIMITED	99247	FILING SERVICE	51.75
GORDON BARNES	99248	PROFESSIONAL SERVICES	2,400.00
PUBLIC SERVICE CREDIT UNION	99249	PAYROLL DEDUCTIONS	6,010.28
CINEPLEX ENTERTAINMENT	99250	RENTAL	1,186.50
FERGUS BROWN-O'BYRNE - THE FREELS	99251	ENTERTAINMENT	800.00
NEWFOUNDLAND EXCHEQUER ACCOUNT	99252	REGISTRATION OF EASEMENT	350.00
JENNA MALONEY	99253	ENTERTAINMENT	150.00
DARRELL CHAFFEY	99254	DAMAGE CLAIM	74.75
TOM ALTEEN	99255	ENTERTAINMENT	200.00
RISE AND SHINE NURSERY AND GARDEN CENTRE	99256	TREE PLANTING VOUCHERS	4,050.00
THE RECEIVER GENERAL OF CANADA & CORRECTIONAL SERVICE CANA	99257	DAMAGE CLAIM	16,207.52
AMERICAN WATER WORKS ASSOC.	1146	AWWA STANDARDS REVISION	975.84
RECREONICS INC.	1147	SENSOR BAR W/BUMPERS	217.99
M-B COMPANIES INC.	1148	FILTER	94.83
CLARKE'S TRUCKING & EXCAVATING	99258	GRAVEL	3,531.96
CLARKE'S TRUCKING & EXCAVATING	99259	GRAVEL	1,296.41
NEWFOUNDLAND POWER	99260	ELECTRICAL SERVICES	1,969.70
NL SPORTS CENTRE INC - SPORTS NL	99261	ROOM RENTAL	150.00
JONES, CHRISTINA	99262	VEHICLE BUSINESS INSURANCE	173.35
BLAIR MCDONALD	99263	PMI MEMBERSHIP RENEWAL	154.80
RECEIVER GENERAL FOR CANADA, C/O OTTAWA TECHNOLOGY CENTR	99264	HST RAILWAY	2,790.35
CANCELLED	99265	CANCELLED	0.00
NEWFOUNDLAND EXCHEQUER ACCOUNT	99266	FILING FEE FOR STATEMENT OF CLAIM	100.00
BROWNE FITZGERALD MORGAN AVIS	99267	PROFESSIONAL SERVICES	1,512.79
KAVANAGH & ASSOCIATES	99268	PROFESSIONAL SERVICES	3,842.39
MCLOUGHLAN SUPPLIES LTD.	99269	ELECTRICAL SUPPLIES	40,943.94
CITY OF ST. JOHN'S	99270	REPLENISH PETTY CASH	134.02
PYRAMID CONSTRUCTION LIMITED	99271	PROGRESS PAYMENTS	941,684.64
RECEIVER GENERAL FOR CANADA	99272	PAYROLL DEDUCTIONS	751,580.91
RECEIVER GENERAL FOR CANADA	99273	PAYROLL DEDUCTIONS	253,526.61
GORDON BRINSON	99274	LEGAL CLAIM	203.97
KEVIN MURPHY	99275	LEGAL CLAIM	98.90
SWANA	1149	WEBINAR FEE	136.29
M-B COMPANIES INC.	1150	REPAIR PARTS	547.21
ACKLANDS-GRAINGER	99276	INDUSTRIAL SUPPLIES	1,355.87
SERVICEMASTER CONTRACT SERVICE	99277	CLEANING SERVICES	627.15
ALTERNATOR EXCHANGE LTD.	99278	ALTERNATOR REPAIRS	373.75
LAW SOCIETY OF NEWFOUNDLAND	99279	MEMBERSHIP FEES	2,471.82
ASHFORD SALES LTD.	99280	REPAIR PARTS	264.30
CABOT AUTO GLASS & UPHOLSTERY	99281	CLEANING SERVICES	176.93
ATLANTIC PURIFICATION SYSTEM LTD	99282	WATER PURIFICATION SUPPLIES	216.36
B & B SALES LTD.	99283	SANITARY SUPPLIES	180.35

