

**AGENDA
REGULAR MEETING**

**June 16, 2014
4:30 p.m.**

ST. JOHN'S

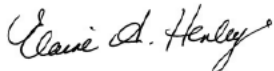
MEMORANDUM

June 13, 2014

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Monday, June 16, 2013 at 4:30 p.m.**

This meeting will be preceded by a Special Meeting to be held on the same day in Conference Room A at **3:30 p.m.**

By Order



Elaine Henley
City Clerk

ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

AGENDA
REGULAR MEETING
June 16, 2014
4:30 p.m.

At appropriate places in this agenda, the names of people have been **removed or edited out so as to comply with the Newfoundland and Labrador Access to Information and Protection of Privacy Act.**

1. Call to Order

2. Approval of the Agenda

3. Adoption of the Minutes - June 9, 2014

4. Business Arising from the Minutes

a. Included in the Agenda

- i. St. John's Municipal Plan Amendment Number 128, 2014
Amendment to the Commercial General Land Use District

B. Other Matters

5. Notices Published:

a. 416 Blackmarsh Road – Residential Low Density (R1)Zone

A Discretionary Use Application has been submitted requesting permission to occupy Civic No. 416 Blackmarsh Road as Home Occupation for a Nail Salon.

The proposed business will occupy a floor area of approximately 3.7 m² and will operate Monday to Friday, 10 am – 10 pm. Sessions will be by appointment only, one client per session for approximately one hour in duration with a maximum of six sessions per day. On-site parking is available. The applicant is the sole employee. (No submissions received)

b. 2864 Trans-Canada Highway – Mineral Workings (MW) Zone.

A Discretionary Use Application has been submitted by Newfoundland Soiltec Inc. to operate a Soil Remediation Facility at 2864 Trans-Canada Highway in the area known as the Harbour Arterial Quarry Area (HAQA)

The proposed operation would entail rectifying of spent drilling mud from offshore oil production operations. The site is located in the Mineral Working Zone under the St. John's Development Regulations.

The Planning and Development Division recommends approval of both applications.

6. Public Hearings

7. Committee Reports

- a. Development Committee Report – June 10, 2014
- b. Finance & Administration Committee Report – June 10, 2014

8. Resolutions

9. Development Permits List – week ending June 11, 2014

10. **Building Permits List** – week ending June 11, 2014
11. **Requisitions, Payrolls and Accounts** - week ending June 11, 2014
12. **Tenders**
13. **Notices of Motion, Written Questions and Petitions**
14. **Other Business**
 - a. Memorandum dated June 11, 2014 from the Director of Engineering re: Assessment Rates 2014
15. **Adjournment**

June 9, 2014

The Regular Meeting of the St. John's Municipal Council was held in the Council Chamber, City Hall at 4:30 p.m. today.

His Worship Mayor O'Keefe presided.

There were present also: Deputy Mayor Ellsworth; Councillors Hann, Hickman, Lane, Puddister, Breen, Galgay, Tilley, Davis, and Collins.

The City Manager; City Clerk; Deputy City Manager – Community Services; Deputy City Manager of Corporate Services; Deputy City Manager of Planning, Development & Engineering; Deputy City Manager – Financial Management; Acting Deputy City Manager of Public Works; Chief Municipal Planner; City Solicitor; and the Senior Legislative Assistant, were also in attendance.

Call to Order and Adoption of the Agenda

SJMC2014-06-09/261R

It was decided on motion of Councillor Davis; seconded by Councillor Puddister: That the Agenda be adopted with the following addition:

- **Special Events Advisory Committee Report dated June 6, 2014**

Adoption of Minutes

SJMC2014-06-09/262R

It was decided on motion of Councillor Tilley; seconded by Councillor Breen: That the minutes of June 2, 2014 be adopted as presented.

Rennies River Flood Mitigation – Phase 1 – Long Pond Weir

Council considered a memo June 4, 2014 from the Director of Engineering regarding the above noted matter.

SJMC2014-06-09/263R

It was decided on motion of Councillor Davis; seconded by Councillor Galgay: That CBCL Limited be hired to undertake the Rennies River

Flood Mitigation – Phase 1 – Long Pond Weir at a cost of \$173,980 (plus HST). This is in accordance with Item 3.4 of the policy for the “Hiring of External Consultants”.

Councillor Lane speaking in support of the motion also requested that the Environmental Advisory Committee be consulted and kept apprised of the overall Rennie's River Flood Mitigation process. Council concurred with this suggestion.

The motion being put was carried unanimously.

Notices Published

- a) A Discretionary Use Application requesting permission to occupy 43 Liverpool Avenue as a home occupation for a wedding decorating business. The proposed business will be located in the basement and occupy a floor area of approximately 33 m², which will be used primarily for storage and administrative purposes. Clients may be seen on-site infrequently, once a month or less. The applicant is the sole employee. (No submissions were received).

SJMC2014-06-09/264R

It was decided on motion of Councillor Galgay; seconded by Councillor Puddister: That the application for a home occupation to facilitate a wedding decorating business at 43 Liverpool Avenue be approved.

Public Meeting

**Public Meeting of April 30, 2014 re: 12 – 20 Mount Cashel Road (Ward 4)
Application for a Townhouse Condominium Development
Proposed New R2 Condominium Zone
Applicant: 62554 Newfoundland and Labrador Inc.**

Council considered documentation related to the above noted matter, a copy of which is included in the agenda.

SJMC2014-06-09/265R

It was moved by Deputy Mayor Ellsworth; seconded by Councillor Hann: That Council direct staff to proceed with the proposed amendment for the new Residential Medium Density - Condominium (R2 Condo) Zone and the proposed rezoning of 12-20 Mount Cashel Road to that zone. In this regard, the Resolution for St. John's Development Regulations Amendment Number 584, 2014, will have to be forwarded to the Department of Municipal Affairs with a request for provincial registration in accordance with the Urban and Rural Planning Act.

Councillors Davis, Lane and Puddister speaking against the motion reiterated a number of the concerns expressed by the residents during the April 30th public meeting, i.e. snow clearing problems and the lack of snow storage in the area; the exacerbation of traffic congestion which is already a major issue; shadowing impacts on adjacent neighbours who will lose sunlight in their rear gardens by midafternoon due to the imposing height of the proposed structure; and an unreasonable intensification of density. Reference was made to the petitions included in the report which are now referred to the City's Police & Traffic Committee for review in an effort to ameliorate the problems outlined. Concern was also expressed about the developer's unwillingness to reconsider the density issue and to come back with a plan more palatable to both Council and the residents.

Deputy Mayor Ellsworth and Councillor Hann speaking in favour of the motion referenced the Land Use Assessment Report provided by the developer which they argued addresses the issues outlined by the residents. They also advised that increased density is an inevitable reality due to the City's growing population. Increased density also falls in line with the City's Municipal Plan because of its efficient and less costly use of the City's existing infrastructure.

The motion being put, there voted for it the mover, the seconder and Councillors Collins, Tilley, Galgay, Breen, and Hickman; voting against were Councillors Davis, Puddister and Lane.

The motion was carried.

Mayor's Advisory Committee on Affordable Housing Report of May 29, 2014

Council considered the above noted report.

Attendees: Victoria Belbin, Canadian Home Builders Association and
Chairperson
Deputy Mayor Ron Ellsworth
Councillor Dave Lane
Glenn Furlong, Canada Mortgage & Housing
Gord Butler, Provincial Dept. of Advanced Education & Skills
Bruce Pearce, Housing & Homelessness Committee

Kathy Turner, Eastern Health
Dave Blackmore, Deputy City Manager of Planning,
Development & Engineering
Jason Sinyard, Director of Planning
Susan Bonnell, Manager of Communications
Scott Morton-Ninomiya, Affordable Housing Coordinator
Karen Chafe, Recording Secretary

1. **Affordable Housing Business Plan 2014 – 2017**
The Committee reviewed the Affordable Housing Business Plan as attached and recommends Council's approval.
2. **Draft Letter re: Urgent, Collaborative Action on Substandard Properties**
The Committee recommends that the following draft letter be sent to the Honourable Kevin O'Brien, Minister of Advanced Education & Skills and the Honourable Dan Crummell, Minister of Service NL.

Victoria Belbin
Chairperson

SJMC2014-06-09/266R

It was moved by Deputy Mayor Ellsworth; seconded by Councillor Breen: That the Affordable Housing Business Plan for 2014-2017 be approved as presented.

Councillors Tilley, Davis, Lane and Hickman as well as Mayor O'Keefe spoke in favour the Affordable Housing Business Plan and commended those involved with its development, particularly City staff and the Mayor's Advisory Committee on Affordable Housing.

The motion being put was unanimously carried.

SJMC2014-06-09/267R

It was decided on motion of Deputy Mayor Ellsworth; seconded by Councillor Breen: That the draft letter on urgent, collaborative action on substandard properties be referred to the Honourable Kevin O'Brien, Minister of Advanced Education & Skills and the Honourable Dan Crummell, Minister of Service NL.

Development Committee Report – June 3, 2014

Council considered the above noted report.

**Re: Department of Planning and Development File DEV1400097
Change of Non-conforming Use Application
Proposed Café/Restaurant
73 Hayward Avenue – Ward 2
Residential Downtown (RD) Zone**

The Committee recommends that the application be processed as a Change of Non-conforming use in accordance with Section 7.14 (a) of the St. John's Development Regulations and be advertised in accordance with Section 5.5 of these Regulations, after which Council may wish to schedule a public meeting on the application.

Dave Blackmore
Chair, Development Committee
Department of Planning, Development and Engineering

SJMC2014-06-09/268R

It was moved by Councillor Hann; seconded by Councillor Galgay: That the application for a Change of Non-Conforming Use at 73 Hayward Avenue to accommodate a proposed café/restaurant be processed in accordance with Section 7.14 (a) of the St. John's Development Regulations as well as be advertised in accordance with Section 5.5 of these Regulations. Further, that a public meeting be scheduled on the application following the notification process.

Councillor Galgay tabled a letter from the Georgestown Neighbourhood Association which will be referred to the Department of Planning, Development & Engineering.

The motion being put was carried.

Regional Wastewater Committee Meeting of May 7, 2014

Council considered the above noted report.

In Attendance:

City of St. John's: Deputy Mayor Ron Ellsworth
Councillor Bernard Davis
Mr. Paul Mackey, Deputy City Manager, Public Works
Ms. Lynnann Winsor, Director – Water and Wastewater
Mr. Terry Knee, Acting Manager - Regional Wastewater
System
Ms. Maureen Harvey , Senior Legislative Assistant

City of Mount Pearl: Councillor Lucy Stoyles
Councillor Dave Aker
Ms. Tina O'Dea, Manager of Engineering Services

Town of Paradise: Ms. Vanessa Barry, Manager of Engineering Services

1. **Heat Recovery Unit**

The Committee reviewed a memorandum dated May 1, 2014 from the Acting Manager – Riverhead Wastewater Treatment Facility which indicated that the HRV unit at the Southside Pumphouse has failed. To be in compliance with Occupational Health and Safety, life safety requires the replacement of the HRV unit. The unit is designed to provide 6 air changes per hour under normal operation and 12 air changes per hour when gas is detected. The estimated cost to replace this unit inclusive of engineering is \$314,160.00 plus HST.

The delivery time for a replacement unit is 16 to 20 weeks. In an effort to expedite the replacement project consultants recommended the City purchase the unit and go to tender for the removal of the old unit and installation of the new unit.

On a motion by Councillor Stoyles; seconded by Councillor Davis Council's approval was recommended to proceed with the above-noted approach to purchase and replace the HRV unit at the Southside Pumphouse at a cost of \$314,160.00 plus HST.

2. **SCADA Update**

The Committee considered a memorandum dated May 1, 2014 from the Acting Manager of the Riverhead Wastewater Treatment Facility regarding the above noted. The SCADA system currently used at Riverhead, iFix version 4.7 has not been functioning properly. Problems with the communication between servers have occurred causing a very high number of alarm calls to staff, resulting in additional overtime costs.

The existing SCADA operating system computers currently run on Windows XP which is no longer supported by Microsoft. Updating the software will eliminate the issues of nuisance alarms and ensure the system has the proper support from Microsoft. Estimated cost \$75,000.00

On a motion by Councillor Davis; seconded by Councillor Aker it was recommended that Council to proceed with the purchase of upgrades to the SCADA system at an estimated cost of \$75,000.

