

MINUTES

REGULAR MEETING - CITY COUNCIL

August 21, 2017 – 4:30 p.m. - Council Chambers, 4th Floor, City Hall

Present Deputy Mayor R. Ellsworth
Councillor T. Hann
Councillor D. Breen
Councillor B. Tilley
Councillor W. Collins
Councillor S. Hickman
Councillor S. O’Leary
Councillor A. Puddister
Councillor D. Lane
Councillor J. Galgay

Regrets Mayor D. O’Keefe

Others Kevin Breen, City Manager
Lynnann Winsor, Deputy City Manager of Public Works
Jason Sinyard, Deputy City Manager of Planning, Engineering and
Regulatory Services
Cheryl Mullett, City Solicitor
Ken O’Brien, Chief Municipal Planner
Maureen Harvey, Acting City Clerk
Kathy Driscoll, Legislative Assistant

CALL TO ORDER/ADOPTION OF AGENDA

SJMC2017-08-07/359R

Moved – Councillor Collins; Seconded – Councillor O’Leary

That the agenda be adopted with the following additions:

- Notice of Motion – Councillor Art Puddister – Amend Council Regulations regarding Non-Conforming uses of properties in residential neighbourhoods in that the three years to be able to re-apply for Commercial uses in residential neighbourhoods be extended to four years
- Notice of Motion – Councillor Art Puddister – Sidewalk – Logy Bay Road Selfridge Road, and Bally Halley
- Notice of Motion– Councillor Dave Lane – Winter Avenue

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

SJMC2017-08-07/360R

Moved – Councillor Tilley; Seconded – Councillor Galgay

That the minutes of August 7, 2017 be updated to reflect Mayor O’Keefe was not present.

CARRIED UNANIMOUSLY

BUSINESS ARISING

Notice of Motion – Councillor Art Puddister

Councillor Puddister spoke to the above noted stating this item had already been addressed at the previous Regular meeting of August 7, 2017.

Envision – Draft Municipal Plans

Councillor Tom Hann spoke to the above noted and provided an overview of the process.

SJMC2017-08-07/361R

Moved - Councillor Hann; Seconded - Councillor Puddister

Council agreed to adopt-in-principle Envision St. John’s Municipal Plan (dated July 2017).

Once adopted-in-principle by Council, it will be held until the Envision St. John’s Development Regulations are finalized. They will, in turn, be adopted-in-principle, then both will be sent to the Department of Municipal Affairs and Environment with a request for provincial release. Once the release is received, Envision St. John’s Municipal Plan – Draft July, 2017, the documents will be referred back to a future regular meeting of Council for consideration of formal adoption and the appointment of a commissioner to conduct a public hearing, as required by the Urban and Rural Planning Act.

CARRIED UNANIMOUSLY

NOTICES PUBLISHED

Councillor Puddister noted Item # 1, 11 Boncloddy Street, of Notices Published had since been cancelled. He further made the following Notice of Motion:

Take Notice that at the next meeting of Council I will move a motion to amend Council Regulations regarding Non-conforming uses of properties in residential neighbourhoods in that the three years available to re-apply for commercial uses be extended to four years.

Dated at St. John's this 21st day of August, 2017.

Art Puddister
Councillor at Large

COMMITTEE REPORTS

Community Services & Housing Committee Report – July 25, 2017

[Link to Report](#)

Council considered the above noted report.

SJMC2017-08-07/362R

Moved – Deputy O’Leary; Seconded – Councillor Collins

That the above noted report be adopted as presented including the recommendations on the following Items:

Item # 1: Decision Note dated July 11, 2017 re: R.E.A.L. Program Steering Committee Revitalization

Recommendation: to create a revised R.E.A.L. Steering Committee as per Terms of Reference.

Item # 2: Decision Note dated July 17, 2017 re: Rental Increase for Lower End of Market Units

Recommendation: that rental rates remain the same for LEMS in 2018.

Item # 3: Decision Note dated July 5, 2017 re: City of St. John’s Housing Needs Study

Recommendation: that Council support the request to sue the unused \$10,000 from a Housing Catalyst Grant to put towards a Housing Needs Study. Depending on the final amount to be contributed by CMHC, other partners may be approached to determine if they would have any funding to contribute to the Study.

Item # 4: Decision Note dated July 19, 2017 re: End of Operating Agreements

Recommendation: that as LEMs expire the City will introduce annual income testing. Such testing will result in the rent being the greater of either their current rental rate or 25% of net income as derived from the annual income test.

CARRIED UNANIMOUSLY

Special Events Advisory Committee Report – August 17, 2017

[Link to Report](#)

Council considered the above noted report including the following items:

- Drive-in Movie – College of the North Atlantic

SJMC2017-08-07/364R

Moved – Councillor Breen; Seconded – Councillor Hann

That the above noted event be approved subject to the conditions set out by the Special Events Advisory Committee.

CARRIED UNANIMOUSLY

DEVELOPMENT PERMITS LIST

[Link to List](#)

Council considered, for information, the above noted for the period August 3, 2017 to August 16, 2017.

BUILDING PERMITS LIST

[Link to List](#)

Council considered, the above noted for the period August 3, 2017 to August 16, 2017.

SJMC2017-08-07/365R

Moved – Councillor Collins; Seconded – Councillor Puddister

That the building permits issued from August 3, 2017 to August 16, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

REQUISITIONS, PAYROLLS AND ACCOUNTS

[Link to Memo](#)

Council considered the requisitions, payrolls and accounts for the weeks ending August 9, 2017 and August 16, 2017 respectively.

SJMC2017-08-07/366R

Moved – Councillor Collins; Seconded – Councillor Puddister

That the requisitions, payrolls and accounts for the weeks ending August 9, 2017 and August 16, 2017 in the amounts of in the amount of \$5,428,401.22 and \$5,088,668.21 respectively be approved as presented.

CARRIED UNANIMOUSLY

TENDERS/RFPS

Tender 2017067 – Bay Bulls Big Pond Water Treatment Plant – CP-4 Upgrading

Council considered the above noted tender.

SJMC2017-08-07/367R

Moved – Councillor Collins; Seconded – Councillor Puddister

That Council award this tender to the lowest bidder meeting specifications, Tristar Mechanical Limited, in the amount of \$9,256,433.95, taxes included as per the Public Tendering Act.

CARRIED UNANIMOUSLY

Tender 2017153 – Culverts Blackhead Road and Main Road at Beaver Brook

Council considered the above noted tender.

SJMC2017-08-07/368R

Moved – Councillor Collins; Seconded – Councillor Puddister

That Council award this contract to the lowest bidder meeting specifications, Dexter Construction Company Limited in the amount of \$143,623.50, taxes included as per the Public Tendering Act.

CARRIED UNANIMOUSLY

Tender 2017159 – IBM Passport Advantage Support Renewal

Council considered the above noted tender.

SJMC2017-08-07/369R

Moved – Councillor Collins; Seconded – Councillor Puddister

That Council award this tender to the lowest bidder meeting specifications, DataSkill Turing Computing Inc., in the amount of \$50,831.73, taxes included as per the Public Tendering Act.

CARRIED UNANIMOUSLY

NOTICES OF MOTION, RESOLUTIONS, QUESTIONS AND PETITIONS

Notice of Motion – Feasibility/Engineering Study into construction of an alternate route up Signal Hill

Councillor Sandy Hickman advised at a future meeting of Council he will bring forward the following motion:

This is to give Notice that I will at a future meeting of St. John's City Council, bring forward a motion to undertake a Feasibility/Engineering study into the construction of an alternate route up Signal Hill from the Miller Centre parking lot area to the MUN Battery facility area.

DATED at St. John's, NL this 21st day of August, 2017

Sandy Hickman
Councillor, At Large

Notice of Motion – Councillor Lane – Winter Avenue

Councillor Lane made the following Notice of Motion:

This is to give Notice that I will at a future meeting of St. John's City Council, bring forward a motion to reverse restrictions to access on Winter Ave from King's Bridge Road, install speed bumps or cushions prior to the reversal, and initiate a traffic of the streets of the vicinity – such as Empire Avenue and Circular Road – that influence traffic on Winter Avenue.

DATED at St. John's, NL this 21st day of August, 2017

Dave Lane
Councillor, At Large

SJMC2017-08-07/370R

Moved – Councillor Lane; Seconded – Councillor O'Leary

That Council waive the waiting period and speak to the Notice of Motion at hand.

CARRIED UNANIMOUSLY

Discussion and debate of the motion ensued. For lack of a seconder, the motion was lost.

Notice of Motion – Councillor Art Puddister - Sidewalks

Councillor Art Puddister gave the following Notice of Motion:

Take Notice that at the next meeting of council I will move a motion to instruct our Planning & Development to install a sidewalk on the west side of Logy Bay Road from Selfride Road to Bally Haly Golf Course at a cost of approximately \$54,000.00.

DATED at St. John's, NL this 21st day of August, 2017

Art Puddister
Councillor, At Large

OTHER BUSINESS

Decision note dated August 9, 2017 re: 20 Hebron Way

Council considered the above noted decision note.

SJMC2017-08-07/371R

Moved – Councillor Hann; Seconded – Councillor Hickman

Council agreed to adopt the St. John's Development Regulations Amendment Number 659, 2017, which will amend the Commercial Regional (CR) Zone to allow a maximum Building Height of 20m. Further, if the amendment is adopted by Council, it will then be referred to the Department of Municipal Affairs and Environment with a request for Provincial Registration in accordance with the provisions of the Urban and Rural Planning Act.

CARRIED UNANIMOUSLY

Economic Update – August 2017

Council considered the above noted for information purposes.

Councillor Puddister

- Advised he would like to work with the potential purchaser of the property at 11 Boncloddy. He requested to have a meeting with Councillor Galgay, (Ward Councillor), and staff to review and discuss.
- Requested placement of speed bumps at the top and bottom of Ennis Avenue and referred to staff for follow-up.

Councillor Galgay

- As a temporary measure, asked if consideration could be given to place parking restrictions on the missing meters (presently under hardware upgrades) in front of businesses on Harvey Road. People can presently park for the full day and this is creating a negative impact on the area businesses. He asked that staff follow-up on this request.
- Raised the matter of multiple bags of garbage being placed in the vicinity of Alexander Street where it borders with Water Street. There have been upwards of thirty garbage bags being placed there by a property management company which owns several rentals in St. John's. It was suggested this company may

pick garbage from their rentals and place the accumulated amount at other rental properties in the City. 3-1-1 have received multiple complaints and residents have had conversations with staff as it is a reoccurring problem with bulk garbage. Councillor Galgay advised he would speak to the Deputy City Manager of Public Works and provide the specifics of the property to try and determine a resolution to the situation.

Councillor O’Leary

- Noted she has received numerous calls and emails from non-profit organizations in the City with small budgets. They have been negatively impacted by Council’s decision to charge for the use of the E.B. Foran Room. She asked that it be an item for consideration and review at the next Finance and Administration Standing Committee to reverse Council’s decision to charge for usage. As a publicly funded space, she implied it was imperative for the City to provide accessible and affordable space for community use.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:37 p.m.

MAYOR

CITY CLERK

Report/Recommendations
Community Services & Housing Standing Committee
July 25, 2017 @ 12:00 Noon, 4th Floor, City Hall
Conference Room A

Present Deputy Mayor Ron Ellsworth, Chair
Councillor Bruce Tilley
Councillor Sandy Hickman
Jason Sinyard, Deputy City Manager, Planning, Engineering and Regulatory Services
Tanya Haywood, Deputy City Manager, Community Services
Natalie Godden, Manager, Family & Leisure Services
Judy Tobin, Manager, Housing
Kenessa Cutler, Legislative Assistant

REPORT

1. Decision Note dated July 11, 2017 re: R.E.A.L. Program Steering Committee Revitalization

Natalie Godden spoke to the above listed. She explained that with funding changes, the R.E.A.L. Program Steering Committee needs to change its focus to fundraising and act as a working committee with actively contributing members.

Moved – Councillor Hickman; Seconded – Councillor Tilley

That the Committee recommends creating a revised R.E.A.L. Steering Committee as per attached Terms of Reference.

CARRIED UNANIMOUSLY

2. Decision Note dated July 17, 2017 re: Rental Increase for Lower End of Market Units

Judy Tobin, spoke to the above listed and outlined the proposed rental increase for lower end of market units. She stated that the proposed rental increase is in line with CMHC research.

Tanya Haywood inquired about the CMHC rates and asked if the research predicts a trend for what can be expected in the coming years. Judy stated that there are no trends indicated, but vacancy rates are increasing and overall rates are going down.

Moved – Councillor Hickman; Seconded – Councillor Tilley

That the Committee recommends that rental rates remain the same for LEMS in 2018.

CARRIED UNANIMOUSLY

3. Decision Note dated July 5, 2017 re: City of St. John's Housing Needs Study

Judy Tobin presented the above noted decision note.

Moved – Councillor Tilley; Seconded – Councillor Hickman

That the Committee recommends that Council support the request to use the unused \$10,000 from a Housing Catalyst Grant to put towards a Housing Needs Study. Depending on the final amount to be contributed by CMHC, we may also approach other partners to see if they would have any funding to contribute to the Study.

CARRIED UNANIMOUSLY

4. Decision Note dated July 19, 2017 re: End of Operating Agreements

Judy Tobin presented the above listed. She explained that the operating agreements for 4 projects areas 179-229 Forest Road, 15-39 Cuckhold's Cove Rd, Infill 1982, Rawlins Cross are coming to an end and with that there is an opportunity to modify the agreements. Judy stated that the City does not income test once a tenant moves in, allowing the tenant to increase their income without seeing an increase in rent. The attached decision note proposes that tenants be income tested annually and have their rent adjusted appropriately.

