The Regular Meeting of the St. John's Municipal Council was held in the Council Chamber, City Hall, at 4:30 p.m. today.

His Worship the Mayor presided.

There were present also: Deputy Mayor Duff, Councillors O'Leary, Hickman, Hann, Breen, Tilley, Hanlon and Collins.

Regrets: Councillors Galgay and Colbert

The Acting City Manager/Director of Corporate Services and City Clerk; Deputy City Manager/Director of Public Works and Parks, Director of Planning, Director of Engineering and Manager, Corporate Secretariat were also in attendance.

Call to Order and Adoption of the Agenda

SJMC2010-05-31/306R

It was decided on motion of Councillor Collins; seconded by Councillor Hanlon: That the Agenda be adopted as presented with the following additional items:

- a. Tender 10 Mapleview Place Redevelopment, Quidi Vidi Village, CP#1, Wharf Reconstruction & Site Servicing
- b. Memorandum dated May 31, 2010 from the Director of Planning re Proposed Rezoning of the Corpus Christi Parish Hall Property, Waterford Bridge Road, Applicant, J & P Contracting Inc.

Adoption of Minutes

SJMC2010-05-31/307R

It was decided on motion of Deputy Mayor Duff; seconded by Councillor Hickman: That the minutes of the May 25th, 2010 meeting be adopted as presented.

The motion being put was unanimously carried.

Business Arising

SJMC2010-05-31/308R

Pursuant to Notice of Motion, it was moved by Deputy Mayor Duff; seconded by Councillor Hann: That the following St. John's Building By-Law (Amendment No. 1-2010) be adopted:

BY-LAW NO.

ST. JOHN'S BUILDING (AMENDMENT NO. 1 – 2010) BY-LAW

PASSED BY COUNCIL ON MAY 31, 2010

Pursuant to the powers vested in it under the City of St. John's Act, RSNL 1990, c.C-17, as amended and all other powers enabling it, the City of St. John's enacts the following By-Law relating to the regulation of building in the City of St. John's.

BY-LAW

- 1. This By-Law may be cited as the "St. John's Building (Amendment No. 1 2010) By-Law."
- 2. Section 33 of the St. John's Building By-Law is repealed and the following substituted:
 - "33. Prior to obtaining a demolition permit, an applicant shall:

(a) provide written confirmation from the electrical utility that the electrical supply to the building has been disconnected and that adequate safeguards have been taken for the protection of adjacent lines or equipment or that protection is not required;

(b) have the water supply to the building discontinued and provide written verification that it has been discontinued;

(c) provide written confirmation that the building has been treated by a pest control company acceptable to the inspector;

(d) have the site inspected by a qualified professional to identify asbestos, lead, biological or other heavy metal or toxic, flammable or explosive materials that may be handled, disturbed or removed; and (e) make the results of the aforesaid inspection, including drawings, plans or specifications showing the location of hazardous substances, available to the inspector.

- 3. Section 34 of the St. John's Building By-Law is repealed and the following substituted:
 - "34. Work carried out under a demolition permit shall include:
 - (a) removal of all foundations and footings;

(b) removal or containment of any hazardous materials as per Provincial Government requirements;

(c) removal of any fuel tanks, lines and related equipment as per Provincial Government requirements; and

(d) backfilling with suitable material, grading to match existing surrounding grades and providing a suitable ground cover such as sodding or seeding, unless otherwise permitted by the inspector.

4. The following is added to the St. John's Building By-Law as section 34.1:

"34.1 Where hazardous materials that were not identified in the inspection report required under section 33 (d) are discovered during demolition, the owner shall cease all work, or cause all work to cease, until the previously unidentified hazardous materials are contained or removed as per Provincial Government requirements."

<u>IN WITNESS WHEREOF</u> the Seal of the City of St. John's was hereunto affixed and this By-Law was signed by the Mayor and City Clerk this 31^{st} day of May, 2010.

MAYOR

CITY CLERK

The motion being put was unanimously carried.

Application to Rezone Property to the Residential High Density (R3) Zone -Proposed Residential Subdivision, 154 Freshwater Road, (Ward 2), Applicant: Freshwater Development Ltd.

Under business arising, Council considered a memorandum dated May 27, 2010 from the Acting Director of Planning regarding the above noted.

SJMC2010-05-31/309R

It was moved by Councillor Tilley; seconded by Councillor Hann: That the rezoning application be referred to a public meeting to be chaired by a member of Council, advertised in accordance with the public notification procedures contained in Section 5.5 of the Development Regulations. Should Council ultimately make a decision to rezone this property at a later stage, a public hearing chaired by an independent commissioner will be required.

The motion being put was unanimously carried.

2010 Streets Rehabilitation Contract

Under business arising, Council considered a memorandum dated May 21, 2010, from the Director of Engineering regarding the above noted, in response to a request by the Deputy Mayor, that staff provide a comparison of the unit prices received for work to be performed as part of the 2010 Streets Rehabilitation Contract with unit prices received in relation to the 2009 Streets Contract. The request comparison was provided with it being noted that the increase in prices is relatively small and would be attributed to increases in the cost of material, fuel and wages. Inflationary increases of the noted magnitude are anticipated prior to tendering.

Proposed Rezoning of the Corpus Christi Parish Hall Property, Waterford Bridge Road, Applicant, J & P Contracting Inc.

Council considered a memorandum dated May 31, 2010 from the Director of Planning regarding the above noted.

SJMC2010-05-31/310R

It was moved by Councillor Tilley; seconded by Councillor Breen: That the following Resolution for St. John's Municipal Plan Amendment Number 81, 2010 and St. John's Development Regulations Amendment Number 483, 2010 be adopted:

RESOLUTION ST. JOHN'S MUNICIPAL PLAN AMENDMENT NUMBER 81, 2010

WHEREAS the City of St. John's wishes to amend the St. John's Municipal Plan in order to permit the development of a residential neighbourhood of single detached houses at 200 Waterford Bridge Road;

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following map amendment to the St. John's Municipal Plan in accordance with the provisions of the Urban and Rural Planning Act, 2000:

Redesignate lands at Civic Number 200 Waterford Bridge Road from the Institutional (INST) Land Use District to the Residential Low Density (RLD) Land Use District as shown on Map III – 1A attached.

