

**AGENDA  
REGULAR MEETING**

**May 26, 2014  
4:30 p.m.**

**ST. JOHN'S**

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# MEMORANDUM

May 23, 2014

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Monday, May 26, 2014 at 4:30 p.m.**

This meeting will be preceded by a Special Meeting to be held on the same day in Conference Room A at 3:00 p.m.

By Order

A handwritten signature in black ink, appearing to read "Neil Martin". The signature is written in a cursive style with a large initial "N" and "M".

Neil A. Martin  
City Clerk

## ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

**AGENDA**  
**REGULAR MEETING**  
**May 26, 2014**  
**4:30 p.m.**

At appropriate places in this agenda, the names of people have been **removed or edited out so as to comply with the Newfoundland and Labrador Access to Information and Protection of Privacy Act.**

- 1. Call to Order**
- 2. Approval of the Agenda**
- 3. Adoption of the Minutes**
- 4. Business Arising from the Minutes**
  - a. Included in the Agenda**
    - i. Memo re: Winter Maintenance Services Review Expressions of Interest
  - B. Other Matters**
- 5. Notices Published:**
- 6. Public Hearings**
- 7. Committee Reports**
  - a. Economic Development, Tourism & Public Engagement Standing Committee Report of May 14, 2014
  - b. Public Works Standing Committee Report of May 15, 2014
- 8. Resolutions**
- 9. Development Permits List**
- 10. Building Permits List**
- 11. Requisitions, Payrolls and Accounts**
- 12. Tenders**
  - a. RFP – Charter Avenue Bridge Replacement
  - b. RFP - St. John's Regional Drinking Water Study
  - c. Tender – Fire Hydrant Painting
  - d. Tender - Accessibility Lift @ 245 Freshwater Road
- 13. Notices of Motion, Written Questions and Petitions**

**14. Other Business**

- a. Memo from City Solicitor re: West End Baptist Church
- b. Memo from Mayor O'Keefe re: Team Up to Clean Up, Employee Volunteer Litter Clean-up 2014

**15. Adjournment**

May 20, 2014

The Regular Meeting of the St. John's Municipal Council was held in the Council Chamber, City Hall at 4:30 p.m. today.

His Worship Mayor Dennis O'Keefe presided.

There were present also: Deputy Mayor Ellsworth, Councillors Hann, Hickman, Lane, Puddister, Galgay, Davis, Breen and Collins.

Regrets: Councillor Tilley.

The Acting City Manager; the Deputy City Manager of Public Works; the Deputy City Manager – Community Services; the Acting Deputy City Manager of Corporate Services; the Acting Director of Engineering; the Chief Municipal Planner; the Acting City Solicitor and the Senior Legislative Assistant, were also in attendance.

Mayor O'Keefe advised Council of a change to the agenda to accommodate the temporary foreign workers in the gallery.

Councillor Hann addressed the issue of temporary foreign workers in the City noting the confusion and anxiety being experienced by some because of an existing moratorium that was imposed by the Federal Government. He stated there is a strong lobby for Minister Jason Kenney to lift the current moratorium and get the Federal policy review completed as soon as possible.

**SJMC2014-05-20/224R**

**It was decided on motion of Councillor Hann; seconded by Councillor Lane: That a letter be sent to the Federal Minister Jason Kenney and Provincial Minister, Kevin O'Brien requesting that the moratorium with respect to the temporary foreign worker program be lifted.**

**The motion being put was unanimously carried.**

**Call to Order and Adoption of the Agenda**

**SJMC2014-05-20/225R**

**It was decided on motion of Councillor Breen; seconded by Councillor Puddister: That the Agenda be adopted.**

**The motion being put was unanimously carried.**

**Adoption of Minutes**

**SJMC2014-05-20/226R**

**It was decided on motion of Councillor Davis; seconded by Councillor Lane: That the minutes of May 12, 2014 be adopted as presented.**

**The motion being put was unanimously carried.**

**St. John’s Municipal Plan Amendment Number 124, 2013 and Development Regulations Amendments Number 589, 2013- Proposed Amendments for Commercial and Residential Development (The Light House Project) – 83 and 90 Duckworth Street.**

**SJMC2014-05-20/227R**

**It was decided on motion of Councillor Hann; seconded by Councillor Galgay: That Council accept the report of the Commissioner but reject the recommendation with respect to the maximum allowable building height ( i.e. reduction from 23 metres to 18 metres) and grant approval to St. John's Municipal Plan Amendment No. 124, 2013, and St. John’s Development Regulations Amendment No. 589, 2013, as adopted.**

**RESOLUTION  
ST. JOHN’S MUNICIPAL PLAN  
AMENDMENT NUMBER 124, 2013**

**WHEREAS** the City of St. John’s wishes to make provision for the development of Civic 83 and 90 Duckworth Street [**Parcel ID # 16907 & 33781**].

**BE IT THEREFORE RESOLVED** that the City of St. John’s hereby adopts the following text and map amendment to the St. John’s Municipal Plan in accordance with the provisions of the Urban and Rural Planning Act:

- 1. “Introduce a new Land Use District to Part III of the Municipal Plan to read as follows:**

**“3.3.6 Commercial – Duckworth East Land Use District**

**Uses That May Be Permitted:**

**In this district, which applies only to Civic Number 83 & 90 Duckworth Street, the City may permit any or all of the following uses:**

- 1. Retail;**
- 2. Service shops;**
- 3. Office;**
- 4. Parking;**
- 5. Transient accommodations; and**
- 6. Residential.**

**Building Height and Area**

**Building height and floor area ratio shall be as provided for in the St. John’s Development Regulations.**

- 2. Redesignate land at Civic Number 83 and 90 Duckworth Street from the Commercial – Downtown (CD) Land Use District and the Residential Downtown (RD) Land Use District to the Commercial – Duckworth East (CDE) Land Use District as shown on Map III-1A attached.”**

**BE IT FURTHER RESOLVED** that the City of St. John’s requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

**IN WITNESS THEREOF** the Seal of the City of St. John’s has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this 20<sup>th</sup> day of May, 2014.

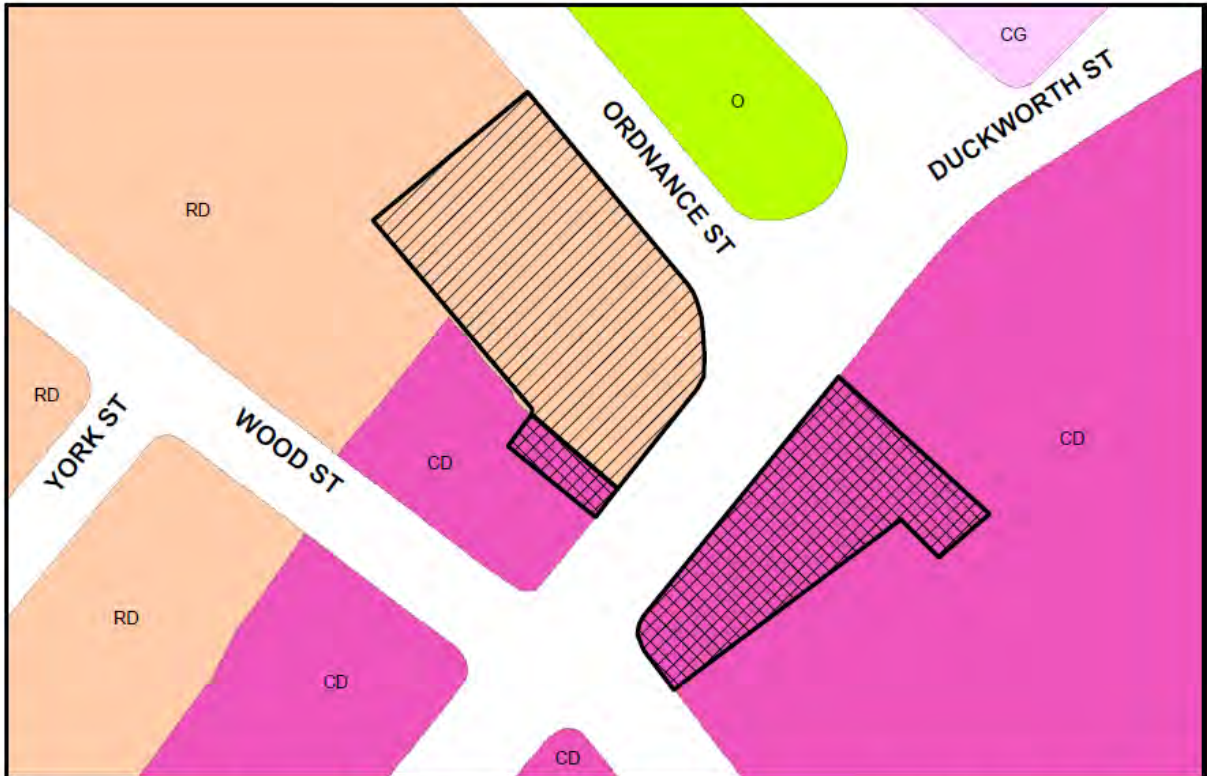
\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**MCIP**  
I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

\_\_\_\_\_  
**City Clerk**

\_\_\_\_\_  
**Council Adoption**

\_\_\_\_\_  
**Provincial Registration**



**CITY OF ST. JOHN'S  
MUNICIPAL PLAN  
Amendment No. 124, 2013  
[Map III-1B]**

2013 12 17 SCALE: 1:750  
CITY OF ST. JOHN'S  
DEPARTMENT OF PLANNING,  
DEVELOPMENT & ENGINEERING

I hereby certify that this amendment  
has been prepared in accordance with the  
Urban and Rural Planning Act.



AREA PROPOSED TO BE REDESIGNATED FROM  
RESIDENTIAL DOWNTOWN (RD) LAND USE DISTRICT TO  
COMMERCIAL DUCKWORTH EAST (CDE) LAND USE DISTRICT



AREA PROPOSED TO BE REDESIGNATED FROM  
COMMERCIAL DOWNTOWN (CD) LAND USE DISTRICT TO  
COMMERCIAL DUCKWORTH EAST (CDE) LAND USE DISTRICT

**83 & 90 DUCKWORTH STREET**

\_\_\_\_\_  
M.C.I.P. signature and seal

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Council Adoption

Provincial Registration



**ST. JOHN’S DEVELOPMENT REGULATIONS  
AMENDMENT NUMBER 589, 2013**

**WHEREAS** the City of St. John’s wishes to make provision for the development of Civic 83 and 90 Duckworth Street [**Parcel ID # 16907 & 33781**].

**BE IT THEREFORE RESOLVED** that the City of St. John’s hereby adopts the following text and map amendment to the St. John’s Development Regulations in accordance with the provisions of the Urban and Rural Planning Act.

**1. Add a new Zone to Section 10 of the Regulations.**

**“Section 10.50 Commercial – Duckworth East (CDE) Zone.**

**Purpose of this Zone: This zone sets forth the Uses and Zone Requirements in relation to the development of Civic Numbers 83 & 90 Duckworth Street.**

**10.50.1 Discretionary Uses**

**Commercial:**

- a. Hotel;**
- b. Office;**
- c. Parking area;**
- d. Restaurant;**
- e. Retail Store; and**
- f. Service Shop.**

**Residential:**

- a. Dwelling Units located in the second and/or higher Storeys of a Building**

**10.50.2 Zone Requirements**

**The following requirements shall apply to all uses:**

- |   |  |
|---|--|
| <b>a. Floor Area Ratio (maximum)</b>    | <b>4.6 – at property known as Civic No. 83 Duckworth Street<br/>2.5 – at property known as Civic No. 90 Duckworth Street</b>   |
| <b>b. Building Height (maximum)</b>     | <b>23 metres - measured at the established grade along Duckworth Street at property known as Civic No. 83 Duckworth Street<br/>18 metres - measured at the established grade along Duckworth Street at property known as Civic No. 90 Duckworth Street</b> |
| <b>c. Residential Density (maximum)</b> | <b>One (1) Dwelling Unit per 50 square metres of Lot Area</b>  |

**d. Off-street Parking**

**Notwithstanding anything else in the St. John’s Development Regulations the minimum off-street parking requirement for the Civic No. 90 Duckworth Street site shall be established by the application of the Downtown Parking Standard, as provided for in section 9.1.2(2) of the said Regulations, to all uses and development at both the Civic No. 90 and Civic No. 83 Duckworth Street sites. The foregoing shall serve to satisfy any requirement for off-street parking to be provided at the Civic No. 83 Duckworth Street site.**

- 2. Rezone land at Civic Number 83 and 90 Duckworth Street from the Commercial Central Mixed Use (CCM) Zone and the Residential Downtown (RD) Zone to the Commercial – Duckworth East (CDE) Zone as shown on Map Z-1A attached.”**

**BE IT FURTHER RESOLVED** that the City of St. John’s requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

**IN WITNESS THEREOF** the Seal of the City of St. John’s has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this 20<sup>th</sup> day of May, 2014.