NAME	CHEQUE #	DESCRIPTION	AMOUNT
BABB LOCK & SAFE CO. LTD	99284	PROFESSIONAL SERVICES	431.25
MIGHTY WHITES LAUNDROMAT	99285	LAUNDRY SERVICES	62.15
BRINK'S CANADA LIMITED	99286	DELIVERY SERVICES	1,041.87
VISION PACKAGING SUPPLIES	99287	GLOVES, SHELVES, SIDE PANELS	635.72
FEDERAL EXPRESS CANADA LTD.	99288	COURIER SERVICES	282.95
EASTERN HEALTH	99289	ROAD AMBULANCE USER FEE	115.00
ROBERT BAIRD EQUIPMENT LTD.	99290	RENTAL OF EQUIPMENT	5,619.36
GRANT THORNTON	99291	PROFESSIONAL SERVICES	32,887.52
NEWFOUNDLAND EXCHEQUER ACCOUNT	99292	REGISTRATION OF EASEMENT	100.00
GRAND CONCOURSE AUTHORITY	99293	MAINTENANCE CONTRACTS	51,502.09
BELBIN'S GROCERY	99294	CATERING SERVICES	2,874.87
SMS EQUIPMENT	99295	REPAIR PARTS	1,843.94
CABOT PEST CONTROL	99296	PEST CONTROL	23,421.19
DULUX PAINTS	99297	PAINT SUPPLIES	1,208.88
BEST DISPENSERS LTD.	99298	SANITARY SUPPLIES	2,547.34
ROCKWATER PROFESSIONAL PRODUCT	99299	CHEMICALS	2,964.59
STANTEC CONSULTING LTD. (SCL)	99300	PROFESSIONAL SERVICES	5,244.44
TIM HORTONS STORE 387	99301	REFRESHMENTS	119.35
THE PRINT & SIGN SHOP	99302	SIGNAGE	2,536.73
CLASS C SOLUTIONS GROUP	99303	REPAIR PARTS	672.56
OVERHEAD DOORS Nfld LTD	99304	PROFESSIONAL SERVICES	1,425.62
BRENKIR INDUSTRIAL SUPPLIES	99305	PROTECTIVE CLOTHING	1,646.88
FARRELL'S EXCAVATING LTD.	99306	ROAD GRAVEL	300.00
JLG TRANSPORTATION LTD.	99307	TAXI SERVICES	84.50
WESTERN HYDRAULIC 2000 LTD	99308	REPAIR PARTS	446.35
BDI CANADA INC	99309	REPAIR PARTS	385.49
STAPLES THE BUSINESS DEPOT - STAVANGER DR	99310	STATIONERY & OFFICE SUPPLIES	189.60
BUTLER'S SAND & STONE CO. LTD.	99311	SAND/STONE	6,801.54
SKYHIGH AMUSEMENTS ENT. SERVICES	99312	ENTERTAINMENT	310.75
CAMPBELL RENT ALLS LTD.	99313	HARDWARE SUPPLIES	98.29
AIR LIQUIDE CANADA INC.	99314	CHEMICALS AND WELDING PRODUCTS	465.81
HISCOCK'S SPRING SERVICE	99315	HARDWARE SUPPLIES	2,404.03
DAVE CARROLL	99316	BAILIFF SERVICES	114.00
CARSWELL DIV. OF THOMSON CANADA LTD	99317	PUBLICATIONS	143.83
CANADA CLEAN GLASS	99318	CLEANING OF WINDOWS	813.60
WALMART 3196-ABERDEEN AVE.	99319	MISCELLANEOUS SUPPLIES	378.41
D PETERS BRONZE & BRASS	99320	NAME PLATES	220.35
SOBEY'S INC	99321	PET SUPPLIES	2,279.62
NORTRAX CANADA INC.,	99322	REPAIR PARTS	1,151.34
NEWFOUNDLAND GLASS & SERVICE	99323	GLASS INSTALLATION	91.12
MAC TOOLS	99324	TOOLS	719.48
JOE JOHNSON EQUIPMENT INC.	99325	REPAIR PARTS	491.38
NORTH ATLANTIC SUPPLIES INC.	99326	REPAIR PARTS	308.20
KENT	99327	BUILDING SUPPLIES	237.52
CBCL LIMITED	99328	PROFESSIONAL SERVICES	79,503.98

NAME	CHEQUE #	DESCRIPTION	AMOUNT
CLEARWATER POOLS LTD.	99329	POOL SUPPLIES	638.67
DULUX PAINTS	99330	PAINT SUPPLIES	788.30
PF COLLINS CUSTOMS BROKER LTD	99331	DUTY AND TAXES	100.21
COLONIAL GARAGE & DIST. LTD.	99332	AUTO PARTS	1,029.98
PETER'S AUTO WORKS INC.	99333	TOWING OF VEHICLES	1,221.24
CONSTRUCTION SIGNS LTD.	99334	SIGNAGE	183.06
BALNAFAD CO. LTD.	99335	REFUND OVERPAYMENT OF TAXES	796.31
MAXXAM ANALYTICS INC.,	99336	WATER PURIFICATION SUPPLIES	3,983.54
CRANE SUPPLY LTD.	99337	PLUMBING SUPPLIES	2,572.86
JAMES G CRAWFORD LTD.	99338	PLUMBING SUPPLIES	284.54
ENVIROSYSTEMS INC.	99339	PROFESSIONAL SERVICES	94,647.78
FASTENAL CANADA	99340	REPAIR PARTS	545.61
HARTY'S INDUSTRIES	99341	STEEL FLAT BAR	230.00
CUMMINS EASTERN CANADA LP	99342	REPAIR PARTS	711.09
AUTO TRIM DESIGN	99343	PROFESSIONAL SERVICES	587.60
ROGERS ENTERPRISES LTD	99344	TRAINING PROGRAM	1,118.70
DICKS & COMPANY LIMITED	99345	OFFICE SUPPLIES	1,839.57
WAJAX POWER SYSTEMS	99346	REPAIR PARTS	159.55
MIC MAC FIRE & SAFETY SOURCE	99347	REPAIR PARTS	402.50
MADSEN POWER SYSTEMS	99348	REPAIR PARTS	637.10
HITECH COMMUNICATIONS LIMITED	99349	REPAIRS TO EQUIPMENT	6,486.00
REEFER REPAIR SERVICES (2015) LIMITED	99350	REPAIR PARTS	402.14
THYSSENKRUPP ELEVATOR	99351	ELEVATOR MAINTENANCE	141.25
RUSSEL METALS INC.	99352	METALS	437.00
CANADIAN TIRE CORP.-MERCHANT DR.	99353	MISCELLANEOUS SUPPLIES	255.08
CANADIAN TIRE CORP.-KELSEY DR.	99354	MISCELLANEOUS SUPPLIES	1,886.45
EAST COAST MARINE & INDUSTRIAL	99355	MARINE & INDUSTRIAL SUPPLIES	384.20
EAST CHEM INC.	99356	CHEMICALS	170.85
ECONOMY DRYWALL SUPPLIES	99357	BUILDING SUPPLIES	240.30
THE TELEGRAM	99358	ADVERTISING	684.26
HOME DEPOT OF CANADA INC.	99359	BUILDING SUPPLIES	99.64
J & N EXCAVATING & CONTRACTING	99360	REFUND SECURITY DEPOSIT	970.00
DOMINION STORE 935	99361	MISCELLANEOUS SUPPLIES	111.04
21ST CENTURY OFFICE SYSTEMS 1992 LTD.	99362	OFFICE SUPPLIES	162.60
BASIL FEARN 93 LTD.	99363	REPAIR PARTS	2,225.25
EMERGENCY REPAIR LIMITED	99364	AUTO PARTS AND LABOUR	11,497.55
OMB PARTS & INDUSTRIAL INC.	99365	REPAIR PARTS	191.15
FRESHWATER AUTO CENTRE LTD.	99366	AUTO PARTS/MAINTENANCE	4,191.97
TIM HORTONS STORE - MOUNT PEARL	99367	REFRESHMENTS	195.49
FIRESIDE CATERING	99368	CATERING SERVICES	2,405.45
GAZE SEED 2015 INCORPORATED	99369	GARDENING SUPPLIES	288.06
PRINCESS AUTO	99370	MISCELLANEOUS ITEMS	48.94
COASTLINE SPECIALTIES	99371	REPAIR PARTS	247.25
GREENWOOD SERVICES INC.	99372	OPEN SPACE MAINTENANCE	6,201.99
GLOBALSTAR CANADA SATELLITE CO	99373	SATELLITE PHONES	180.75