BE IT FURTHER RESOLVED that the City of St. John's requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this 25th day of May, **2010**.

Mayor

Director of Corporate Services/ City Clerk I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

MCIP

Provincial Registration

RESOLUTION ST. JOHN'S DEVELOPMENT REGULATIONS AMENDMENT NUMBER 483, 2010

WHEREAS the City of St. John's wishes to amend the St. John's Municipal Plan in order to permit the development of a residential neighbourhood of single detached houses on at 200 Waterford Bridge Road;

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following map amendment to the St. John's Development Regulations in accordance with the provisions of the Urban and Rural Planning Act, 2000:

Rezone lands at Civic Number 200 Waterford Bridge Road from the Institutional (INST) Zone to the Residential Special (RA) Zone as shown on Map Z-1A attached.

BE IT FURTHER RESOLVED that the City of St. John's requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this 25th day of May, **2010**.

Mayor

Director of Corporate Services/ City Clerk I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

Provincial Registration

And further, that Dr. Chris Sharpe be appointed as the Commissioner to conduct a public hearing and to prepare a report with recommendations on the Amendments, the proposed date for the public hearing being June 23, 2010.

MCIP

The motion being put was unanimously carried.

Aging Infrastructure

Under business arising, Councillor Hann indicated he would like to see an assessment conducted that would identify areas of the City where the infrastructure is aging and in need of upgrading. The matter was referred to the Director of Engineering for follow up.

Notices Published

a. **Teakwood Drive Subdivision (Ward 5)** – Proposed Rezoning of Parcels to Accommodate Residential, Commercial and Open Space Land Uses – Applicant -Fairview Investments Ltd. One parcel is at the present temporary end of **Teakwood Drive, opposite Palm Drive** and next to the driveway leading to the soccer pitch. The strip of land along the road is proposed for rezoning from Institutional (INST) to Residential Low Density (R1) for future houses. The second parcel is the land behind, including the soccer field and the location of the future Southlands Community Centre; this parcel would be rezoned from Institutional (INST) to Open Space (O). The third parcel of land is where the future extension of Teakwood Drive will meet Cheeseman Drive; this parcel would be rezoned to the Commercial Neighbourhood (CN) Zone.

Memorandum dated May 26th, 2010 from the Acting Director of Planning

Submission of objection

SJMC2010-05-31/311R

It was moved by Councillor Collins; seconded by Councillor Hanlon: That the following Resolutions for St. John's Municipal Plan Amendment Number 82, 2010, and St. John's Development Regulations Amendment Number 484, 2010, be adopted in principle, which will be referred to the Department of Municipal Affairs with a request for provincial release in accordance with the Urban and Rural Planning Act.

RESOLUTION ST. JOHN'S MUNICIPAL PLAN AMENDMENT NUMBER 82, 2010

WHEREAS the City of St. John's wishes to amend the St. John's Municipal Plan in order to permit the development of two parcels of land to accommodate residential, commercial and open space development along Teakwood Drive in the Southlands Development (Phase 3);

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following map amendment to the St. John's Municipal Plan in accordance with the provisions of the Urban and Rural Planning Act, 2000:

Redesignate lands along Teakwood Drive in the Southlands Development (Phase 3) from the Institutional Land Use District to the Residential Low Density Land Use District and the Open Space Land Use District, and from the Residential Low Density Land Use District and the Open Space Land Use District to the Commercial General Land Use District as shown on Map III – 1A attached. **BE IT FURTHER RESOLVED** that the City of St. John's requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this 31^{st} day of May, **2010**.

Mayor	I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.
Director of Corporate Services/ City Clerk	MCIP

Provincial Registration

RESOLUTION ST. JOHN'S DEVELOPMENT REGULATIONS AMENDMENT NUMBER 484, 2010

WHEREAS the City of St. John's wishes to amend the St. John's Development Regulations in order to permit the development of two parcels of land to accommodate residential, commercial and open space development along Teakwood Drive in the Southlands Development (Phase 3);

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following map amendment to the St. John's Development Regulations in accordance with the provisions of the Urban and Rural Planning Act, 2000:

Rezone lands along Teakwood Drive in the Southlands Development (Phase 3) from the Institutional (INST) Zone to the Residential Low Density (R1) Zone and the Open Space (O) Zone, and from the Residential Low Density (R1) Zone and the Open Space (O) Zone to the Commercial Neighbourhood (CN) Zone as shown on Map Z-1A attached.

BE IT FURTHER RESOLVED that the City of St. John's requests the Minister of

Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this 31st day of May, **2010**.

Mayor

Director of Corporate Services/ City Clerk

Provincial Registration

I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

MCIP

The motion being put was unanimously carried.

2. The City of St. John's is proposing to rezone approximately 660 square metres of undeveloped City-owned land (0.16 acres) adjacent to **Civic Number 366 Blackhead Road** (Strickland's Auto Salvage Ltd.) from the Open Space Reserve (OR) Zone to the Industrial General (IG) Zone. If the rezoning is approved by Council, it is proposed that land will be sold by the City to Strickland's Auto Salvage Ltd. who will then integrate the land into their existing business. (Ward 5)

Memorandum dated May 27, 2010 from the Acting Director of Planning.

Submission of objection

SJMC2010-05-31/312R

It was moved by Councillor Collins; seconded by Councillor Hanlon: That the following Resolution for St. John's Development Regulations Amendment Number 488, 2010 be adopted, which will be referred to the Department of Municipal Affairs with a request for Provincial registration in accordance with the Urban and Rural Planning Act.

RESOLUTION ST. JOHN'S DEVELOPMENT REGULATIONS AMENDMENT NUMBER 488, 2010

WHEREAS the City of St. John's wishes to amend the St. John's Development Regulations in order to allow a parcel of City owned land, adjacent to Civic 366 Blackhead Road, to be integrated into the existing business;

BE IT THEREFORE RESOLVED that the City of St. John's hereby adopts the following map amendment to the St. John's Development Regulations in accordance with the provisions of the Urban and Rural Planning Act, 2000:

Rezone land adjacent to Civic Number 366 Blackhead Road from the Open Space Reserve (OR) Zone to the Industrial General (IG) Zone as shown on Map Z-1A attached.