The addition of annual income testing will ensure all tenants who have not been income tested since original move in are housed appropriately according to current income. The proposed change is that a tenant will now pay the greater of either their current rental rate or 25% of net income (both are POU). Rental rates for new tenants will also be charged based on 25% net income POU.

Moved – Councillor Hickman; Seconded – Councillor Tilley

That the Committee recommends that as LEMs expire the City will introduce annual income testing.

CARRIED UNANIMOUSLY

Deputy Mayor Ron Ellsworth, Chairperson
Community Services & Housing Standing Committee

Decision NOTE

Title: R.E.A.L. Program Steering Committee Revitalization

Date Prepared: July 11, 2017

Report To: Community Services and Housing Standing Committee

Ward: N/A

Decision/ Direction Required: To implement a new R.E.A.L. Program Steering Committee that maintains a focus on fundraising and acts as a working committee of actively contributing members.

Discussion – Background and Current Status:

The R.E.A.L. Program currently has a Steering Committee with 6 public members (Anne Whelan - Caregivers, Mike Wadden - Ever Green Environmental, Don-e Coady - DC Design House, Bonnie James - Buckmaster Circle Community Centre, Tom Clift - Faculty of Business, Memorial University and Samantha Barners, former participant) and 2 City of St. John's staff.

This Committee originated between 2001 and 2002 to develop and steer the R.E.A.L. Program. Over the first few years, members helped to create program standards, establish community partners, develop forms and applications and provide guidance for situations as necessary.

Since 2010-2011 the R.E.A.L. Program's day to day operation have been relatively standard and the Committee has acted as a body to review program statistics and approve changes to procedure recommended by staff (eg. revamping the R.E.A.L. Program Tier System and developing new fundraising initiatives). The recent downturn in the economy and the cessation of the Clowe Purcell Golf Tournament Fundraiser have lead City staff and REAL Program Steering Committee members recognize the need for the Steering Committee to change its primary focus to raising the funds necessary to operate established programs.

The R.E.A.L. Program Steering Committee is recommending a complete dismantle of the current committee and the implementation of a new Terms of Reference (see Appendix) which outlines the roles required of new members.

Current members will be encouraged to apply for the new Committee should they be interested and able to contribute to the new focus of the committee.

ST. JOHN'S

Key Considerations/Implications:

1. Budget/Financial Implications

- As outlined in the Terms of Reference, the new R.E.A.L. Steering Committee will be comprised out community members who have experience with fundraising. Given the current economic climate this focus is required for the Program to move forward.
- The R.E.A.L. Program currently holds a Special Event budget of \$3,600.00 a year, with the expertise of fundraising professionals, this money may extend further through their support and guidance.
- Committee members would volunteer their time.

2. Partners or Other Stakeholders

The City of St. John's is seeking support of 8 to 10 community members who have experience in the area of non-profit fundraising.

3. Alignment with Strategic Directions/Adopted Plans

- **Strategic Plan 2015-2018 Goal: *Neighborhoods Build our City***
 - o Improve neighbourhood level services.
- **Strategic Plan 2015-2018 Goal: *A Culture of Cooperation***
 - o Create City-community collaborations as both seek community members to provide support.
- **Strategic Plan 2015-2018 Goal: *A City for All Seasons***
 - o Support year-round transportation to and from R.E.A.L. Program activities; as well as options for maintaining year round activities.
 - o The R.E.A.L. Program helps to promote a healthy, active lifestyle.
- **Strategic Plan 2015-2018 Goal: *Responsive and Progressive***
 - o Create a culture of engagement.
 - o The R.E.A.L. Program adds to the City of St. John's being welcoming and inclusive.

4. Legal and Policy Implications

The revised Steering committee will still lend guidance as required for R.E.A.L. Program policies and procedures.

5. Engagement and Communications Considerations

The R.E.A.L. Program requires the support of Communications to ensure optimal promotion of the program and fundraising initiatives.

6. Human Resource Implications

N/A

7. Procurement Implications

N/A

ST. JOHN'S

8. Information Technology Implications

N/A

9. Other Implications

N/A

Recommendation: Create a revised R.E.A.L. Steering Committee as per attached Terms of Reference

Prepared by/Signature: Sherry Mercer, Inclusive Services Coordinator

Approved By/Date/Signature: Natalie Godden, Manager, Family & Leisure Services

Attachments:

Appendix/Draft Terms of Reference

Addendum to Regular Minutes of August 21, 2017

ST. JOHN'S

Addendum to Regular Minutes of August 21, 2017

1. General Information	
Committee name:	R.E.A.L. Program Fundraising and Promotion Committee
Reporting to:	R.E.A.L. Program Manager and Coordinator
Date of formation:	TBD
Meeting frequency:	Minimum of 3 times per year
Staff Lead:	Sherry Mercer, Inclusive Services Coordinator
Other staff liaison:	Natalie Godden, Manager Family and Leisure Services
2. Purpose	
<p>The R.E.A.L. Program Fundraising and Promotion Committee provides information, advice, planning and implementation support to the R.E.A.L. Program on matters related to increasing sustainable program funds and community recognition. Specifically the committee will:</p> <ul style="list-style-type: none"> A. Provide advice and information on various fundraising possibilities including but not limited to special events, corporate fundraisers and grant opportunities. B. Provide support for fundraising opportunities as required. i.e. inviting guest, helping with donation items, helping with promotion. C. Share information and/or contacts for potential community, government and/or corporate sponsorships. D. Identify gaps within current promotion of the program and lend support and advice on how to fill these gaps. E. Aid with re-branding of the R.E.A.L. Program to better recognize the uniqueness of the program and the City of St. John's as a major supporter. F. Support and promote increased awareness of the program to potential funding and recreation partners, community groups, business, referral agencies and various levels of government. G. Uphold the confidentiality of all R.E.A.L. Program participants. 	
<p>The R.E.A.L. Program Fundraising and Promotion Committee has no decision making authority and is advisory and working only.</p>	
3. Membership and Composition	
Composition	
<p>The R.E.A.L. Program Fundraising and Promotion Committee will be comprised of a minimum of 5 and a maximum of 10 total members from the following stakeholder groups:</p> <ul style="list-style-type: none"> A. Committee CO-Chair: Manager responsible for overseeing the R.E.A.L. Program (Currently the Manager of Family and Leisure Services) and 1 public member. B. Public Members: The Committee will be comprised of no more than 2 community members who have experience with not-for-profit organizations, fundraising or event management. Public members are volunteers and will receive no compensation for participation. Preference will be given to residents of St. John's. 	

C. Organizations: The Committee will be comprised of no more than 2 members representing organizations relevant to not-for-profit organizations or those organizations operating with donated and/or grant funds.

D. Corporations/ Businesses: The Committee will be comprised of no more than 3 members representing local, Atlantic or national corporations/ businesses.

E. Marketing and Promotions: The Committee will be comprised of no more than 3 members representing marketing and promotions organizations. Or individuals with a background in marketing and promotions. 1 member is to be from the City of St. John's Marketing and Communications Division.

F. Staff: The Committee will be comprised of no more than 2 staff members, the Manager and Coordinator responsible for the R.E.A.L. Program; currently the Manager of Family and Leisure Services and the Inclusive Services Coordinator.

Subcommittees: When deemed necessary, the Committee may strike a working committee or subcommittee to deal with specific issues or deliverables. Subcommittees must have at least one advisory committee member. Composition may also include other members of the public and organizational representatives. Subcommittees shall meet as an independent group, reporting to the advisory committee on specified meeting dates, or as deemed necessary by the committee Chair.

Length of Term

A. Public Members: Unless otherwise indicated, the R.E.A.L. Program Fundraising and Promotion Committee term of appointment is two years. Recognizing the value of experience and the need for continuity, incumbents who are willing to seek reappointment may signify their intent to serve an additional year, for a total of three years. In some cases members may be encouraged to provide guidance, expertise and attend in a bridging capacity following the end of their term.

B. Organizations, Corporations and Marketing and Promotions: The role of these groups will depend on their individual relationships with the committee and ongoing ability to represent interests of a stakeholder group relevant to the purpose of the R.E.A.L. Program Fundraising and Promotion Committee.

Midterm Appointments: When an appointment is made which does not coincide with the beginning of a term (i.e. to fill a vacancy) the partial term (i.e. less than two years) shall not count towards the maximum length of service or number of terms on the committee for the appointee.

Exceptions to the above terms are as follows: when an insufficient number of applications have been received; if a particular area of expertise is indispensable and there are no other suitable replacements; if the advisory committee would suffer from lack of continuity (i.e. more than half of all members are replaced at once); if directly related to the R.E.A.L. Program Fundraising and Promotion Committee's purpose are defined in its Terms of Reference.

Roles and Responsibilities

R.E.A.L. Program Fundraising and Promotion Committee roles include:

- A. Advising and making recommendations to the R.E.A.L. Program in a manner that will support R.E.A.L. Program Policies and Procedures relevant to the committee's purpose.
- B. Providing resident and organizational based expertise.

C. Working within given resources

Shared Member Responsibilities:

Conduct: Members shall strive to serve the public interest by upholding Federal, Provincial and Municipal laws and policies. R.E.A.L. Program Fundraising and Promotion Committee members are to be transparent in their duties. Members are to respect the rights and opinions of their other committee members.

Preparation: Meeting agenda and accompanying materials will be circulated electronically one week prior to all meetings; members are expected to review all distributed materials prior to meetings. Alternate material distribution methods to be made available upon request.

Agendas: Agendas to require focus with clear parameters for content and alignment with terms of reference/purpose. They will be finalized one week before meetings. Items and accompanying material that are received after the agenda has been prepared and distributed (but prior to the meeting) will be moved to the following meeting's agenda at the discretion of the Committee Chair.

Attendance and Preparation: Active participation in committee meetings is expected of all members. "Active Participation" may refer to both meeting attendance and/or engagement. An effort should be made to attend meetings in person or remotely. Members who do not actively participate in more than 3 consecutive meetings without justified absence may be removed from the committee at the discretion of the R.E.A.L. Program Manager.

Voting: All members can actively vote.

R.E.A.L. Program Staff:

A. Ensure the committee is informed about R.E.A.L. Program policy, procedure and available resources in reference to specific agenda items, and provide procedural and/or technical advice to assist committee where appropriate.

B. Request additional staff support/attendance as needed.

C. To develop agendas for distribution.

Other Staff Liaison:

The work of Other Staff Liaisons intersects the purpose of the committee and therefore they may be required to participate.

Committee Co-Chair Public Member:

A. The presiding officer of the committee will be referred to as "Co-Chair". R.E.A.L. Program Fundraising and Promotion Committee shall elect, from among their voting members, a Co-Chair at the end of the prior co-chair's term. A R.E.A.L. Program Fundraising and Promotion Committee member shall not serve as Co-Chair for more than three consecutive years except in extenuating circumstances.

B. Uphold committee processes and functions in accordance with all terms presented, maintaining productivity and focus. This includes ensuring committee members' conduct themselves in a professional manner.

C. With support from R.E.A.L. Program staff, the Co-Chair will help build and coordinate a work plan for the committee.

D. Prepare and submit agenda items and accompanying materials to the R.E.A.L. Program staff Coordinator.

E. Review committee terms of reference with the R.E.A.L. Program Coordinator and Manager at the end of each term and be prepared to propose amendments as needed.

Public Members: are expected to advise R.E.A.L. Program Staff decision making; applying personal skills, knowledge and experience in carrying out functions commensurate with the defined purpose of the committee. Roles include: Active participation in committee meetings, electing a chair; representing select committee interests in the community, and follow up work as required.

Organizations, Corporations and Marketing and Promotions: In addition to responsibilities held by all public members, members will also be conduits to/from their respective organizations. As such they will be expected to provide insight on behalf of stakeholders, and update their members on the work of the committee.

Recruitment, Vacancies and Applications

When new members are required a "Notice of Vacancy" will be prepared by the City Clerk and distributed through City communication channels by the Office of Strategy and Engagement. Additional communications opportunities may be identified by relevant committee members. This document will include general information regarding committee purpose, the terms of reference and a link to the application form.

A vacancy on a committee occurs when a member resigns, vacates a position or when their resignation is requested by the Chair. Vacancies may occur at: the date of resignation; the date the member ceases to be qualified; the date the committee Chair declares the position vacant due to lack of attendance or incapacitation.

Eligibility and Selection

The R.E.A.L. Program is strongly committed to equity and inclusiveness. In selecting committee members the R.E.A.L. Program will aim to design processes that are transparent, accessible, free of discrimination and seek to remove barriers for disadvantaged groups.

In addition to eligibility requirements, an applicant's specific skills and experience will be important factors in committee selection. While all who meet the requirements outlined above are encouraged to apply, applicants with demonstrated participation in groups or initiatives with goals relevant to the committee's purpose will be preferred, Some other considerations pertaining to general selection criteria include: past professional and volunteer experience, ability to perform required tasks, and complementary skills, or competencies possessed. Those who are selected will be notified by email.

Conflicts of Interest and Confidentiality

A conflict of interest refers to situations in which personal, occupational or financial considerations may affect or appear to affect the objectivity or fairness of decisions related to the committee activities. A conflict of interest may be real, potential or perceived in nature. Conflict of interest may occur when a Committee member participates in discussion or decision-making about a matter which may financially benefit that Member or a member of his/her family, or someone with whom the Committee member has a close personal relationship, directly or indirectly, regardless of size of benefit.