NAME	CHEQUE #	DESCRIPTION	AMOUNT
QUALITY CLASSROOMS	99374	SUPPLIES - RECREATION PROGRAMS	323.68
ENTERPRISE RENT-A-CAR	99375	RENTAL OF VEHICLES	27,318.88
REVOLUTION ENVIRONMENTAL SOLUTIONS LP/TERRAPURE	99376	PROFESSIONAL SERVICES	21,665.86
MCW MARICOR	99377	PROFESSIONAL SERVICES	4,294.00
PROVINCIAL FENCE PRODUCTS	99378	FENCING MATERIALS	2,549.04
PENNEY'S HOLDINGS LIMITED	99379	PROFESSIONAL SERVICES	4,343.44
WOLSELEY CANADA INC.	99380	REPAIR PARTS	166.34
XYLEM CANADA COMPANY	99381	REPAIR PARTS	610.66
ENNIS PAINT INC	99382	PAINT SUPPLIES	43,218.43
EASTERN PROPANE	99383	PROPANE	854.46
COAST 101.1 FM	99384	ADVERTISING	1,926.65
HARRIS & ROOME SUPPLY LIMITED	99385	ELECTRICAL SUPPLIES	721.03
HARVEY & COMPANY LIMITED	99386	REPAIR PARTS	3,811.39
HARVEY'S OIL LTD.	99387	PETROLEUM PRODUCTS	45,629.87
GUILLEVIN INTERNATIONAL CO.	99388	ELECTRICAL SUPPLIES	5,147.04
SPORTCHEK-VILLAGE MALL	99389	PROTECTIVE CLOTHING	128.76
BRENNTAG CANADA INC	99390	CHLORINE	34,396.50
GRAYMONT (NB) INC.,	99391	HYDRATED LIME	21,767.20
RONA	99392	BUILDING SUPPLIES	1,778.71
BELL DISTRIBUTION INC.,	99393	CELLULAR PHONE SUPPLIES	197.68
HISCOCK RENTALS & SALES INC.	99394	HARDWARE SUPPLIES	287.80
SOURCE ATLANTIC INDUSTRIAL DISTRIBUTION	99395	REPAIR PARTS	3,217.15
FRONTLINE PAINTBALL	99396	ENTERTAINMENT	5,838.43
NL NEWS NOW INC.	99397	ADVERTISING	141.25
BRANDT POSITIONING TECHNOLOGY	99398	REPAIR PARTS	185.32
IMPRINT SPECIALTY PROMOTIONS LTD	99399	PROMOTIONAL ITEMS	262.36
IDEXX LABORATORIES	99400	VETERINARY SUPPLIES	508.55
YMCA OF NORTHEAST AVALON	99401	REAL PROGRAM	1,848.00
TRANE CANADA CO.	99402	REPAIR PARTS	31.73
BOSCH REXROTH CANADA CORP.	99403	REPAIR PARTS	162.21
STANTEC ARCHITECTURE LTD.	99404	PROFESSIONAL SERVICES	46,440.94
MITCHELL FARMS INC	99405	MULCH	402.50
VOHL INC.	99406	REPAIR PARTS	497.52
CARMICHAEL ENGINEERING LTD.	99407	PROFESSIONAL SERVICES	5,169.12
STAPLES ADVANTAGE	99408	OFFICE SUPPLIES	1,901.55
MARK'S WORK WEARHOUSE	99409	PROTECTIVE CLOTHING	147.18
MARTIN'S FIRE SAFETY LTD.	99410	SAFETY SUPPLIES	263.29
BANG THE TABLE	99411	ENGAGEMENT HQ LICENCE	22,374.00
COLOUR	99412	PROFESSIONAL SERVICES	11,582.50
EASTCAN FIRE TRUCKS	99413	PROFESSIONAL SERVICES	3,616.00
MARTIN INDUSTRIAL GROUP	99414	REPAIR PARTS	1,161.64
WSP CANADA INC.	99415	PROFESSIONAL SERVICES	21,570.57
DOCU GUARD/SHRED GUARD	99416	PROFESSIONAL SERVICES	260.36
REXEL CANADA ELECTRICAL INC.,	99417	REPAIR PARTS	404.55
JJ MACKAY CANADA LTD.	99418	PARKING METER KEYS	11,780.60