BE IT FURTHER RESOLVED that the City of St. John's requests the Minister of Municipal Affairs to register the proposed amendment in accordance with the requirements of the Urban and Rural Planning Act, 2000.

IN WITNESS THEREOF the Seal of the City of St. John's has been hereunto affixed and this Resolution has been signed by the Mayor and the City Clerk on behalf of Council this 31^{st} day of May, **2010**.

Mayor

Director of Corporate Services/ City Clerk I hereby certify that this Amendment has been prepared in accordance with the Urban and Rural Planning Act, 2000.

MCIP

Provincial Registration

During Discussion, Councillor Hickman asked that staff review the issue of fencing or buffering of land to be rezoned for future salvage use.

The motion being put was unanimously carried.

Development Committee Report dated May 25th, 2010

Council considered the following Development Committee Report dated May 25t^h, 2010:

RECOMMENDATION OF APPROVAL:

1. Proposed Building Lot Mr. Gordon Genge Civic No. 488 Southside Road (Ward 5)

The Development Committee recommends that Council approve:

- a. The proposed building design, two (2) storeys taken at grade along Southside Road, with four (4) storeys at the back. This is not considered to be an issue sine this will not affect any adjacent properties on the sides or rear of the property. The applicant will be required to design the foundation wall as a retaining wall and will have to submit Engineering drawings and details accordingly for approval;
- b. Parking relief, as no on-site parking will be provided. The applicant will park in front of the dwelling along Southside Road, which would conform with the adjacent neighbours who also park in front of their dwellings on the street; and
- c. A zero (0) meter building line along Southside Road, which is also in keeping with the adjacent neighbouring properties.

Ronald Penney, Chairperson City Manager

SJMC2010-05-31/313R

It was moved by Councillor Hann; seconded by Councillor Breen: That the Committee's recommendation of approval be accepted.

The motion being put was unanimously carried.

Heritage Committee Report dated May 17, 2010

Council considered the following Heritage Committee Report dated May 17, 2010:

Members: Deputy Mayor Shannie Duff Councillor Sheilagh O'Leary George Chalker, Heritage Foundation of NL David Kelland, NL Association of Architects Anne Hart, Resident Representative Gerard Hayes, General Representative Debbie O'Rielly, NL Historic Trust Melanie Del Rizzo, Business Tax Payer Cliff Johnston, Director of Planning Ken O'Brien, Manager of Planning & Information Peter Mercer, Heritage Officer Margaret Donovan, Tourism Industry Coordinator Karen Chafe, Recording Secretary

Also present was Alicia Morrissey of the Telegram.

Block of Properties on Water St. between Bishop's Cove and Steer's Cove

The Committee considered the attached memorandum from the Manager of Planning and Information in response to the Council Directive from the Regular Meeting of May 3rd, 2010 wherein the Heritage Advisory Committee has been asked to consider the idea of removing all properties on the south side of Water Street bounded by Water Street, Bishop's Cove, Harbour Drive and Steer's Cove from the Heritage Area of the St. John's Municipal Plan. Council is also considering designating this area as a bonus site for greater building height and bulk. These properties fall into Heritage Area 2 and 3 of the St. John's Development Regulations.

Reference was made to the 2003 PHB Group Report on St. John's Heritage Areas, Heritage Buildings and Public Views. Prior to this Study, the block in question was not wholly included within the heritage area that exists today as a result of the Study's findings. Though the Woolworth's site was never included in the heritage area, the Study recommended a significant expansion to the heritage area which included this block. Section 2.3.2 of the PHB report states the following:

"Areas that have already been redeveloped such as the existing high-rise sites are not included in the heritage areas. However, areas that are obvious candidates for redevelopment because of vacancy or strategic location, such as the old Woolworth Building, have been, even if they do not have heritage value at present. The reason is that their redevelopment will have a significant impact on surrounding heritage areas."

The Committee recommends the following:

That consideration be given to the removal of the above-mentioned block of buildings from the Heritage Area and that an amendment be drafted to address the transitional nature of this area. Such amendment should include, but not be limited to the following stipulations:

- Should give special consideration to the preservation of the Templeton's warehouses which are of heritage significance in that they are the same structure and era as the Murray Premises.
- Consideration should be given to designating the Templeton's warehouses as Heritage buildings;
- Should recognize that the block in question is immediately adjacent to the Murray Premises, an important heritage designated building within the heritage area;
- Should recognize and respect the scale and characteristics of the buildings across the street from this block on the north side of Water St.;
- Should give due regard to the issue of appropriate design and scale in the granting of any bonus provisions;
- Should give consideration to the location of this area as a gateway to Water Street's Downtown heritage core.
- Should give consideration to staggering the heights of any new buildings within the block with lower heights for buildings at the western and eastern ends and increased heights at the centre. This would offset the massing and severity of any proposed redevelopment of the block, respect the gateway role of the block from the west and the scale and character of the heritage buildings in the surrounding area.
- Should impose a set-back from the street façade for those levels which exceed four storeys.
- Recognition should be given to the fact that the granting of a height and density bonus area gives significant economic benefit to those property owners/developers who receive it and that such bonuses should only be permitted when there is a clear public benefit to do so.

The committee also recommends that Council consider developing a special zoning for the properties in this block which would reflect its transitional nature and the fact its development will have a significant impact on surrounding heritage areas, as noted in Section 2.3.2 of the PHB Report.

The Committee recommends that the proposed changes should be referred to a Public Meeting process. Staff assured that this will be a requirement under the City's Development Regulations and the Municipal Plan.

Deputy Mayor Shannie Duff Chairperson

SJMC2010-05-31/314R

It was moved by Deputy Mayor Duff; seconded by Councillor Collins: That the Committee's recommendations be approved.

Discussion ensued during which members of Council expressed the need for more detailed explanation of the Committee's recommendations. It was pointed out that the Heritage Committee's recommendations will be reviewed by the Planning Committee following which a report and recommendations will be presented to Council for further consideration.

Following discussion, the motion being put was unanimously carried.