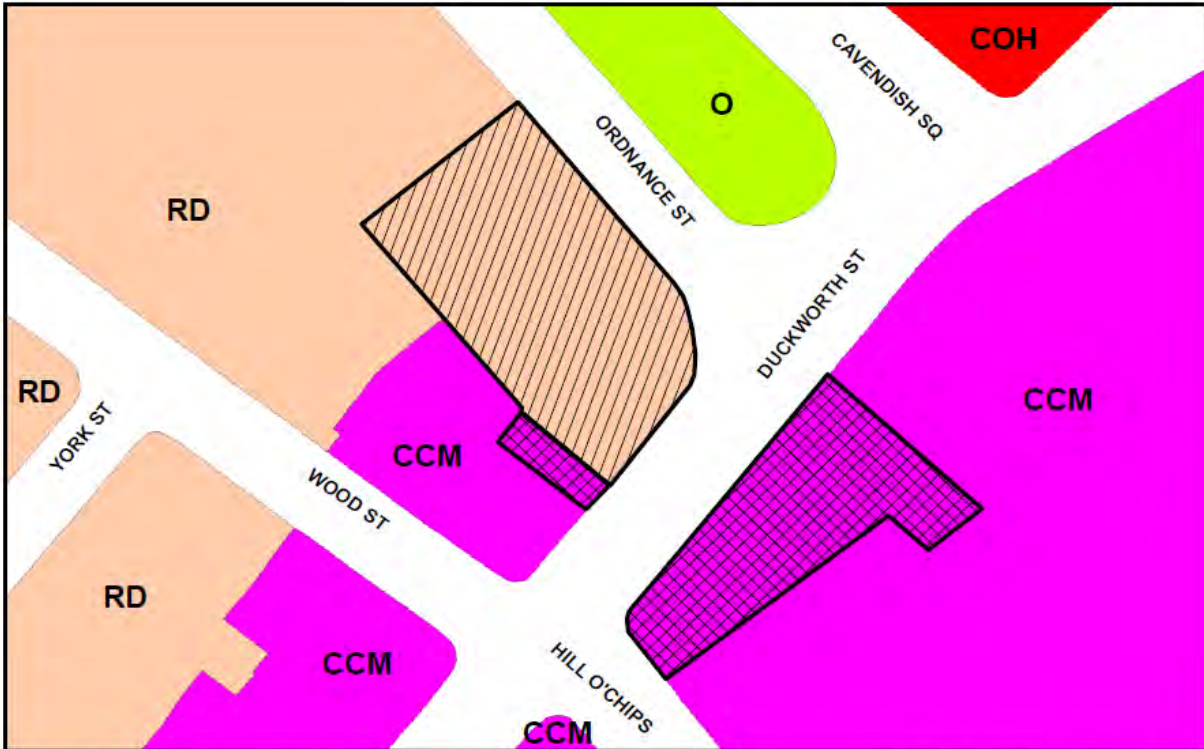
\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**MCIP**  
I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

\_\_\_\_\_  
**City Clerk**

\_\_\_\_\_  
**Council Adoption**



\_\_\_\_\_  
**Provincial Registration**



**CITY OF ST. JOHN'S  
DEVELOPMENT REGULATIONS  
Amendment No. 589, 2013  
[Map Z-1B]**

2013 12 17 SCALE: 1:750  
CITY OF ST. JOHN'S  
DEPARTMENT OF PLANNING,  
DEVELOPMENT & ENGINEERING

I hereby certify that this amendment  
has been prepared in accordance with the  
Urban and Rural Planning Act.

-  AREA PROPOSED TO BE REZONED FROM  
COMMERCIAL CENTRAL MIXED (CCM) LAND USE ZONE TO  
COMMERCIAL DUCKWORTH EAST (CDE) LAND USE ZONE
-  AREA PROPOSED TO BE REZONED FROM  
RESIDENTIAL DOWNTOWN (RD) LAND USE ZONE TO  
COMMERCIAL DUCKWORTH EAST (CDE) LAND USE ZONE

**83 & 90 DUCKWORTH STREET**

\_\_\_\_\_  
M.C.I.P. signature and seal

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Council Adoption

Provincial Registration

**The motion being put was unanimously carried.**

**St. John's Municipal Plan Amendment Number 128, 2014 – Amendment to the Commercial General Land Use District**

**SJMC2014-05-20/228R**

It was decided on motion of Councillor Hann; seconded by Councillor Davis: That the following proposed amendment to the St. John's Municipal Plan be advertised for public review and comment. Upon completion of the advertising process, the proposed amendment will be referred to a future Regular Meeting of Council for consideration of adoption-in-principle and then sent to the Department of Municipal Affairs for review.

**RESOLUTION  
ST. JOHN'S MUNICIPAL PLAN  
AMENDMENT NUMBER 128, 2014**

**WHEREAS** the City of St. John's wishes amend the St. John's Municipal Plan as follows:

**BE IT THEREFORE RESOLVED** that the City of St. John's hereby adopts the following text amendment to the St. John's Municipal Plan in accordance with the provisions of the Urban and Rural Planning Act:

- 3. "Repeal Part III – "Land Use Districts" in the City Wide Objectives and Policies and replace it with the following new section:**

**Land Use Districts**

The major purpose of the Land Use Districts is to identify and describe the recommended dominant land use and to provide parameters for development. In addition, Land Use Districts may prescribe, where it is deemed to be appropriate, the quantitative Height and Floor Area Ratio for land uses within Districts. Height is the maximum height permitted for a building in terms of the number of storeys or a metric dimension. Floor Area Ratio is the maximum ratio allowed between the floor area of a building on a lot and the area of that lot. These controls restrict the maximum bulk of buildings allowed in zones under a particular District.

- 4. Repeal Part III Section 3.3.2 – "Building Height and Area" in the Commercial General (CG) Land Use District and replace it with the following new section:**

**Building Height and Area**

**Building Height and Floor Area Ratio shall be as provided for in the St. John's Development Regulations."**

**BE IT FURTHER RESOLVED** that the City of St. John's requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

**IN WITNESS THEREOF** the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this 20<sup>th</sup> day of May, 2014.

\_\_\_\_\_  
Mayor

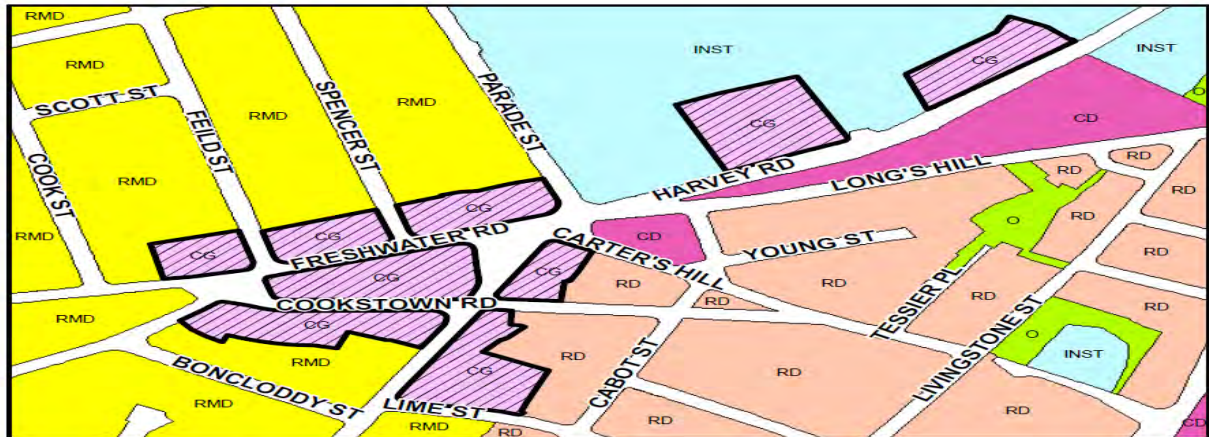
\_\_\_\_\_  
**MCIP**

I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Council Adoption

\_\_\_\_\_  
Provincial Registration



**CITY OF ST. JOHN'S  
MUNICIPAL PLAN  
Amendment No. 128, 2014  
[Map III-1A]**

2014 05 15 SCALE: 1:3000  
CITY OF ST. JOHN'S  
DEPARTMENT OF PLANNING,  
DEVELOPMENT & ENGINEERING



AREA PROPOSED TO BE REDESIGNATED FROM COMMERCIAL GENERAL (CG) LAND USE DISTRICT TO COMMERCIAL DOWNTOWN (CD) LAND USE DISTRICT

I hereby certify that this amendment has been prepared in accordance with the Urban and Rural Planning Act.

\_\_\_\_\_  
M.C.I.P. signature and seal

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Council Adoption

\_\_\_\_\_  
Provincial Registration

**The motion being put was unanimously carried.**

**NOTICES PUBLISHED**

**1. 467 Thorburn Road**

A Discretionary Use Application has been submitted requesting permission to occupy a portion of 467 Thorburn Road as a Residential Retail Store for the sale of fireplaces, woodstoves, propane stoves, etc.

The proposed business will occupy a floor area of approximately 50 m<sup>2</sup> and will operate Monday-Friday 8:30 am – 4:30 pm and seasonally on Saturday 12:00 noon – 4:00 pm. Six (6) on-site parking spaces are provided for the business. The applicant is the sole employee.

**Two submissions and a petition have been received**

**SJMC2014-05-20/229R**

**It was decided on motion of Councillor Davis; seconded by Councillor Galgay: That the application be deferred subject to a public meeting and review of a petition from the residents of Thorburn Road.**

**The motion being put was unanimously carried.**

**2. 2864 Trans-Canada Highway**

A Discretionary Use Application has been submitted by Newfoundland Soiltec Inc. to operate a Soil Remediation Facility at 2864 Trans-Canada Highway in the area known as the Harbour Arterial Quarry Area (HAQA).

The proposed operation would entail the rectifying of spent drilling mud from offshore oil production operations. The site is located in the Mineral Working Zone under the St. John's Development Regulations.

**Two submissions have been received.**

**SJMC2014-03-10/230R**

**It was moved by Councillor Collins; seconded by Councillor Puddister: That the application be deferred to allow staff time to discuss the application with the Provincial Government.**

**The motion being put was unanimously carried.**

**Finance & Administration Committee Report – May 13, 2014**

Council considered the following Finance & Administration Committee Report dated May 13, 2014:

**IN ATTENDANCE:**

Councillor Danny Breen, Chairperson  
Deputy Mayor Ron Ellsworth  
Councillor Bruce Tilley  
Councillor Tom Hann  
Councillor Bernard Davis  
Mr. Neil Martin, Acting City Manager  
Mr. Kevin Breen, Acting Deputy City Manager, Corporate Services  
Mr. Robert Bishop, Deputy City Manager, Financial Management  
Ms. Jill Brewer, Deputy City Manager, Community Services  
Mr. Sean Janes, City Internal Auditor  
Ms. Maureen Harvey, Senior Legislative Assistant

**1. Memorandum dated May 9, 2014 from the Deputy City Manager, Financial Management re: Interim financial statements to March 31, 2014**

The Committee discussed the above-noted memorandum and interim financial statements. It was noted that these statements are based on raw numbers and are subject to significant variances resulting from timing differences and the absence of expenditure accruals at the end of March.

The primary message is that revenues are very close to budget for YTD, however expenditures are less so.

**Recommendation**

**The Committee recommends acceptance of the interim financial statements for the period ending March 31, 2014 a copy of which is available from the Office of the City Clerk.**

**2. Proposed Notice of Retirement Policy.**

The Committee was presented with a draft “Notice of Retirement” Policy as follows:

## **Policy: Notice of Retirement**

### **Purpose**

To provide guidance to employees on City requirements for notice of retirement.

### **Policy Statement**

1. In an effort to improve the administration of retirement benefits and the staffing of vacancies created by retirements, the City of St. John's requires employees to provide their Supervisor and the Division of Human Resources (Benefits and Pensions Office) at least 60 days advance written notice of his/her intent to retire. Providing less than a 60 day notice to retire to both these parties may delay the commencement of retiree benefits.
2. Employees considering retirement should discuss their plans initially with their Supervisor. It is the responsibility of the Supervisor to initiate replacement plans or alternate arrangements for the impending vacancy. Supervisors should have regular conversations with their employees about their expectations, development needs and future plans. The Division of Human Resources (Benefits and Pensions Office) will on request meet with the employee and their spouse if desired, to provide all relevant information on the City's pension and benefit plans at retirement.
3. Requests to rescind retirement may be made in accordance with the resignation provisions of the relevant collective agreements. In the case of non-union employees, requests to rescind retirement will be considered by the employee's Deputy City Manager who will consider all circumstances on a case-by-case basis. Employees rescinding their retirement are not guaranteed to remain in their current work assignment and may be assigned a new work assignment based on the City's needs.
4. Requests to rescind retirement, which are received after the effective date of retirement, will not be granted.