In some cases where the Committee agenda or committee discussions present a conflict of interest for a member, that member is required to declare such conflict; to abstain from discussion; and remove himself/herself from the meeting room until the agenda item has been dealt with by the committee.

Confidentiality

All committee members are required to refrain from the use or transmission of confidential or privileged information while serving with the R.E.A.L. Program Fundraising and Promotion Committee; including but not limited to, participant and family information.

Addendum to Regular Minutes of August 21, 2017

DECISION/DIRECTION NOTE

Title: Rental Increase for Lower End of Market Units

Date Prepared: July 17, 2017

Report To: Community Services and Housing Standing Committee

Councillor and Role: Deputy City Mayor Ron Ellsworth

Ward: N/A

Decision/Direction Required:

Approval of increase of \$20 per month to the rental rate for Lower End of Market units effective January 1, 2018.

Discussion – Background and Current Status:

In accordance with our 35 year Global agreements with Newfoundland and Labrador Housing (NLHC), rental rates are determined in consultation with NLHC. NLHC reviews the proposed increase and verifies if it aligns with the area the unit is in and market values in that area.

According to the latest publication from CMHC (https://www.cmhc-schl.gc.ca/odpub/esub/64499/64499_2016_A01.pdf?fr=1500477538244) below is the chart of 2016 rental average rental rates and what the City of St. John's average rental rate proposed.

CHMC	CITY (average with increase)
One bedroom - \$798	One Bedroom - \$620
Two Bedroom - \$923	Two Bedroom - \$710
Three Bedroom - \$888	Three Bedroom - \$750
Four Bedroom - \$N/A	Four Bedroom - \$780
Bachelor - \$697	Bachelor - \$540

Historically rents are increased yearly to reflect the changes in the market. Council supported a \$20 rental increase in our Lower End of Market units in 2016.



The revenue generated from the increase would be put directly in the operating budgets of each project area. This revenue could help offset the cost associated with maintenance of our Non Profit Housing units.

It is important to note that in 2018, 4 projects areas (Forest Rd, Cuckhold's Cove Road, Infill 1982 and Rawlins Cross) will be coming to the end of the 35 year Global agreements, which means the subsidy that the City received from NLHC for those project area will end.

For tenants who may experience some hardship due to this increase, we have historically either 'frozen' the rent, or offered a subsidy to the tenant if a subsidy is available. This can be made available to tenants upon the provision that supporting financial documentation is provided to Non Profit Housing staff.

Key Considerations/Implications:

1. Budget/Financial Implications

A rental increase would see an additional revenue of \$4,320 per year. This would help offset the costs associated with maintaining our Non Profit housing units.

Please see the attached spreadsheet.

2. Partners or Other Stakeholders

N/A

3. Alignment with Strategic Directions/Adopted Plans

Fiscally Responsible

Develop appropriate user fee policies

4. Legal or Policy Implications

There are no legal implications anticipated. Staff give tenants adequate notice of rental rate increase as per the Residential Tenancy Act.

5. Engagement and Communications Considerations

N/A

6. Human Resource Implications

N/A

7. Procurement Implications

N/A

Addendum to Regular Minutes of August 21, 2017

8. Information Technology Implications

N/A

9. Other Implications

None

Recommendation: That Council approve the rental increases effective January 1, 2018

Prepared by/Signature: Judy Tobin

Approved by/Date/Signature:

Attachments:

Addendum to Regular Minutes of August 21, 2017

DECISION/DIRECTION NOTE

Title: City of St. John's Housing Needs Study

Date Prepared: July 5, 2017

Report To: AHWG

Councillor and Role: Deputy Mayor Ron Ellsworth

Ward: Not ward specific

Decision/Direction Required: To request funding from Council to accompany the funding available from CMHC for a City of St. John's Housing Needs Study

Discussion – Background and Current Status:

Why a Housing Needs Assessment? The City's first Affordable Housing Business Plan (AHBP), [Creating Opportunities, Housing Our Community](#), was approved by Council in 2014 and runs until September 2017. The Plan is based on the City's core belief that housing is a human right and that everyone needs and deserves a home that is affordable to them.

To continue this commitment to affordable housing - a new 10-year Affordable Housing Plan is being developed for the City of St. John's in consultation with our partners, stakeholders and residents. In conjunction with the development of a new Affordable Housing Plan, the City's Affordable Housing Working Group is recommending we explore funding options to complete a Housing Needs Assessment for the City of St. John's.

According to the Canada Mortgage and Housing Corporation's (CMHC) ['A Guide for Canadian Municipalities for the Development of a Housing Action Plan'](#) (January 2010):

One of the key components in developing a Housing Action Plan is to develop a Detailed assessment of the need for housing. (p.3)

In order to help provide adequate and affordable housing in a community, it is essential to have some consensus on the exact nature of the challenges. A housing needs assessment provides a snapshot of need, but it must be accurate in order to guide the delivery of housing.

It should include:

- *Demographic information*
- *Identifying gaps in the provision of housing*
- *Inventory and condition of current housing stock*
- *Inventory of land, assets and resources (p.12)*

According to the CMHC, 'the term ["affordable housing"](#) can refer to any part of the housing continuum from temporary emergency shelters through transition housing, supportive housing, subsidized

ST. JOHN'S

housing, market rental housing or market homeownership'. Not all housing needs can be met by the private market.

By conducting detailed research on current and projected local housing needs we can look at housing supply and demand over the entire housing continuum, this will help us determine the necessary 10 year affordable housing requirements for the City of St. John's. Similarly, the City of St. John's Seniors Housing Research Project (2014) was very beneficial for our City and our stakeholders and we continue to work with our partners on the outlined research recommendations.

What could a St. John's Housing Needs Assessment look like? *A Housing Needs Study for the City of St. John's could be similar to the Halifax Housing Needs Assessment – Final Report (2015) linked in this [City of Halifax Community Planning & Economic Development Standing Committee Report](#), dated October 15, 2015 (page 2):*

The purpose of the Halifax Housing Needs Assessment (Attachment A) is to identify the housing requirements in the Municipality based on housing supply, demand and estimates of future supply and demand trends over a five- and ten-year period at the regional level and at lower-level geographies. It is also intended to inform a wide range of service providers, landlords, private developers and other housing stakeholders in the Halifax region.

The following are the research questions which guided the development and organization of the housing supply and needs assessments:

- 1. What is the nature of the housing demand and need for housing in the municipality*
- 2. What is the nature of the housing supply in the municipality?*
- 3. Based on the study findings, what is the current housing gap in the municipality and where is it located?*
- 4. What will the housing market look like in the next five and ten years?*

The Halifax Housing Needs Assessment looks at the Municipality as a whole as well as the housing demand and supply for a number of sub-geographies.

How will we use it? *As with the current Affordable Housing Business Plan, we will work on the strategies with our partners and the City's best role will continue to be to help to identify and create opportunities – not build homes. A Housing Needs Study for St. John's would be beneficial not just for the City but also for all of our partners and stakeholders.*

Anticipated outcomes:

- ✓ Help Canadians meet their housing needs by having a better understanding of the housing supply and demand (based on demographic info, current inventory of housing stock/land and identified housing gaps) for the City of St. John's;
- ✓ Policy Makers benefit (understanding the local housing needs will allow community leaders and policy makers to develop targeted strategies)
- ✓ Stakeholders will benefit (A Housing Needs Study can be used to determine housing need by developers, non-profits, government agencies looking to build affordable housing);

ST. JOHN'S

- ✓ Residents in need will also benefit (This type of research, along with our Affordable Housing Plans, will help us continue to work to reduce Core Housing Need in St. John's);
- ✓ The Research will inform the new Affordable Housing Strategy:
 - Given the time it would take to complete this type of research, it would likely not be completed prior to the release of a new Affordable Housing Plan for the City of St. John's (estimated Fall 2017), but it would be included as an implementation strategy in the new Plan.
 - We would recommend that the new Plan not have target numbers for affordable housing units this time, but instead allow the research (Housing Needs Study) to inform the targets based on local affordable housing supply and demand.
- ✓ The research will provide a baseline that can be updated over the length of the City's new Affordable Housing Plan (10 years).

Update (as of June 2017): CMHC has advised that they would not be able to provide the full costs for a Housing Needs Study but would likely be able to contribute a portion. We anticipate that the costs would be similar to the Seniors Housing Research Project conducted in 2014 (approximately \$25,000-\$30,000).

One of our Housing Catalyst Fund recipients was unable to complete their proposed project within the required timeline and will be returning their grant to the City. We are requesting that we be able to use this \$10,000 to put towards a Housing Needs Study. A Housing Needs Study for St. John's would be beneficial not just for the City but for also for all of our partners and stakeholders. Depending on final amount to be contributed by CMHC, we may also approach other partners to see if they would have any funding to contribute.

Key Considerations/Implications:

1. **Budget/Financial Implications:** As stated in our last Decision Note on this topic, if we were not successful with obtaining full funding from the CMHC, we would recommend exploring other funding options for this study/still include it as an implementation strategy in the new Affordable Housing Strategy being developed. One of our Housing Catalyst Fund recipients was unable to complete their proposed project within the required timeline and will be returning their grant to the City. We are requesting that we be able to use this \$10,000 to put towards a Housing Needs Study. Depending on final amount to be contributed by CMHC, we may also approach other partners to see if they would have any funding to contribute.
2. **Partners or Other Stakeholders:** The City's Affordable Housing Business Plan was built upon public and strategic stakeholder engagement, and the implementation continues to be guided and shaped by multi-stakeholder partnerships and processes.
3. **Alignment with Strategic Directions/Adopted Plans:** The Affordable Housing Business Plan encompasses the entire plan and implementation goals. The creation of a new Plan also supports and aligns with the following goals from the City's Strategic Direction:
 - Neighbourhoods Build Our City:
 - A Culture of Cooperation:
 - Fiscally Responsible:
 - Responsive and Progressive:
4. **Legal or Policy Implications:** N/A

ST. JOHN'S

5. **Engagement and Communications Considerations:** N/A
6. **Human Resource Implications:** The Affordable Housing Development Facilitator, Manager of Housing and Affordable Housing Working Group could provide leadership to the Consultant for the purposes of the research.
7. **Procurement Implication:** If we received the funding we would need to release an RFP to hire a Researcher/Consultant to complete the Housing Needs Study.
8. **Information Technology Implications:** N/A
9. **Other Implications:** May arise as we move along in this process.

Recommendation: That Council support the request to use the unused \$10,000 from a Housing Catalyst Grant to put towards a Housing Needs Study. Depending on the final amount to be contributed by CMHC, we may also approach other partners to see if they would have any funding to contribute to the Study.

Prepared by/Signature: Maria Callahan, Affordable Housing & Development Facilitator

Approved by/Date/Signature: Judy Tobin, Manager of Housing Division

Attachments: N/A (see links above for more information)

Addendum to Regular Minutes of August 21, 2011

ST. JOHN'S

DECISION/DIRECTION NOTE

Title: End of Operating Agreements

Date Prepared: July 19, 2017

Report To: Community Services and Housing Standing Committee

Councillor and Role: Deputy Mayor Ron Ellsworth – Committee Chair

Ward: N/A

Decision/Direction Required: End of Operating agreements for 4 projects areas 179-229 Forest Road, 15-39 Cuckhold's Cove Rd, Infill 1982, Rawlins Cross

Discussion – Background and Current Status:

On January 1, 1983 the City of St. John's entered into its first 35 year Global operating agreement with CHMC (subsequently administration was passed over to NLHC) for the property located at 179-229 Forest Road. The City of St. John's went on to sign 19 more agreements over the course of next 10 years. These agreements were the City first commitment to affordable housing.

Please see attached Spreadsheet for project and timelines

These agreements dictates the expectations about the governance of the applications, leases, income upon move in etc. In exchange NLHC/CMHC provides the City with a mortgage subsidy to help offset the cost of making the units affordable.

On January 1, 2018 the first Global Operating agreement at 179-229 Forest Rd will expire. The City of St. John's will become the owner of these 26 units with no financial subsidy or formal expectation of service or program delivery.

This creates an opportunity for the City to look at our housing stock in a way that we could never do before.

One of the shortfalls the delivery of the LEM program is that the City does not income test tenants after move in. Once the agreements expire, the City could income test. This would ensure that those most in need of affordable housing are housed appropriately. It would also encourage those that can pay market rent to pay market rent.

Our current LEM program does allow the City to subsidize up to 15% of the project area. This means that after income is verified, qualifying tenant will pay 30% of their income on rent. The income of subsidized tenants is checked annually. Currently we offer 4 subsidizes in Forest Rd and Rawlins Cross, 2 in Cuckholds Cove Road and Infill 1982.

ST. JOHN'S

Key Considerations/Implications:

1. Budget/Financial Implications

All these units will 35 year old at the end of the agreements. They have been well maintained and the maintenance supervisor does not see that there will be any major repairs or replacements in the next 5 years. There will need to be some cosmetic work with some of the units, but those costs can be covered by the replacement reserves we will continue to budget for.

As part of the AHWP the City has committed \$50,000 in 2017 to pilot an energy efficiency project that would help those with low income save money on energy costs. With the guidance of the AHWG subcommittee on Energy Efficiency, we plan to pilot an energy retrofit in the Forest Road location.

Also in the 2017 federal budget there was an announcement for funding for existing social housing. The parameters of this funding is not announced but is expected Fall 2017.

