AGENDA REGULAR
MEETING
November 26, 2018
4:30 pm
Foran/Greene Room

# **M**EMORANDUM

November 23, 2018

In accordance with Section 42 of the City of St. John's Act, the Regular Meeting of the St. John's Municipal Council will be held on **Monday, November 26, 2018 at 4:30 p.m.** 

By Order

Elaine Henley City Clerk

Claire d. Henley

ST. J@HN'S

CITY MANAGER

#### **AGENDA**

#### **REGULAR MEETING - CITY COUNCIL**

November 26, 2018 – 4:30 p.m. – Foran/Greene Room, 4th Floor, City Hall

#### 1. CALL TO ORDER

## 2. PROCLAMATIONS/PRESENTATIONS

- a. National Giving Day
- b. Tim Horton's Challenge Cup
- c. Food Drive update (Eg Walters)

#### 3. APPROVAL OF THE AGENDA

#### 4. ADOPTION OF THE MINUTES

Minutes of November 19, 2018

#### 5. BUSINESS ARISING FROM THE MINUTES

# 6. NOTICES PUBLISHED

# 7. PUBLIC HEARINGS/MEETINGS

#### 8. COMMITTEE REPORTS

a. Development Committee Report - November 20, 2018

#### 9. RESOLUTIONS

#### 10. DEVELOPMENT PERMITS LIST

Development Permits List – November 15, 2018 to November 21, 2018

#### 11. BUILDING PERMITS LIST

• Building Permits List – November 15, 2018 to November 21, 2018

# 12. REQUISITIONS, PAYROLLS AND ACCOUNTS

Payroll and Accounts – Week Ending November 21, 2018

#### 13. TENDERS/RFPS

- a. Bid No. 2018233 One (f) full size pickup SJRFD
- b. Bid No. 2018220 Supply and Delivery of Oil and Lube

# 14. NOTICES OF MOTION, RESOLUTIONS QUESTIONS AND PETITIONS

# 15. OTHER BUSINESS

a. Decision Note dated November 20, 2018 re: Council Meetings – Christmas Schedule

# 16. ADJOURNMENT

# MINUTES REGULAR MEETING - CITY COUNCIL

November 19, 2018 – 4:30 p.m. – Foran/Greene Room, 4th Floor, City Hall

**Present** Mayor Danny Breen

Deputy Mayor O'Leary
Councillor Maggie Burton
Councillor Debbie Hanlon
Councillor Dave Lane
Councillor Sandy Hickman
Councillor Deanne Stapleton
Councillor Hope Jamieson
Councillor Jamie Korab

Regrets: Councillor Ian Froude

Councillor Wally Collins

Others Kevin Breen, City Manager

Derek Coffey, Deputy City Manager of Finance & Administration Tanya Haywood, Deputy City Manager, Community Services

Jason Sinyard,

Lynnann Winsor, Deputy City Manager, Public Works

Cheryl Mullett, City Solicitor

Ken O'Brien, Chief Municipal Planner

Elaine Henley, City Clerk

Karen Chafe, Supervisor of Legislative Services

# **Land Acknowledgement**

Mayor Breen read the following statement:

"We respectfully acknowledge the Province of Newfoundland & Labrador, of which the City of St. John's is the capital City, as the ancestral homelands of the Beothuk. Today, these lands are home to a diverse population of indigenous and other peoples. We would also like to acknowledge with respect the diverse histories and cultures of the Mi'kmaq, Innu, Inuit, and Southern Inuit of this Province."

#### **PROCLAMATIONS**

- 1. National Child Day
- 2. National Housing Day
- 3. Pancreatic Cancer Month
- 4. Restorative Justice Week (read into the record by Deputy Mayor O'Leary at end of meeting)

#### CALL TO ORDER/ADOPTION OF AGENDA

### SJMC2018-11-19/702R

Moved - Councillor Jamieson; Seconded - Councillor Korab

That the agenda be adopted as presented with the following 2 additions:

- Decision Note re: Request to Rent Parking Spaces
- Lease Agreement Growlers and Edge at Mile One

CARRIED UNANIMOUSLY

#### **ADOPTION OF MINUTES**

### SJMC2018-11-19/703R

Moved - Deputy Mayor O'Leary; Seconded - Councillor Hanlon

That the minutes of November 13, 2018 be adopted as presented.

CARRIED UNANIMOUSLY

Lease Agreement and Addendum No. 1 – LED Power Ring between Atlantic Sports Enterprises Ltd., Deacon Investments Ltd., St. John's Sports & Entertainment Ltd. And the City of St. John's

The above cited lease and addendum were tabled for public ratification.

#### SJMC2018-11-19/704R

Moved - Councillor Hickman; Seconded - Councillor Lane

That the lease agreement and Addendum No. 1 for LED Power Ring between Atlantic Sports Enterprises Ltd., Deacon Investments Ltd., St. John's Sports & Entertainment Ltd. and the City of St. John's be adopted as presented.

**CARRIED UNANIMOUSLY** 

#### **COMMITTEE REPORTS**

Committee of the Whole Report – November 7, 2018

**Community Services & Events – Councillor Hope Jamieson** 

Inclusion Advisory Committee Report - October 3, 2018

## **Proposal to Introduce Groups and Organizations**

## SJMC2018-11-19/705R

Moved - Councillor Jamieson; Seconded - Councillor Burton

That the City put forward internal learning opportunities lead by Committee members paired with external engagement efforts inclusive of videos on City's website.

**CARRIED UNANIMOUSLY** 

#### **Decision Note - Inclusion Outreach Collaborative**

#### SJMC2018-11-19/706R

Moved - Councillor Jamieson; Seconded - Councillor Lane

That the City continue to implement its current inclusion activities and develop an Inclusion Outreach Collaborative that highlights these resources and partnerships and ensures all City departments adhere to specific inclusion requirements. Pilot projects and major projects should be evaluated and if deemed necessary, be brought to the Inclusion Advisory Committee and/or other relevant advisory committees in the planning stages but prior to implementation. It is recommended that the City delay the development of a comprehensive Inclusion Policy until the federal and provincial regulations have been updated and can be considered/incorporated into the policy development process.

CARRIED UNANIMOUSLY

# Planning & Development – Councillor Maggie Burton

**Built Heritage Experts Panel Report – October 25, 2018** 

Decision Note dated October 18, 2018 re: 288 Water Street, Yellowbelly – Installation of Beer Tanks

#### SJMC2018-11-19/707R

Moved - Councillor Burton; Seconded - Councillor Korab

That Council approve the two beer tanks located at 288 Water Street, as proposed. It is further recommended that an end date of 18 months be included on the building permit, that the building be inspected once the tanks are removed, and any damage to the exterior caused by the tanks be repaired.

**CARRIED UNANIMOUSLY** 

# Housing – Councillor Hope Jamieson

Decision Note dated October 26, 2018 re: Application timeline for previous tenants

#### SJMC2018-11-19/708R

Moved – Councillor Jamieson; Seconded – Councillor Hanlon

Effective January 1, 2019, Council accept the recommendation that tenants who move out of Non-Profit Housing cannot apply within 12 months of departure.

CARRIED UNANIMOUSLY

Decision Note date October 31, 2018 re: 10 Year Affordable Housing Strategy

### SJMC2018-11-19/709R

Moved - Councillor Jamieson; Seconded - Councillor Stapleton

That Council approve and adopt the new 10-Year Affordable Housing Strategy that has been developed for the City of St. John's.

