

MINUTES

REGULAR MEETING - CITY COUNCIL

December 11, 2017 – 4:30 p.m. - Council Chambers, 4th Floor, City Hall

Present Mayor Danny Breen
Deputy Mayor Sheilagh O’Leary
Councillor Maggie Burton
Councillor Dave Lane
Councillor Debbie Hanlon
Councillor Deanne Stapleton
Councillor Hope Jamieson
Councillor Jamie Korab
Councillor Ian Froude
Councillor Wally Collins
Councillor Sandy Hickman (left at 6:00 pm)

Others Kevin Breen, City Manager
Derek Coffey, Deputy City Manager of Finance and Administration
Jason Sinyard, Deputy City Manager of Planning, Engineering and Regulatory Services
Lynnann Winsor, Deputy City Manager of Public Works
Tanya Haywood, Deputy City Manager of Community Services
Cheryl Mullett, City Solicitor
Ken O’Brien, Chief Municipal Planner
Elaine Henley, City Clerk
Kathy Driscoll, Legislative Assistant

CALL TO ORDER/ADOPTION OF AGENDA

SJMC2017-12-11/563R

Moved – Councillor Jamieson; Seconded – Councillor Hanlon

That the agenda be adopted as presented with the following additions:

- **2018 Accommodation Tax Resolution**
- **2018 Downtown St. John’s Business Improvement Area Levy Resolution**
- **2018 Interest Rate Resolution**
- **2018 Property Tax Rate Resolution – Commercial Properties**
- **2018 Property Tax Rate Resolution – Residential Properties**
- **2018 25% Property Tax Reduction for Senior Citizens Resolution**
- **2018 Business Tax Rate on Utilities Resolution**
- **2018 Water by Meter Resolution**
- **2018 Water Tax Resolution**

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

SJMC2017-12-11/564R

Moved – Councillor Lane; Seconded – Councillor Collins

That the minutes of December 4, 2017 be adopted.

CARRIED UNANIMOUSLY

Deputy Mayor O’Leary referenced her request to amend the minutes of the November 27, 2017 meeting referencing child minding for Council as well as staff at Public Meetings. She then made the following motion:

SJMC2017-12-11/565R

Moved – Deputy Mayor O’Leary; Seconded – Councillor Burton

To rescind her amendment to the minutes of November 27, 2017 referencing child minding and further to adopt the original minutes as had been presented.

CARRIED UNANIMOUSLY

BUDGET 2018

Councillor Lane presented the Budget 2018. He advised the review of the budget netted significant savings for the City totaling over \$13 million. He referenced Continuous Improvement training for City staff which will add value to the services the City provides.

He noted a balanced budget of \$294,591,088 for 2018 which represents a marginal increase of 0.1% increase over 2017 and further does not require a change in mil rates.

SJMC2017-12-11/566R

Moved – Councillor Lane; Seconded – Councillor Collins

To adopt Budget 2018 as presented with the attached resolutions:

[Link to Website](#)

- **2018 Accommodation Tax Resolution**
- **2018 Downtown St. John’s Business Improvement Area Levy Resolution**
- **2018 Interest Rate Resolution**
- **2018 Property Tax Rate Resolution – Commercial Properties**

- **2018 Property Tax Rate Resolution – Residential Properties**
- **2018 25% Property Tax Reduction for Senior Citizens Resolution**
- **2018 Business Tax Rate on Utilities Resolution**
- **2018 Water by Meter Resolution**
- **2018 Water Tax Resolution**

All members present outlined their reasons for either supporting or rejecting the budget, after which time, the question of the motion was called.

**CARRIED WITH
COUNCILLORS FROUDE, BURTON AND JAMIESON DISSENTING**

BUSINESS ARISING FROM THE MINUTES

NOTICES PUBLISHED

- An application was received by the City to develop semi-detached dwellings (2 units) at **69 & 71 Charter Avenue** as part of a larger development that started at 55 Charter Avenue.

SJMC2017-12-11/567R

Moved – Councillor Burton; Seconded – Councillor Korab

That Council approve the above noted application at 67 & 71 Charter Avenue subject to all applicable City requirements.

CARRIED UNANIMOUSLY

- A Discretionary Use application has been submitted requesting permission to change the occupancy of **7-9 Queen Street** from a Restaurant to a Lounge.

SJMC2017-12-11/568R

Moved – Councillor Burton; Seconded – Deputy Mayor O’Leary

That Council defer the above noted application at 7-9 Queen Street to allow the applicant an opportunity to provide additional information.

CARRIED UNANIMOUSLY

- A Discretionary Use application has been submitted requesting permission to use **3220 Trans-Canada Highway** to expand the Harbour Arterial Mineral Workings Area.

SJMC2017-12-11/569R

Moved – Councillor Burton; Seconded – Councillor Froude

That Council defer the above noted application at 3220 Trans-Canada Highway to allow for an environmental assessment.