See attached spreadsheet

The value of these properties are

Cuckholds Cove Rd. 13 units	\$2,689,600.00
Forest Road 26 units	\$1,840,000.00
Rawlins Cross 25 units	\$1,781,000.00
1982 Infill 11 units	\$1,498,300.00

2. Partners or Other Stakeholders

3. Alignment with Strategic Directions/Adopted Plans

Neighborhoods Build our City – improve neighborhood-level services, increase range and type of housing

Fiscally Responsibility- develop appropriate user fees; explore complementary private/public partnerships; advance new city-NL government fiscal framework; explore partnership strategies;

Progressive and responsive- create a culture of engagement; build social, environmental and demographic factors into policy-making

4. Legal or Policy Implications

There will be some policy implications for Non Profit Housing Division.

5. Engagement and Communications Considerations

Depending on change communications and engagement may be implicated.

6. Human Resource Implications

N/A

7. Procurement Implications

Depending on council decision

8. Information Technology Implications

Depending on Council decision

9. Other Implications

Recommendation:

Council accept Option 1 with the addition of income testing.

Prepared by/Signature:

Approved by/Date/Signature:

Attachments:

DRAFT
Addendum to Regular Minutes of August 21, 2017

REPORTS/RECOMMENDATION
Special Events Advisory Committee Report
August 17, 2017

- 1. Event:** Drive in Movie – College of the North Atlantic
Date: September 13, 2017
Detail: Drive in movie, double feature, as part of College of the North Atlantic Orientation. Event held on the back parking lot of the campus.
7:00pm to 12:00am

This event requires the extension of the Noise By-Law to 12:00am (midnight). Organizer is responsible to inform area residents.

This event is subject to the approval and conditions set out by the Special Events Advisory Committee.

Recommendation

That the application to extend the Noise By-Law on September 13, 2017 be approved.

Tanya Haywood
Deputy City Manager – Community Services

Addendum to Regular Minutes of August 21, 2017

DEVELOPMENT PERMITS LIST
DEPARTMENT OF PLANNING, ENGINEERING AND REGULATORY SERVICES
FOR THE PERIOD OF August 3, 2017 TO August 16, 2017

Code	Applicant	Application	Location	Ward	Development Officer's Decision	Date
RES	HP Carbonear Property Management	Home Office for Bookkeeping	12 Balmoral Place	1	Approved	17-08-07
AG	LesBrook Farm/ Lester's Dairy Farm	100' x 200' Hydroponics Warehouse, 80' x 100' Heifer Barn, 40' x 60' Manure Digester System	187 Brookfield Road	5	Approved	17-08-08
AG	LesBrook Farm/ Lester's Dairy Farm	40' x 60' Calf Barn	181C Brookfield Road	5	Approved	17-08-08
COM		Extend Sidewalk Curb into Parking Lot	390 Topsail Road	3	Approved	17-08-10
OT	Newfoundland Power Inc.	Rebuild of Transmission Line	Portugal Cove Place	4	Approved	17-08-10
COM	WSP Canada Inc.	Revised Outfall Location fro Carojet Building	39 Aviation Court	1	Approved	17-08-10
COM		Home Office – Administration of Online TShirt Sales	9 Spencer Street	2	Approved	17-08-14
RES		Single Family Dwelling	140 Waterford Bridge Road	3	Approved	17-08-16

Addendum to Regular Minutes of August 21, 2017

* Code Classification:
 RES - Residential INST - Institutional
 COM - Commercial IND - Industrial
 AG - Agriculture
 OT - Other

** This list is issued for information purposes only. Applicants have been advised in writing of the Development Officer's decision and of their right to appeal any decision to the St. John's Local Board of Appeal.

Gerard Doran
Development Supervisor
Planning, Engineering and
Regulatory Services

Building Permits List Council's August 21, 2017 Regular Meeting

Permits Issued: 2017/08/03 To 2017/08/16

Class: Commercial

644 Topsail Rd	Co	Clinic
216 Water St	Co	Retail Store
342 Freshwater Rd	Sn	Office
32 George St	Sn	Restaurant
575 Kenmount Rd	Sn	Car Sales Lot
38 Ropewalk Lane	Ms	Eating Establishment
38 Ropewalk Lane	Ms	Eating Establishment
673 Topsail Rd	Sn	Retail Store
Torbay Road-Torbay Rd Mall	Ms	Eating Establishment
Torbay Road-Torbay Rd Mall	Ms	Eating Establishment
302 Water St	Sn	Eating Establishment
71 O'leary Ave	Cr	Retail Store
61 Battery Rd	Sw	Other
71 O'leary Ave	Cr	Commercial Garage
172 Military Rd	Nc	Accessory Building
110 Water St	Rn	Mixed Use
203 Water St	Rn	Restaurant
208 Water St	Rn	Tavern
152 Duckworth St, Mighty Whites	Rn	Laundromat
18 Hebron Way, Vale	Cr	Office
348 Duckworth St	Rn	Communications Use
48 Kenmount Road, Former Gap	Rn	Retail Store
80 Kenmount Rd, Montanna's	Rn	Restaurant
Avalon Mall, #1 Nails	Rn	Retail Store
5 Job St	Rn	Mixed Use
470 Topsail Rd, Walmart	Rn	Retail Store
120 Mundy Pond Rd	Rn	Church
235-237 Pennywell Rd	Rn	Handicrafts
370 Newfoundland Dr	Rn	Bank
330 Portugal Cove Pl	Rn	Office
173 Kenmount Rd	Nc	Veterinary Clinic

This Week \$ 2,983,462.00

Class: Industrial

85 Messenger Drive	Nc	Recreational Use
--------------------	----	------------------

This Week \$ 5,000,000.00

Class: Government/Institutional

This Week \$.00

Class: Residential

6 Alder Pl	Nc	Swimming Pool
49 Alexander St	Nc	Patio Deck
3 Baker St	Nc	Patio Deck
3 Banting Pl	Nc	Fence
39 Spruce Grove Ave	Nc	Fence
412 Blackhead Rd	Nc	Single Detached Dwelling

Addendum to Regular Minutes of August 21, 2017

40 Bonaventure Ave	Nc	Patio Deck
6 Carty Pl	Nc	Accessory Building
10 Cedarhurst Pl	Nc	Patio Deck
178 Cheeseman Drive - Lot 178	Nc	Single Detached Dwelling
24 Cherrybark Cres	Nc	Swimming Pool
62 Circular Rd	Nc	Single Detached Dwelling
32 Cornwall Cres	Nc	Fence
8 Crambrae St	Nc	Accessory Building
36 Dauntless St	Nc	Patio Deck
54 Dunkerry Cres	Nc	Fence
1 Eastmeadows Avenue	Nc	Patio Deck
460 Empire Ave	Nc	Accessory Building
503 Empire Ave	Nc	Accessory Building
52 Faulkner St	Nc	Accessory Building
55 Fleming St	Nc	Semi-Detached Dwelling
57 Fleming St	Nc	Single Detached Dwelling
59 Fleming St	Nc	Semi-Detached Dwelling
72 Forest Rd	Nc	Patio Deck
204 Forest Rd	Nc	Fence
107 Frecker Dr	Nc	Fence
54 Freshwater Rd	Nc	Patio Deck
268 Freshwater Rd	Nc	Accessory Building
2 Galashiels Pl	Nc	Fence
1 Galaxy Cres, Lot 29	Nc	Single Detached Dwelling
53 Great Southern Dr	Nc	Fence
53 Hall's Rd	Nc	Fence
10 Hamel St	Nc	Patio Deck
45 Hazelwood Cres	Nc	Patio Deck
8 Kensington Dr	Nc	Accessory Building
33 Larkhall St	Nc	Accessory Building
6 Lismore Pl	Nc	Fence
32 Mackenzie St	Nc	Patio Deck
560-564 Main Rd, Bldg B, Unit 1	Nc	Condominium
560-564 Main Rd, Bldg B, Unit2	Nc	Condominium
562 Main Rd, Bldg B, Unit 3	Nc	Condominium
562 Main Rd, Bldg B, Unit 4	Nc	Condominium
562 Main Rd, Bldg B, Unit 5	Nc	Condominium
90 Maurice Putt Cres	Nc	Fence
30 Meighen St	Nc	Accessory Building
75 Parsonage Dr	Nc	Fence
118 Penney Cres	Nc	Fence
73 Petite Forte Dr	Nc	Accessory Building
44 Rumboldt Pl	Nc	Fence
4 Solway Cres	Nc	Accessory Building
634 Southside Dr	Nc	Fence
313 Stavan Dr	Nc	Accessory Building
9 Tralee St	Nc	Fence
97 Wabush Pl	Nc	Patio Deck
21 Waterford Bridge Rd	Nc	Patio Deck
37 Birmingham St	Co	Home Office
27 Keegan Crt	Co	Home Office
19 Taylor Pl	Co	Home Occupation
13 Druken Cres	Cr	Subsidiary Apartment
172 Castle Bridge Dr	Ex	Patio Deck
13 Druken Cres	Ex	Single Detached Dwelling
26 Julieann Pl	Ex	Patio Deck
9 Allan Sq	Rn	Townhousing
112 Barnes Rd	Rn	Semi-Detached Dwelling
27 Belfast St	Rn	Single Detached & Sub.Apt
19 Birmingham St	Rn	Patio Deck
68 Bonaventure Ave	Rn	Semi-Detached Dwelling
238 Buckmaster's Cir	Rn	Townhousing
240 Buckmaster's Cir	Rn	Townhousing
242 Buckmaster's Cir	Rn	Townhousing
244 Buckmaster's Cir	Rn	Townhousing

Addendum to Regular Minutes of August 21, 2017

246 Buckmaster's Cir	Rn	Townhousing
47 Buckmaster's Cir	Rn	Semi-Detached Dwelling
49 Buckmaster's Cir	Rn	Townhousing
53 Buckmaster's Cir	Rn	Townhousing
55 Buckmaster's Cir	Rn	Townhousing
57 Buckmaster's Cir	Rn	Townhousing
59 Buckmaster's Cir	Rn	Semi-Detached Dwelling
61 Buckmaster's Cir	Rn	Semi-Detached Dwelling
63 Buckmaster's Cir	Rn	Townhousing
65 Buckmaster's Cir	Rn	Townhousing
67 Buckmaster's Cir	Rn	Semi-Detached Dwelling
103 Buckmaster's Cir	Rn	Semi-Detached Dwelling
107 Buckmaster's Cir	Rn	Townhousing
109 Buckmaster's Cir	Rn	Townhousing
111 Buckmaster's Cir	Rn	Semi-Detached Dwelling
195 Buckmaster's Cir	Rn	Townhousing
199 Buckmaster's Cir	Rn	Townhousing
203 Buckmaster's Cir	Rn	Townhousing
207 Buckmaster's Cir	Rn	Townhousing
217 Buckmaster's Cir	Rn	Townhousing
221 Buckmaster's Cir	Rn	Townhousing
225 Buckmaster's Cir	Rn	Townhousing
229 Buckmaster's Cir	Rn	Townhousing
14 Burke Pl	Rn	Single Detached Dwelling
77 Carpasian Rd	Rn	Single Detached Dwelling
60 Cochrane St	Rn	Semi-Detached Dwelling
114 Elizabeth Ave	Rn	Single Detached Dwelling
15 Freshwater Rd	Rn	Townhousing
137 Gower St	Rn	Single Detached Dwelling
31 Hayward Ave	Rn	Single Detached Dwelling
26 Howley Ave Exten	Rn	Single Detached Dwelling
17 Lilac Cres	Rn	Single Detached Dwelling
32 Mackenzie St	Rn	Single Detached Dwelling
60 Margaret's Pl, Unit 401	Rn	Condominium
31 Parade St	Rn	Single Detached Dwelling
17 Pine Bud Avenue	Rn	Single Detached Dwelling
8 Pleasantville Ave	Rn	Single Detached & Sub.Apt
11 Riverview Ave	Rn	Single Detached Dwelling
1b Roche St	Rn	Single Detached Dwelling
313 Stavanger Dr	Rn	Single Detached Dwelling
35 Triton Pl., Lot F3	Rn	Townhousing
24 Victoria St	Rn	Townhousing
5 Halliday Pl	Sw	Single Detached Dwelling
32 Mackenzie St	Sw	Single Detached Dwelling
14 Sugar Pine Cres	Sw	Single Detached Dwelling
Avalon Mall The Source	Sn	Retail Store
464 Torbay Rd	Sn	Office

Addendum to Regular Minutes of August 21, 2017

This Week \$ 3,906,851.00

Class: Demolition

This Week \$.00

This Week's Total: \$ 11,890,313.00

Repair Permits Issued: 2017/08/03 To 2017/08/16 \$ 167,623.00

Legend

Co	Change Of Occupancy	Sw	Site Work
Cr	Chng Of Occ/Renovtns	Ms	Mobile Sign
Ex	Extension	Sn	Sign
Nc	New Construction	Cc	Chimney Construction
Oc	Occupant Change	Dm	Demolition
Rn	Renovations		

152 Water Street - your application for a wall sign has been rejected as contrary to Section 13 of the Heritage Area Sign By-Law.