CARRIED UNANIMOUSLY

# Transportation – Councillor Debbie Hanlon

Decision Note dated October 23, 2018 re: 2018 Traffic Pilot Projects – Tree Top Drive

#### SJMC2018-11-19/710R

Moved by Councillor Hanlon; Seconded – Councillor Burton

That the City cancel the Tree Top Drive – Neighbourhood Street Art Painting pilot project and proceed with painting a centre line on Tree Top Drive.

**CARRIED UNANIMOUSLY** 

Decision Note dated November 2, 2018 re: Reception – World Day of Remembrance for Road Traffic Victims

#### SJMC2018-11-19/711R

Moved by Councillor Hanlon; Seconded – Deputy Mayor O'Leary

That Council approve hosting a vigil/reception to commemorate the World Day of Remembrance for Road Traffic Victims in the Wyatt Hall on November 21, 2018.

**CARRIED UNANIMOUSLY** 

# **Development Committee Report – November 13, 2018**

Restoration of a Dwelling Containing Non-Conforming Use PER File NO. DEV1400124 55-59 Windermere Road

## SJMC2018-11-19/712R

Moved by Councillor Burton; Seconded - Councillor Lane

That Council approve the proposed dwelling size subject to the removal of all buildings and discarded materials on the property except for one (1) small accessory building.

**CARRIED UNANIMOUSLY** 

#### **DEVELOPMENT PERMITS LIST**

Council considered, for information, the Development Permits List for the period November 8, 2018 – November 14, 2018.

#### **BUILDING PERMITS LIST**

Council considered the above noted for the period of November 8, 2018 to November 14, 2018.

#### SJMC2018-11-19/713R

Moved - Councillor Hanlon; Seconded - Councillor Jamieson

That Council approve the above cited building permits list as presented.

**CARRIED UNANIMOUSLY** 

### **REQUISITIONS, PAYROLLS AND ACCOUNTS**

Council considered the requisitions, payrolls and accounts for the week ending October 31, 2018.

# SJMC2018-11-19/714R

Moved - Councillor Hanlon; Seconded - Councillor Jamieson

That the requisitions, payrolls and accounts for the week ending November 14, 2018 in the amount of \$6,506,565.89 be approved as presented.

#### **CARRIED UNANIMOUSLY**

#### NOTICES OF MOTION, RESOLUTIONS, QUESTIONS AND PETITIONS

#### **Notice of Motion – Councillor Hanlon**

Councillor Hanlon gave the following Notice of Motion:

Take Notice that I, Councillor Hanlon will move a motion at the next Regular Meeting of Council, to defer the initiation and implementation of any further transportation related pilot projects until such time as those that are in progress have been completed and implemented.

## Decision Note dated November 14, 2018 re: Timed Free Parking Zones

#### SJMC2018-11-19/715R

Moved - Councillor Hanlon; Seconded - Councillor Jamieson

That the following areas be converted to temporary Time Free Parking Zones and that these zones be adjusted as needed until such time as new parking equipment is installed.

- 2HR Duckworth Street (Cochrane Street to Cavendish Square)
- 2HR Freshwater Road (near Leo's and Ches's restaurants currently 4HR)
- 2HR Harvey Road (across from Tim Horton's / Paramount Building
- currently 4HR)
- 2HR Rawlins Cross lot (currently 4HR)
- 2HR Water Street (Prescott Street to Gill's Cove currently 4HR)
- 4HR George Street (Springdale Street to Waldegrave Street)
- 4HR Lemarchant Road (Pleasant Street to Lime Street)
- 4HR Cavendish Square
- 4HR Cathedral Street
- 4HR Church Hill
- 4HR Duckworth Street (East of Cavendish Square)
- 4HR New Gower Street (west of Springdale Street)

Further, that staff consider the following suggestions for response back to Council:

- the possibility of imposing 4 hour time limits for all blue zone areas within the City as the two hour time limit is very restrictive for persons with disabilities;
- include two metered spaces at the top of Prescott St. within the timed free parking zones noted above.

**CARRIED UNANIMOUSLY** 

## Decision Note dated November 19, 2018 re: Request to Rent Parking Spaces

#### SJMC2018-11-19/716R

Moved - Councillor Jamieson; Seconded - Councillor Hanlon

That Council approve the recommendation outlined in the above cited Decision Note to approve the request of the production company for the filming of the TV series "REX" and allow the rental of the said parking meter spaces as outlined below:

- Becks Cove 12 meters, Monday, November 26, 2018;
- Water Street (southside) between Bishops Cove and Becks Cove 12 meters, Monday, November 26, 2018.

**CARRIED UNANIMOUSLY** 

ADJOURNMENT	
There being no further business, the meeting adjourn	ned at 5:52 p.m.
	MAYOR
	CITY CLERK

#### REPORTS/RECOMMENDATION

## **Development Committee**

November 20, 2018 - 10:00 a.m. - Conference Room A, 4th Floor, City Hall

Proposed Accessory Building in the Rural (R) Zone INT1800125
158 Pearltown Road

It is recommended by the Development Committee that Council approve the accessory building subject to meeting all the requirements outlined in Section 8.3.6 – Accessory Buildings of the Development Regulations.

Request for Building Line Setback DEV1800192 2 Danny Drive

It is recommended by the Development Committee that Council approve the 5.4 Building Line Setback

Jason Sinyard Deputy City Manager – Planning, Engineering & Regulatory Services Chairperson

# DECISION/DIRECTION NOTE

Title:

Proposed Accessory Building in the Rural (R) Zone

INT1800125

158 Pearltown Road

**Date Prepared:** 

November 20, 2018 (Date of next meeting: November 26, 2018)

Report To:

His Worship the Mayor and Members of Council

Councillor & Role:

Councillor Maggie Burton, Planning and Development Lead

Ward:

5

# **Decision/Direction Required:**

To seek approval for a 24' by 24' Accessory Building located in the Rural (R) Zone

# **Discussion – Background and Current Status:**

An application was submitted to construct a 24' by 24' Accessory Building at 158 Pearltown Road. The property is situated in a split zone; Rural Residential Infill (RRI) where the existing dwelling is located and Rural (R) Zone at the rear of the property where Accessory Building is being proposed. Accessory Buildings are not permitted in the Rural (R) Zone, however, Section 8.3.7 of the Development Regulations, states that Council shall have the discretionary power to allow Accessory Building. The intent of the Accessory Building will be used for personal use complimentary to the existing Residential Dwelling

# **Key Considerations/Implications:**

- 1. Budget/Financial Implications: Not applicable.
- 2. Partners or Other Stakeholders: Not applicable.
- 3. Alignment with Strategic Directions/Adopted Plans: Not applicable.
- 4. Legal or Policy Implications:
  - Section 8.3.7 of the Development Regulations provides that Council shall have the discretionary power to allow Accessory Buildings related to Permitted Uses and Discretionary Uses as set out in Section 10 of these Regulations.
- 5. Engagement and Communications Considerations: Not applicable.
- 6. Human Resource Implications: Not applicable.
- 7. Procurement Implications: Not applicable.

- 8. Information Technology Implications: Not applicable.
- 9. Other Implications: Not applicable.

#### Recommendation:

It is recommended that Council approve the Accessory Building subject to meeting all the requirements outlined in Section 8.3.6 - Accessory Buildings of the Development Regulations.

