

January 13, 2020

Email: [REDACTED]

Dear [REDACTED]

Re: Request for Access to Information under Part II of the Access to Information and Protection Privacy Act (the ATIPP Act, 2015)

On January 10, 2020, the City of St. John's received your request for access to the following information:

Tender Submission for the successful bidder for Project No. 2019117 - 2019 Streets Rehabilitation Contract 1

Enclosed is the information you requested. Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in Section 42 of the ATIPP Act. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner:

Office of the Information and Privacy Commissioner
2 Canada Drive; P. O. Box 13004, Stn. A, St. John's, NL. A1B 3V8
Telephone: (709) 729-6309; Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to Section 52 of the Act.

If you have any further questions, please feel free to contact me by telephone at 576-8429 or by e-mail at kcutler@stjohns.ca.

Yours truly,



Kenessa Cutler
ATIPP Coordinator

ST. JOHN'S

2019117 - 2019 Streets Rehabilitation Contract 1

Opening Date: May-06-19 9:30 AM

Closing Date: May-21-19 2:30 PM

Vendor Details

Company Name:	Pyramid Construction Limited
Address:	178 Major's Path
Contact:	St. John's, NL A1A 5A1
Email:	Glen Osmond
Phone:	gosmond@pcltd.ca
Fax:	709-570-1228
HST#:	709-576-7108
	892339078RD

Submission Details

Created On:	Friday May 17, 2019 08:22:33
Submitted On:	Tuesday May 21, 2019 14:19:20
Submitted By:	Michael Sparrow
Email:	mikesparrow@pcltd.ca
Transaction #:	0a136c21-ead5-4845-9a44-5d811b4471c8
Submitter's IP Address:	142.163.234.126

Schedule of Prices

The Bidder hereby Bids and offers to enter into the Contract referred to and to supply and do all or any part of the Work which is set out or called for in this Bid, at the unit prices, and/or lump sums, hereinafter stated. HST is calculated in a separate table. In lawful money of Canada.

Electronic Bid Submission

The first table is a Summary Table which provides your Sub-Total for each pricing table and also indicates whether or not the table is mandatory or not. Asterisk's within the table denotes a **"MANDATORY"** line item.

If the line item and/or table is **"NON-MANDATORY"** and you are not bidding on it, leave the table and/or line item blank. Do not enter a \$0.00 dollar value unless you are prepared to provide the line item at zero dollars to the Owner.

If a table is **"NON-MANDATORY"** and you are bidding on it, you must bid on all line items with an asterisk.

If there are multiple tables, you must click the **"EDIT PRICING"** button inside the Summary Table to display the applicable Pricing Table that you wish to bid on.

Appendix "A" Schedule of Pricing (Rev. 1)

Legend

LS lump sum
CM cubic meter
SM square meter
LM linear meter
EA each
T tonne
HA hectare

ITEM	DESCRIPTION	UNITS	QUANTIT Y	UNIT PRICE *	TOTAL
201 T.V. INSPECTION	Existing Sewer	LM	260	\$4.0000	\$ 1,040.00
211 TRENCH EXCAVATION	SR	CM	48	\$75.0000	\$ 3,600.00
	OM	CM	1002	\$40.0000	\$ 40,080.00
	Imported Bedding (38mm Washed Stone)	CM	16	\$79.0000	\$ 1,264.00
	Imported Bedding (Class B)	CM	397	\$32.0000	\$ 12,704.00
	Trench Borrow (100mm Blasted Rock)	CM	15	\$30.0000	\$ 450.00
221 SANITARY SEWER	450mm PVC (SDR 35)	LM	76	\$300.0000	\$ 22,800.00
	150mm PVC (SDR 35)	LM	18	\$148.0000	\$ 2,664.00
222 STORM SEWER	900mm HDPE	LM	10	\$400.0000	\$ 4,000.00
	750mm HDPE	LM	14	\$320.0000	\$ 4,480.00
	600mm HDPE	LM	10	\$235.0000	\$ 2,350.00
	450mm HDPE	LM	10	\$175.0000	\$ 1,750.00
	300mm HDPE	LM	84	\$160.0000	\$ 13,440.00
	300mm PVC	LM	88	\$215.0000	\$ 18,920.00
	200mm PVC	LM	116	\$162.0000	\$ 18,792.00
	Connect to Existing Storm Sewer	EA	1	\$825.0000	\$ 825.00
223 MANHOLES, CATCH BASINS, DITCH INLETS, HEADWALLS AND CHAMBERS	Manhole Constructed Over Existing Sewer	EA	2	\$8,390.0000	\$ 16,780.00
	Standard Manhole	EA	5	\$7,200.0000	\$ 36,000.00