Ron Ellsworth
Deputy Mayor – City of St. John’s
Chairperson

SJMC2014-06-09/269R

It was decided on motion of Deputy Mayor Ellsworth; seconded by Councillor Davis: That the report as presented be adopted.

Special Events Advisory Committee – June 6, 2014

Council considered the above noted report.

- 1. Event:** Ride for Dad
Location: Kenmount Road through Downtown
Date: June 14, 2014
Time: 10:00 a.m. to 11:00 a.m.

Special Events Advisory Recommendation:

It is the recommendation of the Committee that Council approve the above noted event, subject to the conditions set out by the Special Events Advisory Committee.

Tanya Haywood
Director, Recreation Division
Department of Community Services

SJMC2014-06-09/270R

It was decided on motion of Deputy Mayor Ellsworth; seconded by Councillor Hickman: That the Ride for Dad event scheduled for June 14, 2014 taking place on Kenmount Road from 10:00 a.m. to 11:00 a.m. be approved as recommended.

Development Permits List

Council considered as information the following Development Permits List for the week ending June 4, 2014:

**DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING
FOR THE PERIOD OF May 29, 2014 TO June 4, 2014**

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
RES		Home Office-Home Inspections	60 Perlin Street	5	Approved	14-05-29
RES		Home Office-Elevator Contractor	17A Bell's Turn	4	Approved	14-06-03
RES		Home Office- Drafting Services	231 Pennywell Road	2	Approved	14-06-04
RES		Home Office- Electrical Contractor	83 Criagmillar Avenue	2	Approved	14-06-04
COM	WD Partners	Drive Thru Menu Board	25 Aberdeen Avenue	1	Approved	14-06-04

<p>* Code Classification: RES- Residential COM- Commercial AG - Agriculture OT - Other</p>	<p>INST - Institutional IND - Industrial</p>
<p>** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.</p>	

**Gerard Doran
Development Officer
Department of Planning**

Building Permits List

SJMC2014-06-09/271R

It was decided on motion of Councillor Collins; seconded by Councillor Tilley: That the recommendations of the Director of Planning and Development with respect to the following Building Permits list for the period May 29 to June 4, 2014 be approved:

Building Permits List Council's June, 02 2014 Regular Meeting

Permits Issued: 2014/05/22 To 2014/05/28

Class: Commercial

40 Hebron Way	Nc	Retail Store
25 Aberdeen Ave	Sn	Mixed Use
145 Kelsey Dr	Sn	Office
85-95 Kenmount Rd	Sn	Car Sales Lot
355 Main Rd Shamrock City	Sn	Eating Establishment
430 Topsail Rd, Unit #38	Sn	Retail Store
520 Topsail Rd., Burger King	Sn	Eating Establishment
277-281 Water St.,Bowring Bldg	Sn	Office
85 Jensen Camp Rd	Nc	Accessory Building
40 Hebron Way	Nc	Accessory Building
136-140 Water St. Jumping Bean	Co	Eating Establishment
348-350 Water St	Nc	Accessory Building
48 Kenmount Rd - Starbucks	Cr	Eating Establishment
662 Topsail Rd	Rn	Restaurant
520 Topsail Rd Burger King	Rn	Eating Establishment
10 Fort William Pl - Suite 701	Rn	Office
354 Water St	Rn	Mixed Use
12 Bay Bulls Rd Tim Hortons	Rn	Eating Establishment
215 Water St, Suite 511	Rn	Office
575 Kenmount Rd	Ex	Car Sales Lot

This Week \$ 2,034,348.00

Class: Industrial

This Week \$.00

Class: Government/Institutional

This Week \$.00

Class: Residential

6 Aldergrove Pl, Lot 252	Nc	Single Detached Dwelling
51 Baie Verte St	Nc	Accessory Building
42 Spruce Grove Ave	Nc	Accessory Building
116 Blue Puttee Dr	Nc	Accessory Building
118 Bonaventure Ave	Nc	Patio Deck
8 Caravelle Pl Lot 29	Nc	Single Detached & Sub.Apt
10 Caravelle Pl Lot 30	Nc	Single Detached & Sub.Apt
164 Cheeseman Dr	Nc	Fence
36 Cherrybark Cres, Lot 224	Nc	Single Detached Dwelling
57 Cheyne Dr	Nc	Accessory Building
57 Cheyne Dr	Nc	Fence
66 Coventry Way	Nc	Accessory Building
40 Dauntless St	Nc	Accessory Building
10 Drake Cres	Nc	Fence
59 Francis St	Nc	Fence

31 Gear St	Nc	Patio Deck
8 Gibbon Pl	Nc	Fence
20 Golf Course Rd	Nc	Patio Deck
44 Curling Pl	Nc	Fence
72 Iceland Pl	Nc	Accessory Building
6 Kerr St	Nc	Fence
97 Ladysmith Dr	Nc	Patio Deck
8 Legacy Pl, Lot 29	Nc	Single Detached & Sub.Apt
10 Legacy Pl, Lot 30	Nc	Single Detached & Sub.Apt
21 Long Beach St	Nc	Fence
14 Maclaren Pl	Nc	Fence
52 Mcniven Pl	Nc	Patio Deck
530 Main Rd	Nc	Patio Deck
110 Moss Heather Dr	Nc	Patio Deck
8 Mountainview Dr	Nc	Accessory Building
81 New Cove Rd	Nc	Accessory Building
101 New Cove Rd	Nc	Patio Deck
307 Newfoundland Dr	Nc	Accessory Building
8 Oakmount Street	Nc	Single Detached & Sub.Apt
10 Oakmount St	Nc	Single Detached & Sub.Apt
90 Pearltown Rd	Nc	Accessory Building
129 Airport Heights Dr	Nc	Accessory Building
68 Rosalind St	Nc	Fence
25 Stephano St, Lot 220	Nc	Single Detached & Sub.Apt
12 Westview Ave, Lot 6, Unit 1	Nc	Condominium
12 Westview Ave, Lot 6, Unit 2	Nc	Condominium
12 Westview Ave, Lot 6, Unit 3	Nc	Condominium
12 Westview Ave, Lot 6, Unit 4	Nc	Condominium
6 Willenhall Pl, Lot 41	Nc	Single Detached & Sub.Apt
52 Willenhall Pl, Lot 18	Nc	Single Detached & Sub.Apt
54 Willenhall Pl, Lot 17	Nc	Single Detached & Sub.Apt
41 Willenhall Pl Lot 13	Nc	Single Detached Dwelling
13 Cole Pl-Philnl Cleaning	Co	Home Office
19 1/2 Pine Bud Ave	Co	Home Office
123 Ladysmith Dr	Cr	Subsidiary Apartment
9 Sequoia Dr	Cr	Subsidiary Apartment
16 Shoal Bay Rd	Cr	Single Detached Dwelling
11 Lunenburg St	Ex	Single Detached Dwelling
17 Atlantic Ave	Rn	Semi-Detached Dwelling
27 Cambridge Ave	Rn	Single Detached Dwelling
111 Cheeseman Dr	Rn	Single Detached Dwelling
6 Douglas St	Rn	Subsidiary Apartment
69 Freshwater Rd	Rn	Single Detached Dwelling
58 King's Rd	Rn	Townhousing
15 Leslie St	Rn	Single Detached & Sub.Apt
48 Monroe St	Rn	Semi-Detached Dwelling
371 Newfoundland Dr	Rn	Single Detached Dwelling
67 Parsonage Dr	Rn	Single Detached Dwelling
117 Queen's Rd	Rn	Parking Lot
139 Queen's Rd	Rn	Single Detached Dwelling
75 Shaw St, Common, 2,3,4 & 5	Rn	Apartment Building
168 Higgins Line	Sw	Semi-Detached Dwelling
13 Oberon St	Sw	Single Detached Dwelling

This Week \$ 3,197,150.00

Class: Demolition

57 Carter's Hill	Dm	Single Detached Dwelling
5 Linegar Ave	Dm	Single Detached Dwelling

This Week \$ 12,000.00

Total: \$ 5,243,498.00

Repair This Week's Permits Issued: 2014/05/22 To 2014/05/28 \$ 47,950.00

37 Francis Street - accessory building rejected as per Section 8.3.6(4).

Legend

Co	Change Of Occupancy	Sn	Sign
Cr	Chng Of Occ/Renovtns	Sw	Site Work
Nc	New Construction	Ex	Extension
Rn	Renovations	Dm	Demolition
Ms	Mobile Sign		

YEAR TO DATE COMPARISONS			
June 02, 2014			
TYPE	2013	2014	% VARIANCE (+/-)
Commercial	\$45,699,000.00	\$43,776,000.00	-4
Industrial	\$28,000.00	\$125,300.00	348
Government/Institutional	\$7,524,000.00	\$42,505,000.00	46
Residential	\$57,202,000.00	\$44,351,000.00	-22
Repairs	\$1,365,000.00	\$1,405,000.00	3
Housing Units (1 & 2 Family Dwellings)	162	105	
TOTAL	\$111,818,000.00	\$132,162,300.00	18

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA
Director of Planning & Development

Requisitions, Payrolls and Accounts

SJMC2014-06-09/272R

It was decided on motion of Councillor Collins; seconded by Councillor Tilley: That the following Payrolls and Accounts for the week ending June 4, 2014 be approved.

**Weekly Payment Vouchers
For The
Week Ending June 4, 2014**

Payroll

Public Works	\$ 475,720.85
Bi-Weekly Administration	\$ 829,686.44
Bi-Weekly Management	\$ 763,771.01
Bi-Weekly Fire Department	\$ 638,795.43

Accounts Payable **\$8,735,593.39**

Total: **\$11,443,567.12**

Tenders

- a. Tender – 2014 Street Rehabilitation Program, Contract # 2
- b. Contract for Independent Claims Adjusting Services

SJMC2014-06-09/273R

It was decided on motion of Councillor Collins; seconded by Councillor Tilley: That the above noted contracts be awarded as follows:

- **Modern Paving Limited: \$4,673,287.89 (Bid Bond included/HST included)**
- **Crawford Adjusters Canada @ blended rate of \$110 per hour with a 3 year contract beginning July 1, 2014**

Notices of Motion, Written Questions and Petitions

Councillor Bernard Davis tabled a petition from the residents of Jensen Camp Road to either remove the “no left turn” sign on Jensen Camp Road or issue permits to residents of the area to be exempt from the rule. The matter was referred to the City’s Police & Traffic Committee for consideration.

Letter of Congratulations to Shannie Duff

Council considered as information a letter dated June 3, 2014 from Mayor O'Keefe to former Deputy Mayor Shannie Duff congratulating her on receiving the honorary doctor of laws degree at Memorial University.

Quarterly Travel Report (1st Quarter)

Council considered as information a memorandum dated June 4, 2014 from the Deputy City Manager of Financial Management regarding the above noted.

Travel Authorization for Councillor Dave Lane (EDAC National Conference)

Council considered the memorandum dated June 5, 2014 from the City Clerk requesting Council's approval for Councillor Lane to attend the Economic Developers Association of Canadians (EDAC) National Conference being held in Calgary, Alberta from September 26 to 30, 2014.

SJMC2014-06-09/274R

It was decided on motion of Councillor Hickman; seconded by Councillor Puddister: That Councillor Lane's travel request be approved as outlined in the memo.

Councillor Davis

- Councillor Davis questioned the possibility of circulating another notice to residents of Kenmount Terrace to remind people to cover their garbage. It was noted that the City constantly monitors problem areas and takes action as necessary.
- Councillor Davis questioned the status of review regarding the automated garbage collection. Councillor Breen recollected that the estimated cost to implement the program was in the order of \$5 million and as a result was not approved in last year's capital budget. The matter may be reconsidered at next year's budget review.

Councillor Galgay

- Referenced the problem with the proliferation of garbage at 12 Goodridge St. for which he logged a complaint on May 21st. The Deputy City Manager of Planning, Development & Engineering advised that staff has taken action to contact the owner who has not responded to their request to clean up the property. As a result, the City will now hire a contractor to remove the garbage and will charge the cost against the property.

Councillor Hickman

- Councillor Hickman advised that he recently attended a preliminary meeting with the Department of Municipal Affairs regarding an organics plan for the Province. If such comes to pass, the use of bins may eventually become mandatory. He asked that the issue be referred to the next Public Works Committee for review.
- Advised the general public that there will be an engagement process this Thursday at MUN from 2:00 – 4:00 pm and 7:00 – 10:00 pm to discuss the MUN area traffic study. All citizens are welcome to attend.