Finance and Administration Standing Committee Report dated May 27, 2010:

Council considered the Finance and Administration Standing Committee Report dated May 27, 2010:

In Attendance:	Deputy Mayor Shannie Duff, Chairperson Councillor Sheilagh O'Leary Councillor Tom Hann Councillor Danny Breen Councillor Bruce Tilley Councillor Bruce Tilley Councillor Debbie Hanlon Councillor Wally Collins Ron Penney, City Manager Neil Martin, Deputy City Manager/Director of Corporate Services & City Clerk Paul Mackey, Deputy City Manager/Director of Public Works & Parks Bob Bishop, Director of Finance & City Treasurer Kevin Breen, Director of Human Resources Dave Blackmore, Director of Building and Property Management Jill Brewer, Director of Recreation Kevin Gushue, Acting Director of Economic Development, Tourism & Culture Ron Cadigan, Manager of Assessments Jason Silver, City Internal Auditor
	Kelly Butler, Recording Secretary

Also in attendance was Mr. Craig Ennis with St. John's Board of Trade.

1. Interim Financial Statements to March 31, 2010

The Committee considered as information the **<u>attached</u>** memorandum dated May 27, 2010, from the Director of Finance and City Treasurer.

The Director of Finance noted that these reports are the first reports which have been completed using the new budgeting and financial accounting software system which came into use on January 1, 2010. As a result, there were a couple of small anomalies that have been corrected in subsequent periods or which are still awaiting correction. Overall there is a positive variance for the first three months of the year, in excess of \$1,000,000, and it is anticipated that it will carry through to year end.

2. Scouts Canada Camp Bunkhouse Rebuild Project

The Committee considered a letter dated April 22, 2010, from the 1st McPherson Scout Group requesting a financial contribution towards the rebuilding of the Scout camp bunkhouse.

It was moved by Councillor Collins; seconded by Councillor Hann: That the City contribute \$250 towards this project.

A brief discussion ensued wherein it was noted that this request does not meet policy, and if it is approved, there are other needy groups who will be looking for the same consideration.

The motion being put, there voted for it the mover and seconder, with Councillors Breen, Hanlon and Tilley opposed.

The motion failed and no recommendation for funding was approved.

3. Wreckhouse Jazz and Blues Festival

The Committee discussed the request from the Wreckhouse Jazz and Blues Festival to reconsider providing sustaining funding for the organization, with it being noted that the Festival received funding under the Special Events and Festivals Program, and there is no additional funding available through any other City program to provide a sustaining grant.

The Committee recommends that the request from the Wreckhouse Jazz and Blues Festival for sustaining funding be denied.

4. Annual Reassessment Cycle

The Committee considered a memorandum dated May 3, 2010, from the Deputy City Manager/ Director of Corporate Services and City Clerk regarding the above noted matter.

The Committee recommends, on motion of Councillor Hanlon; seconded by Councillor Breen: That Senior Staff be directed to meet with officials of the Province and gauge their support for a move to an annual reassessment cycle.

5. Corporate Social Media Usage Policy

The Committee considered the <u>attached</u> memorandum dated May 20, 2010, from the Deputy City Manager/Director of Corporate Services and City Clerk regarding the above noted matter.

The Committee recommends, on motion of Councillor Hanlon; seconded by Councillor O'Leary: That the <u>attached</u> draft policy covering corporate usage of social media be adopted.

6. CD #R2010-05-17/20 – Budget for Clean Up of Wooded Areas

Councillor Breen tabled a draft budget for the above noted program totalling \$80,000, and he noted that he had recently discussed the idea of the Province cost-sharing this program with some City MHA's during a recent meeting. They have committed to trying to provide \$40,000 in funding for this program. The City's contribution would be a grant in the amount of \$40,000 to St. John's Clean and Beautiful, who will administer the program. Once the funding has been secured, the jobs will be advertised, with the Department of Human Resources providing assistance to St. John's Clean and Beautiful with the screening, interviewing, and hiring process. The students will be hired for eight weeks at minimum wage to undertake clean up of various areas of the City. It is hoped to have this project up and running by the end of June.

The Committee recommends, on motion of Councillor Breen; seconded by Councillor O'Leary: That the City commit \$40,000 in funding for the clean up program, contingent on the Province providing matching funding.

7. Heritage Canada Foundation's 2010 Annual Conference

The Committee considered a memorandum dated May 25, 2010, from the City Manager regarding the above noted matter.

The Committee recommends, on motion of Councillor Hanlon; seconded by Councillor Tilley: That the City sponsor a reception at City Hall for approximately 200 people on September 30, 2010, in support of the Heritage Canada Foundation Conference.

8. Request for Financial Support for Meetings and Conventions

The Committee considered a memorandum dated May 25, 2010, from the Director of Corporate Services and City Clerk regarding the above noted matter.

The Committee recommends, on motion of Councillor Tilley; seconded by Councillor Breen: That financial support for the following meetings and conferences be approved:

a. Biennial National Nursing Research Day Conference \$500

c. The Storytellers of Canada Conference \$500

9. Elliston Sealers' Memorial

b.

The Committee considered a letter dated April 8, 2010, from Myrtle Stagg, Chairperson, Elliston Heritage Foundation Inc., requesting a financial contribution toward the construction of the Sealers' Memorial in Elliston.

The Committee recommends, on motion of Councillor Hann; seconded by Councillor Hanlon: That the request for a financial contribution be denied as it is contrary to City policy.

10. England National Amateur Rugby Team

The Committee considered correspondence from Dr. Pat Parfrey requesting that Council host a luncheon for the visiting England National Amateur Rugby Team on either June 2^{nd} or June 3^{rd} .

The Committee recommends, on motion of Councillor Hanlon; seconded by Councillor Breen: That the request to host a luncheon on June 2nd or 3rd for the visiting England National Amateur Rugby Team be approved.

11. Pleasantville Indoor Soccer Facility

The Committee considered a letter dated May 4, 2010, from Mr. Jim Buckingham, Avalon Sports Inc., requesting tax exempt status for the Pleasantville Indoor Soccer Facility.

The Director of Finance advised that this request is consistent with City policy as the City has granted tax exempt status to other privately owned recreational facilities.

