

**MINUTES
REGULAR MEETING - CITY COUNCIL
March 15, 2016 - 4:30 p.m. - Council Chambers**

Present Deputy Mayor R. Ellsworth
Councillor T. Hann
Councillor S. Hickman
Councillor D. Lane
Councillor A. Puddister
Councillor J. Galgay
Councillor B. Tilley
Councillor W. Collins
Councillor D. Breen

Regrets Mayor D. O'Keefe
Councillor S. O'Leary

Others City Manager
Associate City Manager
Deputy City Manager of Community Services
Deputy City Manager of Planning, Development & Engineering
Deputy City Manager of Finance & Administration
Deputy City Manager of Public Works
City Solicitor
Chief Municipal Planner
Acting City Clerk
Legislative Assistant

CALL TO ORDER/ADOPTION OF AGENDA

SJMC2016-03-15/108R

Moved – Councillor Hann; Seconded – Councillor Hickman

That the agenda be adopted with the following addition:

- **Memorandum of Understanding between the City of St. John's and Wrightland and Development Corporation re: Richmond Hill Cottage**

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

SJMC2016-03-15/109R

Moved – Councillor Lane; Seconded – Councillor Puddister

That the minutes of March 7, 2016 be adopted as presented.

CARRIED UNANIMOUSLY

BUSINESS ARISING

City Union and Management Employee Salaries

Council considered the above noted as information.

Councillor Puddister thanked staff for their efforts in producing the information, and confirmed with Councillor Breen that Metrobus employee salaries will be available next week. Councillor Puddister suggested that a next step could be to obtain salary information from the City of Halifax to compare.

NOTICES PUBLISHED

Council considered the following notices published:

- A Discretionary Use Application has been submitted requesting permission to occupy 402 Empire Avenue as a Home Occupation for a Psychiatrist Office.
- A Discretionary Use Application has been submitted requesting permission to add a third unit to the existing dwelling at 263 Empire Avenue, which will make it a "Multiple Dwelling".

SJMC2016-03-15/110R

Moved – Councillor Puddister; Seconded – Councillor Breen

That the applications be approved subject to all applicable City requirements.

CARRIED UNANIMOUSLY

- A Discretionary Use Application has been submitted by Element Coffee Bar and Lounge requesting approval for a Lounge (Lounge Liquor License) at 516 Topsail Road.

SJMC2016-03-15/111R

Moved – Councillor Puddister; Seconded – Councillor Breen

That the application be approved subject to all applicable City requirements.

**CARRIED
WITH COUNCILLOR TILLEY DISSENTING**

COMMITTEE REPORTS

Audit and Accountability Standing Committee Report of March 1, 2016

Council considered the above noted report.

SJMC2016-03-15/112R

Moved – Councillor Tilley; Seconded – Councillor Galgay

That the report be approved as presented.

CARRIED UNANIMOUSLY

Councillor Hann suggested a letter be written to neighbouring towns reminding them that the City will not be issuing development permits in the watershed.

Community Services and Housing Standing Committee Report of February 23, 2016

Council considered the above noted report.

Council commended staff and the Committee for their work on both the Seniors Housing Forum Report and the Seniors Housing Research Report.

SJMC2016-03-15/113R

Moved – Councillor Hickman; Seconded – Councillor Collins

That the report be approved as presented.

CARRIED UNANIMOUSLY

Memorandum of Understanding re: Richmond Cottage

Councillor Lane spoke to the contents of the MOU. He felt that it will provide a viable option to restore the heritage property and stated that with it, the City can rest assured that all avenues have been explored.

SJMC2016-03-15/114R

Moved – Councillor Lane; Seconded – Councillor Hickman

That the MOU be adopted as presented.

CARRIED WITH COUNCILLOR GALGAY DISSENTING

DEVELOPMENT PERMITS LIST

Council considered as information the above noted for the period March 3 – March 9, 2016.

BUILDING PERMITS LIST

[Link to List](#)

Council considered the Building Permits list for the period of March 3 – March 9, 2016.