Councillor Hann

- The covering of trucks bringing garbage to Robin Hood Bay Landfill remains a problem and Councillor Hann questioned the status of work being done on this. Councillor Galgay advised that a report is in the process of being completed and will be referred to a meeting of the Public Works Standing Committee for review.

Adjournment

There being no further business the meeting adjourned at 6:10 p.m.

MAYOR

CITY CLERK

MEMORANDUM

Date: June 11, 2014

To: His Worship the Mayor and Members of Council

Re: **St. John's Municipal Plan Amendment Number 128, 2014
Amendment to the Commercial General Land Use District**

At the Regular Meeting of Council held on May 20, 2014, Council agreed that the proposed text amendment to the St. John's Municipal Plan, regarding an amendment to the Commercial General Land Use District, be advertised for public review and comment, and upon completion of this process, the amendment be referred to a future Regular Meeting of Council for consideration of adoption.

In accordance with the Council Directive of May 20, 2014, the proposed text amendment has been advertised for public review and comment. The amendment has been advertised on two occasions in The Telegram Newspaper. No written public submissions were received.

Recommendation:

It is recommended that Council adopt-in-principle the attached resolution for St. John's Municipal Plan Amendment Number 128, 2014.

If Council adopts-in-principle the amendment, it will be referred to the Department of Municipal Affairs for provincial release. Once that is received, the amendment will be brought to a future regular meeting of Council for formal adoption and appointment of a commissioner to conduct a public hearing as required by the Urban and Rural Planning Act.



Ken O'Brien, MCIP
Chief Municipal Planner

LLB/dlm

Attachments

G:\Planning and Development\Planning\2014\Mayor and Council\Mayor - Commercial General Land Use District Amendment MA Review June 11 2014(11b).docx

ST. JOHN'S

DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

**RESOLUTION
ST. JOHN'S MUNICIPAL PLAN
AMENDMENT NUMBER 128, 2014**

WHEREAS the City of St. John's wishes amend the St. John's Municipal Plan as follows:

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following text amendment to the St. John's Municipal Plan in accordance with the provisions of the Urban and Rural Planning Act:

1. **"Repeal Part III – "Land Use Districts" in the City Wide Objectives and Policies and replace it with the following new section:**

Land Use Districts

The major purpose of the Land Use Districts is to identify and describe the recommended dominant land use and to provide parameters for development. In addition, Land Use Districts may prescribe, where it is deemed to be appropriate, the quantitative Height and Floor Area Ratio for land uses within Districts. Height is the maximum height permitted for a building in terms of the number of storeys or a metric dimension. Floor Area Ratio is the maximum ratio allowed between the floor area of a building on a lot and the area of that lot. These controls restrict the maximum bulk of buildings allowed in zones under a particular District.

2. **Repeal Part III Section 3.3.2 – "Building Height and Area" in the Commercial General (CG) Land Use District and replace it with the following new section:**

Building Height and Area

Building Height and Floor Area Ratio shall be as provided for in the St. John's Development Regulations."

BE IT FURTHER RESOLVED that the City of St. John's requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this _____ day of _____, 2014.



Mayor

MCIP

I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

City Clerk

Council Adoption


Provincial Registration

NOTICES PUBLISHED

Applications which have been advertised in accordance with the requirements of Section 5.5 of the St. John's Development Regulations and which are to be considered for approval by Council at the **Regular Meeting of Council on Monday, June 16, 2014**

Ref #	Property Location/ Zone Designation	Ward	Application Details	Floor Area (square metres)	# of Employees (includes the applicant)	# of On-Site Parking Spaces	Written Representations Received	Planning and Development Division Notes
1	416 Blackmarsh Road Residential Low Density (R1) Zone	3	<p>A Discretionary Use Application has been submitted requesting permission to occupy Civic No. 416 Blackmarsh Road as a Home Occupation for a Nail Salon.</p> <p>The proposed business will occupy a floor area of approximately 3.7 m² and will operate Monday to Friday, 10 a.m. - 10 p.m. Sessions will be by appointment only, one client per session for approximately one hour in duration with a maximum of six sessions per day. On-site parking is available. The applicant is the sole employee.</p>	3.7	1		no submissions received	The Planning and Development Division recommends approval of the application subject to all applicable City requirements.
2	2864 Trans-Canada Highway Mineral Workings (MW) Zone	5	<p>A Discretionary Use Application has been submitted by Newfoundland Soiltec Inc. to operate a Soil Remediation Facility at 2864 Trans-Canada Highway in the area known as the Harbour Arterial Quarry Area (HAQA).</p> <p>The proposed operation would entail the rectifying of spent drilling mud from offshore oil production operations. The site is located in the Mineral Working Zone under the St. John's Development Regulations.</p>				1 submission received	The Planning and Development Division recommends approval of the application subject to all applicable City requirements.

The Office of the City Clerk and the Department of Planning, Development & Engineering, in joint effort, have sent written notification of the applications to property owners and occupants of buildings located within a minimum 150-metre radius of the application sites. Applications have also been advertised in The Telegram newspaper on at least one occasion and applications are also posted on the City's website. Where written representations on an application have been received by the City Clerk's Department, these representations have been included in the agenda for the Regular Meeting of Council.


 Jason Sinyard, P. Eng, MBA
 Director of Planning and Development

**RESOLUTION
ST. JOHN'S MUNICIPAL PLAN
AMENDMENT NUMBER 128, 2014**

WHEREAS the City of St. John's wishes amend the St. John's Municipal Plan as follows:

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following text amendment to the St. John's Municipal Plan in accordance with the provisions of the Urban and Rural Planning Act:

1. **"Repeal Part III – "Land Use Districts" in the City Wide Objectives and Policies and replace it with the following new section:**

Land Use Districts

The major purpose of the Land Use Districts is to identify and describe the recommended dominant land use and to provide parameters for development. In addition, Land Use Districts may prescribe, where it is deemed to be appropriate, the quantitative Height and Floor Area Ratio for land uses within Districts. Height is the maximum height permitted for a building in terms of the number of storeys or a metric dimension. Floor Area Ratio is the maximum ratio allowed between the floor area of a building on a lot and the area of that lot. These controls restrict the maximum bulk of buildings allowed in zones under a particular District.

2. **Repeal Part III Section 3.3.2 – "Building Height and Area" in the Commercial General (CG) Land Use District and replace it with the following new section:**

Building Height and Area

Building Height and Floor Area Ratio shall be as provided for in the St. John's Development Regulations."

BE IT FURTHER RESOLVED that the City of St. John's requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this _____ day of _____, 2014.



Mayor

MCIP

I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

City Clerk

Council Adoption

Provincial Registration

MEMORANDUM

Date: June 12, 2014

To: His Worship the Mayor and Members of Council


Re: **Notices Published Item #2**
Soil Remediation Facility
2864 Trans Canada Highway
Newfoundland Soiltec Inc

In reference to the above Discretionary Use application, the following is provided for Council's information.

This was deferred at the Regular Meeting of Council on May 20, 2014, to allow staff an opportunity to discuss the application with the Provincial Government as it had received endorsement from the Department of Environment & Conservation and opposition from Department of Natural Resources.

Since then, discussions were held with the various provincial departments and the applicant. The application has changed from a Crown Land Grant to a License to Occupy which has removed the initial opposition from the Department of Natural Resources.

The Planning & Development Division, therefore, recommends approval of the application subject to all applicable City requirements.



Jason Sinyard, P. Eng., MBA
Director of Planning & Development


JS/dlm

G:\Planning and Development\Planning\2014\Mayor and Council\Mayor - Soiltec Notices Published June 11 2014(js).docx

ST. JOHN'S

DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

CRW 1400013

RE: Newfoundland Soiltec Inc. 

Jason Sinyard to Nunn, Ges

Cc: "Devereaux, Andrea", "Kennedy, Gerald", "Hinchey, Jim", "Hearns, Peter", Gerard
Doran

2014/06/06 08:19 AM

Thanks. We'll advise if we need anything further.

Jason

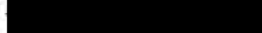

Jason Sinyard, P.Eng., MBA
Director of Planning & Development
City of St. John's

"Nunn, Ges"

Hi Jason,

we have reviewed the altern...

2014/06/06 12:46:06 AM

From: "Nunn, Ges" 
To: 'Jason Sinyard <JSinyard@stjohns.ca>
Cc: "Hearns, Peter" <peterhearns@gov.nl.ca>, "Hinchey, Jim" < Kennedy,
Gerald" <geraldkennedy@gov.nl.ca>, "Devereaux, Andrea" <AndreaDevereaux@gov.nl.ca>
Date: 2014/06/06 12:46 AM
Subject: RE: Newfoundland Soiltec Inc.

Hi Jason,

we have reviewed the alternate suggestion of a Licence to Occupy for an initial 5-year term brokered by Crown Lands and, following Newfoundland Soiltec Inc. assurances, at a meeting here at 50 Elizabeth Avenue last week, that the company is actively looking for an alternate site, we are prepared to lift our objection and let the Discretionary Useproject proceed on a temporary basis.

Our main concern remains alienation of quarry materials resources and this is reflected in the comments to the Approval with stipulations (see attachment). I hope that this fits the bill.

Regards,

Ges Nunn.

Geologist,
Quarry Materials Section,
Mineral Lands Division,
NL Department of Natural Resources.
Tel.: 709-729-6418
Fax.: 709-729-6782
E-mail: gesnunn@gov.nl.ca

From: Jason Sinyard [mailto:JSinyard@stjohns.ca]

Sent: Friday, May 30, 2014 3:39 PM

To: Hearns, Peter

Cc: Nunn, Ges; Hinchey, Jim; Gerard Doran; Bob Bursey

Subject: Re: Soiltec

Thanks Peter.

Jason

Re: Discretionary Use Application for a Soil Remediation Facility (also submitted as Crown Lands application # 145694).

COMMENTS : STRONGLY OPPOSED

- 1). **This application is located on the adjacent Quarry Lease # 116784 (file # 711:3672) held by Standard Paving Ltd. and is not on Newfoundland Soiltec Inc.'s ground (Quarry Lease 115736, file # 711:3931).**
- 2). **The Harbour Arterial Quarry Site (HAQS) area is zoned mineral working and is set aside for quarrying purposes. Soil remediation is not compatible with the extraction of quarry materials for which these quarry leases were issued.**
- 3). **Permanent structures are not normally allowed on quarry leases because they also interfere with the ability to excavate quarry material.**

Additionally:

the HAQS is currently under review and all land use applications are being declined whilst these discussions continue. This will remain the case pending decisions on how to move resource extraction forward throughout the site as a whole.

Email from Nes Gunn in response to the initial advertisement. Objection was subsequently withdrawn.

REPORT / RECOMMENDATIONS TO COUNCIL

Development Committee

Tuesday, June 10, 2014

The following matters were considered by the Development Committee at its meeting held on June 10, 2014. A staff report is attached for Council's information.

**Re: Department of Planning, Development & Engineering File No. DEV1400137
Proposed Demolition and Rebuild of Dwelling
42-46 Healey's Pond Crescent
Town of Portugal Cove - St. Phillips
Broad Cove River Watershed (W) Zone**

Recommendation

Council reject the application of demolition and rebuild to erect the new dwelling proposed pursuant to Section 104 of the City of St. John's Act.

David Blackmore

AAM/amw

ST. JOHN'S

MEMORANDUM

Date: June 11, 2014

To: His Worship the Mayor and Members of Council

From: David Blackmore, R.P.A.
Deputy City Manager, Department of Planning, Development and Engineering
Chair-Development Committee

Re: **Department of Planning, Development & Engineering File No. DEV1400137
Proposed Demolition and Rebuild of Dwelling
42-46 Healey's Pond Crescent
Town of Portugal Cove - St. Phillips
Broad Cove River Watershed (W) Zone**

An application has been referred to the Department of Planning, Development & Engineering from the Town of Portugal Cove - St. Philips regarding the above referenced development. The property is situated within the Broad Cove River Watershed of the City of St. John's where development or extension to existing development is regulated by the City of St. John's Act. The applicant has proposed to demolish the existing 86 m² dwelling and build a new home. Upon inspection of the dwelling by City staff, it was revealed that the house does not meet the 50% dilapidated condition as per Section 104 (4)(c). The existing dwelling is habitable and there are no obvious structural issues or other items of concerns that show that the home is in poor condition.