CARRIED UNANIMOUSLY

COMMITTEE REPORTS

Development Committee Report – December 5, 2017

[Link to Report](#)

Council considered the above noted report and the recommendations therein.

- **Crown Land Permission to Upgrade a Private Road
CRW1700006
41B Sugarloaf Place
Fisheries, Forestry & Agrifood Agency**

SJMC2017-12-11/570R

Moved - Councillor Burton; Seconded – Councillor Lane

That Council approve the Crown Land Permission referral subject to a Development Application being made and providing all necessary documents for review and approval.

CARRIED UNANIMOUSLY

DEVELOPMENT PERMITS LIST

[Link to List](#)

Council considered as information, the above noted for the period November 30, 2017 to December 6, 2017.

BUILDING PERMITS LIST

[Link to List](#)

Council considered, for approval, the above noted for the period dated November 30, 2017 to December 6, 2017.

SJMC2017-12-11/571R

Moved – Councillor Stapleton; Seconded – Councillor Hanlon

That the building permits list dated November 30, 2017 – December 6, 2017 be adopted as presented.

CARRIED UNANIMOUSLY

REQUISITIONS, PAYROLLS AND ACCOUNTS

[Link to Memo](#)

Council considered the requisitions, payrolls and accounts for the week ending December 6, 2017.

SJMC2017-12-11/572R

Moved – Councillor Hanlon; Seconded – Councillor Burton

That the requisitions, payrolls and accounts for the week ending December 6, 2017 in the amount of \$ 4,479,170.98 be approved as presented.

CARRIED UNANIMOUSLY

TENDERS/RFPS

Council Approval for Tender 2017239 – VMWare (Renewal)

Council considered the above noted.

SJMC2017-12-11/573R

Moved – Councillor Hickman; Seconded – Councillor Lane

That the tender be awarded to the lowest bidder meeting specifications Powerland Computers in the amount of \$40,621.93, as per the Public Tendering Act.

This contract is for a one year period with the option to extend for one additional year.

(Including Taxes HST.)

CARRIED UNANIMOUSLY

Council Approval for Contract Award without Tender Invitation – Key2Act

Council considered the above noted.

SJMC2017-12-11/574R

Moved – Councillor Burton; Seconded – Councillor Froude

ST. JOHN'S

That the contract be awarded, as per Deputy City Manager – Finance & Administration, to Key2Act who is the sole supplier of the software licensing and maintenance for the Wennsoft software program used by the City. The cost is \$46,138.00 (USD) and as of December 5, 2017 was \$ 58,502.98 (CAD).

Taxes are not included in the quoted price.

CARRIED UNANIMOUSLY

Council Approval - Tender 2017229 – Security Services Robin Hood Bay Waste Facility

Council considered the above noted.

SJMC2017-12-11/575R

Moved – Councillor Korab; Seconded – Councillor Stapleton

That the tender be awarded to the lowest bidder meeting all specifications, Scarlet East Coast Security Ltd. in the amount of \$130,812.50., as per the Public Tendering Act.

(Including Taxes HST.)

CARRIED UNANIMOUSLY

NOTICES OF MOTION, RESOLUTIONS, QUESTIONS AND PETITIONS

OTHER BUSINESS

3-1-1 Call Centre Services from 11PM (23:00) to 7AM (07:00) & Statutory Holidays

Council considered the above noted Decision Note.

SJMC2017-12-11/576R

Moved – Councillor Hickman; Seconded – Councillor Stapleton

That Council approve outsourcing call answering services to 3-1-1 from January to June 2018 as a six month pilot project between the hours of 11 PM to 7 AM seven days per week plus all statutory holidays (24 hr).

The pilot project will include a robust evaluation to assess efficiency and effectiveness. At the end of the pilot project a report based on the evaluation will be submitted to Council for review.

CARRIED UNANIMOUSLY

Economic Update December 2017

Council considered the above noted for information purposes.

Council Referrals and Staff Requests

- Deputy Mayor O’Leary spoke to child minding for Council, staff and the public at after hour Public Meetings. She requested staff explore high schools who require volunteer hours as part of their curriculum and determine if this could be a means for students to acquire hours to meet their course requirements.
- Councillor Burton referenced three recent traffic accidents over the weekend and asked that staff provide a set of comprehensive collision data. Councillor Hanlon spoke to this and advised the same report was being prepared for her and she would share it with Councillor Burton once she received it.
- Councillor Hanlon referenced Southside Hills near the City’s Water Treatment plant and acknowledged previous indications to plant trees/vegetation behind this location. She asked staff to investigate options to secure creating this development.
- Councillor Collins raised concerns with lack of lighting on Pitts Memorial Drive and asked that staff follow-up this request.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:06 p.m.

MAYOR

CITY CLERK