The Committee recommends, on motion of Councillor Breen; seconded by Councillor Hanlon: That the request from Avalon Sports Inc. for Tax Exempt Status for the Pleasantville Indoor Soccer Facility be approved.

Deputy Mayor Shannie Duff Chairperson

SJMC2010-05-31/315R

It was moved by Deputy Mayor Duff; seconded by Councillor Hanlon: That the Committee's recommendations be approved.

Discussion on the report ensued during which Councillor Hann, in referencing Item #4, Annual Reassessment Cycle, asked if research could be carried out to determine the assessment process of other municipalities and also to ascertain what other municipalities in North America do to create revenue. The matter was referred to the Director of Finance and City Treasurer for follow up.

Following discussion on the report, the motion being put was unanimously carried.

Resolutions

SJMC2010-05-31/316R

It was moved by Deputy Mayor Duff; seconded by Councillor Hann: That the following Resolution be adopted:

The City of St. John's acknowledges the outstanding contributions of John Joseph Murphy as a businessman and politician, including Mayor. On the 31st day of May, 2010 Mayor and Council unanimously adopted the following resolution:

- WHEREAS John Joseph Murphy became President of a dry goods wholesale and retail firm, The Arcade, in 1956 and under his guidance expanded its retail chain to nine stores in the St. John's and Conception Bay South region;
- WHEREAS In 1973, John Joseph Murphy successfully ran for City Council as Deputy Mayor. He subsequently was successful in his run for Mayor in 1981, 1985 and again in 1993;
- WHEREAS During his tenure on Council, John Joseph Murphy was successful in restoring downtown residential properties by lobbying Federal and Provincial Governments for home improvement funds. The City, under his guidance, also began a housing program which won several national awards;
- WHEREAS For almost half a century, John Joseph Murphy has been active in community services, holding such key positions as President of the Rotary Club, the Junior Chamber of Commerce, the Newfoundland Cancer Society and the Newfoundland Board of Trade and for many years, he was Newfoundland and Labrador's Director of the National Capital Commission in Ottawa. Further, he is a Serving Brother of the Order of St. John.
- WHEREAS Due to his long and distinguished career and contribution to the City of St. John's in his capacity as Mayor and as a dedicated volunteer, John Joseph Murphy has been appointed a Member of the Order of Canada, has been the recipient of the Queen's Jubilee Medal and has been awarded the Paul Harris Fellow by Rotary.

Further, in May 2005, he received an honorary degree of Doctor of Laws, *honoris causa*, from Memorial University of Newfoundland;

WHEREAS At 88 years of age, his legacy is a life dedicated to the place he loves, the City of St. John's;

THEREFORE BE IT RESOLVED that the City of St. John's proudly confers the Freedom of the City on **JOHN JOSEPH MURPHY**.

IN WITNESS THEREOF the seal of the City of St. John's has been affixed and this Resolution has been duly signed by His Worship, the Mayor and the City Clerk, this 31st day of May in the year 2010.

MAYOR

CITY CLERK

The motion being put was unanimously carried.

Development Permits List

Council considered as information the following Development Permit List for the period May 21 to May 27, 2010:

DEVELOPMENT PERMITS LIST DEPARTMENT OF PLANNING FOR THE PERIOD OF May 21, 2010 TO May 27, 2010

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
СОМ	RJC Services	Commercial Building for Century 21 plus retail	Duffy Place Lot #3	4	Approved	10-05-21
RES	Sean Gulliver	Demolition/Rebuild for Single Detached Dwelling	77 Old Bay Bulls Road	5	Approved	10-05-26
COM	Comfort Inn	Extension to Hotel	106 Airport Road	1	Approved	10-05-26
INST	Vera Perlin School	Site Redevelopment	350 Pennywell Road	3	Approved	10-05-21

RES	Dougal Dunbar	Proposed Subdivision of Property	109-111 Pennywell Road	2	Approved	10-05-26
*	Code Classification: RES COM AG - Agriculture	- Residentia Institutional - Commerci Industrial	i i i i i i i i i i i i i i i i i i i		Gerard Doran Development Department of	Officer
**	This list is issued for info writing of the Developmer to the St. John's Local Bo	rmation purposes only. Applica tt Officer's decision and of their ard of Appeal.	nts have been advised in right to appeal any decision			

Building Permits List

SJMC2010-05-31/317R

It was decided on motion of Councillor Tilley; seconded by Councillor Hanlon: That the recommendation of the Director of Building and Property Management with respect to the following Building Permits List be approved:

2010/05/26

Permits List

CLASS: COMMERCIAL

JUST FOR WOMEN FITNESS	117 ROPEWALK LANE	СО	CLUB
MARGARET COSTELLO	75-81 HARVEY RD	RN	RESTAURANT
DOWNEAST TAS COMMUNICATIONS	40 ABERDEEN AVE	MS	RETAIL STORE
CORE INSIGHT CHIROPRACTIC	40 ABERDEEN AVE	MS	CLINIC
ABERDEEN PIZZA LTD	46 ABERDEEN AVE	MS	RESTAURANT
MAGICUTS	90 ABERDEEN AVE	MS	SERVICE SHOP
FIRST STICK POND DEVELOPMENT	98 ABERDEEN AVE	MS	SERVICE SHOP
REITMANS (CANADA) LIMITED	95C ABERDEEN AVE	MS	RETAIL STORE
ST.PIERRE TOURS (NFLD.) LTD.	10 CRAIG DOBBIN'S WAY	SN	OFFICE
IRVING OIL MARKETING LIMITED	8 BAY BULLS RD	MS	COMMERCIAL GARAGE
CHARLES HAMLYN	255 BAY BULLS RD	MS	SERVICE SHOP
PROFESSIONAL APPAREL MARKETING	203 BLACKMARSH RD	MS	RETAIL STORE
ST. BONAVENTURE'S COLLEGE	2A BONAVENTURE AVE	MS	OTHER
GDP ENTERPRISES INC.	100 BROOKFIELD RD	MS	CONVENIENCE STORE
ST. JOHN'S LODGE #245 OF THE	CARPASIAN RD	MS	CLUB
ELIZABETH PLAZA LIMITED	92 ELIZABETH AVE	MS	RETAIL STORE
NELLA LTD (J.W. ALLAN CO LTD)		MS	RETAIL STORE
IRVING OIL LTD.	71-77 ELIZABETH AVE	MS	SERVICE STATION
CUSTOM WHEELS	377 EMPIRE AVE	MS	RETAIL STORE
10768 NEWFOUNDLAND LIMITED	336 FRESHWATER RD	MS	BANK
SALON 56	15 GOLDSTONE ST	MS	SERVICE SHOP
UPTOWN HAIR DESIGN &	169 HAMLYN RD	MS	SERVICE SHOP
JUMBO VIDEO	12-20 HIGHLAND DR	MS	RETAIL STORE
STATION LOUNGE	7 HUTCHINGS ST	MS	TAVERN
INDIGO BOOKS & MUSIC INC.	70 KENMOUNT RD	MS	RETAIL STORE
SALVATION ARMY NAT.RECYCLING	49-51 KENMOUNT RD	MS	RETAIL STORE