### **Recommendation:**

**On a motion by Councillor Hann; seconded by Deputy Mayor Ellsworth: The Committee recommends approval of the Retirement Policy as noted.**

### **3. Requests for Financial Support for Meetings/Conventions/Sporting Events:**

The City has received requests from the following groups and/or organizations under the Policy 04-09-02:



1. Fourth Atlantic Conjugate Margins Conference:

The City has received a request for sponsorship to assist with costs associated with the Fourth Atlantic Margins Conference which is being held in St. John’s from August 20<sup>th</sup> – 22<sup>nd</sup>. While the above-noted policy does not deal with sponsorships per se, it does qualify for funding as the conference is inter-provincial. It is anticipated that approximately 300 delegates will be in attendance.

2. Canadian Association of Career Educators and Employers (CACEE) Conference:

The City has received a request for financial support the above noted event taking place in May 2014. Approximately 250+ delegates are anticipated.

**Recommendation:**

**On a motion by councillor Hann; seconded by Councillor Davis: That in keeping with Policy 04-09-02 the following grants be awarded:**

<b>Fourth Atlantic Conjugate Margins Conference .....</b>	<b>\$750</b>
<b>Canadian Association of Career Educators and Employers.....</b>	<b>\$750</b>

4. **Request from Alzheimer Society of Newfoundland & Labrador for donation of \$650 to purchase shirts for participants at the 25<sup>th</sup> Annual Walk for Memories Fundraising event.**

The Committee considered the above-noted request and recommended rejection as it does not qualify under City Policy.

**Recommendation**

**That the request from the Alzheimer Society for a donation be denied as it does not qualify under city Policy.**

5. **Request from Shea Heights Community Center Board requesting reimbursement of expenses in the amount of \$1,017 related to the repair cost of the War Memorial.**

A request has been received from the Shea Heights Community Centre Board requesting consideration of 50% of the expense that was incurred to have repairs undertaken to the War Memorial. Repairs were undertaken in November 2013 by the Board so as the monument would be in good repair for the November 11, 2013 event.

**Recommendation**

**Moved by Deputy Mayor Ellsworth; seconded by Councillor Hann: that Shea Heights Community Centre Board be reimbursed an amount of \$509, representing 50% of the cost of repair to the War Memorial.**

**6. Request from St. Pat's Dancers for a financial contribution to their Ireland Tour.**

The Committee considered the above noted request.

**Recommendation**

**The Committee recommends that the request from St. Pat's Dancers for a financial contribution to their Ireland Tour be denied as it does not qualify under city Policy.**

**7. Request from National Emergency Nurses Affiliation for sponsorship of the Provincial Conference being held in St. John's June 8<sup>th</sup> – 10<sup>th</sup>, 2014.**

The Committee reviewed a request for financial assistance for a provincial emergency nursing conference.

**Recommendation**

**The Committee recommends that the above noted request be denied as City policy provides for support for national and international conferences only.**

Councillor Danny Breen  
Chairperson

**SJMC2014-05-20/231R**

**It was decided on motion of Councillor Breen; seconded by Deputy Mayor Ellsworth: that the recommendations contained in the Finance & Administration Committee Report of May 13, 2014 be approved.**

**The motion being put was unanimously carried.**

**Development Permits List**

Council considered as information the following Development Permits List for the period of May 8, 2014 to May 14, 2014:

**DEVELOPMENT PERMITS LIST  
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING  
FOR THE PERIOD OF May 15, 2014 TO May 21, 2014**

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
OT	Newfoundland Power Inc.	Wood Pole Transmission Line From 31 Main Road to Brookfield Road	31 Main Road	5	Approved	14-05-15
OT	Newfoundland Power Inc.	Wood Pole Transmission Line From Kenmount Road Substation to Oxen Pond Substation	435 ½ Thorburn Road	4	Approved	14-05-15
RES		Home Office	13 Cole Place	1	Approved	14-05-15
RES		Home Office	20 Connors Avenue	3	Approved	14-05-16
RES		Demo/Rebuild	6 Waterford Heights South	5	Approved	14-05-16
COM	St. John's Transportation	Bus Shelter	Front of 354 Water Street	4	Approved	14-05-16
COM		Garage Extension	324 Freshwater Road	4	Approved	14-05-20
RES		Home Office	72 Birmingham St	3	Approved	14-05-21

<p>* Code Classification:</p> <p>RES - Residential</p> <p>COM - Commercial</p> <p>AG - Agriculture</p> <p>OT - Other</p>	<p>INST - Institutional</p> <p>IND - Industrial</p>
<p>** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.</p>	

**Gerard Doran  
Development Officer  
Department of Planning**

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**Building Permits List**

**SJMC2014-05-12/232R**

**It was decided on motion of Councillor Hickman; seconded by Councillor Lane: That the recommendations of the Director of Planning and Development with respect to the following Building Permits list for the period May 8 – May 14, 2014 be approved:**

**Building Permits List  
Council's May 20, 2014 Regular Meeting**

Permits Issued: 2014/05/08 To 2014/05/14

**Class: Commercial**

98 Fort Amherst Rd	Co	Lodging House
152 Water St Lululemon	Co	Retail Store
40 Aberdeen Ave	Ms	Service Shop
40 Aberdeen Ave	Ms	Office
40 Aberdeen Ave	Ms	Service Shop
40 Aberdeen Ave	Ms	Clinic
46 Aberdeen Ave	Ms	Restaurant
149 Airport Rd	Ms	Car Sales Lot
48 Kenmount Rd, Urban Planet	Sn	Retail Store
12 Bay Bulls Rd Tim Hortons	Sn	Eating Establishment
77 Blackmarsh Rd	Ms	Retail Store
245 Blackmarsh Rd	Ms	Convenience Store
Carpasian Rd	Ms	Place Of Assembly
94 Elizabeth Ave	Ms	Retail Store
385 Empire Ave	Ms	Office
2 Fogwill Pl	Ms	Restaurant
336 Freshwater Rd	Ms	Service Shop
336 Freshwater Rd	Ms	Office
15 Goldstone St	Ms	Service Shop
169 Hamlyn Rd	Ms	Service Shop
16 Highland Dr	Ms	Convenience Store
102 Kenmount Dr	Ms	Office
102 Kenmount Dr	Ms	Hotel
150 Kenmount Rd	Ms	Car Sales Lot
161 Kenmount Rd	Ms	Retail Store
193 Kenmount Rd	Ms	Place Of Amusement
195 Kenmount Rd	Ms	Service Shop
541 Kenmount Rd	Ms	Retail Store
1 Kiwanis St	Sn	Service Shop
330 Lemarchant Rd	Ms	Convenience Store
147 Lemarchant Rd	Ms	Service Shop
430-432 Main Rd	Ms	Convenience Store
484 Main Rd	Ms	Club
484-490 Main Rd	Ms	Restaurant
53-59 Main Rd	Ms	Retail Store
299 Main Rd	Ms	Service Shop
395 Main Rd	Ms	Office
239 Major's Path	Ms	Office
449 Newfoundland Dr	Ms	Convenience Store
36 Pearson St	Ms	Retail Store
154 Pennywell Rd	Ms	Service Station
34 Pippy Pl	Ms	Office
260 Portugal Cove Rd	Ms	Retail Store

279 Portugal Cove Rd	Ms	Retail Store
150 Clinch Cres	Ms	Lodging House
86 Thorburn Rd	Ms	Office
86 Thorburn Rd	Ms	Service Station
644 Topsail Rd	Ms	Service Shop
644 Topsail Rd	Ms	Service Shop
644 Topsail Rd	Ms	Day Care Centre
656 Topsail Rd	Ms	Tavern
393 Topsail Rd	Ms	Day Care Centre
681 Topsail Rd	Ms	Retail Store
26-34 Torbay Rd	Ms	Tavern
280 Torbay Rd	Ms	Eating Establishment
278 Torbay Rd	Ms	Service Shop
710 Torbay Rd	Ms	Retail Store
315 Water St, Onellchophouse	Sn	Restaurant
351 Water St	Sn	Other
7 Wicklow St @ Prince Phillip	Sn	Clinic
114 Duckworth St	Rn	Mixed Use
48 Kenmount Rd-Rice Bowl	Rn	Restaurant
12 Bay Bulls Rd Tim Hortons	Nc	Accessory Building
35 Campbell Ave. Lawton's	Rn	Pharmacy
365-367 Water St	Rn	Office
14 Hebron Way/Milestone's Rest	Nc	Restaurant
5 Springdale St, Levels 1	Rn	Office
25 White Rose Dr , The Energy	Rn	Clinic
16 Rowan Pl	Ex	Office
5-7 Pippy Pl	Rn	Office
5 Springdale St., Level 12	Rn	Office

This Week \$ 3,251,066.00

**Class: Industrial**

**Class: Government/Institutional**

435 Back Line	Sw	Vacant Land
This Week \$		.00

This Week \$ .00

**Class: Residential**

294 Anspach St	Nc	Accessory Building
3 Antelope St	Nc	Fence
11 Capulet St	Nc	Accessory Building
22 Caravelle Pl Lot 15	Nc	Single Detached & Sub.Apt
16 Cassino Place	Nc	Single Detached Dwelling
47 Chafe Ave	Nc	Accessory Building
1 Cherrybark Cres, Lot 251	Nc	Single Detached & Sub.Apt
8 Cleary Dr	Nc	Accessory Building
35 Cornwall Ave	Nc	Patio Deck
30 Country Grove Pl	Nc	Fence
45 Country Grove Pl	Nc	Accessory Building
8 Crestview Pl, Lot 8	Nc	Single Detached Dwelling
7 Crestview Pl, Lot 4	Nc	Single Detached Dwelling
50 Cypress St	Nc	Accessory Building
64 Cypress St	Nc	Fence
2a Cumberland Cres	Nc	Fence
128 Donovan's Rd	Nc	Accessory Building
573 Empire Ave	Nc	Accessory Building

95 Firdale Dr	Nc	Accessory Building
156 Great Eastern Ave	Nc	Accessory Building
28 Grieve St	Nc	Accessory Building
17 1/2 Halifax St	Nc	Fence
51 Jenmar Cres	Nc	Accessory Building
23 Kenai Cres	Nc	Fence
23 Kenai Cres	Nc	Fence
32 Mark Nichols Pl	Nc	Patio Deck
11 Meeker Pl	Nc	Fence
2 Mootrey Pl	Nc	Fence
74 Newfoundland Dr	Nc	Accessory Building
94 Old Bay Bulls Rd	Nc	Single Detached Dwelling
66 Pearce Ave	Nc	Fence
24 Sprucedale Dr	Nc	Accessory Building
21 Stephano St	Nc	Single Detached Dwelling
46 Teakwood Dr, Lot 117	Nc	Single Detached & Sub.Apt
18 Tigress St	Nc	Accessory Building
3 Toby Mcdonald St	Nc	Accessory Building
98 Watson Cres	Nc	Fence
100 Fort Amherst Rd	Co	Boarding House(4 Or Less)
6 Howlett Ave	Co	Office
30 Woodwynd St	Co	Office
27 Mountbatten Drive	Cr	Subsidiary Apartment
23 Gower St	Ex	Townhousing
16 Point Verde Pl	Ex	Single Detached & Sub.Apt
8 Augusta Crt	Rn	Single Detached Dwelling
30 Beothuck St	Rn	Semi-Detached Dwelling
7 Compton Pl	Rn	Single Detached Dwelling
10 Conroy Pl	Rn	Single Detached & Sub.Apt
22 Cornwall Cres	Rn	Single Detached Dwelling
1 Doheny Pl	Rn	Single Detached Dwelling
21 Everard Ave	Rn	Single Detached Dwelling
20 Holloway St	Rn	Townhousing
64 Kenai Cres	Rn	Single Detached Dwelling
60 Lemarchant Rd	Rn	Semi-Detached Dwelling
62 Lemarchant Rd	Rn	Semi-Detached Dwelling
73 Long's Hill	Rn	Townhousing
130 Merrymeeting Rd	Rn	Single Detached Dwelling
25 Monkstown Rd	Rn	Townhousing
16 Mullock St	Rn	Townhousing
127 Penney Cres	Rn	Single Detached Dwelling
157 Queen's Rd	Rn	Single Detached & Sub.Apt

This Week \$ 2,654,427.00

**Class: Demolition**

48 Kenmount,Former Glow In One	Dm	Retail Store
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This Week \$ 38,870.00

This Week's Total: \$ 5,944,363.00

Repair Permits Issued: 2014/05/08 To 2014/05/14 \$ 199,256.00

Legend

Co	Change Of Occupancy	Sn	Sign
Cr	Chng Of Occ/Renovtns	Sw	Site Work
Nc	New Construction	Ex	Extension
Rn	Renovations	Dm	Demolition
Ms	Mobile Sign		

YEAR TO DATE COMPARISONS			
May 20, 2014			
TYPE	2013	2014	% VARIANCE (+/-)
Commercial	\$43,146,000.00	\$41,669,000.00	-3
Industrial	\$28,000.00	\$125,000.00	346
Government/Institutional	\$721,500.00	\$42,505,000.00	579
Residential	\$49,827,000.00	\$39,196,000.00	-21
Repairs	\$1,189,000.00	\$1,138,000.00	-4
Housing Units (1 & 2 Family Dwellings)	131	87	
<b>TOTAL</b>	<b>\$94,911,500.00</b>	<b>\$124,633,000.00</b>	<b>31</b>

Respectfully Submitted,

Jason Sinyard, P. Eng.,  
MBA Director of  
Planning & Development

**The motion being put was unanimously carried.**

**Requisitions, Payrolls and Accounts**

**SJMC2014-05-12/233R**

**It was decided on motion of Councillor Hickman; seconded by Councillor Lane: That the following Payrolls and Accounts for the week ending May 14, 2014 be approved:**

**Weekly Payment Vouchers  
For The  
Week Ending May 14, 2014**

**Payroll**

<b>Public Works</b>	<b>\$ 442,473.15</b>
<b>Bi-Weekly Casual</b>	<b>\$ 18,796.93</b>

<b>Accounts Payable</b>	<b>\$ 2,707,207.16</b>
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<b>Total</b>	<b>\$3,168,477.24</b>
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**The motion being put was unanimously carried.**

**Tenders**

**a. Tender: 2014023 – Campbell Avenue Roof Replacement**

**SJMC2014-05-12/234R**

**It was decided on motion of Councillor; seconded by Councillor: That the above noted tender be awarded to Newfound Roofing Ltd. for the amount of \$39,000, which includes HST.**

**The motion being put was unanimously carried.**

**Petitions**

Councillor Davis presented a petition signed by residents of Thorburn Road registering objection to the Discretionary Use Application for the proposed residential retail store to be located at 467 Thorburn Road. The petition was referred to the Planning and Development Department for review.