	Double Catch Basin	EA	1	\$7,000.0000	\$ 7,000.00
	Single Catch Basin	EA	6	\$5,000.0000	\$ 30,000.00
	Catch Basin Pup (600x600mm cw 1200mm sump)	EA	1	\$4,000.0000	\$ 4,000.00
	Ditch Inlet 600 x 600	EA	1	\$3,600.0000	\$ 3,600.00
	Connect to Ex. Manhole / Catch Basin	EA	30	\$560.0000	\$ 16,800.00
	Headwalls	CM	2	\$1,625.0000	\$ 3,250.00
225 SEWER SERVICES	100mm Connection to Existing Sewer Service	EA	7	\$635.0000	\$ 4,445.00
	100mm Pipe	LM	8	\$175.0000	\$ 1,400.00
	150mm Connection to Existing Sewer Service	EA	2	\$777.0000	\$ 1,554.00
	150mm Pipe	LM	3	\$185.0000	\$ 555.00
	200mm Connection to Existing Sewer Service	EA	6	\$800.0000	\$ 4,800.00
	200mm Pipe	LM	9	\$200.0000	\$ 1,800.00
	Connect to Sewer Main	EA	10	\$1,050.0000	\$ 10,500.00
226 PERFORATED PIPE FOR SUB-DRAINAGE	150mm Pipe	LM	32	\$75.0000	\$ 2,400.00
230 WATERMAINS	150mm PVC (DR 18)	LM	8	\$350.0000	\$ 2,800.00
	150mm Valve	EA	1	\$1,500.0000	\$ 1,500.00
	Connect to existing watermain	EA	1	\$500.0000	\$ 500.00
	Relocate Existing Hydrant	EA	1	\$1,150.0000	\$ 1,150.00
	Adjust Hydrant to Grade with 150mm Ext.	EA	1	\$1,500.0000	\$ 1,500.00
	Supply Hydrant Marker	EA	2	\$275.0000	\$ 550.00
	20mm Connection to Existing Service	EA	6	\$761.0000	\$ 4,566.00
	20mm Copper Pipe	LM	12	\$143.0000	\$ 1,716.00
	20mm Curb Stop and Case Installed	EA	8	\$496.0000	\$ 3,968.00
	Water Service Insulation Installed	LM	8	\$74.5000	\$ 596.00
311 CLEARING AND GRUBBING	Clearing and Grubbing	HA	0.1	\$30,000.0000	\$ 3,000.00
321 STREET EXCAVATION	SR	CM	8	\$40.0000	\$ 320.00
	OM	CM	10	\$20.0000	\$ 200.00
	USM	CM	6403	\$25.0000	\$ 160,075.00
	CON	CM	255	\$65.0000	\$ 16,575.00
	ASP	CM	2935	\$35.0000	\$ 102,725.00
322 BORROW	Gravel Fill	CM	10	\$20.0000	\$ 200.00
	Mass Topsoil	CM	215	\$90.0000	\$ 19,350.00
	100mm Blasted Rock	T	203	\$16.0000	\$ 3,248.00
323 GRAVEL FOR STREETS	Granular A	T	5720	\$23.2000	\$ 132,704.00
	Granular B	T	8745	\$19.2000	\$ 167,904.00
324 EXCAVATION OF DITCHES	SR	CM	6	\$103.0000	\$ 618.00
	OM	CM	20	\$22.0000	\$ 440.00
	USM	CM	10	\$22.0000	\$ 220.00
	Ditch Cleaning	LM	10	\$20.0000	\$ 200.00
325 SCARIFYING AND RESHAPING GRAVEL SURFACES	Scarifying And Reshaping Gravel Surfaces	SM	3920	\$1.0000	\$ 3,920.00
326 SAND	Trench Bedding	CM	7	\$95.0000	\$ 665.00
330 CONCRETE, CURB, GUTTER AND/OR SIDEWALK WORKS	Curb Only	LM	40	\$95.0000	\$ 3,800.00
	Curb and Gutter	LM	1215	\$100.0000	\$ 121,500.00
	Sidewalk 100mm thick	SM	3255	\$69.0000	\$ 224,595.00
	Sidewalk 100mm thick (coloured)	SM	35	\$105.0000	\$ 3,675.00
	Sidewalk 150mm thick	SM	30	\$135.0000	\$ 4,050.00
	Dish Gutter	LM	31.5	\$133.0000	\$ 4,189.50
	R&R Curb Only	LM	65	\$125.0000	\$ 8,125.00
	R&R Curb and Gutter	LM	5874	\$140.0000	\$ 822,360.00
	R&R Sidewalk	SM	6030	\$90.0000	\$ 542,700.00