Recommendation

Council reject the application of demolition and rebuild to erect the new dwelling proposed pursuant to Section 104 of the City of St. John's Act.

(Original Signed)

David Blackmore

AAM/amw

ST. JOHN'S

DEPARTMENT OF ENGINEERING
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

Report

Finance and Administration Committee

Tuesday, June 11, 2014 at 12:00 noon
Conference Room A, 4th Floor, City Hall

IN ATTENDANCE:

Councillor Danny Breen, Chairperson
Councillor Bruce Tilley
Councillor Tom Hann
Councillor Bernard Davis
Councillor Sandy Hickman
Councillor Jonathan Galgay
Councillor Art Puddister
Mr. Neil Martin, City Manager
Mr. Robert Bishop, Deputy City Manager, Financial Management
Mr. Dave Blackmore, Deputy City Manager, Planning, Development & Engineering
Ms. Tanya Haywood, Director of Recreation
Mr. Sean Janes, City Internal Auditor
Ms. Maureen Harvey, Senior Legislative Assistant

1. Memorandum dated June 4, 2014 from Deputy City Manager, Financial Management re: Updated Travel Expense Policy

The Committee considered the above noted memorandum along with a draft revised Travel Expense Policy.

Updates to the policy include:

- changing position titles and document names to reflect current usage throughout the document,
- permitting the City Manager approve travel costs which would exceed the approved departmental budget,
- allowing claim of fees for the transportation of one checked bag,
- requiring inclusion of calculations and supporting documents showing the basis for the amounts claimed (e.g. the most economical) when an employee is combining business and personal travel,
- including a requirement for employees to contact the City's Risk Manager before renting a vehicle,
- allowing reimbursement of internet charges where deemed appropriate by the Department Head or City Manager,
- rearranging all information related to per diems to place it all in one section, and
- providing direction in calculating and documenting foreign exchange claims.

A motion was put forward by Councillor Hickman to increase the per diem meal allowances to \$75 per day

- 3 in favour - Councillors Puddister, Hickman and Davis
- 4 against – Councillors Tilley, Hann, Breen and Galgay
- Motion defeated

Recommendation

On a motion by Councillor Davis, the Committee recommends approval of the revised Travel Expense Policy – Policy 03-11-08 as attached.

a. Litter Collection Program Proposal 2014

The Committee considered a memorandum dated May 30, 2014 from the Manager of Parks & Open Spaces with respect to the development of a roadside and open space litter collection program for the City.

Areas proposed for collection include, but are not limited to:

- Robin Hood Bay Road
- East White Hills Road
- Pitts Memorial Drive, Columbus Drive
- Portugal Cove Road to City limits
- Logy Bay Road from McDonald Drive to City limits
- Torbay Road from McDonald Drive to City limits
- Stavanger Drive commercial area (Manager of Parks & Open Spaces to define)
- Robert E. Howlett highway
- Farm roads in the Goulds to Paddy's Pond to Northern Pond
- Blackhead Road to Cape Spear
- Maddox Cove Road from Blackhead Road to Maddox Cove
- Southern Shore Highway from Bay Bulls Big Pond to City limits

The cost of the program is estimated at \$53,165.

Recognizing the high volume of traffic on the above noted streets, it was agreed that all OHS guidelines be implemented and strictly enforced. It was also noted that the Department of Community Services has received funding for summer programming and the possibility of recovering some of the costs through this funding will be explored.

Recommendation

On a motion by Councillor Tilley, the Committee recommends approval of the roadside and open space litter collection program at a cost of approximately \$53,165.

NEW BUSINESS:

a. Requests for Financial Support for Meetings and Conventions (Policy 04-09-02)

The Committee considered a request from the Eastern Canadian Division Gaelic Athletic Association Tournament which is being held in St. John's on August 30-31st. Approximately 100 participants will be registered.

Recommendation:

Moved by Councillor Davis that in keeping with Policy 04-09-02 a contribution in the amount of \$500 be approved for the Eastern Canadian Division Gaelic Athletic Association as recommended.

b. Application from Opera on the Avalon for Ongoing Assistance

The Committee considered an application dated June 2, 2014 from Opera on the Avalon for annual financial assistance. While the organization had received \$10,000 under the grants program, it feels it should be able to access funding similar to that received by the Newfoundland Symphony Orchestra and Festival 500.

Recommendation

Moved by Councillor Galgay that funding for Opera on the Avalon be confirmed at \$10,000 for 2014 as recommended by the Grants Committee.

Councillor Hickman dissented.

c. Request from Junior Diabetes Research Foundation for request for “Gold Sneaker Donation Request” JDRF Telus Walk to Cure Diabetes

The Committee considered the above noted request.

Recommendation

The Committee recommends that the request for sponsorship from the Junior Diabetes Research Foundation be denied as it does not fall within the scope of the City’s policy.

d. Request from Royal Newfoundland Constabulary – 2014 Versadex Users – Best Practice & Training Workshop

The Committee considered the above noted request.

Recommendation

The Committee recommends rejection of the request for sponsorship for the 2014 Versadex Users.

e. Letter dated February 25, 2014 from the Canadian Condominium Institute re: request for review of condominium issues and revival of the Condominium Committee

The Committee considered a letter which asked Council to consider the following items:

1. Tipping fees
2. How the assessment process works (in terms of the difference in taxation for a condominium unit as opposed to a single family house)
3. Re-cycling (or the lack of it for condominium buildings)
4. Bulk garbage
5. Revival of the Condominium Committee

Recommendation

The Committee recommends that a letter be sent to the Canadian Condominium Institute denying the request to reconsider the issues outlined in their letter of February 25, 2014.

f. Payment Plan for Seniors

The Committee considered a request from Councillor Puddister to implement a program that will forego interest charges for seniors who pay taxes on a monthly basis.

Discussion took place with agreement that staff prepare a discussion paper for 2015 budget discussions.

Councillor Danny Breen
Chairperson

Corporate and Operational Policy Manual

Passed By Council
on:1999/04/20 Last
Revision
Date:2009/05/19

Policy: 03-11-08 Travel Expense Policy

Purpose

To establish guidelines and procedures respecting the authorization and financing of travel by Elected Officials and City Employees who travel on behalf of the City of St. John's.

Policy Statement

GENERAL

It is the policy of the City of St. John's to reimburse employees (Elected Officials and Employees) for all authorized travel expenses incurred within the limits and guidelines established in this policy. Further, it is the City of St. John's policy that business and conference travel costs are to be held to a minimum, after giving due consideration to factors such as time constraints, comfort, location of the conference/business meeting, the number of City employees attending, the distance to be travelled, etc. The responsibility rests with the City Department concerned to ensure that the most practical and economical travel options are selected and that approved departmental travel budgets are strictly adhered to.

1. APPROVALS

1.1 To Travel - Approved Departmental travel budgets provide the basic funding available to cover employees of that Department travelling on City business during that fiscal year. Council approval of the departmental travel budgets does not constitute approval for any specific travel on City business and, prior to its commencing, such travel must gain the following approvals or authorization:

1.1.1 Council shall authorize the travel of the Mayor, Deputy Mayor, Councillors and City Manager;

1.1.2 Travel by all other employees must have been budgeted and must be specifically

approved by the City Manager prior to incurring any cost relating to said travel and/or to the actual date of departure, whichever is earliest. Requests for the City Manager's approval must include the employee's name, purpose of travel, benefit to the Department and City, and the anticipated travel cost.

1.1.3 Any travel cost exceeding the approved departmental travel budget must be approved by the City Manager.

1.2 Expenses - Travel costs and expenses require the following authorizations:

1.2.1 The Deputy City Manager, Financial Management shall authorize the travel costs and expenses of the Mayor, Deputy Mayor, Councillors, and City Manager;

1.2.2 The City Manager will authorize the travel costs and expenses of the Department Heads; and

1.2.3 Department Heads will authorize the travel costs and expenses of departmental employees.

2. FORMS

Those documents to be completed by the employee travelling on City business include:

2.1 Travel Authorization Form which is initiated by the employee travelling, before undertaking a trip out of the City and/or incurring any travel costs, and gives the necessary approval for the trip and/or for the advance of money to cover the expected expenses, when required. Any third party reimbursement must be clearly indicated on the original Travel Authorization Form. Where applicable, the Employees travelling should attach a copy of the registration form and program brochure.

2.2 Travel Expense Statement which lists all expenses claimed with any receipts, etc. attached to substantiate claims. This indicates the advance obtained and the refund of the unused portion of the advance where applicable, or the reimbursement of expenses to employees. Any third party reimbursement must be clearly indicated on the Travel Expense statement.

3. TRAVEL STATUS

Employees are considered to be on travel status from the time they leave their place of residence or normal place of work for the purpose of travelling on City business to the time they return to their place of residence or normal place of work. The travel status of employees who combine personal business with official duties will not include the period of time the employee is on personal business.

4. RESPONSIBILITIES:

4.1 Financial Management Department - has the ongoing responsibility to carry out the following:

4.1.1 Audit and check all claims to ensure that they have been submitted, certified and approved in accordance with the Policy.

4.1.2 Reimburse approved and audited claims, maintain records of same.

4.1.3 Provide interpretation where the suitability of the rates is questioned or where conflicts arise.

4.1.4 Record and track any third party reimbursement.

4.1.5 Use the record of expenses paid to provide Council with a quarterly report on travel costs.

4.2 Line Departments - Have the on-going responsibility to carry out the following:

4.2.1 Ensure that all employees who are required to travel are aware of and adhere to the guidelines and procedures contained in this Policy.

4.2.2 Ensure that all travel budgets are strictly adhered to.

4.2.3 Ensure that the Travel Authorization and the Travel Expense Statement are submitted within deadlines and include the appropriate documentation.

4.2.4 Advise the Financial Management Department if any third party reimbursement is involved.

4.3 Employee Travelling - Has the on-going responsibility to:

4.3.1 Complete the Travel Authorization Form and submit it for approval. This form must be received at Financial Services at least five (5) business days prior to departure.

4.3.2 Obtain necessary vouchers, receipts or other appropriate documents to substantiate expenditures while on the trip.

4.3.3 Complete the Travel Expense Statement within ten (10) business days of return and submit it for approval to the appropriate authority as outlined in section 16 of this policy. This Statement must be completed in detail. The Financial Management Department will not complete the Statement on behalf of any Employee. Within five (5) business days of receiving the completed Travel Expense Statement, the appropriate authority should review and approve it and forward it to the Financial Management Department.

4.3.4 Reimburse the City for advances in excess of expenses paid.

4.3.5 After travelling on City business, employees will submit a written report to their immediate supervisor outlining the value and contents of a conference, seminar, etc. Where deemed appropriate, the report may also be submitted to the Department Head, City Manager, Council or a Committee of Council.

4.3.6 Where all or some of the expenses incurred on the trip are to be reimbursed by a third party, the employee is responsible for the immediate submission of a detailed expense claim to that third party. The employee should also request that the third party make any cheque covering reimbursement payable to the City of St. John's. If the third party disregards the employee's request and issues a cheque for reimbursement which is payable to the employee, the employee must endorse the back of the cheque as "Pay to the City of St. John's" and hand deliver it to the Deputy City Manager, Financial Management or his/her designate immediately upon receiving it.

4.3.7 Employees travelling are responsible for arranging their own transportation and accommodations, etc. using the designated travel consultant where one exists.

5. TRANSPORTATION

The mode of transportation will be at the discretion of the employee travelling, taking into consideration the destination and ensuring reasonable costs.

5.1 Air Travel - will be considered the normal mode of transportation for trips outside the Province, and for longer trips within the Province. When arranging air travel, the following will apply:

5.1.1 Since travel to conferences, conventions, seminars, workshops, and training courses can be anticipated well in advance, the normal travel will be by advance booking (seat sale).

5.1.2 Air travel for general business purposes is usually of a nature that advanced booking is not possible. Therefore, the charge for air fare will normally be economy or equivalent, except that on flights in excess of three hours, an upgrade to business class or equivalent may be permitted with the prior approval of the City Manager.

5.1.3 Other Fees Related to Airfare: The City will cover the cost of a Seat Selection Fee in order to secure the individual's seat on the aircraft and to avoid higher fares which guarantee a seat. The City will reimburse the cost of baggage fees for the first bag only. No other service, cancellation or insurance fees will be considered a reimbursable expense unless a clear discernible benefit to the City of St. John's is demonstrated. The Deputy City Manager, Financial Management will make a final decision on any fees claimed in this regard.