**330 Duckworth Street – Parking Garage Allocation Lottery**

Council considered a memorandum from the Deputy City Manager – Community Services re: the above-noted.

**SJMC2014-05-12/235R**

**It was decided on motion of Councillor Davis; seconded by Councillor Hann: That approval be given to proceed with the Parking Garage Allocation Lottery as recommended.**

**Councillor Galgay**

Councillor Galgay questioned the rigidity of the Heritage Building Permit Regulations in terms of exterior siding, as strict enforcement for some residents creates expense and undue stress. The matter was referred to the Heritage Advisory Committee for review.

**Councillor Breen**

Councillor Breen requested that, given the presence of seagulls in the City, staff review the impact of the installation of bird deterrent systems in residential areas.

**Councillor Puddister**

Councillor Puddister made reference to the RNC's recent Operation Firecap wherein a total of 688 tickets over a three-week period, ranging from \$20 to \$400, were issued to drivers violating a number of parking laws. He requested that the Parking Enforcement Division work with the RNC and continue to enforce blue zone and fire lane regulations through ticketing.

Councillor Puddister requested that consideration be given to opening up some of the City's culverted river systems such that they revert to their natural state and in so doing, explore the possibility of federal funding to undertake such a project.

**Adjournment**

There being no further business the meeting adjourned at 5:54 pm.

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**MAYOR**

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**CITY CLERK**

# MEMORANDUM

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Date: May 22, 2014

To: Mayor Dennis O'Keefe & Council

From: Paul Mackey, P. Eng.,  
Deputy City Manager, Public Works

**Re: Winter Maintenance Services Review  
Expressions of Interest**

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Attached for your consideration is a background report from Don Brennan on the results of the recent call for Expressions of Interest to conduct a Winter Maintenance Services Review.

**Recommendation:**

I recommend that Council award the contract for a Winter Maintenance Services Review to KPMG for the estimated cost of \$149,000 (HST extra). Project duration is estimated at 22 weeks from award and it will be funded from the snow clearing budget.

*Paul Mackey*

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Paul Mackey, P. Eng.,  
Deputy City Manager,  
Public Works

attach.

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# ST. JOHN'S

DEPARTMENT OF PUBLIC WORKS

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

# MEMORANDUM

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Date: May 21, 2014

To: Paul Mackey, P.Eng. - Deputy City Manager, Public Works

From: Don Brennan, P.Eng. - Director, Roads and Traffic

**Re:** Winter Maintenance Review

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At the March 20, 2014 meeting of the Public Works Committee, and subsequently at the March 31, 2014 regular meeting of Council, authorization was given to proceed with an Expression of Interest (EOI) for a Comprehensive Review of Winter Maintenance Services for the Public Works Department. Prior to that, at the January 16, 2014 meeting of the Public Works Committee, authorization had also been given for a study of alternate snow dumping sites. The snow dumping study, with an estimated budget of \$30,000, was subsequently rolled into the more comprehensive winter services review. No budget was attached to that review when the request for EOI's was issued on the premise that presenting a fixed budget would potentially limit the scope of the review and not encourage submissions based on a full and comprehensive study. Both studies were to be funded from the existing snowclearing budget.

The request for expressions of interest was advertised three times in the newspaper and also listed on the City's public procurement website. A total of ten consulting firms took out the request for EOI, and four submissions were received before the May 9, 2014 deadline. Of those four, one was disqualified as incomplete, and three were referred to a Public Works evaluation committee for detailed consideration. The proposals given detailed consideration were received from the following three firms: KPMG LLP (St. John's), Covenco Ltd (Toronto) and Mercury Associates Inc (Charlotte, NC).

This evaluation committee reviewed the three submissions and rated each based on the proponent's understanding of the work, overall capability, the methodology proposed for the project, and overall cost. Project reference checks were also conducted in the course of the evaluation committee's review. The committee has recommended that KPMG of St. John's be awarded a contract for the Winter Maintenance Services Review. The estimated cost is \$149,000 plus HST, with an estimated project duration of 22 weeks from time of project award. This will be funded from the existing winter maintenance budget.

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Don Brennan, P.Eng.  
Director - Roads and Traffic

**ST. JOHN'S**

DEPARTMENT OF PUBLIC WORKS

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

**Report/Recommendations**  
**Economic Development, Tourism & Public Engagement Standing Committee**  
**May 14, 2014**

In Attendance: Councillor Bruce Tilley, Co-Chairperson  
Councillor Dave Lane, Co-Chairperson  
Mayor Dennis O'Keefe  
Deputy Mayor Ron Ellsworth  
Neil Martin, Acting City Manager  
Jill Brewer, Deputy City Manager of Community Services  
Dave Blackmore, Deputy City Manager of Planning, Development & Engineering  
Elizabeth Lawrence, Director of Strategy & Engagement  
Victoria Etchegary, Manager of Strategic Development  
Karen Chafe, Recording Secretary

**1. Update from the Harris Centre re: Vision for the Battery Facility**

The Committee met with Mr. Rob Greenwood of the Harris Centre as well as his colleagues to get a sense of Memorial University's Vision for the Battery Facility. The location will facilitate the following uses:

- A provincial public engagement hub: strategic program priorities of innovation (economic and social, civic engagement, public dialogue and alumni development).
- Office space for units that engage with the public regularly in a highly accessible location.
- Much needed graduate student accommodations.

The Battery Facility will have four initial tenants: the Genesis Group; Memorial University's Public Engagement; the Harris Centre; and the Gardiner Centre. There is also potential for partnership opportunities with respect to the city view and pool wings of the building which are currently unoccupied and may be re-used or rebuilt as public engagement and partnership space. Memorial University will be accepting formal submissions from individuals and outside partners and organizations, related to the Battery Facility programming and future development opportunities. These submissions will be judged based on formal criteria that ensure potential uses are a good fit with the operations noted above. To access Memorial's online consultation site, visit [www.mun.ca/battery](http://www.mun.ca/battery).

**2. Business Registry Information Update**

In December 2013, the City implemented a Business Registry requiring all commercial businesses operating in the City to complete and submit a registration form. Progress to date:

- Registrations: 880 businesses or approximately 30% of the target audience.

- Final quality control checks on the data have been completed.
- An online business directory to be available on the City's website is complete. The directory lists all registered businesses and is searchable by business name, location, industry classification, and keyword. The directory also includes a MapIt feature, allowing users to easily pinpoint the location of each business.

Next steps:

- a. Public release of the online business directory.
- b. Increase the number of registered businesses: registrations have plateaued and the goal is now to increase the number of registered businesses. It is anticipated that the availability of the online business directory will provide an incentive for additional businesses to register. A series of approaches will be developed to encourage the uptake in the business registry in conjunction with the release of the online directory, to increase overall registrations and highlight the value of the business directory to the community.

3. **Demographic Analysis: The Next Decade, Status Update**

To better inform policy and develop data that can be utilized across the corporate structure, the Office of Strategy and Engagement is proposing to acquire demographic and related information for St. John's Metro with particular emphasis on the City of St. John's. The following is noteworthy:

- The Government of Newfoundland and Labrador, Department of Finance (Economic Research & Analysis Division) will develop population projections for St. John's Metro that updates the previous report provided in 2011. This report is anticipated at the end of May. This group will also produce sample thematic maps based on information from Community Accounts for St. John's neighbourhoods.
- The 2014 issue of *City Magnets: Benchmarking the Attractiveness of Canada's Cities* from the Conference Board of Canada, is about finding out what makes a city attractive to people and about how a city is performing in that important aspect. St. John's is an investor in this report that is scheduled for release at the end of May.
- The concept of a residential survey will continue to be developed along with related funding partner proposals. A residential survey will complement these other activities and provide intelligence in a number of areas. It may aid in filling demographic data gaps that exist due to changing census products and be an engagement tool with potential to provide insights into resident's perceptions and attitudes about city programs and services. It can also help shape policy directions for the city.

4. **Oceans '14**

Oceans '14 Conference and exhibition will be held in St. John's from September 14 – 19, 2014. This year's theme is "Where Challenge Becomes Opportunity" will bring together 1200 global leaders in science, engineering, enterprise, industry and government, making it one of the most comprehensive ocean science and engineering gatherings in North America. Oceans is jointly

sponsored by the Marine Technology Society and the Oceanic Engineering Society of the Institute of Electrical and Electronic Engineers.

One of the goals of Roadmap 2012 is to position St. John's as a global leader in ocean technology. This includes supporting the attraction of ocean and energy related conferences to St. John's such as Oceans '14.

5. **Nexter Recognition and Leadership Awards**

The second of five strategic goals in **Roadmap 2021** is outlined as follows:

*“A magnetic and desirable city for newcomers and young professionals: A qualified workforce is an essential ingredient for economic development and innovation. Securing a vibrant and healthy workforce necessitates a focused approach to both retaining and attracting professionals and skilled labor. We need to encourage diversity and nurture our young professionals.”*

One of the actions under this goal is to establish **“Emerging Leader awards for St. John's to recognize and celebrate the contributions of our young people.”**

The Office of Strategy and Engagement is currently researching approaches to Nexter (i.e. 19-35 demographic) recognition and engagement in order to assess opportunities for moving forward with a strategy that best celebrates the contributions of young people (i.e. Nexters). The strategy will look to build on the great work already being undertaken by the City with respect to supporting its young people.

In accordance with the Roadmap goal outlined above, Nexter leadership award(s) and research will:

- *engage* Nexters, capitalizing on their enthusiasm, skills, and knowledge;
- *celebrate* local leaders who mobilize others to achieve collective goals and
- *recognize* personal achievements, embracing innovative contributions to economic and social initiatives.

The next step will be to engage Nexters in award development. The time frame for completion of primary research and the roll out of an action plan is linked to the progression of the City's Engagement Framework and demographic research that is currently ongoing. Following Nexter input, a report will be developed which summarizes all research into an action plan for recognizing and celebrating the leadership contributions of Nexters.

