

	F&A – Property Income Questionnaire Self-Storage – 2024 Reassessment	Finance & Administration
Property Income Questionnaire – Self-Storage – 2024 Reassessment		
Account Information		SECTION 1
Tax Map Number _____ Property Address _____ Owner Name _____ If owner occupied, please indicate: Yes No		
Building Information		SECTION 2
Building Name _____ Year Built _____ Year Renovated _____ Number of Stories _____ Total Area (sf) _____ Total Number of Self-Storage/Office Units _____ Self Storage/Office Area (sf) _____ Office Area Business Use (sf) _____ Retail Area Business Use (sf) _____ Other (Please Specify) _____ (sf) _____		
Property Sale and Appraisal Information		SECTION 3
Has the property been sold in the last five years: Yes No If yes, please provide: Sale Date _____ Sale Price _____ Has the property been listed for sale in the last five years: Yes No If yes, please provide: List Date _____ List Price _____ Has the property been appraised in the last five years (see below): Yes No Note: If an appraisal has been completed on the subject property within the last 5 years, please forward a copy of the report with this submission. If an appraisal has not been completed within the last 5 years complete the following declaration: I hereby declare that there has not been an appraisal completed for any purpose on this property in the past five years. Print Name _____ Date _____ Signature _____		

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Financial Information – Revenue	SECTION 4																		
<p>Details are to be provided by Owners for each of the two (2) years 2020 and 2021 for fiscal or operating year end.</p> <p><i>*A copy of the Statement of Operations (the Income and Expense portion of the Annual Financial Statements) must accompany this form upon submission.</i></p> <p><i>*Please also include monthly asking rental info in Section 9.</i></p> <p>Details provided are for: Fiscal Year Ending Operating Year Ending</p> <p style="text-align: center;">Please provide year end date _____</p> <p style="text-align: center;">Operating Income for Fiscal or Operating Year Ending</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 60%;"></th> <th style="width: 20%; text-align: center;">2020</th> <th style="width: 20%; text-align: center;">2021</th> </tr> <tr> <td>Rental Income</td> <td></td> <td></td> </tr> <tr> <td>Recovery Income</td> <td></td> <td></td> </tr> <tr> <td>Overage/Percent Rent Income</td> <td></td> <td></td> </tr> <tr> <td>Other Income (please specify: _____)</td> <td></td> <td></td> </tr> <tr> <td style="text-align: right;">Total Gross Income Collected</td> <td></td> <td></td> </tr> </table>			2020	2021	Rental Income			Recovery Income			Overage/Percent Rent Income			Other Income (please specify: _____)			Total Gross Income Collected		
	2020	2021																	
Rental Income																			
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Other Income (please specify: _____)																			
Total Gross Income Collected																			
Discounts Offered	SECTION 5																		
<p>Have there been discounts/incentives offered during the reporting period?</p> <p style="text-align: center;">Yes No</p> <p>If yes, please specify below.</p> 																			

F&A – Property Income Questionnaire – Self-Storage – 2024 Reassessment		Finance & Administration	
Financial Information – Expenses			SECTION 6
Operating Expenses for the Fiscal or Operating Year Ending			
	2020	2021	
Management			
Administration			
Utilities: Electricity			
Heat (non-electric)			
Janitorial/Cleaning			
Waste Removal			
Repairs and Maintenance			
Elevator / Escalator Maintenance			
Landscaping, Parking & Snow Removal			
Security			
Professional Fees – Legal & Audit			
Property Insurance			
Advertising			
Property Taxes			
Water Taxes			
Other (please specify:_____)			
Total Operating Expenses *			
*Before interest on mortgage debt, depreciation or amortization, capital cost allowance and any other non-operating expenses.			
Net Operating Income			
Identify Major Renovations or Capital Expenditures			
Have there been Capital Improvements or Capital Renovations completed during this reporting period? If yes, please specify below.			
	Yes	No	
Item 1:		Associated Cost*:	
Item 2:		Associated Cost*:	-
Item 3:		Associated Cost*:	
Please attach a detailed list if space provided is insufficient	Total Capital Cost*:		
*Exclude HST from costs provided.			

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Certification		SECTION 7
<p>As per my signature below, I certify that all information, accompanying schedules and statements have been reviewed by me and to the best of my knowledge and belief are true, correct, and complete.</p> <p>Name (Please Print)_____</p> <p>Position_____</p> <p>I am: Owner/Employee Agent/Management Company</p> <p>Signature_____Date_____</p> <p>Phone _____Email_____</p>		
Privacy Notice		SECTION 8
<p>The information on this form is collected by the City of St. John's under the authority of the Assessment Act, 2006 and will be used for property valuation and assessment purposes. The City of St. John's is committed to the protection of personal information under the Access to Information and Protection of Privacy Act, 2015. The City will only access, use, and disclose your personal information with your consent or where it is permitted or required by law. Questions about the collection and use of the information may be directed to the Assessment Market Analyst by telephone: 576-8112 or by email: questionnaires@stjohns.ca.</p>		
<p>Return all pages by email, mail, and/or fax to:</p>	<p>Assessment Division P.O. Box 908 10 New Gower Street St. John's, NL A1C 5M2 Email: questionnaires@stjohns.ca Fax: 709-576-8603</p>	<p>For further information/questions, contact the Assessment Market Analyst: Phone: 709-576-8112</p>
<p>To learn more about the assessment process please refer to: http://www.stjohns.ca/living-st-johns/your-property/assessment</p>		

Self-Storage Rental Information (as of December 31, 2021)										SECTION 9
Unit Type	Size (L' X W')	Area (sf)	Height (ft)	Floor	Interior/ Exterior	Heated	Secured	Insurance Included	Monthly Asking Rent	Number of Units
Self-Storage	5' x 10'	50	8	1	Interior	Yes	Yes	No	\$50.00	11
Office	10' x 12'	120	9	2	Interior	Yes	Yes	Yes	\$200.00	2

[illegible]