	R&R Combined Curb and Sidewalk	LM	1051	\$195.0000	\$ 204,945.00
	R&R Dish Gutter	LM	10	\$155.0000	\$ 1,550.00
331 UNIT PAVERS	Precast Concrete - New	SM	8	\$150.0000	\$ 1,200.00
	Precast Concrete - Remove and Replace	SM	79	\$90.0000	\$ 7,110.00
341 RECONSTRUCT AND ADJUST UTILITIES TO GRADE AND ALIGNMENT	Manholes - Adjust Existing	EA	3	\$610.0000	\$ 1,830.00
	Manholes - Adjust Existing Mueller Manhole	EA	71	\$125.0000	\$ 8,875.00
	Manholes - Adjust Using New Frame & Cover	EA	8	\$1,500.0000	\$ 12,000.00
	Adjustable Manholes - Adjust Using New Frame & Cover	EA	119	\$2,000.0000	\$ 238,000.00
	Catch Basins - Adjust Existing	EA	31	\$485.0000	\$ 15,035.00
	Catch Basins - Adjust Using New Frame & Cover	EA	98	\$1,500.0000	\$ 147,000.00
	Grind and Patch around Existing Manhole or Catch Basin	EA	83	\$550.0000	\$ 45,650.00
	Cut Around and Patch Ex. Stand Alone Manhole or Catch Basin	EA	98	\$650.0000	\$ 63,700.00
	Reinforcing Steel - 15M	LM	715	\$7.0000	\$ 5,005.00
	Decommission Existing CB/Double CB	EA	2	\$740.0000	\$ 1,480.00
	Reconstruction	CM	21.5	\$1,600.0000	\$ 34,400.00
	VB Adjust Only	EA	97	\$75.0000	\$ 7,275.00
	VB Replace Top and Adjust	EA	140	\$350.0000	\$ 49,000.00
	VB Replace Complete	EA	27	\$840.0000	\$ 22,680.00
	CC Adjust Only	EA	17	\$29.0000	\$ 493.00
	CC New Cap and Adjust	EA	49	\$70.0000	\$ 3,430.00
	CC Extend and Adjust	EA	62	\$105.0000	\$ 6,510.00
	CC Replace Complete	EA	38	\$335.0000	\$ 12,730.00
	Stripping Existing Internal Formwork - MH&CB	EA	39	\$51.0000	\$ 1,989.00
	Cleaning Manholes	EA	27	\$100.0000	\$ 2,700.00
	Cleaning Catch Basins	EA	31	\$100.0000	\$ 3,100.00
	Cleaning Valve Boxes	EA	27	\$100.0000	\$ 2,700.00
351 HOT MIX ASPHALT CONCRETE	Surface Course	T	9985	\$125.0000	\$ 1,248,125.00
	Base Course	T	2975	\$120.0000	\$ 357,000.00
352 FULL DEPTH ASPHALT PATCH	75-100mm Thick	SM	1100	\$37.0000	\$ 40,700.00
	50mm Thick	SM	650	\$29.0000	\$ 18,850.00
353 CHANNEL CUTS	Channel Cuts	SM	1626	\$20.0000	\$ 32,520.00
354 TACK COAT	Tack Coat	SM	35380	\$0.7000	\$ 24,766.00
355 REPROFILING	Reprofiling	CM	450	\$115.0000	\$ 51,750.00
356 HEATER SCARIFICATION OF ASPHALT	Heater Scarification Of Asphalt	SM	23810	\$2.7000	\$ 64,287.00
358 REPROFILING AND ASPHALT PATCHING	Reprofiling And Asphalt Patching	SM	40050	\$31.0000	\$ 1,241,550.00
401 REMOVAL OF EXISTING STRUCTURE (CHURCH HILL WALL)	Removal of existing reinforced concrete retaining wall and footing	LS	1	\$6,500.0000	\$ 6,500.00
	Removal of existing signs and posts	EA	3	\$45.0000	\$ 135.00
	Removal of existing steel railing	LM	31	\$50.0000	\$ 1,550.00
	Removal and storage of existing wood fencing	LM	3	\$70.0000	\$ 210.00
	Removal and storage of existing sandstone wall caps	EA	25	\$200.0000	\$ 5,000.00
	Removal of foot bridge structure	LS	1	\$2,000.0000	\$ 2,000.00
402 EXCAVATION FOR FOUNDATION, UNWATERING AND EXTRA BACKFILL FOR STRUCTURES	Excavation for Foundations - SR	CM	30	\$125.0000	\$ 3,750.00
	Excavation for Foundations - OM	CM	235	\$30.0000	\$ 7,050.00
	Extra backfill select material compacted	CM	115	\$50.0000	\$ 5,750.00
404 CONCRETE STRUCTURES	Church Hill Retaining Wall - Reinforced Concrete (35 Mpa)	CM	72	\$1,300.0000	\$ 93,600.00