# Prepared by - Date/Signature:

Ashley Murray, Assistant Development Officer

Signature:

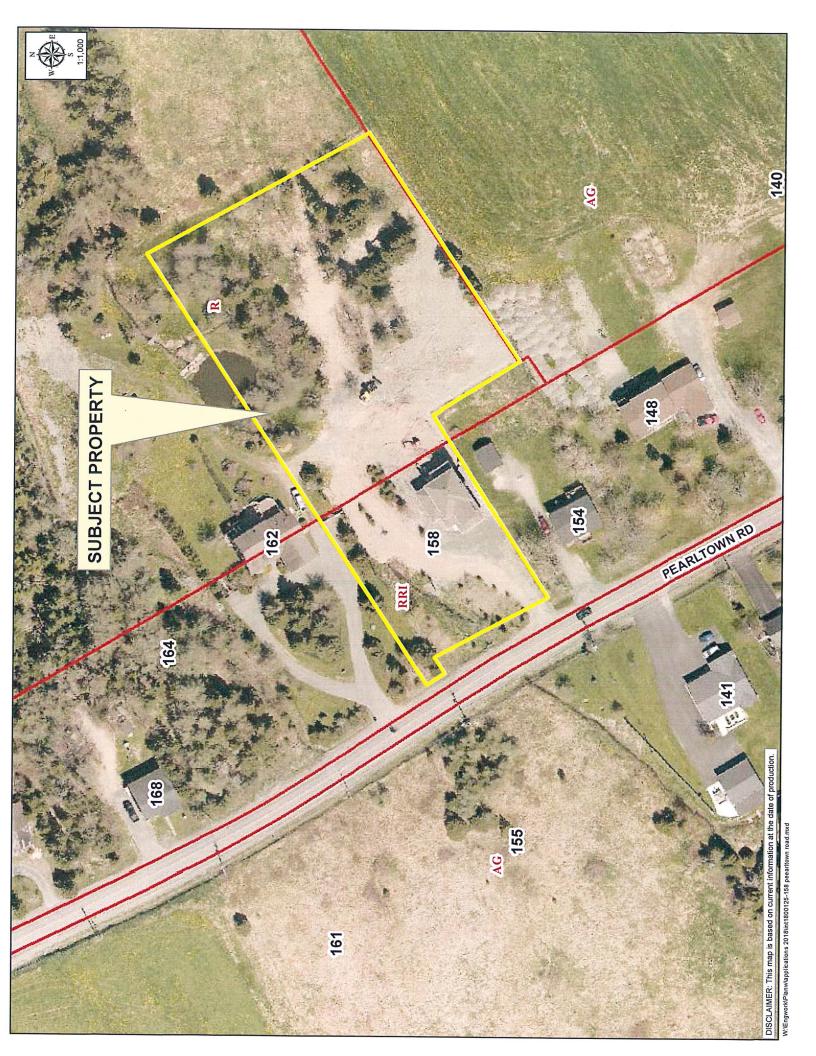
Approved by - Date/Signature:

Jason Sinyard, Deputy City Manager, Planning, Engineering & Regulatory Services

Signature:

AAM/dlm

Attachments: Locaiton Map



# DECISION/DIRECTION NOTE

Title:

Request for Building Line Setback

DEV1800192 2 Danny Drive

Date Prepared:

November 21, 2018

Report To:

His Worship the Mayor and Members of Council

Councillor and Role:

Councillor Maggie Burton, Planning & Development Lead

Ward:

5

# **Decision/Direction Required:**

To seek approval for a 5.4 metre Building Line setback to accommodate the construction of a commercial building at 2 Danny Drive.

## Discussion - Background and Current Status:

An application was submitted to construct a commercial building at 2 Danny Drive. The property is situated in the Commercial Regional (CR) Zone where the minimum Building Line can be established by Council as per Section 8.3.1. The minimum Building Line in this zone is 6 metres. While the setback from the foundation is 6 metres, the reduction of the building line setback is to accommodate a wall which slopes outwards toward the top, overhanging the foundation. The building line setback is measured at the top where the top of the wall meets the ceiling, hence the 5.4 metre setback request.

Section 8.3.1. of the Development Regulations provides that Council shall have the power to establish or re-establish the Building Line for any existing Street or Service Street, or for any Lots or individual Lot situated thereon, at any point or place that Council deems appropriate and that is not behind the actual line on which any existing Building is built. Further, Council shall have the power to require that any new Buildings constructed on Lots on existing Streets or Service Streets be built on, or at any specific point behind, the Building Line established or re-established pursuant to this Section.

# **Key Considerations/Implications:**

- 1. Budget/Financial Implications: Not Applicable.
- 2. Partners or Other Stakeholders: Not Applicable.
- 3. Alignment with Strategic Directions/Adopted Plans: Not Applicable.
- 4. Legal or Policy Implications: Section 10.21 and Section 8.3.1 of the St. John's Development Regulations

- 5. Engagement and Communications Considerations: Not Applicable.
- 6. Human Resource Implications: Not Applicable.
- 7. Procurement Implications: Not Applicable.
- 8. Information Technology Implications: Not Applicable.
- 9. Other Implications: Not Applicable.

#### **Recommendation:**

It is recommended that Council approve the 5.4 metre Building Line setback.

Prepared	by/Signature:
- I Charte	Dy/Disputedite.

Andrea Roberts - Development Officer

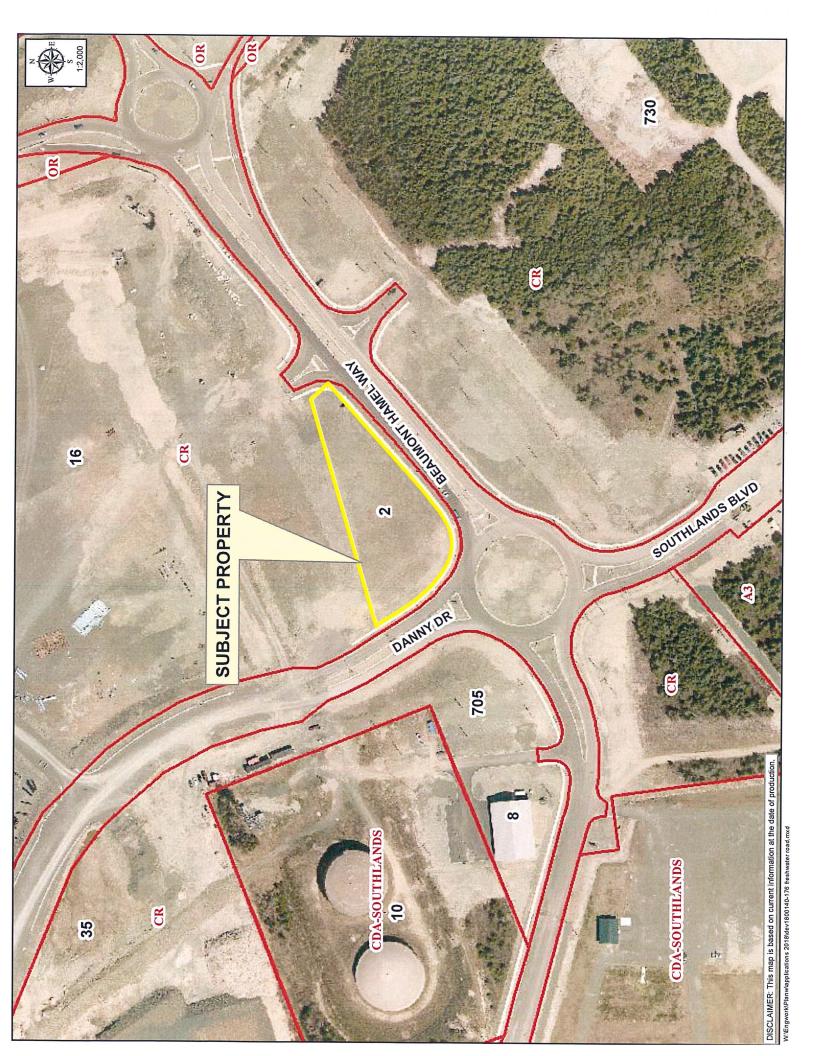
Signature:

# Approved by/Date/Signature:

Jason Sinyard, Deputy City Manager - Planning, Development and Regulatory Services

Signature:

Attachments: Map



# DEVELOPMENT PERMITS LIST DEPARTMENT OF PLANNING, ENGINEERING AND REGULATORY SERVICES FOR THE PERIOD OF November 15, 2018 TO November 21, 2018

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
OTH	RJC Services	Proposed Church	40 International Place	1	Approved	18-11-19
IND	H3 Development Limited	Proposed On-site Services	750 Kenmount Road	4	Approved	18-11-21

* Co RE CO AG OT	M - Commercial - Agriculture	INST IND	- Institutional - Industrial		Gerard Doran Development S Planning, Engir Regulatory Serv	upervisor neering and vices
th	is list is issued for informat e Development Officer's de ohn's Local Board of Appea	ecision and of t		ave been advised in writing of I any decision to the St.		

# Building Permits List Council's November 26, 2018 Regular Meeting

Permits Issued: 2018/11/15 to 2018/11/21

#### Class: Commercial

45 Blackmarsh Rd - Unit #4	Co	Mixed Use
45 Blackmarsh Rd	Со	Mixed Use
108 George St W	Со	Service Station
279 Portugal Cove Rd	Со	Retail Store
411 Torbay Rd	Со	Eating Establishment
59 Airport Rd	Sn	Clinic
69 Elizabeth Ave	Sn	Office
189 Higgins Line	Sn	Office
80 Kenmount Rd	Sn	Restaurant
341 Freshwater Rd	Rn	Bank
Avalon Mall, Lottery Kiosk	Nc	Retail Store
169-173 Water St	Rn	Office
430 Topsail Rd	Cr	Retail Store
18 International Pl	Nc	Fence
97 Elizabeth Ave	Rn	Day Care Centre
45 Rowan St	Rn	Office
323 Kenmount Rd	Rn	Retail Store
20 International Pl	Nc	Church
2 Hill O'chips	Rn	Hotel

This Week \$ 3,455,861.00

Class: Industrial

This Week \$ .00

Class: Government/Institutional

This Week \$ .00

#### Class: Residential

18 Belfast St	Nc Patio Deck
10 Claddagh Rd, Lot Cr 05	Nc Single Detached Dwelling
4 Empire Ave	Nc Single Detached Dwelling
19 Fleming St	Nc Patio Deck
173 Frecker Dr	Nc Fence
248 Portugal Cove Rd	Nc Accessory Building
79 Beaver Brook Dr	Co Day Care Centre
16 Water St, Unit 401	Co Home Office
101 Hoyles Ave	Cr Subsidiary Apartment
25 Hatcher St	Rn Single Detached Dwelling
3 Parkview Cres	Rn Single Detached Dwelling
167 Patrick St	Rn Single Detached Dwelling
10 St. Teresa's Crt	Rn Semi-Detached Dwelling
12 St. Teresa's Crt	Rn Semi-Detached Dwelling
14 St. Teresa's Crt	Rn Semi-Detached Dwelling
16 St. Teresa's Crt	Rn Semi-Detached Dwelling
18 St. Teresa's Crt	Rn Semi-Detached Dwelling
20 St. Teresa's Crt	Rn Semi-Detached Dwelling
22 St. Teresa's Crt	Rn Semi-Detached Dwelling

24 St. Teresa's Crt	Rn	Semi-Detached Dwelling
26 St. Teresa's Crt	Rn	Semi-Detached Dwelling
28 St. Teresa's Crt	Rn	Semi-Detached Dwelling
30 St. Teresa's Crt	Rn	Semi-Detached Dwelling
5 St. Teresa's Crt	Rn	Semi-Detached Dwelling
7 St. Teresa's Crt	Rn	Semi-Detached Dwelling
9 St. Teresa's Crt	Rn	Semi-Detached Dwelling
11 St. Teresa's Crt	Rn	Semi-Detached Dwelling
13 St. Teresa's Crt	Rn	Semi-Detached Dwelling
15 St. Teresa's Crt	Rn	Semi-Detached Dwelling
17 St. Teresa's Crt	Rn	Semi-Detached Dwelling
19 St. Teresa's Crt	Rn	Semi-Detached Dwelling
21 St. Teresa's Crt	Rn	Semi-Detached Dwelling
23 St. Teresa's Crt	Rn	Semi-Detached Dwelling
25 St. Teresa's Crt	Rn	Semi-Detached Dwelling
27 St. Teresa's Crt	Rn	Semi-Detached Dwelling
29 St. Teresa's Crt	Rn	Semi-Detached Dwelling
11 Scott St	Rn	Duplex Dwelling
101 Hoyles Ave	Sw	Single Detached Dwelling

This Week \$ 999,400.00

Class: Demolition

This Week \$ .00

This Week's Total: \$ 4,455,261.00

Repair Permits Issued: 2018/11/15 To 2018/11/21 \$ 46,900.00

#### LEGEND

CO CHANGE OF OCCUPANCY SW SITE WORK
CR CHNG OF OCC/RENOVTNS MS MOBILE SIGN

EX EXTENSION SN SIGN

CC CHIMNEY CONSTRUCTION DM DEMOLITION NC NEW CONSTRUCTION

OC OCCUPANT CHANGE

RN RENOVATIONS

YEAR TO DATE COMPARISONS								
	November 26, 2018							
TYPE 2017 2018 % VARIANCE (+/-								
Commercial	\$142,564,756.00	\$263,938,728.00	85					
Industrial	\$5,110,000.00	\$5,000.00	n/a					
Government/Institutional	\$1,952,594.00	\$12,713,970.00	551					
Residential	\$82,440,475.00	\$69,029,293.00	-16					
Repairs	\$3,192,798.00	\$2,561,305.00	-20					
Housing Units (1 & 2								
Family Dwelling)	191	139						
TOTAL	\$235,260,623.00	\$348,248,296.00	48					

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA Deputy City Manager Planning, Engineering & Regulatory Services

# <u>Memorandum</u>

# Weekly Payment Vouchers For The Week Ending November 21, 2018

# **Payroll**

Public Works	\$ 467,640.43
Bi-Weekly Casual	\$ 31,018.03
Accounts Payable	\$ 1,924,959.12