NAME	CHEQUE #	DESCRIPTION	AMOUNT
CUTTING EDGE LAWN CARE INC.,	99419	PROFESSIONAL SERVICES	8,362.00
OCEANSIDE	99420	REPAIR PARTS	117.12
SUMMIT PLUMBING & HEATING LTD.	99421	PROFESSIONAL SERVICES	4,539.87
DR. THOMAS HALL	99422	MEDICAL EXAMINATION	85.00
DR. CHRIS HOLDEN	99423	MEDICAL EXAMINATION	20.00
MELVIN'S ATV PARTS & ACC LTD.	99424	REPAIR PARTS	12,648.85
WAJAX INDUSTRIAL COMPONENTS	99425	REPAIR PARTS	370.80
NEWFOUND DISPOSAL SYSTEMS LTD.	99426	DISPOSAL SERVICES	3,507.00
NEWFOUNDLAND DISTRIBUTORS LTD.	99427	INDUSTRIAL SUPPLIES	571.99
BELL MOBILITY PAGING	99428	PAGING SERVICES	170.14
BELL MOBILITY INC.	99429	CELLULAR PHONE USAGE	56.50
BELL ALIANT	99430	TELEPHONE SERVICES	243.04
TOROMONT CAT	99431	AUTO PARTS	3,731.87
NORTH ATLANTIC PETROLEUM	99432	PETROLEUM PRODUCTS	20,579.80
NOVA CONSULTANTS INC.	99433	PROFESSIONAL SERVICES	28,224.15
PBA INDUSTRIAL SUPPLIES LTD.	99434	INDUSTRIAL SUPPLIES	1,142.15
CA PIPPY PARK COMMISSION	99435	GROUNDS MAINTENANCE	8,305.50
PROFESSIONAL UNIFORMS & MATS:INC.	99436	PROTECTIVE CLOTHING	218.66
NEWFOUNDLAND EXCHEQUER ACCOUNT	99437	GAZETTE PUBLICATION	247.03
RIDEOUT TOOL & MACHINE INC.	99438	TOOLS	662.31
THE ROYAL GARAGE LTD.	99439	AUTO PARTS	348.61
ROYAL FREIGHTLINER LTD	99440	REPAIR PARTS	2,561.53
S & S SUPPLY LTD. CROSSTOWN RENTALS	99441	REPAIR PARTS	10,905.83
ST. JOHN'S VETERINARY HOSPITAL	99442	PROFESSIONAL SERVICES	1,732.86
ST. JOHN'S TRANSPORTATION COMMISSION	99443	CHARTER SERVICES	3,453.40
BIG ERICS INC	99444	SANITARY SUPPLIES	1,370.38
SAUNDERS EQUIPMENT LIMITED	99445	REPAIR PARTS	3,262.21
SANSOM EQUIPMENT LTD.	99446	REPAIR PARTS	67.38
SMITH STOCKLEY LTD.	99447	PLUMBING SUPPLIES	215.79
SMITH'S HOME CENTRE LIMITED	99448	HARDWARE SUPPLIES	341.12
SPEEDY AUTOMOTIVE LTD.	99449	AUTOMOTIVE SUPPLIES	29.13
STANLEY FLOWERS LTD.	99450	FLOWERS	88,493.13
STATE CHEMICAL LTD.	99451	CHEMICALS	457.65
SUPERIOR PROPANE INC.	99452	PROPANE	692.78
TERRA NOVA MOTORS LTD.	99453	AUTO PARTS	45.08
TRACTION DIV OF UAP	99454	REPAIR PARTS	10,224.04
TULKS GLASS & KEY SHOP LTD.	99455	PROFESSIONAL SERVICES	521.88
UNITED SAIL WORKS LTD.	99456	VINYL COVER	141.25
URBAN CONTRACTING JJ WALSH LTD	99457	PROPERTY REPAIRS	84.75
FJ WADDEN & SONS LTD.	99458	SANITARY SUPPLIES	744.28
WEIRS CONSTRUCTION LTD.	99459	ROAD GRAVEL	1,574.01
WINDCO ENTERPRISES LTD.	99460	REPAIR PARTS	431.49
WALMART 3092-KELSEY DRIVE	99461	MISCELLANEOUS SUPPLIES	1,631.94
DR. D.G.HART	99462	MEDICAL EXAMINATION	20.00
ELTON, DOUG	99463	REAL PROGRAM	966.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
DR. WAYNE BUTTON	99464	MEDICAL EXAMINATION	20.00
MAX ARTS ATHLETICS WELLNESS	99465	REAL PROGRAM	929.89
MCDONALD, IMELDA	99466	HONORARIUM	100.00
SOUND ARTS INITIATIVES, INC.	99467	PERFORMANCE FEE	800.00
CANADIAN NUCLEAR SAFETY COMMISSION	99468	LICENCE RENEWAL	1,677.00