SJMC2016-03-15/115R

Moved – Councillor Collins; Seconded – Councillor Hickman

That the building permits list for the period March 3 – March 9, 2016 be approved as presented.

CARRIED UNANIMOUSLY

REQUISITIONS, PAYROLLS AND ACCOUNTS

[Link to Memo](#)

Council considered the requisitions, payrolls and accounts for the week ending March 9, 2016.

SJMC2016-03-15/116R

Moved – Councillor Collins; Seconded by Councillor Hickman

That the Payrolls and Accounts for the weeks ending March 9, 2016 be approved.

CARRIED UNANIMOUSLY

TENDERS

Council considered the following tenders:

- Tender 2016015 Overhead Door Service
- Tender 2016018 Janitorial Services City Hall, City Hall Annex, and surrounding Buildings
- Tender 2016019 Janitorial Services Various Sites
- Tender 2016021 Janitorial Services Fire Stations and Non Profit Housing

SJMC2016-03-15/117R

Moved – Councillor Collins; Seconded by Councillor Hickman

That the tenders be awarded respectively as follows as per the Public Tendering Act:

- **Overhead Door Service**
 - **Overhead Door (NFLD) Limited: \$57,450.33**
- **Janitorial Services City Hall, City Hall Annex, and surrounding buildings**
 - **Kelloway Construction Limited: \$260,058.20**
- **Janitorial Services Various Sites**
 - **ACE Cleaning Limited: \$275,886.16**
- **Janitorial Services Fire Stations and Non Profit Housing**
 - **Kelloway Construction Limited: \$128,650.50**

CARRIED UNANIMOUSLY

OTHER BUSINESS

Information Note re: Stategic Plan 2015-2018

Council considered the information note dated March 10, 2016 from the City Manager regarding the above noted as information.

Councillor Tilley suggested that the plan should be updated annually to ensure the city has an up-to-date direction.

Both Councillors Lane and Hickman commended staff for producing a document to be proud of which provides a clear strategic direction for the City to follow and not only defines our goals, but outlines how to achieve them.

Economic Update: March 2016

Council considered as information the Economic Update for March 2016.

Councillor Lane spoke to the contents of the document and pointed out that the Economic Review for 2015 is also available on the City's website.

Snow Clearing Report for Deputy City Manager of Financial Management

Council considered as information the above noted report from the Deputy City Manager of Financial Management.

Councillor Collins

- Councillor Collins stated that with the opening of the new Orange Store on the corner of Southland's Boulevard and Great Southern Drive traffic in the area has increased. He would like staff to conduct a traffic count and look into installing a traffic light. Councillor Collins also stated that the bridge on Pearltown Road has fallen into disrepair and requested that staff consider adding it to the 2016 projects.

Councillor Puddister

- Councillor Puddister asked whether there could be a grace period for the commencement of the bike lane ban. The Deputy City Manager of Community Services suggested that a notice could be issued.

SJMC2016-03-15/118R

Moved – Councillor Puddister; Seconded – Councillor Lane

That there be a grace period between April 1st to the 15th during which those who park in a bike lane will be given notices of the ban, not parking tickets.

CARRIED UNANIMOUSLY

ADJOURNMENT

There being no further business, the meeting adjourned at 5:54 p.m.