5.2 Privately Owned Vehicles - Allowance for the use of privately owned vehicles will be made at the rate posted by Human Resources. This rate will be adjusted on a quarterly basis using the rates produced by the Provincial Treasury Board with the same effective date. For those employees in receipt of a car allowance, the City will reimburse the cost of the actual gasoline purchased, receipts are required.

6. PERSONAL BUSINESS

An employee travelling on City business may, with the approval of the Department Head, travel by any means of transportation along any route in order that he/she may combine personal business with his/her official duties. However, the claim for expenses will be paid on the basis of the expenses that would have been incurred had the trip been made by the most direct route and most economical mode of travel. Extra working time required for travel or stopovers while on personal business will be deducted from vacation leave entitlement. Any employee who combines personal and City business should include calculations and supporting documents showing the most economical mode of travel versus the actual costs.

7. TRAVELLING TO & FROM ST. JOHN'S AIRPORT

An employee may use his/her own vehicle for transportation to and from the St. John's Airport and be reimbursed for the cost of mileage at the applicable rate plus parking, provided the costs do not exceed normal taxi fare. When several people travel together in the same vehicle, only the owner will be entitled to the allowance. Other than the above, the person travelling will normally be reimbursed for taxi fare from his/her place of residence or normal place of work to the airport and return.

8. TAXIS AND EQUIVALENT

A person travelling shall be reimbursed for any actual and reasonable costs incurred for taxi, airport limousines, buses, or equivalent transportation on necessary official business in the location(s) outside St. John's listed on his/her Travel Authorization. Receipts must be obtained and submitted with the Travel Expense Statement.

9. CITY OWNED VEHICLES

City owned vehicles may be used for journeys where it is more economical to do so, with the prior permission of the Department Head and/or the City Manager.

10. RENTAL OF VEHICLES

Rental of vehicles at the destination will not normally be permitted. However, where the employee's ultimate destination is of a sufficient distance from the nearest airport to make the cost of taxi service prohibitive, the employee may request a vehicle rental on the Travel Authorization Form. Employees using a rental vehicle for City business are covered by the City's insurance and should not purchase the collision waiver damage option. Employees should contact the Risk Manager before leaving on Business travel and request evidence of the City's insurance for presentation to the rental car company.

11. ACCOMMODATION

A person required to travel on City business shall be reimbursed for actual and reasonable expenses for commercial accommodation. The type of accommodation used shall be reasonably priced, conveniently located and comfortably equipped. It is acknowledged that where a person's personal situation dictates the need for "Accessible" accommodation, this

may involve a higher price than would usually be expected. It is anticipated that employees will travel to their destination the day before and return home the day after their City Business. If the employee needs additional time at the City's expense, an explanation must be provided on the Travel Authorization form prior to approval by the Department Head, Deputy City Manager, Financial Management, and City Manager.

11.1 Business/Government Rates - Most hotels extend reduced corporate rates to government employees. Persons travelling on City business should inquire if a special rate is available when making reservations for hotels in order to take advantage of this rate reduction.

11.2 Conference Rates – In the case where accommodations are offered at a reduced rate the employee should endeavor to obtain the lowest rate available. When the actual rate exceeds the lowest rate advertised in the conference brochure, an explanation must be provided.

11.3 Private Arrangements - Where an individual receives permission from their Department Head and/or City Manager to make private arrangements for overnight accommodation, he/she shall be reimbursed for each night at the rate of \$26.75 (including HST)

11.4 Extended Stays - Arrangements should be made for suitable self-contained accommodation obtainable at weekly or monthly rates, where an individual is required to spend periods in excess of one month in travel status at one location and where such accommodation is available, convenient and economical.

12. PERSONAL EXPENSES

12.1 Per Diem Meal Allowance - An unaccountable per diem may be claimed by employees to cover out-of-pocket costs for personal living expenses exclusive of hotel and transportation. **Items for which this allowance is intended include meals, gratuities, and incidental expenses.** Payment of this per diem will be based on the number of days away from home and will be at the level of **\$53.50 for each day or part thereof.**

The per diem allowance for travel to the United States will be \$53.50 US. The per diem allowance for travel outside of Canada and the United States will be the posted Federal rates (http://www.njc-cnm.gc.ca/directive/app_d.php?lang=eng&let=U) for travel in other Countries.

Note, if the employee chooses an optional meal plan when registering for a conference, etc. the per diem allowance will be reduced. The per diem will be reduced by \$10.70 for each breakfast, \$16.05 for each lunch, and \$26.75 for each dinner.

12.1.1 High Meal Costs - Where an employee is travelling within Canada or the United States and is exposed to unusually high costs for basic meals and where expenses significantly exceed the amounts given in the Per Diem Meal Allowance section, the employee will be reimbursed the actual expenses for meals to the extent the Department

Head and/or City Manager considers reasonable, and on the submission of receipts.

12.2 Laundry & Dry Cleaning Services - The cost for these services will be reimbursed provided that they are reasonable, as determined by the Department Head and/or City Manager, when considering the amount of time spent away from home.

12.3 Personal Long Distance Calls - The cost of one call every two days will be reimbursed provided that each call is of a reasonable duration as determined by the Department Head and/or City Manager.

12.4 Official Telephone Calls - An employee will be reimbursed for costs incurred for local and long distance calls relating to official business. The employee must indicate which calls are related to official business.

12.5 Internet Charges - If the Department Head or City Manager deems it necessary, internet charges will be reimbursed.

12.6 Miscellaneous Business Expense - An employee, with the prior approval of the Department Head and/or City Manager, will be reimbursed for the actual costs of miscellaneous business expenses, such as hosting of business associates locally or while on travel status, expenses associated with meetings, conferences or seminars, etc. Those costs incurred while on travel are to be included in the Travel Expense Statement, in the space provided for other expenses, and the appropriate receipts are to be attached to the Travel Expense Statement upon submission.

13. WEEKEND TRAVEL HOME

Weekend travel home will be reimbursed to the equivalent cost of remaining on travel status. A Department Head and/or City Manager may authorize the reimbursement of the cost of an employee's weekend travel home on one weekend during a continuous absence of at least six (6) weeks.

14. ACCOMPANIED BY SPOUSE

The City will only pay the expenses of an employee of the City of St. John's. If an employee is accompanied by his/her spouse, the City will pay only those costs incurred by the employee equivalent to the hotel single accommodation rate. However, in extraordinary circumstances, the expenses of the spouse of an employee may be reimbursed when authorized by Council as being necessary or desirable for reasons of protocol or public relations.

15. FOREIGN EXCHANGE

The City will pay the exchange rate between Canadian funds and the funds of the country in which the expenses were incurred.

15.1 – Whenever possible, the employee travelling should provide a copy of their credit card statement showing the exchange rate used for conversion purposes. A copy of the credit card

statement should be attached to the employee's Travel Expense Statement.

15.2 – If the employee travelling does not have documentation to confirm the actual exchange rate, they should use the applicable exchange rate as provided by the following website <http://www.bankofcanada.ca/rates/exchange/10-year-converter/>. The employee should print the page and attach it to their Travel Expense Statement.

16. SUBMISSION OF EXPENSE REPORTS

Employees are required to complete a Travel Expense Statement and submit for approval within ten (10) business days of their return. The Mayor, Councillors, and the City Manager should submit their Travel Expense Statements to the Deputy City Manager, Financial Management for approval. Department Heads are to submit their Travel Expense Statements to the City Manager for approval. All other employees are to submit their Travel Expense Statement to their Department Head for approval. Approved Travel Expense Statements are to be forwarded to Deputy City Manager, Financial Management or a person designated by him/her, for audit and final approval within fifteen (15) business days of the employees return.

16.1 If a Travel Expense Statement is not received by the Deputy City Manager, Financial Management and a reasonable explanation has not been provided within the fifteen (15) business day limit, a reminder will be sent to the employee and copied to the employee's Department Head.

16.2 If after a further ten (10) business days, the Travel Expense Statement has still not been received by the Deputy City Manager, Financial Management, a further reminder will be sent to the employee and copied to the employee's Department Head and to the City Manager; and other disciplinary action may result.

16.3 If thirty (30) business days have elapsed since the employee's return and the Travel Expense Statement has still not been received by the Deputy City Manager, Financial Management, the full amount of any travel advance provided will be deducted from the employee's next pay cheque or electronic deposit; and other disciplinary action will result.

16.4 Once the Travel Expense Statement has been audited and received final approval, Financial Management will notify the employee of the amount owing to the City or the amount due to the employee. The employee will have five (5) business days from this date of notification to reimburse the City for any unexpended advance. If the City has not been reimbursed within this time frame, the outstanding balance will be deducted from the employee's next pay cheque or electronic deposit; and other disciplinary action may result.

17. SUPPORTING DOCUMENTS

The following expenses shall be supported by vouchers, receipts or other appropriate documents:

- 1. Air Ticket Costs** - where these were not purchased or provided by the City. Employee should provide an invoice showing tax details.
- 2. En Route Accommodation** - not included in the basic fare or ticket purchased or provided by the City.
- 3. Overnight Accommodation**
- 4. Meal Costs** - if a claim is being made under the “High Meal Costs” section of this policy.
- 5. Long Distance Telephone Charges**
- 6. Registration Fees**
- 7. Entertainment Expenses** - This must include an explanation of the circumstances under which the hosting took place, the names and positions of all persons hosted.
- 8. Taxi & Equivalent Expenses**
- 9. Laundry and Dry Cleaning Services**
- 10. Internet Charges**

18. PROHIBITION

Should any travel advance or third party reimbursement not have been finalized as a result of the employee not satisfying the requirements outlined in sections 1 to 17.1 above, when an employee applies for authorization for further travel, then the later request will be denied.

DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING
FOR THE PERIOD OF June 5, 2014 TO June 11, 2014

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
OT	Salmon Association of Eastern Newfoundland	Multi- Year Salmon Project	Leary's Brook	4	Approved	14-06-05
IND	NL Hyrdo	Upgrades to Electrical Substation	270 Mount Scio Road	4	Approved	14-06-05
COM		Construction of Retaining Wall and Infill of Rear Corner of Lot	326 Freshwater Road	4	Approved	14-06-06
RES		Building Lot	383 Old Pennywell Road	5	Approved	14-06-06
COM		Home Office – Electrical Contractor	109 New Cove Road		Approved	14-06-06
RES	True North Homes	Duplex Dwelling	17-19 Boncloddy Street	2	Approved	14-06-09
RES	Catalyst Construction Ltd.	Building Lot for Residential Use	9 Empire Avenue	2	Approved	14-06-09
RES		Demo/ Rebuild for Residential Dwelling	200 New Penneywell Road	4	Approved	14-06-11

<p>* Code Classification:</p> <p>RES - Residential COM - Commercial AG - Agriculture OT - Other</p> <p style="margin-left: 100px;">INST - Institutional IND - Industrial</p>
<p>** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.</p>

Gerard Doran
Development Officer
Department of Planning

Building Permits List

Council's, June 16, 2014 Regular Meeting

Permits Issued: 2014/06/05 To 2014/06/11
Permits List

Class: Commercial

11-13 Freshwater Rd	Co	Restaurant
22 O'leary Ave	Co	Retail Store
25 Aberdeen Ave-Tim Horton's	Sn	Restaurant
430 Topsail Rd	Cr	Service Shop
5 Waterford Bridge Rd, Unit B	Rn	Place Of Amusement
33-37 Cochrane Pond Rd	Nc	Accessory Building
115 Duckworth St	Nc	Patio Deck
25 Aberdeen Ave-Tim Horton's	Sw	Restaurant
283 Duckworth St	Rn	Restaurant
199 Kenmount Rd. Fairfield Inn	Rn	Hotel
223 Duckworth St	Rn	Office
175-177 Duckworth St	Rn	Office
48 Kenmount Rd, Northern Ref.	Cr	Retail Store
357 Duckworth St	Rn	Office
125 Kelsey Dr	Rn	Office