419 REHABILITATION OF CONCRETE STRUCTURES (QUEEN'S ROAD WALL)	Partial removal of identified portions for retaining wall	CM	5	\$630.0000	\$ 3,150.00
	Removal of deteriorated concrete at face of retaining wall	CM	2	\$3,000.0000	\$ 6,000.00
	Placement of repair mortar	CM	1	\$7,000.0000	\$ 7,000.00
	Reinforced concrete cap and overlay (35 MPa)	CM	7	\$2,000.0000	\$ 14,000.00
414 BRIDGE DECK WATERPROOFING	Bridge Deck Waterproofing	SM	190	\$40.0000	\$ 7,600.00
422 ASPHALTIC PAVING OF BRIDGE DECKS	Asphaltic Paving of Bridge Decks	T	20	\$190.0000	\$ 3,800.00
511 TOPSOILING, SODDING AND/OR HYDROSEEDING	150mm Topsoiling and Nursery Sod	SM	2565	\$22.0000	\$ 56,430.00
	150mm Topsoiling and Hydroseed	SM	8	\$15.0000	\$ 120.00
530 REINSTATEMENT	Gravel	SM	120	\$8.0000	\$ 960.00
	Asphalt	SM	3018	\$52.0000	\$ 156,936.00
	Concrete	SM	174	\$77.0000	\$ 13,398.00
	Miscellaneous Concrete	CM	7.25	\$830.0000	\$ 6,017.50
	Relocation of Hydrant Markers, Meter Posts and Traffic Signs	EA	61	\$125.0000	\$ 7,625.00
	Driveway Culverts 300mm HDPE	LM	6	\$125.0000	\$ 750.00
	Driveway Culverts 375mm HDPE	LM	6	\$150.0000	\$ 900.00
	Driveway Culverts 450mm HDPE	LM	6	\$170.0000	\$ 1,020.00
	Driveway Culverts 525mm HDPE	LM	6	\$200.0000	\$ 1,200.00
	Driveway Culverts 600mm HDPE	LM	6	\$225.0000	\$ 1,350.00
	Driveway Culverts 750mm HDPE	LM	6	\$285.0000	\$ 1,710.00
	Driveway Culverts 900mm HDPE	LM	6	\$400.0000	\$ 2,400.00
	Driveway Culverts 1050mm HDPE	LM	6	\$450.0000	\$ 2,700.00
541 RIP RAP TREATMENT	Rip Rap Treatment	CM	3	\$500.0000	\$ 1,500.00
551 SALVAGED SANDSTONE WALL CAPS	Reinstall existing sandstone caps on new and repaired retaining walls	EA	25	\$750.0000	\$ 18,750.00
552 STEEL RAILING (CHURCH HILL AND QUEEN'S ROAD WALLS)	Supply and install steel railing as specified on drawings	LM	36	\$780.0000	\$ 28,080.00
	Supply and install steel gate c/w hinges and gate latch hardware	LS	1	\$1,000.0000	\$ 1,000.00
553 FOOT BRIDGE	Supply and install foot bridge, including refurbishment of existing structural steel members and railing	LS	1	\$12,000.0000	\$ 12,000.00
601 SURVEY MONUMENT	Survey Monument	EA	1	\$475.0000	\$ 475.00
602 GUIDE RAIL	Remove and Replace	LM	8	\$50.0000	\$ 400.00
	New	LM	8	\$100.0000	\$ 800.00
603 HAND RAIL	Hand Rail	LM	6	\$600.0000	\$ 3,600.00
801 UNDERGROUND ELECTRICAL CONDUIT	75mm	LM	8	\$85.0000	\$ 680.00
	50mm	LM	18	\$55.0000	\$ 990.00
802 POLE BASES, JUNCTION BOXES AND CONTROLLER PADS	TCM Pole Base	EA	2	\$2,650.0000	\$ 5,300.00
	7.5 m / 9 m Davit Pole Base	EA	1	\$3,300.0000	\$ 3,300.00
	11.0 m Davit Pole Base	EA	1	\$4,025.0000	\$ 4,025.00
	Junction Box	EA	2	\$900.0000	\$ 1,800.00
	Controller Pad	EA	1	\$4,500.0000	\$ 4,500.00
ADDITIONAL ITEMS	Hot Asphalt Joint Sealing Compound (15mm x 30mm)	LM	156	\$12.0000	\$ 1,872.00
	Removal of Asphalt from Concrete Bridge Deck	SM	150	\$21.0000	\$ 3,150.00
	Saw Cut Concrete	LM	30	\$60.0000	\$ 1,800.00
	Remove and Dispose of Brick Pavers	CM	75	\$42.0000	\$ 3,150.00
	Triaxial Geogrid	SM	14105	\$7.0000	\$ 98,735.00
	Filter Fabric	SM	50	\$4.0000	\$ 200.00
	Pulverize Existing Asphalt	SM	40	\$5.0000	\$ 200.00
	Asphalt Grindings Truck, Place and Compact	SM	4300	\$3.6000	\$ 15,480.00
	Asphalt Swale	SM	100	\$25.0000	\$ 2,500.00