Councillor Bruce Tilley  
Co-Chairperson

Councillor Dave Lane  
Co-Chairperson

**Report/Recommendations  
Public Works Standing Committee  
May 15, 2014**

In Attendance: Deputy Mayor Ron Ellsworth, Acting Chairperson  
Councillor Sandy Hickman  
Councillor Bruce Tilley  
Councillor Bernard Davis  
Councillor Art Puddister  
Councillor Tom Hann  
Councillor Dave Lane  
Neil Martin, Acting City Manager  
Paul Mackey, Deputy City Manager of Public Works  
Dave Blackmore, Deputy City Manager of Planning, Development & Engineering  
Jason Sinyard, Director of Planning  
Don Brennan, Director of Roads & Traffic  
Lynn Ann Winsor, Director of Water & Wastewater  
Steve Colford, Manager of Waste & Recycling  
Brian Head, Manager of Parks & Open Spaces Division  
Dave Wadden, Manager of Development & Engineering  
Karen Chafe, Recording Secretary

1. **Rennies River Storm Water Management Plan**

Mr. Greg Sheppard, P. Eng. was present on behalf of the Consultants CBCL Limited to present their findings with regard to the Rennies River Storm Water Management Plan. Also present were residents Frank Butler and David Winter. A copy of the report is on file with the Department of Planning, Development & Engineering. Following the presentation and a question and answer period, it was moved by Councillor Hickman; seconded by Councillor Davis that the following be approved:

**That Council approve flood protection infrastructure improvements for the locations outlined in the table below at an approximate cost of \$4.7 million. The weir at the outlet of Long Pond must be implemented before the other recommended improvements for downstream locations. For Location 1, Option A was recommended, subject to consultation with area residents with respect to the installation of the lower berm.**

**The Committee further recommends erosion control improvements be implemented using a cellular confinement system. It is estimated that approximately 4000 m<sup>2</sup> of the river banks need to be rehabilitated. Based on using a cellular confinement system, the cost is estimated at \$567,000.**

**The cost estimates noted were put forth by the Consultant and will be subject to confirmation by City staff.**



Priority	Description of Location	Cost Opinion
1	Location 3: Weir at outlet of Long Pond	\$1,979,000
2	Location 1, Option A: Kings Bridge Road to Portugal Cove Road & Upstream of Portugal Cove Road – Berms & Walls only. (RECOMMENDED OPTION)	\$1,173,000
	Location 1, Option B: Kings Bridge Road to Portugal Cove Road & Upstream of Portugal Cove Road – New Channel and bridge (Cost: \$3,891,000)	
	Location 1, Option C: Kings Bridge Road to Portugal Cove Road & Upstream of Portugal Cove Road – Raised parking lot (Cost: \$1,379,000)	
3	Location 2: Upstream of Carpasian Road Bridge	\$27,000
4	Location 4: Clinch Crescent East to Clinch Crescent West	\$342,000
5	Location 5: Wicklow Street to Thorburn Road	\$294,000
6	Location 7: O’Leary Avenue Bridge	\$847,000
7	Location 8: Downstream of Mews Place	\$38,000
	Sub –Total	\$4,700,000
	Erosion Control Improvements	\$567,000
	<b>Final Total</b>	<b>\$5,267,000</b>

2. **RHB Waste Management Facility Residential Drop-off Rules**

The Committee considered a memorandum dated May 9, 2014 from the Deputy City Manager of Public Works regarding the above noted. The Committee on motion of Councillor Puddister; seconded by Councillor Davis recommends the following:

**That Council approve the proposed rules for operation of the RDO as per the attached report. Upon approval by Council, this information will be communicated to the general public and signage will be posted at the facility.**

3. **Waterford Valley Dog Park Extension**

The Committee considered a memorandum dated May 9, 2014 from the Deputy City Manager of Public Works regarding the above noted matter. It was moved by Councillor Tilley; seconded by Councillor Davis: That the following be approved:

**That Council proceed with the extension of the Waterford Valley Off-Leash Dog Park as per the attached report. Funding for the estimated \$9,000 cost is available from savings realized from existing Parks Division capital works project allocations.**

**Deputy Mayor Ron Ellsworth  
Acting Chairperson**

# MEMORANDUM

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Date: May 9, 2014

To: Councillor Jonathan Galgay  
Chairperson, Public Works Committee

From: Paul Mackey, P. Eng.,  
Deputy City Manager, Public Works

**Re: Robin Hood Bay Residential Drop-Off (RDO) Rules**

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Attached for your consideration is a report prepared by Steve Colford with proposed operating rules for the operation of the RDO.

The RDO has been very well-received and well-utilized by the general public since its inception. Based on our operating experience, it is necessary to establish some rules and guidelines to ensure equity for users of the Robin Hood Bay facility.

**Recommendation:**

I recommend that Council approve the proposed rules for operation of the RDO as per the attached report. Upon approval by Council, this information will be communicated to the general public and signage will be posted at the facility.

*Paul Mackey*

---

Paul Mackey, P. Eng.,  
Deputy City Manager,  
Public Works

attach.

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# ST. JOHN'S

DEPARTMENT OF PUBLIC WORKS

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

# Memorandum

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This issue paper was developed with information coming from Landfill Forepersons- Kevin Melvin and Gerard Ryan and Scale Attendant-Cindy Sullivan.

## **Issue**

Since the free RDO opened, informal guidelines for the use of the facility have been developed as different situations arose. However, no formal rules have been adopted for the size and type of vehicle, number of trips per year and amount of construction and demolition material brought to the RDO. The Waste & Recycling Division of Public Works recommends the adoption of some formal rules on the use of the RDO to ensure that it is being used for the purpose it was intended.

## **Background**

The RDO is a convenient place for residents of all municipalities of the region to dispose of their residential garbage, recyclables and household hazardous waste. In 2013, there were an estimated 180,000 vehicles that used the RDO. These users accounted for 16,420 tonnes of waste, 165 tonnes of recycling and 1,350 tonnes of metal. There were 8,055 bin lifts performed by our contractor at a cost of \$38.33 per lift or a total cost of \$308,750.

In 2013, of the vehicle licence plate numbers recorded at the RDO kiosk, 94.1% made five or less trips to the free RDO. A total of 99.5% made 12 trips or less while 99.8% made 16 trips or less. One vehicle was recorded making 42 trips in the year. It should be noted that all license plates weren't recorded throughout the year.

Unfortunately some commercial companies in the region are abusing the system by disposing of garbage from their business free of charge at the RDO. Some of these businesses include:

- Rental property owners
- Companies or residents who “flip” houses
- Home contractors who build 1 or 2 homes at a time

# ST. JOHN'S

**Department of Public Works**

City of St. John's P.O. Box 908 St. John's, NL Canada A1C 5M2 [www.stjohns.ca](http://www.stjohns.ca)

It is not fair to the legitimate commercial haulers who use the main landfill and pay their tipping fees every day who are subsidizing these individuals. Commercial businesses using the RDO bins can lead to increased wait times for the legitimate user. As well, it has resulted in a loss of tipping fees to the facility and an extra cost for transporting the waste to the main landfill. It has also resulted in increased staff time being spent dealing with the violators and claims of harassment by the individuals who are being questioned about the waste they are bringing in.

### **Recommendations**

Most Residential Drop Offs, Convenience Centers or Small Vehicle Transfer Stations have some type of user pay model. These range from a cost per vehicle to a normal tipping fee based on the weight brought in. There are no plans to impose a user fee on users of the RDO at Robin Hood Bay at the present time. Instead it is proposed to control potential abuse by commercial users by implementing some formal rules that will make the RDO more accessible for the legitimate user.

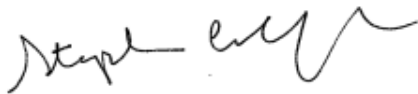
This facility is intended as a small vehicle drop off for individual homeowner waste. Any waste coming from construction projects performed by these homeowners should be of a small project nature. The following rules will hopefully address this.

- 1) Vehicle Restrictions
  - Accept only small vehicles (cars, SUVs, pickups and vans up to 1 ton)
  - Accept only trailers not longer than 3.5 meters (12 feet)
  - Larger vehicles will be directed to the main landfill where a permit is required and tipping fees will apply.
  - Commercial vehicles including any vehicle with a business crest, landfill permit or registered to a company carrying construction and demolition material will be directed to the main landfill where a permit is required and tipping fees will apply.
- 2) Number of Trip Restrictions
  - Maximum of 16 visits per calendar year
- 3) Requirement for Documentation
  - For residents with a large amount of construction and demolition material from renovations or new home construction, a copy of a valid municipal permit for under \$5,000 for the project must be shown to staff. The name on the municipal permit must match the name on the drivers licence of the individual bringing the material to the RDO.
- 4) Household Hazardous Waste
  - Residential household only. No business/commercial waste.
  - Businesses must use a private hazardous materials handling company for disposal.

5) General Requirements

- Waste loads must be completely covered and secure to prevent any contents from escaping while the load is being transported. The city may impose a user fee on any vehicle that is in violation of this rule.
- Users are responsible for unloading and placing waste in the proper containers.
- No scavenging is permitted.
- Staff's decision is final about the acceptability of any vehicle, individual or type of waste entering the facility

If the user doesn't meet the criteria for using the RDO, they still have the option to obtain a permit to use the main landfill where tipping fees apply.

A handwritten signature in black ink, appearing to read "Steph [unclear]". The signature is written in a cursive style with a long, sweeping underline.

# MEMORANDUM

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Date: May 9, 2014

To: Councillor Jonathan Galgay  
Chairperson, Public Works Committee

From: Paul Mackey, P. Eng.,  
Deputy City Manager, Public Works

**Re: Waterford Valley Dog Park Extension**

---

Attached for your consideration is a proposal prepared by Brian Head to extend the existing Waterford Valley Off-Leash Dog Park to better accommodate the many users of the existing facility.

**Recommendation:**

I recommend that Council proceed with the extension of the Waterford Valley Off-Leash Dog Park as per the attached report. Funding for the estimated \$9,000 cost is available from savings realized from existing Parks Division capital works project allocations.

*Paul Mackey*

---

Paul Mackey, P. Eng.,  
Deputy City Manager,  
Public Works

attach.

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# ST. JOHN'S

DEPARTMENT OF PUBLIC WORKS

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

# MEMORANDUM

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Date: May 9,2014  
To: Paul Mackey, Deputy City Manager Public Works  
From: Brian Head, Manager Parks and Open Spaces Division  
Re: Waterford Valley Dog Park Extension Proposal

---

The City of St. John's constructed the Waterford Valley Dog Park, November 2011 to address the requests from residents to provide and off-leash dog facility.

Since that time, this facility has been utilized extensively and has provided a partial solution to the inappropriate activity of running dogs off leash on ball fields in the area. This facility has become so popular that an expansion is now required.

It is proposed the Parks and Open Spaces Division access residual funds from two similar capital projects in order to complete the expansion. It is recommended that funds be transferred from;

Mundy Pond Dog Park to Waterford Valley Dog Park Expansion	\$3500
Shea Heights Ball Field Netting to Waterford Valley Dog Park Expansion	<u>\$5500</u>
Total	\$9000

The transfer of funds from the Shea Heights Ball Field netting project has been approved CD # R2014-03-31/12 to construct the Shea Heights Dog Park. As this project is expected to be completed at less expense than originally anticipated, there will be sufficient funds available to complete both projects.

Project details are attached.

# ST. JOHN'S

DEPARTMENT OF PUBLIC WORKS & PARKS  
CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

**Project Details:**

Existing facility	10500 sq. ft. (975 sq. m.)
Facility addition	4800 sq. ft. (446 sq. m.)
Expanded area of facility	15300 sq. ft. (1421 sq. m.)

**Approximate project cost - \$9000**

Funds are available from savings realized from the 2012 - 13 capital funded project savings.

The facility will include;

- 1.5 m chain link fenced enclosure
- two (2) pedestrian double gated accesses
- 3 m service entrance
- sand base
- park benches
- garbage containers
- "doggie bag" dispensers
- facility sign

For your review and consideration.





**DEVELOPMENT PERMITS LIST  
DEPARTMENT OF PLANNING, DEVELOPMENT AND ENGINEERING  
FOR THE PERIOD OF May 15, 2014 TO May 21, 2014**

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
OT	Newfoundland Power Inc.	Wood Pole Transmission Line From 31 Main Road to Brookfield Road	31 Main Road	5	Approved	14-05-15
OT	Newfoundland Power Inc.	Wood Pole Transmission Line From Kenmount Road Substation to Oxen Pond Substation	435 ½ Thorburn Road	4	Approved	14-05-15
RES		Home Office	13 Cole Place	1	Approved	14-05-15
RES		Home Office	20 Connors Avenue	3	Approved	14-05-16
RES		Demo/Rebuild	6 Waterford Heights South	5	Approved	14-05-16
COM	St. John's Transportation	Bus Shelter	Front of 354 Water Street	4	Approved	14-05-16
COM		Garage Extension	324 Freshwater Road	4	Approved	14-05-20
RES		Home Office	72 Birmingham St	3	Approved	14-05-21

\* Code Classification:  
 RES - Residential      INST - Institutional  
 COM - Commercial      IND - Industrial  
 AG - Agriculture  
 OT - Other

**Gerard Doran  
Development Officer  
Department of Planning**

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\*\* This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

# Building Permits List

## Council's May 26, 2014 Regular Meeting

Permits Issued: 2014/05/15 To 2014/05/21

### Class: Commercial

31 Peet St, Childrens Wish	Cr	Office
Harbour Dr, Mobile Unit Beaver	Nc	Retail Store
48 Kenmount Rd, Suzy Shier	Sn	Retail Store
44 Elizabeth Ave	Ms	Eating Establishment
8 Hamilton Ave	Sn	Mixed Use
10 Hebron Way	Ms	Restaurant
326 Logy Bay Rd	Ms	Convenience Store
416-420 Main Rd	Ms	Eating Establishment
51 Old Pennywell Rd	Ms	Service Shop
82 Thorburn Rd	Sn	Other
426 Torbay Rd	Ms	Retail Store
585 Torbay Rd	Ms	Retail Store
452 Water St	Sn	Retail Store
50 White Rose Dr	Ms	Retail Store
10 Hebron Way	Nc	Accessory Building
55 Stavanger Dr	Nc	Fence
452 Water St - Shkank Inc	Cr	Office
48 Kenmount Rd, Storage Area	Rn	Retail Store
15 Northern Pond Road	Nc	Accessory Building
94 Elizabeth Ave, 2nd Floor	Co	Office