This Week \$ 685,335.00

Class: Industrial

This Week \$.00

Class: Government/Institutional

This Week \$.00

Class: Residential

38 Barrows Rd	Nc	Patio Deck
37 Brad Gushue Cres	Nc	Accessory Building
71 Brookfield Rd	Nc	Fence
40 Castle Bridge Dr	Nc	Fence
12 Cavell Ave	Nc	Patio Deck
111 Cheeseman Dr	Nc	Accessory Building
111 Cheeseman Dr	Nc	Patio Deck
111 Cheeseman Dr	Nc	Fence
46 Cherokee Dr	Nc	Fence
22 Cherrybark Cres, Lot 217	Nc	Single Detached Dwelling
35 Cherrybark Cres, Lot 238	Nc	Single Detached & Sub.Apt
58 Cheyne Dr	Nc	Accessory Building
50 Cypress St	Nc	Fence
3 Edison Pl	Nc	Accessory Building
21 Everard Ave	Nc	Patio Deck
16 Fairwood St	Nc	Accessory Building
187 Frecker Dr	Nc	Accessory Building
11 Glenlonan St	Nc	Accessory Building
238 Green Acre Dr	Nc	Fence
4 Hatcher St	Nc	Accessory Building
5 Jensen Camp Pl	Nc	Fence

86 Kenai Cres	Nc	Fence
36 Long Pond Rd	Nc	Fence
8 Mccrae St	Nc	Fence
15 Mccrae St	Nc	Fence
612 Main Rd	Nc	Accessory Building
735 Main Rd	Nc	Accessory Building
113 Maunder's Lane	Nc	Accessory Building
50 Mercer's Dr	Nc	Accessory Building
4 Mike Adam Pl	Nc	Fence
26 Mount Pleasant Ave	Nc	Patio Deck
Nautilus Street, Lot 145	Nc	Single Detached Dwelling
111 Newtown Rd	Nc	Fence
55 Parsonage Dr	Nc	Patio Deck
25 Pine Bud Pl	Nc	Fence
18 Piper St	Nc	Fence
6 Pole Cres	Nc	Fence
19 Roche St	Nc	Accessory Building
36 Rosalind St	Nc	Accessory Building
5 Rosemarkie St	Nc	Fence
14 Rostellan Pl	Nc	Fence
14 Rostellan Pl	Nc	Patio Deck
27 Sequoia Dr	Nc	Accessory Building
12 Stephano St, Lot 236	Nc	Single Detached Dwelling
584 Topsail Rd	Nc	Accessory Building
34 Toronto St	Nc	Patio Deck
Triton Place, Lots C1 & C2	Nc	Accessory Building
47 Valleyview Rd	Nc	Swimming Pool
47 Valleyview Rd	Nc	Fence
18 Willenhall Pl, Lot 35	Nc	Single Detached Dwelling
20 Willenhall Pl, Lot 34	Nc	Single Detached Dwelling
9 Horwood St	Co	Home Office
60 Perlin St	Co	Single Detached Dwelling
20 Julieann Pl	Cr	Subsidiary Apartment
16 Sequoia Dr	Cr	Subsidiary Apartment
37 Francis St, Upper Deck	Ex	Patio Deck
37 Francis St, Lower Deck	Ex	Patio Deck
16 Bay Bulls Rd	Rn	Single Detached Dwelling
53 Beaumont St	Rn	Single Detached Dwelling
21 Bond St	Rn	Semi-Detached Dwelling
58 Cabot St	Rn	Townhousing
32 Foran St	Rn	Single Detached Dwelling
59 Fort Amherst Rd	Rn	Single Detached Dwelling
143 Gower St	Rn	Semi-Detached Dwelling
199 Gower St	Rn	Semi-Detached Dwelling
186 Hamilton Ave	Rn	Single Detached Dwelling
41 Hyde Park Dr	Rn	Single Detached Dwelling
57 Long's Hill	Rn	Semi-Detached Dwelling
25 Marconi Pl	Rn	Single Detached Dwelling
70 Monkstown Rd	Rn	Single Detached Dwelling
101 New Cove Rd	Rn	Single Detached Dwelling
60 Penney Cres	Rn	Single Detached Dwelling
46 Prescott St	Rn	Townhousing
20 Regatta Terrace	Rn	Townhousing
21 Regatta Terr	Rn	Townhousing
22 Regatta Terr	Rn	Townhousing
23 Regatta Terr	Rn	Townhousing
24 Regatta Terr	Rn	Townhousing
25 Regatta Terr	Rn	Townhousing
26 Regatta Terr	Rn	Townhousing
27 Regatta Terr	Rn	Townhousing
75 Shaw St, Unit 227	Rn	Apartment Building
75 Shaw St, Unit 226	Rn	Apartment Building
75 Shaw St, Unit 225	Rn	Apartment Building
75 Shaw St, Unit 220	Rn	Apartment Building

75 Shaw St, Unit 328	Rn	Apartment Building
75 Shaw St, Unit 327	Rn	Apartment Building
75 Shaw St, Unit 326	Rn	Apartment Building
75 Shaw St, Unit 325	Rn	Apartment Building
75 Shaw St, Unit 324	Rn	Apartment Building
75 Shaw St, Unit 323	Rn	Apartment Building
75 Shaw St, Unit 322	Rn	Apartment Building
75 Shaw St, Unit 321	Rn	Apartment Building
75 Shaw St, Unit 320	Rn	Apartment Building
75 Shaw St, Unit 319	Rn	Apartment Building
75 Shaw St, Unit 428	Rn	Apartment Building
75 Shaw St, Unit 427	Rn	Apartment Building
75 Shaw St, Unit 426	Rn	Apartment Building
75 Shaw St, Unit 425	Rn	Apartment Building
75 Shaw St, Unit 424	Rn	Apartment Building
75 Shaw St, Unit 422	Rn	Apartment Building
75 Shaw St, Unit 421	Rn	Apartment Building
75 Shaw St, Unit 420	Rn	Apartment Building
75 Shaw St, Unit 419	Rn	Apartment Building
75 Shaw St, Unit 508	Rn	Apartment Building
75 Shaw St, Unit 507	Rn	Apartment Building
75 Shaw St, Unit 506	Rn	Apartment Building
75 Shaw St, Unit 505	Rn	Apartment Building
75 Shaw St, Unit 504	Rn	Apartment Building
75 Shaw St, Unit 503	Rn	Apartment Building
75 Shaw St, Unit 502	Rn	Apartment Building
75 Shaw St, Unit 423	Rn	Apartment Building
75 Shaw St, Unit 228	Rn	Apartment Building
553 Southside Rd	Rn	Single Detached Dwelling
73 Springdale St	Rn	Single Detached & Sub.Apt
1403 Blackhead Rd	Sw	Single Detached Dwelling
318 Newfoundland Dr	Sw	Single Detached Dwelling
63 Pennywell Rd	Sw	Single Detached Dwelling
19 Waterford Hts S	Sw	Single Detached & Sub.Apt
65 Stavanger Dr - Cibc	Ms	Bank
		This Week \$ 2,440,748.00

Class: Demolition

93 Airport Rd	Dm	Single Detached Dwelling
142 Blackmarsh Rd	Dm	Single Detached Dwelling
58 Donovan's Rd	Dm	Single Detached Dwelling
		This Week \$ 45,000.00
THIS WEEK'S TOTAL:		\$ 3,171,083.00

64 Pine Bud Avenue - Patio Deck rejected as per Section 8.3.8 of the St. John's Development Regulations.

YEAR TO DATE COMPARISONS			
June 16, 2014			
TYPE	2013	2014	% VARIANCE (+/-)
Commercial	\$46,562,000.00	\$44,887,000.00	-4
Industrial	\$128,000.00	\$125,300.00	0
Government/Institutional	\$69,176,000.00	\$42,509,000.00	-4
Residential	\$65,622,000.00	\$49,982,000.00	-24
Repairs	\$1,522,000.00	\$1,649,000.00	8
Housing Units (1 & 2 Family Dwellings)	194	122	
TOTAL	\$183,010,000.00	\$139,152,300.00	-24

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA
 Director of Planning & Development

MEMORANDUM

Weekly Payment Vouchers For The Week Ending June 11, 2014

Payroll

Public Works \$ 444,727.40

Bi-Weekly Casual \$ 24,853.84

Accounts Payable \$3,571,853.95

Total: \$ 4,041,435.19

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
HISCOCK RENTALS & SALES INC.	00068968	HARDWARE SUPPLIES	\$467.02
HISCOCK RENTALS & SALES INC.	00068969	HARDWARE SUPPLIES	\$175.57
SANDRA AND MARK DOBBIN	00068970	COURT OF APPEAL REFUND	\$60.00
PIK-FAST EXPRESS INC.	00068971	BOTTLED WATER	\$94.92
STEELE COMMUNICATIONS	00068972	ADVERTISING	\$282.50
VOKEY'S JANITORIAL SERVICE	00068973	JANITORIAL SERVICES	\$1,061.07
BOULDER PUBLISHING	00068974	BOOKS	\$285.74
THE TELEGRAM	00068975	ADVERTISING	\$125.43
JOHNSON INVESTMENTS INC.	00068976	PROFESSIONAL SERVICES	\$145.32
BELL MOBILITY	00068977	CELLULAR PHONE USAGE	\$170.41
BELL ALIANT	00068978	TELEPHONE SERVICES	\$788.49
PUCE CREEK CENTRAL HOBBY DISTRIBUTORS	00068979	PROMOTIONAL ITEMS	\$680.19
BARRY MACKAY CONSULTANT	00068980	COMPUTER EQUIPMENT REPAIRS	\$584.78
ROYAL SPECIALTY SALES	00068981	PROMOTIONAL ITEMS	\$346.91
PRINTER TECH SOLUTIONS INC.,	00068982	REPAIRS TO EQUIPMENT	\$67.80
NEWFOUNDLAND POWER	00068983	ELECTRICAL SERVICES	\$5,047.75
RECEIVER GENERAL FOR CANADA	00068984	PAYROLL DEDUCTIONS	\$654,965.40
RECEIVER GENERAL FOR CANADA	00068985	PAYROLL DEDUCTIONS	\$207,057.61
HEATHER MAJOR	00068986	PERFORMANCE FEE	\$150.00
SINYARD, JASON	00068987	TRAVEL ADVANCE	\$2,849.00
QUIGLEY, CRAIG	00068988	REIMBURSEMENT TUITION	\$670.52
MARINE TECHNOLOGY SOCIETY	0000000795	MEMBERSHIP RENEWAL	\$602.36
BRAEMAR PEST CONTROL SERVICES	68989	PEST CONTROL	\$19,412.27
CREDIT RECOVERY 2003 LIMITED	68990	CREDIT COLLECTIONS	\$5,037.33
DICKS & COMPANY LIMITED	68991	OFFICE SUPPLIES	\$14,437.38
RON FOUGERE ASSOCIATES LTD	68992	ARCHITECTURAL SERVICES	\$5,160.99
APPRAISAL SERVICES LTD.	68993	APPRAISAL SERVICES	\$559.35
SWANA	796	MEMBERSHIP RENEWAL	\$219.04
IRVING OIL MARKETING GP	68994	GASOLINE & DIESEL PURCHASES	\$9,944.87
NEWFOUNDLAND POWER	68995	ELECTRICAL SERVICES	\$33,090.75
BELL MOBILITY	68996	CELLULAR PHONE USAGE	\$233.28
BELL ALIANT	68997	TELEPHONE SERVICES	\$3,432.91
BLACK & MCDONALD LIMITED	68998	PROFESSIONAL SERVICES	\$745.80
ROGERS CABLE	68999	INTERNET SERVICES	\$293.57
ROGERS BUSINESS SOLUTIONS	69000	DATA & USAGE CHARGES	\$17,390.70
RICK MAGILL	69001	CLEANING SERVICES	\$100.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
NEWFOUNDLAND POWER	69002	ELECTRICAL SERVICES	\$17,559.95
BELL MOBILITY	69003	CELLULAR PHONE USAGE	\$21,875.47
DARLENE SHARPE	69004	CLEANING SERVICES	\$600.00
NEWFOUNDLAND EXCHEQUER ACCOUNT	69005	PAYROLL TAX	\$132,073.05
CLEO WILLIAMS	69006	HONORARIUM	\$400.00
KRISTA EARLE	69007	HONORARIUM	\$400.00
JOSEPH STANLEY & CUSTOM COLLISION	69008	DAMAGE CLAIM	\$1,282.55
ASHLEY BUCKLE	69009	PERFORMANCE FEE	\$150.00
SIGNAL HILL TATTOO	69010	OPERATING GRANT	\$30,000.00
ELECTRIC MOTOR & PUMP DIV.	69011	PROGRESS PAYMENT	\$61,140.13
MANULIFE FINANCIAL	69012	LTD PREMIUMS	\$413.22
BELL MOBILITY	69013	CELLULAR PHONE USAGE	\$6,213.62
CITY OF ST. JOHN'S	69014	REPLENISH PETTY CASH	\$176.84
RAILWAY COASTAL MUSEUM	69015	REPLENISH PETTY CASH	\$434.08
11476 NEWFOUNDLAND AND LABRADOR	69016	COURT OF APPEAL REFUND	\$120.00
PYNN, LORNE	69017	REIMBURSEMENT FOR DRIVER MEDICAL LICENSE	\$60.00
ELTON, DOUG	69018	REAL PROGRAM	\$1,762.80
ACKLANDS-GRAINGER	69019	INDUSTRIAL SUPPLIES	\$618.03
ADVANTAGE SIGNS & GRAPHIC DESIGN LTD.	69020	SIGNAGE	\$168.55
ACTION TRUCK CAP & ACCESSORIES	69021	REPAIR PARTS	\$195.47
ASHFORD SALES LTD.	69022	REPAIR PARTS	\$352.05
MIGHTY WHITES LAUNDROMAT	69023	LAUNDRY SERVICES	\$77.91
COSTCO WHOLESALE	69024	MISCELLANEOUS SUPPLIES	\$1,704.27
FEDERAL EXPRESS CANADA LTD.	69025	COURIER SERVICES	\$198.78
NEWFOUNDLAND EXCHEQUER ACCOUNT	69026	ANNUAL OPERATING FEES	\$2,192.20
DF BARNES LIMITED	69027	FLAT BAR	\$118.83
HERCULES SLR INC.	69028	REPAIR PARTS	\$350.80
BATTLEFIELD EQUIP. RENTAL CORP	69029	REPAIR PARTS	\$229.96
DOMINION STORES 924	69030	MISCELLANEOUS SUPPLIES	\$195.49
TOWN OF CONCEPTION BAY SOUTH	69031	GARBAGE COLLECTION	\$200.00
CABOT PEST CONTROL	69032	PEST CONTROL	\$1,179.97
INTEGRATED OCCUPATIONAL HEALTH SERVICES	69033	JOBSITE ANALYSIS	\$315.00
BEST DISPENSERS LTD.	69034	SANITARY SUPPLIES	\$1,536.03
WASTE MANAGEMENT	69035	PROFESSIONAL SERVICES	\$350.62
ROCKWATER PROFESSIONAL PRODUCT	69036	CHEMICALS	\$5,326.14
GRAPHIC ARTS & SIGN SHOP LIMITED	69037	SIGNAGE	\$189.28