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VALUE VILLAGE STORES, INC. 161 KENMOUNT RD MS RETAIL STORE VOQUE OPTICAL 193 KENMOUNT RD MS SERVICE SHOP NEEDS CONVENIENCE 330 LEMARCHANT RD MS COUVENIENCE STORE BALLY HALY GOLF 4 COUNTRY 1 LOGY BAY RD MS CLUB LAKEVIEW CHIROPRACTIC 1 LOGY BAY RD MS CLUB LAKEVIEW CHIROPRACTIC 1 LOGY BAY RD MS CLUB LAKEVIEW CHIROPRACTIC 1 LOGY BAY RD MS CLUB INTEGRATED CHIROPRACTIC 119 NEW COVE RD MS CLINIC VACANT (SOOTHE) 119 NEW COVE RD MS CLINIC VACANT (SOOTHE) 119 NEW COVE RD MS RETAIL STORE NEWFOUNDLAND POWER INC. 55 KENMOUNT RD SN COMMERCIAL GARAGE CANTON RESTAURANT 200-232 NEWFOUNDLAND DR MS CLUB NEEDS CONVENTENCE 446 NEWFOUNDLAND DR MS CLUB NEEDS CONVENTENCE 446 NEWFOUNDLAND DR MS CLUB SIGNAL HOBBIES INC. 36 FEARSON ST MS RETAIL STORE NORTH ATLANTIC REFINING 164 PENNWELL RD MS SERVICE STATEN NEWROUNCIANT NO. 279 PORTUGAL COVE RD MS RETAIL STORE VIDEO CONNECTION INC. 279 PORTUGAL COVE RD MS RETAIL STORE NEERS COMMUNICATIONS 34 PIPPY PL MS RETAIL STORE NEERAL HOBBIES INC. 279 PORTUGAL COVE RD MS COMMERCIAL SCHOOL NEWROM MS AUTORNICATIONS 34 PIPPY PL MS RETAIL STORE VIDEO CONNECTION INC. 279 PORTUGAL COVE RD MS COMMERCIAL SCHOOL INVING OIL MARKETING LIMITED 10 STAVANGER DR MS RETAIL STORE J. D. IRVING, LIMITED 10 STAVANGER DR MS RETAIL STORE JANET ''' TAN LIMITED 20 ROPENALK LANE MS SERVICE STATEN NORTH ATLANTIC REFINING 446 TOPSAIL RD MS RETAIL STORE JANET OLL PLANET ROCK 366 STAVANGER DR MS RETAIL STORE INVING OIL MARKETING LIMITED 10 STAVANGER DR MS RETAIL STORE NORTH ATLANTIC REFINING 446 TOPSAIL RD MS CONVENIENCE STORE NORTH ATLANTIC REFINING 446 TOPSAIL RD MS CONVENIENCE STORE NORTH ATLANTIC REFINING 446 TOPSAIL RD MS CONVENIENCE STORE NORTH ATLANTIC REFINING 446 TOPSAIL RD MS CONVENIENCE STORE NORTH ATLANTIC REFINING 446 TOPSAIL RD MS CONVENIENCE STORE NORTH ATLANTIC REFINING 446 TOPSAIL RD MS CONVENIENCE STORE NORTH ATLANTIC REFINING 446 TOPSAIL RD MS CONVENIENCE STORE NORTH ATLANTIC REFINING 446 TOPSAIL RD MS CONVENIENCE STORE NORTH ATLANTIC REFINING 446 TOPSAIL RD MS CONVENIENCE
 KUMON
 143 TONDAT NOLL, FORDAT NOLL

 LOBLAWS PROPERTIES LIMITED
 55 STAVANGER DR
 NC ACCESSORY BUILDING

 WAYPOINTS INC.
 145 LEMARCHANT RD
 RN OFFICE

 WATER ST
 RN MIXED USE
LOBLAWS PROPERTIES -----WAYPOINTS INC. 145 LEMARCHANT KD 452 WATER ST KRISTA VEITCH452 WATER STRN MIXED ULAR KEL RIVER HOLDING INC.294 FRESHWATER RDRN OFFICECANADIAN TIRE REAL ESTATE50 KELSEY DRNC FENCEDAYBREAK PARENT CHILD CENTRE74 BOULEVARDRN DAY CARRAY BISHOP137 BLACKMARSH RDRN CONVENDTHE TRAVEL BUGAVALON MALL, TRAVEL BUGTI RETAIL