RISE & SHINE NURSERY	99469	GARDENING SUPPLIES	231.42
NEWFOUNDLAND POWER INC.	99470	DAMAGE CLAIM	5,774.00
KAREN MISIK	99471	REFUND OVERPAYMENT OF TAXES	1,371.18
SKYMARK CONTRACTING LTD.	99472	REFUND SECURITY DEPOSIT	7,000.00
SMITH, GERALD	99473	HONORARIUM	100.00
HUNGRY HEART CAFE	99474	SANDWICH TRAYS	509.40
DR. AMANDA COMPTON	99475	MEDICAL EXAMINATION	20.00
NEIGHBOURHOOD DANCE WORKS	99476	FINANCIAL SUPPORT	500.00
SEA SCHOOL OF NEWFOUNDLAND	99477	PROFESSIONAL SERVICES	1,050.00
W. J. FIREWORKS	99478	FIREWORKS	16,500.00
INSTITUTE FOR CITIZEN CENTRED SERVICE	99479	CONFERENCE FEE	782.88
NEWFOUNDLAND EXCHEQUER	99480	COMMISSIONER FOR OATHS	50.00
A HOLDING PLACE	99481	PROFESSIONAL SERVICES	499.50
DR. L.W. ADAMS	99482	MEDICAL EXAMINATION	20.00
SINGSONG INC.	99483	PERFORMANCE FEE	452.00
TODD ROBBINS SERVICES INC.	99484	PROFESSIONAL SERVICES	3,955.00
SOBEYS ROPEWALK LANE	99485	MISCELLANEOUS SUPPLIES	590.56
MCINNES COOPER	99486	PROFESSIONAL SERVICES	1,005.61
DR. FRANCISCO ACEVEDO	99487	MEDICAL EXAMINATION	20.00
DAVID RYAN	99488	REFUND OVERPAYMENT OF TAXES	494.28
RICK WINSOR - CABOT TAEKWON-DO	99489	REAL PROGRAM	1,130.00
OVERCAST PUBLISHING INC.	99490	ADVERTISING	641.70
CLIFF JOHNSTON	99491	PROFESSIONAL SERVICES	250.00
GFL ENVIRONMENTAL INC.	99492	PROFESSIONAL SERVICES	608.17
DOREEN MOYST	99493	HONORARIUM	100.00
ST. JOHN AMBULANCE NL COUNCIL	99494	IDP INSTRUCTOR RECERTIFICATION	62.15
EASTERN SAFETY SERVICES	99495	BASIC FIRST AID TRAINING	3,025.00
STACEY CHAFE	99496	REFUND OVERPAYMENT OF RENT	87.00
MACMORRAN COMMUNITY CENTRE SUMMER CAMP	99497	REAL PROGRAM	200.00
HI-TECH DESIGN & CONSTRUCTION SYSTEMS LTD.	99498	REFUND OVERPAYMENT OF TAXES	814.98
GAIL CHAULK	99499	RECREATION PROGRAM REFUND	15.00
RUBY HANN	99500	RECREATION PROGRAM REFUND	25.00
CHRISTA BAMBRICK	99501	RECREATION PROGRAM REFUND	42.00
ROBIN DALTON	99502	REFUND OVERPAYMENT OF TAXES	62.01
ALEXANDER FITZGERALD	99503	REFUND OVERPAYMENT OF TAXES	560.85
JONATHAN MILLS	99504	REFUND OVERPAYMENT OF TAXES	226.06
ROBERT KELLY	99505	REFUND SECURITY DEPOSIT	100.00
THE ST. PAT'S DANCERS	99506	ENTERTAINMENT	600.00
WADE CRANE	99507	REFUND SECURITY DEPOSIT	1,500.00
JOHN AND CAROL GARZON	99508	REFUND SECURITY DEPOSIT	250.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
ANGELO STELLISANO	99509	LEGAL CLAIM	105.80
HAYWARD, ELIZABETH	99510	MILEAGE	27.46
JEAN LANGDON	99511	CLOTHING ALLOWANCE	24.13
DOWNEY, JAMES	99512	VEHICLE BUSINESS INSURANCE	342.00
MACKENZIE, NEIL	99513	MILEAGE	29.57
SHERRIFFS, KAREN	99514	MILEAGE	135.55
HIERLIHY, ANNA	99515	VEHICLE BUSINESS INSURANCE	4.50
KELLY, KAREN	99516	MILEAGE	66.41
WILLIAMSON, HELEN	99517	MILEAGE	148.53
LETTO, LORI	99518	MILEAGE	52.99
MELISSA MURRAY	99519	MILEAGE	24.47
MCGRATH, CINDY	99520	MILEAGE	16.52
WILLIAMS, NICOLE	99521	MILEAGE	58.12
COURAGE, SCOTT	99522	MILEAGE	49.52
CHRISTA NORMAN	99523	VEHICLE BUSINESS INSURANCE	98.72