This Week \$ 72,314.00

### Class: Industrial

This Week \$ .00

### Class: Government/Institutional

This Week \$ .00

### Class: Residential

35a Airport Rd	Nc	Accessory Building
104 Barnes Rd	Nc	Patio Deck
31 Spruce Grove Ave	Nc	Accessory Building
50 Brownsdale St	Nc	Accessory Building
32 Cashin Ave	Nc	Accessory Building
18 Douglas St	Nc	Single Detached Dwelling
155 Doyle's Rd	Nc	Fence
34 Eastbourne Cres	Nc	Fence
34 Eastbourne Cres	Nc	Accessory Building
2 Gander Cres	Nc	Fence
28 Georgina St	Nc	Fence
57 Gillies Rd, Lot 3	Nc	Single Detached Dwelling
57 Gillies Rd	Nc	Accessory Building
31 Great Eastern Ave	Nc	Fence

7 Hennebury Pl	Nc	Patio Deck
33 Jenmar Cres	Nc	Accessory Building
6 Kerr St	Nc	Fence
12 Kershaw Pl	Nc	Fence
14 Kershaw Pl	Nc	Fence
219 Ladysmith Dr-Lot 597	Nc	Single Detached & Sub.Apt
221 Ladysmith Dr-Lot 596	Nc	Single Detached & Sub.Apt
7 Laurier St	Nc	Accessory Building
7 Lismore Pl, Lot 306	Nc	Single Detached Dwelling
2 Mcnaughton Dr	Nc	Fence
92 Newtown Rd	Nc	Fence
13 Oberon St	Nc	Accessory Building
65 Orlando Pl, Lot 198	Nc	Single Detached Dwelling
65 Orlando Pl	Nc	Accessory Building
55 Parsonage Dr	Nc	Accessory Building
17 Rosalind St	Nc	Accessory Building
100 Shoal Bay Rd	Nc	Accessory Building
287 Southern Shore Hwy	Nc	Accessory Building
38 Stanford Pl, Lot 50	Nc	Single Detached Dwelling
600 Topsail Rd	Nc	Fence
16 Willenhall Pl, Lot 36	Nc	Single Detached & Sub.Apt
83 Parkhill St	Co	Home Office
18 Conway Cres	Cr	Single Detached Dwelling
42 Ennis Ave	Cr	Subsidiary Apartment
27 Hamel St	Cr	Single Detached & Sub.Apt
5 Bradbury Pl	Rn	Townhousing
9 Gardiner Pl	Rn	Single Detached Dwelling
9 Griffin's Lane	Rn	Single Detached & Sub.Apt
11 Long St	Rn	Single Detached Dwelling
54 Mullock St	Rn	Townhousing
15 Teakwood Dr	Rn	Single Detached Dwelling
29-31 York St	Rn	Semi-Detached Dwelling
30 Gullage St	Sw	Single Detached Dwelling
132 Prowse Ave	Sw	Single Detached & Sub.Apt
25 Rhodora St	Ms	Condominium

This Week \$ 1,945,992.00

**Class: Demolition**

This Week \$ .00

This Week's Total: \$ 2,018,306.00

Repair Permits Issued: 2014/05/15 To 2014/05/21 \$ 119,400.00

63 Doyle's Road

your application for an accessory building is rejected as contrary to Section 8.3.6(2(i) of the 1994 Development Regulations.

Legend

Co	Change Of Occupancy	Sn	Sign
Cr	Chng Of Occ/Renovtns	Sw	Site Work
Nc	New Construction	Ex	Extension
Rn	Renovations	Dm	Demolition
Ms	Mobile Sign		

YEAR TO DATE COMPARISONS			
May 26, 2014			
TYPE	2013	2014	% VARIANCE (+/-)
Commercial	\$43,766,000.00	\$41,742,000.00	-5
Industrial	\$28,000.00	\$125,000.00	0
Government/Institutional	\$7,218,000.00	\$42,505,000.00	49
Residential	\$52,865,000.00	\$41,142,000.00	-22
Repairs	\$1,213,000.00	\$1,256,000.00	4
Housing Units (1 & 2 Family Dwellings)	142	94	
<b>TOTAL</b>	<b>\$105,090,000.00</b>	<b>\$126,770,000.00</b>	21

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA  
 Director of Planning & Development

# MEMORANDUM

## **Weekly Payment Vouchers For The Week Ending May 21, 2014**

### **Payroll**

**Public Works** \$ 442,600.08

**Bi-Weekly Administration** \$ 739,231.43

**Bi-Weekly Management** \$ 711,987.97

**Bi-Weekly Fire Department** \$ 806,115.84

**Accounts Payable** \$ 842,477.83

**Total:** \$ 3,542,413.15

# **ST. JOHN'S**

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
MIGHTY WHITES LAUNDROMAT	00068111	LAUNDRY SERVICES	\$164.31
BELBIN'S GROCERY	00068112	CATERING SERVICES	\$1,342.31
EXECUTIVE COFFEE SERVICES LTD.	00068113	COFFEE SUPPLIES	\$220.18
HUMPHRY'S RESTAURANT & PUB	00068114	LUNCHEON	\$2,472.96
NEWFOUNDLAND SYMPHONY ORCHESTRA	00068115	GRANT RENEWAL (PAYMENT 1 OF 3)	\$50,000.00
HUNGRY HEART CAFE	00068116	LUNCHEON	\$881.31
PIZZA DELIGHT	00068117	MEAL ALLOWANCE	\$43.41
CAPITAL COFFEE SUPPLIES INC.	00068118	COFFEE SUPPLIES	\$995.00
BROWNE FITZGERALD MORGAN AVIS	00068119	LEGAL CLAIM	\$3,597.75
ST. JOHN'S SPORTS AND ENTERTAINMENT LTD	00068120	PROFESSIONAL SERVICES RE JOHNSON CONTROLS	\$40,273.20
CITY OF ST. JOHN'S	00068121	REPLENISH PETTY CASH	\$205.42
HABITAT FOR HUMAIT NL	00068122	REFUND PROPERTY TAX EXEMPT	\$3,122.59
SHAKESPEARE BY THE SEA FESTIVAL INC.	00068123	SPECIAL EVENTS & FESTIVALS GRANT	\$3,150.00
OPERA ON THE AVALON	00068124	SPECIAL EVENTS & FESTIVALS GRANT	\$9,000.00
NEWFOUNDLAND & LABRADOR FOLK ARTS SOC	00068125	SPECIAL EVENTS & FESTIVALS GRANT	\$15,300.00
DOWNTOWN BUSKERS FESTIVAL	00068126	SPECIAL EVENTS & FESTIVALS GRANT	\$4,050.00
NICKEL INDEPENDENT FILM FESTIVAL	00068127	SPECIAL EVENTS & FESTIVALS GRANT	\$5,400.00
ST. JOHN'S INTERNATIONAL WOMEN'S FILM FE1	00068128	SPECIAL EVENTS & FESTIVALS GRANT	\$9,000.00
ST. JOHN'S STORYTELLING FESTIVAL	00068129	SPECIAL EVENTS & FESTIVALS GRANT	\$1,575.00
TUCKAMORE FESTIVAL	00068130	SPECIAL EVENTS & FESTIVALS GRANT	\$450.00
WRECKHOUSE JAZZ AND BLUES	00068131	SPECIAL EVENTS & FESTIVALS GRANT	\$9,000.00
EAST COAST TRAIL ASSOCIATION	00068132	SPECIAL EVENTS & FESTIVALS GRANT	\$9,000.00
SOUNDS ARTS INITIATIVE, INC.	00068133	SPECIAL EVENTS & FESTIVALS GRANT	\$7,200.00
FRIENDS OF VICTORIA PARK	00068134	SPECIAL EVENTS & FESTIVALS GRANT	\$4,500.00
REFUGEE AND IMMIGRANT ADVISORY COUNCIL	00068135	SPECIAL EVENTS & FESTIVALS GRANT	\$450.00
MUMMERS FESTIVAL	00068136	SPECIAL EVENTS & FESTIVALS GRANT	\$4,050.00
NORTHEAST AVALON REGIONAL ECONOMIC DE	00068137	SPECIAL EVENTS & FESTIVALS GRANT	\$1,575.00
ASSOCIATION COMMUNAUTAIRE FRANCOPHON	00068138	SPECIAL EVENTS & FESTIVALS GRANT	\$900.00
ST. JOHN'S PRIDE INC.	00068139	SPECIAL EVENTS & FESTIVALS GRANT	\$450.00
NEWFOUNDLAND DANCE PRESENTERS INC.	00068140	SPECIAL EVENTS & FESTIVALS GRANT	\$3,150.00
EASTERN EDGE ART GALLERY INC.	00068141	SPECIAL EVENTS & FESTIVALS GRANT	\$4,050.00
PEOPLE & THE SEA FILM FESTIVAL INC.	00068142	SPECIAL EVENTS & FESTIVALS GRANT	\$450.00
BLUEGRASS AND OLD-TIME COUNTRY MUSIC S	00068143	SPECIAL EVENTS & FESTIVALS GRANT	\$900.00
LAWYNA VAWYNA INC.	00068144	SPECIAL EVENTS & FESTIVALS GRANT	\$3,150.00
WOMEN'S WORK FESTIVAL	00068145	SPECIAL EVENTS & FESTIVALS GRANT	\$450.00
TOMBOLO MULTICULTURAL FESTIVAL NEWFOU	00068146	SPECIAL EVENTS & FESTIVALS GRANT	\$450.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
NEWFOUNDLAND POWER	00068147	ELECTRICAL SERVICES	\$2,998.80
CITY OF ST. JOHN'S	00068148	REPLENISH PETTY CASH	\$181.99
ECONOMIC DEVELOPERS ASSOCIATION OF CANADA	00068149	CONFERENCE FEE	\$40,386.84
PROTEK INDUSTRIES LIMITED	00068150	REFUND SECURITY DEPOSIT	\$2,872.80
HICKMAN, SANDY	00068151	TRAVEL ADVANCE	\$1,600.00
WHITE, PETER	00068152	TRAVEL ADVANCE	\$721.19
WILLIAMS, NICOLE	00068153	TRAVEL ADVANCE	\$410.15
JONATHAN GALGAY	00068154	TRAVEL ADVANCE	\$677.07
ROYAL BANK VISA	00068155	VISA PAYMENT	\$3,584.04
M-B COMPANIES INC.	000000787	REPAIR PARTS	\$73.78
EVOQUA WATER TECHNOLOGIES LLC	000000788	REPAIR PARTS	\$74.84
CORROSION PROBE INC.,	000000789	PROFESSIONAL SERVICES	\$27,153.89
SOCIETY OF FIRE PROTECTION ENGINEERS	000000790	MEMBERSHIP RENEWAL	\$146.27
RECEIVER GENERAL FOR CANADA	00068156	PAYROLL DEDUCTIONS	\$143,810.21
RECEIVER GENERAL FOR CANADA	00068157	PAYROLL DEDUCTIONS	\$3,112.53
PUBLIC SERVICE CREDIT UNION	00068158	PAYROLL DEDUCTIONS	\$5,816.54
TIFFANY VILLAGE INC.	00068159	COURT OF APPEAL REFUND	\$60.00
DOREEN & BERNARD MANNING	00068160	COURT OF APPEAL REFUND	\$60.00
RANDY WALSH	00068161	COURT OF APPEAL REFUND	\$60.00
F. GEOFFREY AYLWARD	00068162	COURT OF APPEAL REFUND	\$60.00
COLLEEN SQUIRES	00068163	COURT OF APPEAL REFUND	\$60.00
KING PROCESS TECHNOLOGY	00068164	REIMBURSEMENT FOR RETIREMENT GIFT	\$8,616.25
RICHARD STEELE GALLERY	00068165	REPAIR PARTS	\$250.00
ACKLANDS-GRAINGER	00068166	INDUSTRIAL SUPPLIES	\$40.21
ACTION TRUCK CAP & ACCESSORIES	00068167	REPAIR PARTS	\$243.79
AIR COOLED ENGINE SERVICE LTD.	00068168	REPAIR PARTS	\$197.27
SERVICEMASTER CONTRACT SERVICE	00068169	CLEANING SERVICES	\$593.25
ANIXTER CANADA INC.	00068170	REPAIR PARTS	\$615.86
APEX CONSTRUCTION SPECIALTIES INC.	00068171	REPAIR PARTS	\$768.40
AVALON RECYCLING SERVICES LTD.	00068172	RECYCLING COLLECTION	\$446.35
ATLANTIC OFFSHORE MEDICAL SERVICES	00068173	MEDICAL SERVICES	\$6,294.55
CABOT AUTO GLASS & UPHOLSTERY	00068174	CLEANING SERVICES	\$429.40
ATLANTIC PURIFICATION SYSTEM LTD	00068175	WATER PURIFICATION SUPPLIES	\$162.01
BABB LOCK & SAFE CO. LTD	00068176	PROFESSIONAL SERVICES	\$111.87
COSTCO WHOLESALE	00068177	MISCELLANEOUS SUPPLIES	\$428.89
EASTERN HEALTH	00068178	GOBUS ACCESSIBLE TRANSIT	\$2,621.93