	Supply and Install New Sign Post	EA	21	\$335.0000	\$ 7,035.00
	Install Existing Sign Post in New Sleeve	EA	20	\$130.0000	\$ 2,600.00
	Supply and Install Tactile Plates	EA	265	\$120.0000	\$ 31,800.00
	Install Raised Crosswak	LM	18	\$950.0000	\$ 17,100.00
	Plug Existing Manhole Connection	EA	2	\$580.0000	\$ 1,160.00
	Remove Existing Manhole	EA	1	\$750.0000	\$ 750.00
	Sewer Diversion for Cathedral St	LS	1	\$7,000.0000	\$ 7,000.00
	Site Work for Traffic Loop Installation (per loop)	EA	2	\$2,500.0000	\$ 5,000.00
PAVEMENT MARKING TAPE	Pre-Cut Arrows	EA	72	\$675.0000	\$ 48,600.00
	Pre-Cut Circular Longitudinal Premarks	EA	740	\$41.0000	\$ 30,340.00
	Pre-Cut Triangular Speed Hump Warning Markings	EA	10	\$340.0000	\$ 3,400.00
	Zebra Markings	EA	54	\$400.0000	\$ 21,600.00
TRAFFIC LINE PAINTING	Cathedral Street (base coat)	EA	1	\$3,400.0000	\$ 3,400.00
	Cathedral Street (second coat)	EA	1	\$1,850.0000	\$ 1,850.00
	Church Hill (base coat)	EA	1	\$3,600.0000	\$ 3,600.00
	Church Hill (second coat)	EA	1	\$1,900.0000	\$ 1,900.00
	Columbus Drive (base coat)	EA	1	\$8,275.0000	\$ 8,275.00
	Clumbus Drive (second coat)	EA	1	\$4,400.0000	\$ 4,400.00
	Higgins Line (base coat)	EA	1	\$7,000.0000	\$ 7,000.00
	Higgins Line (second coat)	EA	1	\$3,800.0000	\$ 3,800.00
	Highland Drive (base coat)	EA	1	\$3,700.0000	\$ 3,700.00
	Highland Drive (second coat)	EA	1	\$2,000.0000	\$ 2,000.00
	Kings Bridge Road (base coat)	EA	1	\$4,000.0000	\$ 4,000.00
	Kings Bridge Road (second coat)	EA	1	\$2,150.0000	\$ 2,150.00
	Oxen Pond Road (base coat)	EA	1	\$1,320.0000	\$ 1,320.00
	Oxen Pond Road (second coat)	EA	1	\$725.0000	\$ 725.00
	Queens Road (base coat)	EA	1	\$1,950.0000	\$ 1,950.00
	Queens Road (second coat)	EA	1	\$1,100.0000	\$ 1,100.00
	Thorburn Road (base coat)	EA	1	\$7,500.0000	\$ 7,500.00
	Thorburn Road (second coat)	EA	1	\$4,000.0000	\$ 4,000.00
	Torbay Road (base coat)	EA	1	\$7,500.0000	\$ 7,500.00
	Torbay Road (second coat)	EA	1	\$4,000.0000	\$ 4,000.00
	Bonaventure Avenue (base coat)	EA	1	\$3,575.0000	\$ 3,575.00
	Bonaventure Avenue (second coat)	EA	1	\$1,900.0000	\$ 1,900.00
	Marconi Place (base coat)	EA	1	\$950.0000	\$ 950.00
	Marconi Place (second coat)	EA	1	\$525.0000	\$ 525.00
				Subtotal:	\$ 7,532,586.00