Total: \$ 2,423,617.58



NAME	CHEQUE #	DESCRIPTION	AMOUNT
PRINTER ERROR	118910	CANCELLED	0.00
PRINTER ERROR	118911	CANCELLED	0.00
MIOVISION TECHNOLOGIES INC.	118912	PROFESSIONAL SERVICES	2,036.49
EXECUTIVE TAXI LIMITED	118913	TRANSPORTATION SERVICES	139.18
MCINNES COOPER "IN TRUST"	118914	OVERPAYMENT OF TAXES	10,420.32
CITY OF ST. JOHN'S	118915	REPLENISH PETTY CASH	255.86
EXECUTIVE TAXI LIMITED	118916	TRANSPORTATION SERVICES	239.17
CITY OF ST. JOHN'S	118917	REPLENISH PETTY CASH	690.00
THE UPS STORE #169	118918	COURIER SERVICES	84.38
AUTOMOTIVE SUPPLIES 1985 LTD.	118919	AUTO SUPPLIES	1,722.48
DONALD C PECKHAM	118920	COMMISSIONER - ASSESSMENT REVIEW COURT	780.00
TONY'S TAILOR SHOP	118921	PROFESSIONAL SERVICES	744.05
METAL MANUFACTURING ATLANTIC	118922	METAL	393.30
ROYAL CANADIAN LEGION NEWFOUNDLAND & LAB. COMMAND	118923	WREATHS	446.25
RBC INVESTOR SERVICES TRUST	118924	CUSTODY FEES	718.75
RED OAK CATERING	118925	CATERING SERVICES	2,584.17
FIRE TECH SYSTEMS LIMITED	118926	FIRE SUPPLIES	120.75
THOMSON REUTERS CANADA	118927	PUBLICATIONS	2,255.21
SOBEY'S INC	118928	PET SUPPLIES	79.68
NORTRAX CANADA INC.,	118929	REPAIR PARTS	2,523.11
ALLAN MURPHY'S MOBILE WELDING SERVICES	118930	REPAIRS TO EQUIPMENT	500.25
CLARKE'S TRUCKING & EXCAVATING	118931	GRAVEL	242.79
CLEARWATER POOLS LTD.	118932	POOL SUPPLIES	352.59
THE TAILOR SHOP	118933	PROFESSIONAL SERVICES	193.20
HARTY'S INDUSTRIES	118934	STEEL FLAT BAR	920.00
HEALTHQUEST INCORPORATED	118935	ORTHOPAEDIC FOOTWEAR	287.51
CANADIAN TIRE CORPHEBRON WAY	118936	MISCELLANEOUS SUPPLIES	664.96
CANADIAN TIRE CORPMERCHANT DR.	118937	MISCELLANEOUS SUPPLIES	1,680.26
HOME DEPOT OF CANADA INC.	118938	BUILDING SUPPLIES	272.77
FLANKER PRESS LIMITED	118939	PROMOTIONAL MATERIALS	192.19
HEWLETT PACKARD ENTERPRISE CANADA CO.	118940	HARDWARE SUPPORT	1,833.40
EASTERN PROPANE	118941	PROPANE	161.00
HOLLAND NURSERIES LTD.	118942	PROPERTY ASSESSMENT REDUCTION	93,594.01
JENKINS & PUDDICOMBE SHEET METAL LTD.	118943	PROFESSIONAL SERVICES	201.25
DALLAS MERCER CONSULTING INC.,	118944	PROFESSIONAL SERVICES	3,450.00
A.J. VACUUM SERVICES LTD.	118945	PROFESSIONAL SERVICES	3,447.70
GROENEVELD LUBRICATION SOLUTIONS INC	118946	REPAIR PARTS	2,167.54
SHREDGUARD	118947	PROFESSIONAL SERVICES	7.15
KONICA MINOLTA BUSINESS SOLUTIONS CANADA LTD	118948	LEASING OF PHOTOCOPIER	36.69
POWERLAND COMPUTERS	118949	IPADS	19,229.78
COASTAL WAVE ELITE INC.	118950	REAL PROGRAM	351.90
COMMUNITY SERVICES COUNCIL	118951	WORKSHOP FEE	180.50
CRYSTAL VEY	118952	INSTRUCTOR FEE	326.52
SPORTSCRAFT 1990 LTD.	118953	SPORTING EQUIPMENT	405.92
UNITED SAIL WORKS LTD.	118954	VINYL COVER	270.83

NAME	CHEQUE #	DESCRIPTION	AMOUNT
DAVID TUCKER	118955	INSTRUCTOR FEE	131.25
FARDY, BRENDA	118956	INSTRUCTOR FEE	217.68
SPARTAN FITNESS	118957	RECREATION SUPPLIES	347.76
THE SALVATION ARMY NEW HOPE COMMUNITY CENTRE	118958	HPS FUNDED	2,326.34
STAPLES THE BUSINESS DEPOT - KELSEY DR	118959	OFFICE SUPPLIES	113.67
WRIGHT, CATHERINE	118960	INSTRUCTOR FEE	136.05
ANDREA CLANCEY	118961	INSTRUCTOR FEE	294.78
FLYNN CANADA LIMITED	118962	PROFESSIONAL SERVICES	3,001.50
THRIVE	118963	HPS FUNDED	166.53
KROWN PROPERTY INVESTMENTS INC.	118964	APPLIANCES	585.22
MORNEAU SHEPELL	118965	PROFESSIONAL SERVICES	2,643.57
UPS CANADA	118966	COURIER SERVICES	124.00
REPS FITNESS & CONDITIONING	118967	MEMBERSHIP RENEWALS	500.00
ELIN MASKOVA	118968	BIKE RACK DESIGN AWARD	1,500.00
IRON MOUNTAIN CANADA CORP.	118969	PROFESSIONAL SERVICES	1,451.88
NOVELTY ENGRAVERS PLUS INC.	118970	DESK PLATES	17.25
BRAD & MELINDA NOEL	118971	REFUND OVERPAYMENT OF TAXES	1,352.88
TODD INKPEN	118972	REFUND OVERPAYMENT OF TAXES	1,550.35
ADAM TUCKER / MIKE WAITE	118973	REFUND APPLICATION FEE	300.00
DEANCO PROPERTIES INC.	118974	REFUND OVERPAYMENT OF TAXES	1,216.09
JOSEPH & YVONNE O'NEILL	118975	REFUND OVERPAYMENT OF TAXES	1,508.71
WADE & GAIL MOULAND	118976	REFUND OVERPAYMENT OF TAXES	240.36
JAROSLAW & PAMELA PAWLINSKI	118977	REFUND OVERPAYMENT OF TAXES	13.78
AUDREY BARTER & COLLISION EXPERTS	118978	LEGAL CLAIM	3,629.41
HEALEY'S AUTO BODY SHOP LTD. & STEPHEN MILLER	118979	LEGAL CLAIM	3,914.38
CDN AQUAFITNESS LEADERS ALLIANCE INC.	118980	WORKSHOP FEE	552.00
GORD KELLAND	118981	RECREATION PROGRAM REFUND	30.00
KIM COADY	118982	REFUND MCR BIN REPLACEMENT	65.00
FROG POND HOLDINGS	118983	REFUND OVERPAYMENT OF TAXES	1,279.54
PIERRE RYAN & KATHRYN WILLIAMS	118984	REFUND OVERPAYMENT OF TAXES	184.54
LANES RETIREMENT LIVING ST. JOHN'S INC.	118985	REFUND OVERPAYMENT OF TAXES	986.04
SHEILA MAUNDER C/O EILEEN WALSH	118986	REFUND OVERPAYMENT OF TAXES	533.58
ANDREW PERRY & REBECCA THOMPSON	118987	REFUND OVERPAYMENT OF TAXES	196.55
RALPH & CAROLYN NORMAN	118988	REFUND OVERPAYMENT OF TAXES	433.80
LEWIS & COLLEEN BUFFETT	118989	REFUND OVERPAYMENT OF TAXES	437.10
LINDA WILLIAMS	118990	REFUND OVERPAYMENT OF TAXES	316.88
CECILIA MCGRUER	118991	INSTRUCTOR FEE	158.73
GHEN HOLDINGS	118992	REFUND OVERPAYMENT OF TAXES	1,018.88
FRANK HOLDEN	118993	INSTRUCTOR FEE	300.00
BRETT VEY	118994	INSTRUCTOR FEE	385.48
MIAO'S SOD FARM INC	118995	SOD	664.24
WELSH, SHERRY	118996	REPLENISH PETTY CASH RAILWAY	589.13
KELLOWAY CONSTRUCTION LIMITED	118997	CLEANING SERVICES	2,750.96
AFONSO GROUP LIMITED		SEWER INSPECTIONS	17,393.76
APEX CONSTRUCTION SPECIALTIES INC.		CONCRETE SUPPLIES	92.12