TOBIN, JUDY	99524	MILEAGE	91.77
NICHOLAS WHELAN	99525	MILEAGE	26.06
TYLOR BOONE	99526	MILEAGE	27.33
WATERWORKS SUPPLIES DIV OF EMCO LTD	99527	REPAIR PARTS	21,908.49
HENRY BELL DEVELOPMENT LTD.	99528	COURT OF APPEAL REFUNDS	200.00
TURNER DRAKE & PARTNERS LIMITED	99529	COURT OF APPEAL REFUNDS	600.00
KIRKLAND BALSOM & ASSOC.	99530	COURT OF APPEAL REFUNDS	400.00
LANDMARK MANAGEMENT LIMITED	99531	COURT OF APPEAL REFUNDS	200.00
KRISTA OLIVER	99532	COURT OF APPEAL REFUNDS	60.00
JANICE & GERARD WHITE	99533	COURT OF APPEAL REFUNDS	60.00
M. GLENN WORTHMAN	99534	COURT OF APPEAL REFUNDS	60.00
ROBERT & MARIE COOK	99535	COURT OF APPEAL REFUNDS	60.00
STEVEN JOHNSON	99536	COURT OF APPEAL REFUNDS	60.00
KIMBERLY BUTLER	99537	COURT OF APPEAL REFUNDS	60.00
JIM FOWLOW	99538	COURT OF APPEAL REFUNDS	60.00
MICHAEL SEVIOUR	99539	COURT OF APPEAL REFUNDS	120.00
DONNA NOFTALL	99540	COURT OF APPEAL REFUNDS	60.00
GREGORY CARTER & TINA TAYLOR	99541	COURT OF APPEAL REFUNDS	60.00
GCR TIRE CENTRE	99542	TIRES	4,842.55
ST. JOHN'S TRANSPORTATION COMMISSION	99543	CHARTER SERVICES	4,445.00
BRUCE PEARCE	99544	EMPLOYMENT RELATED EXPENSES	229.68
PUCE CREEK CENTRAL HOBBY DISTRIBUTORS	99545	PROMOTIONAL ITEMS	277.79
PAJ CANADA COMPANY	99546	PROMOTIONAL ITEMS	825.14
PERENNIAL MANAGEMENT	99547	COURT OF APPEAL REFUNDS	60.00
CREATIVE BOOK PUBLISHING	99548	PROMOTIONAL ITEMS	181.12
BARRY, COREY	99549	CLOTHING ALLOWANCE	180.00
BROWN & WAY SURVEYS	99550	CONSULTING SERVICES	60.00
BIDGOODS PROPERTY MANAGEMENT LTD.	99551	COURT OF APPEAL REFUNDS	200.00
TURNER DRAKE & PARTNERS LIMITED	99552	COURT OF APPEAL REFUNDS	800.00
FAIRVIEW INVESTMENTS LTD	99553	COURT OF APPEAL REFUNDS	60.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
GERALD MUGFORD	99554	COURT OF APPEAL REFUNDS	60.00
PAUL LEE	99555	COURT OF APPEAL REFUNDS	60.00
TERENCE & SUZANNE STACK	99556	COURT OF APPEAL REFUNDS	60.00
O'DEA, MIKE	99557	COURT OF APPEAL REFUNDS	180.00
KENNETH & PHILOMENA JOHNSON	99558	COURT OF APPEAL REFUNDS	60.00
JOHN COLLINS	99559	COURT OF APPEAL REFUNDS	60.00
FRANCIS & REGINA CALLAHAN	99560	COURT OF APPEAL REFUNDS	60.00
JOHN DAVIS	99561	COURT OF APPEAL REFUNDS	60.00
CHERRY GREENE	99562	COURT OF APPEAL REFUNDS	60.00
BOYD LEE & ANGELA RIDI	99563	COURT OF APPEAL REFUNDS	60.00
SQUIRES, CARLA	99564	COURT OF APPEAL REFUNDS	60.00
THERESA WALSH	99565	COURT OF APPEAL REFUNDS	60.00
URBAN CONTRACTING JJ WALSH LTD	99566	COURT OF APPEAL REFUNDS	60.00
ROD CHAFE	99567	COURT OF APPEAL REFUNDS	60.00
DEXTER CONSTRUCTION	99568	PROGRESS PAYMENTS	21,653.35
F O B ENTERPRISES LTD.	99569	PERFORMANCE FEE	690.00
THE NAVIGATORS MUSIC INC.	99570	PERFORMANCE FEE	1,725.00
KAT MCLEVEY	99571	PERFORMANCE FEE	800.00
CHAKRABORTY, SANCHITA	99572	PERFORMANCE FEE	200.00
WAJAX INDUSTRIAL COMPONENTS	99573	REPAIR PARTS	34.74
TOTAL:			\$3,154,066.14