RN MIXED USE RN DAY CARE CENTRE RN CONVENIENCE STORE TI RETAIL STORE THIS WEEK \$ 110,890.00

CLASS: INDUSTRIAL

THIS WEEK \$.00 CLASS: GOVERNMENT/INSTITUTIONAL EASTERN SCHOOL DISTRICT 55 BONAVENTURE AVE SN SCHOOL THIS WEEK \$ 750.00

CLASS: RESIDENTIAL

May 31st, 2010

NC FENCE NC FENCE NC FENCE S SPRUCE GROVE AVE NC FENCE S SPRUCE GROVE AVE NC FENCE NC FENCE NC FENCE NC FENCE NC FENCE NC PATIO DECK NC PATIO DECK NICOLE & WALLACE EALES ADJ 292 BROOKFILED/NEW LOT NC SINGLE DETACHED DWELLING NICOLE & WALLACE EALES JON MURPHY 13 CAMPBELL AVE NC PATIO DECK NC SINGLE DETACHED DWELLING PRO-TECH CONSTRUCTION 92 CASTLE BRIDGE DR, LOT 39 NC SINGLE DETACHED DWELLING PRO-TECH CONSTRUCTION 92 CASTLE BRIDGE DR, LOT 39 NC SINGLE DETACHED DWELLING GILBERT EVANS 7 CHAFE AVE NC FENCE JACQUELINE H. GLYNN NI 190 DOYLE'S RD NC FENCE NC FENCE HARRY HALLETT 45 DURDLE DR RANDY KING 115 FRECKER DR JEFFREY V. WHITE EVELYN & RAYMOND KIFT'' JOSEPH W^{MMTCT} PRO-TECH CONSTRUCTION92 CASTLE BRIDGE DR, LOT 39NC SINGLE DETACHED DWELLINGGILBERT EVANS7 CHAFE AVENC FENCEJACQUELINE H. GLYNN190 DOYLE'S RDNC PATIO DECKWILLIAM & KIMBERLY KIRBY16 DUMBARTON PLNC FENCEHARRY HALLETT45 DURDLE DRNC PATIO DECKRANDY KING115 FRECKER DRNC FENCEJEFFREY V. WHITE7 GLASGOW PLNC SINGLE DETACHED DWELLINGEVELYN & RAYMOND KIELLY22 GOLD MEDAL DRNC FENCEJOSEPH WHITE32 HIGHLAND DRNC PATIO DECKSTEVEN J. POND &5 JAMIE KORAB STNC ACCESSORY BUILDINGSTEVEN J. POND &5 JAMIE KORAB STNC FENCESHANE & TRACEY VERGE17 JAMIE KORAB STNC FENCEWILLIAM & MARION CONDON50 JULIEANN PLNC FENCEHANN CONSTRUCTION LTD.16 KERR ST, LOT 36NC SINGLE DETACHED DWELLINGJOHN MARTIN29 KINCAID STNC ACCESSORY BUILDINGEDWARD R. RANDELL6 KINGFISHER PLNC PATIO DECKPERMA BUILT HOMES25 LADY ANDERSON ST, LOT 273NC SINGLE DETACHED DWELLING Init Construction Martin10 Martin<th ATLANTIC HOMES LTD.37 PETITE FORTE DR, LOT 304NC SINGLE DETACHED DWELLINGROBERT J. MURPHY3 RAWLINS PLNC ACCESSORY BUILDINGJOSEPH & JOANNE O'DRISCOLL7 RUSS HOWARD STNC FENCETRUE NORTH HOMES INC20 ST. SHOTTS PL, LOT 94NC SINGLE DETACHED DWELLINGDONNA DOMINO511 SOUTHSIDE RDNC PATIO DECKWAYNE C. DILLON &58 VALLEYVIEW RDNC ACCESSORY BUILDINGROBERT & KERRI GREEN4 WALSH'S LANENC FENCEROBERT & KERRI GREEN4 WALSH'S LANENC SINGLE DETACHED & SUB.APTPLUMBING SOLUTIONS INC.307 GROVES RDCO HOME OFFICEM515 JOB ST, 1ST FLOORCO OFFICECHAD PARSONS14 JULIEANN PLCR SUBSIDIARY APARTMENTANN MCLOUGHLAN1 GLENRIDGE CRESEX SINGLE DETACHED DWELLINGNEATHER DOODY21 JULIEANN PLEX SINGLE DETACHED DWELLINGORVILLE & ENOLA FOWLOW4 NEWMAN STEX SINGLE DETACHED DWELLINGVALERIE GULLIVER12 APPLEDORE PLRN SINGLE DETACHED A SUB.APTANGELA BARTER13 CHARLTON STRN SINGLE DETACHED A SUB.APTANGELA BARTER13 CHARLTON STRN SINGLE DETACHED DWELLINGDENISE BARNES53 GAIRLOCK STRN SINGLE DETACHED DWELLINGMATHEW OSMOND19 GEAR STRN SINGLE DETACHED DWELLING

SW SINGLE DETACHED DWELLING SW SINGLE DETACHED DWELLING

THIS WEEK \$ 3,279,201.00

CLASS: DEMOLITION

SERVICE MASTER EASTERN	10 HUNT'S LANE	DM CONVENIENCE STORE
		THIS WEEK \$ 15,000.00

THIS WEEK''S TOTAL: \$ 3,405,841.00

REPAIR PERMITS ISSUED: 2010/05/20 TO 2010/05/26 \$ 144,450.00

LEGEND

СО	CHANGE OF OCCUPANCY	ΤI	TENANT IMPROVEMENTS
CR	CHNG OF OCC/RENOVTNS	SN	SIGN
ΕX	EXTENSION	MS	MOBILE SIGN
NC	NEW CONSTRUCTION	CC	CHIMNEY CONSTRUCTION
OC	OCCUPANT CHANGE	CD	CHIMNEY DEMOLITION
RN	RENOVATIONS	DV	DEVELOPMENT FILE
SW	SITE WORK	DM	DEMOLITION

Payrolls and Accounts

SJMC2010-05-31/318R

It was decided on motion of Councillor Tilley; seconded by Councillor Hanlon: That the following Payrolls and Accounts for the week ending May 27, 2010 be approved:

> **Weekly Payment Vouchers** For The Week Ending May 27, 2010

PAYROLL

Bi-Weekly Management	\$ 569,866.84
Regional Fire Services	\$ 538,430.51
Bi-Weekly Administration	\$ 664,018.62
Public Works	\$ 327,732.09
ACCOUNTS PAYABLE	\$ 3,525,645.35

Total: \$ 5,625,693.41

Tenders

- a. Tender 2010 Lift Station Improvements
- b. Tender 2010 Watermain Improvements
- **c.** Tender 10 Mapleview Place Redevelopment, Quidi Vidi Village, CP#1, Wharf Reconstruction & Site Servicing

SJMC2010-05-31/319R

It was decided on motion of Councillor Tilley; seconded by Councillor Hanlon: That the recommendations of the Deputy City Manager/Director of Public Works and Parks and the Director of Building and Property Management be approved and the tenders awarded as follows:

- a. Pyramid Construction Ltd. in the amount of \$369,543.90
- b. Clark's Trucking and Excavating Ltd. in the amount of \$611,143.55
- c. RJG Construction in the amount of \$837,346.95 which includes HST

Notice of Motion

Councillor O'Leary gave the following Notice of Motion:

Take Notice that I will at the next Regular Meeting of Council move a motion to amend the motion of April 17th, 2006 with respect to By-Law No. 1489: the Covering of Garbage By-Law Section 7 (3) to change the date of implementation for the Covering of Garbage from May 1st to April 1st starting in 2011.