NAME	CHEQUE #	DESCRIPTION	AMOUNT
ATLANTIC OFFSHORE MEDICAL SERV	EFT000000011565	MEDICAL SERVICES	650.07
AVALON FORD SALES LTD.	EFT000000011566		161.46
B & B SALES LTD.		SANITARY SUPPLIES	77.63
KELLOWAY CONSTRUCTION LIMITED		CLEANING SERVICES	27,833.29
RDM INDUSTRIAL LTD.		INDUSTRIAL SUPPLIES	527.93
ROBERT BAIRD EQUIPMENT LTD.		RENTAL OF EQUIPMENT	1,313.23
HERCULES SLR INC.	EFT000000011571		1,075.59
TOWN OF CONCEPTION BAY SOUTH		GARBAGE COLLECTION	250.00
GRAND CONCOURSE AUTHORITY		MAINTENANCE CONTRACTS	6,243.04
BELBIN'S GROCERY		CATERING SERVICES	366.48
SMS EQUIPMENT	EFT00000011575		804.97
HAROLD SNOW & SONS		HARDWARE SUPPLIES	354.94
CABOT PEST CONTROL	EFT00000011577		476.65
PIK-FAST EXPRESS INC.	EFT000000011578		36.25
ROCKWATER PROFESSIONAL PRODUCT	EFT000000011579		434.13
FARRELL'S EXCAVATING LTD.	EFT00000011580	ROAD GRAVEL	666.81
JLG TRANSPORTATION LTD.	EFT00000011581		90.25
CITY OF MOUNT PEARL		GYM MEMBERSHIP	500.00
ATLANTIC TRAILER & EQUIPMENT	EFT00000011583		1,831.64
CABOT BUSINESS FORMS AND PROMOTIONS		LEASE OF OFFICE SPACE	16,834.56
AIR LIQUIDE CANADA INC.	EFT00000011585	CHEMICALS AND WELDING PRODUCTS	3,556.36
ROGERS COMMUNICATIONS CANADA INC.		DATA & USAGE CHARGES	52.30
BEATTIE INDUSTRIAL	EFT000000011587		18.06
MAC TOOLS	EFT000000011588		885.05
CITY SAND AND GRAVEL LTD.	EFT000000011589		5,297.13
CBCL LIMITED		PROFESSIONAL SERVICES	1,322.50
CANADIAN RED CROSS		REFUND SECURITY DEPOSIT	220.00
PF COLLINS CUSTOMS BROKER LTD	EFT000000011592		54.60
COLONIAL GARAGE & DIST. LTD.	EFT000000011593		239.10
PETER'S AUTO WORKS INC.		TOWING OF VEHICLES	1,267.29
CONSTRUCTION SIGNS LTD.	EFT000000011595		3,858.25
SCOTT WINSOR ENTERPRISES INC.,		REMOVAL OF GARBAGE & DEBRIS	1,441.01
MAXXAM ANALYTICS INC.,		WATER PURIFICATION SUPPLIES	3,153.88
CRANE SUPPLY LTD.		PLUMBING SUPPLIES	43.70
JAMES G CRAWFORD LTD.		PLUMBING SUPPLIES	859.98
HACH	EFT00000011600		2,576.00
ENVIROSYSTEMS INC.	EFT00000011601	PROFESSIONAL SERVICES	2,403.24
FASTENAL CANADA	EFT000000011602		307.57
LONG & MCQUADE	EFT00000011603	REAL PROGRAM	688.00
CUMMINS CANADA ULC	EFT00000011604		4,456.33
DICKS & COMPANY LIMITED	EFT00000011605		1,615.36
EAST COAST HYDRAULICS	EFT00000011606		2,528.36
GENTARA REAL ESTATE LP		LEASE OF OFFICE SPACE	27,609.60
HITECH COMMUNICATIONS LIMITED		REPAIRS TO EQUIPMENT	488.75
REEFER REPAIR SERVICES (2015) LIMITED	EFT00000011609	REPAIR PARTS	1,301.69

NAME	CHEQUE #	DESCRIPTION	AMOUNT
THYSSENKRUPP ELEVATOR	EFT000000011610	ELEVATOR MAINTENANCE	86.25
CANADIAN TIRE CORPKELSEY DR.	EFT000000011611	MISCELLANEOUS SUPPLIES	617.10
EAST CHEM INC.	EFT00000011612	CHEMICALS	30.02
ELECTROMEGA LTD.	EFT000000011613	REPAIR PARTS	10,350.00
ELECTRIC MOTOR & PUMP DIV.	EFT00000011614	REPAIR PARTS	1,066.05
EMCO SUPPLY	EFT00000011615	REPAIR PARTS	1,073.10
EXECUTIVE COFFEE SERVICES LTD.	EFT00000011616	COFFEE SUPPLIES	126.55
DOMINION STORE 935	EFT00000011617	MISCELLANEOUS SUPPLIES	1,228.34
EMERGENCY REPAIR LIMITED	EFT00000011618	AUTO PARTS AND LABOUR	15,952.16
PRINCESS AUTO		MISCELLANEOUS ITEMS	367.91
STELLAR INDUSTRIAL SALES LTD.		INDUSTRIAL SUPPLIES	48.55
BOOMIT		PROFESSIONAL SERVICES	17,951.40
HARRIS & ROOME SUPPLY LIMITED		ELECTRICAL SUPPLIES	1,435.41
HARVEY & COMPANY LIMITED	EFT000000011623		7,121.60
HVAC SPECIALITIES INC.	EFT000000011624		450.80
GUILLEVIN INTERNATIONAL CO.		ELECTRICAL SUPPLIES	894.24
COMCOR ENVIRONMENTAL LTD		PROFESSIONAL SERVICES	8,610.34
BRENNTAG CANADA INC	EFT000000011627		12,633.86
RONA		BUILDING SUPPLIES	1,200.38
HOLDEN'S TRANSPORT LTD.		RENTAL OF EQUIPMENT	1,929.59
TTI SALES & SERVICES INC.,	EFT000000011630	<del>-</del>	33.64
SOURCE ATLANTIC INDUSTRIAL DISTRIBUTION	EFT000000011631		2,991.96
UNIVAR CANADA	EFT000000011632		3,450.00
SCOTIA RECYCLING (NL) LIMITED		PREVENTATIVE MAINTENANCE BALER	17,741.54
IRC NEWFOUNDLAND LTD.	EFT000000011634		1,013.43
CH2M HILL		PROFESSIONAL SERVICES	10,318.26
CERTIFIED LABS	EFT000000011636		303.26
IMPRINT SPECIALTY PROMOTIONS LTD		PROMOTIONAL ITEMS	15,193.53
PRINTER TECH SOLUTIONS INC.,		REPAIRS TO EQUIPMENT	2,251.00
CDMV		VETERINARY SUPPLIES	2,335.79
BOSCH REXROTH CANADA CORP.	EFT000000011640		2,333.79 407.97
WORK AUTHORITY		CLOTHING ALLOWANCE	636.48
FIRST RESPONSE SUPPLY INC.,		FIRE DEPARTMENT SUPPLIES	
THE CARPET FACTORY SUPERSTORE		PROFESSIONAL SERVICES	2,663.75
CARMICHAEL ENGINEERING LTD.		PROFESSIONAL SERVICES	205.50
MARK'S WORK WEARHOUSE		PROTECTIVE CLOTHING	3,789.31
MARTIN'S FIRE SAFETY LTD.	EFT000000011645		33.24
ALYSSA'S PROPERTY SERVICES PRO INC.		PROFESSIONAL SERVICES	105.60
MCDONALD'S HOME HARDWARE		HARDWARE SUPPLIES	15,273.55
REXEL CANADA ELECTRICAL INC.,			96.46
·	EFT00000011649		114.96
MCLOUGHLAN SUPPLIES LTD.		ELECTRICAL SUPPLIES	1,605.93
MIKAN SCIENTIFIC INC.	EFT00000011651		640.27
SUMMIT PLUMBING & HEATING LTD.		PROFESSIONAL SERVICES	66.11
SHORELINE LUBRICANTS & INDUSTRIAL SUPPLY	EFT000000011653		2,490.70
BACKFLOW SPECIALISTS LTD.	EF1000000011654	PROFESSIONAL SERVICES	1,092.50