Appendix to Regular Minutes, March 15, 2016

MAYOR

CITY CLERK

Building Permits List Council's March 15, 2016 Regular Meeting

Permits Issued: 2016/03/03 To 2016/03/09

Class: Commercial

112 Duckworth St-Chatters Cafe	Co	Eating Establishment
281 Duckworth St., Seto	Co	Restaurant
10 Elizabeth Ave	Ms	Retail Store
22 O'leary Ave	Ms	Take-Out Food Service
21-23 Pippy Pl	Sn	Mixed Use
146 Forest Rd	Sn	Office
38-42 Ropewalk Lane #1107b	Sn	Retail Store
38-42 Ropewalk Lane	Ms	Retail Store
38 Ropewalk Lane	Ms	Eating Establishment
38 Ropewalk Lane	Ms	Eating Establishment
3 Stavanger Dr	Ms	Retail Store
3 Stavanger Dr	Ms	Retail Store
434 Topsail Rd, Bmo	Sn	Bank
340 Torbay Rd	Ms	Retail Store
141 Torbay Rd	Ms	Retail Store
141 Torbay Rd	Ms	Retail Store
145 Torbay Road-Torbay Rd.Mall	Ms	Other
Torbay Road-Torbay Rd Mall	Ms	Eating Establishment
411 Torbay Rd Sign #2	Ms	Restaurant
411 Torbay Rd Sign #1	Ms	Restaurant
260 Waterford Bridge Rd	Sn	Church
35 White Rose Dr	Nc	Accessory Building
134 Water St	Rn	Service Shop
900 Blackmarsh Road	Nc	Communications Use
271 Blackmarsh Rd	Cr	Take-Out Food Service
345 Duckworth St	Cr	Mixed Use

This Week \$ 13,502,550.00

Class: Industrial

This Week \$.00

Class: Government/Institutional

42-48 Bannerman St	Rn	Church
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This Week \$ 1,800,000.00

Class: Residential

6 Dunkerry Cres	Nc	Accessory Building
421a Empire Ave	Nc	Accessory Building
138-140 Forest Pond Rd	Nc	Accessory Building
11 Laurier St	Nc	Accessory Building
23 Almond Cres	Co	Home Office
26 Courtney St	Co	Single Detached & Sub.Apt
15 Bulrush Ave	Cr	Single Detached & Sub.Apt
24 L'anse Aux Meadows Cres	Rn	Townhousing
167 Lemarchant Rd	Rn	Semi-Detached Dwelling
38 Macbeth Dr	Rn	Single Detached & Sub.Apt
79 Ricketts Rd	Rn	Townhousing

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45 Scott St
 17 Stanford Pl
 218 Stavanger Dr
 11 Penetanguishene Rd

Rn Semi-Detached Dwelling
 Rn Single Detached Dwelling
 Rn Single Detached Dwelling
 Sw Single Detached Dwelling

This Week \$ 99,100.00

Class: Demolition

This Week \$.00

This Week's Total: \$ 15,401,650.00

Repair Permits Issued: 2016/03/03 To 2016/03/09 \$ 51,200.00

Legend

Co Change Of Occupancy Rn Renovations
 Cr Chng Of Occ/Renovtns Rm Site Work
 Ex Extension Ms Mobile Sign
 Nc New Construction Sn Sign
 Oc Occupant Change Dm Demolition

TYPE	Year to Date Comparisons		% VARIANCE (+/-)
	2015	2016	
Commercial	\$16,239,000.00	\$23,941,000.00	47
Industrial	\$0.00	\$0.00	0
Government/Institutional	\$7,500,000.00	\$1,820,000.00	-76
Residential	\$3,990,000.00	\$4,598,000.00	15
Repairs	\$702,000.00	\$258,000.00	-63
Housing Units(1 & 2 Family Dwelling)	5	6	
TOTAL	\$28,431,000.00	\$30,617,000.00	8

Respectfully Submitted,

Jason Sinyard, P. Eng., MBA
 Deputy City Manger
 Planning & Development & Engineering

MEMORANDUM

Weekly Payment Vouchers For The Week Ending March 9, 2016

Payroll

Public Works	\$ 640,269.25
Bi-Weekly Administration	\$ 814,476.86
Bi-Weekly Management	\$ 878,628.94
Bi-Weekly Fire Department	\$ 649,382.91
Accounts Payable	\$ 2,623,930.67

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Total: \$ 5,606,688.63

ST. JOHN'S

DEPARTMENT OF FINANCE

CITY OF ST. JOHN'S PO BOX 908 ST. JOHN'S NL CANADA A1C 5M2 WWW.STJOHNS.CA