NAME	CHEQUE #	DESCRIPTION	AMOUNT
KELLOWAY CONSTRUCTION LIMITED	00068179	CLEANING SERVICES	\$32,555.30
GRANT THORNTON	00068180	PROFESSIONAL SERVICES	\$3,421.75
NEWFOUNDLAND EXCHEQUER ACCOUNT	00068181	REGISTRATION OF EASEMENT	\$300.00
HERCULES SLR INC.	00068182	REPAIR PARTS	\$261.88
DOMINION STORES 924	00068183	MISCELLANEOUS SUPPLIES	\$385.93
BELBIN'S GROCERY	00068184	CATERING SERVICES	\$464.45
CANADIAN BROADCASTING CORP.	00068185	RENTAL OF TOWER SPACE	\$9,311.20
BEST DISPENSERS LTD.	00068186	SANITARY SUPPLIES	\$1,550.81
ROCKWATER PROFESSIONAL PRODUCT	00068187	CHEMICALS	\$1,274.78
BLACK & MCDONALD LIMITED	00068188	PROFESSIONAL SERVICES	\$2,750.60
BRENKIR INDUSTRIAL SUPPLIES	00068189	PROTECTIVE CLOTHING	\$814.69
BRITISH GROUP	00068190	ADVERTISING	\$2,197.85
BROWNE'S AUTO SUPPLIES LTD.	00068191	AUTOMOTIVE REPAIR PARTS	\$541.51
LEVITT SAFETY	00068192	SAFETY SUPPLIES	\$24.53
TRIWARE TECHNOLOGIES INC.	00068193	COMPUTER EQUIPMENT	\$45.20
CABOT FORD LINCOLN SALES LTD.	00068194	REPAIR PARTS	\$760.05
AEARO CANADA LIMITED	00068195	PRESCRIPTION SAFETY GLASSES	\$2,360.26
AIR LIQUIDE CANADA INC.	00068196	CHEMICALS AND WELDING PRODUCTS	\$22,587.06
HISCOCK'S SPRING SERVICE	00068197	REPAIR PARTS	\$4,246.59
NORTRAX CANADA INC.,	00068198	REPAIR PARTS	\$2,499.24
MAC TOOLS	00068199	TOOLS	\$319.44
NEWFOUND CONSTRUCTION LTD.	00068200	RENTAL OF EQUIPMENT	\$2,895.29
CITY TIRE & AUTO CENTER LTD.	00068201	TIRES	\$95.99
NORTH ATLANTIC SUPPLIES INC.	00068202	REPAIR PARTS	\$169.50
CLARKE'S TRUCKING & EXCAVATING	00068203	GRAVEL	\$671.65
ATLANTIC HOME FURNISHINGS LTD	00068204	APPLIANCES	\$632.80
BRAEMAR PEST CONTROL SERVICES	00068205	PEST CONTROL	\$558.22
CANADIAN RED CROSS	00068206	CPR RECERTIFICATION	\$282.16
DULUX PAINTS	00068207	PAINT SUPPLIES	\$1,459.58
COLONIAL GARAGE & DIST. LTD.	00068208	AUTO PARTS	\$565.75
CONCRETE PRODUCTS 2001 LTD.	00068209	CONCRETE	\$456.22
CONSTRUCTION SIGNS LTD.	00068210	SIGNAGE	\$450.87
CONTROLS & EQUIPMENT LTD.	00068211	REPAIR PARTS	\$2,112.38
COUNTER CORNER LTD.	00068212	BUILDING SUPPLIES	\$866.24
CRANE SUPPLY LTD.	00068213	PLUMBING SUPPLIES	\$1,062.20
JAMES G CRAWFORD LTD.	00068214	PLUMBING SUPPLIES	\$678.09



NAME	CHEQUE #	DESCRIPTION	AMOUNT
FASTENAL CANADA	00068215	REPAIR PARTS	\$237.29
CUMMINS EASTERN CANADA LP	00068216	REPAIR PARTS	\$4,489.69
KENDALL ENGINEERING LIMITED	00068217	PROFESSIONAL SERVICES	\$5,625.00
DAY TIMERS OF CANADA LTD.	00068218	OFFICE SUPPLIES	\$85.42
ENGINEERING & ENVIRONMENTAL PRODUCTS	00068219	PROFESSIONAL SERVICES	\$3,683.88
CRAWFORD & COMPANY CANADA INC	00068220	ADJUSTING FEES	\$484.00
CABOT READY MIX LIMITED	00068221	ROAD GRAVEL	\$1,980.41
DICKS & COMPANY LIMITED	00068222	OFFICE SUPPLIES	\$1,828.91
HITECH COMMUNICATIONS LIMITED	00068223	REPAIRS TO EQUIPMENT	\$998.92
REEFER REPAIR SERVICES LTD.	00068224	REPAIR PARTS	\$2,295.03
THYSSENKRUPP ELEVATOR	00068225	ELEVATOR MAINTENANCE	\$1,576.35
DRIVE LINE MACHINE SHOP	00068226	AUTO PARTS	\$138.31
CANADIAN TIRE CORP.-ELIZABETH AVE.	00068227	MISCELLANEOUS SUPPLIES	\$493.05
CANADIAN TIRE CORP.-KELSEY DR.	00068228	MISCELLANEOUS SUPPLIES	\$328.04
EASTERN INDUSTRIES & HYDRAULICS LTD.	00068229	PROFESSIONAL SERVICES	\$498.96
EAST CHEM INC.	00068230	CHEMICALS	\$270.07
EASTERN TURF PRODUCTS	00068231	REPAIR PARTS	\$889.75
ELECTRIC MOTOR & PUMP DIV.	00068232	REPAIR PARTS	\$204.53
ELECTRONIC CENTER LIMITED	00068233	ELECTRONIC SUPPLIES	\$2,976.37
ENVIROMED ANALYTICAL INC.	00068234	REPAIR PARTS AND LABOUR	\$478.10
ESRI CANADA	00068235	SOFTWARE RENEWAL	\$904.00
FACTORY FOOTWEAR OUTLET LTD.	00068236	PROTECTIVE FOOTWEAR	\$226.00
HOME DEPOT OF CANADA INC.	00068237	BUILDING SUPPLIES	\$2,044.93
EXECUTIVE TAXI LIMITED	00068238	TRANSPORTATION SERVICES	\$572.91
FRESHWATER AUTO CENTRE LTD.	00068239	AUTO PARTS/MAINTENANCE	\$1,697.53
PRINCESS AUTO	00068240	MISCELLANEOUS ITEMS	\$639.43
IMPACT SIGNS AND GRAPHICS	00068241	SIGNAGE	\$46.33
STELLAR INDUSTRIAL SALES LTD.	00068242	INDUSTRIAL SUPPLIES	\$321.37
NEWALTA CORPORATION	00068243	WASTE DISPOSAL SERVICES	\$388.72
SIMPLEX GRINNELL	00068244	PROFESSIONAL SERVICES	\$144.64
WOLSELEY CANADA WATERWORKS	00068245	REPAIR PARTS	\$145.44
STARGARDEN GROUP	00068246	PROFESSIONAL SERVICES	\$7,051.20
EASTERN PROPANE	00068247	PROPANE	\$181.24
MADSEN CONSTRUCTION EQUIPMENT INC.	00068248	AUTO PARTS	\$72.83
KEITH W. BUSSEY EXCAVATING LTD	00068249	RENTAL OF EQUIPMENT	\$2,178.64
HARRIS & ROOME SUPPLY LIMITED	00068250	ELECTRICAL SUPPLIES	\$1,083.72

NAME	CHEQUE #	DESCRIPTION	AMOUNT
HARVEY & COMPANY LIMITED	00068251	REPAIR PARTS	\$5,437.56
HARVEY'S OIL LTD.	00068252	PETROLEUM PRODUCTS	\$11,441.52
HVAC SPECIALITIES INC.	00068253	CHEMICALS	\$657.66
HARVEY'S TRAVEL AGENCY LTD.	00068254	AIRFARE COSTS	\$53.68
BDO CANADA LLP	00068255	PROFESSIONAL SERVICES	\$7,652.93
POWER BROTHERS INC. POWER'S SALVAGE	00068256	REPAIR PARTS	\$402.11
BRENNTAG CANADA INC	00068257	CHLORINE	\$26,269.99
HICKMAN MOTORS LIMITED	00068258	AUTO PARTS	\$2,558.37
HISCOCK RENTALS & SALES INC.	00068259	HARDWARE SUPPLIES	\$79.03
HOLDEN'S TRANSPORT LTD.	00068260	RENTAL OF EQUIPMENT	\$508.50
HONDA ONE	00068261	REPAIR PARTS	\$61.40
ON GRADE (NL) INC.,	00068262	SURVEY EQUIPMENT	\$499.34
MICROSOFT CANADA	00068263	SOFTWARE RENEWAL	\$2,346.02
J & J SEARCHING	00068264	MECHANIC LIEN SEARCH	\$28.25
IRC NEWFOUNDLAND LTD.	00068265	REPAIR PARTS	\$310.75
HENRY'S	00068266	INK CARTRIDGES	\$159.34
SPARTAN INDUSTRIAL MARINE	00068267	SAFETY SUPPLIES	\$189.84
IMPRINT SPECIALTY PROMOTIONS LTD	00068268	PROMOTIONAL ITEMS	\$283.86
ONX ENTERPRISE SOLUTIONS LIMITED	00068269	PROFESSIONAL SERVICES	\$6,568.13
UMBRELLA SECURITY	00068270	ALARM MONITORING	\$1,507.29
CHRISTOPHER'S CAFE & CATERING	00068271	CATERING SERVICES	\$142.22
HOME APPLIANCE REPAIR LTD.	00068272	REPAIRS TO APPLIANCES	\$214.59
SANI-SMART WASTE DISPOSAL INC.,	00068273	DISPOSAL SERVICES	\$1,379.45
BOSCH REXROTH CANADA CORP.	00068274	COMPUTER PART	\$498.33
KEAN'S PUMP SHOP LTD.	00068275	REPAIR PARTS	\$891.57
KENT BUILDING SUPPLIES-STAVANGER DR	00068276	BUILDING MATERIALS	\$600.01
NEWTERRA LIMITED	00068277	REPAIR PARTS	\$1,119.57
LITECO	00068278	REPAIR PARTS	\$641.20
FINE FOOD FACTORY	00068279	SANDWICH TRAYS	\$163.85
S & H CODNER'S CONSTRUCTION	00068280	RENTAL OF EQUIPMENT	\$678.00
ATLANTICA MECHANICAL SERVICES	00068281	PROFESSIONAL SERVICES	\$1,555.89
THE TOY BOX	00068282	REPAIR PARTS	\$93.50
HICKEY'S TIMBER MART	00068283	BUILDING MATERIALS	\$365.85
TRACE PLANNING & DESIGN	00068284	PROFESSIONAL SERVICES	\$17,450.82
KING'S PLUMBING & HEATING LTD.	00068285	PLUMBING SUPPLIES	\$4,679.81
PROVALL PARTS LTD.	00068286	AUTO PARTS	\$176.26