NAME	CHEQUE #	DESCRIPTION	AMOUNT
NL KUBOTA LIMITED	EFT00000011655	REPAIR PARTS	641.98
NORTH ATLANTIC PETROLEUM	EFT00000011656	PETROLEUM PRODUCTS	20,499.91
NOVA CONSULTANTS INC.	EFT00000011657	PROFESSIONAL SERVICES	8,576.13
ORKIN CANADA	EFT00000011658	PEST CONTROL	468.65
GCR TIRE CENTRE	EFT00000011659	TIRES	1,752.60
PARTS FOR TRUCKS INC.	EFT00000011660		7,408.58
PROFESSIONAL UNIFORMS & MATS INC.		PROTECTIVE CLOTHING	960.83
RIDEOUT TOOL & MACHINE INC.	EFT00000011662		289.23
THE ROYAL GARAGE LIMITED	EFT00000011663	REPAIR PARTS	95.68
ROYAL FREIGHTLINER LTD	EFT00000011664		2,775.90
S & S SUPPLY LTD. CROSSTOWN RENTALS	EFT00000011665		11,866.01
ST. JOHN'S TRANSPORTATION COMMISSION		CHARTER SERVICES	. 1,835.00
BIG ERICS INC		SANITARY SUPPLIES	264.13
SMITH STOCKLEY LTD.		PLUMBING SUPPLIES	2,465.89
CHANDLER		PROTECTIVE CLOTHING	5,478.06
SUPERIOR OFFICE INTERIORS LTD.	EFT000000011670		2,355.20
TELELINK-THE CALL CENTRE INC.		MESSAGE MANAGER	1,702.30
AETTNL		MEMBERSHIP RENEWALS	276.00
TRACTION DIV OF UAP	EFT000000011673		10,147.87
TULKS GLASS & KEY SHOP LTD.		PROFESSIONAL SERVICES	526.58
FJ WADDEN & SONS LTD.		SANITARY SUPPLIES	697.25
WATERWORKS SUPPLIES DIV OF EMCO LTD	EFT000000011676	REPAIR PARTS	15,760.23
WEIRS CONSTRUCTION LTD.	EFT000000011677	PROGRESS PAYMENT	200,950.32
DAVID FRENCH	EFT000000011678	INSTRUCTOR FEE	435.36
SOBEYS ROPEWALK LANE		MISCELLANEOUS SUPPLIES	95.22
STELLA'S CIRCLE	EFT000000011680		44,440.42
CHOICES FOR YOUTH INC.		REFUND PERMIT FEE	150.00
GFL ENVIRONMENTAL INC.		PROFESSIONAL SERVICES	33,112.89
GAMBERG, MIKE	EFT000000011683		129.87
PITCHER, CHRIS		EMPLOYMENT RELATED EXPENSES	60.00
WILLIAMS, KEITH	EFT000000011685		80.97
MACKENZIE, NEIL	EFT00000011686		99.46
O'CONNELL, BRENDAN		EMPLOYMENT RELATED EXPENSES	401.10
BUTLER, ERIC		VEHICLE BUSINESS INSURANCE	289.80
SMITH, DEBBIE	EFT00000011689		399.26
BARRETT, DON		EMPLOYMENT RELATED EXPENSES	50.00
KELLY, KAREN	EFT00000011691		14.44
CINDY MCGRATH	EFT00000011692		47.13
TYRONE GOSSE		EMPLOYMENT RELATED EXPENSES	50.00
BLAIR MCDONALD	EFT00000011694		14.19
DECKER, KENT		VEHICLE BUSINESS INSURANCE	44.47
COURAGE, SCOTT	EFT000000011696		22.43
BRUCE PEARCE		EMPLOYMENT RELATED EXPENSES	187.34
CREWE, RYAN		VEHICLE BUSINESS INSURANCE	206.00
KRISTA BABIJ	EFT00000011699	MILEAGE	26.93

NAME	CHEQUE #	DESCRIPTION	AMOUNT
LISA BENNETT	EFT000000011700	MILEAGE	66.71
BYRON OSMOND	EFT000000011701	MILEAGE	226.55
DEBORAH GUILLEMETTE	EFT000000011702	BIKE RACK DESIGN AWARD	1,500.00
MIKE ADAM	EFT000000011703	MILEAGE	167.50
SARAH NICHOLS	EFT000000011704	MILEAGE	74.53
KYLE KEARSEY	EFT00000011705	VEHICLE BUSINESS INSURANCE	42.86
FIRST GENERAL	EFT000000011706	PROFESSIONAL SERVICES	9,338.00
IMP SOLUTIONS	EFT00000011707	COMPUTER MONITORS	3,887.00
CUBEX LTD.	EFT000000011708	REPAIR PARTS	393.77
CISCO SYSTEMS CAPITAL CANADA CO.	EFT00000011709	SOFTWARE MAINTENANCE	9,004.05
VALLEN	EFT000000011710	REPAIR PARTS	964.71
AVALON ANALYTICS	EFT00000011711	PROFESSIONAL SERVICES	153.45
NEWFOUNDLAND POWER	EFT000000011712	ELECTRICAL SERVICES	116,138.76
O'BRIEN, KEN	EFT000000011713	TRAVEL ADVANCE	50.00
JONES, CHRISTINA	EFT000000011714	EMPLOYMENT RELATED EXPENSES	43.96
MURRAY ADAMS	EFT000000011715	VEHICLE BUSINESS INSURANCE	64.40
INFRASTRUCTURE SOLUTIONS (SOFTWARE) INC.,	EFT000000011716	PROFESSIONAL SERVICES	5,750.00
BURSEY EXCAVATING & DEVELOPMENT LTD.	EFT000000011717	PROGRESS PAYMENT	533,141.93
MODERN PAVING LTD.	EFT000000011718	PROGRESS PAYMENT	358,142.28
			Total: \$ 1,924,959.12