MEMORANDUM

Date: July 18, 2016
To: Mr. Kevin Breen, Mr. Rick Squires, Ms. Elaine Henley
From: Sherri Higgins– Buyer
Re: Council Approval - Tender 2016093 Janitorial Supplies

The results of Tender 2016093 Janitorial Supplies are stated below:

Janitorial Supplies	
TENDER #2016093 – June 8/16 - 1:00 PM	
BilRoc Industries Ltd.	\$44,198.35
Peter Pan Sales Ltd.	\$20,630.62
F. J. Wadden & Sons Limited	\$10,646.10
Acklands-Grainger Inc.	\$9,895.52
Colonial Garage & Distributors Limited	\$1,360.52
B and B Sales Limited	\$726.40

This tender contains 61 items which are each awarded individually. Shown above is the cumulative total of the items for each of the lowest bids and includes all of the bids received.

It is recommended to award this tender to the lowest bidders, as shown above, meeting the specifications for various Janitorial Supplies, as per the Public Tendering Act.

This contract is for a one year period with the option to extend for two additional one year periods.

Taxes (HST) extra to price quoted

Sherri Higgins
Buyer

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

MEMORANDUM

Date: July 15, 2016
To: Mr. Kevin Breen, Mr. Rick Squires, Ms. Elaine Henley
From: Sherri Higgins– Buyer
Re: Council Approval - Tender Toner Cartridges

The results of Tender 2016100 Toner Cartridges are stated below:

Toner Cartridges	
TENDER #2016100 – June 23, 2016 - 3:00 PM	
1135378 Ontario Ltd. O/A PrintersPlus	\$32,328.00
Datarite Limited	\$34,712.81
ASCA Office Solutions	\$35,121.24
Triware Technologies Inc.	\$38,640.00
Staples Business Advantage Canada	\$43,836.74
Staples Canada Inc.	\$48,321.63

It is recommended to award this Tender to the lowest bidder meeting all specifications, 1135378 Ontario Ltd. O/A PrintersPlus as per the Public Tendering Act.

This contract is for a one year period with the option to extend for two additional one year periods.

Taxes (HST) extra to price quoted

Sherri Higgins
Buyer

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

MEMORANDUM

Date: July 15, 2016
To: Mr. Kevin Breen, Mr. Rick Squires, Ms. Elaine Henley
From: Sherri Higgins– Buyer
Re: Council Approval - Tender Photocopy Paper

The results of Tender 2016106 Photocopy Paper are stated below:

Photocopy Paper	
TENDER #2016106 – July 13, 2016 - 2:00 PM	
Domtar Inc.	\$32,577.35
Unisource Canada, Inc.	\$41,437.33
Dicks and Company Basics	\$42,899.40

It is recommended to award this Tender to the lowest bidder meeting all specifications, Domtar Inc. as per the Public Tendering Act.

This contract is for a one year period with the option to extend for two additional one year periods.

Taxes (HST) extra to price quoted

Sherri Higgins
Buyer

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

MEMORANDUM

Date: July 12, 2016
To: Mr. Kevin Breen, Mr. Rick Squires, Ms. Elaine Henley
From: Sherri Higgins– Buyer
Re: Council Approval - Tender Field Marking Paint

The results of Tender 2016107 Field Marking Paint are stated below:

Field Marking Paint	
TENDER #2016107 – April 12, 2016 - 1:00 PM	
PPG Architectural Coatings Canada, Inc.	\$16,522.38
Rock Safety Industrial Ltd.	\$69,370.56

It is recommended to award this Tender to the lowest bidder meeting all specifications, PPG Architectural Coatings Canada, Inc. as per the Public Tendering Act.

This contract is for a one year period with the option to extend for two additional one year periods.

Taxes (HST) extra to price quoted

Sherri Higgins
Buyer

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

MEMORANDUM

Date: July 20, 2016

To: His Worship the Mayor and Members of Council

From: Brenda O'Connell, P. Eng.

Re: **Request for Proposals
Signal Hill Road Water Main Replacement
Engineering Consulting Services**

In response to the Request for Proposals for the above noted, proposals were received from the following consultants:

1. **CAP Management Services**
2. **CBCL Limited**
3. **Hatch**
4. **Kavanagh Associates**
5. **Newfoundland Design Associates Limited**
6. **Nova Consultants Inc.**
7. **Pinnacle Engineering Ltd.**
8. **WSP Canada Inc.**

The proposals have been reviewed and evaluated by staff of the Department of Planning, Development and Engineering. It is recommended that engineering consulting services be awarded to WSP Canada Inc. in the amount of One Hundred Fifty Three Thousand Two Hundred Dollars and Zero Cents (**\$153,200.00 – PLUS HST**).



Brendan O'Connell, P. Eng.
Director of Engineering

BO'C/dm

ST. JOHN'S

E-Poll, July 19, 2016

Travel for Councillor Hickman to attend the Canadian Capital Cities Organization (CCCO) annual conference in Quebec City from September 6 – 9, 2016.

	Agree	Disagree
Mayor Dennis O'Keefe	X	
Deputy Mayor Ron Ellsworth	X	
Councillor Danny Breen	X	
Councillor Jonathan Galgay	X	
Councillor Bruce Tilley	X	
Councillor Wally Collins		X
Councillor Tom Hann	X	
Councillor Sandy Hickman	X	
Councillor Dave Lane	X	
Councillor Art Puddister	X	
Councillor Sheilagh O'Leary	X	

E-Poll, July 19, 2016

**Permission to Install Sign on Pearltown Road for
Lester's Farm (advertising that Lester's is still open
while bridge work in the area is ongoing)**