NAME	CHEQUE #	DESCRIPTION	AMOUNT
RBC INVESTOR SERVICES TRUST	69038	CUSTODY/TRUSTEE FEE	\$706.25
PIZZA DELIGHT	69039	REFRESHMENTS	\$74.09
BRENKIR INDUSTRIAL SUPPLIES	69040	PROTECTIVE CLOTHING	\$47,220.49
OFFICEMAX GRAND & TOY	69041	OFFICE SUPPLIES	\$33.45
COMPUTERSHARE INVESTOR SERVICE ACCOUNTS R	69042	AGENCY SERVICE FEES	\$1,696.10
SPECTRUM INVESTIGATION & SECURITY 1998 LTD.	69043	SECURITY SERVICES	\$5,117.18
ST. JOHN'S CURLING CLUB	69044	RENTAL OF BUILDING	\$197.75
STAPLES THE BUSINESS DEPOT - STAVANGER DR	69045	STATIONERY & OFFICE SUPPLIES	\$119.76
NEW WORLD FITNESS	69046	MEMBERSHIP DUES FOR FIREFIGHTERS	\$243.94
CHESTER DAWE CANADA - O'LEARY AVE	69047	BUILDING SUPPLIES	\$440.88
CABOT FORD LINCOLN SALES LTD.	69048	REPAIR PARTS	\$275.00
LIFE SAFETY SYSTEMS DIV. OF SAYERS & ASSOC LTI	69049	PROFESSIONAL SERVICES	\$898.59
CANADIAN CORPS COMMISSIONAIRES	69050	SECURITY SERVICES	\$7,114.19
AIR LIQUIDE CANADA INC.	69051	CHEMICALS AND WELDING PRODUCTS	\$1,326.80
CANAVAN'S AUTO APPRAISERS LTD.	69052	PROFESSIONAL SERVICES	\$214.70
DAVE CARROLL	69053	BAILIFF SERVICES	\$60.00
SOBEY'S INC	69054	PET SUPPLIES	\$3,608.79
JOE JOHNSON EQUIPMENT INC.	69055	REPAIR PARTS	\$73.65
PF COLLINS CUSTOMS BROKER LTD	69056	DUTY AND TAXES	\$318.98
STEELE COMMUNICATIONS	69057	ADVERTISING	\$2,508.60
COLONIAL GARAGE & DIST. LTD.	69058	AUTO PARTS	\$3,856.71
CONSTRUCTION SIGNS LTD.	69059	SIGNAGE	\$4,610.40
MASK SECURITY INC.	69060	TRAFFIC CONTROL	\$2,323.50
MAXXAM ANALYTICS INC.,	69061	WATER PURIFICATION SUPPLIES	\$4,178.75
CRANE SUPPLY LTD.	69062	PLUMBING SUPPLIES	\$5,398.18
JAMES G CRAWFORD LTD.	69063	PLUMBING SUPPLIES	\$454.26
CROSBIE INDUSTRIAL SERVICE LTD	69064	RENTAL OF EQUIPMENT	\$2,155.65
LONG & MCQUADE	69065	REAL PROGRAM	\$521.00
ROGERS ENTERPRISES LTD	69066	TRAINING COURSE	\$372.90
CYGNUS GYMNASTICS	69067	REAL PROGRAM	\$1,987.00
CABOT READY MIX LIMITED	69068	DISPOSAL OF CONCRETE	\$463.11
DICKS & COMPANY LIMITED	69069	OFFICE SUPPLIES	\$840.34
WAJAX POWER SYSTEMS	69070	REPAIR PARTS	\$168.88
EAST COAST HYDRAULICS	69071	REPAIR PARTS	\$45.20
MADSEN POWER SYSTEMS	69072	REPAIR PARTS	\$1,441.54
DOMINION RECYCLING LTD.	69073	PIPE	\$259.22

NAME	CHEQUE #	DESCRIPTION	AMOUNT
CANADIAN TIRE CORP.-ELIZABETH AVE.	69074	MISCELLANEOUS SUPPLIES	\$146.87
CANADIAN TIRE CORP.-MERCHANT DR.	69075	MISCELLANEOUS SUPPLIES	\$649.59
CANADIAN TIRE CORP.-KELSEY DR.	69076	MISCELLANEOUS SUPPLIES	\$515.05
COLE-PARMER CANADA INC.	69077	REPAIR PARTS	\$834.03
ELECTRIC MOTOR & PUMP DIV.	69078	REPAIR PARTS	\$2,663.98
NATIONAL ENERGY EQUIPMENT INC.	69079	REPAIR PARTS	\$4,211.81
ENVIROMED ANALYTICAL INC.	69080	REPAIR PARTS AND LABOUR	\$649.75
THE TELEGRAM	69081	ADVERTISING	\$254.25
EXECUTIVE COFFEE SERVICES LTD.	69082	COFFEE SUPPLIES	\$215.72
DOMINION STORE 935	69083	MISCELLANEOUS SUPPLIES	\$575.39
21ST CENTURY OFFICE SYSTEMS 1992 LTD.	69084	OFFICE SUPPLIES	\$1,665.37
FASTSIGNS	69085	SIGNAGE	\$587.83
FOTO1GRAFX & SIGNWORKS	69086	SIGNAGE	\$40.68
O'KEEFE'S FLOWERS	69087	FLOWERS	\$203.40
STELLAR INDUSTRIAL SALES LTD.	69088	INDUSTRIAL SUPPLIES	\$903.61
PRODUITS HEVEA INC.	69089	REPAIR PARTS	\$8,019.27
NEWALTA CORPORATION	69090	PROFESSIONAL SERVICES	\$21,039.87
ATLANTIC OILFIELD & INDUSTRIAL SUPPLY	69091	INDUSTRIAL SUPPLIES	\$133.91
CHAPTERS ST. JOHN'S	69092	BOOKS	\$33.84
PROVINCIAL FENCE PRODUCTS	69093	FENCING MATERIALS	\$1,785.40
DOMINION STORES 934	69094	MISCELLANEOUS SUPPLIES	\$183.96
DELL CANADA INC.	69095	COMPUTER SUPPLIES	\$1,833.43
XYLEM CANADA COMPANY	69096	REPAIR PARTS	\$18,265.76
INSURANCE INSTITUTE	69097	MEMBERSHIP FEE	\$203.40
HARRIS & ROOME SUPPLY LIMITED	69098	ELECTRICAL SUPPLIES	\$24.79
HARVEY & COMPANY LIMITED	69099	REPAIR PARTS	\$7,719.57
HARVEY'S OIL LTD.	69100	PETROLEUM PRODUCTS	\$59,249.51
HATCH MOTT MACDONALD	69101	PROFESSIONAL SERVICES	\$32,562.08
CANADIAN LINEN & UNIFORM	69102	MAT RENTALS	\$2,621.57
BRENNTAG CANADA INC	69103	CHLORINE	\$41,687.67
GRAYMONT (NB) INC.,	69104	HYDRATED LIME	\$20,021.48
HICKMAN MOTORS LIMITED	69105	AUTO PARTS	\$1,134.39
HOLDEN'S TRANSPORT LTD.	69106	RENTAL OF EQUIPMENT	\$2,305.20
HONDA ONE	69107	REPAIR PARTS	\$19.74
ON GRADE (NL) INC.,	69108	SURVEY EQUIPMENT	\$221.48
PENNECON ENERGY TECHNICAL SERVICE	69109	REPAIR PARTS	\$207.92

NAME	CHEQUE #	DESCRIPTION	AMOUNT
HICKMAN DODGE JEEP CHRYSLER	69110	AUTO PARTS	\$103.28
ONX ENTERPRISE SOLUTIONS LIMITED	69111	REPAIR PARTS	\$9,855.58
PRINTER TECH SOLUTIONS INC.,	69112	REPAIRS TO EQUIPMENT	\$67.80
ABILITIES SENSORY & LEARNING RESOURCES INC.,	69113	REPAIR PARTS	\$33.83
SANI-SMART WASTE DISPOSAL INC.,	69114	PROFESSIONAL SERVICES	\$580.82
BOSCH REXROTH CANADA CORP.	69115	COMPUTER SUPPLIES	\$2,609.62
XYLEM WATER SOLUTIONS CANADA	69116	REPAIR PARTS	\$775.75
ATLANTICA MECHANICAL SERVICES	69117	PROFESSIONAL SERVICES	\$2,890.70
CENTINEL SERVICES	69118	REPAIR PARTS	\$395.50
DR. KIRIT PATEL	69119	MEDICAL EXAMINATION	\$20.00
PROVALL PARTS LTD.	69120	REPAIR PARTS	\$102.82
WATER & ICE NORTH AMERICA	69121	REPAIR PARTS	\$63.28
DENTAL SUPPLIES LTD.	69122	REPAIR PARTS	\$521.72
ARAMARK CLASSIC FARE CATERING	69123	CATERING SERVICES	\$595.00
JT MARTIN & SONS LTD.	69124	HARDWARE SUPPLIES	\$446.58
JJ MACKAY CANADA LTD.	69125	PARKING METER KEYS	\$10,918.18
MCLOUGHLAN SUPPLIES LTD.	69126	ELECTRICAL SUPPLIES	\$1,440.23
MIKAN INC.	69127	LABORATORY SUPPLIES	\$2,328.82
MICRO-TECH COMPUTER CENTER INC	69128	COMPUTER EQUIPMENT	\$813.03
WAJAX INDUSTRIAL COMPONENTS	69129	REPAIR PARTS	\$393.64
NU-WAY EQUIPMENT RENTALS	69130	RENTAL OF EQUIPMENT	\$6,184.49
NEWFOUNDLAND DISTRIBUTORS LTD.	69131	INDUSTRIAL SUPPLIES	\$15.59
ARIVA	69132	PAPER PRODUCTS	\$530.88
PINCHIN LEBLANC ENV. LTD	69133	PROFESSIONAL SERVICES	\$1,004.32
K & D PRATT LTD.	69134	REPAIR PARTS AND CHEMICALS	\$602.21
RIDEOUT TOOL & MACHINE INC.	69135	TOOLS	\$134.47
NAPA ST. JOHN'S 371	69136	AUTO PARTS	\$460.88
THE ROYAL GARAGE LTD.	69137	AUTO PARTS	\$28.52
ROYAL FREIGHTLINER LTD	69138	REPAIR PARTS	\$738.85
LIFESAVING SOCIETY NFLD & LAB.	69139	AQUATIC RECERTIFICATION	\$316.40
ST. JOHN'S PORT AUTHORITY	69140	SECURITY CLEARANCE FEE	\$56.50
ST. JOHN'S TRANSPORTATION COMMISSION	69141	CHARTER SERVICES	\$1,750.18
BIG ERICS INC	69142	SANITARY SUPPLIES	\$676.76
SANSOM EQUIPMENT LTD.	69143	REPAIR PARTS	\$1,618.04
STRONGCO	69144	REPAIR PARTS	\$52.22
SMITH STOCKLEY LTD.	69145	PLUMBING SUPPLIES	\$419.70