YEAR TO DATE COMPARISONS			
August 21, 2017			
TYPE	2016	2017	% VARIANCE (+/-)
Commercial	\$96,697,845.00	\$94,700,892.00	-2
Industrial	\$0.00	\$5,000,000.00	100
Government/Institutional	\$5,997,584.00	\$4,400,000.00	-93
Residential	\$45,442,569.00	\$52,386,862.00	15
Repairs	\$3,039,461.00	\$2,178,850.00	-28
Housing Units (1 & 2 Family Dwelling)	1	124	
TOTAL	\$151,177,899.00	\$154,702,604.00	2

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA
 Deputy City Manager
 Planning, Engineering & Regulatory Services

Addendum to Regular Minutes of August 21, 2017

MEMORANDUM

Weekly Payment Vouchers For The Week Ending August 9, 2017

Payroll

Public Works	\$ 553,538.14
Bi-Weekly Administration	\$ 1,025,119.60
Bi-Weekly Management	\$ 1,054,487.12
Bi-Weekly Fire Department	\$ 836,416.85
Accounts Payable	\$ 1,958,839.51

Addendum to Regular Minutes of August 21, 2017

Total: \$ 5,428,401.22

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
DARLENE SHARPE	111749	CLEANING SERVICES	750.00
BELL MOBILITY PAGING	111750	PAGING SERVICES	98.61
BELL MOBILITY INC.	111751	CELLULAR PHONE USAGE	49,434.17
SMITH STOCKLEY LTD.	111752	PLUMBING SUPPLIES	306.56
SUPREME COURT OF NEWFOUNDLAND AND LABRADOR	111753	FILING FEES	60.00
ACKLANDS-GRAINGER	111754	INDUSTRIAL SUPPLIES	189.94
AUTO PARTS NETWORK	111755	AUTO PARTS	632.50
BRINK'S CANADA LIMITED	111756	DELIVERY SERVICES	227.72
EASTERN HEALTH	111757	ROAD AMBULANCE USER FEE	115.00
CANCELLED	111758	CANCELLED	0.00
CANCELLED	111759	CANCELLED	0.00
HUB TROPHIES & MEDICAL SUPPLIES	111760	NAME PLATE	17.25
HAROLD SNOW & SONS	111761	PROFESSIONAL SERVICES	652.63
S & L ENTERPRISE	111762	RENTAL OF EQUIPMENT	52,968.63
CLASS C SOLUTIONS GROUP	111763	REPAIR PARTS	658.21
BROWNE'S AUTO SUPPLIES LTD.	111764	AUTOMOTIVE REPAIR PARTS	2,759.64
FARRELL'S EXCAVATING LTD.	111765	ROAD GRAVEL	349.39
BROWNE FITZGERALD MORGAN AVIS	111766	PROFESSIONAL SERVICES	29,841.48
CAMPBELL'S SHIPS SUPPLIES	111767	REPAIR PARTS	330.83
DAVE CARROLL	111768	BAILIFF SERVICES	146.50
BLUE WATER MARINE & EQUIPMENT	111769	REPAIR PARTS	402.50
WM L CHAFE & SON LTD.	111770	PARADE BOOT	201.25
SUBWAY	111771	SANDWICH TRAYS	52.88
CLEARWATER POOLS LTD.	111772	POOL SUPPLIES	9,690.55
SCMA NEWFOUNDLAND AND LABRADOR	111773	MEMBERSHIP RENEWAL	454.25
TIM HORTON'S STORE - HARVEY RD	111774	REFRESHMENTS	83.90
LONG & MCQUADE	111775	REAL PROGRAM	1,795.71
CANADIAN TIRE CORP.-HEBRON WAY	111776	MISCELLANEOUS SUPPLIES	746.72
CANADIAN TIRE CORP.-MERCHANT DR.	111777	MISCELLANEOUS SUPPLIES	1,102.74
CANADIAN TIRE CORP.-KELSEY DR.	111778	MISCELLANEOUS SUPPLIES	266.22
HOME DEPOT OF CANADA INC.	111779	BUILDING SUPPLIES	186.02
SCHYLLING ASSOCIATES INC.	111780	PROMOTIONAL ITEMS	817.89
ENTERPRISE RENT-A-CAR	111781	RENTAL OF VEHICLES	1,345.50
ATLANTIC CRANE & MATERIAL HANDLING	111782	QUARTERLY INSPECTIONS CITY DEPOT	986.13
FIRST COPY DUPLICATING CENTRE LTD	111783	OFFICE SUPPLIES	41.40
CENTSIBLE CAR & TRUCK RENTALS	111784	RENTAL OF VEHICLES	1,370.80
A TASTE OF CLASS INC	111785	CATERING SERVICES	1,511.62
HISCOCK RENTALS & SALES INC.	111786	HARDWARE SUPPLIES	557.16
HOLLAND NURSERIES LTD.	111787	FLORAL ARRANGEMENT	462.01
INFINITY CONSTRUCTION	111788	TOPSOIL	184.00
IDEXX LABORATORIES	111789	VETERINARY SUPPLIES	4,452.81
BOSCH REXROTH CANADA CORP.	111790	REPAIR PARTS	90.71
KEAN'S PUMP SHOP LTD.	111791	REPAIR PARTS	228.85
KING PROCESS TECHNOLOGY	111792	REPAIR PARTS	1,306.63
MARK'S WORK WEARHOUSE	111793	PROTECTIVE CLOTHING	287.50
MEMORIAL UNIVERSITY OF NFLD.	111794	LEGAL CLAIM	2,900.88
KONICA MINOLTA BUSINESS SOLUTIONS CANADA LTD	111795	LEASING OF PHOTOCOPIER	29.47

Addendum to Regular Minutes of Nov 18, 2017

NAME	CHEQUE #	DESCRIPTION	AMOUNT
BELL MOBILITY INC.	111796	CELLULAR PHONE USAGE	168.05
BELL ALIANT	111797	TELEPHONE SERVICES	1,046.59
ROYAL FREIGHTLINER LTD	111798	REPAIR PARTS	1,028.60
ST. JOHN AMBULANCE ASSOCIATION	111799	FIRST AID SUPPLIES	3,446.30
SHERIDAN NURSERIES LIMITED	111800	FLOWERS	8,582.63
SPEEDY GLASS	111801	WINDSHIELD REPAIRS	29.50
CANCELLED	111802	CANCELLED	0.00
TORBAY ROAD ANIMAL HOSPITAL	111803	PROFESSIONAL SERVICES	128.52
PAINT SHOP-TOPSAIL DECOR	111804	PAINT SUPPLIES	123.59
TRACTION DIV OF UAP	111805	REPAIR PARTS	386.85
URBAN CONTRACTING JJ WALSH LTD	111806	PROPERTY REPAIRS	730.25
RECEIVER GENERAL FOR CANADA	111807	PAYROLL DEDUCTIONS	1,001.72
NEWFOUNDLAND EXCHEQUER ACCOUNT	111808	FILING FEES	100.00
THE SALVATION ARMY NL DIVISION	111809	CAPITAL GRANT	175,000.00
STAPLES THE BUSINESS DEPOT - KELSEY DR	111810	OFFICE SUPPLIES	212.36
WYCHRESCHUK, ELAINE	111811	LEGAL CLAIM	800.00
RBC PERSONAL SERVICE CENTRE-MONTREAL	111812	REFUND CHANGE IN TAX LEVY	820.10
JANET CULL	111813	PERFORMANCE FEE	800.00
ASSOCIATION OF OCCUPATIONAL HEALTH NURSES/NL	111814	MEMBERSHIP RENEWAL	25.00
DALE JARVIS	111815	PROFESSIONAL SERVICES	298.00
H & F ELECTRICAL LIMITED	111816	REFUND SECURITY DEPOSIT	181.50
TODD ROBBINS SERVICES INC.	111817	PROFESSIONAL SERVICES	1,092.50
SOBEYS ROPEWALK LANE	111818	MISCELLANEOUS SUPPLIES	724.67
ZURICH INSURANCE CO.	111819	LEGAL CLAIM	1,666.93
PAUL DUNNE CONTRACTING	111820	REFUND SECURITY DEPOSIT	2,000.00
TYCO INTEGRATED SECURITY CANADA, INC.	111821	PROFESSIONAL SERVICES	396.92
AVIVA INSURANCE CO	111822	LEGAL CLAIM	157.84
KELLY ANTHONY	111823	REFUND SECURITY DEPOSIT	100.00
DOREEN MOYST	111824	HONORARIUM	100.00
ROGERS ROGERS MOYSE	111825	LEGAL CLAIM	603.75
C.D.'S TREES	111826	TREES	103.50
CONTRAST ENGINEERING LTD.	111827	PROFESSIONAL SERVICES	2,055.63
MARY TOBIN	111828	LEGAL CLAIM	85.10
PAUL FITZGERALD	111829	REFUND SECURITY DEPOSIT	500.00
MICHAEL GRIFFITHS	111830	REFUND SECURITY DEPOSIT	2,000.00
MARLISES JAMES	111831	TRANSLATION SERVICES	75.00
ALLAN SMIKERSGILL	111832	REFUND SECURITY DEPOSIT	100.00
KIMBERLEY CLARKE	111833	PROFESSIONAL SERVICES	298.00
HUSKY OIL OPERATIONS LTD.	111834	REFUND BIA	678.92
VAL TILLEY	111835	RECREATION PROGRAM REFUND	50.00
POLINA ZHEGLOVA	111836	RECREATION PROGRAM REFUND	87.50
MELODIE KELLY	111837	RECREATION PROGRAM REFUND	50.00
MICHELLE T. BARRY & LAURA CAROL	111838	LEGAL CLAIM	1,600.00
O'BRIEN FARM FOUNDATION INC.	111839	CAPITAL GRANT	32,000.00
LIZ MCILQUHAM	111840	RECREATION PROGRAM REFUND	175.00
MUSUBI DRUM CIRCLES	111841	PERFORMANCE FEE	100.00
POLINA ZHEGLOVA	111842	RECREATION PROGRAM REFUND	87.50

Addendum to Regular Minutes of August 21, 2017

NAME	CHEQUE #	DESCRIPTION	AMOUNT
YOUNG REMBRANDTS - NEWFOUNDLAND & LABRADOR	111843	PROFESSIONAL SERVICES	100.00
PORT DE GRAVE PENINSULA HERITAGE SOCIETY	111844	SENIORS BUS OUTING	750.00
SHARON KEOUGH	111845	REFUND SECURITY DEPOSIT	300.00
FRANCO PEREZ	111846	REFUND SECURITY DEPOSIT	100.00
TREVOR VANDENBOER	111847	REFUND SECURITY DEPOSIT	100.00
WILLIAMS, JANE	111848	EMPLOYMENT RELATED EXPENSES	191.89
ANNETTE OLDFORD	111849	MILEAGE	37.35
EDWARDS, AMANDA	111850	VEHICLE BUSINESS INSURANCE	110.40
LETTO, LORI	111851	MILEAGE	73.71
NADINE MARTIN	111852	MILEAGE	263.41
ROBYN DOBBIN	111853	EMPLOYMENT RELATED EXPENSES	113.85
ANGELA BLANCHARD	111854	VEHICLE BUSINESS INSURANCE	81.85
DEANNE HARPER	111855	MILEAGE	185.34
CHARITY LAWRENCE	111856	MILEAGE	232.00
STACEY ROBERTS	111857	MILEAGE	47.00
HAYE, SHAWN	111858	MILEAGE	113.67
CHRISTA NORMAN	111859	MILEAGE	213.90
TAMMY MERCER	111860	CLOTHING ALLOWANCES	142.14
SIMONE LILLY	111861	MILEAGE	62.84
DRI CANADA	111862	TRAINING PROGRAM	11,212.51
DOMINIC GREENE	111863	PERFORMANCE FEE	400.00
ROBERT BAIRD EQUIPMENT LTD.	111864	RENTAL OF EQUIPMENT	693.15
STANLEY FLOWERS LTD.	111865	FLOWERS	166.42
KELLOWAY CONSTRUCTION LIMITED	111866	CLEANING SERVICES	2,750.96
ROBERT BAIRD EQUIPMENT LTD.	111867	RENTAL OF EQUIPMENT	1,281.63
STANLEY FLOWERS LTD.	111868	FLOWERS	26,964.38
KELLOWAY CONSTRUCTION LIMITED	111869	CLEANING SERVICES	39,886.85
NEWFOUNDLAND POWER	EFT000000001573	ELECTRICAL SERVICES	467,111.39
WATERWORKS SUPPLIES DIV OF EMCO LTD	EFT000000001574	REPAIR PARTS	6,366.42
NEWFOUNDLAND POWER	EFT000000001575	ELECTRICAL SERVICES	136,204.30
PARTS FOR TRUCKS INC.	EFT000000001576	REPAIR PARTS	659.14
PUBLIC SERVICE CREDIT UNION	EFT000000001577	PAYROLL DEDUCTIONS	4,242.40
CROWE, DAVID	EFT000000001578	TRAVEL REIMBURSEMENT	3,457.44
AFONSO GROUP LIMITED	EFT000000001579	SEWER INSPECTIONS	414.00
ACTION CAR AND TRUCK ACCESSORIES	EFT000000001580	REPAIR PARTS	293.94
ASHFORD SALES LTD.	EFT000000001581	REPAIR PARTS	499.70
ATLANTIC OFFSHORE MEDICAL SERV	EFT000000001582	MEDICAL SERVICES	2,194.61
BABB SECURITY SYSTEMS	EFT000000001583	PROFESSIONAL SERVICES	92.00
RDM INDUSTRIAL LTD.	EFT000000001584	INDUSTRIAL SUPPLIES	379.22
BATTLEFIELD EQUIPMENT RENTALS	EFT000000001585	EQUIPMENT RENTAL	292.56
CABOT PEST CONTROL	EFT000000001586	PEST CONTROL	1,443.52
ROCKWATER PROFESSIONAL PRODUCT	EFT000000001587	CHEMICALS	1,127.41
BRENKIR INDUSTRIAL SUPPLIES	EFT000000001588	PROTECTIVE CLOTHING	5,354.96
JLG TRANSPORTATION LTD.	EFT000000001589	TAXI SERVICES	399.25
THE OUTFITTERS	EFT000000001590	CLOTHING ALLOWANCES	252.94
CABOT BUSINESS FORMS AND PROMOTIONS	EFT000000001591	LEASE OF OFFICE SPACE	16,834.56
CANADIAN CORPS COMMISSIONAIRES	EFT000000001592	SECURITY SERVICES	1,274.76