Summary Table

Bid Form	Amount
Appendix "A" Schedule of Pricing (Rev. 1)	\$ 7,532,586.00
HST (15%)	\$ 1,129,887.90
Total Contract Amount:	\$ 8,662,473.90

Specifications

Proponent Information

Description	Response	
Full Legal Name of Proponent:	Pyramid Construction Limited	*
Any Other Relevant Name under which Proponent Carries on Business:	no	*
Street Address:	178 Majors Path	*
City	St. John's	*
Province/State:	NL	*
Postal Code:	A1A 5A1	*
Phone Number:	709 576 8802	*
Fax Number:	709 576 7108	*
Company Website (if any):	www.pyramidconstruction.nf.ca	
Proponent Contact Name and Title:	Michael Sparrow Vice President	*
Proponent Contact Phone	709 576 8802 x 237	*
Proponent Contact Fax:	709 576 710	*
Proponent Contact Email:	m kesparrow@pcltd.ca	*

Subcontractors

Refer to the bid document for the specific requirements for subcontractors.

Declaration of Subcontractor(s)

Appendix D - ITT Particulars

Other Mandatory Submission Requirements

Bidders are required to list the names of subcontractors, manufacturers, and suppliers if such requirement is specifically required. Failure to do so, where such is required, and at the time of Tender submission shall render the Tender incomplete.

If the work is to be performed by the Bidder, the check the box indicating, "By Own Forces", shall be checked. To be considered valid and satisfactory, the Bidder shall be recognized as a "bona fide" contractor, manufacturer or supplier of that particular trade or item. Names from the Subcontractors list may be released by the Owner.

Bidders shall retain the right to substitute other names for any trades in the event of any of those named become bankrupt or insolvent after the date hereof. Any such substitution shall be subject to the approval of the Owner and contingent upon satisfactory evidence of bankruptcy or insolvency.

☐ By clicking here I confirm that there are no Subcontractor(s) and the Bidder shall perform the project with their "OWN FORCES".