NAME	CHEQUE #	DESCRIPTION	AMOUNT
DR. PAUL JOHNSTON	00068287	MEDICAL EXAMINATION	\$20.00
DR. CATHERINE BRADBURY	00068288	MEDICAL EXAMINATION	\$20.00
ROCKET BAKERY & FRESH FOODS	00068289	EXECUTIVE BREAKFAST	\$91.53
61144 NEWFOUNDLAND & LABRADOR INC.,	00068290	FOLDING TABLE & CHAIR	\$247.47
DR. FRANCIS O'DEA, PMC	00068291	MEDICAL EXAMINATION	\$20.00
MARK'S WORK WEARHOUSE	00068292	PROTECTIVE CLOTHING	\$353.19
MARTIN'S FIRE SAFETY LTD.	00068293	SAFETY SUPPLIES	\$185.46
MCLOUGHLAN SUPPLIES LTD.	00068294	ELECTRICAL SUPPLIES	\$860.90
MIKAN INC.	00068295	LABORATORY SUPPLIES	\$575.85
WAJAX INDUSTRIAL COMPONENTS	00068296	REPAIR PARTS	\$39.52
NU-WAY EQUIPMENT RENTALS	00068297	RENTAL OF EQUIPMENT	\$5,159.58
NEWFOUND DISPOSAL SYSTEMS LTD.	00068298	DISPOSAL SERVICES	\$84.75
JJ NEVILLE & SONS LTD.	00068299	FLORAL ARRANGEMENTS	\$119.76
NEWFOUNDLAND DISTRIBUTORS LTD.	00068300	INDUSTRIAL SUPPLIES	\$704.02
RECREATION NL	00068301	POOL INSPECTION LOGBOOKS	\$640.00
BELL ALIANT	00068302	TELEPHONE SERVICES	\$52.54
TOROMONT CAT	00068303	AUTO PARTS	\$498.02
NORTH ATLANTIC PETROLEUM	00068304	PETROLEUM PRODUCTS	\$19,498.43
PBA INDUSTRIAL SUPPLIES LTD.	00068305	INDUSTRIAL SUPPLIES	\$2,192.63
POWERLITE ELECTRIC LTD.	00068306	ELECTRICAL PARTS	\$80.17
K & D PRATT LTD.	00068307	REPAIR PARTS AND CHEMICALS	\$644.10
PROFESSIONAL UNIFORMS & MATS INC.	00068308	PROTECTIVE CLOTHING	\$83.60
REPROGRAPHICS LTD.	00068309	TONER CARTRIDGES	\$29.46
RIDEOUT TOOL & MACHINE INC.	00068310	TOOLS	\$280.07
NAPA ST. JOHN'S 371	00068311	AUTO PARTS	\$77.92
THE ROYAL GARAGE LTD.	00068312	AUTO PARTS	\$61.22
ROYAL FREIGHTLINER LTD	00068313	REPAIR PARTS	\$2,449.95
BIG ERICS INC	00068314	SANITARY SUPPLIES	\$3,945.77
SAUNDERS EQUIPMENT LIMITED	00068315	REPAIR PARTS	\$9,331.93
STRONGCO	00068316	REPAIR PARTS	\$628.63
SMITH STOCKLEY LTD.	00068317	PLUMBING SUPPLIES	\$89.99
SPEEDY AUTOMOTIVE LTD.	00068318	AUTOMOTIVE SUPPLIES	\$23.26
TRACTION DIV OF UAP	00068319	REPAIR PARTS	\$95.83
WATERWORKS SUPPLIES DIV OF EMCO LTD	00068320	REPAIR PARTS	\$11,582.84
WEIRS CONSTRUCTION LTD.	00068321	ROAD GRAVEL	\$6,300.06
WESCO DISTRIBUTION CANADA INC.	00068322	REPAIR PARTS	\$228.12

NAME	CHEQUE #	DESCRIPTION	AMOUNT
RECEIVER GENERAL	00068323	NATIONAL DOSIMETER SERVICES	\$71.19
DR. D.G.HART	00068324	MEDICAL EXAMINATION	\$20.00
DR. CHIN C. TAN	00068325	MEDICAL EXAMINATION	\$20.00
SMITH, VERNA	00068326	INSTRUCTOR FEE	\$316.40
NATI	00068327	MEMBERSHIP RENEWAL	\$785.35
QUIDI VIDI RENNIES RIVER DEVELOPMENT FOU	00068328	SERVICES FOR NAOSH SAFETY DAY	\$1,572.23
HUNGRY HEART CAFE	00068329	BREAKFAST TRAY	\$86.39
CLUETT, DR. JOY	00068330	MEDICAL EXAMINATION	\$20.00
ROGERS, DR. L.	00068331	MEDICAL EXAMINATION	\$20.00
CUSHMAN & WAKEFIELD ATLANTIC	00068332	PROFESSIONAL SERVICES	\$1,695.00
MCKIM, DR. AARON	00068333	MEDICAL EXAMINATION	\$20.00
DR. F. K. ESSAJI	00068334	MEDICAL EXAMINATION	\$20.00
DR. JAMES A. SHEPPARD	00068335	MEDICAL EXAMINATION	\$20.00
DR. SHEILAGH MCGRATH	00068336	MEDICAL EXAMINATION	\$20.00
GITTENS & ASSOCIATES	00068337	PROFESSIONAL SERVICES	\$117.50
STELLA'S CIRCLE	00068338	LUNCHEON	\$476.70
MORNEAU SHEPELL	00068339	PROFESSIONAL SERVICES	\$17,676.66
FRANK HEARN SEARCHING SERVICES	00068340	TITLE SEARCH	\$200.00
JOHN WANG	00068341	RECREATION PROGRAM REFUND	\$26.00
ADAM TERRY	00068342	REFUND OVERPAYMENT OF TAXES	\$141.84
MICHAEL CONWAY & PAMELA PIKE	00068343	REFUND OVERPAYMENT OF TAXES	\$1,149.47
DOUGLAS IVEY	00068344	REFUND OVERPAYMENT OF TAXES	\$454.26
PAUL & REGINA GUEST	00068345	REFUND OVERPAYMENT OF TAXES	\$184.68
TD PROPERTY TAX DEPARTMENT	00068346	REFUND OVERPAYMENT OF TAXES	\$2,785.46
SHIRLEY ANN POWER	00068347	REFUND OVERPAYMENT OF TAXES	\$660.62
PETER & HELEN SHEA	00068348	REFUND OVERPAYMENT OF TAXES	\$476.32
DEAN WALSH	00068349	RECREATION PROGRAM REFUND	\$135.00
ANDREA HEARN	00068350	RECREATION PROGRAM REFUND	\$110.00
COLLEEN WARFORD	00068351	RECREATION PROGRAM REFUND	\$110.00
CATHERINE EFFORD	00068352	LEGAL CLAIM	\$10,000.00
AIDEN WILLIAMS	00068353	REFUND SECURITY DEPOSIT	\$500.00
CANADA GREEN BUILDING COUNCIL	00068354	ONLINE SEMINAR FEE	\$132.21
ROBERT EVERARD	00068355	REFUND SECURITY DEPOSIT	\$500.00
DAWE, CHRIS	00068356	CLOTHING ALLOWANCE	\$15.00
BROWNE, JANET	00068357	CLOTHING ALLOWANCE	\$87.82
DOWNEY, JAMES	00068358	VEHICLE BUSINESS INSURANCE	\$311.00

NAME	CHEQUE #	DESCRIPTION	AMOUNT
ROSS HUTCHINGS	00068359	VEHICLE BUSINESS INSURANCE	\$70.00
HUNT, EDMUND	00068360	MILEAGE - CROSSING GUARD PROGRAM	\$145.63
CROWE, DAVID	00068361	REIMBURSEMENT FOR IPAD ACCESSORIES	\$206.73
DUGGAN, DEREK	00068362	MILEAGE	\$52.74
PENNEY, LISA	00068363	MILEAGE - CROSSING GUARD PROGRAM	\$114.97
SCOTT HOUNSELL	00068364	VEHICLE BUSINESS INSURANCE	\$365.00
BENNETT, GLENN	00068365	MILEAGE - CROSSING GUARD PROGRAM	\$139.00
KINSELLA, PAULA	00068366	MILEAGE - CROSSING GUARD PROGRAM	\$139.00
KRISTA BABIJ	00068367	MILEAGE	\$57.72
MAGNA CONTRACTING & MANAGEMENT	00068368	PROGRESS PAYMENT	\$17,251.40
GORDON BARNES	00068369	PROFESSIONAL SERVICES	\$2,400.00
NEWFOUNDLAND POWER	00068370	ELECTRICAL SERVICES	\$3,423.20
BELL MOBILITY	00068371	CELLULAR PHONE USAGE	\$6,025.11
JACQUELINE MOULTON	00068372	LEGAL CLAIM	\$247.69
PYE, CARTER	00068373	VEHICLE BUSINESS INSURANCE	\$339.00
<b>Total:</b>			<b><u><u>\$842,477.83</u></u></b>

# MEMORANDUM

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Date: May 21, 2014  
To: His Worship the Mayor & Members of Council  
From: Scott Winsor, P. Eng.  
Re: **Request for Proposals  
Charter Avenue Bridge Replacement**

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In response to the Request for Proposals for the above noted, proposals were received from the following consultants:

Newfoundland Design Associates Limited  
Dillon Consulting Limited  
Kavanagh Associates a Division of R.V. Anderson Associates Limited  
Hatch Mott Macdonald

The proposals have been reviewed by staff of the Department of Planning, Development and Engineering. It is recommended that engineering consulting services be awarded to Newfoundland Design Associates Limited in the amount of \$236,735.00 (incl. HST).



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Scott Winsor, P. Eng.,  
Acting Director of Engineering

BO'C/dm

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# ST. JOHN'S

# MEMORANDUM

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Date: May 21, 2014

To: His Worship the Mayor & Members of Council

From: Scott Winsor, P. Eng.  
Acting Director of Engineering

**Re: Request for Proposals  
St. John's Regional Drinking Water Study**

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In response to the Request for Proposals for the above noted, proposals were received from the following consultants:

Newfoundland Design Associates Limited  
CBCL Limited

The study will be jointly funded by the City of St. John's (50%) and the Department of Municipal and Intergovernmental Affairs (50%).

The proposals have been reviewed by representatives from the funding entities. It is recommended that the engineering consulting services be awarded to CBCL Limited. Their cost estimate is \$224,203.00 (HST included).

(original signed)

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Scott Winsor, P. Eng.  
Acting Director of Engineering

SW/dm

# ST. JOHN'S

# MEMORANDUM

Date: May 21, 2014  
To: Mr. Kevin Breen, Mr. Rick Squires, Ms. Elaine Henley  
From: John Hamilton – Senior Buyer  
Re: Council Approval Tender 2014038 Fire Hydrant Painting

The results of Tender 2014038 Fire Hydrant Painting is as follows:

Fire Hydrant Painting	
TENDER #2014038 - May 20, 2014 - 1:00 PM	
1. Service Plus Incorporated	\$91,575.00
<b>2. Kelloway Construction</b>	<b>\$68,557.50</b>
3. Urban Contracting	\$94,050.00
4. Carew Services Limited	\$297,000.00
5. Greenwood Services Inc.,	\$193,050.00

It is recommended to award this tender to **Kelloway Construction \$ 22,852.50** per year for three (3) year's. Kelloway Construction the lowest bidder who fully meets specification, as per the Public Tendering Act.

Taxes (HST) included

(original signed)

John Hamilton  
Senior Buyer

# ST. JOHN'S

DEPARTMENT OF CORPORATE SERVICES

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA



# MEMORANDUM

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**Date:** May 23, 2014

**To:** His Worship the Mayor and Members of Council

**From:** Dave Blackmore, R.P.A,  
Deputy City Manager,  
Planning, Development & Engineering

**Re:** **Accessibility Lift**  
**245 Freshwater Road**


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The above referenced project was recently tendered with the following bid received:

Accessibility Services Ltd.                      \$32,000.00

**Recommendation:**

It is recommended that this tender be awarded to Accessibility Services Ltd. in the amount of \$32,000.00 (HST exempt).

  
Dave Blackmore, R.P.A

*F&R*  
/amw

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# ST. JOHN'S

# MEMORANDUM

Date: May 15, 2014

To: His Worship the Mayor and Members of Council

From: Robert J. Bursey, City Solicitor

**Re: West End Baptist Church**

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The City owns some land locked open space off Topsail Road adjacent to the West End Baptist Church parking lot.

Some of this land has been encroached upon by abutting residential property owners with fences and sheds. The West End Baptist Church would like to purchase the remaining land. Our Parks Department is in agreement with the sale of this land.

It is recommended that approval be given for the sale of the available land to the Church at a price to be based on \$3 per square foot (fair market value as determined by the Manager – Real Estate Services) and to offer the encroached upon land to the residential property owners at the same price.

I request this matter be brought before Council at its next Regular Meeting.

(original signed)

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Robert J. Bursey  
City Solicitor

RB/mp

# ST. JOHN'S

LEGAL DEPARTMENT

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

# MEMORANDUM

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Date: May 14, 2014

To: Directors, Managers and Supervisors

From: Mayor Dennis O'Keefe

**Re: Team Up to Clean Up, employee volunteer litter clean-up 2014**

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As you know the proliferation of litter is a problem throughout the region, particularly this time of year. To try to combat this issue the City has annual litter collection contracts in addition to our Waste & Recycling Division and Parks & Open Spaces Division employees. While our staff and the contractors do a good job reducing litter throughout the city, there is a limit to what they can accomplish given the magnitude of the task. Therefore we continuously seek additional resources and ways to optimize the resources that we already have.

City Council has approved that on Tuesday, May 27 from 2:00 – 4:00 p.m. staff trade in their existing jobs and “Team Up to Clean Up”. In the case of inclement weather the clean-up will occur on Thursday, May 29. Staff must preregister and state the area that they will be cleaning. They can select an area from a predetermined list, clean-up their own neighbourhood or any other area of the City that requires a clean-up. Staff will be encouraged to take before and after pictures which may be featured in a future issue of Ripples.

The Waste & Recycling Division will organize the event as well as supply garbage bags, gloves, protective eye wear and safety vests in addition to collecting the full bags.

Of course all city staff will not be able to participate as we still have to maintain the day to day business of the city, but I am encouraging all supervisors to grant time off wherever possible and to participate themselves, if they can.

This initiative will not only help beautify our City but will also bring attention to the region's litter problem – a major step in changing people's mind set about their waste and where they put it.



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Dennis O'Keefe,  
Mayor

**ST. JOHN'S**

OFFICE OF THE MAYOR