Addendum to Regular Minutes of August 21, 2017

NAME	CHEQUE #	DESCRIPTION	AMOUNT
AIR LIQUIDE CANADA INC.	EFT000000001593	CHEMICALS AND WELDING PRODUCTS	1,660.81
COASTAL DOOR & FRAME LTD	EFT000000001594	DOORS/FRAMES	3,109.60
BEATTIE INDUSTRIAL	EFT000000001595	REPAIR PARTS	117.09
KENT	EFT000000001596	BUILDING SUPPLIES	1,586.99
ATLANTIC HOME FURNISHINGS LTD	EFT000000001597	APPLIANCES	4,412.44
DULUX PAINTS	EFT000000001598	PAINT SUPPLIES	2,137.17
COLONIAL GARAGE & DIST. LTD.	EFT000000001599	AUTO PARTS	619.43
SCOTT WINSOR ENTERPRISES INC.,	EFT000000001600	REMOVAL OF GARBAGE & DEBRIS	287.50
SCARLET EAST COAST SECURITY LTD	EFT000000001601	TRAFFIC CONTROL	5,439.94
CRANE SUPPLY LTD.	EFT000000001602	PLUMBING SUPPLIES	214.07
JAMES G CRAWFORD LTD.	EFT000000001603	PLUMBING SUPPLIES	1,275.84
HACH	EFT000000001604	REPAIR PARTS	6,206.55
ENVIROSYSTEMS INC.	EFT000000001605	PROFESSIONAL SERVICES	75,831.98
THOMAS ECONOMY GLASS	EFT000000001606	PROFESSIONAL SERVICES	1,932.00
CRAWFORD & COMPANY CANADA INC	EFT000000001607	ADJUSTING FEES	517.00
DICKS & COMPANY LIMITED	EFT000000001608	OFFICE SUPPLIES	876.13
EAST COAST HYDRAULICS	EFT000000001609	REPAIR PARTS	41.40
GENTARA REAL ESTATE LP	EFT000000001610	LEASE OF OFFICE SPACE	27,609.60
THYSSENKRUPP ELEVATOR	EFT000000001611	ELEVATOR MAINTENANCE	341.45
ELECTRIC MOTOR & PUMP DIV.	EFT000000001612	REPAIR PARTS	815.12
THE TELEGRAM	EFT000000001613	ADVERTISING	304.75
DOMINION STORE 935	EFT000000001614	MISCELLANEOUS SUPPLIES	731.08
EMERGENCY REPAIR LIMITED	EFT000000001615	AUTO PARTS AND LABOUR	8,585.05
FRESHWATER AUTO CENTRE LTD.	EFT000000001616	AUTO PARTS/MAINTENANCE	9,873.29
GAZE SEED 2015 INCORPORATED	EFT000000001617	PAINT & MARKING POWDER	1,531.43
PRINCESS AUTO	EFT000000001618	MISCELLANEOUS ITEMS	18.39
BURSEY CLEANERS LIMITED	EFT000000001619	CLEANING SERVICES	488.75
GLOBALSTAR CANADA SATELLITE CO	EFT000000001620	SATELLITE PHONES	183.95
STELLAR INDUSTRIAL SALES LTD.	EFT000000001621	INDUSTRIAL SUPPLIES	431.08
BOOMIT	EFT000000001622	PROFESSIONAL SERVICES	1,173.00
PROVINCIAL FENCE PRODUCTS	EFT000000001623	FENCING MATERIALS	83.15
WOLSELEY CANADA INC.	EFT000000001624	REPAIR PARTS	692.21
TROY LIFE & FIRE SAFETY LTD.	EFT000000001625	SAFETY SUPPLIES	195.50
HARVEY & COMPANY LIMITED	EFT000000001626	REPAIR PARTS	19,085.91
HARVEY'S OIL LTD.	EFT000000001627	PETROLEUM PRODUCTS	1,391.04
BRENNTAG CANADA INC	EFT000000001628	CHLORINE	69,512.07
RONA	EFT000000001629	BUILDING SUPPLIES	1,230.75
HOLDEN'S TRANSPORT LTD.	EFT000000001630	RENTAL OF EQUIPMENT	2,783.00
FLEET READY LTD.	EFT000000001631	REPAIR PARTS	1,429.82
WORK AUTHORITY	EFT000000001632	CLOTHING ALLOWANCES	127.06
ETHREE CONSULTING INC.	EFT000000001633	PROFESSIONAL SERVICES	3,674.25
KERR CONTROLS LTD.	EFT000000001634	INDUSTRIAL SUPPLIES	298.08
ACE LOCKSMITHING	EFT000000001635	PROFESSIONAL SERVICES	97.75
MIKAN INC.	EFT000000001636	LABORATORY SUPPLIES	496.00
FOUGERE MENCHENTON ARCHITECTURE	EFT000000001637	PROFESSIONAL SERVICES	94,228.13
CUTTING EDGE LAWN CARE INC.,	EFT000000001638	PROFESSIONAL SERVICES	3,897.47
WILSON SECURITY LIMITED	EFT000000001639	PROFESSIONAL SERVICES	1,066.63

Addendum to Report Minutes of August 21, 2017

NAME	CHEQUE #	DESCRIPTION	AMOUNT
GEORGE TRAINOR	EFT000000001640	PROFESSIONAL SERVICES	387.00
FIT FOR WORK	EFT000000001641	PROFESSIONAL SERVICES	862.50
PRINTERS PLUS	EFT000000001642	TONER CARTRIDGE	312.80
MODERN PAVING LTD.	EFT000000001643	PROGRESS PAYMENTS	161,298.95
WAJAX INDUSTRIAL COMPONENTS	EFT000000001644	REPAIR PARTS	85.03
NEWFOUNDLAND HVAC LTD.	EFT000000001645	PROFESSIONAL SERVICES	2,988.56
NEWFOUNDLAND DISTRIBUTORS LTD.	EFT000000001646	INDUSTRIAL SUPPLIES	110.60
TRC HYDRAULICS INC.	EFT000000001647	REPAIR PARTS	12.36
TOROMONT CAT	EFT000000001648	AUTO PARTS	114.56
NORTH ATLANTIC PETROLEUM	EFT000000001649	PETROLEUM PRODUCTS	9,303.01
CW PARSONS LIMITED	EFT000000001650	PROFESSIONAL SERVICES	52,702.71
PYRAMID CONSTRUCTION LIMITED	EFT000000001651	PROGRESS PAYMENTS	55,557.13
RIDEOUT TOOL & MACHINE INC.	EFT000000001652	TOOLS	2,800.76
S & S SUPPLY LTD. CROSSTOWN RENTALS	EFT000000001653	REPAIR PARTS	893.60
BIG ERICS INC	EFT000000001654	SANITARY SUPPLIES	561.38
SAUNDERS EQUIPMENT LIMITED	EFT000000001655	REPAIR PARTS	4,583.11
STRONGCO	EFT000000001656	REPAIR PARTS	118.27
TULKUS GLASS & KEY SHOP LTD.	EFT000000001657	PROFESSIONAL SERVICES	132.16
WEIRS CONSTRUCTION LTD.	EFT000000001658	STONE/ROAD GRAVEL	1,417.35
HAMMOND. WALLACE	EFT000000001659	PROFESSIONAL SERVICES	920.00
ACE CLEANING COMPANY	EFT000000001660	CLEANING SERVICES	75,306.35
GFL ENVIRONMENTAL INC.	EFT000000001661	PROFESSIONAL SERVICES	3,597.50
CROWE, DAVID	EFT000000001662	MILEAGE	85.49
MELISSA MURRAY	EFT000000001663	MILEAGE	118.25
TOBIN, JUDY	EFT000000001664	MILEAGE	53.27
LISA BENNETT	EFT000000001665	MILEAGE	27.15
FUTURA WORK WEAR	EFT000000001666	CLOTHING ALLOWANCES	4,364.83
HARRIS CANADA SYSTEMS INC.	EFT000000001667	REPAIR PARTS	3,959.34
ARMTEC LP	EFT000000001668	REPAIR PARTS	1,240.62
FIRST GENERAL	EFT000000001669	PROFESSIONAL SERVICES	31,388.10
HANLON SERVICES	EFT000000001670	PROFESSIONAL SERVICES	402.50
AECOM CANADA LTD	EFT000000001671	PROFESSIONAL SERVICES	20,205.50
PIK-FAST EXPRESS INC.	EFT000000001672	BOTTLED WATER	96.60
HARRIS & ROOME SUPPLY LIMITED	EFT000000001673	ELECTRICAL SUPPLIES	366.00
PARTS FOR TRUCKS INC.	EFT000000001674	REPAIR PARTS	11,544.48
NEWFOUNDLAND POWER	EFT000000001675	ELECTRICAL SERVICES	1,329.24
BRUNSWICK NEWS INC.	EFT000000001676	ADVERTISING	2,587.50
Total:			\$ 1,958,839.51

Addendum to Report Minutes of Meeting of 11/21, 2017

MEMORANDUM

**Weekly Payment Vouchers
For The
Week Ending August 16, 2017**

Payroll

Public Works	\$ 464,807.21
Bi-Weekly Casual	\$ 122,175.59
Accounts Payable	\$ 4,501,685.41

Total: \$ 5,088,668.21

Addendum to Regular Minutes of August 21, 2017

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA

NAME	CHEQUE #	DESCRIPTION	AMOUNT
AMERICAN WATER WORKS ASSOC.	1297	CONFERENCE REGISTRATION FEE	810.00
AMERICAN WATER WORKS ASSOC.	1298	MEMBERSHIP RENEWALS	516.38
NATIONAL FIRE PROTECTION ASSOC. (NFPA)	1299	MEMBERSHIP DUES	175.00
AMCS GROUP	1300	WINDSHIELD PERMIT TAGS	4,513.75
WATER ENVIRONMENT FEDERATION MEMBERSHIP	1301	MEMBERSHIP DUES	175.00
ALYSSA'S PROPERTY SERVICES PRO INC.,	111870	ROBIN HOOD BAY LITTER COLLECTION	5,611.42
GLENDIA GIBBONS	111871	REFUND - CAT ADOPTION FEE	120.00
ANDREA MAUNDER	111872	COOKING DEMO - ST. JOHN'S DAYS	1,000.00
BOULDER PUBLICATIONS	111873	BOOKS	134.31
FLANKER PRESS LIMITED	111874	BOOKS	153.35
ENCON GROUP INC.	111875	HEALTH PREMIUMS	329.12
LMT SAFETYMED HOLDINGS LTD.	111876	FIRST AID SUPPLIES	141.11
CITY OF ST. JOHN'S	111877	REPLENISH PETTY CASH	244.36
TYCO INTEGRATED SECURITY CANADA, INC.	111878	SUPPLY/INSTALL EMERGENCY LIGHTING	2,174.65
PAJ CANADA COMPANY	111879	PROMOTIONAL ITEMS	386.46
SHORELINE	111880	PROMOTIONAL ITEMS	143.50
ALLSITE CONSTRUCTION/GLENN FITZGERALD	111881	REFUND - WATER DEFERRAL PERMIT	7,500.00
HAYWARD, SARAH	111882	REIMBURSEMENT - TRAVEL EXPENSES	242.50
BRITTANY BROWN	111883	REIMBURSEMENT - EXPENSES	149.21
ACKLANDS-GRAINGER	111884	INDUSTRIAL SUPPLIES	916.70
NEWFOUNDLAND EXCHEQUER ACCOUNT	111885	REGISTRATION OF EASEMENT	6,941.40
HERCULES SLR INC.	111886	REPAIR PARTS	106.73
MARITIME GREEN PRODUCTS	111887	NOZZLE	281.38
CLASS C SOLUTIONS GROUP	111888	INDUSTRIAL SUPPLIES	4,420.69
BROWNE'S AUTO SUPPLIES LTD.	111889	AUTOMOTIVE REPAIR PARTS	95.15
FARRELL'S EXCAVATING LTD.	111890	ROAD TRAVEL	19,720.82
STAPLES THE BUSINESS DEPOT - STAVANGER DR	111891	STATIONERY & OFFICE SUPPLIES	605.86
C & W INDUSTRIAL FABRICATION & MARINE EQUIPMENT LTD.	111892	VALVES & FITTINGS	1,380.00
CAMPBELL'S SHIPS SUPPLIES	111893	PROTECTIVE FOOTWEAR	8,360.34
THOMSON REUTERS CANADA	111894	SUBSCRIPTION RENEWALS	4,210.02
SOBEY'S INC	111895	PET SUPPLIES	13.80
NORTRAX CANADA INC.,	111896	REPAIR PARTS	2,077.78
NEWFOUNDLAND GLASS & SERVICE	111897	GLASS INSTALLATION	851.00
PIONEER INSULATION LTD.	111898	SUPPLY/INSTALL INSULATION	1,380.00
WM L CHAFE & SON LTD.	111899	UNIFORM CLOTHING	4,736.16
PETER'S AUTO WORKS INC.	111900	TOWING OF VEHICLES	1,017.70
CYGNUS GYMNASTICS	111901	REAL PROGRAM	493.80
WAJAX POWER SYSTEMS	111902	REPAIR PARTS	1,377.32
CADILLAC SERVICES LTD.	111903	REFUND - STREET EXCAVATION PERMIT	222.50
SIGMA ALDRICH	111904	LABORATORY SUPPLIES	324.07
PAT'S PLANTS & GARDENS	111905	HORTICULTURAL SUPPLIES	689.62
CANADIAN TIRE CORP.-HEBRON WAY	111906	MISCELLANEOUS SUPPLIES	619.81
CANADIAN TIRE CORP.-MERCHANT DR.	111907	MISCELLANEOUS SUPPLIES	519.67
CANADIAN TIRE CORP.-KELSEY DR.	111908	MISCELLANEOUS SUPPLIES	1,015.72