# DEPARTMENTAL APPROVAL REQUEST - REQUEST FOR PROPOSALS (RFP)

Bid #	2018233					
Commodity	One(1) full size new, not used pick up					
Department	SJRFD					
Budget Code	2491-56157	3				
Source of Funding	Operating Capital	Multiyear Capital				
Purpose	As part of ongoing fleet replacement					
	Vendor Name					
Dunmanala	Hickman Chr	ysler				
Proposals Submitted By	Avalon Ford (Disqualified as not meeting spec)					
Expected Value	As shown Value shown is an estimate only for a year period.  The City does not guarantee to buy any specific					
•	quantities or dollar value.					
Contract Duration	One time purchase					
	It is recommended to award this RFP to					
Recommendation	Hickman Chrysler					
Recommendation	for the amount of \$66021.5 based on an evaluation of the proposals by the City's evaluation team as per the Public Procurement Act.					
	,	ament ret.				
Proposals	Keith McDonald					
Obtained By	Veini McDouald					
Manager or Designate	Seedo	Date 2016-11-21				
Deputy City Manager	2016	Date 18/11/21				

- \* In cases where the procurement value is \$50,000 or above Council approval is required. The entire procurement value must be calculated to determine this threshold including any possible contract extensions.
- \* Where departments have used an RFP to purchase commodities they are responsible to send the information to Council for approval by using this form.
- \* A purchase order will not be created until all documentation, including Council approval, has been provided with an approved requisition.

# **BID APPROVAL NOTE**

Bid #	2018220					
Bid Name	Supply and Delivery of Oil and Lube					
Department	Public Works Division	Fleet Dept				
Budget Code						
Source of Funding	Operating Capital	Multiyear Capital				
Purpose	This tender is to supply Oil and lube to the Fleet Dept for the use in their equipment. These items will be stored in the city's central Stores to ensure accessibility on a required bases.					
	As attached     As noted below					
	Vendor Name	Bid Amount				
Results	See attached					
The sures						
	***************************************					
Expected Value	As above Value shown is an estimate only for a 1 year period.  The City does not guarantee to buy any specific quantities or dollar value.					
Contract Duration	One (1) year plus option for two (2) one (1) year extensions					
Bid Exception	None Contract Award Without O	pen Call Professional Services				
Recommendation	Attached is an itemized total of all bids. it awarded this tender per itemized item to specifications.					
Supply Chain Buyer	Gregory Baker					
Supply Chain Manag	er Brik Squin	Date 18 11 22				
Deputy City Manage	r*	Date				

<sup>\*</sup>Only required for a bid exception (contract award without open call or professional services).

2018220 - Supply and Deliver Oils and Lubes - Quote Form - Appendix A - Oils & Lubricants

				NARL Marketing Limited Partnership	Traction 506	PARKLAND FUEL CORPORATION	Parts for Trucks	Bluewater Newfoundland Ltd.	Harvey's Oil Limited
				Submission 1	Submission 1	Submission 1	Submission 1	Submission 1	Submission 1
Item #	Item Description	Unit	Usage	<u>Total</u>	<u>Total</u>	<u>Total</u>	<u>Total</u>	<u>Total</u>	<u>Total</u>
1360	OIL MOTOR 5 W 20 (1L) FORD TRITON	EA	42	\$ 160.44	\$ 133.56	\$ 132.30	\$ 138.18	\$ 141.12	\$ 129.78
	5.4L ENGINE 2001 API GF-5								
1361	OIL MOTOR 5 W 30 (1L) API GF-4	EA	230	\$ 878.60	\$ 731.40	\$ 724.50	\$ 756.70	\$ 772.80	<u>\$ 710.70</u>
3517	OIL HYD-32TO52 CEL SAE ANTI-	EA	467	\$ 26,250.00		\$ 22,345.95	\$ 17,979.50	\$ 18,208.33	\$ 22,883.00
95406	FOAMWEAR TOXICANTRUST 20L OIL MOTOR SAE 15W40 API CK-4 DIESEL 1L	EA	526	\$ 2,361.74	\$ 1,867.30	\$ 2,004.06	\$ 2,130.30	\$ 1,877.82	<u>\$ 1,677.94</u>
96784	OIL HYDRAULIC DURATRAN 4L FORD T/J.DEER JDM J20D J20C	EA	149	\$ 11,344.86	\$ 2,197.75	\$ 2,881.66	\$ 2,680.51	\$ 2,768.42	<u>\$ 2,056.20</u>
98897	OIL MOTOR SAE 10W API GL-3 TRANS/DRIVE 20L PAIL	EA	66	\$ 5,033.82	\$ 4,210.80	\$ 4,838.46	<u>\$ 4,125.00</u>	\$ 4,950.00	\$ 4,402.20
S02850	OIL HYDRAULIC MOBIL EAL 224H VEGETABLE BASE 2017 LABRIE 20L	EA	40	\$ 9,047.20	No Bid	No Bid	\$ 5,520.00	\$ 5,825.60	<u>\$ 3,888.00</u>
3069		EA	61	\$ 1,498.77	\$ 1,704.95	\$ 2,266.15	\$ 2,226.50	\$ 1,659.81	\$ 1,656.15
48579	FLUID BRAKE 354 ML DOT 3	EA	56	\$ 604.24	\$ 212.80	\$ 305.20	\$ 122.0 <u>8</u>	\$ 484.40	No Bid

# **DECISION/DIRECTION NOTE**

Title: Council Meetings – Christmas Schedule

Date Prepared: November 20, 2018

Report To: His Worship, The Mayor & Members of Council

Meeting: Regular Meeting of Council

Ward: All Wards

#### **Decision/Direction Required:**

Seeking approval to suspend meetings of Council for a two-week period beginning Thursday, December 20, 2018 and resuming Monday, January 7, 2018.

# **Discussion – Background and Current Status:**

Section 39 (1) of the City of St. John's Act states as follows:

There is to be a meeting of the council for the consideration of the general business of the city at least once a week, except during the months of July and August.

Traditionally, Council has also approved the suspension of meetings from the week before Christmas, typically the third week in December to the second week in January. Each year, a motion is made to this effect.

The meeting schedule would be as follows:

Meeting	Last Meeting – 2018	First Meeting - 2019		
Regular Meeting	Monday, December 17, 2018	Monday, January 7, 2019		
Committee of the Whole	Wednesday, December 19, 2018	Wednesday, January 9, 2019		

### **Key Considerations/Implications:**

1. Budget/Financial Implications: N/A



- 2. Partners or Other Stakeholders:
  - Council & Staff
  - General Public
- 3. Alignment with Strategic Directions/Adopted Plans:
  - Effective Organization
- 4. Legal or Policy Implications: N/A
- 5. Engagement and Communications Considerations:
  - Work with Communications to advise the general public on the revised schedule
- 6. Human Resource Implications: N/A
- 7. Procurement Implications: N/A
- 8. Information Technology Implications: N/A
- 9. Other Implications: N/A

#### Recommendation:

That Council approve the suspension of Council for a two-week period beginning Thursday, December 20, 2018 and resuming Monday, January 7, 2019.

Prepared and Approved by: Elaine Henley, City Clerk

Attachments: N/A