NAME	CHEQUE #	DESCRIPTION	AMOUNT
SPEEDY GLASS	69146	WINDSHIELD REPAIRS	\$346.75
STATE CHEMICAL LTD.	69147	CHEMICALS	\$1,219.27
STEWART MCKELVEY STIRLING SCALES	69148	REFUND COMPLIANCE LETTER	\$150.00
HARRY SUMMERS LTD.	69149	VEHICLE MAINTENANCE	\$3,012.58
SUPERIOR PROPANE INC.	69150	PROPANE	\$503.87
TRACTION DIV OF UAP	69151	REPAIR PARTS	\$11,959.22
TUCKER ELECTRONICS LTD.	69152	ELECTRONICS	\$84.75
URBAN CONTRACTING JJ WALSH LTD	69153	PROPERTY REPAIRS	\$367.25
CANSEL WADE	69154	REPAIR PARTS	\$4,115.23
WATERWORKS SUPPLIES DIV OF EMCO LTD	69155	REPAIR PARTS	\$6,130.98
WEIRS CONSTRUCTION LTD.	69156	ROAD GRAVEL	\$514.23
WAL-MART 3092-KELSEY DRIVE	69157	MISCELLANEOUS SUPPLIES	\$386.79
SMYTH WOODLAND DEL RIZZO LEDREW IN TRUST	69158	REFUND COMPLIANCE LETTER	\$150.00
ALTUS GROUP LIMITED	69159	PROFESSIONAL SERVICES	\$2,050.95
LEARMONTH DUNNE & BOULOS	69160	REFUND COMPLIANCE LETTER	\$150.00
AVALON MINOR HOCKEY ASSOCIATION	69161	SPORTS GRANT	\$11,250.00
MAX ARTS ATHLETICS WELLNESS	69162	REAL PROGRAM	\$65.00
ST. JOHN'S ROWING CLUB	69163	SPORTS GRANT	\$7,650.00
ATLANTIC PROVINCES ECONOMIC COUNCIL	69164	REGISTRATION FEE	\$165.00
PRINCE OF WALES SKATING CLUB	69165	SPORTS GRANT	\$18,180.00
ST. JOHN'S MINOR HOCKEY	69166	SPORTS GRANT	\$14,850.00
GOULDS MINOR HOCKEY	69167	SPORTS GRANT	\$8,730.00
ST. JOHN'S MINOR BASEBALL ASSOCIATION	69168	SPORTS GRANT	\$23,400.00
NEWFOUNDLAND POWER INC.	69169	DAMAGE CLAIM	\$4,586.00
BELL MOBILITY INC. RADIO DIVISION	69170	MAINTENANCE CHARGES & REPAIRS	\$181.55
STAPLES THE BUSINESS DEPOT - KELSEY DR	69171	OFFICE SUPPLIES	\$70.64
WILKSHIRE, CLAIRE	69172	RECREATION PROGRAM REFUND	\$112.00
WATERFORD VALLEY SPORTS INC.	69173	SPORTS GRANT	\$5,400.00
A HOLDING PLACE	69174	PROFESSIONAL SERVICES	\$230.55
HYNES, PETER	69175	INSTRUCTOR FEE	\$271.95
SOBEYS ROPEWALK LANE	69176	MISCELLANEOUS SUPPLIES	\$246.30
CHRIS PICCO	69177	PERFORMANCE FEE	\$273.00
GOODLAND, SHERRY	69178	RECREATION PROGRAM REFUND	\$38.00
NATALIE & PETER GOSSE	69179	RECREATION PROGRAM REFUND	\$85.00
MARY PREDHAM	69180	RECREATION PROGRAM REFUND	\$175.00
ERIC WHITE	69181	DAMAGE CLAIM	\$132.78

NAME	CHEQUE #	DESCRIPTION	AMOUNT
SOVA BANERJEE	69182	DAMAGE CLAIM	\$98.88
MARGARET STANFORD	69183	DAMAGE CLAIM	\$178.54
WHALEN NICHOLAS	69184	RECREATION PROGRAM REFUND	\$260.00
BUSSEY LISA	69185	RECREATION PROGRAM REFUND	\$42.30
HYDE EVELYN	69186	RECREATION PROGRAM REFUND	\$135.00
DEARING SHARON	69187	RECREATION PROGRAM REFUND	\$130.00
KENNY GABRIELA	69188	RECREATION PROGRAM REFUND	\$130.00
WILLIAMS LORI	69189	RECREATION PROGRAM REFUND	\$130.00
WHITE NORMA	69190	RECREATION PROGRAM REFUND	\$130.00
DION DAKINS / CARINO PROCESSING LTD.	69191	REFUND TEMPORARY MOBILE VENDING PERMIT	\$200.00
FRED CHAFE	69192	DAMAGE CLAIM	\$97.18
PETER'S PIZZA & GOLDEN FOODS LTD. & G.W. CARPE	69193	DAMAGE CLAIM	\$1,695.00
JOSEPH GREENE	69194	APPEAL BOARD REMUNERATION	\$75.00
MARY LARNER-PARDY	69195	RECREATION PROGRAM REFUND	\$175.00
ST. JOHN'S SEA STARS SYNCHRONIZED SWIMMING C	69196	SPORTS GRANT	\$6,300.00
PAMELA KEEPING	69197	DAMAGE CLAIM	\$1,356.00
RAINBOW RIDERS	69198	SPORTS GRANT	\$5,040.00
METRO GENERAL INSURANCE COMPANY	69199	PROFESSIONAL SERVICES	\$10,485.21
DAVID & RENEE PENDERGAST	69200	DAMAGE CLAIM	\$103.96
NICOLE TUCKER	69201	RECREATION PROGRAM REFUND	\$85.00
PAUL LI	69202	RECREATION PROGRAM REFUND	\$130.00
NUTRON ELECTRIC LIMITED	69203	REFUND ELECTRICAL PERMIT	\$181.50
JEN WINSOR	69204	PERFORMANCE FEE	\$273.00
METRO GENERAL INSURANCE CORPORATION	69205	DAMAGE CLAIM	\$4,191.90
MUGFORD, WENDY	69206	VEHICLE BUSINESS INSURANCE	\$163.10
CHRIS FALLON	69207	VEHICLE BUSINESS INSURANCE	\$95.00
MURPHY, PATRICIA	69208	MILEAGE	\$29.11
REARDON, MARILYN	69209	REIMBURSEMENT-CLOTHING	\$160.44
BREEN, KEVIN	69210	REIMBURSEMENT FOR REFRESHMENTS	\$73.15
PERRY, BONNIE	69211	REIMBURSEMENT FOR REFRESHMENTS	\$64.47
JAMES MOORE	69212	DRIVERS MEDICAL	\$60.00
WINSOR, SCOTT	69213	MILEAGE	\$132.52
HARRIS, BRYANT	69214	MILEAGE	\$45.91
SHEPPARD, TAMMY	69215	REIMBURSEMENT FOR ADR MEMBERSHIP	\$108.48
NADINE MARTIN	69216	VEHICLE BUSINESS INSURANCE	\$381.95
SHEA FRANCIS	69217	MILEAGE	\$18.67

NAME	CHEQUE #	DESCRIPTION	AMOUNT
GUSHUE, RICK	69218	MILEAGE	\$6.72
STANSBURY, LYDIA	69219	REIMBURSEMENT CPR-SFA-NLS MEMBERSHIP	\$50.00
RALPH, SUSAN	69220	TRAVEL REIMBURSEMENT	\$64.69
KRISTA BABIJ	69221	MILEAGE	\$62.04
CHERYL ABBOTT	69222	VEHICLE BUSINESS INSURANCE	\$14.25
LORI FOOTE	69223	REIMBURSEMENT FOR RETIREMENT PARTY	\$682.21
SHELDON TOWER	69224	MILEAGE	\$25.00
VEY EMILY	69225	CLOTHING ALLOWANCE	\$145.72
NEWFOUNDLAND POWER	69226	ELECTRICAL SERVICES	\$80,425.32
PARTS FOR TRUCKS INC.	69227	REPAIR PARTS	\$7,115.53
ST. JOHN'S TRANSPORTATION COMMISSION	69228	CHARTER SERVICES	\$3,520.00
SHE SAID YES! THEATRE COMPANY	69229	ARTISTS & ART ORGANIZATION GRANTS 2014	\$2,500.00
AVALON KARATE CLUB	69230	CTJS FALL 2013	\$300.00
MAGNA CONTRACTING & MANAGEMENT	69231	PROGRESS PAYMENT	\$439,722.91
COADY CONSTRUCTION & EXCAVATION LTD.	69232	PROGRESS PAYMENT	\$759,745.01
ANCHORAGE CONTRACTING SERVICES	69233	PROGRESS PAYMENT	\$61,530.31
REDWOOD CONSTRUCTION LIMITED	69234	PROGRESS PAYMENT	\$362,421.26
SUSAN CANNING	69235	REFUND TENANT'S RENT	\$522.00
MICHAEL CHALKER	69236	DAMAGE CLAIM	\$259.90
BISHOP, ROBERT	69237	TRAVEL REIMBURSEMENT	\$1,811.06
THOMAS, RHONDA	69238	TRAVEL REIMBURSEMENT	\$481.63
GRIFFITHS, GARETH	69239	TRAVEL REIMBURSEMENT	\$1,083.04
NIBLOCK, ANDREW	69240	TRAVEL REIMBURSEMENT	\$452.03
KEEP COOL REFRIGERATION & AIR CONDITIONING LTD	69241	PROGRESS PAYMENT	\$27,560.70
Total:			<u>\$3,571,853.95</u>

MEMORANDUM

Date: June 11, 2014
To: His Worship the Mayor & Members of Council
From: Brendan O'Connell, P. Eng.
Re: **Assessment Rates – 2014**

Under the City's Assessment Policy, Council has to set the new assessment rates each year for civic improvements which are to be completed in that year. Assessment rates are determined by multiplying established base assessment rates by an adjustment factor. This adjustment factor is the ratio of current construction costs to costs estimated using the City's base unit prices. This procedure allows the adjustment factor to reflect changes in construction costs from year to year. It is recommended, therefore, that the rates for 2014 be approved as listed.

	<u>Assessment Rates for 2013</u>	<u>Assessment Rates for 2014</u>
Watermain	\$ 178.00/m	\$ 186.00/m
Sanitary Sewer	\$ 162.00/m	\$ 170.00/m
Storm Sewer	\$ 105.00/m	\$ 110.00/m
Water Service	\$1,157.00 EA	\$1,213.00 EA
Sanitary Service	\$1,193.00 EA	\$1,252.00 EA
Storm Service	\$1,193.00 EA	\$1,252.00 EA
Commercial Water Service	\$4 381.00 EA	\$4,597.00 EA
Commercial Sanitary Service	\$2,116.00 EA	\$2,220.00 EA
Commercial Storm Service	\$1,938.00 EA	\$2,034.00 EA
Street Improvement	\$ 95.00/m	\$ 100.00/m
New Street	\$ 402.00/m	\$ 422.00/m
Sidewalk	\$ 23.00/m	\$ 24.00/m
Rural Street Upgrading	\$ 81.00/m	\$ 85.00/m

Brendan O'Connell, P. Eng.,
Director of Engineering

BO'C/dm

ST. JOHN'S