

August 25, 2020



**Re: Request for Access to Information under Part II of the Access to Information and Protection Privacy Act (the ATIPP Act, 2015)**

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On August 14, 2020, the City of St. John's received your request for access to the following information:

*Any reports from July 1, 2019, to the present generated as a result of recommendations 2.5(i) and 2.5(ii) of the Follow-up Summary Report: Commercial Property Tax Allowance Assignment #F18-06 from the Office of the City Auditor. Request includes any subsequent reports into significant variances and trend analysis, etc. as referenced in the recommendations. These recommendations can be found on page 92/142 at this URL:*

*[http://stjohns.ca/sites/default/files/agenda/Audit\\_Standing\\_Committee\\_%20Agenda\\_%20June%2013%2C%202018\\_0.pdf](http://stjohns.ca/sites/default/files/agenda/Audit_Standing_Committee_%20Agenda_%20June%2013%2C%202018_0.pdf)*

*Request includes updated charts for Vacancy Allowance by Quarter, Vacancy Allowance by Year, and Vacancy Allowance Composition (the city released earlier versions of these charts on 15 August 2019 in response to a prior ATIPPA request).*

Enclosed is the information you requested. Please be advised that you may ask the Information and Privacy Commissioner to review the processing of your access request, as set out in Section 42 of the ATIPP Act. A request to the Commissioner must be made in writing within 15 business days of the date of this letter or within a longer period that may be allowed by the Commissioner:

Office of the Information and Privacy Commissioner  
2 Canada Drive; P. O. Box 13004, Stn. A, St. John's, NL. A1B 3V8  
Telephone: (709) 729-6309; Facsimile: (709) 729-6500

You may also appeal directly to the Supreme Court Trial Division within 15 business days after you receive the decision of the public body, pursuant to Section 52 of the Act.

If you have any further questions, please feel free to contact me by telephone at 576-8429 or by e-mail at [kcutler@stjohns.ca](mailto:kcutler@stjohns.ca).

Yours truly,

A handwritten signature in blue ink that reads "Kenessa Cutler".

Kenessa Cutler  
ATIPP Coordinator

**ST. JOHN'S**

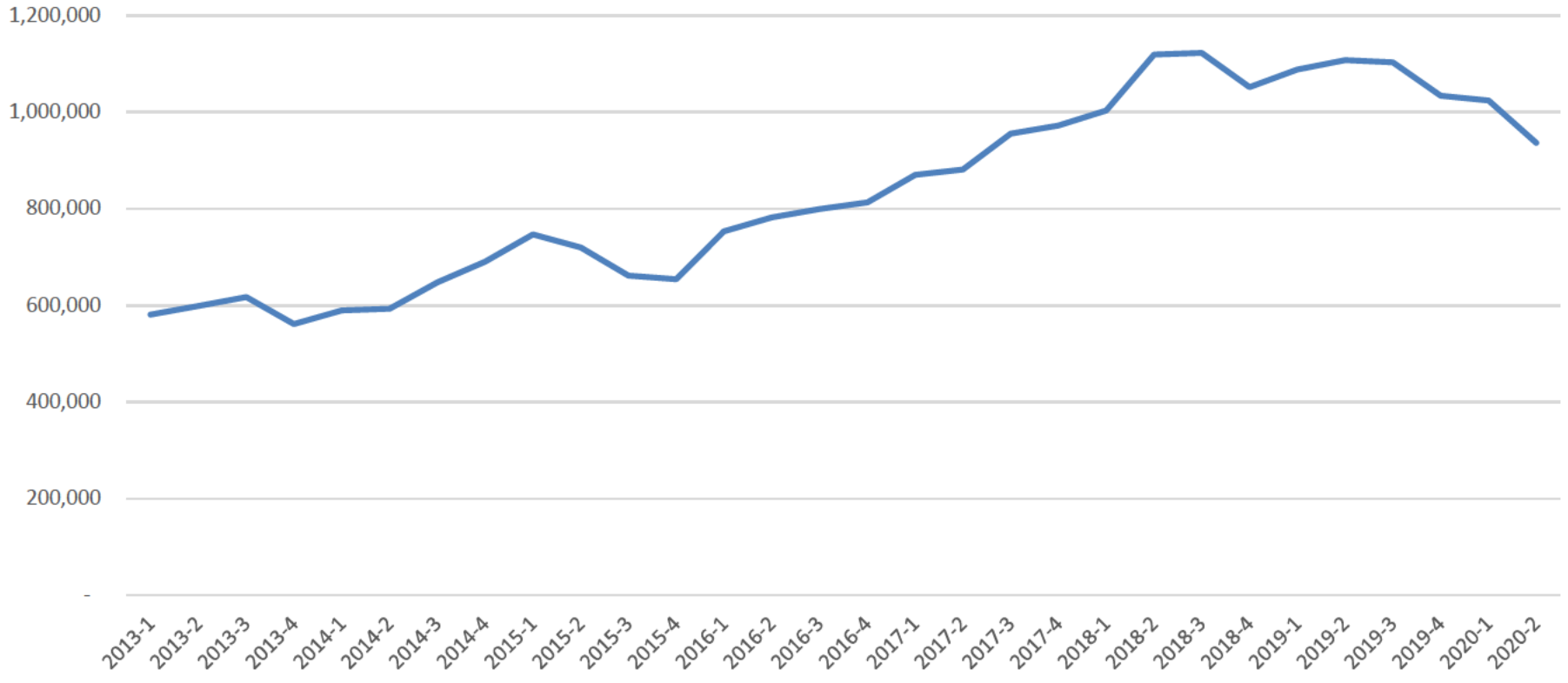
Updated charts are attached with one exception – the “by composition” is no longer graphed so a breakdown is included as per the spreadsheet.