Addendum to Regular Minutes of May 21, 2017

NAME	CHEQUE #	DESCRIPTION	AMOUNT
ESRI CANADA	111909	LICENSE AGREEMENT	100,625.00
HOME DEPOT OF CANADA INC.	111910	BUILDING SUPPLIES	1,353.66
21ST CENTURY OFFICE SYSTEMS 1992 LTD.	111911	OFFICE SUPPLIES	992.92
MEDICALMART NEWFOUNDLAND & LABRADOR	111912	MEDICAL SUPPLIES	179.04
OMB PARTS & INDUSTRIAL INC.	111913	REPAIR PARTS	701.44
VITALSINE	111914	PROFESSIONAL SERVICES	76,001.44
ENTERPRISE RENT-A-CAR	111915	RENTAL OF VEHICLES	19,492.50
EASTERN PROPANE	111916	PROPANE	140.18
ATLANTIC CRANE & MATERIAL HANDLING	111917	REPAIRS TO CRANES	943.88
GRAYMONT (NB) INC.,	111918	HYDRATED LIME	64,294.89
STELLA BURRY COMMUNITY SER.	111919	CATERING SERVICES	129,206.82
BELL DISTRIBUTION INC.	111920	CELL PHONES & ACCESSORIES	40.24
HISCOCK RENTALS & SALES INC.	111921	HARDWARE SUPPLIES	158.92
HOLLAND NURSERIES LTD.	111922	FLORAL ARRANGEMENT	228.85
LEGEND TOURS LTD	111923	PROMOTIONAL ITEMS	2,870.40
BRANDT POSITIONING TECHNOLOGY	111924	SURVEYING EQUIPMENT	498.47
UMBRELLA SECURITY	111925	ALARM MONITORING	86.25
BOSCH REXROTH CANADA CORP.	111926	REPAIR PARTS	429.30
KEEP COOL REFRIGERATION & AIR CONDITIONING LTD.	111927	REPAIRS TO COMPACTOR	431.14
HICKEY'S TIMBER MART	111928	PAINT & PAINT SUPPLIES	284.13
PETROFORMA INC.,	111929	REPAIR PARTS	306.90
NORATEK SOLUTIONS INC.,	111930	ANNUAL LICENSING FEE	14,605.00
MARK'S WORK WEARHOUSE	111931	PROTECTIVE CLOTHING	431.25
FOCUS FIELD SOLUTIONS INC.,	111932	ANNUAL SERVICE LICENSE AGREEMENT	11,478.44
QUALITY TRUCK & TRAILER REPAIR	111933	REPAIRS TO TRAILER	1,054.61
DISTRIBUTION NOW	111934	REPAIR PARTS	653.48
SHAW PRECAST SOLUTIONS	111935	CONCRETE HEAD WALLS	20,527.50
DR. JAMISEN MERCER	111936	MEDICAL FEES	20.00
VETERINARY SPECIALTY CENTRE OF NEWFOUNDLAND & LABRADOR	111937	VETERINARY SERVICES	816.50
DR. OMESHINI MOKAR	111938	MEDICAL FEES	20.00
ROCK SAFETY INDUSTRIAL LTD.	111939	INDUSTRIAL SUPPLIES	1,188.90
NEWFOUNDLAND & LABRADOR HOUSING CORP. (NLCH)	111940	REFUND - MUNICIPAL TAXES	5,560.30
TRINITY SOUND	111941	CULTURAL PERFORMANCE FEES	600.00
ROYAL FREIGHTLINER LTD	111942	REPAIR PARTS	2,364.61
ST. JOHN'S TRANSPORTATION COMMISSION	111943	CHARTER SERVICES	5,038.00
DARLENE SHARPE	111944	CLEANING SERVICES	750.00
SHERIDAN NURSERIES LIMITED	111945	FLOWERS	13,601.13
SMITH STOCKLEY LTD.	111946	PLUMBING SUPPLIES	683.55
SPORTSCRAFT 1990 LTD.	111947	SPORTING EQUIPMENT	402.47
TORBAY ROAD ANIMAL HOSPITAL	111948	PROFESSIONAL SERVICES	226.84
TRACTION DIV OF UAP	111949	REPAIR PARTS	15,651.34
UNITED SAIL WORKS LTD.	111950	VINYL COVER	805.00
SIEMENS CANADA LIMITED	111951	MOTOR/REPAIRS	9,375.95
CITY OF ST. JOHN'S	111952	REPLENISH PETTY CASH	325,027.96

Addendum to Regular Minutes of August 27, 2017

NAME	CHEQUE #	DESCRIPTION	AMOUNT
CANADA POST	111953	POSTAGE	83.94
DR. WAYNE BUTTON	111954	MEDICAL EXAMINATION FEE	20.00
DISCOVERIES UNLIMITED	111955	TRANSCRIPTION SERVICES	454.54
ASSOCIATION OF NEWFOUNDLAND & LABRADOR ARCHIVES	111956	MEMBERSHIP RENEWAL	50.00
SOBEYS - MERRYMEETING RD	111957	FOOD & REFRESHMENTS	46.47
SPARTAN FITNESS	111958	REPAIRS TO GYM EQUIPMENT	1,298.24
INSTITUTE OF MUNICIPAL ASSESSORS	111959	IMA WEBINAR	50.00
DR. RANDY HART	111960	MEDICAL EXAMINATION FEE	20.00
BELL ISLAND HERITAGE SOCIETY	111961	PROFESSIONAL SERVICES	440.00
THE BANK OF NOVA SCOTIA	111962	REFUND - MUNICIPAL TAXES	659.99
MAGNUM CONTRACTING LTD.	111963	CONTRACT PAYMENT	21,295.70
MARY GALWAY	111964	PROFESSIONAL SERVICES	945.00
DR. CYRIL RICHE	111965	MEDICAL SERVICES	20.00
CROMBIE DEVELOPMENTS LTD	111966	AUTOMATED GARBAGE PUBLIC ENGAGEMENT	327.75
SOBEYS ROPEWALK LANE	111967	FOOD & REFRESHMENTS	1,263.05
CHOICES FOR YOUTH INC.	111968	HPS CLAIM	26,007.85
MORNEAU SHEPELL	111969	PROFESSIONAL SERVICES	8,829.70
MARY KELLY	111970	REFUND - SENIOR'S PROGRAM	175.00
PROVINCIAL INVESTMENTS INC.	111971	COURIER SERVICES	161.15
62167 NEWFOUNDLAND AND LABRADOR LTD	111972	REFUND - MUNICIPAL TAXES	397.80
OAKLEY DISPUTE RESOLUTION	111973	PROFESSIONAL SERVICES	2,620.57
CANADIAN MENTAL HEALTH ASSOCIATION NL CMHA-NL	111974	CAPITAL GRANT	45,000.00
SHARON PORTER-TRASK	111975	HONORARIUM	100.00
KINNEY, JEANETTE	111976	HONORARIUM	100.00
DR. PINOS MPIANA	111977	MEDICAL FEES	75.25
REYNOLDS FINE ART SERVICES	111978	PROFESSIONAL SERVICES	661.25
JONATHAN NEARY	111979	REFUND - APPLICATION FEE	50.00
PRIAS ANGGRAINI	111980	REFUND - SWIMMING LESSONS	48.00
AMANDA NUGENT	111981	REFUND - PRIVATE SWIMMING LESSONS	64.00
ALBERT AND PAULINE FOWLER	111982	LAWN DAMAGE CLAIM	126.50
DAVE HICKS	111983	REFUND - APPLICATION FEE	50.00
BERNADETTE GALGAY	111984	REFUND - SECURITY DEPOSIT	300.00
BONITA BRENTON	111985	VEHICLE DAMAGE CLAIM	2,648.17
DAVID CANNEBERG	111986	REFUND - WATER ON/OFF	100.00
MALCOLM PITTMAN	111987	REFUND - WATER ON/OFF	100.00
GERALD BUSH	111988	REFUND - SECURITY DEPOSIT	255.77
CHEVRON CANADA RESOURCES	111989	REFUND - MISCELLANEOUS BILLING	562.80
NKG HOLDINGS INC.	111990	REFUND - APPLICATION FEE	150.00
JASON WALL	111991	REFUND - DEVELOPMENT APPLICATION FEE	150.00
BRITTANY PENNEY	111992	REFUND - BIRTHDAY PARTY	126.00
GILLIAN COSTELLO	111993	REFUND - RETURNED KEY FOR ROTARY CHALET	50.00
PAULA TEMPLETON	111994	REFUND - RETURNED KEY FOR ROTARY CHALET	50.00
MARY THORNE-GOSSE	111995	REFUND - BIRTHDAY PARTY	115.00
ASHLEY FITZPATRICK	111996	HONORARIUM	250.00

Addendum to Regular Minutes of August 2017

NAME	CHEQUE #	DESCRIPTION	AMOUNT
KENDRA KNEE	111997	HONORARIUM	250.00
BRENT DALTON	111998	HONORARIUM	250.00
JASON ANDREWS	111999	REFUND - SECURITY DEPOSIT	149.40
TAYLOR, MARIE	112000	VEHICLE BUSINESS INSURANCE	195.00
CRITCH, ROBERT	112001	VEHICLE BUSINESS INSURANCE	345.00
WINSOR, MICHELLE	112002	VEHICLE BUSINESS INSURANCE	66.00
HAMLIN, DALLIS	112003	REIMBURSEMENT - AIR FARE	916.98
ANNETTE OLDFORD	112004	MILEAGE	24.14
BURDEN, TERRY	112005	REIMBURSEMENT - MEMBERSHIP DUES	235.75
CLARKE, ELIZABETH	112006	VEHICLE BUSINESS INSURANCE	236.90
JASON PHILLIPS	112007	VEHICLE BUSINESS INSURANCE	376.05
ROSE, TRISHA	112008	VEHICLE BUSINESS INSURANCE	85.10
DUGGAN, DEREK	112009	VEHICLE BUSINESS INSURANCE & MILEAGE	399.43
MULLETT, DAVID	112010	VEHICLE BUSINESS INSURANCE	33.35
MAHER, TRAVIS	112011	MILEAGE	159.45
BARRY, COREY	112012	STAFF UNIFORM	180.00
COURAGE, SCOTT	112013	VEHICLE BUSINESS INSURANCE & MILEAGE	175.33
DAVID ROYLE	112014	MILEAGE	23.41
JONATHAN MURPHY	112015	REIMBURSEMENT - SHIPPING CHARGES	41.16
ALYSSA BRENNAN	112016	MILEAGE	237.57
SHERRI HIGGINS	112017	REIMBURSEMENT - TUITION FEES	776.25
AMBER HODDER	112018	STAFF UNIFORM	74.74
BENNETT, ANDREW	112019	STAFF UNIFORM	180.00
BRITTANY BROWN	112020	VEHICLE BUSINESS INSURANCE	8.65
LAURA WINTERS	112021	MILEAGE	144.01
SHIFT PEOPLE DEVELOPMENT	112022	PROFESSIONAL SERVICES	3,105.00
DR. JORDAN STONE	112023	MEDICAL SERVICES	20.00
DR. WILLAR	112024	MEDICAL SERVICES	20.00
STANTEC CONSULTING LTD. (SCL)	112025	PROFESSIONAL SERVICES	7,012.11
WELSH, SHERRY	112026	REIMBURSEMENT NETTY CASH	385.53
BURSEY EXCAVATING & DEVELOPMENT LTD.	112027	PROGRESS PAYMENT	236,428.93
PUBLIC SERVICE CREDIT UNION	EFT000000001677	PAYROLL DEDUCTIONS	5,929.69
ALYSSA'S PROPERTY SERVICES PRO INC.,	EFT000000001678	ROBIN HOOD BAY LITTER COLLECTION	8,417.43
PLATINUM CONSTRUCTION CO LTD	EFT000000001679	PROGRESS PAYMENT	405,661.63
NEWFOUNDLAND HVAC LTD.	EFT000000001680	PROGRESS PAYMENT	22,823.31
PIK-FAST EXPRESS INC.	EFT000000001681	BOTTLED WATER	43.50
SSQ INSURANCE COMPANY INC.	EFT000000001682	PAYROLL DEDUCTIONS	4,616.47
IRVING OIL MARKETING GP	EFT000000001683	GASOLINE & DIESEL PURCHASES	3,757.80
DESJARDINS FINANCIAL SECURITY	EFT000000001684	PAYROLL DEDUCTIONS	660,065.36
NEWFOUND DISPOSAL SYSTEMS LTD.	EFT000000001685	DISPOSAL SERVICES	179.03
NEWFOUNDLAND POWER	EFT000000001686	ELECTRICAL SERVICES	23,605.02
BRUCE PEARCE	EFT000000001687	REIMBURSEMENT - TRAVEL EXPENSES	3.08
ATLANTIC OFFSHORE MEDICAL SERV	EFT000000001688	MEDICAL SERVICES	1,851.50
ATLANTIC PURIFICATION SYSTEM LTD	EFT000000001689	WATER PURIFICATION SUPPLIES	3,112.83