	Agree	Disagree
Mayor Dennis O'Keefe	X	
Deputy Mayor Ron Ellsworth	X	
Councillor Danny Breen	X	
Councillor Jonathan Galgay	X	
Councillor Bruce Tilley	X	
Councillor Wally Collins	X	
Councillor Tom Hann		
Councillor Sandy Hickman	X	
Councillor Dave Lane		
Councillor Art Puddister	X	
Councillor Sheilagh O'Leary	X	

DECISION/DIRECTION NOTE

Title: Peace by Piece: Quilted Memories of Newfoundland in the Great War Exhibit at City Hall

Date Prepared: July 19, 2016

Report To: His Worship the Mayor and Members of Council

Councillor and Role: N/A

Ward: N/A

Decision/Direction Required: *Approval of Peace by Piece exhibit and reception in the Great Hall*

Discussion – Background and Current Status:

- In the lead up to the 100th anniversary of the end of World War I, the Cabot Quilters Guild created a quilt exhibit to commemorate Newfoundland and Labrador's role in that war entitled **Peace by Piece: Quilted Memories of Newfoundland in the Great War**.
- The Guild created quilts with blocks made by quilters who submitted quilt blocks commemorating their family, community or another aspect of the provinces role in WWI. Quilt blocks were assembled as group projects by each participating guild. Seventeen quilts made up of 246 blocks were created to portray and preserve memories of the soldiers, sailors, airmen, and women who served.
- Since the official launch in May, six of the quilts have travelled to Beaumont Hamel in France, and the quilt "Battle of the Somme" was viewed by Princess Ann at the Fluvarium during the 2016 Canada Day celebrations. The exhibit has been displayed in public areas, such as The Rooms and Arts and Culture Centres throughout the province.
- The Peace by Piece project received funding under the City of St. John's First World War Commemorative Grant Fund, the Government of Newfoundland and Labrador's Honour 100 Grant Program, the Government of Canada's Department of Canadian Heritage, and Memorial University of Newfoundland's WW100 Commemoration Program.
- The Cabot Quilters' Guild is requesting approval to display up to thirteen quilts from the collection in the Great Hall at City Hall from August 1- October 15, 2016. They are also requesting a welcome reception for the exhibit in mid-August with light refreshments provided by the City as well as Council representation at the reception. This exhibit in the Great Hall would also be included in the Newfoundland Historic Trust's Doors Open Days event on September 10-11, 2016. The Quilters Guild volunteers will be on hand during Doors Open Days, providing interpretation to the public and answering any questions.

ST. JOHN'S

Key Considerations/Implications:

1. Budget/Financial Implications

- Civic Events – Receptions (Office of the City Clerk) will cover reception

2. Partners or Other Stakeholders

- The Cabot Quilters' Guild

3. Alignment with Strategic Directions/Adopted Plans

- Neighborhoods build our City – Maintain and position downtown as a distinct neighbourhood. Develop parks and places for people.
- Responsive and Progressive – Become a welcoming and inclusive City.
- A Culture of Cooperation - City of St. John's does not operate in isolation, and has developed cooperative and collaborative relationships that are beneficial to supporting our dynamic sustainable capital city.
- A City for All Seasons- Support year-round tourism and industry activity

4. Legal or Policy Implications

- Insurance covered by the City's Insurance policy.

5. Engagement and Communications Considerations

- A City communications plan is in place for the exhibit through as well as engagement via the Doors Open Days event.

6. Human Resource Implications N/A

7. Procurement Implications N/A

8. Information Technology Implications N/A

9. Other Implications N/A

Recommendation:

That Council approve the Peace by Piece: Quilted Memories of Newfoundland in the Great War exhibit and host a welcome reception in the Great Hall.

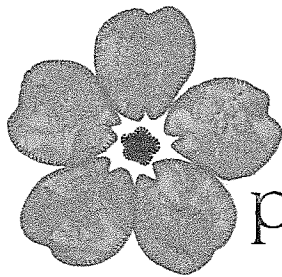
Prepared by/Signature: Christina Dicks, Arts & Cultural Development Coordinator

Approved by/Date/Signature: Deborah Cook, Manager, Division of Tourism & Culture

Approved by/Date/Signature: Elaine Henley, City Clerk

Attachment: Request letter from Debbie Northover, Cabot Quilters' Guild

ST. JOHN'S



peace by piece

Quilted Memories of Newfoundland in the Great War

Elaine Henley
City Clerk
City of St. John's
348 Water Street, PO Box 908
St. John's, NL Canada A1C 5M2

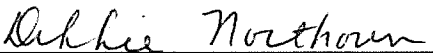
July 10, 2016

Ms Henley

The Peace by Piece organizers appreciate the financial support provided by the City of St. John's during the creation phase of the exhibit. Since the official launch in May six of the quilts have travelled to Beaumont Hamel in France, and the quilt "Battle of the Somme" was viewed by Princess Ann at the Fluvarium during the Canada Day celebrations.

We have visited the Great Hall and have envisioned displaying up to thirteen quilts from the collection in that space. We are requesting approval to display Peace by Piece in the Great Hall from August 1- October 15, 2016. We are also requesting a welcome reception for the exhibit in mid-August with light refreshments provided by the City and Council representation at the reception. It would be a great addition to the Doors Open event, and we would be happy to provide volunteers to answer questions and talk about the project at that time.

Thank you for your consideration


Debbie Northover

Cabot Quilters' Guild PO Box 28028 St. John's, NL A1B 4J8
www.facebook.com/CQG.WWIquiltproject