In reference to 2.5(i) and 2.5(ii):

1. The reports showing vacancy allowance for each quarter are those used to create the attached graphs.
2. These are then used to monitor for large variances.
3. These graphs and numbers are also used for trend analysis.
4. There are ad hoc management reports that are run as staff assess and process claims. Once issues are resolved, the reports are no longer maintained as they serve no purpose and are transitory in nature.

Quarter	Total Claims	Total Value of Claims	Day Care	Unoccupied Space	Delinquency	Free Rent	Seasonal	City of St. John's Tenant	Provincial Government Tenant	Charitable Organization	Federal Government	Exempted from Municipal Taxation	Not for Profit Public Recreation Facility
2013-1	783	580,446	27,676.45	262,487.80	714.86	444.85	6,017.39	1,961.00	236,049.88	32,684.63	2,347.50	6,771.56	3,290.20
2013-2	711	598,690	27,676.45	282,122.46	747.70	2,237.12	4,597.34	7,883.19	234,709.50	33,078.69	2,347.50	0.00	3,290.20
2013-3	603	616,965	27,676.45	296,439.49	437.64	12,459.69	1,453.47	7,883.19	234,776.84	30,200.73	2,347.50	0.00	3,290.20
2013-4	523	561,302	27,676.45	248,612.70	555.80	9,003.63	2,407.19	7,883.19	232,459.57	27,618.12	1,794.70	0.00	3,290.20
2014-1	518	589,358	27,855.92	273,350.18	437.64	11,934.70	4,795.81	7,883.19	229,994.04	26,082.56	3,734.16	0.00	3,290.20
2014-2	519	593,154	27,995.30	270,549.34	396.88	8,237.84	2,363.13	7,883.19	239,460.52	26,025.01	6,952.83	0.00	3,290.20
2014-3	532	647,879	28,064.08	328,255.97	1,162.69	4,385.25	2,648.04	7,883.19	240,673.85	24,562.86	6,952.83	0.00	3,290.20
2014-4	543	690,224	28,064.08	353,873.87	5,126.85	12,603.08	3,859.48	7,883.19	243,924.92	24,645.85	6,952.83	0.00	3,290.20
2015-1	547	746,777	28,064.08	413,699.29	5,182.72	8,789.26	5,041.19	7,883.19	242,892.10	24,982.14	6,952.83	0.00	3,290.20
2015-2	539	719,998	28,064.08	418,369.30	0.00	1,274.52	2,102.40	7,883.19	228,499.27	23,562.14	6,952.83	0.00	3,290.20
2015-3	541	661,601	28,375.33	345,241.31	0.00	4,426.24	2,932.64	7,883.19	239,560.51	22,938.40	6,952.83	0.00	3,290.20
2015-4	529	653,836	27,579.31	340,892.78	1,536.53	852.56	3,750.95	7,883.19	234,989.56	26,108.24	6,952.83	0.00	3,290.20
2016-1	579	753,210	33,055.24	420,358.71	1,182.20	2,524.98	2,511.43	6,316.92	256,992.96	24,600.67	5,666.98	0.00	0.00
2016-2	592	782,296	33,334.19	453,556.63	0.00	0.00	2,706.74	8,827.62	255,780.23	22,423.57	5,666.98	0.00	0.00
2016-3	552	799,099	30,636.22	482,429.15	0.00	0.00	0.00	9,136.41	247,187.28	21,840.18	7,869.96	0.00	0.00
2016-4	511	812,873	29,416.66	481,601.42	1,293.96	0.00	4,197.41	9,133.67	251,438.99	23,211.53	7,869.96	0.00	4,709.25
2017-1	527	870,167	28,916.90	555,488.65			4,068.73	8,952.44	236,592.41	23,818.23	7,713.81		4,615.81
2017-2	549	881,186	29,470.63	586,417.91				6,188.89	227,272.86	23,089.32	4,130.33		4,615.81
2017-3	568	955,452	26,515.50	659,569.01	815.73		713.83	8,952.44	232,107.66	20,190.82	1,971.06		4,615.81
2017-4	594	972,445	28,117.61	669,247.04			3,487.78	8,952.44	234,059.65	21,993.30	1,971.06		4,615.81
2018-1	354	1,002,970	34,804.05	710,216.74			4,113.17	8,952.44	215,987.14	22,309.19	1,971.06		4,615.81
2018-2	499	1,119,017	35,337.88	819,169.61			407.88	8,949.76	224,036.05	29,144.28	1,971.06		0.00
2018-3	499	1,122,401	35,355.17	818,378.28	3,127.50		543.22	8,949.76	222,305.38	31,770.84	1,971.06		0.00
2018-4	499	1,051,464	35,776.31	751,665.02			4,113.17	8,949.76	218,459.04	30,529.21	1,971.06		0.00
2019-1	499	1,087,664	37,841.35	755,455.90	391.94		5,748.60	9,217.53	238,965.05	34,878.63	5,165.01		0.00
2019-2	499	1,107,230	30,705.76	787,908.45			672.78	9,217.53	230,028.36	36,081.03	0.00		0.00
2019-3	644	1,103,154	27,176.01	784,437.40	1,826.46		0.00	9,217.53	239,788.34	36,081.03	0.00		4,626.78
2019-4	638	1,033,811	27,149.91	727,933.81	1,258.57		5,404.10	9,217.53	222,301.87	33,848.87	2,069.43		4,626.78
2020-1	573	1,023,918	26,986.90	711,253.13	2,050.88		3,867.22	9,415.73	229,002.96	36,714.42	0.00		4,626.78
2020-2		936,673.0	28,266.13	638,433.92	0.00		574.53	9,415.73	216,867.74	33,487.72	5,000.41		4,626.78

Vacancy Allowance by Quarter



## Vacancy Allowance by Year