Line Item	Type of Work	Subcontractor Firm Name	Manufacturer(s)	Supplier(s)	Telephone Number
1	Line painting	Clean Sweep			709 687 5217
2	Steel Railing	Staffor's Welding			709 834 1664
3					
4					
5					
6					
7					
8					
9					
10					

Documents

Ensure your bid submission document(s) conforms to the following:

1. Documents should be in PDF format and be compatible with Adobe version 5 or higher. Documents may also be submitted in Microsoft Word or Microsoft Excel format (version 2010 or 2013). Vendors should only submit these file types unless specifically requested to submit other file types that may be required for a specific proposal. If the City requires video or audio files do NOT upload video or audio files here.
2. Documents should **NOT** have a security password, as the City of St. John's staff may not be able to open the file.
3. The maximum file upload size is 500MB. To reduce the document size, Proponents may zip/compress files for upload. Also, if a vendor requires to upload more than one (1) document, the vendor may combine the documents into one zipped/compressed file, as per the instructions below. Zipped files must be named accordingly for the submission and must not be password protected.
4. When uploading a file please ensure each document is named, in relation to the submission format item responding to, for example, if responding to the Previous Experience category save the document as "Previous Experience".
5. It is the vendor's sole responsibility to ensure that their uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by the City of St. John's staff. The City of St. John's may reject any Bid where any document(s) cannot be opened and viewed by City staff.

BONDING UPLOAD SECTION

Refer to the bid document in the section named Tender Surety and Bonding for the bonding requirements.

- ["Bid Bond requirements are outlined in the tender document. You must provide your Bid Bond in accordance with these requirements."](#) - Digital Bid Bond 2019 Streets Rehabilitation Contract 1.pdf - Friday May 17, 2019 08:27:24

To compress (or zip) a file or folder, follow these steps

1. Locate the file or folder that want to compress.
2. Right-click the file or folder, point to **Send to**, and then click **Compressed (zipped) folder**.

A new compressed folder is created in the same location. To rename it, right-click the folder, click **Rename**, and then type the new name.

To upload a document follow these steps

1. Click on the browse button to locate the file on your computer or network
2. Click the upload button
3. After the file has been successfully uploaded, a link to the document will appear on the screen, along with the time/date that it was uploaded.
4. If you need to remove the document, click the remove button next to the document name.

Appendix B Submission Form

1. Offer

The bidder has carefully examined the ITT documents and has a clear and comprehensive knowledge of the Deliverables required under the ITT. By submitting a bid, the bidder agrees and consents to the terms, conditions and provisions of the ITT, including the Form of Agreement, and offers to provide the Deliverables in accordance therewith at the rates set out in its bid.

2. Rates

The bidder has submitted its rates in accordance with the instructions in the ITT and in Pricing (Appendix C) in particular. The bidder confirms that it has factored all of the provisions of Appendix A, and any insurance and indemnity requirements, into its pricing assumptions and calculations.

3. Addenda

The bidder is deemed to have read and accepted all addenda issued by the City prior to the Deadline for Issuing Addenda. The onus is on bidders to make any necessary amendments to their bids based on the addenda.

4. No Prohibited Conduct

The bidder declares that it has not engaged in any conduct prohibited by this ITT.

5. Disclosure of Information

The bidder hereby agrees that any information provided in this bid, even if it is identified as being supplied in confidence, may be disclosed where required by law or by order of a court or tribunal. The bidder hereby consents to the disclosure, on a confidential basis, of this bid by the City to the advisers retained by the City to advise or assist with the ITT process, including with respect to the evaluation this bid.

6. Bid Irrevocable

The bidder agrees that its tender shall be irrevocable for a period of 90 days following the Submission Deadline.

7. Execution of Agreement

The bidder agrees that in the event its bid is selected by the City, in whole or in part, it will finalize and execute the Agreement in the form set out in Appendix A to this ITT in accordance with the terms of this ITT.



I/WE agree to be bound by the terms and conditions contained in the Bid Document and any applicable Addenda, and the person named below has the authority to submit this bid on behalf of the Bidder.

- Michael Sparrow, Vice President

The bidder shall declare any potential conflict of interest that could arise from bidding on this bid. Is there any conflict of interest arising from your bid?

☒ **Yes** ☐ **No**

Electronic Bid Submission

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document. Please check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

File Name	I have reviewed the below addendum and attachments (if applicable)	Pages
Addendum #1 - 2019117 Wed May 8 2019 10:44 AM	<input checked="" type="checkbox"/>	--