

## **LEG-1002 – Disclosure Request Form**

**Legal Department** 

## Request for Disclosure (Parking Tickets)

Important Information SECTION 1

Disclosure is all relevant evidence (photos, officer notes, etc.) related to your ticket. To receive a copy of your disclosure before your trial date, please fill out the sections below.

Note: If you are the owner of the vehicle and wish to designate a party to pick up/receive disclosure on your behalf or are a party that wishes to pick up/receive disclosure on behalf of the owner, please complete Section 4: Agent Authorization, below.

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Contact Information (to be completed by the applicant)  SECTION 2		
Name:		
Mailing Address:		
City/Town:		
Telephone: (home)	(work): (cell):	
Email Address:		
Yes, disclosure can be emailed to me at the above noted email address.		
Ticket Information		SECTION 3
Ticket Number:		
Trial Date:		
Agent Authorization		SECTION 4
Not applicable, I am the owner of the vehicle (if this box is checked, please do not fill out the information below)		
l,	, owner of the vehicle bearing license plate number	
	, hereby authorize (nam	e of agent)
to pick up disclosure on my behalf.		
Signature of Owner	Date (yyyy/mm/dd)	
Please send completed form to:	P.O. Box 908, 10 New Gower Street Fax: (7	09) 576-8109 09) 576-8561 al@stjohns.ca