Harvey Power Centre Development – Torbay Road/White Rose Drive

Council considered a memorandum dated May 26, 2010 from the City Manager regarding the above noted.

SJMC2010-05-31/320R

It was moved by Councillor Hickman; seconded by Councillor Breen: That the recommendation of the City Manager that approval be granted for the City to try to acquire the property at 680 Torbay Road, requested for the improvement of the intersection of White Rose Drive and Torbay Road, which is required for the Power Centre Development to proceed, and if unsuccessful to expropriate, conditional on the developer agreeing to pay all costs associated with the acquisition and providing a security deposit in an amount to be estimated by the Manager of Real Estate Services, be approved.

The motion being put was unanimously carried.

Torbay Road - Area – Waterline Easement

Council considered a memorandum dated May 28, 2010 from the City Manager regarding the

above noted.

SJMC2010-05-31/321R

It was moved by Councillor Hann; seconded by Councillor Tilley: That the recommendation of the City Manager that waterline easements over two parcels of land owned by Irving Oil Ltd. and First Stick Pond Developments Ltd., Torbay Road Area, required by the City, be expropriated and that the Mayor and City Clerk be authorized to execute the Notices of Expropriation, be approved.

The motion being put was unanimously carried.

<u>36 Bristol Street</u>

Council considered a memorandum dated May 27, 2010 from the City Manger regarding the

above noted.

SJMC2010-05-31/322R

It was moved by Councillor Hanlon; seconded by Councillor Hann: That the recommendation of the City Manager that the walkway adjacent to 36 Bristol Street be sold to the owner at a rate of \$2.00/square foot (approximately \$3,000.00) plus usual fees and HST, be approved.

The motion being put was unanimously carried.

June 2010 Economic Update

Council considered as information the June 2010 Economic Update.

In reviewing the Economic Update, Councillor Hanlon noted the Atlantic Business Magazine's recent announcement of the Top 50 CEO's for 2010 including 12 from NL, with Mr. Frank Coleman of the Coleman Group of Companies named CEO of the Year. She asked that a letter of congratulations on behalf of Council be forwarded Mr. Coleman.

Letter dated May 14, 2010 to His Worship the Mayor from Melanie Berry, President & CEO, CARAS, The JUNO Awards & MusicCounts thanking the City for its commitment to the 2010 JUNO Awards Week.

Council acknowledged the above noted letter.

Councillor Tilley asked that a letter of thanks be forwarded Mr. Ken Marshall, as Chair of the Host Committee, for his outstanding contribution towards the success of the 2010 JUNOS.

Deputy Mayor Duff

Deputy Mayor Duff commented on the 3rd annual speak-off event held last week for school students, organized by St. John's Clean and Beautiful under the volunteer direction of the schools' committee and Ms. Karen Hickman, CEO of Clean and Beautiful. The Deputy Mayor along with Councillor Hickman judged the competition which involved 19 students from different schools. The Deputy Mayor thanked the students for participating, the parents and volunteers who so freely gave up their time to support and organize the event.

Councillor O'Leary

Councillor O'Leary advised that the Heart and Stroke Foundation will be holding the Heart and Sole Walk for Heart event on June 13, 2010 at Bowring Park.

Councillor O'Leary advised that a tree planting ceremony will be held on Arbour Day, June 1, 2010 sponsored by Clean and Beautiful and the City at Leary's Brook Jr. High and noted that the general public is invited to attend.

Councillor Hann

Councillor Hann asked that letters of congratulations be forwarded on behalf of Council to the 2010 Business Hall of Fame of Junior Achievement Newfoundland and Labrador inductees, Great Big Sea Members, Alan Doyle, Bob Hallett and Sean McCann, along with Fred Cahill, and Gordon Manstan.

Councillor Hann also asked that a letter be forwarded to Mr. Glenn Barnes, Chair of the Business Hall of Fame Committee and the Junior Achievers thanking them for their support and leadership towards another successful gala.

Councillor Tilley

Councillor Tilley advised the general public that meetings on the City's Strategic Plan are continuing and a report will be brought forward in the near future.

Councillor Hanlon

Councillor Hanlon advised of the Senior Star Search event to be held on June 15, 2010 at Elizabeth Towers.

Councillor Collins

Councillor Collins advised that he is investigating a complaint with respect to the signage in the area of the new school on Edison Place, off Brookfield Road.

His Worship the Mayor

His Worship the Mayor noted the fact that Ms. Moya Greene, president and chief executive of Canada Post, was recently named CEO of Britain's Royal Mail, and advised that he intends to write her a letter of congratulations on this achievement on behalf of Council.

His Worship the Mayor updated Council on his attendance at the Big City Mayor's Caucus in Toronto last week. He indicated that the meetings were very productive and discussions centered around infrastructure funding and the need to put a permanent funding formula in place; affordable housing and the need for corporation from all levels

of government, the Haiti Relief Fund and the need for review of the Canada Pension Plan.

His Worship the Mayor noted that the Federal Government is not expected to bring in another Infrastructure Stimulus Funding Program however is confident the Federal Government has the flexibility to allow all the cities who have not been able to complete their projects in 2011 because of circumstances beyond their control, to complete their projects. He indicated that an infrastructure summit will be held in January 2011 in Regina to be led by the Mayor of Regina and the City has been asked to play a major role to which he indicated the City would.

Adjournment

There being no further business, the meeting adjourned at 6:00 p.m.

MAYOR

CITY CLERK