Addendum to Regular Minutes of August 27, 2017

NAME	CHEQUE #	DESCRIPTION	AMOUNT
B & B SALES LTD.	EFT000000001690	SANITARY SUPPLIES	497.39
BABB SECURITY SYSTEMS	EFT000000001691	SUPPLY/INSTALL SAFE	7,475.00
RDM INDUSTRIAL LTD.	EFT000000001692	INDUSTRIAL SUPPLIES	1,055.92
BATTLEFIELD EQUIPMENT RENTALS	EFT000000001693	CUT OFF SAW	1,538.70
CABOT PEST CONTROL	EFT000000001694	PEST CONTROL	201.25
DULUX PAINTS	EFT000000001695	PAINT SUPPLIES	1,006.25
PATHIX ASP INC.	EFT000000001696	NETWORK SUPPORT/COMPUTER EQUIPMENT	2,047.58
ROCKWATER PROFESSIONAL PRODUCT	EFT000000001697	CHEMICALS	4,354.60
CANCELLED	EFT000000001698	CANCELLED	-
PRINT & SIGN SHOP	EFT000000001699	SIGNAGE	1,513.40
OVERHEAD DOORS NFD LTD	EFT000000001700	REPAIRS TO DOORS	3,418.95
RICOH	EFT000000001701	PHOTOCOPIES	4,071.61
BRENKIR INDUSTRIAL SUPPLIES	EFT000000001702	PROTECTIVE CLOTHING	2,886.21
WESTERN HYDRAULIC 2000 LTD	EFT000000001703	REPAIR PARTS	2,823.25
BDI CANADA INC	EFT000000001704	HAND CLEANER	286.40
AMEC FOSTER WHEELER ENVIRONMENT & INFRASTRUCTURE	EFT000000001705	PROFESSIONAL SERVICES	11,663.16
CANADIAN CORPS COMMISSIONAIRES	EFT000000001706	SECURITY SERVICES	30,401.23
AIR LIQUIDE CANADA INC.	EFT000000001707	CHEMICALS AND WELDING PRODUCTS	685.84
CANADA CLEAN GLASS	EFT000000001708	CLEANING OF WINDOWS	805.00
COASTAL DOOR & FRAME LTD	EFT000000001709	DOORS/FRAMES	977.50
NORTH ATLANTIC SYSTEMS	EFT000000001710	REPAIR PARTS	3,354.96
MAC TOOLS	EFT000000001711	TOOLS	1,078.99
KENT	EFT000000001712	BUILDING SUPPLIES	969.36
ATLANTIC HOME FURNISHINGS LTD	EFT000000001713	APPLIANCES	598.00
DULUX PAINTS	EFT000000001714	PAINT SUPPLIES	3,044.90
COLONIAL GARAGE & DIST. LTD.	EFT000000001715	AUTO PARTS	823.22
EASTERN VALVE & CONTROL SPEC.	EFT000000001716	REPAIR PARTS	3,609.74
CONSTRUCTION SIGNS LTD.	EFT000000001717	SIGNAGE	1,706.60
SCARLET EAST COAST SECURITY LTD	EFT000000001718	TRAFFIC CONES	5,327.66
MAXXAM ANALYTICS INC.,	EFT000000001719	WATER PURIFICATION SUPPLIES	1,421.40
CRANE SUPPLY LTD.	EFT000000001720	PLUMBING SUPPLIES	391.14
FASTENAL CANADA	EFT000000001721	REPAIR PARTS	102.18
KENDALL ENGINEERING LIMITED	EFT000000001722	PROFESSIONAL SERVICES	6,423.90
ROGERS ENTERPRISES LTD	EFT000000001723	EMPLOYEE TRAINING	3,501.75
MCINNES COOPER	EFT000000001724	PROFESSIONAL SERVICES	25,145.21
CRAWFORD & COMPANY CANADA INC	EFT000000001725	ADJUSTING FEES	1,265.00
DICKS & COMPANY LIMITED	EFT000000001726	OFFICE SUPPLIES	794.65
HITECH COMMUNICATIONS LIMITED	EFT000000001727	REPAIRS TO EQUIPMENT	13,820.70
REEFER REPAIR SERVICES (2015) LIMITED	EFT000000001728	REPAIR PARTS	780.29
THYSSENKRUPP ELEVATOR	EFT000000001729	ELEVATOR MAINTENANCE	539.07
RUSSEL METALS INC.	EFT000000001730	METALS	837.20
EAST CHEM INC.	EFT000000001731	CHEMICALS	261.97
EASTERN MEDICAL SUPPLIES	EFT000000001732	MEDICAL SUPPLIES	351.90
EMCO SUPPLY	EFT000000001733	REPAIR PARTS	154.76

Addendum to Regular Minutes of August 21, 2017

NAME	CHEQUE #	DESCRIPTION	AMOUNT
THE TELEGRAM	EFT000000001734	ADVERTISING	15,652.08
DOMINION STORE 935	EFT000000001735	MISCELLANEOUS SUPPLIES	645.72
BASIL FEARN 93 LTD.	EFT000000001736	REPAIR PARTS	471.50
IPS INFORMATION PROTECTION SERVICES LTD.	EFT000000001737	PAPER SHREDDED ON SITE	734.98
EMERGENCY REPAIR LIMITED	EFT000000001738	AUTO PARTS AND LABOUR	2,368.34
FRESHWATER AUTO CENTRE LTD.	EFT000000001739	AUTO PARTS/MAINTENANCE	2,427.07
GAZE SEED 2015 INCORPORATED	EFT000000001740	HORTICULTURAL SUPPLIES	1,912.31
IMPACT SIGNS AND GRAPHICS	EFT000000001741	SIGNAGE	28.75
STELLAR INDUSTRIAL SALES LTD.	EFT000000001742	INDUSTRIAL SUPPLIES	960.12
BOOMIT	EFT000000001743	PROFESSIONAL SERVICES	3,404.00
PROVINCIAL FENCE PRODUCTS	EFT000000001744	FENCING MATERIALS	6,808.00
HARRIS & ROOME SUPPLY LIMITED	EFT000000001745	ELECTRICAL SUPPLIES	1,825.42
HARVEY & COMPANY LIMITED	EFT000000001746	REPAIR PARTS	17,430.57
MS GOVERN	EFT000000001747	PROFESSIONAL SERVICES	47.44
CANADIAN LINEN & UNIFORM	EFT000000001748	MAT RENTALS	2,509.92
BRENNTAG CANADA INC	EFT000000001749	CHLORINE	34,964.75
RONA	EFT000000001750	BUILDING SUPPLIES	669.94
HOLDEN'S TRANSPORT LTD.	EFT000000001751	RENTAL OF EQUIPMENT	1,449.00
SOURCE ATLANTIC INDUSTRIAL DISTRIBUTION	EFT000000001752	REPAIR PARTS	433.23
UNIVAR CANADA	EFT000000001753	CHEMICALS	4,553.54
PENNECON ENERGY TECHNICAL SERVICE	EFT000000001754	REPAIRS TO EQUIPMENT	4,059.27
IMPRINT SPECIALTY PROMOTIONS LTD	EFT000000001755	PROMOTIONAL ITEMS	689.80
ONX ENTERPRISE SOLUTIONS LIMITED	EFT000000001756	SERVICE AGREEMENTS	353.04
ISLAND HOSE & FITTINGS LTD	EFT000000001757	INDUSTRIAL SUPPLIES	1,651.73
PRINTER TECH SOLUTIONS INC.,	EFT000000001758	REPAIRS TO EQUIPMENT	530.73
DBI-GARBAGE COLLECTION REMOVAL LTD.	EFT000000001759	GARBAGE COLLECTION	327.75
ETHREE CONSULTING INC.	EFT000000001760	PROFESSIONAL SERVICES	684.25
MACKAY COMMUNICATIONS	EFT000000001761	REPAIRS TO EQUIPMENT	2,590.45
REXEL CANADA ELECTRICAL INC.,	EFT000000001762	ELECTRICAL REPAIR PARTS	1,242.07
MCCLOUGHLAN SUPPLIES LTD.	EFT000000001763	ELECTRICAL SUPPLIES	1,432.74
MIKAN INC.	EFT000000001764	LABORATORY SUPPLIES	206.20
CUTTING EDGE LAWN CARE INC.,	EFT000000001765	PROFESSIONAL SERVICES	10,501.41
WILSON SECURITY LIMITED	EFT000000001766	REPAIRS TO EQUIPMENT	333.50
PRINTERS PLUS	EFT000000001767	TONER CARTRIDGES	391.00
WAJAX INDUSTRIAL COMPONENTS	EFT000000001768	REPAIR PARTS	378.73
NU-WAY EQUIPMENT RENTALS	EFT000000001769	RENTAL OF EQUIPMENT	5,796.00
NEWFOUND DISPOSAL SYSTEMS LTD.	EFT000000001770	DISPOSAL SERVICES	47,967.70
NEWFOUNDLAND DISTRIBUTORS LTD.	EFT000000001771	INDUSTRIAL SUPPLIES	272.24
NEWFOUNDLAND DESIGN ASSOCIATES	EFT000000001772	PROFESSIONAL SERVICES	16,553.97
NL KUBOTA LIMITED	EFT000000001773	REPAIR PARTS	313.13
TOROMONT CAT	EFT000000001774	AUTO PARTS	282.84
NORTH ATLANTIC PETROLEUM	EFT000000001775	PETROLEUM PRODUCTS	36,194.21
NOVA CONSULTANTS INC.	EFT000000001776	PROFESSIONAL SERVICES	29,589.51
PENNECON ENERGY HYDRAULIC SYSTEMS	EFT000000001777	REPAIR PARTS	357.05

Addendum to Regular Minutes of 16th Nov 2017

NAME	CHEQUE #	DESCRIPTION	AMOUNT
PBA INDUSTRIAL SUPPLIES LTD.	EFT000000001778	INDUSTRIAL SUPPLIES	284.67
ORKIN CANADA	EFT000000001779	PEST CONTROL	131.10
ARIVA	EFT000000001780	PAPER PRODUCTS	355.30
GCR TIRE CENTRE	EFT000000001781	TIRES	7,380.68
CW PARSONS LIMITED	EFT000000001782	CONTRACT PAYMENT	2,429.80
THE HUB	EFT000000001783	CATERING SERVICES	3,030.25
K & D PRATT LTD.	EFT000000001784	REPAIR PARTS AND CHEMICALS	294.40
PROFESSIONAL UNIFORMS & MATS INC.	EFT000000001785	PROTECTIVE CLOTHING	27,033.54
RIDEOUT TOOL & MACHINE INC.	EFT000000001786	TOOLS	228.62
NAPA ST. JOHN'S 371	EFT000000001787	AUTO PARTS	979.23
TRANSCONTINENTAL NEWFOUNDLAND & LABRADOR	EFT000000001788	PRINTING SERVICES	297.38
S & S SUPPLY LTD. CROSSTOWN RENTALS	EFT000000001789	REPAIR PARTS	12,177.81
ST. JOHN'S PORT AUTHORITY	EFT000000001790	RENTAL OF QUARRY SITE	5,544.82
BIG ERICS INC	EFT000000001791	SANITARY SUPPLIES	427.45
SAUNDERS EQUIPMENT LIMITED	EFT000000001792	REPAIR PARTS	720.48
SANSOM EQUIPMENT LTD.	EFT000000001793	REPAIR PARTS	3,378.33
STRONGCO	EFT000000001794	REPAIR PARTS	790.60
STEELFAB INDUSTRIES LTD.	EFT000000001795	STEEL	417.93
SUPERIOR PROPANE INC.	EFT000000001796	PROPANE	30.19
TULKS GLASS & KEY SHOP LTD.	EFT000000001797	PROFESSIONAL SERVICES	1,265.01
WEIRS CONSTRUCTION LTD.	EFT000000001798	STONE/ROAD GRAVEL	814.75
WINDCO ENTERPRISES LTD.	EFT000000001799	SPORTS FIELD NETTING	11,585.11
BELL MOBILITY INC. RADIO DIVISION	EFT000000001800	MAINTENANCE CHARGES & REPAIRS	2,694.01
GFL ENVIRONMENTAL INC.	EFT000000001801	PROFESSIONAL SERVICES	281.78
HAYWARD, ELIZABETH	EFT000000001802	VEHICLE BUSINESS INSURANCE	233.00
CROWE, DAVID	EFT000000001803	REIMBURSEMENT - TUITION FEES	230.00
BRUCE PEARCE	EFT000000001804	REIMBURSEMENT - JULY EXPENSES	187.34
KRISTA GLADNEY	EFT000000001805	REIMBURSEMENT - DANCEPLAY CERTIFICATION	227.00
BYRON OSMOND	EFT000000001806	VEHICLE BUSINESS INSURANCE	271.00
ARMTEC LP	EFT000000001807	REPAIR PARTS	1,952.98
WATERWORKS SUPPLIES DIV OF EMCO LTD	EFT000000001808	REPAIR PARTS	7,080.99
ROGERS COMMUNICATIONS CANADA INC.	EFT000000001809	DATA & USAGE CHARGES	5,160.05
PIZZA DELIGHT	EFT000000001810	REFRESHMENTS	51.32
MODERN PAVING LTD.	EFT000000001811	PROGRESS PAYMENT	353,402.61
PYRAMID CONSTRUCTION LIMITED	EFT000000001812	PROGRESS PAYMENTS	1,208,328.97
REPROGRAPHICS LTD.	EFT000000001813	TONER CARTRIDGES	28.38
Total:			4,501,685.41

Addendum to Regular Minutes of August 21, 2017